



Hermantown City Council Meeting - Monday, September 18, 2023

Hermantown's upcoming City Council meeting will include both remote access and in-person access to Council Chambers. The remote access will be available through the platform, "Zoom," which allows the public to view and participate in the meeting via phone or computer. Interested parties can also choose to attend the City Council meetings in person at City Hall.

Remote access to the 6:30 p.m. City Council Meeting via Zoom:

<https://us02web.zoom.us/j/84409952143?pwd=cGdaNzZmU2NYdGxsUDIQVDVxeU9LQT09>

and/or by calling the number (312) 626-6799 and utilizing the meeting ID number of 844 0995 2143 and the passcode of 0260647091.

Public comment may also be submitted in advance of the meeting. Comments, questions, or concerns can be e-mailed to Community Engagement Director, Joe Wicklund, at jwicklund@hermantownmn.com up to 3:30 p.m. the day of the meeting with the e-mail title "City Council Meeting." It is important to note that all comments regarding this meeting are public data.

A few important tips regarding the Zoom platform:

- If your computer does not support audio, you can still watch the meeting on your computer and call in on your phone to hear the meeting
- Everyone has varying levels of comfort regarding remote technology, so grace and understanding are appreciated

The 4:30 p.m. Pre-Agenda Meeting will be available in-person only at City Hall. Public comment is not a factor in the pre-agenda meeting, but the meeting is open and members of the public are invited and welcome to attend to this meeting.



AGENDA

Pre-Agenda Meeting Monday, September 18, 2023 at 4:30 p.m. Council Chambers, City Hall - Hermantown Governmental Services Building

Pre-agenda: The Pre-agenda meeting is a work session between the City Council and City staff to review the upcoming City Council meeting and future meetings. The agenda is the same document as the upcoming City Council meeting, but does not follow the same format as the City Council meeting. It is a time for the City Council and City staff to have discussions about the agenda items, and asking and answering questions. Traditionally it is not a time for public comment on the agenda items, as the public can listen to the conversation and ask questions or provide input at the upcoming City Council meeting.

City Council Meeting Monday, September 18, 2023 at 6:30 p.m. Council Chambers, City Hall - Hermantown Governmental Services Building

Invitation to participate:

The Hermantown City Council welcomes your thoughts, input and opinions to this meeting. The agenda for this meeting contains a brief description of each item to be considered, and the City Council encourages your participation. If you wish to speak on an item contained in the agenda, you will be allowed to address the Council when a motion is on the floor. If you wish to speak on a matter that does not appear on the agenda, you may do so during the public comment period regularly scheduled and set for the beginning of the meeting.

When addressing the City Council, please state your name and address for the record. Please address the City Council as a whole through the Mayor. Comments to individual Council Members or staff are not permitted. Speakers will be limited to three (3) minutes.

Order of discussion

1. Reading of the resolution title by Mayor
2. Motion/Second
3. Staff Explanation
4. Initial Discussion by City Council
5. Mayor invites public to speak to the motion (3-minute rule)
6. Follow up staff explanation and/or discussion by City Council
7. Call of the vote

**CITY OF HERMANTOWN
AGENDA**

**Pre-Agenda Meeting Monday, September 18, 2023 at 4:30 p.m.
Council Chambers, City Hall - Hermantown Governmental Services Building**

**City Council Meeting Monday, September 18, 2023 at 6:30 p.m.
Council Chambers, City Hall - Hermantown Governmental Services Building**

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **ANNOUNCEMENTS**

Council Members may make announcements as needed.

5. **PUBLIC HEARING**

Only when necessary. The rule adopted three minutes per person if necessary. Any action required after the public hearing will be taken immediately following the closing of the public hearing.

6. **COMMUNICATIONS**

A. Correspondence 23-145 through 23-146 placed on file 7

B. **23-145** 8

From: Jeffrey Dwyer, LELS Local 47 President

To: Mayor & City Council

Re: Recruitment and Retention Incentives

C. **23-146** 9

From: Maple Village Homeowners Association

To: Mayor & City Council

Re: Maple Village Concerns

7. **PRESENTATIONS**

8. **PUBLIC DISCUSSION**

This is the time for individuals to address the Council about any item not on the agenda. The time limit is three minutes per person.

9. **MOTIONS**

10. **CONSENT AGENDA**

All items on the Consent Agenda are items which are considered routine by the City Council and will be approved by one motion via voice vote. There will be no discussion of these items unless a Council Member or citizen requests, in which event the item will be removed from the Consent Agenda and considered at the end of the Consent Agenda.

- A. **Minutes** - Approval or correction of September 5, 2023 City Council Continuation Minutes 14
- B. **Accounts Payable** - Approve general city warrants from September 1, 2023 through September 15, 2023 in the amount of \$1,733,196.36 21

11. **ORDINANCES**

- A. **2023-06 An Ordinance Amending Chapter 300, Smoking Policy, Prohibiting The Use Of Cannabinoid Products In Public Structures, Public Vehicles, Parks And Recreation Areas** 26
- (second reading)*
(motion, roll call)
- B. **2023-07 An Ordinance Amending Chapter 740, Hunting Deer By Bow And Arrow, Eliminating The "Earn-A-Buck" Requirement For The Hermantown City Bow Hunt And Allowing The Use Of Crossbows** 29
- (first reading)*
- C. **2023-08 An Ordinance Amending Hermantown Code Of Ordinances Section 270 - Fee Schedule** 32

(first reading)

12. **RESOLUTIONS**

Roll call will be taken only on items required by law and items requiring 4/5's votes, all others can be done by voice vote.

- A. **2023-130 Resolution Declaring Cost To Be Assessed And Ordering Preparation Of Proposed Assessment Roll For Road Improvement District No. 534 Ugstad Road** 44
- (motion, roll call)*
- B. **2023-131 Resolution Receiving Proposed Assessment Roll For The Construction Of Road Improvement District No. 534 Ugstad Road And Ordering Hearing Thereon** 48
- (motion, roll call)*
- C. **2023-132 Resolution Declaring Cost To Be Assessed And Ordering Preparation Of Proposed Assessment Roll For Road Improvement District No. 538 Richard Avenue And Lindgren Road** 56
- (motion, roll call)*
- D. **2023-133 Resolution Receiving Proposed Assessment Roll For The Construction Of Road Improvement District No. 538 Richard Avenue And Lindgren Road And Ordering Hearing Thereon** 59

(motion, roll call)

- E. **2023-134 Resolution Accepting Hermantown Volunteer Fire Department's Notice Of Termination Of The Agreement For Fire-Related Services** 66

(motion, roll call)

- F. **2023-135 Resolution To Adopt The Proposed Property Tax And Proposed Budget For Taxes Payable 2024 And Scheduling The Truth In Taxation Hearing** 69

(motion, roll call)

- G. **2023-136 Resolution Directing Preparation Of Assessment Roll For Delinquent Utility Charges** 75

(motion, roll call)

- H. **2023-137 Resolution Approving Change Orders Number 13 Through 14 For Road Improvement Project 534 (Ugstad & Arrowhead Roads)** 79

(motion, roll call)

- I. **2023-138 Resolution Approving Pay Request Number 4 For Road Improvement District 534 To Ulland Brothers, Inc. In The Amount Of \$1,748,581.78** 85

(motion, roll call)

- J. **2023-139 Resolution Approving Pay Request Number 3 For Road Improvement District 538 To Ulland Brothers, Inc. In The Amount Of \$38,306.85** 91

(motion, roll call)

- K. **2023-140 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver A Cooperative Agreement Between St. Louis County And The City Of Hermantown For 2024 Maintenance Striping CP 0000-369670** 97

(motion, roll call)

- L. **2023-141 Resolution Approving Final Plans And Specifications And Ordering Advertisement For Bids For 2023 Sewer Improvement District No. 544 (Stebner Park Improvement District - Sewer, Water, & Road)** 106

(motion, roll call)

13. **CLOSED SESSION**

- A. Motion to close the meeting of the Hermantown City Council pursuant to Minnesota Statute § Section 13D.03 to consider confidential information related to labor negotiations strategy. Following this closed session, the Hermantown City Council will re-convene in an open session.

(motion, roll call)

14. **RECESS**

2023 CORRESPONDENCE

<u>DATE</u>	<u>LOG #</u>	<u>FROM</u>	<u>TO</u>	<u>REGARDING</u>	<u>FILED</u>	<u>FILE</u>	<u>To City Council</u>
9/11/2023	23-145	Jeffrey Dwyer, LELS Local 47 President	Wayne Boucher, Mayor & City Council	Recruitment and Retention Incentives	9/13/2023		9/18/2023
9/12/2023	23-146	Maple Village Homeowners Association	Wayne Boucher, Mayor & City Council	Maple Village Concerns	9/13/2023		9/18/2023



Chief of Police
James M. Crace

HERMANTOWN POLICE DEPARTMENT

5111 Maple Grove Road • Hermantown, MN 55811 • P: 218-729-1200 • F: 218-729-1201

RECEIVED

SEP 11 2023

September 11, 2023

Councilor John Geissler
Councilor Ellie Jones
Councilor Andy Hjelle
Councilor Brian LeBlanc
Mayor Wayne Boucher

Dear Hermantown City Council and Mayor Boucher,

On behalf of the membership of LELS Local 47 which represents the Patrol Officers, Detectives, School Liaison Officer, and Sergeants, I want to thank you for your continued support of the Hermantown Police Department and our Police Officers. Over the last several years, law enforcement has become a heavily scrutinized profession. Within the last few years, law enforcement agencies throughout Minnesota have faced severe challenges to recruit new officers and retain current officers. The Hermantown Police Department has not been immune to these challenges.

In recent years where we have had a vacancy, HPD has had a rapid decline in the number of applicants when we have needed to hire a new officer, most recently this spring we had four applicants apply. We are also currently in a position to lose two of our current officers to other area agencies.

As elected officials, you have shown us your commitment and willingness to work towards a solution to our staffing crisis by offering recruitment and retention incentives. These incentives are firsts in the northland and because of your support and recognition, we believe we will be better able to retain our current officers and attract more officers to fill vacancies in the next year.

Sincerely,

Jeffrey Dwyer
LELS Local 47 President

MAPLE VILLAGE CONCERNS SEPTEMBER 2023

TRAFFIC: The residents of Maple Village have become increasingly concerned about the number of vehicles and the speed at which they travel through our residential streets! Silver Leaf and Sugar Maple Drive have become a shortcut to and from the businesses on Miller Trunk and Sugar Maple Drive.

Residents have expressed a need to address this issue. At the present time, we have 30 school age children in the neighborhood. Vehicles speed away from the businesses on Sugar Maple and create danger for residents exiting townhome driveways. We respectfully request that our speed limit be reduced to 25 MPH as it now is on Lavaque Junction.

In the event the speed limit is not changed, options to this issue include:

- Install solar speed indicators
- Paint "SLOW DOWN" on the street at the intersection
- Install "NO THROUGH TRAFFIC" signs
- Post a "TRAFFIC ENTERING" sign at the curve on Sugar Maple coming from businesses

Residents of Maple Village have signed the attached petition. It is for the safety of our families that we are making this request.

SIGNAGE: Residents wish to define the entrance to the development by putting our logo on the rock at the intersection of Silver Leaf and Lavaque.



BOULEVARD MOWING: The city mows its boulevards. We request that the boulevard along Silver Leaf (before the development begins) be included in the city boulevard mowing program.

SIDEWALKS: Many people walk along Lavaque. Is there a reason why the sidewalk ends at Alpine Drive?

Thank you for your attention to these concerns.

Maple Village Homeowners Association
Maple Village Townhomes Association
Judie Hilmoe, contact
djhilmoe@live.com
605-695-9510

PETITION

We, the residents of Maple Village, respectfully request that the speed limit on Sugar Maple Drive and Leaf Street be reduced from 30 MPH to 25 MPH

Because: Drivers using the streets of Sugar Maple Drive and Silver Leaf Street in this development as a SHORTCUT TO BUSINESSES located at the intersection of Miller Trunk Highway and Sugar Maple Drive travel at speeds WELL ABOVE POSTED SPEED LIMIT

Because: NUMEROUS children reside in Maple Village

DATE	PRINTED NAME	SIGNATURE	ADDRESS
7/27/2023	LINDSEY ROBERG	<i>Lindsay Roberg</i>	5063 SILVER LEAF ST.
7/27/23	Lindsey Meser	<i>Lindsey Meser</i>	4373 Sugar Maple Dr
7/27/23	Justin Meser	<i>Justin Meser</i>	4777 Sugar Maple Dr
7/27/23	Travis Tomford	<i>Travis Tomford</i>	4310 Sugar Maple Dr
7/27/23	KATHE TOMFORD	<i>Kathe Tomford</i>	4310 SUGAR MAPLE DR
7/27/23	Curtis Drommerhausen	<i>Curtis Drommerhausen</i>	5015 Silver Leaf St
7/27/23	Megan Drommerhausen	<i>Megan Drommerhausen</i>	5015 Silver Leaf St
7/27/23		<i>[Signature]</i>	5015 Silver Leaf St.
7/27/23	DARREK MERLIN	<i>Darrek Merlin</i>	4455 SUGAR MAPLE DR
7/27/23	Faith Bubalo	<i>Faith Bubalo</i>	
7/27/23	Robert Bubalo	<i>Robert Bubalo</i>	4363 Sugar Maple Dr.
	Michael Niemeyer	<i>Michael Niemeyer</i>	4998 Knotty Wood Court
7/27/23	Jason Agenes	<i>Jason Agenes</i>	5006 Timber Hill Ct
8-9-23	Judie Hilmo	<i>Judie Hilmo</i>	5036 Silver Leaf St.
8-9-23	RICHARD HILMO	<i>Richard Hilmo</i>	5036 SILVER LEAF ST
8.13.23	Monica Prom	<i>Monica Prom</i>	4341 Sugar Maple Dr.
8-13-23	Kathy McNameara Heimback	<i>Kathy McNameara Heimback</i>	4442 Sugar Maple De.
9-8-23	Gay and Helen Coughlin	<i>Gay and Helen Coughlin</i>	5056 Silver Leaf St
10-8-23	Betty Slaherty	<i>Betty Slaherty</i>	5070 Silver Leaf St.
10-8-23	MYRICKA LONE	<i>Myricka Lone</i>	5076 Silver Leaf St.

PETITION

We, the residents of Maple Village, respectfully request that the speed limit on Sugar Maple Drive and Leaf Street be reduced from 30 MPH to 25 MPH

Because: Drivers using the streets of Sugar Maple Drive and Silver Leaf Street in this development as a SHORTCUT TO BUSINESSES located at the intersection of Miller Trunk Highway and Sugar Maple Drive travel at speeds WELL ABOVE POSTED SPEED LIMIT

Because: NUMEROUS children reside in Maple Village

DATE	PRINTED NAME	SIGNATURE	ADDRESS
7/27/23	BOB CARLSON	<i>Bob Carlson</i>	4353 SUGAR MAPLE DR
7/27/23	Sandie Lehman	<i>Sandie Lehman</i>	4999 Knotty Wood Ct.
7/27/23	Harold Lehman	<i>Harold Lehman</i>	4999 Knotty Wood Ct.
7/27/23	Cynthia Vittorio	<i>Cynthia Vittorio</i>	4305 Sugar Maple Dr
7-27-23	Tony Vittorio	<i>Tony Vittorio</i>	4305 Sugar Maple Dr
7/27/23	Penna Redpath	<i>Penna Redpath</i>	4304 Sugar Maple Dr.
7/27/23	Dianne Kuiti	<i>Dianne Kuiti</i>	4316 Sugar Maple Dr.
7/27/23	Lynn Devlin	<i>Lynn Devlin</i>	4455 Sugar Maple Dr.
7/27/23	David Kuiti	<i>David Kuiti</i>	4316 Sugar Maple Dr
7/27/23	Kellee Schaefer	<i>Kellee Schaefer</i>	4461 Sugar Maple Dr.
7/27/23	Betty Nelson	<i>Betty Nelson</i>	5030 Silver St.
7/27/23	Jim Smith	<i>Jim Smith</i>	4467 Sugar Maple
7/27/23	DAN WALLIN	<i>Dan Wallin</i>	4449 SUGAR MAPLE DR.
7/27/23	Linda Smith	<i>Linda Smith</i>	4467 Sugar Maple
07.27.23	Wanda Brandt	<i>Wanda Brandt</i>	4409 Sugar Maple Dr.
7-27-23	Kara Lynn Fausch	<i>Kara Lynn Fausch</i>	4999 Timber Hill Ct
7/27/23	NATALIA RANK	<i>Natalia Rank</i>	4344 SUGAR MAPLE DR
7-27-23	Dick Slotness	<i>Dick Slotness</i>	4459 " " "
7-27-23	Shirley Slotness	<i>Shirley Slotness</i>	4459 Sugar Maple Dr
7-27-23	Jan Heirman	<i>Jan Heirman</i>	5007 Timber Hill Ct.

