

**CITY OF HERMANTOWN**  
**CITY COUNCIL MEETING**  
Monday, December 18, 2023  
6:30 PM Central

**MEETING CONDUCTED IN PERSON & VIA ZOOM**

Mayor Wayne Boucher: Present  
Councilor John Geissler: Present  
Councilor Andy Hjelle: Present  
Councilor Ellie Jones: Present  
Councilor Brian LeBlanc: Present

**CITY STAFF:** John Mulder, City Administrator; Alissa Wentzlaff, City Clerk; Eric Johnson; Community Development Director; Joe Wicklund, Communications & Community Engagement Director; Kevin Orme, Director of Finance & Administration; David Bolf, City Engineer; Gunnar Johnson, City Attorney; Trish Crego, Utility & Infrastructure Director; Zach Graves, Fire Chief

**VISITORS:** 10

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS**

Councilor LeBlanc congratulated the Hermantown hockey players playing abroad.

5. **PUBLIC HEARING**
6. **COMMUNICATIONS**

A. Correspondence 23-174 through 23-176 placed on file

7. **PRESENTATIONS**
8. **PUBLIC DISCUSSION**

James Talego of 5061 Maple Grove Road spoke to Council to state that he is filing an extension to the existing PUD on his project.

9. **MOTIONS**

A. Motion to approve the following Tobacco License Renewal Applications effective January 1, 2024 through December 31, 2024, contingent upon complete applications being received, successful background checks and license fees being paid in full:

Adolph Store	3710 Midway Road
Chalet Lounge	4833 Miller Trunk Highway
Fleet Farm Fuel	4181 Loberg Avenue
Korner Store #100	4704 Hermantown Road
Kwik Trip #216	4805 Miller Trunk Highway
Kwik Trip #220	4978 Miller Trunk Highway
Kwik Trip #572	4145 Haines Road
Midway Calumet	5691 Highway 2
Stokke's Liquor Store	3706 Midway Road
Turning Leaf	4120 Richard Avenue
Walmart #1757	4740 Loberg Avenue
Holiday Stationstore #190	4795 Miller Trunk Highway
Pure Pleasure/DIMA Corp.	5193 Miller Trunk Highway

*(motion, roll call)*

Motion to approve the Tobacco License Renewal Applications effective January 1, 2024 through December 31, 2024, contingent upon complete applications being received, successful background checks and license fees being paid in full. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle:	Yea
Councilor Brian LeBlanc:	Yea
Councilor Ellie Jones:	Yea
Councilor John Geissler:	Yea
Mayor Wayne Boucher:	Yea

Yea: 5, Nay: 0

B. Motion to approve Massage Establishment License Renewal Applications for the following effective January 1, 2024 through December 31, 2024 contingent upon complete applications being received, successful background checks and license fees paid in full:

Northern Lotus Massage Therapy, LLC	5338 Rose Road
Divine Intentions, LLC	4897 Miller Trunk Highway #222
The Well Co.	4897 Miller Trunk Highway

*(motion, roll call)*

Motion to approve Massage Establishment License Renewal Applications effective January 1, 2024 through December 31, 2024 contingent upon complete applications being received, successful background checks and license fees paid in full. This motion, made by Councilor John Geissler and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

C. Motion to approve Massage Therapist License Renewal Applications for the following effective January 1, 2024 through December 31, 2024 contingent upon complete applications being received, successful background checks and license fees paid in full:

Northern Lotus Massage Therapy, LLC	Lind, Heather
Divine Intentions, LLC	Pecchia, Racheal
The Well Co.	Burr, Leah
The Well Co.	Eastvold, Amanda
The Well Co.	Lothert (Finifrock), Hannah
The Well Co.	Greyhawk, Chelsie
The Well Co.	Grondahl, Todd
The Well Co.	Harder, Megan
The Well Co.	Leider, Grace
The Well Co.	O'Leary, Aine
The Well Co.	Rummel, Chad
The Well Co.	Kedrowski, Abigail

*(motion, roll call)*

Motion to approve Massage Therapist License Renewal Applications effective January 1, 2024 through December 31, 2024 contingent upon complete applications being received, successful background checks and license fees paid in full. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

10. **CONSENT AGENDA**

A. **Minutes** - Approval or correction of December 4, 2023 City Council Continuation Minutes

B. **Accounts Payable** - Approve general city warrants from December 1, 2023 through December 15, 2023 in the amount of \$1,950,507.64

Motion to the approve the Consent Agenda. This motion, made by Councilor John Geissler and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

11. **ORDINANCES**

A. **2023-10 An Ordinance Amending Section 500 Of The Hermantown Zoning Code, S-1, Suburban**

Matt LaFlamme of 5650 Rose Road appeared before Council to state that he and his siblings intend to make an application to construct an event center on inherited property on Midway Road.

*(second reading)*  
*(motion, roll call)*

Motion to approve 2023-10 An Ordinance Amending Section 500 Of The Hermantown Zoning Code, S-1, Suburban. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea

Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**B. 2023-11 An Ordinance Amending Section 700 Of The Hermantown Zoning Code, Special Use Permits**

*(second reading)*  
*(motion, roll call)*

Motion to approve 2023-11 An Ordinance Amending Section 700 Of The Hermantown Zoning Code, Special Use Permits. This motion, made by Councilor John Geissler and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**C. 2023-12 An Ordinance Amending Hermantown Code Of Ordinances By Amending Section 850.5, Particular Speed Limits Designated**

*(first reading)*

12. **RESOLUTIONS**

**A. 2023-182 Resolution Approving Human Resources Generalist Job Description And Position**

*(motion, roll call)*

Motion to deny 2023-182 Resolution Approving Human Resources Generalist Job Description And Position. This motion, made by Councilor Andy Hjelle and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**B. 2023-183 Resolution Approving Economic Development Director Job Description And Position**

*(motion, roll call)*

Motion to approve 2023-183 Resolution Approving Economic Development Director Job Description And Position. This motion, made by Councilor John Geissler and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Nay

Councilor Ellie Jones: Nay

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 3, Nay: 2

**C. 2023-184 Resolution Adopting The Final 2023 Property Tax Levy Collectible In 2024 In The Amount Of \$8,323,968**

*(motion, roll call)*

Motion to approve 2023-184 Resolution Adopting The Final 2023 Property Tax Levy Collectible In 2024 In The Amount Of \$8,323,968. This motion, made by Councilor Andy Hjelle and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**D.2023-185 Resolution Adopting The Final 2024 City General Fund Budget In The Amount Of \$8,210,560 And The Overall Budget Of \$22,414,309**

*(motion, roll call)*

Motion to approve 2023-185 Resolution Adopting The Final 2024 City General Fund Budget In The Amount Of \$8,210,560 And The Overall Budget Of \$22,414,309. This motion, made by Councilor John Geissler and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**E. 2023-192 Resolution Accepting A Proposal For Engineering Services With A Total Not To Exceed Contract Amount Of \$14,410.00 For Field Grading Plan Improvements From Northland Consulting Engineers**

*(motion, roll call)*

Motion to approve 2023-192 Resolution Accepting A Proposal For Engineering Services With A Total Not To Exceed Contract Amount Of \$14,410.00 For Field Grading Plan Improvements From Northland Consulting Engineers. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**F. 2023-193 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver Agreement With NASCAR Towing, LLC For Wrecker Service And Vehicle Storage For The City Of Hermantown Police Department**

*(motion, roll call)*

Motion to approve 2023-193 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver Agreement With NASCAR Towing, LLC For Wrecker Service And Vehicle Storage For The City Of Hermantown Police Department. This motion, made by Councilor John Geissler and seconded by

Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**G. 2023-194 Resolution Approving Change Orders Numbers 1 Through 2 For District 538 (Richard & Lindgren Roads) To Ulland Brothers, Inc.**

*(motion, roll call)*

Motion to approve 2023-194 Resolution Approving Change Orders Numbers 1 Through 2 For District 538 (Richard & Lindgren Roads) To Ulland Brothers, Inc. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**H. 2023-195 Resolution Approving Pay Request Number 6 For Road Improvement District 538 To Ulland Brothers, Inc. In the Amount Of \$199,925.00**

*(motion, roll call)*

Motion to approve 2023-195 Resolution Approving Pay Request Number 6 For Road Improvement District 538 To Ulland Brothers, Inc. In the Amount Of \$199,925.00. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea



Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

13. **CLOSED SESSION**

14. **RECESS**

Motion to recess at 7:04 p.m. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

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Mayor

ATTEST:

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City Clerk

