

CITY OF HERMANTOWN
CITY COUNCIL MEETING
Monday, December 4, 2023
6:30 PM Central

MEETING CONDUCTED IN PERSON & VIA ZOOM

CITY STAFF: John Mulder, City Administrator; Alissa Wentzlaff, City Clerk; Kevin Orme, Director of Finance & Administration; Jim Crace, Chief of Police; David Bolf, City Engineer; Trish Crego, Utility and Infrastructure Director; Zach Graves, Fire Chief; Gunnar Johnson, City Attorney

VISITORS: 6

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS**

Councilor Jones made an announcement that she recently was able to participate a ride along with the Chief of Police and stated that it was a great experience

5. **PUBLIC HEARING**

A. Truth In Taxation Hearing:

Sara Yokel of 4912 Wild Rose Trail appeared before the Council to ask about the process of creating the City Budget.

I. 2023-182 Resolution Approving Human Resources Generalist Job Description And Position

(motion, roll call)

Motion to table 2023-182 Resolution Approving Human Resources Generalist Job Description And Position. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

II. 2023-183 Resolution Approving Economic Development Director Job Description And Position

(motion, roll call)

Motion to table 2023-183 Resolution Approving Economic Development Director Job Description And Position. This motion, made by Councilor John Geissler and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

III. 2023-184 Resolution Adopting The Final 2023 Property Tax Levy Collectible In 2024 In The Amount Of \$8,531,684

(motion, roll call)

Motion to table 2023-184 Resolution Adopting The Final 2023 Property Tax Levy Collectible In 2024 In The Amount Of \$8,531,684. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Tabled.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

IV. 2023-185 Resolution Adopting The Final 2024 City General Fund Budget In The Amount Of \$8,418,276 And The Overall Budget Of \$22,631,263

(motion, roll call)

Motion to table 2023-185 Resolution Adopting The Final 2024 City General Fund Budget In The Amount Of \$8,418,276 And The Overall Budget Of \$22,631,263. This motion, made by Councilor John Geissler and seconded by

Councilor Ellie Jones, Tabled.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

6. **COMMUNICATIONS**

A. Correspondence 23-169 through 23-173 placed on file

7. **PRESENTATIONS**

A. Arena Schematic Design Cost Estimate

John Mulder, City Administrator
(Pre-Agenda Only)

B. Fichtner Park Update

David Bolf, City Engineer
(Pre-Agenda Only)

C. Boards & Commissions Attendance

John Mulder, City Administrator
(Pre-Agenda Only)

D. Proposed Organization Chart

John Mulder, City Administrator
(Pre-Agenda Only)

8. **PUBLIC DISCUSSION**

Shawna Jokinen of 5119 Cedar Ridge Drive appeared before the Council to speak about the Hermantown Arena donations process.

9. **MOTIONS**

10. **CONSENT AGENDA**

A. **Minutes** - Approval or correction of November 20, 2023 City Council Continuation Minutes

B. **Accounts Payable** - Approve general city warrants from November 16, 2023 through November 30, 2023 in the amount of \$237,034.17

Motion to the approve the Consent Agenda. This motion, made by Councilor Ellie Jones and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

11. **ORDINANCES**

A. **2023-10 An Ordinance Amending Section 500 Of The Hermantown Zoning Code, S-1, Suburban**

(first reading)

B. **2023-11 An Ordinance Amending Section 700 Of The Hermantown Zoning Code, Special Use Permits**

(first reading)

12. **RESOLUTIONS**

A. **2023-186 Resolution Adopting The Final Hermantown Business Park Alternative Urban Areawide Review (AUAR) Document And Mitigation Plan**

(motion, roll call)

Motion to approve 2023-186 Resolution Adopting The Final Hermantown Business Park Alternative Urban Areawide Review (AUAR) Document And Mitigation Plan. This motion, made by Councilor John Geissler and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

B. 2023-187 Resolution Declaring That Peyton Drive, Peyton Lane, And Woodduck Lane Roads And The Related Public Infrastructure Have Been Accepted And Opened By The City Of Hermantown And Authorizing The Mayor And City Clerk To Execute And Deliver An Appropriate Certificate Thereof

(motion, roll call)

Motion to approve 2023-187 Resolution Declaring That Peyton Drive, Peyton Lane, And Woodduck Lane Roads And The Related Public Infrastructure Have Been Accepted And Opened By The City Of Hermantown And Authorizing The Mayor And City Clerk To Execute And Deliver An Appropriate Certificate Thereof. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

C. 2023-188 Resolution Approving Engineering Services By Northland Consulting Engineers For Benson Road Culverts Improvement Project No. 601

(motion, roll call)

Motion to approve 2023-188 Resolution Approving Engineering Services By Northland Consulting Engineers For Benson Road Culverts Improvement Project No. 601. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

D. 2023-189 Resolution Approving Pay Request No. 1 For Stebner Park Utility Improvement District 544 To Northern Interstate Construction, Inc In The

Amount Of \$238,050.69

(motion, roll call)

Motion to approve 2023-189 Resolution Approving Pay Request No. 1 For Stebner Park Utility Improvement District 544 To Northern Interstate Construction, Inc In The Amount Of \$238,050.69. This motion, made by Councilor John Geissler and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

E. 2023-190 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver a Notice to St. Louis County Giving Support for the Rice Lake Road Corridor Project

(motion, roll call)

Motion to approve 2023-190 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver a Notice to St. Louis County Giving Support for the Rice Lake Road Corridor Project. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

F. 2023-191 Resolution Approving The City Of Hermantown Earned Sick And Safe Leave Policy

(motion, roll call)

Motion to approve 2023-191 Resolution Approving The City Of Hermantown Earned Sick And Safe Leave Policy. This motion, made by Councilor John Geissler

and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

13. **CLOSED SESSION**

14. **RECESS**

Motion to recess at 7:08 p.m. This motion, made by Councilor Ellie Jones and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

Mayor

ATTEST:

City Clerk