

CITY OF HERMANTOWN

City Council Meeting

Monday, March 4, 2024

6:30 PM Central

MEETING CONDUCTED IN PERSON & VIA ZOOM

Mayor Wayne Boucher: Present

Councilor John Geissler: Present

Councilor Andy Hjelle: Present

Councilor Ellie Jones: Present

Councilor Brian LeBlanc: Absent

CITY STAFF: John Mulder, City Administrator; Alissa Wentzlaff, City Clerk; Joe Wicklund, Assistant City Administrator; Brandon Holmes, Building Official; Trish Crego, Utility & Infrastructure Director; David Bolf, City Engineer; Gunnar Johnson, City Attorney

VISITORS: 17

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS**

Mayor Boucher gave information on the process of speaking at a City Council meeting.

5. **PUBLIC HEARING**
6. **COMMUNICATIONS**
7. **PRESENTATIONS**

A. Building Department Update

Brandon Holmes, Building Official
(Pre-Agenda Only)

B. Hermantown Volunteer Fire Department 2023 Annual Report

Zachary Graves, Fire Chief
(Pre-Agenda Only)

8. **PUBLIC DISCUSSION**

9. **MOTIONS**

10. **CONSENT AGENDA**

- A. **Minutes** - Approval or correction of February 20, 2024 City Council Continuation Minutes
- B. **Accounts Payable** - Approve general city warrants from February 16, 2024 through February 29, 2024 in the amount of \$611,689.51

Motion to the approve the Consent Agenda. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

- Councilor Andy Hjelle: Yea
- Councilor Brian LeBlanc: Absent
- Councilor Ellie Jones: Yea
- Councilor John Geissler: Yea
- Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

11. **ORDINANCES**

- A. **2024-04 An Ordinance Amending Chapter 10, Housing And Buildings, Of The Hermantown City Code By Deleting The Optional Enforcement Provisions Adopted By The City Of Hermantown**

(first reading)

12. **RESOLUTIONS**

- A. **2024-26 Resolution Approving Final Plans and Specifications and Ordering Advertisement For Bids For The Improvements To Hermantown Road and Bridge 7724 District No. 541 and 542**

Blaine Ballavance of 5491 Hermantown Road appeared before Council to request evidence that the reconstruction of Hermantown Road will provide a special benefit to the residents.

(motion, roll call)

Motion to approve 2024-26 Resolution Approving Final Plans and Specifications and Ordering Advertisement For Bids For The Improvements To Hermantown Road and Bridge 7724 District No. 541 and 542. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

- Councilor Andy Hjelle: Yea
- Councilor Brian LeBlanc: Absent
- Councilor Ellie Jones: Yea
- Councilor John Geissler: Yea
- Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

B. 2024-27 Resolution Awarding Contract To Rick's Tree And Stump Removal For Tree Removal On Hermantown Road For \$52,850

(motion, roll call)

Motion to approve 2024-27 Resolution Awarding Contract To Rick's Tree And Stump Removal For Tree Removal On Hermantown Road For \$52,850. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

- Councilor Andy Hjelle: Yea
- Councilor Brian LeBlanc: Absent
- Councilor Ellie Jones: Yea
- Councilor John Geissler: Yea
- Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

C. 2024-28 Resolution Directing Preparation Of Preliminary Engineering Feasibility Report For The Road Improvement Of Lightning Drive And Thunderchief Lane Including Sanitary Sewer Extension And Other Infrastructure Improvements In Section 14

(motion, roll call)

Motion to approve 2024-28 Resolution Directing Preparation Of Preliminary Engineering Feasibility Report For The Road Improvement Of Lightning Drive And Thunderchief Lane Including Sanitary Sewer Extension And Other Infrastructure Improvements In Section 14. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Absent
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

D. **2024-29 Resolution Approving Sourcewell Cooperative Purchasing Program Participation Agreement**

(motion, roll call)

Motion to approve 2024-29 Resolution Approving Sourcewell Cooperative Purchasing Program Participation Agreement. This motion, made by Councilor Ellie Jones and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Absent
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

E. **2024-30 Resolution Approving An Adjustment To The Wage Rates For Seasonal Employees In 2024**

(motion, roll call)

Motion to approve 2024-30 Resolution Approving An Adjustment To The Wage Rates For Seasonal Employees In 2024. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Absent
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

13. **CLOSED SESSION**

14. **RECESS**

Motion to recess at 6:51 p.m. This motion, made by Councilor Ellie Jones and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Absent
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

ATTEST:

Mayor

City Clerk