20 mph

**CITY OF HERMANTOWN
CITY COUNCIL MEETING**
Tuesday, September 5, 2023
6:30 PM Central

MEETING CONDUCTED IN PERSON & VIA ZOOM

Mayor Wayne Boucher: Present
Councilor John Geissler: Present
Councilor Andy Hjelle: Present
Councilor Ellie Jones: Present
Councilor Brian LeBlanc: Present

CITY STAFF: John Mulder, City Administrator; Alissa Wentzlaff, City Clerk; Eric Johnson; Community Development Director; Adam Schminski, Building Official; Jim Crace, Chief of Police; David Bolf, City Engineer; Gunnar Johnson, City Attorney

VISITORS: 2

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS**
5. **PUBLIC HEARING**

A. 2023-122 Resolution Ordering Improvement And Directing Preparation Of Final Plans And Specifications For 2023 Sewer Improvement District No. 544 (Stebner Park Improvement District - Sewer, Water & Road)

Brice Hansen of 4404 Cedar Way Road noted his concerns about traffic flow in and out of the Stebner Field Complex.

Public hearing closed at 6:41 p.m.

(motion, roll call)

Motion to approve 2023-122 Resolution Ordering Improvement And Directing Preparation Of Final Plans And Specifications For 2023 Sewer Improvement District No. 544 (Stebner Park Improvement District - Sewer, Water & Road). This motion, made by Councilor John Geissler and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

B. 2023-123 Resolution Accepting A Proposal For Engineering Services With A Total Not To Exceed Contract Amount Of \$145,785.00 With Northland Consulting Engineers

(motion, roll call)

Motion to approve 2023-123 Resolution Accepting A Proposal For Engineering Services With A Total Not To Exceed Contract Amount Of \$145,785.00 With Northland Consulting Engineers. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

6. **COMMUNICATIONS**

A. Correspondence 23-135 through 23-144 placed on file

7. **PRESENTATIONS**

8. **PUBLIC DISCUSSION**

9. **MOTIONS**

A. Motion to approve/deny the Massage Establishment License Application for the following effective immediately through December 31, 2023:

Northern Lotus Massage Therapy LLC 5338 Rose Road

A complete application, successful background check, and license fees have all been received.

(motion, roll call)

Motion to approve the Massage Establishment License Application for Northern Lotus Massage LLC effective immediately through December 31, 2023. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

B. Motion to approve/deny the Massage Therapist License Application for the following effective immediately through December 31, 2023:

Northern Lotus Massage Therapy LLC Heather Rae Lind

A complete application, successful background check, and license fees have all been received.

(motion, roll call)

Motion to approve the Massage Therapist License Application for Heather Rae Lind effective immediately through December 31, 2023. This motion, made by Councilor Ellie Jones and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

10. **CONSENT AGENDA**

Motion to approve. This motion, made by Councilor Andy Hjelle and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

A. **Minutes** - Approval or correction of August 21, 2023 City Council Continuation Minutes

B. **Accounts Payable** - Approve general city warrants from August 16, 2023 through August 23, 2023 in the amount of \$643,936.96

Motion to the approve the Consent Agenda. This motion, made by Councilor Andy Hjelle and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

11. **ORDINANCES**

A. **2023-06 Ordinance Amending Chapter 300, Smoking Policy**

(first reading)

12. **RESOLUTIONS**

A. **2023-124 Joint Resolution Of Intent To Upgrade The Hermantown Ice Arena Between Independent School District 700 And The City Of Hermantown**

(motion, roll call)

Motion to approve 2023-124 Joint Resolution Of Intent To Upgrade The Hermantown Ice Arena Between Independent School District 700 And The City Of Hermantown. This motion, made by Councilor Brian LeBlanc and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

B. 2023-125 Resolution Approving Pay Request Number 2 For Sewer Improvement District 451 To Veit In The Amount Of \$265,833.66

(motion, roll call)

Motion to approve 2023-125 Resolution Approving Pay Request Number 2 For Sewer Improvement District 451 To Veit In The Amount Of \$265,833.66. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

C. 2023-126 Resolution Approving An Extended Lease Agreement With The Arrowhead Builders Association

(motion, roll call)

Motion to approve 2023-126 Resolution Approving An Extended Lease Agreement With The Arrowhead Builders Association. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

D. 2023-127 Resolution Approving Cooperative Agreement With St. Louis County Project No. Cp 0000-477573 Crack Sealing Project On Various Paved

Roads In The Trails End Neighborhood Within The City Of Hermantown Corporate Limits

(motion, roll call)

Motion to approve 2023-127 Resolution Approving Cooperative Agreement With St. Louis County Project No. Cp 0000-477573 Crack Sealing Project On Various Paved Roads In The Trails End Neighborhood Within The City Of Hermantown Corporate Limits. This motion, made by Councilor Ellie Jones and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

E. 2023-128 Resolution Approving Final Plans And Specifications And Ordering Advertisement For Bids For The Hermantown City Hall Attic Repairs

(motion, roll call)

Motion to approve 2023-128 Resolution Approving Final Plans And Specifications And Ordering Advertisement For Bids For The Hermantown City Hall Attic Repairs. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

F. 2023-129 Resolution Approving Memorandum Of Understanding (MOU) And Authorizing And Directing Mayor And City Clerk To Execute And Deliver MOU With Law Enforcement Labor Services Local 47 ("LELS")

(motion, roll call)

Motion to approve 2023-129 Resolution Approving Memorandum Of Understanding (MOU) And Authorizing And Directing Mayor And City Clerk To Execute And Deliver MOU With Law Enforcement Labor Services Local 47 ("LELS"). This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

13. **CLOSED SESSION**

14. **RECESS**

Motion to recess at 6:59 p.m. This motion, made by Councilor Ellie Jones and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

Mayor

ATTEST:

City Clerk

CITY OF HERMANTOWN

CHECKS #70209-70246
09/01/2023 - 09/15/2023

PAYROLL CHECKS

Electronic Checks - #-67419-67460 \$80,477.65

LIABILITY CHECKS

Electronic Checks - #-67461-67462 \$78,599.39

Electronic Checks - #-67414-67418 \$60,978.43

Checks - #70245 \$1,159.12

PAYROLL EXPENSE TOTAL \$221,214.59

ACCOUNTS PAYABLE

Checks - #70209-70244 \$325,981.90

Checks - #70246 \$65.92

Electronic Payments #-99206-99222 \$1,181,270.50

Electronic Payments #-99203-99204 \$4,663.45

ACCOUNTS PAYABLE TOTAL \$1,511,981.77

TOTAL \$1,733,196.36

9/8/2023

Page 1

Fun d	Account	Department	Vendor Name	Description	Amount	Check #
101	415300	Administration & Finance	GREATAMERICA FINANCIAL SERVICES	Copier Lease/Konica C458	117.87	-99222
101	419901	City Hall & Police Building Maintenance	MN ENERGY RESOURCES CORP	Natural Gas -CH/PD	157.06	-99221
275	452200	Community Building	MN ENERGY RESOURCES CORP	Natural Gas EWC - Aug 23	3,110.07	-99221
101	431901	City Garage	MN ENERGY RESOURCES CORP	Natural Gas Lightning Dr - Aug	26.45	-99221
101	431901	City Garage	MN ENERGY RESOURCES CORP	Natural Gas Old CH	7.10	-99221
602	494900	Sewer Administration and General	MN ENERGY RESOURCES CORP	Natural Gas Lightning Dr - Aug	18.89	-99221
101	452200	Community Building	MN ENERGY RESOURCES CORP	Natural Gas Old CH	63.92	-99221
601	494400	Water Administration and General	MN ENERGY RESOURCES CORP	Natural Gas Lightning Dr - Aug	30.23	-99221
101	422901	Firehall #1 Maple Grove Road	MN ENERGY RESOURCES CORP	Natural Gas -CH/PD	191.96	-99221
101	431901	City Garage	MN ENERGY RESOURCES CORP	Natural Gas Comm Building - Au	37.84	-99221
605	431160	Street Lighting	MN POWER	Street Lights	304.30	-99220
275	452200	Community Building	MN POWER	EWC Garage	32.09	-99220
101	422902	Firehall #2 Morris Thomas Road	MN POWER	FH #2 MorrisThomas & Stebner	105.20	-99220
601	494400	Water Administration and General	MN POWER	Water	376.06	-99220
605	431160	Street Lighting	MN POWER	Street Lights	386.65	-99220
275	452200	Community Building	MN POWER	4289 Ugstad Rd/EWC	17,846.92	-99220
602	494900	Sewer Administration and General	MN POWER	Sewer	595.85	-99220
101	452100	Parks	MN POWER	Parks	776.08	-99220
605	431160	Street Lighting	MN POWER	Street Lights	467.16	-99220
101	452200	Community Building	MN POWER	Community Bldg	488.83	-99220
605	431160	Street Lighting	MN POWER	Traffic Lights	816.59	-99220
101	452100	Parks	MN POWER	Little Leagues	42.82	-99220
602	494900	Sewer Administration and General	MN POWER	4971 Lightning Dr	124.33	-99220
101	419901	City Hall & Police Building Maintenance	MN POWER	City Hall/Police/Fire	3,049.75	-99220
101	431901	City Garage	MN POWER	4971 Lightning Dr	310.82	-99220
101	422903	Firehall #3 Midway Road	MN POWER	FH #3 Midway/Rose	96.02	-99220
605	431160	Street Lighting	MN POWER	Street Lights (Roundabout)	21.65	-99220
605	431160	Street Lighting	MN POWER	Street Lights	734.87	-99220
605	431160	Street Lighting	MN POWER	Overhead St Lights	470.96	-99220
101	431901	City Garage	MN POWER	5255 Maple Grove Rd Garage	24.03	-99220
101	422901	Firehall #1 Maple Grove Road	MN POWER	City Hall/Police/Fire	1,949.84	-99220
601	494400	Water Administration and General	MN POWER	4971 Lightning Dr	186.50	-99220
101	431100	Street Department	EMERGENCY AUTOMOTIVE TECHNOLOGIES INC	Strobe Tube Emergency lighting	91.56	-99219
402	431150	Street Improvements	BRAUN INTERTEC CORPORATION	Ugstad Road Project	1,783.75	-99218
409	419901	City Hall & Police Building Maintenance	BRAUN INTERTEC CORPORATION	City Hall Design	12,692.00	-99218
602	494500	Sewer Maintenance	FRONTIER PRECISION, INC.	GPS Battery Box	178.62	-99217
601	494300	Water Distribution	FRONTIER PRECISION, INC.	GPS Battery Box	178.62	-99217
101	431901	City Garage	HARTEL'S/DBJ DISPOSAL CO LLC	Yard Trash Disposal Aug 2023 -	186.11	-99216

9/8/2023

Page 2

Fun d	Account	Department	Vendor Name	Description	Amount	Check #
101	419901	City Hall & Police Building Maintenance	HARTEL'S/DBJ DISPOSAL CO LLC	Garbage Recycling Aug 2023 -12	536.80	-99216
230	465100	HEDA	LHB INC	Highway 53 TIF Analysis	1,000.00	-99215
101	431100	Street Department	MCCOY CONSTRUCTION & FORESTRY, INC	Mirror 624 Loader	221.40	-99214
402	431150	Street Improvements	MSA PROFESSIONAL SERVICES, INC.	Ugstad Road Reconditioning - C	33,430.40	-99213
101	452100	Parks	NORTHERN DOOR & HARDWARE INC	Padlock Keys	21.00	-99212
101	431100	Street Department	NORTHERN STATES SUPPLY INC	Wire Connectors/Washers	139.62	-99211
603	441100	Storm Water	REDROCK PRECAST	Culvert - Birchwood	2,062.00	-99210
240	433500	Water Improvements	TRILLIUM DEVELOPMENT INC	AMI Work	47,900.00	-99209
402	431150	Street Improvements	ULLAND BROTHERS INC	Ugstad Rd Improvements	701,814.09	-99208
475	431150	Street Improvements	ULLAND BROTHERS INC	Richard Lindgren Street Improv	344,444.04	-99207
101	134000	Retiree Insurance/Telephone Reimb.	NORTHEAST SERVICE COOPERATIVE	Health Ins Sept Inactives	162.18	-99206
101	421100	Police Administration	NORTHEAST SERVICE COOPERATIVE	Health Ins Sept Inactives	1,459.60	-99206
101	217450	Employee Flexplan	WEX HEALTH INC	Claim Reimb	3,271.18	-99204
101	217450	Employee Flexplan	WEX HEALTH INC	Claim Reimb	45.71	-99204
101	217450	Employee Flexplan	WEX HEALTH INC	Claim Reimb	378.06	-99204
101	217450	Employee Flexplan	WEX HEALTH INC	Claim Reimb	1,104.00	-99204
101	217450	Employee Flexplan	WEX HEALTH INC	Claim Reimb	-325.00	-99204
101	415300	Administration & Finance	WEX HEALTH INC	Monthly Participant /Cobra Fee	43.72	-99203
101	419100	Community Development	WEX HEALTH INC	Monthly Participant /Cobra Fee	4.86	-99203
101	421100	Police Administration	WEX HEALTH INC	Monthly Participant /Cobra Fee	92.35	-99203
101	431100	Street Department	WEX HEALTH INC	Monthly Participant /Cobra Fee	14.57	-99203
601	494400	Water Administration and General	WEX HEALTH INC	Monthly Participant /Cobra Fee	14.57	-99203
602	494900	Sewer Administration and General	WEX HEALTH INC	Monthly Participant /Cobra Fee	14.57	-99203
101	419901	City Hall & Police Building Maintenance	WEX HEALTH INC	Monthly Participant /Cobra Fee	4.86	-99203
409	419901	City Hall & Police Building Maintenance	BILLINGS ROOFING INC.	Roof Replacement - Balance	252,386.76	70209
101	422903	Firehall #3 Midway Road	CENTURYLINK	Internet FH3 08/22/23-09/21/23	79.98	70210
101	431901	City Garage	CINTAS CORPORATION	1st Aid Cabinets	209.83	70211
101	431100	Street Department	CINTAS CORPORATION	Uniforms	7.92	70211
101	431100	Street Department	CINTAS CORPORATION	Uniforms	23.38	70211
101	431901	City Garage	CINTAS CORPORATION	Mats at PW	30.03	70211
101	431901	City Garage	CINTAS CORPORATION	Supplies	28.51	70211
602	494900	Sewer Administration and General	CUSTOMER ELATION INC	08/01 - 07/28/23 Answering	25.00	70212
601	494400	Water Administration and General	CUSTOMER ELATION INC	08/01 - 07/28/23 Answering	37.51	70212
101	419901	City Hall & Police Building Maintenance	DALCO	TP/Kleenex/Floor Cleaner	249.41	70213
101	419901	City Hall & Police Building Maintenance	DALCO	TP/Liners	195.84	70213
401	419901	City Hall & Police Building Maintenance	DEERE & COMPANY	Utility Tractor	28,285.72	70214
101	431100	Street Department	DIAMOND MOWERS LLC	Flail Mower Knives	495.05	70215
101	431100	Street Department	DIAMOND MOWERS LLC	Flail Mower Belt	110.12	70215

