

**CITY OF HERMANTOWN**  
**CITY COUNCIL MEETING**  
Monday, October 2, 2023  
6:30 PM Central

**MEETING CONDUCTED IN PERSON & VIA ZOOM**

Mayor Wayne Boucher: Present  
Councilor John Geissler: Present  
Councilor Andy Hjelle: Present  
Councilor Ellie Jones: Present  
Councilor Brian LeBlanc: Present

**CITY STAFF:** Alissa Wentzlaff, City Clerk; Eric Johnson; Community Development Director; Joe Wicklund, Communications & Community Engagement Director; David Bolf, City Engineer; Gunnar Johnson, City Attorney

**VISITORS:** 7

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS**

Mayor Boucher formally congratulated Zach Graves on his first day as Statutory Fire Chief.

5. **PUBLIC HEARING**

A. Public Hearing On An Ordinance Amending The Fee Schedule For Licenses, Permits, And Fees Section 270 Of The Hermantown Code Of Ordinances

**B. 2023-08 An Ordinance Amending Hermantown Code Of Ordinances Section 270 - Fee Schedule**

*(second reading)*  
*(motion, roll call)*

Motion to approve 2023-08 An Ordinance Amending Hermantown Code Of Ordinances Section 270 - Fee Schedule. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea

Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

6. **COMMUNICATIONS**

A. Correspondence 23-147 through 23-155 placed on file

7. **PRESENTATIONS**

A. **2024 Debt Service Budgets**

Kevin Orme, Director of Finance & Administration  
(Pre-Agenda Only)

B. **Highway 53 Business Park**

David Bolf, City Engineer  
(Pre-Agenda Only)

8. **PUBLIC DISCUSSION**

9. **MOTIONS**

10. **CONSENT AGENDA**

A. **Minutes** - Approval or correction of September 18, 2023 City Council Continuation Minutes

B. **Accounts Payable** - Approve general city warrants from September 16, 2023 through September 30, 2023 in the amount of \$1,034,666.99

Motion to approve the Consent Agenda. This motion, made by Councilor Brian LeBlanc and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

11. **ORDINANCES**

A. **2023-07 An Ordinance Amending Chapter 740, Hunting Deer By Bow And Arrow, Eliminating The "Earn A Buck" Requirement For The Hermantown**

**City Bow Hunt And Allowing The Use Of Crossbows**

*(second reading)*  
*(motion, roll call)*

Motion to approve 2023-07 An Ordinance Amending Chapter 740, Hunting Deer By Bow And Arrow, Eliminating The "Earn A Buck" Requirement For The Hermantown City Bow Hunt And Allowing The Use Of Crossbows. This motion, made by Councilor Ellie Jones and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle:     Yea  
Councilor Brian LeBlanc:   Yea  
Councilor Ellie Jones:     Yea  
Councilor John Geissler:    Yea  
Mayor Wayne Boucher:     Yea

Yea: 5, Nay: 0

**B. 2023-09 An Ordinance Amending Title 2 Of The Hermantown City Code By Amending The Official Zoning Map Of The Northern 6.4 Acres Of Parcels 395-0010-0782 And 395-0010-07840**

*(first reading)*

12.   **RESOLUTIONS**

**A. 2023-142 Resolution Approving A Special Use Permit For Grading And Filling Within A Natural Environment Shoreland Overlay Area**

*(motion, roll call)*

Motion to approve 2023-142 Resolution Approving A Special Use Permit For Grading And Filling Within A Natural Environment Shoreland Overlay Area. This motion, made by Councilor Andy Hjelle and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle:     Yea  
Councilor Brian LeBlanc:   Yea  
Councilor Ellie Jones:     Yea  
Councilor John Geissler:    Yea  
Mayor Wayne Boucher:     Yea

Yea: 5, Nay: 0

**B. 2023-143 Resolution Approving Memorandums Of Understanding (MOU's) And Authorizing And Directing Mayor And City Clerk To Execute And Deliver MOU's With International Union Of Operating Engineers Local 49 And AFSCME Local 66**

*(motion, roll call)*

Motion to approve 2023-143 Resolution Approving Memorandums Of Understanding (MOU's) And Authorizing And Directing Mayor And City Clerk To Execute And Deliver MOU's With International Union Of Operating Engineers Local 49 And AFSCME Local 66. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Nay  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 1

**C. 2023-144 Resolution Awarding A Contract For Heat Tape Installation On The Governmental Services Building To Benson Electric In The Amount Of \$88,000**

*(motion, roll call)*

Motion to approve 2023-144 Resolution Awarding A Contract For Heat Tape Installation On The Governmental Services Building To Benson Electric In The Amount Of \$88,000. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**D. 2023-145 Resolution Approving Pay Request Number 3 For Sewer Improvement District 451 To Veit In The Amount Of \$263,887.58**

*(motion, roll call)*

Motion to approve 2023-145 Resolution Approving Pay Request Number 3 For Sewer Improvement District 451 To Veit In The Amount Of \$263,887.58. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle:     Yea  
Councilor Brian LeBlanc:    Yea  
Councilor Ellie Jones:      Yea  
Councilor John Geissler:    Yea  
Mayor Wayne Boucher:      Yea

Yea: 5, Nay: 0

13.    **CLOSED SESSION**

14.    **RECESS**

Motion to recess at 6:49 p.m. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle:     Yea  
Councilor Brian LeBlanc:    Yea  
Councilor Ellie Jones:      Yea  
Councilor John Geissler:    Yea  
Mayor Wayne Boucher:      Yea

Yea: 5, Nay: 0

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor