

**CITY OF HERMANTOWN
CITY COUNCIL MEETING**

Monday, October 16, 2023

6:30 PM Central

MEETING CONDUCTED IN PERSON & VIA ZOOM

Mayor Wayne Boucher: Present
Councilor John Geissler: Present
Councilor Andy Hjelle: Present
Councilor Ellie Jones: Present
Councilor Brian LeBlanc: Present

CITY STAFF: John Mulder, City Administrator; Alissa Wentzlaff, City Clerk; Eric Johnson; Community Development Director; Joe Wicklund, Communications & Community Engagement Director; Paul Senst, Public Works Director; Kevin Orme, Director of Finance & Administration; Adam Schminski, Building Official; Jim Crace, Chief of Police; David Bolf, City Engineer; Gunnar Johnson, City Attorney

VISITORS:

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS**
5. **PUBLIC HEARING**

A. Public Hearing to consider the proposed assessment for the construction of Ugstad and Arrowhead Reconditioning SP 202-101-014, Minn Project No: STBG 6922(198) ei: District No. 534 ("Project")

Mark Frick of 4241 Ugstad Road opposed the proposed assessment

Kimberly Hanson of 4173 Ugstad Road opposed the proposed assessment

Lisa Volk of 4328 Ugstad Road opposed the proposed assessment

Amber Olson of 4324 Ugstad Road opposes the proposed assessment

6. **COMMUNICATIONS**

A. Correspondence 23-156 through 23-160 placed on file

7. **PRESENTATIONS**

A. Quarterly Financial Report

Kevin Orme, Director of Finance & Administration
(Pre-Agenda Only)

B. Hermantown Arena Design Update

John Mulder, City Administrator
(Pre-Agenda Only)

C. Hermantown Road Bridge & Keene Creek Trail Update

David Bolf, City Engineer
(Pre-Agenda Only)

8. **PUBLIC DISCUSSION**

Jerrie Terhaar appeared before Council to express thanks on behalf of the Public Works department

9. **MOTIONS**

10. **CONSENT AGENDA**

A. **Minutes** - Approval or correction of October 2, 2023 City Council Continuation Minutes

B. **Accounts Payable** - Approve general city warrants from October 1, 2023 through October 15, 2023 in the amount of \$2,242,867.31

Motion to the approve the Consent Agenda. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Yea: 5, Nay: 0

11. **ORDINANCES**

A. 2023-09 An Ordinance Amending Title 2 Of The Hermantown City Code By Amending The Official Zoning Map Of The Northern 6.4 Acres of Parcels 395-0010-0782 And 395-0010-07840

(second reading)
(motion, roll call)

Motion to approve 2023-09 An Ordinance Amending Title 2 Of The Hermantown City Code By Amending The Official Zoning Map Of The Northern 6.4 Acres of Parcels 395-0010-0782 And 395-0010-07840. This motion, made by Councilor Andy Hjelle and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

12. **RESOLUTIONS**

A. 2023-146 Resolution Joining Statewide Volunteer Firefighter Pension Coverage For The Hermantown Fire Department Effective As Of January 1, 2024

(motion, roll call)

Motion to approve 2023-146 Resolution Joining Statewide Volunteer Firefighter Pension Coverage For The Hermantown Fire Department Effective As Of January 1, 2024. This motion, made by Councilor John Geissler and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

B. 2023-147 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver The Fire Services Transition Agreement Between the Hermantown Volunteer Fire Department And The City Of Hermantown

(motion, roll call)

Motion to approve 2023-147 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver The Fire Services Transition Agreement Between the Hermantown Volunteer Fire Department And The City Of Hermantown. This motion, made by Councilor Ellie Jones and seconded by

Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

C. 2023-148 Resolution Receiving Bids And Approving Award Of Contract To Northstar Insulating Systems, Inc. For The Labor And Materials Necessary To Insulate The Attic Of The Administration In An Amount Not To Exceed \$150,000.00

(motion, roll call)

Motion to approve 2023-148 Resolution Receiving Bids And Approving Award Of Contract To Northstar Insulating Systems, Inc. For The Labor And Materials Necessary To Insulate The Attic Of The Administration In An Amount Not To Exceed \$150,000.00. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

D. 2023-149 Resolution Approving Change Orders Numbers 15 Through 16 For Road Improvement Project 534 (Ugstad & Arrowhead Roads)

(motion, roll call)

Motion to approve 2023-149 Resolution Approving Change Orders Numbers 15 Through 16 For Road Improvement Project 534 (Ugstad & Arrowhead Roads). This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

E. 2023-150 Resolution Approving Pay Request Number 5 For Road Improvement District 534 To Ulland Brothers, Inc. In The Amount Of \$833,405.49

(motion, roll call)

Motion to approve 2023-150 Resolution Approving Pay Request Number 5 For Road Improvement District 534 To Ulland Brothers, Inc. In The Amount Of \$833,405.49. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

F. 2023-151 Resolution Receiving Bids And Awarding Contract To Northern Interstate Construction, Inc. For 2023 Sewer Improvement District No. 544 (Stebner Park Improvement District - Sewer, Water, & Road) In The Amount Of \$344,170.00

(motion, roll call)

Motion to approve 2023-151 Resolution Receiving Bids And Awarding Contract To Northern Interstate Construction, Inc. For 2023 Sewer Improvement District No. 544 (Stebner Park Improvement District - Sewer, Water, & Road) In The Amount Of \$344,170.00. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

G. 2023-152 Resolution Approving Pay Request Number 4 For Road Improvement District 538 To Ulland Brothers, Inc. In The Amount Of \$644,298.28

(motion, roll call)

Motion to approve 2023-152 Resolution Approving Pay Request Number 4 For Road Improvement District 538 To Ulland Brothers, Inc. In The Amount Of \$644,298.28. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

13. **CLOSED SESSION**

A. Motion to close the meeting of the Hermantown City Council pursuant to Minnesota Statutes § Section 13D.05 Subd. 3 (b) to develop and consider an offer or counteroffer for the sale of real property for economic development

(motion, roll call)

Motion to recess at 7:43 p.m. Motion to close the meeting of the Hermantown City Council pursuant to Minnesota Statutes § Section 13D.05 Subd. 3 (b) to develop and consider an offer or counteroffer for the sale of real property for economic development. Following this closed session, the Hermantown City Council will reconvene in open session. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

Motion to reconvene into open sessions at 8:39 p.m. This motion, made by Councilor Ellie Jones and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

14. **RECESS**

Motion to recess at 8:39 p.m. This motion, made by Councilor Brian LeBlanc and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

Mayor

ATTEST:

City Clerk

