

CITY OF HERMANTOWN
CITY COUNCIL MEETING
Tuesday, January 2, 2024
6:30 PM Central

MEETING CONDUCTED IN PERSON & VIA ZOOM

CITY STAFF: John Mulder, City Administrator; Alissa Wentzlaff, City Clerk; Eric Johnson; Community Development Director; Joe Wicklund, Communications & Community Engagement Director; Trish Crego, Utility & Infrastructure Director; David Bolf, City Engineer; Gunnar Johnson, City Attorney

VISITORS: 15

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS**

Mayor Boucher congratulated the Fire Department on their transition from a volunteer department to a paid on-call department.

5. **PUBLIC HEARING**
6. **COMMUNICATIONS**

A. Correspondence 23-176 through 23-186 placed on file

7. **PRESENTATIONS**

A. **CLOSED SESSION** - Motion to close the meeting of the Hermantown City Council pursuant to Minnesota Statutes § Section 13D.05 Subd. 3 (b) to consider confidential information related to labor negotiations strategy. Following this closed session, the Hermantown City Council will re-convene in an open session. Discussion on Compensation Plan.

Motion to recess at 5:30 p.m. Motion to close the meeting of the Hermantown City Council pursuant to Minnesota Statutes § Section 13D.05 Subd. 3 (b) to consider confidential information related to labor negotiations strategy. Following this closed session, the Hermantown City Council will re-convene in open session. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea

Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

Motion to reconvene into open sessions at 5:30 p.m. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

B. Ice Arena Schematic Design - at approx. 5:15 p.m.
John Mulder, City Administrator
(*Pre-Agenda Only*)

8. **PUBLIC DISCUSSION**

9. **MOTIONS**

A. Motion to approve/deny the following Tobacco License Renewal Applications effective January 3, 2024 through December 31, 2024, contingent upon complete applications being received, successful background checks and license fees being paid in full:

Kareem, Inc. 4221 Haines Road

Motion to approve the following Tobacco License Renewal Applications effective January 3, 2024 through December 31, 2024. This motion, made by Councilor John Geissler and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

B. Motion to approve/deny Massage Therapist License Renewal Applications for the following effective January 3, 2024 through December 31, 2024 contingent upon complete applications being received, successful background checks and license fees paid in full:

The Well Co.

Rockenback, Amanda

Motion to approve Massage Therapist License Renewal Applications for the following effective January 3, 2024 through December 31, 2024. This motion, made by Councilor Ellie Jones and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

10. **CONSENT AGENDA**

A. **Minutes** - Approval or correction of December 12, 2023 Work Session minutes and the December 18, 2023 City Council Continuation Minutes

B. **Accounts Payable** - Approve general city warrants from December 16, 2023 through December 31, 2023 in the amount of \$604,487.55

C. **Motions**

I. Appointment of Official Newspaper - Hermantown Star

II. Appointment of Depositories - Multi Bank Securities; Wells Fargo Securities, RBC Dain Rauscher; US Bank; PMA Financial Network, Inc.; Bell Bank; National Bank of Commerce; 4-M Fund; TD Ameritrade Institutional (Custodian)/Ehlers Investment Partners (Advisor)

III. Appointment of Mayor Boucher as the City's designated representative to the Hermantown Area Chamber of Commerce

IV. Appointment of Mayor Boucher as City Representative on the Metropolitan Interstate Council with David Bolf, City Engineer on the Transportation Advisory Committee, with Trish Crego, City Utility and Infrastructure Director as alternate

V. Appointment of the following for a three-year term:

Planning & Zoning Commission

- Joe Peterson

Park Board

- Gene Shaw

Utility Commission

HEDA

Board of Appeals & Adjustments

D. Resolutions

I. **2023-01 Resolution Appointing Councilor John Geissler As Acting Mayor**

II. **2024-02 Resolution Appointing Ex Officio Members To Various Boards Commissions, And Other Appointments For 2024**

III. **2024-03 Resolution Authorizing And Directing Mayor Wayne Boucher And City Administrator John Mulder To Sign Checks And Drafts For The City Of Hermantown With Alternates Acting Mayor John Geissler And Director Of Finance & Administration, Kevin Orme**

Motion to approve the Consent Agenda. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

11. ORDINANCES

A. 2023-12 An Ordinance Amending Hermantown Code Of Ordinances By Amending Section 850.5, Particular Speed Limits Designated

(second reading)

(motion, roll call)

Motion to approve 2023-12 An Ordinance Amending Hermantown Code Of Ordinances By Amending Section 850.5, Particular Speed Limits Designated. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

B. 2024-01 An Ordinance Amending Title 2 Of The Hermantown City Code By Amending The Official Zoning Map Of Parcels 395-0133-00020 And 395-0133-00040

(first reading)

C. 2023-02 An Ordinance Amending Chapter 5 Of The Hermantown Zoning Regulations By Adding Section 590 - HBP, Hermantown Business Park

(first reading)

12. **RESOLUTIONS**

A. 2024-04 Resolution Establishing Procedures Relating To Compliance With Reimbursement Bond Regulations Under The Internal Revenue Code

(motion, roll call)

Motion to approve 2024-04 Resolution Establishing Procedures Relating To Compliance With Reimbursement Bond Regulations Under The Internal Revenue Code. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

B. 2024-05 Resolution Authorizing DSGW To Provide Design Development Based On Funding For The Arena Project

(motion, roll call)

Motion to approve 2024-05 Resolution Authorizing DSGW To Provide Design Development Based On Funding For The Arena Project. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

C. 2024-06 Resolution Approving The Employment Of Brandon Holmes As The Certified Building Official

(motion, roll call)

Motion to approve 2024-06 Resolution Approving The Employment Of Brandon Holmes As The Certified Building Official. This motion, made by Councilor Ellie Jones and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

D. 2024-07 Resolution Approving An Extension Of The Preliminary Planned Unit Development Plan For The Arbors At Maple Grove Development

(motion, roll call)

Motion to approve 2024-07 Resolution Approving An Extension Of The Preliminary Planned Unit Development Plan For The Arbors At Maple Grove Development.

This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

E. 2024-08 Resolution Approving Pay Request No. 2 For Stebner Park Utility Improvement District 544 To Northern Interstate Construction, Inc In The Amount Of \$127,368.83

(motion, roll call)

Motion to approve 2024-08 Resolution Approving Pay Request No. 2 For Stebner Park Utility Improvement District 544 To Northern Interstate Construction, Inc In The Amount Of \$127,368.83. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

F. 2024-09 Resolution Approving Modifications To Section 621 Of The Handbook For The City Of Hermantown Policy And Procedures Regarding Deferral Of Assessments

(motion, roll call)

Motion to approve 2024-09 Resolution Approving Modifications To Section 621 Of The Handbook For The City Of Hermantown Policy And Procedures Regarding Deferral Of Assessments. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

13. **CLOSED SESSION**

14. **RECESS**

Motion to recess at 6:51 p.m. This motion, made by Councilor Ellie Jones and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

Mayor

ATTEST:

City Clerk