

**CITY OF HERMANTOWN**

**City Council Meeting**

Monday, March 18, 2024

6:30 PM Central

**MEETING CONDUCTED IN PERSON & VIA ZOOM**

Mayor Wayne Boucher: Present

Councilor John Geissler: Present

Councilor Andy Hjelle: Present

Councilor Ellie Jones: Absent

Councilor Brian LeBlanc: Present

**CITY STAFF:**

John Mulder, City Administrator; Alissa Wentzlaff, City Clerk; Eric Johnson; Community Development Director; Joe Wicklund, Assistant City Administrator; Brandon Holmes, Building Official; Zach Graves, Fire Chief; Trish Crego, Utility & Infrastructure Director; Gunnar Johnson, City Attorney

**VISITORS: 1**

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **ANNOUNCEMENTS**

5. **PUBLIC HEARING**

6. **COMMUNICATIONS**

A. Correspondence 24-24 through 24-31 placed on file

7. **PRESENTATIONS**

8. **PUBLIC DISCUSSION**

9. **MOTIONS**

10. **CONSENT AGENDA**

A. **Minutes** - Approval or correction of March 4, 2024 City Council Continuation Minutes

- B. **Accounts Payable** - Approve general city warrants from March 1, 2024 through March 15, 2024 in the amount of \$449,541.95

Motion to the approve the Consent Agenda. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

- Councilor Andy Hjelle: Yea
- Councilor Brian LeBlanc: Yea
- Councilor Ellie Jones: Absent
- Councilor John Geissler: Yea
- Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

11. **ORDINANCES**

- A. **2024-04 An Ordinance Amending Chapter 10, Housing And Buildings, Of The Hermantown City Code By Deleting The Optional Enforcement Provisions Adopted By The City Of Hermantown**

*(second reading)*  
*(motion, roll call)*

Motion to approve 2024-04 An Ordinance Amending Chapter 10, Housing And Buildings, Of The Hermantown City Code By Deleting The Optional Enforcement Provisions Adopted By The City Of Hermantown. This motion, made by Councilor John Geissler and seconded by Councilor Andy Hjelle, Carried.

- Councilor Andy Hjelle: Yea
- Councilor Brian LeBlanc: Yea
- Councilor Ellie Jones: Absent
- Councilor John Geissler: Yea
- Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

12. **RESOLUTIONS**

- A. **2024-31 Resolution Approving Preliminary Planned Unit Development For Stebner Road Development**

*(motion, roll call)*

Motion to approve 2024-31 Resolution Approving Preliminary Planned Unit Development For Stebner Road Development. This motion, made by Councilor John Geissler and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Absent  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

**B. 2024-32 Resolution Approving A Special Use Permit To Increase The Lot Coverage Of A Building In The Business Light Manufacturing Zoning District**

*(motion, roll call)*

Motion to approve 2024-32 Resolution Approving A Special Use Permit To Increase The Lot Coverage Of A Building In The Business Light Manufacturing Zoning District. This motion, made by Councilor Brian LeBlanc and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Absent  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

**C. 2024-33 Resolution Awarding Contract For A Knapheide A698 Aluminum Service Body In The Amount Of \$31,100.00**

*(motion, roll call)*

Motion to approve 2024-33 Resolution Awarding Contract For A Knapheide A698 Aluminum Service Body In The Amount Of \$31,100.00. This motion, made by Councilor Brian LeBlanc and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Absent  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

D. **2024-34 Resolution Receiving Bids And Recommending The Award Of The Contract For A Microsurface Project On Various Paved Roads (CP 0004-778336 (Low) (Arrowhead Road)) Within The Hermantown Corporate Limits In The Amount Of \$248,096.47**

*(motion, roll call)*

Motion to approve 2024-34 Resolution Receiving Bids And Recommending The Award Of The Contract For A Microsurface Project On Various Paved Roads (CP 0004-778336 (Low) (Arrowhead Road)) Within The Hermantown Corporate Limits In The Amount Of \$248,096.47. This motion, made by Councilor Andy Hjelle and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Absent  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

E. **2024-35 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver Agreement For Professional Services With Terch & Associates (Human Resources Consultant)**

*(motion, roll call)*

Motion to approve 2024-35 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver Agreement For Professional Services With Terch & Associates (Human Resources Consultant). This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

- Councilor Andy Hjelle: Yea
- Councilor Brian LeBlanc: Yea
- Councilor Ellie Jones: Absent
- Councilor John Geissler: Yea
- Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

F. **2024-36 Resolution Directing Preparation Of Preliminary Engineering Feasibility Report For The Road Improvement Of Lindahl Road In Cooperation With St. Louis County In Section 4**

*(motion, roll call)*

Motion to approve 2024-36 Resolution Directing Preparation Of Preliminary Engineering Feasibility Report For The Road Improvement Of Lindahl Road In Cooperation With St. Louis County In Section 4. This motion, made by Councilor Andy Hjelle and seconded by Councilor Brian LeBlanc, Carried.

- Councilor Andy Hjelle: Yea
- Councilor Brian LeBlanc: Yea
- Councilor Ellie Jones: Absent
- Councilor John Geissler: Yea
- Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

13. **CLOSED SESSION**

- A. Motion to close the meeting of the Hermantown City Council meeting pursuant to Minnesota Statutes § 13D.05, Subd. 3(c)(1) and 13D.05, Subd. 3(c)(3) to consider the acquisition of property rights associated with a proposed hockey arena located on property adjacent to the existing hockey arena in the City of Hermantown and

develop offers and counteroffers. Following this closed session, the council will re-convene in open session.

Motion to recess at 4:35 p.m. Motion to close the meeting of the Hermantown City Council pursuant to Minnesota Statutes § 13D.05, Subd. 3(c)(1) and 13D.05, Subd. 3(c)(3) to consider the acquisition of property rights associated with a proposed hockey arena located on property adjacent to the existing hockey arena in the City of Hermantown and develop offers and counteroffers. Following this closed session, the Hermantown City Council will re-convene in open session. This motion, made by Councilor Andy Hjelle and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Absent  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

Motion to reconvene into open sessions at 5:25 p.m. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Absent  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

14. **RECESS**

Motion to recess at 6:50 p.m. This motion, made by Councilor John Geissler and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Absent

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

ATTEST:

---

City Clerk

---

Mayor