

CITY OF HERMANTOWN
CITY COUNCIL MEETING
Tuesday, January 16, 2024
6:30 PM Central

MEETING CONDUCTED IN PERSON & VIA ZOOM

CITY STAFF: John Mulder, City Administrator; Alissa Wentzlaff, City Clerk; Eric Johnson; Community Development Director; Joe Wicklund, Communications & Community Engagement Director; Trish Crego, Utility & Infrastructure Director; Zach Graves, Fire Chief; Jim Crace, Chief of Police; David Bolf, City Engineer; Gunnar Johnson, City Attorney

VISITORS: 0

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS**

Mayor Boucher congratulated AJ Francisco for being named to Team USA at the World Junior Olympics in Seoul, South Korea. Mayor Boucher also congratulated Abe Souris for being named to the 2023-24 Mr. Basketball of Minnesota watch list.

5. **PUBLIC HEARING**
6. **COMMUNICATIONS**
 - A. Correspondence 24-01 through 24-04 placed on file
7. **PRESENTATIONS**

A. **CLOSED SESSION** - Motion to close the meeting of the Hermantown City Council pursuant to Minnesota Statutes § Section 13D.05 Subd. 3 (b) to consider confidential information related to labor negotiations strategy. Following this closed session, the Hermantown City Council will re-convene in an open session.
Discussion on Compensation Plan.

Motion to close the meeting of the Hermantown City Council pursuant to Minnesota Statutes § Section 13D.05 Subd. 3 (b) to consider confidential information related to labor negotiations strategy. Following this closed session, the Hermantown City Council will re-convene in an open session. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

Motion to reconvene into open sessions at 5:30 p.m. This motion, made by Councilor Ellie Jones and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

B. 2023 Archery Deer Season - Report

Jim Crace, Director of Public Safety
(Pre-Agenda Only)

8. **PUBLIC DISCUSSION**
9. **MOTIONS**

A. Motion to approve/deny Massage Establishment License Renewal Applications for the following effective January 17, 2024 through December 31, 2024 contingent upon complete applications being received, successful background checks and license fees paid in full:

Cookie Killian Manual Therapy & Massage, LLC 4891 Miller Trunk Hwy #106

Motion to approve Massage Establishment License Renewal Applications for the following effective January 17, 2024 through December 31, 2024. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

B. Motion to approve/deny Massage Therapist License Renewal Applications for the following effective January 17, 2024 through December 31, 2024 contingent upon complete applications being received, successful background checks and license fees paid in full:

Cookie Killian	Cookie Killian Manual Therapy and Massage, LLC
Carly Twinning	The Well Co.
Kieona Wilford	The Well Co.

Motion to approve Massage Therapist License Renewal Applications for the following effective January 17, 2024 through December 31, 2024. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle:	Yea
Councilor Brian LeBlanc:	Yea
Councilor Ellie Jones:	Yea
Councilor John Geissler:	Yea
Mayor Wayne Boucher:	Yea

Yea: 5, Nay: 0

C. Motion to approve/deny the following Tobacco License Renewal Applications effective January 17, 2024 through December 31, 2024, contingent upon complete applications being received, successful background checks and license fees being paid in full:

Northern Tier Retail, LLC dba Speedway #4602 5601 Miller Trunk Hwy

Motion to approve the following Tobacco License Renewal Applications effective January 17, 2024 through December 31, 2024. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle:	Yea
Councilor Brian LeBlanc:	Yea
Councilor Ellie Jones:	Yea
Councilor John Geissler:	Yea
Mayor Wayne Boucher:	Yea

Yea: 5, Nay: 0

10. **CONSENT AGENDA**

A. **Minutes** - Approval or correction of January 2, 2024 City Council Continuation Minutes

B. **Accounts Payable** - Approve general city warrants from January 1, 2024 through January 15, 2024 in the amount of \$1,176,992.19

C. **Motions**

I. Appointment of the following for a three-year term:

Planning & Zoning Commission

- Beth Wentzlaff

Utility Commission

- Rob McLachlan

HEDA

- Karen Pionk

Motion to approve the Consent Agenda. This motion, made by Councilor John Geissler and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

11. **ORDINANCES**

A. **2024-01 An Ordinance Amending Title 2 Of The Hermantown City Code By Amending The Official Zoning Map Of Parcels 395-0133-00020 And 395-0133-00040**

(second reading)

(motion, roll call)

Motion to approve 2024-01 An Ordinance Amending Title 2 Of The Hermantown City Code By Amending The Official Zoning Map Of Parcels 395-0133-00020 And 395-0133-00040. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

B. 2024-02 An Ordinance Amending Chapter 5 Of The Hermantown Zoning Regulations By Adding Section 590 - HBP, Hermantown Business Park

(second reading)
(motion, roll call)

Motion to approve 2024-02 An Ordinance Amending Chapter 5 Of The Hermantown Zoning Regulations By Adding Section 590 - HBP, Hermantown Business Park. This motion, made by Councilor Brian LeBlanc and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

C. 2024-03 An Ordinance Amending The Regulations Under Hermantown City Code Chapters 3 And 6 Pertaining To The Restraint Of Animals In Parks

(first reading)

12. **RESOLUTIONS**

A. 2024-10 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver Agreement For Professional Services With Northland Consulting Engineers, LLP (City Engineering Services)

(motion, roll call)

2024-10 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver Agreement For Professional Services With Northland Consulting Engineers, LLP (City Engineering Services). This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

B. 2024-11 Resolution Approving Wage Rates For Part Time Employees In 2024

(motion, roll call)

Motion to approve 2024-11 Resolution Approving Wage Rates For Part Time Employees In 2024. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

C. 2024-12 Resolution Authorizing The City Of Hermantown To Sponsor A Grant Funding Request Associated With The Construction Of Hermantown Community Connector Trail From Stebner Road To Ugstad Road Trail Segments

(motion, roll call)

Motion to approve 2024-12 Resolution Authorizing The City Of Hermantown To Sponsor A Grant Funding Request Associated With The Construction Of Hermantown Community Connector Trail From Stebner Road To Ugstad Road Trail Segments. This motion, made by Councilor John Geissler and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

D. 2024-13 Resolution Approving Final Pay Request For Sewer Improvement District 451 To Veit In The Amount Of \$51,698.97

(motion, roll call)

Motion to approve 2024-13 Resolution Approving Final Pay Request For Sewer Improvement District 451 To Veit In The Amount Of \$51,698.97. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

E. 2024-14 Resolution Establishing An Absentee Ballot Board For 2024

(motion, roll call)

Motion to approve 2024-14 Resolution Establishing An Absentee Ballot Board For 2024. This motion, made by Councilor Ellie Jones and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

F. 2024-15 Resolution Approving Application For New License For Charitable Gambling By Hermantown Amateur Hockey Association For Hermantown Arena

(motion, roll call)

Motion to approve 2024-15 Resolution Approving Application For New License For Charitable Gambling By Hermantown Amateur Hockey Association For Hermantown Arena. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

13. **CLOSED SESSION**

14. **RECESS**

Motion to recess at 6:44 p.m. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

Mayor

ATTEST:

City Clerk