Fun d	Account	Department	Vendor Name	Description	Amount	Check #
101	431100	Street Department	DIAMOND MOWERS LLC	Ground Roller Bolt Plate	75.16	70215
101	421100	Police Administration	DVS RENEWAL	2015 Chev KTA	14.25	70216
328	471000	Debt Service	EHLERS & ASSOCIATES INC	Continuing Disclosure Reportin	425.00	70217
324	471000	Debt Service	EHLERS & ASSOCIATES INC	Continuing Disclosure Reportin	425.00	70217
325	471000	Debt Service	EHLERS & ASSOCIATES INC	Continuing Disclosure Reportin	425.00	70217
315	471000	Debt Service	EHLERS & ASSOCIATES INC	Continuing Disclosure Reportin	425.00	70217
323	471000	Debt Service	EHLERS & ASSOCIATES INC	Continuing Disclosure Reportin	425.00	70217
322	471000	Debt Service	EHLERS & ASSOCIATES INC	Continuing Disclosure Reportin	425.00	70217
320	471000	Debt Service	EHLERS & ASSOCIATES INC	Continuing Disclosure Reportin	425.00	70217
318	471000	Debt Service	EHLERS & ASSOCIATES INC	Continuing Disclosure Reportin	425.00	70217
326	471000	Debt Service	EHLERS & ASSOCIATES INC	Continuing Disclosure Reportin	425.00	70217
230	214500	Escrow Deposits Payable	EHLERS & ASSOCIATES INC	TX Increment Financing Dist. N	5,250.00	70217
327	471000	Debt Service	EHLERS & ASSOCIATES INC	Continuing Disclosure Reportin	425.00	70217
101	214000	Security Deposits Payable	ELKINS, SARAH	Pavilion Deposits	150.00	70218
601	494400	Water Administration and General	ENVIRONMENTAL SYSTEMS RESEARCH INST. INC	ArcGIS License	2,189.94	70219
602	494900	Sewer Administration and General	ENVIRONMENTAL SYSTEMS RESEARCH INST. INC	ArcGIS License	2,125.53	70219
603	441100	Storm Water	ENVIRONMENTAL SYSTEMS RESEARCH INST. INC	ArcGIS License	2,125.53	70219
601	494300	Water Distribution	FERGUSON WATERWORKS #2516	Curb Stop & Fittings	318.48	70220
601	494300	Water Distribution	FERGUSON WATERWORKS #2516	Hydrant & Valves	4,044.45	70220
601	494300	Water Distribution	FERGUSON WATERWORKS #2516	Water Service Parts	959.86	70220
101	214000	Security Deposits Payable	FERRY, JONATHAN	Pavilion Deposit	75.00	70221
101	214500	Escrow Deposits Payable	FLANAGAN, NATE	Erosion Control Deposit	500.00	70222
236	465300	Hermantown Wetland	GEI CONSULTANTS, INC.	Lindgren Road MP	2,500.00	70223
412	419100	Community Development	GEI CONSULTANTS, INC.	Keene Creek South Trail	2,916.09	70223
240	432510	Trunk Sewer Construction	GEI CONSULTANTS, INC.	Okerstrom Road Sewer Project	1,500.00	70223
101	419100	Community Development	HERMANTOWN STAR LLC	Public Hearing P&Z	49.50	70224
101	411300	Ordinance, Public Notice and Proceedings	HERMANTOWN STAR LLC	City Council Minutes	99.00	70224
460	465100	HEDA	HERMANTOWN STAR LLC	TX Increment Filing :The Green	272.25	70224
101	415300	Administration & Finance	INNOVATIVE OFFICE SOLUTIONS, LLC	Files/Folders/Glue	111.77	70225
601	494400	Water Administration and General	JOHNS TWIN PORTS RECYCLING	Recycling Office Equipment	43.75	70226
602	494900	Sewer Administration and General	JOHNS TWIN PORTS RECYCLING	Recycling Office Equipment	43.75	70226
101	415300	Administration & Finance	JOHNS TWIN PORTS RECYCLING	Recycling Office Equipment	87.50	70226
602	494500	Sewer Maintenance	KRAEMER CONSTRUCTION, INC.	Steel for lift station repairs	220.00	70227
101	431100	Street Department	MAVO CONCRETE SAWING SERVICES, INC.	Sawing - Haines Rd	498.75	70228
101	431100	Street Department	MENARD INC	Return Battery - GPS	-29.99	70229

9/8/2023

Page 4

Fun d	Account	Department	Vendor Name	Description	Amount	Check #
101	452100	Parks	MENARD INC	Pruning Equipment	176.90	70229
101	431100	Street Department	MENARD INC	Batteries - GPS	39.36	70229
601	220110	Water Test Fee Payable	MN DEPARTMENT OF HEALTH	Water Supply Serv Connect fee	5,708.07	70230
101	431100	Street Department	NAPA AUTO PARTS	Trailer Adapter	13.91	70231
101	431100	Street Department	NAPA AUTO PARTS	Oil Filter	2.07	70231
101	431901	City Garage	NAPA AUTO PARTS	Oil Absorbant	460.08	70231
101	421100	Police Administration	NAPA AUTO PARTS	Motor Oil - SQD 18	6.99	70231
603	441100	Storm Water	NORTHLAND CONSTRUCTORS OF DULUTH, INC.	Curb & Drain Box Repair - Mena	3,075.00	70232
101	421100	Police Administration	OFFICE OF THE SECRETARY OF STATE	Notary Fee - A Johnson	120.00	70233
601	494300	Water Distribution	POLLARD WATER	Water Valve Operating Nuts	287.60	70234
101	431100	Street Department	PRO TIRE	Tire Repair - H5	30.00	70235
101	431100	Street Department	SATHERS, LLC	Class 5 - Crushed Material	607.60	70236
101	421100	Police Administration	SAVVY SNIPER LLC	QUAD Dual QD Sling	85.20	70237
101	421100	Police Administration	SHEL/DON GROUP INC	Business Cards - Crace	104.38	70238
101	421100	Police Administration	SHRED-N-GO INC	Shredding Contract	126.89	70239
101	431100	Street Department	SMITTYS AUTOMOTIVE INC	Repair Brake Booster - H9	581.89	70240
101	419100	Community Development	ST LOUIS COUNTY RECORDERS OFFICE	Variance - Langhals Enterprise	46.00	70241
101	421100	Police Administration	TROY'S BP AMOCO INC	Oil&Filter/Pads&Rotors-SQD 17	351.79	70242
101	421100	Police Administration	TROY'S BP AMOCO INC	Oil & Filter - SQD 16	79.79	70242
101	421100	Police Administration	TROY'S BP AMOCO INC	Oil & Filter - 2022 Chev Tahoe	88.18	70242
101	421100	Police Administration	TROY'S BP AMOCO INC	Oil & Filter - SQD 19	40.73	70242
101	421100	Police Administration	USA TOWING & RECOVERY	Towing - RO# 31489	65.00	70243
101	421100	Police Administration	ZENITH AUTO GLASS	Windshield - 2018 Ford Explore	1,328.84	70244
101	134000	Retiree Insurance/Telephone Reimb.	MN LIFE	Sept Inactive - Volk	44.41	70246
101	134000	Retiree Insurance/Telephone Reimb.	MN LIFE	Sept Inactive - Rich	21.51	70246
Totals:					1,511,981.77	

136 records printed



CITY COUNCIL MEETING DATE: September 18, 2023

TO: Mayor & City Council

FROM: John Mulder, City Administrator

SUBJECT: Regulation of Cannabinoid Products

RESOLUTION: **ORDINANCE:** 2023-06 **OTHER:**

REQUESTED ACTION

Approve amendment to ordinance by introducing the regulation of Cannabinoid Products. (Second Reading)

BACKGROUND

With the passage of the legalization of recreational marijuana, the City Council asked for further regulations of cannabinoid products in City parks. The proposed ordinance prohibits smoking of cannabinoid products in public structures and/or public vehicles. The ordinance also prohibits the consumption of the cannabinoid products in City parks (similar to intoxicating liquor)

SOURCE OF FUNDS (if applicable)

N/A

ATTACHMENTS

Ordinance

The City Council of the City of Hermantown does ordain:

**AN ORDINANCE AMENDING CHAPTER 300, SMOKING POLICY,
PROHIBITING THE USE OF CANNABINOID PRODUCTS IN
PUBLIC STRUCTURES, PUBLIC VEHICLES, PARKS AND RECREATION AREAS**

Section 1. **Purpose and Intent.** The purpose and intent of this amendment is to protect the employees of the City of Hermantown and the general public utilizing public structures, public vehicles, and other facilities and recreational areas, such as parks and school grounds, controlled by the City or located within the City, but owned, operated or controlled by any other political or governmental subdivision,

Section 2. **Amendment to Smoking Policy, Section 300.02.4.** Section 300.02.4, is hereby amended to read and inserted into the Hermantown City Code as follows:

“300.02.4 “Smoke” or “smoking” shall mean inhaling or exhaling smoke from any lighted or heated cigarette, cigar, pipe, or any other lighted or heated tobacco or plant product, or Cannabinoid Products, as defined in Section 300.02.5 of this Code, or inhaling or exhaling vapor from any Electronic Delivery Device, as defined in Section 400.02. Smoking shall include carrying a lighted or heated cigarette, cigar, or pipe or any other lighted or heated tobacco, plant product or Cannabinoid Products intended for inhalation.

Deleted language is struck out and added language is underlined.

Section 3. **Addition of Smoking Policy, Section 300.02.5.** A new Section 300.02.5 is hereby added to read and inserted into the Hermantown City Code as follows:

“300.02.5 “Cannabinoid Products” shall mean products containing the cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products as defined by Minnesota Statutes § 342.01, as may be amended from time to time.”

Section 4. **Amendment to Smoking Policy, Section 300.03.** Section 300.03, Smoke Free Requirements, is hereby amended to read and inserted into the Hermantown City Code as follows:

“300.03 Smoke Free Requirements. No person may smoke within a public structure or a public vehicle at any time. Pursuant to Minnesota Statutes, § 152.0263, subd. 5, the term “public structures”, as defined in this Section, shall not include a public place where the premises of an establishment or event licensed

to permit on-site consumption of Cannabinoid Products, as defined in Section 300.02.5 of this Code.”

Deleted language is struck out and added language is underlined.

Section 5. **Amendment to Parks and Recreation, Section 330.08.7.** Section 330.08.7, Intoxicating Liquor, is hereby amended to read and inserted into the Hermantown City Code as follows:

“330.08.7 Intoxicating Liquor and Cannabinoid Products. No person shall drink intoxicating liquor or use or otherwise consume Cannabinoid Products, as defined in Section 300.02.5 of this Code, in or upon any park or recreation area. Pursuant to Minnesota Statutes, § 152.0263, subd. 5, the term “park”, as defined in this Section, shall not include a public place where the premises of an establishment or event licensed to permit on-site consumption of Cannabinoid Products.”

Deleted language is struck out and added language is underlined.

Section 6. **Amendment to be Inserted in Code.** After this ordinance becomes effective, the changes made by this ordinance shall be made in the appropriate place in the Hermantown City Code. This ordinance shall be published in the official newspaper of the City.

Section 7. **Effective Date.** The provisions of this Ordinance shall be effective after adoption and immediately upon publication once in the official newspaper of the City of Hermantown.

Dated: _____

Mayor

Attest:

City Clerk

Adopted: _____

Published: _____

Effective Date: _____



CITY COUNCIL MEETING DATE: September 18, 2023

TO: Mayor & City Council

FROM: Jim Crace, Director of Public Safety

SUBJECT: Deer Hunting Ordinance

RESOLUTION: **ORDINANCE:** 2023-07 **OTHER:**

REQUESTED ACTION

Approve an ordinance to amend Chapter 740 which eliminates the earn a buck requirement which required hunters to first harvest an antlerless deer prior to harvesting antlered buck during the City’s bow hunting season. This amendment will allow for the use of a crossbow in addition to a bow and arrow, and removes the requirement that only disabled persons with a valid permit and MN DNR archery license may hunt with a crossbow.

BACKGROUND

Originally, the Hermantown Archery Hunt was set up to control the deer herd within the city. In recent years, deer populations have declined to the point that the “earn a buck” provision is not necessary. Last year, we did a one-year moratorium on the “earn a buck” provision and it was successful.

The State of Minnesota has recently changed its law on using crossbows and this change would put the Hermantown Ordinance in alignment with the state law.

SOURCE OF FUNDS (if applicable)

N/A

ATTACHMENTS

Ordinance

The City Council of the City of Hermantown does ordain:

AN ORDINANCE AMENDING CHAPTER 740, HUNTING DEER BY BOW AND ARROW, ELIMINATING THE “EARN-A-BUCK” REQUIREMENT FOR THE HERMANTOWN CITY BOW HUNT AND ALLOWING THE USE OF CROSSBOWS

Section 1. **Purpose and Intent.** The purpose and intent of this amendment is to eliminate the Earn-a-Buck requirement which required hunters to first harvest an antlerless deer prior to harvesting antlered buck during the City’s bow hunting season. The City has studied this requirement and determined that such requirement did not result in any negative effects during the City’s deer hunt. Additionally, this amendment will further clarify the use of crossbows when hunting. This amendment is in the best interests of the residents of the City of Hermantown.

Section 2. **Amendment to Section 740.01.1.** Section 740.01.1, is hereby amended to read and inserted into the Hermantown City Code as follows:

“**740.01.1** “Bow and arrow” means a bow and arrow, a crossbow or a bow and arrow drawn, held or released by a mechanical device.”

Deleted language is struck out and added language is underlined.

Section 3. **Amendment to Section 740.02.1.3.3.** Section 740.01.1, is hereby amended to read and inserted into the Hermantown City Code as follows:

“**740.02.1.3.3** The type of bow and arrow to be discharged; Only Disabled persons with a valid permit and MN DNR archery license may hunt with crossbows as defined by MN DNR.”

Deleted language is struck out and added language is underlined.

Section 4. **Deletion of Section 740.02.1.11.** Section 740.02.1.11 is hereby deleted and the remaining sections renumbered.

Section 5. **Amendment to be Inserted in Code.** After this ordinance becomes effective, the changes made by this ordinance shall be made in the appropriate place in the Hermantown City Code. This ordinance shall be published in the official newspaper of the City.

Section 6. **Effective Date.** The provisions of this Ordinance shall be effective after adoption and immediately upon publication once in the official newspaper of the City of Hermantown.

Dated: _____

Mayor

Attest:

City Clerk

Adopted: _____

Published: _____

Effective Date: _____



CITY COUNCIL MEETING DATE: September 18, 2023

TO: Mayor & City Council

FROM: Kevin Orme, Director of Finance & Administration

SUBJECT: Public Hearing on Ordinance - Section 270 - Fee Schedule

RESOLUTION: **ORDINANCE:** **OTHER:** 2023-08

REQUESTED ACTION

First Reading of the Ordinance for the 2024 Fee Schedule

BACKGROUND

Each year, the department heads are asked to review the Fee Schedule. The document following this memo shows in red all the proposed changes to the Fee Schedule beginning January 1, 2024.

Included in the fee changes are the utility rate increases. The rate increases are per Ehler’s recommendations in their Utility rate study. We haven’t found out yet how much Duluth is raising our water rates in 2024. We have reached out to them and they indicate they might now know until 2024 but that the rate increase could very well be sizeable.

SOURCE OF FUNDS (if applicable)

N/A

ATTACHMENTS

Fee Schedule with marked changes

Ordinance No. 2023-08

The City Council of the City of Hermantown does ordain:

**AN ORDINANCE AMENDING HERMANTOWN CODE OF ORDINANCES
SECTION 270 - FEE SCHEDULE**

Section 1. Amendment of Section 270 - Fee Schedule. Section 270 is hereby amended as follows:

See attached Exhibit A.

The terms and provisions of Section 270 remain in full force and effect except as modified as shown on Exhibit A.

Section 2. Nexus. Pursuant to Minnesota Statutes § 462.353, Subd.4 (2008), as it may be amended from time to time, the City has determined that there is a nexus between the fees and the City’s costs and purposes based upon the City’s actual costs in providing the services described above. The City’s actual costs include employee time for investigative services as well as administrative costs and expenses.

Section 3. Added to Code. The terms and provisions of this ordinance shall be added in the appropriate place in Title 2 of the Hermantown City Code after adoption and becoming effective.

Section 4. Effective Date. The provisions of this Ordinance shall be effective after adoption immediately upon publication once in the official newspaper of the City of Hermantown.

