

**CITY OF HERMANTOWN  
CITY COUNCIL MEETING**  
Monday, September 18, 2023  
6:30 PM Central

**MEETING CONDUCTED IN PERSON & VIA ZOOM**

Mayor Wayne Boucher: Present  
Councilor John Geissler: Present  
Councilor Andy Hjelle: Present  
Councilor Ellie Jones: Present  
Councilor Brian LeBlanc: Present

**CITY STAFF:** John Mulder, City Administrator; Alissa Wentzlaff, City Clerk; Eric Johnson; Community Development Director; Joe Wicklund, Communications & Community Engagement Director; Paul Sens, Public Works Director; Kevin Orme, Director of Finance & Administration; David Bolf, City Engineer; Gunnar Johnson, City Attorney

**VISITORS:** 2

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS**
5. **PUBLIC HEARING**
6. **COMMUNICATIONS**

A. Correspondence 23-145 through 23-146 placed on file

**B. 23-145**

From: Jeffrey Dwyer, LELS Local 47 President  
To: Mayor & City Council  
Re: Recruitment and Retention Incentives

**C. 23-146**

From: Maple Village Homeowners Association  
To: Mayor & City Council  
Re: Maple Village Concerns

7. **PRESENTATIONS**

8. **PUBLIC DISCUSSION**

Judie Hilmoe of 5036 Silver Leaf St. and Kathy McNamara Heimbach of 4442 Sugar Maple Dr. appeared before council to express their concerns about speeding in the Maple Village neighborhood.

9. **MOTIONS**

10. **CONSENT AGENDA**

A. **Minutes** - Approval or correction of September 5, 2023 City Council Continuation Minutes

B. **Accounts Payable** - Approve general city warrants from September 1, 2023 through September 15, 2023 in the amount of \$1,733,196.36.

Motion to the approve the Consent Agenda. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

11. **ORDINANCES**

A. **2023-06 An Ordinance Amending Chapter 300, Smoking Policy, Prohibiting The Use Of Cannabinoid Products In Public Structures, Public Vehicles, Parks And Recreation Areas**

*(second reading)*  
*(motion, roll call)*

Motion to approve 2023-06 An Ordinance Amending Chapter 300, Smoking Policy, Prohibiting The Use Of Cannabinoid Products In Public Structures, Public Vehicles, Parks And Recreation Areas. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea

Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**B. 2023-07 An Ordinance Amending Chapter 740, Hunting Deer By Bow And Arrow, Eliminating The "Earn-A-Buck" Requirement For The Hermantown City Bow Hunt And Allowing The Use Of Crossbows**

*(first reading)*

**C. 2023-08 An Ordinance Amending Hermantown Code Of Ordinances Section 270 - Fee Schedule**

*(first reading)*

12. **RESOLUTIONS**

**A. 2023-130 Resolution Declaring Cost To Be Assessed And Ordering Preparation Of Proposed Assessment Roll For Road Improvement District No. 534 Ugstad Road**

*(motion, roll call)*

Motion to approve 2023-130 Resolution Declaring Cost To Be Assessed And Ordering Preparation Of Proposed Assessment Roll For Road Improvement District No. 534 Ugstad Road. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**B. 2023-131 Resolution Receiving Proposed Assessment Roll For The Construction Of Road Improvement District No. 534 Ugstad Road And Ordering Hearing Thereon**

*(motion, roll call)*

Motion to approve 2023-131 Resolution Receiving Proposed Assessment Roll For The Construction Of Road Improvement District No. 534 Ugstad Road And Ordering Hearing Thereon. This motion, made by Councilor Ellie Jones and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**C. 2023-132 Resolution Declaring Cost To Be Assessed And Ordering Preparation Of Proposed Assessment Roll For Road Improvement District No. 538 Richard Avenue And Lindgren Road**

*(motion, roll call)*

Motion to approve 2023-132 Resolution Declaring Cost To Be Assessed And Ordering Preparation Of Proposed Assessment Roll For Road Improvement District No. 538 Richard Avenue And Lindgren Road. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**D. 2023-133 Resolution Receiving Proposed Assessment Roll For The Construction Of Road Improvement District No. 538 Richard Avenue And Lindgren Road And Ordering Hearing Thereon**

