

**CITY OF HERMANTOWN  
UTILITY COMMISSION**  
Thursday, November 16, 2023  
5:30 PM Central

**MEETING CONDUCTED IN PERSON & VIA ZOOM**

**CITY STAFF:**        *Paul Senst, Public Works Director; Trish Crego, Utility & Infrastructure Director*

**VISITORS:**         *None*

1.    **ROLL CALL**

Bill Berg:	Present
Councilor Andy Hjelle:	Present
Howard Jacobson:	Present
Doug Kerfeld:	Present
Robert McLachlan:	Present
Jim Samberg:	Present

2.    **MINUTES**

A.Meeting Minutes from September 21, 2023 Utility Commission Meeting

Motion to approve Meeting Minutes from 9/21/2023. This motion, made by Jim Samberg and seconded by Bill Berg, Carried.

Bill Berg:	Yea
Councilor Andy Hjelle:	Yea
Howard Jacobson:	Yea
Doug Kerfeld:	Yea
Robert McLachlan:	Yea
Jim Samberg:	Yea

Yea: 6, Nay: 0

3.    **PUBLIC DISCUSSION**

*None*

4. **COMMUNICATIONS**

A. WLSSD Discharge Monitoring Report – *Noted a couple of overflows*

B. WLSSD - Stebner Park Sewer Extension – *Connecting from Maple Grove Rd.*

5. **PRESENTATIONS**

*None*

6. **OLD BUSINESS**

*None*

7. **NEW BUSINESS**

*None*

8. **REPORTS**

**A. Budget to Actual Expenditure Report** – *Report placed on file.*

**B. Public Works Director Report** – *Paul and his team are finishing up many projects at this time in preparation for winter.*

**C. Utility & Infrastructure Director Report** – *Report placed on file.*

**D. Water Loss Report** – *Report placed on file.*

**E. WLSSD Monthly Flow - Rain Fall & Flow Report** – *Mentioned concern about future fee increases when WLSSD rebuilds.*

**F. Comfort Systems Invoice** – *Report placed on file.*

**G. New Connections Report** – *Report placed on file.*

**H. Utility Billing Happenings Report** – *Report placed on file.*

9. **COMMISSION MEMBERS REPORT**

**A. Jim Samberg** - *None*

**B. William Berg** - *None*

**C. Robert McLachlan** - *None*

**D. Doug Kerfeld** – *Thanked commission members for covering last meeting when he was unable to attend.*

**E. Howard Jacobson** – *Tonight was Howards last meeting. It has been an honor and pleasure serving the community through this board.*

**F. Councilor Andy Hjelle** – *None*

10. **RECESS**

Motion made to adjourn meeting. This motion, made by Jim Samberg and seconded by Bill Berg, Carried.

Bill Berg:	Yea
Councilor Andy Hjelle:	Yea
Howard Jacobson:	Yea
Doug Kerfeld:	Yea
Robert McLachlan:	Yea
Jim Samberg:	Yea
Yea: 6, Nay: 0	

Minutes Prepared By:

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Utility Billing Clerk