Dated: _____

Mayor

ATTEST:

City Clerk

Adopted: _____

Published: _____

Effective Date: _____

Section 270 - Fee Schedule

As of January 1, 2023

DESCRIPTION	FEE	2024
Antenna Lease (New or Amendment)	\$1,000	
Assessment Searches		
- First Parcel	\$40	
- Additional	\$20	
AUDIO/VISUAL		
-Audio CD of Meetings	\$15	
- Photo CD's	\$15	
- Video Tapes/DVD's	\$15	
BUILDING DEPARTMENT		
911 Signs		
Installed Signpost	\$75	
Sign and Bracket Only	\$35	
Appeals		
Building Code Appeals	\$250	
Fire Code Appeals	\$250	
Hazardous & Unsafe Structures - Fire Code	\$250	
Commercial		
Permit Fees are Based On Value (See Schedule B)		
- Plan Checking Fee (% of Building Permit Fee)	65%	
Demolition *- Single Family Res.	\$0	
- Other	\$100	
*Charge waived if issued with building permit		
Floodproofing Permit Fee	\$25	
Inspect Fire sprinkler systems	\$50	
Inspections after normal business hours	\$65/hr	
Investigation Fee		
First Infraction - Double Permit (Min. \$200)		
Each Add'l in 12 Month -Triple Permit (min \$300)		
Residential		
- Re-roofing Permit	\$50	\$60
- Re-siding Permit	\$50	\$60
- Window Replacement	\$50	\$60
- Door Replacement	\$50	\$60
- Plumbing Permit - initial	\$50	
- Plus per fixture	\$5	
- Mechanical Permit - initial	\$50	
- Plus per fixture	\$15	
- Replacement	\$50	
- Detached Garage/Accessory Building (less than 1200 sq. ft.)	\$150	\$175
- Mobile/Manufactured -Home Setting Fee	\$600	

- Park Dedication Fee - per bedroom	\$150	
- Plan Checking Fee (% of Building Permit Fee)	65%	
All Other Permit Fees are Based On Value (Schedule A)		
Special Permit Fees	\$25	
State Surcharge	See Schedule B	
single fixed fee permit for fees under \$2,010	\$1	

CEMETERY/BURIAL

- Burial		
- Non-winter weekday	\$600	\$650
- Non-winter weekend	\$800	\$850
- Winter weekday (Nov 1 - Mar 31)	\$800	\$850
- Winter weekend (Nov 1 - Mar 31)	\$1250	\$1,300
- Burial of Urn		
- New Plot	\$350	\$385
- Shared Plot	\$225	\$250
- Winter - New Plot (Nov 1 - Mar 31)	\$550	\$600
- Winter - Shared Plot (Nov 1 - Mar 31)	\$450	\$500
- Weekend	\$1,000	\$1,100

CITY CLERK

BUSINESS LICENSE FEES

Adult Businesses

- Application Fee		
- New Principal License	\$3,500	\$3,750
- Renewal of Principal License	\$725	\$775
- New Accessory License	\$725	\$775
- Renewal of Accessory License	\$160	\$175
- License Fee		
- Principal License	\$1,425	\$1525
- Accessory License	\$305	\$350

LIQUOR LICENSE FEES:

3.2% Malt Liquor

- On Sale	\$550	\$600
- Off Sale	\$80	\$85
- Temporary - per day	\$60	\$65
- Transfer - On Sale	\$110	\$120
-Transfer - Off Sale	\$60	\$65

Intoxicating Liquor

- On Sale	\$3,450	\$3,700
- Off Sale	\$155	\$175
- Temporary - per day	\$255	\$275
- Transfer/On Sale	\$155	\$175
-Transfer/Off Sale	\$130	\$150
Investigation Fee (Police)	\$210	\$225

Wine

- Only Wine	\$815	\$875
- With Hard Beer	\$1,150	\$1,250
- Temporary - per day	\$110	\$125
- Transfer	\$110	\$125

Sunday License	\$200	\$225
Charities Temporary Service Area	\$405	\$120

Club License

- Under 200 members	\$300	\$325
- 201-500 members	\$500	\$535
- 501-1000 members	\$650	\$700
- 1001-2000 members	\$800	\$850
- 2001-4000 members	\$1,000	\$1,075
- 4001-6000 members	\$2,000	\$2,150
- Over 6000 members	\$3,000	\$3,250

Dance Permit	\$500	\$550
Summerfest Temporary Service Area	\$250	\$275
Temporary Service Area Expansion	\$250	\$275
Deposit for Temporary Service Area Expansion	\$250	\$275

Other License Fees:

Pawn Shop	\$3,750	\$4,000
Transaction Fee (\$25,000 Bond Required)	\$6	
Investigation Fee (New Application)	\$660	
Massage Establishment	\$125	\$150
-Investigation Fee (New Application)	\$30	\$35
Massage Therapist	\$55	\$60
-Investigation Fee (New Application)	\$30	\$35
Tobacco License	\$335	\$350
-Investigation Fee (New Application)	\$30	\$35
Tetrahydrocannabinol Products License Fee	\$600	\$650
-Investigation Fee (New Application)	\$30	\$35
Candidate Filing Fee for City Council	\$5	\$10

COPIES, DOCUMENTS, FAXES, MAPS

Data Practice Request	No charge
- Color copies Additional charge per side	under \$5
- Copies smaller than 11' x 17' (per copy)	\$0
- 2 sided copy	\$0.25
- 11 x 17 - 1st Page	\$0.50
- Add'l	\$2
Other Requests	\$1
- 8 1/2 x 11 - 1st Page	\$1
- Add'l	\$0
- 8 1/2 x 14 - 1st Page	\$0
	\$1

- Add'l	\$0
- 11 x 17 - 1st Page	\$2
- Add'l	\$1
- Larger than 11 x 17	\$10
- Photo - per page	\$4

FAXES

- Local - 1st Page	\$2
- Add'l	\$0
- Long Dist.- 1st Page	\$3.00
- Add'l	\$0

MAPS

- Address	\$1
- 11 x 17	\$10
- 20 x 30	\$10
- 24 x 36	\$45

OTHER FEES

Foot and Bicycle Races	\$25	\$30
Gambling Investigation Fee	\$400	\$150
Non-Sufficient Funds (NSF) Charge	\$30	\$35
Recording Fee	\$75	

PARKS DEPARTMENT

Hermantown Community Park (Passive Park)

- Resident	\$25
- Non-Resident	\$75

PLANNING & ZONING DEPARTMENT

Administrative Appeal	\$200	
Alternative Energy Systems Permit	\$30	
Christmas Tree Permit (\$25 refund after Season)	\$100	
Com'I Industrial Development Permit		
- With Development Agreement*	\$700	
- Without Development Agreement	\$400	\$450
- Zoning Certificate in lieu of CIDP	\$250	\$300
* Plus, Professional Fees		
Dog Exception Permit	\$195	\$200
Driveway Access		
- Permit (Plus \$250 Deposit)	\$100	\$125
Erosion & Sediment Control		
- Multi-Family/Com'I/Industrial	\$250	\$275
- Single Family Residential	\$125	\$150
- Utility - Per lineal foot disturbed	\$0.125	
- Minimum	\$250	
Park Fee		
-Single Family, Two Family, Three Family Residential Parcel	\$1,100	
-Multi-family, 2+bedroom units	\$800	

-Multi-family, 1 bedroom and studio	\$400	
-Commercial and Industrial	\$1,100 per acre	
-Planned Unit Development	Proportional to Mix of Development	
Fence Permit		
If Building Permit Not Needed	\$35	\$40
Fireworks Permit		
- Established Retail	\$100	
- Temporary Structure	\$350	
Land Alternation Permits (Fill)		
- Flat Fee	\$125	\$150
- Refundable Deposit	\$500	
Mobile Home Park Approval Fee *	\$445	\$450
*Plus Professional Fees		
Non-Conforming Use Permit & Fee Application		
Single Family	\$150	
Commercial	\$400	
Ordinance		
- Amendment	\$350	
- Interpretation	\$185	
Parcel Split Review Fee		
Fee per Split Reviewed	\$300	\$325
Planned Unit Development Approval*		
PUD Fee	\$700	
*Plus, Professional Fee		
PUD Amendment	\$350	
Recording Fee	\$75	\$100
Rezoning Application Fee	\$350	\$400
Sign Permits		
- Temporary (Class G)	\$20	
- Com'l (Class C-Other up to 25 ft.)	\$75	
- Com'l (Class C-Other over 25 ft.)	\$110	
- Com'l (Class C-Free Standing)	\$110	
- Billboards (Class D)	\$500	
Special Use Permit *		
- New	\$400	\$425
- Renewal	\$350	
- Amendment	\$350	
* Plus, professional fees		
Stormwater *		
- New application	\$450	
- Recording fee	\$75	
* Plus, professional fees		
- Concept Plan Review***		
*** Includes professional fees		
Subdivision Plan Approval		

- Preliminary	\$350	\$400
- Final	\$300	\$350
- Combined process	\$600	\$700
Vacation Fee (easement)	\$235	
Variance Application Fee	\$300	\$350
Wetland Permits *		
- Deminimus Exemption	\$250	
- Delineation	\$200	
- No Loss Determination	\$250	
- Replacement Plans		
- Individual/Single Family	\$350	
- Subdivisions/Com'l/Multi Family	\$750	
*Plus Professional Fees		
Wetland Impact Fee		
- per sq. ft. x mitigation ratio	\$0.15	
Zoning Verification Letter	\$30	
Zoning Certificate Fee	\$35	\$40
Hermantown Marketplace Zoning Certificate	\$250	
Zoning Maps (GIS Maps) Plotted		
- 11 x 17	\$10	
- 24 x 36	\$45	
- Color map	\$30	
POLICE DEPARTMENT		
Animal Licenses (Dog & Cat)	\$40	\$15
Lifetime Permit	\$50	
Lifetime Animal Transfer Fee	\$5	
Duplicate Tag Fee	\$5	
Animal Licenses at City Impound Facility	\$42	\$17
Dangerous Animal	\$500	
Archery (Bow Hunting)		
-Resident Permit	\$10	
-Non-Resident Permit	\$30	\$35
Fingerprinting	\$30	
Police Services		
Officer for School Events Beyond Contract (per unit per hour)	\$70	\$75
Officer for Special Events (Per unit per hour)	\$85	\$90
Training Center Rental		
- Resident - During Working Hours	Free once a month	
Training Center Rental		
- During Working Hours (8:00 am - 4:30 pm)	\$190	
- After Hours (After 4:30)	\$245	
Add: Saturday Rental	\$75	\$120
Vehicle Storage/Impound (per day)	\$30	

UTILITIES DEPARTMENT (WATER/SEWER)

Administrative fee in delinquent utility property tax certification	\$100	
Assessment Construction Project Admin. Fee	3.5%	
Excavating Contractor's License	\$200	
- Permit	\$50	
Excavating Permit for Private Person	\$50	
Fats, Oil, Grease (FOG Program)		
Sewer Service Surcharge	\$100	Monthly
Late Payment Fee (penalty on current balance due)	10%	
Return Check Fee	\$30	\$35
Unpolluted Water Surcharge (monthly)	\$100	
Water Filling Station (per 1008 gallons)	\$15	
<u>Water Rates: (per 1,000 gallons)</u>		
Residential Tier 1 (up to 2,500 gallons)	\$8.82	\$9.22
Residential Tier 2 (between 2,501-4,500 gallons)	\$10.15	\$10.61
Residential Tier 3 (over 4,501 gallons)	\$11.16	\$11.66
<u>Multi Family</u>		
Multi-Family Tier 1 (all usage)	\$10.16	\$10.61
Multi-Family Tier 2 (all usage)	\$10.16	\$10.61
Multi-Family Tier 3 (all usage)	\$10.16	\$10.61
<u>Commercial</u>		
Tier 1 (up to 20,000 gallons)	\$9.12	\$9.53
Tier 2 (between 20,001-50,000 gallons)	\$9.59	\$10.02
Tier 3 (over 50,001 gallons)	\$10.54	\$11.01
<u>Irrigation</u>		
Tier 1 (all usage)	\$11.16	\$11.66
Tier 1 (all usage)	\$11.16	\$11.66
Tier 3 (all usage)	\$11.16	\$11.66
Water testing fee - August annual bill	\$9.72	
	\$150 per season	
Temporary Meter Rental (Construction & Hydrant)		
Service charges - billed monthly		
5/8" to 1" meter	\$9.73	\$10.17
1 1/4" meter	\$14.60	\$15.26
1 1/2" meter	\$14.60	\$15.26
2" meter	\$36.50	\$38.14
3" meter	\$42.58	\$44.49
4" meter	\$54.75	\$57.21
6" meter	\$79.01	\$82.63
On/Off Fees		
Snowbirds	\$25	
Reconnection for delinquent accounts	\$75	
Water Hookups		
Residential (Includes 3/4" or 1" Iperl Meter)	\$850	
Irrigation Meter (Includes 3/4" or 1" Iperl Meter)	\$850	
Commercial (Includes 3/4 or 1" meter, larger meter will have additional charges)	\$1,400 + tax	

Water Availability Charge – call for fee amount Varies

Sewer Rates: (per 1,000 gallons)

Residential Tier 1 (all usage)	\$10.66	\$10.87
Multi-Family Tier 1 (all usage)	\$10.66	\$10.87
Commercial Tier 1 (all usage)	\$10.66	\$10.87

Flat Rate Tier 2 – Residential **Average** ~~\$38.07~~ **\$38.83**

Flat Rate Tier 3 – Commercial **Average** ~~\$47.97~~ **\$48.93**

Service charge – monthly ~~\$3.40~~ **\$3.47**

Minimum sewer charges

Service charge ~~\$3.40~~ **\$3.47**

Sewer Hookup

Residential (includes duplex) \$850

Permit \$85

Commercial \$2,200

Permit \$85

Stool Fee \$50 per toilet - max 50 toilets \$50

Capacity Availability Fee For Single Family (contact WLSSD for fee determination of commercial buildings) \$940

Sewer Availability Charge (unless Resolution stipulates otherwise) \$5,000

Stormwater Rates:

Equivalent Rate Unit (ERU) ~~\$8.00/ERU~~ **\$8.28/ERU**

Schedule A

Residential Building Permit Fee Schedule

The City of Hermantown for purposes of establishing the valuation to be utilized in establishing the building permit fee shall use the most updated building valuation data sheets, which list Minnesota State Building Code Designation for Occupancy, Type and Cost Per Square Foot as provided by the State of Minnesota, Department of Administration, Building Codes and Standards Division. The only exceptions to these are special inspections listed in the Fee Schedule.

Total Valuation		Fee
\$1.00 to \$500.00	\$30	\$25.00
\$501.00 to \$2,000.00	\$30	\$25.00 for the \$500.00 plus \$2.50 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2001.00 to \$25,000.00	\$64	\$54.00 for the first \$2,000.00 plus \$11.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$362	\$302.00 for the first \$25,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$596	\$497.00 for the first \$50,000.00 plus \$5.50 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,000.00 to \$500,000.00	\$920	\$767.00 for the first \$100,000.00 plus \$4.50 for each additional \$1,000.00 or fraction thereof
\$500,000.00 to \$1,000,000.00	\$2,935	\$2,446.00 for the first \$500,000.00 plus \$4.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,000.00 and up	\$5,095	\$4,246.00 for the first \$1,000,000.00 plus \$2.50 for each additional \$1,000.00 or fraction thereof

All fees shall include a surcharge of .0005 times the valuation to determine the total fee. The minimum surcharge for a "fixed fee" permit is \$1.00

Schedule B

Commercial Building Permit Fee Schedule

The City of Hermantown for purposes of establishing the valuation to be utilized in establishing the building permit fee shall use the most updated building valuation data sheets, which list Minnesota State Building Code Designation for Occupancy, Type and Cost Per Square Foot as provided by the State of Minnesota, Department of Administration, Building Codes and Standards Division. The only exceptions to these are special inspections listed in the Fee Schedule.

Total Valuation		Fee
\$1.00 to \$500.00	\$35	\$30.00
\$501.00 to \$2,000.00	\$35	\$30.00 for the \$500.00 plus \$3.50 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2001.00 to \$25,000.00	\$90	\$75.00 for the first \$2,000.00 plus \$15.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$506	\$422.00 for the first \$25,000.00 plus \$11.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$835	\$696.00 for the first \$50,000.00 plus \$7.50 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,000.00 to \$500,000.00	\$1,288	\$1,074.00 for the first \$100,000.00 plus \$6.00 for each additional \$1,000.00 or fraction thereof
\$500,000.00 to \$1,000,000.00	\$4,111	\$3,426.00 for the first \$500,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,000.00 and up	\$7,135	\$5,946.00 for the first \$1,000,000.00 plus \$3.00 for each additional \$1,000.00 or fraction thereof

All fees shall include a surcharge of .0005 times the valuation to determine the total fee. The minimum surcharge for a "fixed fee" permit is \$1.00



CITY COUNCIL MEETING DATE: September 18, 2023

TO: Mayor & City Council

FROM: John Mulder, City Administrator

SUBJECT: Ugstad/Arrowhead Road Improvement

RESOLUTION: 2023-130 **ORDINANCE:** **OTHER:**

REQUESTED ACTION

Authorize the preparation of an assessment roll for Ugstad Road.

BACKGROUND

The Road improvement project on Ugstad and Arrowhead Roads will be concluding in the next 6-10 weeks. It has been the intention from the beginning of this project to follow the statutory process to assess property owners for the improvements. As part of the Road Improvement Plan, the City has a standard amount that property owners are assessed for the improvement, so therefore we have known which properties would be assessed and how much. This resolution is part of the statutory process.

SOURCE OF FUNDS (if applicable)

ATTACHMENTS

Resolution No. 2023-130

Resolution Declaring Cost To Be Assessed And Ordering Preparation Of Proposed Assessment Roll For Road Improvement District No. 534 Ugstad Road

WHEREAS, the City of Hermantown has caused expenses to be incurred in connection with the construction of Road Improvement District No. 534 Ugstad Road (“Project”); and

WHEREAS, the City Council of the City of Hermantown desires to have an assessment roll prepared for this Project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown, Minnesota, as follows:

1. The City will pay the entire cost of the Project that is not assessed pursuant to Paragraph 2,
2. The total amount that will specially assessed is the amount set forth in the assessment roll of the Project
3. The City Clerk shall prepare a proposed assessment in accordance with the feasibility report and file a copy of such proposed assessment with the office of the City Clerk where it shall be open for public inspection.
4. The City Clerk shall, upon completion of such proposed assessment, notify the Council thereof.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and, upon a vote being taken thereon, the following voted in favor thereof:

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted September 18, 2023.