*(motion, roll call)*

Motion to approve 2023-133 Resolution Receiving Proposed Assessment Roll For The Construction Of Road Improvement District No. 538 Richard Avenue And Lindgren Road And Ordering Hearing Thereon. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**E. 2023-134 Resolution Accepting Hermantown Volunteer Fire Department's Notice Of Termination Of The Agreement For Fire-Related Services**

*(motion, roll call)*

Motion to approve 2023-134 Resolution Accepting Hermantown Volunteer Fire Department's Notice Of Termination Of The Agreement For Fire-Related Services. This motion, made by Councilor John Geissler and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**F. 2023-135 Resolution To Adopt The Proposed Property Tax And Proposed Budget For Taxes Payable 2024 And Scheduling The Truth In Taxation Hearing**

*(motion, roll call)*

Motion to approve 2023-135 Resolution To Adopt The Proposed Property Tax And Proposed Budget For Taxes Payable 2024 And Scheduling The Truth In Taxation Hearing. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**G. 2023-136 Resolution Directing Preparation Of Assessment Roll For Delinquent Utility Charges**

*(motion, roll call)*

Motion to approve 2023-136 Resolution Directing Preparation Of Assessment Roll For Delinquent Utility Charges. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**H. 2023-137 Resolution Approving Change Orders Number 13 Through 14 For Road Improvement Project 534 (Ugstad & Arrowhead Roads)**

*(motion, roll call)*

Motion to approve 2023-137 Resolution Approving Change Orders Number 13 Through 14 For Road Improvement Project 534 (Ugstad & Arrowhead Roads). This motion, made by Councilor Brian LeBlanc and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**I. 2023-138 Resolution Approving Pay Request Number 4 For Road Improvement District 534 To Ulland Brothers, Inc. In The Amount Of \$1,748,581.78**

*(motion, roll call)*

Motion to approve 2023-138 Resolution Approving Pay Request Number 4 For Road Improvement District 534 To Ulland Brothers, Inc. In The Amount Of \$1,748,581.78. This motion, made by Councilor Andy Hjelle and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**J. 2023-139 Resolution Approving Pay Request Number 3 For Road Improvement District 538 To Ulland Brothers, Inc. In The Amount Of \$38,306.85**

*(motion, roll call)*

Motion to approve 2023-139 Resolution Approving Pay Request Number 3 For Road Improvement District 538 To Ulland Brothers, Inc. In The Amount Of \$38,306.85. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**K. 2023-140 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver A Cooperative Agreement Between St. Louis County And The City Of Hermantown For 2024 Maintenance Striping CP 0000-369670**

*(motion, roll call)*

2023-140 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver A Cooperative Agreement Between St. Louis County And The City Of Hermantown For 2024 Maintenance Striping CP 0000-369670. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**L. 2023-141 Resolution Approving Final Plans And Specifications And Ordering Advertisement For Bids For 2023 Sewer Improvement District No. 544 (Stebner Park Improvement District - Sewer, Water, & Road)**

*(motion, roll call)*

Motion to approve 2023-141 Resolution Approving Final Plans And Specifications And Ordering Advertisement For Bids For 2023 Sewer Improvement District No. 544 (Stebner Park Improvement District - Sewer, Water, & Road). This motion, made by Councilor John Geissler and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

13. **CLOSED SESSION**

A. Motion to close the meeting of the Hermantown City Council pursuant to Minnesota Statute § Section 13D.03 to consider confidential information related to labor negotiations strategy. Following this closed session, the Hermantown City Council will re-convene in an open session.

*(motion, roll call)*

Motion to recess at 6:59 p.m. Motion to close the meeting of the Hermantown City Council pursuant to Minnesota Statute § Section 13D.03 to consider confidential information related to labor negotiations strategy. Following this closed session, the Hermantown City Council will re-convene in open session. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Carried.



Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

Motion to reconvene into open sessions at 7:54 p.m. This motion, made by Councilor LeBlanc and seconded by Councilor Jones, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

14. **RECESS**

Motion to recess at 7:45 p.m. This motion, made by Councilor Geissler and seconded by Councilor Hjelle, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

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Mayor

ATTEST:

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City Clerk