Road Improvements District number 534 Ugstad and Arrowhead Roads

Parcel ID	Amount	% Interest	# Years	Project Code	Annual Ar	SID #
395-0074-00140	\$ 9,750.00	4.00	15	39582	876.93	539A
398-0010-02815	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-02540	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0074-00100	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0074-00090	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0074-00080	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-02530	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-02816	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0115-00010	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-02821	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0074-00060	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-02823	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-02820	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0074-00050	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0074-00040	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0074-00020	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0074-00010	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-02822	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0083-00010	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0083-00030	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0083-00040	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0083-00050	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0083-00060	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0083-00070	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0083-00080	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00104	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00102	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00106	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00108	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00110	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0160-00050	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00431	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00437	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00436	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00438	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00870	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00640	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00890	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00891	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00892	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00650	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00660	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00665	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00670	\$ 9,750.00	4.00	15	39582	876.93	539A

Road Improvements District number 534 Ugstand and Arrowhead Roads

Parcel ID	Amount	% Interest	# Years	Project Code	Annual Ar	SID #
395-0070-00680	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-04320	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00901	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00910	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00920	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00930	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00963	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00964	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-04325	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-04336	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-04337	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-04330	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-04334	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-04331	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-04332	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00962	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00952	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00950	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00980	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00983	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00955	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0180-00010	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0180-00020	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0180-00050	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0180-00080	\$ 9,750.00	4.00	15	39582	876.93	539A
295-0180-00090	\$ 9,750.00	4.00	15	39582	876.93	539A
	\$ 672,750.00					



CITY COUNCIL MEETING DATE: September 18, 2023

TO: Mayor & City Council

FROM: John Mulder, City Administrator

SUBJECT: Ugstad Road Assessment Hearing.

RESOLUTION: 2023-131 **ORDINANCE:** **OTHER:**

REQUESTED ACTION

Set the public hearing for the Ugstad Road Improvement Project assessments for October 16, 2023

BACKGROUND

Work is being completed on the Ugstad Road Improvement project in the coming months. Part of the funding for this project is special assessments on the properties that benefit from the constructed improvements. These property owners have been involved throughout the process dating back to the first public information meeting on January 20, 2021

SOURCE OF FUNDS (if applicable)

ATTACHMENTS

Resolution with Public Notice and Notice to be sent to individual property owners.

Resolution No. 2023-131

Resolution Receiving Proposed Assessment Roll For The Construction Of Road Improvement District No. 534 Ugstad Road And Ordering Hearing Thereon

WHEREAS, the City Council, by Resolution No. 2023-130 declared the cost to be assessed and ordered the City Clerk, with the assistance of the City Consulting Engineer, to prepare proposed assessment roll for Road Improvement District No. 534 (“Project”); and

WHEREAS, the City Clerk, with the assistance of the City Consulting Engineer has prepared a proposed assessment roll for such Project; and

WHEREAS, said proposed assessment roll is on file with the City Clerk and open to public inspection and a copy is attached hereto as Exhibit A; and

WHEREAS, a public hearing is required to be held on such proposed assessment roll prior to the City Council approving such assessment roll; and

WHEREAS, the City Council desires that such public hearing be held following notice as required by law.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown, Minnesota, as follows:

1. The proposed assessment roll prepared by the City Clerk is hereby received and ordered to be maintained on file and open to public inspection in the Administration Services Building during regular office hours.

2. A hearing on such proposed assessment roll shall be held on the **16th day October 2023, at 6:30 o'clock p.m.** in the City Council Chambers of the Administrative Services Building, 5105 Maple Grove Road, Hermantown, Minnesota, and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.

3. The City Clerk shall mail notice of such hearing to the owner of each parcel described in the assessment roll no later than September 29, 2023, and shall publish notice of such hearing in the official newspaper on **October 5, 2023** and on **October 12, 2023**.

4. The notice of the hearing to be published shall be in substantially the form of the notice attached hereto as Exhibit B.

5. The notice of the hearing to be mailed to each property owner shall be in substantially the form of the notice attached hereto as Exhibit C.

6. For the purpose of giving mailed notice; owners shall be those shown on the records of the St. Louis County Auditor.

7. The owner of any property so assessed may, at any time prior to December 31, 2023 pay the whole of the assessment on such property, without interest. The owner of any property so assessed may, at any time thereafter, pay to the City Clerk the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Any such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year. Partial prepayments of the assessment have not been authorized by ordinance of the City of Hermantown.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors _____, Mayor Boucher, aye.

and the following voted in opposition thereto:

None.

WHEREUPON, such resolution was declared duly passed and adopted on September 18, 2023.

Road Improvements District number 534 Ugstand and Arrowhead Roads

Parcel ID	Amount	% Interest	# Years	Project Code	Annual Ar	SID #
395-0074-00140	\$ 9,750.00	4.00	15	39582	876.93	539A
398-0010-02815	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-02540	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0074-00100	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0074-00090	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0074-00080	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-02530	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-02816	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0115-00010	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-02821	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0074-00060	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-02823	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-02820	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0074-00050	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0074-00040	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0074-00020	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0074-00010	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-02822	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0083-00010	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0083-00030	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0083-00040	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0083-00050	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0083-00060	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0083-00070	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0083-00080	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00104	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00102	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00106	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00108	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00110	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0160-00050	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00431	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00437	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00436	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00438	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00870	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00640	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00890	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00891	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00892	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00650	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00660	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00665	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00670	\$ 9,750.00	4.00	15	39582	876.93	539A

Road Improvements District number 534 Ugstand and Arrowhead Roads

Parcel ID	Amount	% Interest	# Years	Project Code	Annual Ar	SID #
395-0070-00680	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-04320	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00901	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00910	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00920	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00930	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00963	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00964	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-04325	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-04336	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-04337	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-04330	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-04334	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-04331	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0010-04332	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00962	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00952	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00950	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00980	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00983	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0070-00955	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0180-00010	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0180-00020	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0180-00050	\$ 9,750.00	4.00	15	39582	876.93	539A
395-0180-00080	\$ 9,750.00	4.00	15	39582	876.93	539A
295-0180-00090	\$ 9,750.00	4.00	15	39582	876.93	539A
	\$ 672,750.00					

EXHIBIT B
(To Be Published in the Hermantown Star)

NOTICE OF HEARING ON ASSESSMENTS FOR THE
CONSTRUCTION OF ROAD IMPROVEMENT DISTRICT NO. 534 UGSTAD ROAD

NOTICE IS HEREBY GIVEN that the City Council will meet at 6:30 p.m. on Monday, October 16, 2023 at the Governmental Services Building, 5105 Maple Grove Road, Hermantown, Minnesota to consider the proposed assessment for the construction of Road Improvement District No. 534 Ugstad Road (“Project”).

The area proposed to be assessed for such improvements are the parcels of land determined by the City to be benefited by said improvements based on benefits received.

The proposed assessment roll is on file for public inspection at the office of the City Clerk in the Governmental Services Building, 5105 Maple Grove Road, Hermantown, Minnesota. The amount of the proposed assessment for the entire Project is \$672,750.

Written or oral objections by any property owner to the proposed assessment will be considered at the hearing. If a property owner at or prior to the hearing files a written objection to the assessment, the City Council shall consider such objection at an adjourned meeting upon such further notice to such objecting property owner as it deems advisable.

An owner may appeal an assessment to the District Court of St. Louis County pursuant to Minnesota Statutes, Section 429.081 by serving notice of the appeal upon the Mayor or Clerk of the City within thirty (30) days after the adoption of the assessment roll and filing such notice with the District Court within ten (10) days after service upon the Mayor or Clerk. No such appeal may be taken as to the amount of any assessment unless a written objection signed by the affected property owner is filed with the City Clerk prior to the assessment hearing or presented to the presiding officer at the assessment hearing.

Under Sections 435.193 to 435.195 of the Minnesota Statutes, the City Council may, in its discretion, defer the payment of a special assessment for any homestead property owned by a person sixty-five (65) years of age or older or a person who is retired due to permanent disability or a person in the military ordered into active military service for whom it would be a hardship to make the payments.

When deferment of the special assessment has been granted and is terminated for any reason provided in that law, all amounts accumulated plus applicable interest become due.

Any assessed property owner meeting the requirements of such law and City of Hermantown Resolution No. 2010-99 may, on a form obtained from the City Clerk, apply for such deferral of payment of a special assessment.

Authorized by the City Council.

Alissa Wentzlaff, Clerk
City of Hermantown

EXHIBIT C
(To Be Mailed To Property Owners)

NOTICE OF HEARING ON ASSESSMENT FOR THE
CONSTRUCTION OF ROAD IMPROVEMENT DISTRICT NO. 534 UGSTAD ROAD

NOTICE IS HEREBY GIVEN that the City Council will meet at 6:30 o'clock p.m. on October 16, 2023 at the Governmental Services Building, 5105 Maple Grove Road, Hermantown, Minnesota, consider the proposed assessment for the construction of Road Improvement District No. 534 Ugstad Road (“Project”).

The area proposed to be assessed for such improvements are the parcels of land determined by the City to be benefited by said improvements based on benefits received.

The proposed assessment roll is on file for public inspection at the office of the City Clerk in the Governmental Services Building, 5105 Maple Grove Road, Hermantown, Minnesota. The amount of the proposed assessment for the entire Project is \$672,750.

Written or oral objections by any property owner to the proposed assessment will be considered at the hearing. If a property owner at or prior to the hearing files a written objection to the assessment, the City Council shall consider such objection at an adjourned meeting upon such further notice to such objecting property owner as it deems advisable.

An owner may appeal an assessment to the District Court of St. Louis County pursuant to Minnesota Statutes, Section 429.081 by serving notice of the appeal upon the Mayor or Clerk of the City within thirty (30) days after the adoption of the assessment roll and filing such notice with the District Court within ten (10) days after service upon the Mayor or Clerk.

No such appeal may be taken as to the amount of any assessment unless a written objection signed by the affected property owner is filed with the City Clerk prior to the assessment hearing or presented to the presiding officer at the assessment hearing.

Under Minnesota Statutes, Sections 435.193 to 435.195, the Council may, in its discretion, defer the payment of a special assessment for any homestead property owned by a person sixty-five (65) years of age or older or a person who is retired due to permanent disability or a person in the military ordered into active military service for whom it would be a hardship to make the payments. When deferment of the special assessment has been granted and is terminated for any reason provided in that law, all amounts accumulated plus applicable interest become due. Any assessed property owner meeting the requirements of such law and City of Hermantown Resolution No. 2010-99 may, on a form obtained from the City Clerk, apply for such deferral of payment of a special assessment.

The amount to be specially assessed against your particular lot, piece or parcel of land, is **\$9,750.00**. You may at any time prior to December 31, 2023, pay the entire assessment on such property without interest, to the Hermantown City Clerk. No interest shall be charged if the entire assessment is paid by December 31, 2023. You may at any time thereafter pay to the Hermantown

City Clerk the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Any such payment must be made before November 30 or interest will be charged through December 31 of the succeeding year. If you decide not to prepay the assessment before December 31, 2023, the rate of interest that will apply is 4% percent over fifteen years. Partial prepayments of the assessments have not been authorized by ordinance of the City of Hermantown.

The proposed assessment roll may be adopted by the City Council at the hearing or at a regular meeting following the hearing.

Sincerely,

Alissa Wentzlaff, Clerk
City of Hermantown



CITY COUNCIL MEETING DATE: September 18, 2023

TO: Mayor & City Council

FROM: John Mulder, City Administrator

SUBJECT: Road Improvement District No. 538 Assessment Process

RESOLUTION: 2023-132 **ORDINANCE:** **OTHER:**

REQUESTED ACTION

Authorize the preparation of an assessment roll for the Marketplace roads.

BACKGROUND

The Road improvement project in the Hermantown Marketplace will be concluding in the next 6-10 weeks. It has been the intention from the beginning of this project to follow the statutory process to assess property owners for the improvements. As part of the Road Improvement Plan, the City has a standard amount that property owners are assessed for the improvement, so therefore we have known which properties would be assessed and how much. This resolution is part of the statutory process.

SOURCE OF FUNDS (if applicable)

ATTACHMENTS

Resolution No. 2023-132

Resolution Declaring Cost To Be Assessed And Ordering Preparation Of Proposed Assessment Roll For Road Improvement District No. 538 Richard Avenue And Lindgren Road

WHEREAS, the City of Hermantown has caused expenses to be incurred in connection with the construction of Road Improvement District No. 538 Richard Avenue and Lindgren Road (“Project”); and

WHEREAS, the City Council of the City of Hermantown desires to have an assessment roll prepared for this Project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown, Minnesota, as follows:

1. The amount of the total expense the City will pay, other than the amount, if any, which it will pay as a property owner, is \$-0-
2. The total expense incurred or to be incurred by the City in connection with the Project that is not paid by the City will be specially assessed.
3. The City Clerk, with the assistance of the City Administrator, City Consulting Engineer, shall forthwith calculate the proper amount to be specifically assessed for the construction of the sewer improvements against every assessable lot, piece or parcel of land in the City, without regard to cash valuation, as provided by law, and shall file a copy of such proposed assessment with the office of the City Clerk where it shall be open for public inspection.
4. The City Clerk shall, upon completion of such proposed assessment, notify the Council thereof.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and, upon a vote being taken thereon, the following voted in favor thereof:

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted September 18, 2023.

Exhibit A

Road Improvements District number 538 Richard Avenue and Lindgren Road

Parcel ID	Amount	% Interest	# Years	Project Code	Annual Amount	SID #
395-0010-03825	30,000.00	4.00	15	39583		540A
395-0093-00080	30,000.00	4.00	15	39583		540A
395-0093-00010	30,000.00	4.00	15	39583		540A
395-0093-00050	30,000.00	4.00	15	39583		540A
395-0090-00080	30,000.00	4.00	15	39583		540A
395-0090-00072	30,000.00	4.00	15	39583		540A
395-0090-00105	30,000.00	4.00	15	39583		540A
395-0093-00090	30,000.00	4.00	15	39583		540A
395-0093-00100	30,000.00	4.00	15	39583		540A
395-0093-00030	30,000.00	4.00	15	39583		540A
395-0093-00110	30,000.00	4.00	15	39583		540A
395-0093-00040	30,000.00	4.00	15	39583		540A
395-0093-00055	30,000.00	4.00	15	39583		540A
395-0093-00020	30,000.00	4.00	15	39583		540A
395-0093-00060	10,000.00	4.00	15	39583		540A
395-0093-00070	10,000.00	4.00	15	39583		540A



CITY COUNCIL MEETING DATE: September 18, 2023

TO: Mayor & City Council

FROM: John Mulder, City Administrator

SUBJECT: Road Improvement District No. 538 Assessment Hearing

RESOLUTION: 2023-133 **ORDINANCE:** **OTHER:**

REQUESTED ACTION

Set the public hearing for the Road Improvement District 538 for November 6, 2023

BACKGROUND

Work is being completed on the Road Improvement project in the Hermantown Marketplace in the coming months. Part of the funding for this project is special assessments on the properties that benefit from the constructed improvements. These property owners have been involved throughout the process dating back to the first public hearings in the fall of 2021.

SOURCE OF FUNDS (if applicable)

ATTACHMENTS

Resolution with Public Notice and Notice to be sent to individual property owners.

Resolution No. 2023-133

Resolution Receiving Proposed Assessment Roll For The Construction Of Road Improvement District No. 538 Richard Avenue And Lindgren Road And Ordering Hearing Thereon

WHEREAS, the City Council, by Resolution No. 2023-132 declared the cost to be assessed and ordered the City Clerk, with the assistance of the City Consulting Engineer, to prepare proposed assessment roll for Road Improvement District No. 538 (“Project”); and

WHEREAS, the City Clerk, with the assistance of the City Consulting Engineer, has prepared a proposed assessment roll for such Project; and

WHEREAS, said proposed assessment roll is on file with the City Clerk and open to public inspection and a copy is attached hereto as Exhibit A; and

WHEREAS, a public hearing is required to be held on such proposed assessment roll prior to the City Council approving such assessment roll; and

WHEREAS, the City Council desires that such public hearing be held following notice as required by law.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown, Minnesota, as follows:

1. The proposed assessment roll prepared by the City Clerk is hereby received and ordered to be maintained on file and open to public inspection in the Administration Services Building during regular office hours.
2. A hearing on such proposed assessment roll shall be held on the **6th day November 2023, at 6:30 o'clock p.m.** in the City Council Chambers of the Administrative Services Building, 5105 Maple Grove Road, Hermantown, Minnesota, and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
3. The City Clerk shall mail notice of such hearing to the owner of each parcel described in the assessment roll no later than **October 20, 2023**, and shall publish notice of such hearing in the official newspaper on **October 19, 2023** and on **October 26, 2023**.
4. The notice of the hearing to be published shall be in substantially the form of the notice attached hereto as Exhibit B.
5. The notice of the hearing to be mailed to each property owner shall be in substantially the form of the notice attached hereto as Exhibit C.

6. For the purpose of giving mailed notice; owners shall be those shown on the records of the St. Louis County Auditor.

7. The owner of any property so assessed may, at any time prior to December 31, 2023 pay the whole of the assessment on such property, without interest. The owner of any property so assessed may, at any time thereafter, pay to the City Clerk the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Any such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year. Partial prepayments of the assessment have not been authorized by ordinance of the City of Hermantown.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and, upon a vote being taken thereon, the following voted in favor thereof:

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted on September 18, 2023.

Exhibit A

Road Improvements District number 538 Richard Avenue and Lindgren Road

Parcel ID	Amount	% Interest	# Years	Project Code	Annual Amount	SID #
395-0010-03825	30,000.00	4.00	15	39583		540A
395-0093-00080	30,000.00	4.00	15	39583		540A
395-0093-00010	30,000.00	4.00	15	39583		540A
395-0093-00050	30,000.00	4.00	15	39583		540A
395-0090-00080	30,000.00	4.00	15	39583		540A
395-0090-00072	30,000.00	4.00	15	39583		540A
395-0090-00105	30,000.00	4.00	15	39583		540A
395-0093-00090	30,000.00	4.00	15	39583		540A
395-0093-00100	30,000.00	4.00	15	39583		540A
395-0093-00030	30,000.00	4.00	15	39583		540A
395-0093-00110	30,000.00	4.00	15	39583		540A
395-0093-00040	30,000.00	4.00	15	39583		540A
395-0093-00055	30,000.00	4.00	15	39583		540A
395-0093-00020	30,000.00	4.00	15	39583		540A
395-0093-00060	10,000.00	4.00	15	39583		540A
395-0093-00070	10,000.00	4.00	15	39583		540A

EXHIBIT B
(To Be Published in the Hermantown Star)

NOTICE OF HEARING ON ASSESSMENTS FOR THE CONSTRUCTION OF ROAD
IMPROVEMENT DISTRICT NO. 538 RICHARD AVENUE AND LINDGREN ROAD

NOTICE IS HEREBY GIVEN that the City Council will meet at 6:30 p.m. on Monday, November 6, 2023 at the Governmental Services Building, 5105 Maple Grove Road, Hermantown, Minnesota to consider the proposed assessment for the construction of Road Improvement District No. 538 Richard Avenue and Lindgren Road (“Project”).

The area proposed to be assessed for such improvements are the parcels of land determined by the City to be benefited by said improvements based on benefits received.

The proposed assessment roll is on file for public inspection at the office of the City Clerk in the Governmental Services Building, 5105 Maple Grove Road, Hermantown, Minnesota. The amount of the proposed assessment for the entire Project is \$440,000.

Written or oral objections by any property owner to the proposed assessment will be considered at the hearing. If a property owner at or prior to the hearing files a written objection to the assessment, the City Council shall consider such objection at an adjourned meeting upon such further notice to such objecting property owner as it deems advisable.

An owner may appeal an assessment to the District Court of St. Louis County pursuant to Minnesota Statutes, Section 429.081 by serving notice of the appeal upon the Mayor or Clerk of the City within thirty (30) days after the adoption of the assessment roll and filing such notice with the District Court within ten (10) days after service upon the Mayor or Clerk. No such appeal may be taken as to the amount of any assessment unless a written objection signed by the affected property owner is filed with the City Clerk prior to the assessment hearing or presented to the presiding officer at the assessment hearing.

Under Sections 435.193 to 435.195 of the Minnesota Statutes, the City Council may, in its discretion, defer the payment of a special assessment for any homestead property owned by a person sixty-five (65) years of age or older or a person who is retired due to permanent disability or a person in the military ordered into active military service for whom it would be a hardship to make the payments.

When deferment of the special assessment has been granted and is terminated for any reason provided in that law, all amounts accumulated plus applicable interest become due.

Any assessed property owner meeting the requirements of such law and City of Hermantown Resolution No. 2010-99 may, on a form obtained from the City Clerk, apply for such deferral of payment of a special assessment.

Authorized by the City Council.

Alissa Wentzlaff, Clerk
City of Hermantown

EXHIBIT C
(To Be Mailed To Property Owners)

NOTICE OF HEARING ON ASSESSMENTS FOR THE CONSTRUCTION OF ROAD
IMPROVEMENT DISTRICT NO. 538 RICHARD AVENUE AND LINDGREN ROAD

NOTICE IS HEREBY GIVEN that the City Council will meet at 6:30 p.m. on Monday, November 6, 2023 at the Governmental Services Building, 5105 Maple Grove Road, Hermantown, Minnesota to consider the proposed assessment for the construction of Road Improvement District No. 538 Richard Avenue and Lindgren Road (“Project”).

The area proposed to be assessed for such improvements is every lot, piece or parcel of land benefited by said improvements based on benefits received.

The proposed assessment roll is on file for public inspection at the office of the City Clerk in the Administrative Services Building, 5105 Maple Grove Road, Hermantown, Minnesota. The amount of the proposed assessment for the entire Project is \$440,000. Written or oral objections by any property owner to the proposed assessment will be considered at the hearing. If a property owner at or prior to the hearing files a written objection to the assessment, the City Council shall consider such objection at an adjourned meeting upon such further notice to such objecting property owner as it deems advisable.

An owner may appeal an assessment to the District Court of St. Louis County pursuant to Minnesota Statutes, Section 429.081 by serving notice of the appeal upon the Mayor or Clerk of the City within thirty (30) days after the adoption of the assessment roll and filing such notice with the District Court within ten (10) days after service upon the Mayor or Clerk.

No such appeal may be taken as to the amount of any assessment unless a written objection signed by the affected property owner is filed with the City Clerk prior to the assessment hearing or presented to the presiding officer at the assessment hearing.

Under Minnesota Statutes, Sections 435.193 to 435.195, the Council may, in its discretion, defer the payment of a special assessment for any homestead property owned by a person sixty-five (65) years of age or older or a person who is retired due to permanent disability or a person in the military ordered into active military service for whom it would be a hardship to make the payments. When deferment of the special assessment has been granted and is terminated for any reason provided in that law, all amounts accumulated plus applicable interest become due. Any assessed property owner meeting the requirements of such law and City of Hermantown Resolution No. 2010-99 may, on a form obtained from the City Clerk, apply for such deferral of payment of a special assessment.

The amount to be specially assessed against your particular lot, piece or parcel of land, is **\$30,000.00**. You may at any time prior to December 15, 2023, pay the entire assessment on such property without interest, to the Hermantown City Clerk. No interest shall be charged if the entire assessment is paid by December 15, 2023. You may at any time thereafter pay to the Hermantown City Clerk the entire amount of the assessment remaining unpaid, with interest accrued to

December 31 of the year in which such payment is made. Any such payment must be made before December 15 or interest will be charged through December 31 of the succeeding year. If you decide not to prepay the assessment before January 31, 2024, the rate of interest that will apply is four point thirteen percent (4.13%). Partial prepayments of the assessments have not been authorized by ordinance of the City of Hermantown.

The proposed assessment roll may be adopted by the City Council at the hearing or at a regular meeting following the hearing.

Sincerely,

Alissa Wentzlaff
City Clerk



CITY COUNCIL MEETING DATE: September 18, 2023

TO: Mayor & City Council

FROM: John Mulder, City Administrator

SUBJECT: Hermantown Volunteer Fire Department Dissolution

RESOLUTION: 2023-134 **ORDINANCE:** **OTHER:**

REQUESTED ACTION

Accept Hermantown Volunteer Fire Department’s notice of termination of the agreement.

BACKGROUND

The City currently has a contract with the Hermantown Volunteer Fire Department (HVFD) to provide fire protection services to the City. The City and the HVFD have been in discussions about transitioning to a City Department of Public Safety. The City Council has already passed a resolution creating the Department of Public Safety.

It is recommended that the City Council formally accept the letter as a matter of record.

SOURCE OF FUNDS (if applicable)

ATTACHMENTS

Letter from HVFD dated 6/12/2023 RE: Termination of Contract

Resolution No. 2023-134

Resolution Accepting Hermantown Volunteer Fire Department’s Notice Of Termination Of The Agreement For Fire-Related Services

WHEREAS, the Hermantown Volunteer Fire Department (“HVFD”) has been providing fire services to the Hermantown Community since 1951 through the Agreement for Fire-Related Services (“HVFD Agreement”) between the City and HVFD; and

WHEREAS, the City and HVFD entered into a Fire Services Transition Agreement (“Transition Agreement”) with HVFD to organize a paid-on-call fire service as part of the soon to be created City of Hermantown Department of Public Safety; and

WHEREAS, the City and HVFD desire a smooth transition from the volunteer fire fighter model to the paid-on-call model; and

WHEREAS, HVFD notified the City of Hermantown by the letter attached hereto as Exhibit A (“Termination Notice”) that it is terminating the HVFD Agreement; and

WHEREAS, the City Council of the City of Hermantown has considered this matter and believes that it is in the best interests of the City of Hermantown to accept the Termination Notice.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown, Minnesota as follows:

1. The Termination Notice is hereby accepted.
2. The City hereby affirms that the health, safety and welfare of the residents and protection of properties in the City of Hermantown is the priority for both City and HVFD during the transition to paid on-call fire service and will work with HVFD to continue to provide the services needed until such new fire service is created.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors _____, and Mayor Boucher, aye.

And the following voted in opposition thereto:

None.

WHEREUPON, such resolution was declared duly passed and adopted on September 18, 2023.

EXHIBIT A



Hermantown Volunteer Fire Department

Hermantown, MN, 6-12-2023

Mayor Wayne Boucher
Hermantown City Council
5111 Maple Grove Road,
Hermantown, MN 55811

Re: Hermantown Volunteer Fire Department Ending Contract with the City of Hermantown, MN.

Dear Mr. Boucher and City Council Members:

The Hermantown Volunteer Fire Department (HVFD) has made the determination it will end its operations on December 31, 2023 at the end of the day at midnight. The decision has been a difficult one to make. We feel this is the right solution for the citizens of the community for the future of continued quality Fire and Emergency Medical services. The current HVFD non-profit firefighting corporation will cease operations and be closed down. This letter will serve as the required contract end notification per the contract section 10 paragraph 15 - Termination. The time frame of this letter gives the city greater than the 180 days required per this section of the contract. This is to allow the city enough time to arrange other plans to obtain service. The city will then be responsible for all services that had been provided by the HVFD under the current 2023 contract starting on January 1, 2024.

On behalf of our department, I would like to thank the city council for your continued support of our Fire and EMS First Responder efforts over the past year. Please let me know if you have any questions or if you would like additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Marshall".

Mike Marshall Fire Chief Hermantown Volunteer Fire Department

5111 Maple Grove Road
Hermantown, MN 55811
218-729-3661 Office Phone
218-590-8891 Cell Phone
MMARSHALL@hermantownmn.com

cc: MM/File



CITY COUNCIL MEETING DATE: September 18, 2023

TO: Mayor & City Council

FROM: Kevin Orme, Director of Finance & Administration

SUBJECT: Public Hearing on Ordinance - Section 270 - Fee Schedule

RESOLUTION: 2023-135 **ORDINANCE:** **OTHER:**

REQUESTED ACTION

2024 Proposed Total Levy

BACKGROUND

The Preliminary 2024 General Fund Budget Booklet was presented to you in August.

For 2023, the Estimated Market Value and Net Tax Capacity grew by approximately 10-11%.

Our proposed total levy (General Fund, HEDA, Debt, Abatement) for your consideration in 2024 is \$8,531,684. With this budget and proposed levy, general fund expenditures are increasing approximately 15.9%, the general fund levy increases 12.33%, and the effective tax rate increases approximately 1.74%.

The City Council must set the preliminary levy on Monday September 18, 2023 and will then take final action following the public hearing to be tentatively held on December 4, 2023.

SOURCE OF FUNDS (if applicable)

N/A

ATTACHMENTS

- Resolution
- Property Tax Impact Table
- Proposed Levy Form
- Public Hearing Date Certification

Resolution No. 2023-136

**Resolution To Adopt The Proposed Property Tax And Proposed Budget For Taxes Payable
2024 And Scheduling The Truth In Taxation Hearing**

WHEREAS, the City Council will hold a Truth In Taxation Hearing on Monday, December 4, 2023 at 6:30 p.m.

BE IT RESOLVED, by the City Council of the City of Hermantown, County of St. Louis, Minnesota, that the following sums of money be levied for the current year, collectible in 2024, upon taxable property in the City of Hermantown, for the following purposes:

General Fund Levy	\$7,834,701
General Obligation Bonded Debt	\$ 395,134
Other Debt	\$ -0-
Fleet Farm Abatement	\$ 144,349
HEDA Levy	\$ 157,500
Total Levy	\$8,531,684

The City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of St. Louis County, Minnesota.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors _____, Mayor Boucher, aye.

and the following voted in opposition thereto:

None

WHEREUPON, such resolution was declared duly passed and adopted September 18, 2023.

Property Tax Impact of the Proposed 2024 Budget

Annual City Levy	Incr (Decr)			Incr (Decr)		
	Pay 2023	2023-2022	%	Pay 2024	2024-2023	%
Total Levy	7,606,333	491,692	6.91%	8,531,684	925,351	12.17%
Tax rate	0.4544			0.4623		
General Fund Levy	6,974,566	565,981	8.83%	7,834,701	860,135	12.33%
Tax rate	0.4243			0.4318		
Debt Levy	343,621	(71,613)	-17.25%	395,134	51,513	14.99%
Tax rate	0.0209			0.0218		
Fleet Farm Levy	138,146	(2,676)	-1.90%	144,349	6,203	4.49%
Tax rate	0.0084			0.0080		
HEDA Levy	150,000	-	0.00%	157,500	7,500	5.00%
Tax rate	0.0091			0.0087		
Levy Impact						
Impact - \$150,000 home	\$682	-\$18	-2.62%	\$693	\$12	1.74%
Impact - \$200,000 home	\$909	-\$24	-2.62%	\$925	\$16	1.74%
Impact - \$300,000 home	\$1,363	-\$37	-2.62%	\$1,387	\$24	1.74%
Impact - \$400,000 home	\$1,817	-\$49	-2.62%	\$1,849	\$32	1.74%
Impact - \$500,000 home	\$2,272	-\$61	-2.62%	\$2,311	\$40	1.74%
Impact - \$600,000 home	\$2,726	-\$73	-2.62%	\$2,774	\$48	1.74%

PROPOSED CITY LEVY – ST LOUIS COUNTY

Contact Name:
Phone #:
E-Mail Address:

The annual tax levy for the year of 2023 collectible in 2024 for the _____, 2023.
was adopted by resolution passed at a City Council meeting held on,

LEVY PURPOSE

CERTIFIED LEVY

Net Tax Capacity (NTC) Levies

1. General Fund (See reverse side)
2. General Obligation Bonded Debt
3. Other Debt
4. Road & Bridge
5. Miscellaneous (See reverse side)
- 6. Total of NTC Levies (Add lines 1 thru 5)**

Referendum Market Value (RMV) Levies

7. General Obligation Bonded Debt
8. Other Debt
- 9. Total of RMV Levies (Add lines 7 & 8)**

Total Levy (NTC+RMV) (Add lines 6 & 9)

(Complete when total of Debt levies is less than certified debt)

The amount levied for total debt is less than the amount due to be paid from this levy because we have
\$ _____ on hand.

CERTIFICATION

State of Minnesota – County of St. Louis

I, _____, Clerk/Administrator of the
, St. Louis County, Minnesota, do hereby certify that I have compared the foregoing with Original
Resolution now on file and of record in my office, and that the same is a true and correct copy and
transcript of said original resolution.

Witness by My Hand and the Seal of the Minnesota, _____, St. Louis County,
this _____ day of _____, 2023.

LEVIES THAT QUALIFY UNDER GENERAL

<u>TYPE</u>	<u>LEGAL REFERENCE</u>
AIRPORTS	360.037 C/T
AQUATIC VEGETATION CONTROL	103G.625, S.3 C/T
AMBULANCE SERVICE	471.476, S.2 C/T
BAND, ORCHESTRA OR CHORUS	449.09 C/T
CEMETERY	365.10 T
CIVIL DEFENSE	12.26 C/T
COMMUNITY CORRECTION CENTERS	241.31 C/T
COMMEMORATIVE PURPOSES	365.106 T
DUMP GROUNDS (PURCHASE AND MAINTENANCE)	365.10 T
FIRE OR POLICE APPARATUS	365.15 TO 365.19 T
FIRE OR POLICE PROTECTION	465.73 T
FIREFIGHTERS RELIEF	69.772; 69.773; 424A.02 C/T
INSECT PESTS, CONTROL OF	18.022 S.2 L. 1991 C/T
LIBRARY	134.07; 134.12, S.3 C
MEMORIAL BUILDING	416.02 C
MOSQUITO ABATEMENT	18.111 C/T
MUNICIPAL FOREST	459.06 C/T
MUSICAL ENTERTAINMENT	449.08; 449.06; 412.251 C
PARK	365.10 T
PARK DISTRICT (OPERATION AND MAINT)	398.16 C/T
PARKING FACILITIES	459.14 C
PROMOTION OF SAFETY & PRESERVATION OF HUMAN LIFE	471.63 C/T
REC. FACILITIES – IRON RANGE	471.1921 C/T
REC. FACILITIES – NOT IRON RANGE	471.91, S.2 C
RETIREMENT, EMPLOYEES	
PERA	353.28 C/T
OSIA	355.80; 355.299 C/T
ON LEAVE FROM STATE	352.041 C/T
SEWERS & SEWAGE DISPOSAL PLANTS	
CONSTRUCTION	444.075, S1, 4 C/T
USE FOR PUBLIC PURPOSES	444.075, S.3 C/T
SHELTERED WORKSHOPS	129A.06 C/T
TELEPHONE	237.35 T
VOTING MACHINES	206.12 C/T
WATER POLLUTION CONTROL	115.46; 115.50 C/T

LEVIES THAT QUALIFY UNDER MISCELLANEOUS

<u>TYPE</u>	<u>LEGAL REFERENCE</u>
ECONOMIC DEVELOPMENT AUTHORITY	469.107 C
JUDGEMENT: GENERAL	465.14 C; 365.42 T
FIREMEN	471.86 C/T
PERMANENT IMPROVEMENT AND REPLACEMENT	471.571 C
POLICE PENSION (RELIEF)	69.77 C/T
STATE POST-AUDIT EXPENCE	6.62 C/T
SPECIAL ASSESSMENT IMPROVEMENT	429.051 C/T

Public Hearing Date Certification

Public Hearing Information

Date:

(must be on or between November 27th through December 28th, 2023)

Time:

(must be after 6:00 p.m.)

Meeting Location (include full address):

Address for Public to Mail Comments to:

Meeting Website URL (if option is available):

* *Note: Citizens must have ability to comment live during this online meeting*

Contact Information below will appear on proposed tax statements

Contact Name: _____

Title: _____

Phone: _____

PLEASE RETURN TO THE COUNTY AUDITOR BY SEPTEMBER 30TH, 2023



CITY COUNCIL MEETING DATE: September 18, 2023

TO: Mayor & City Council

FROM: John Mulder, City Administrator

SUBJECT: Delinquent Utilities

RESOLUTION: 2023-136 **ORDINANCE:** **OTHER:**

REQUESTED ACTION

Authorize the preparation of an assessment roll for delinquent utilities.

BACKGROUND

Each year, the City goes through a process to notify utility customers who are delinquent in their payments that the delinquent amounts will be certified as an assessment to be paid with their property taxes.

Notices were sent out, and customers will be given an opportunity to have a hearing in front of the Utility Commission on November 16, 2023.

A final assessment roll will be presented to the City Council on November 20th.

SOURCE OF FUNDS (if applicable)

N/A

ATTACHMENTS

Resolution
Pending Assessment Notice

Resolution No. 2023-136

Resolution Directing Preparation Of Assessment Roll For Delinquent Utility Charges

WHEREAS, the City of Hermantown City Code Section 940.10 allows delinquent water charges to be certified to the St. Louis County Auditor each year; and

WHEREAS, City of Hermantown City Code Section 920.06.3 and 930.09.6 allows delinquent sewer charges to be certified to the St. Louis County Auditor each year; and

WHEREAS, City of Hermantown City Code Section 910.11 allows delinquent stormwater charges to be certified to the St. Louis County Auditor each year; and

WHEREAS, such utility charges; and

WHEREAS, there are individuals and businesses in the City of Hermantown with delinquent utility charges as of the date of this resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown, Minnesota as follows:

1. The City Clerk, with the assistance of the Utility Billing Clerk, shall prepare an assessment roll to include delinquent water, sewer and stormwater utility accounts that are delinquent as of September 29, 2023.

2. Such notice shall be in substantially the following form:



UTILITY DEPARTMENT
5105 Maple Grove Road, Hermantown, MN 55811
Phone: (218) 729-3600 Email: utility@hermantownmn.com

October 2, 2023

Customer Name
Customer Address
City, St Zip

Service Address:	Resident Name:
Web ID:	Account #:
Parcel ID:	Delinquent Balance:
Current Charges:	Total Balance:

RE: PENDING ASSESSMENT NOTICE

Dear Customer:

The above-referenced “service address” has a delinquent balance of \$x.xx as of September 29, 2023. The delinquency balance may include charges for water use; sewer use, and stormwater charges and/or miscellaneous charges due to the Utility Department.

You are further advised that unless the total amount of such delinquency is paid by November 15, 2023, the City Council of the City of Hermantown may certify such amount including the administrative fee of \$100 to the St. Louis County Auditor on an assessment roll. Such amount will then be collected with your real estate taxes that are payable in 2024.

You are further advised that you may request a hearing be held before such charges are certified to the St. Louis County Auditor. Any request for a hearing must be made in writing and received by the City Clerk prior to November 15, 2023.

If a hearing is requested, it will be held on November 16, 2023 by the Hermantown Utility Commission at Hermantown City Hall, 5105 Maple Grove Road, Hermantown, MN 55811, at 5:30 p.m.

If you have any questions regarding this matter, please call the City of Hermantown Utility Department at (218) 729-3600.

Sincerely,

City Clerk
City of Hermantown

3. Such notice shall be sent first class mail to the owner of the premises. Such notice shall be sent to the address of such owner as determined from the records of the St. Louis County Auditor. After mailing, an Affidavit of Mailing shall be prepared by the person mailing such notices.

4. The Hermantown Utility Commission will conduct hearings on any requests for hearings at the November 16, 2023 Utility Commission Meeting and, following such hearing(s) the Utility Commission shall make a recommendation to the City Council prior to the City Council meeting on November 20, 2023.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors _____, Mayor Boucher, aye.

and the following voted in opposition thereto:

None.

WHEREUPON, such resolution was declared duly passed and adopted on September 18, 2023.

Resolution No. 2023-137

Resolution Approving Change Orders Numbers 13 Through 14 For Road Improvement Project 534 (Ugstad & Arrowhead Roads)

WHEREAS, the City of Hermantown has contracted with Ulland Brothers Inc, for Road Improvement Project 534 (Ugstad & Arrowhead Roads) (“Project:”); and

WHEREAS, Ulland Brothers, Inc, have submitted Change Orders No. 13 through 14 for:

Change Order #	Descriptions	Cost
13	Machinery and Culvert	\$3,723.20
14	Hydrant and Ice Arena Connection	\$21,556.00
	TOTAL	\$25,282.20

WHEREAS, Ulland Brothers Inc, has recommended such Change Orders No. 13 through 14, and;

WHEREAS, the project engineer, (MSA Professional Services, Inc.), and the City Engineer, (Northland Consulting Engineers LLP) have approved such Change Orders No. 13 through 14, and;

WHEREAS, the City Administrator has reviewed the change orders and recommends their approval.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hermantown, Minnesota as follows:

1. Change Orders No. 13 through 14 are hereby approved.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____, upon a vote being taken thereon, the following voted in favor thereof:

Councilors _____, and Mayor Boucher, aye.

and the following voted in opposition thereto:

None.

WHEREUPON, such resolution has been duly passed and adopted September 18, 2023.



STATE AID FOR LOCAL TRANSPORTATION
CHANGE ORDER

Rev. February 2018

SP	202-101-014, 202-104-012	MN Project No.:	6922(198)	Change Order No.	13
----	--------------------------	-----------------	-----------	------------------	----

Project Location	UGSTAD RD FROM MAPLE GROVE RD TO MILLER TRUNK HIGHWAY 194 (US 53) AND ARROWHEAD RD FROM 1300 FT WEST OF UGSTAD RD TO 800 FT EAST OF UGSTAD RD.		
Local Agency	CITY OF HERMANTOWN	Local Project No.	NA
Contractor	ULLAND BROTHERS, INC.	Contract No.	NA
Address/City/State/Zip	1634 Hwy. 210 Carlton, MN 55718		
Total Change Order Amount \$	3,723.20		

During construction, an unmarked 30" RC Pipe culvert was discovered and was extended to construct concrete sidewalk and in-slope grading between STA....

Estimate Of Cost: <i>(Include any increases or decreases in contract items, any negotiated or force account items.)</i>						
**Group/funding Category	Item No.	Description	Unit	Unit Price	+ or - Quantity	+ or - Amount \$
SP 202-101-014	2123.610	TRACTOR MOUNTED BACKHOE (245)	HOUR	\$187.00	5	\$935.00
SP 202-101-014	2123.610	COMMON LABORERS	HOUR	\$93.00	8	\$744.00
SP 202-101-014	2123.610	MACHINE TIME (DELIVERY OF PIPE)	HOUR	\$234.00	2	\$468.00
SP 202-101-014	2123.610	TRACTOR MOUNTED BACKHOE (345)	HOUR	\$226.00	3	\$678.00
SP 202-101-014	2123.610	3.0 CU YD FRONT END LOADER	HOUR	\$151.00	1	\$151.00
SP 202-101-014	2501.503	30" RC PIPE CULVERT	LIN FT	\$93.40	8	\$747.20
Net Change this Change Order						\$3,723.20

Due to this change, the contract time: *(check one)*

Is NOT changed May be revised as provided in MnDOT Specification 1806

Is Increased by _____ Working Days Is Increased by _____ Calendar Days

Is Decreased by _____ Working Days Is Decreased by _____ Calendar Days

Approved by Project Engineer: James D. Watters Date: 9/12/23
 Print Name: James Watters, PE Phone: 612-548-3152

Approved by City Engineer: _____ Date: _____
 Print Name: David Bolf, PE - Hermantown City Engineer Phone: 218-727-5995

Approved by Contractor: Ryan Swanson Date: 9/12/2023
 Print Name: Ryan Swanson, PE - Ulland Brothers, Inc Phone: 218-966-9822

DSAE Portion: The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for FUNDING PURPOSES ONLY and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This work is eligible for: Federal Funding State Aid Funding Local funds

District State Aid Engineer: _____ Date: _____



STATE AID FOR LOCAL TRANSPORTATION
CHANGE ORDER

Rev. February 2018

SP	202-101-014, 202-104-012	MN Project No.:	6922(198)	Change Order No.	14
----	--------------------------	-----------------	-----------	------------------	----

Project Location	UGSTAD RD FROM MAPLE GROVE RD TO MILLER TRUNK HIGHWAY 194 (US 53) AND ARROWHEAD RD FROM 1300 FT WEST OF UGSTAD RD TO 800 FT EAST OF UGSTAD RD.		
Local Agency	CITY OF HERMANTOWN	Local Project No.	NA
Contractor	ULLAND BROTHERS, INC.	Contract No.	NA
Address/City/State/Zip	1634 Hwy. 210 Carlton, MN 55718		
Total Change Order Amount \$	21,556.00		

City requested construction of new 6" water service and hydrant off existing watermain on Arrowhead Rd to service future Hermantown Ice Hockey Arena. Additionally, a pavement connection was requested between existing parking lots. See attached exhibit.

Estimate Of Cost: (Include any increases or decreases in contract items, any negotiated or force account items.)						
**Group/funding Category	Item No.	Description	Unit	Unit Price	+ or - Quantity	+ or - Amount \$
Non-Participating	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$7.80	90	\$702.00
Non-Participating	2104.503	REMOVE CURB & GUTTER	LIN FT	\$2.70	50	\$135.00
Non-Participating	2504.602	WET TAP	EACH	\$3,790.00	1	\$3,790.00
Non-Participating	2504.603	6" WATERMAIN DUCTILE IRON (SERVICE)	LIN FT	\$118.00	40	\$4,720.00
Non-Participating	2504.602	INSTALL HYDRANT	EACH	\$1,830.00	1	\$1,830.00
Non-Participating	2108.504	GEOTEXTILE FABRIC TYPE 5	SQ YD	\$3.10	90	\$279.00
Non-Participating	2106.507	SELECT GRANULAR EMBANKMENT MOD 7% (CV)	CU YD	\$43.50	30	\$1,305.00
Non-Participating	2211.507	AGGREGATE BASE (CV) CLASS 5	CU YD	\$59.00	25	\$1,475.00
Non-Participating	2360.509	TYPE SP 12.5 WEARING COURSE MIXTURE	TON	\$108.00	10	\$1,080.00
Non-Participating	2106.601	ICE ARENA FRONTAGE ROAD	LUMP SUM	\$6,240.00	1	\$6,240.00
Net Change this Change Order						\$21,556.00

Due to this change, the contract time: (check one)

Is NOT changed May be revised as provided in MnDOT Specification 1806

Is Increased by _____ Working Days Is Increased by _____ Calendar Days

Is Decreased by _____ Working Days Is Decreased by _____ Calendar Days

Approved by Project Engineer: James A. Watters Date: 9/12/23
 Print Name: James Watters, PE Phone: 612-548-3152

Approved by City Engineer: _____ Date: _____
 Print Name: David Bolf, PE - Hermantown City Engineer Phone: 218-727-5995

Approved by Contractor: Ryan Swanson Date: 9/12/2023
 Print Name: Ryan Swanson, PE - Ulland Brothers, Inc Phone: 218-966-9822



STATE AID FOR LOCAL TRANSPORTATION
CHANGE ORDER

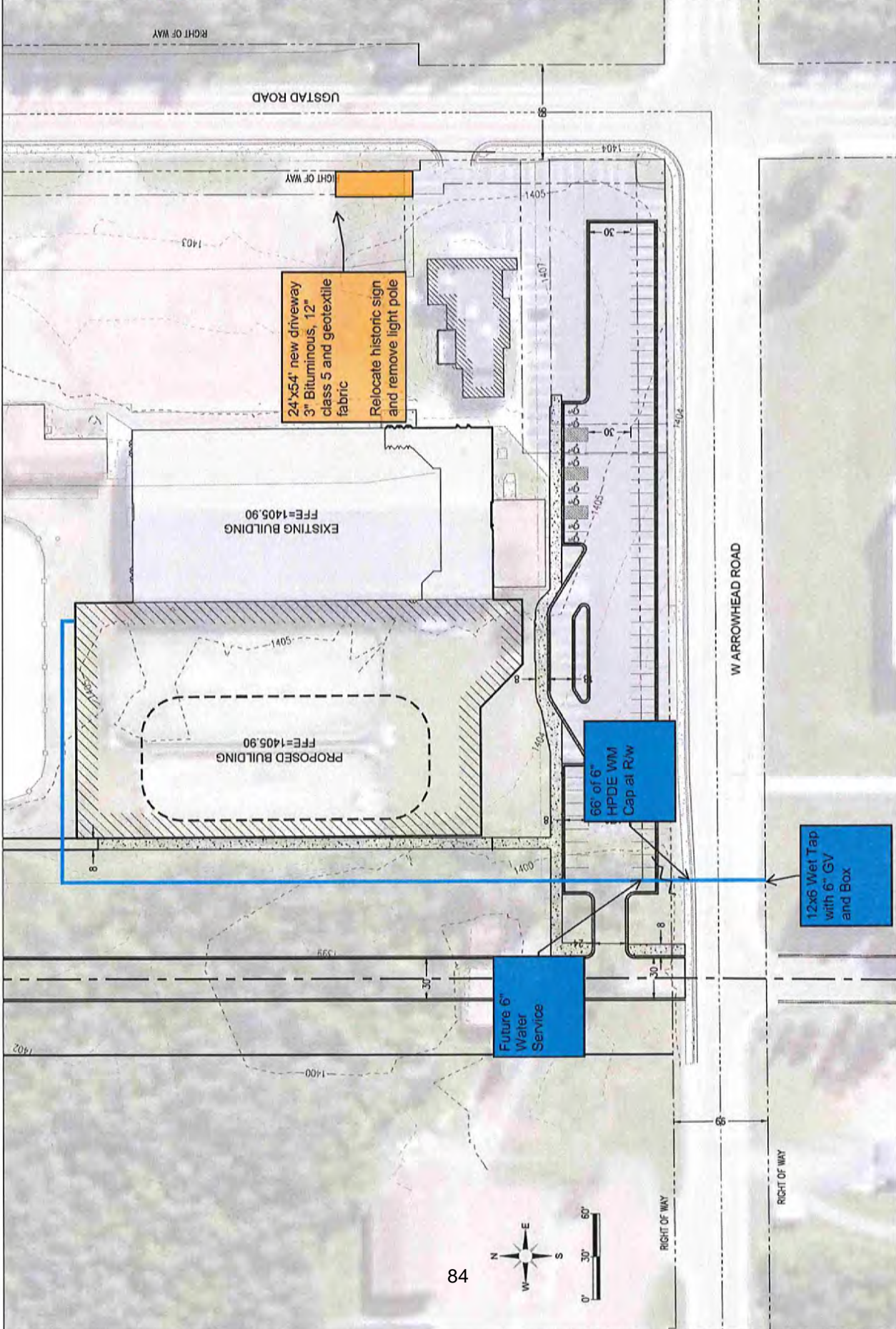
Rev. February 2018

SP	202-101-014, 202-104-012	MN Project No.:	6922(198)	Change Order No.	14
----	--------------------------	-----------------	-----------	------------------	----

DSAE Portion: The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for FUNDING PURPOSES ONLY and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This work is eligible for: ___ Federal Funding ___ State Aid Funding ___ Local funds

District State Aid Engineer: _____ Date: _____





332 West Superior Street
Suite 600
Duluth, MN 55803

P (218) 722-3915
TF (866) 452-9454
F (218) 722-4548

www.msa-ps.com

September 12, 2023

John Mulder – City Administrator
City of Hermantown
5105 Maple Grove Rd
Hermantown, MN 55811

Re: Pay Application #4 & Change Orders 13-14
SP 202-101-014, SP 202-104-012
Ugstad Rd & Arrowhead Rd Improvements

Dear Mr. Mulder,

Enclosed are the following documents recommended for approval at the next council meeting.

1. Pay Application #4 in the amount of \$1,748,581.78 to Ulland Brothers, Inc, the project prime contractor. This amount is for work completed in the time frame 08/04/23 to 09/08/23.
2. Change Order #13 for extension of a 30" RC Pipe culvert to construct sidewalk and in-slope grading near STA 548+50 LT.
3. Change Order #14 for water service to future City of Hermantown Ice Hockey Arena and construction of paved connect between two existing parking lots near school administration building and ice hockey arena.

Sincerely,

MSA Professional Services, Inc.

James Watters, PE
Project Manager

Resolution No. 2023-138

Resolution Approving Pay Request Number 4 For Road Improvement District 534 To Ulland Brothers, Inc. In The Amount Of \$1,748,581.78

WHEREAS, the City of Hermantown has contracted with Ulland Brothers, Inc for Road Improvement District 534 (“Project”); and

WHEREAS, Ulland Brothers Inc. has performed a portion of the agreed upon work in said Project; and

WHEREAS, Ulland Brothers Inc has submitted Pay Request No. 4 in the amount of \$1,748,581.78; and

WHEREAS, the City will maintain an accumulated retainage as shown on the pay requests until the final work and documentation is completed; and

WHEREAS, Northland Consulting Engineers LLP has approved such Pay Request No. 4 provided that \$87,429.50 as retainage of 5% be withheld pending final acceptance of the Project by the City of Hermantown.

WHEREAS, the necessary documentation for the pay request is on file and available for inspection.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hermantown, Minnesota as follows:

1. Pay Request No. 4 is hereby approved.
2. The City is hereby authorized and directed to pay to Ulland Brothers Inc the sum of \$1,748,581.78 which is the amount represented on Pay Request No. 4.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and, upon a vote being taken thereon, the following voted in favor thereof:


Councilors _____, and Mayor Boucher, aye.

and the following voted in opposition thereto:

None.

WHEREUPON, such resolution has been duly passed and adopted September 18, 2023.

Contractor's Application for Payment No. 4

Application Period: 8/4/2023 to 9/8/2023		Application Date: 9/12/2023
To: City of Hermantown (Owner):	From (Contractor): Ulland Brothers Inc.	Via (Engineer): MSA Professional Services, Inc. 
Project: UGSTAD RD & W ARROWHEAD RD IMPROVEMENTS S.P. 202-101-014 & S.P. 202-104-012	Contract: SP 202-101-014, 202-104-012	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 7994015

**Application For Payment
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
1	\$0.00	\$0.00
2	\$6,625.00	
3	\$45,123.20	
4	\$0.00	\$0.00
5	\$11,068.20	
6	\$0.00	\$0.00
7	\$9,308.60	
8	\$74,550.00	
9	\$3,312.00	
10	\$60,085.20	
11	\$4,650.00	
12	\$18,070.08	
13	\$3,723.20	
14	\$21,556.00	
TOTALS	\$ 258,071.48	\$ -
NET CHANGE BY CHANGE ORDERS	\$ 258,071.48	


1. ORIGINAL CONTRACT PRICE.....	\$	\$4,198,170.00
2. Net change by Change Orders.....	\$	\$258,071.48
3. Current Contract Price (Line 1 + 2).....	\$	\$4,456,241.48
4. TOTAL COMPLETED AND STORED TO DATE (Column F or I total on Progress Estimates).....	\$	\$3,497,167.88
5. RETAINAGE:		
a. 5% X \$3,476,811.50 Work Completed.....	\$	\$173,840.58
b. 0% X \$20,356.38 Stored Material.....	\$	\$0.00
c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$173,840.58
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$3,323,327.30
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$1,574,745.52
8. AMOUNT DUE THIS APPLICATION.....	\$	\$1,748,581.78
9. BALANCE TO FINISH, PLUS RETAINAGE (Column [G for LS] or [J for UP] total on Progress Estimates + Line 5.c above).....	\$	\$1,132,914.18

Contractor's Certification
The undersigned Contractor certifies, to the best of its knowledge, the following:


(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature
By:  Date: 9/12/2023

Payment of: \$ 1,748,581.78
(Line 8 or other - attach explanation of the other amount)

is recommended by:  09/12/2023
James Watters, PE (Engineer) (Date)

Payment of: \$ 1,748,581.78
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
David Bolf, PE (City Engineer) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): SP 202-101-014, 202-104-012											Application Number: 4				
Application Period: 8/4/2023 to 9/8/2023											Application Date: 9/12/2023				
A			B			C	D	E	F	G	H	I	J		
Item			Contract Information			Work Completed to Date						Materials Presently Stored (not in F)	Total Completed and Stored to Date (G + H)	% (I / B)	Balance to Finish (B - I)
Bid Item No.	Spec. Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Quantities from Previous Pay Applications	Estimated Quantities Installed this Pay Period	Value of Work Installed this Pay Period	Total Estimated Quantity Installed	Value of Work Installed to Date				
1		MOBILIZATION	1	LUMP SUM	\$24,996.80	\$24,996.80	1.0		\$0.00	1.0	\$24,996.80	\$0.00	\$24,996.80	100.0%	\$0.00
2		CLEARING AND GRUBBING	1	LUMP SUM	\$1,600.00	\$1,600.00			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$1,600.00
3		REMOVE CASTING	50	EACH	\$100.00	\$5,000.00	28	5	\$500.00	33	\$3,300.00	\$0.00	\$3,300.00	66.0%	\$1,700.00
4		REMOVE DRAINAGE STRUCTURE	19	EACH	\$400.00	\$7,600.00	14	7	\$2,800.00	21	\$8,400.00	\$0.00	\$8,400.00	110.5%	-\$800.00
5		REMOVE MAIL BOX SUPPORT	58	EACH	\$130.00	\$7,540.00	53	5	\$650.00	58	\$7,540.00	\$0.00	\$7,540.00	100.0%	\$0.00
6		REMOVE SIGN TYPE C	113	EACH	\$50.00	\$5,650.00	3		\$0.00	3	\$150.00	\$0.00	\$150.00	2.7%	\$5,500.00
7		SALVAGE PIPE APRON	2	EACH	\$600.00	\$1,200.00	1		\$0.00	1	\$600.00	\$0.00	\$600.00	50.0%	\$600.00
8		SALVAGE SIGN TYPE C	20	EACH	\$50.00	\$1,000.00			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$1,000.00
9		REMOVE BITUMINOUS CURB	605	LIN FT	\$3.00	\$1,815.00	419		\$0.00	419	\$1,257.00	\$0.00	\$1,257.00	69.3%	\$558.00
10		REMOVE CURB AND GUTTER	11,676	LIN FT	\$2.70	\$31,525.20	7937	3922	\$10,589.40	11859	\$32,019.50	\$0.00	\$32,019.50	101.6%	-\$494.10
11		REMOVE PIPE CULVERTS	70	LIN FT	\$980.00	\$68,600.00	70		\$980.00	70	\$68,600.00	\$0.00	\$68,600.00	100.0%	\$0.00
12		REMOVE SEWER PIPE (STORM)	1,224	LIN FT	\$15.00	\$18,360.00	410	730	\$10,950.00	1140	\$17,100.00	\$0.00	\$17,100.00	95.1%	\$1,260.00
13		REMOVE BITUMINOUS PAVEMENT	19,064	SQ YD	\$3.75	\$71,490.00	11091	8159	\$30,596.25	19250	\$72,187.50	\$0.00	\$72,187.50	101.0%	-\$697.50
14		REMOVE CONCRETE WALK	3,725	SQ YD	\$11.00	\$40,975.00	2872	1313	\$14,443.00	4185	\$46,035.00	\$0.00	\$46,035.00	112.3%	-\$5,060.00
15		GRANULAR EMBANKMENT (CV) (P)	670	CU YD	\$29.00	\$19,430.00	670		\$0.00	670	\$19,430.00	\$0.00	\$19,430.00	100.0%	\$0.00
16		COMMON EMBANKMENT (CV) (P)	4,075	CU YD	\$5.20	\$21,190.00	130	3945	\$20,514.00	4075	\$21,190.00	\$0.00	\$21,190.00	100.0%	\$0.00
17		EXCAVATION - COMMON (P)	16,540	CU YD	\$12.00	\$198,480.00	4770	11770	\$141,240.00	16540	\$198,480.00	\$0.00	\$198,480.00	100.0%	\$0.00
18		SELECT GRANULAR EMBANKMENT MOD 7% (CV) (P)	7,165	CU YD	\$24.00	\$171,960.00	1091	5000	\$120,000.00	6091	\$146,184.00	\$0.00	\$146,184.00	85.0%	\$25,776.00
19		HAUL & DISPOSE OF CONTAMINATED SOIL	25	CU YD	\$105.00	\$2,625.00			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$2,625.00
20		GEOTEXTILE FABRIC TYPE 5	17,405	SQ YD	\$3.20	\$55,696.00	5056	12197	\$39,030.40	17255	\$55,209.60	\$103.42	\$55,313.02	99.3%	\$382.98
21		STREET SWEEPER (WITH PICKUP BROOM)	150	HOUR	\$205.00	\$30,750.00	6		\$0.00	6	\$1,230.00	\$0.00	\$1,230.00	4.0%	\$29,520.00
22		AGGREGATE BASE (CV) CLASS 5 (P)	7,545	CU YD	\$41.00	\$309,345.00	1769	5603	\$229,723.00	7372	\$302,252.00	\$0.00	\$302,252.00	97.7%	\$7,093.00
23		AGGREGATE SURFACING (CV) CLASS 5 (P)	265	CU YD	\$95.00	\$25,175.00	102		\$0.00	102	\$9,690.00	\$0.00	\$9,690.00	38.5%	\$15,485.00
24		FULL DEPTH RECLAMATION	10,445	SQ YD	\$1.20	\$12,534.00	10445		\$0.00	10445	\$12,534.00	\$0.00	\$12,534.00	100.0%	\$0.00
25		HAUL FULL DEPTH RECLAMATION (LV)	430	CU YD	\$17.00	\$7,310.00	430		\$0.00	430	\$7,310.00	\$0.00	\$7,310.00	100.0%	\$0.00
26		MILL BITUMINOUS SURFACE (3.0")	23,670	SQ YD	\$2.50	\$59,175.00	18290	4968	\$12,420.00	23258	\$58,145.00	\$0.00	\$58,145.00	98.3%	\$1,030.00
27		TYPE 12.5 BIT MIXTURE FOR PATCHING	900	SQ YD	\$29.50	\$26,550.00	345		\$0.00	345	\$10,177.50	\$0.00	\$10,177.50	38.3%	\$16,372.50
28		TYPE SP 9.5 BITUMINOUS MIXTURE FOR PATCHING	306	TON	\$355.00	\$108,630.00	79	107	\$37,985.00	186	\$66,030.00	\$0.00	\$66,030.00	60.8%	\$42,600.00
29		TYPE SP 9.5 WEARING COURSE MIXTURE (3.B)	4,220	TON	\$88.00	\$371,360.00	1348		\$0.00	1348	\$118,624.00	\$0.00	\$118,624.00	31.9%	\$252,736.00
30		TYPE SP 9.5 WEARING COURSE MIXTURE (3.C)	5,185	TON	\$94.00	\$487,390.00		1914	\$179,916.00	1914	\$179,916.00	\$0.00	\$179,916.00	36.9%	\$307,474.00
31		TYPE SP 12.5 NON WEARING COURSE MIXTURE (3.C)	1,885	TON	\$96.00	\$180,960.00	573	2665	\$255,840.00	3038	\$291,648.00	\$0.00	\$291,648.00	161.2%	-\$110,688.00
32		12" RC PIPE APRON	4	EACH	\$1,400.00	\$5,600.00	3		\$0.00	3	\$4,200.00	\$0.00	\$4,200.00	75.0%	\$1,400.00
33		15" RC PIPE APRON	7	EACH	\$1,500.00	\$10,500.00	7		\$0.00	7	\$10,500.00	\$0.00	\$10,500.00	100.0%	\$0.00
34		24" RC PIPE APRON	4	EACH	\$1,800.00	\$7,200.00	1	3	\$5,400.00	4	\$7,200.00	\$0.00	\$7,200.00	100.0%	\$0.00
35		50" RC PIPE APRON	2	EACH	\$2,300.00	\$4,600.00		2	\$4,600.00	2	\$4,600.00	\$0.00	\$4,600.00	100.0%	\$0.00
36		28" SPAN RC PIPE-ARCH APRON	7	EACH	\$2,000.00	\$14,000.00	7		\$0.00	7	\$14,000.00	\$0.00	\$14,000.00	100.0%	\$0.00
37		36" SPAN RC PIPE-ARCH APRON	4	EACH	\$11,200.00	\$44,800.00	3	1	\$2,800.00	4	\$11,200.00	\$0.00	\$11,200.00	100.0%	\$0.00
38		4" PERF PVC PIPE DRAIN	8,594	LIN FT	\$11.00	\$94,534.00	3990	4177	\$45,947.00	8176	\$89,936.00	\$1,376.83	\$91,312.83	96.6%	\$3,221.17
39		12" RC PIPE SEWER DESIGN 3006	110	LIN FT	\$96.00	\$10,560.00	107		\$0.00	107	\$10,272.00	\$0.00	\$10,272.00	97.3%	\$288.00
40		15" RC PIPE SEWER DESIGN 3006	366	LIN FT	\$100.00	\$36,600.00	169	191	\$19,100.00	360	\$36,000.00	\$0.00	\$36,000.00	98.4%	\$600.00
41		18" RC PIPE SEWER DESIGN 3006	79	LIN FT	\$105.00	\$8,295.00	79		\$0.00	79	\$8,295.00	\$0.00	\$8,295.00	100.0%	\$0.00
42		24" RC PIPE SEWER DESIGN 3006	109	LIN FT	\$130.00	\$14,170.00	72	38	\$4,940.00	110	\$14,300.00	\$0.00	\$14,300.00	100.9%	-\$130.00
43		30" RC PIPE SEWER DESIGN 3006	16	LIN FT	\$190.00	\$3,040.00		16	\$3,040.00	16	\$3,040.00	\$0.00	\$3,040.00	100.0%	\$0.00
44		28" SPAN RC PIPE-ARCH SEWER CLASS IIA	575	LIN FT	\$170.00	\$97,750.00	232	332	\$56,440.00	564	\$95,880.00	\$0.00	\$95,880.00	98.1%	\$1,870.00
45		36" SPAN RC PIPE-ARCH SEWER CLASS IIA	187	LIN FT	\$220.00	\$41,140.00	100	91	\$42,020.00	194	\$42,020.00	\$0.00	\$42,020.00	102.1%	-\$880.00
46		CONNECT TO EXISTING STORM SEWER	6	EACH	\$2,300.00	\$13,800.00	5	1	\$2,300.00	6	\$13,800.00	\$0.00	\$13,800.00	100.0%	\$0.00
47		3" POLYSTYRENE INSULATION	100	SQ YD	\$36.00	\$3,600.00	22		\$0.00	22	\$792.00	\$0.00	\$792.00	22.0%	\$2,808.00
48		ADJUST VALVE BOX	21	EACH	\$500.00	\$10,500.00	5	1	\$500.00	6	\$3,000.00	\$0.00	\$3,000.00	28.6%	\$7,500.00
49		ADJUST CURB STOP	2	EACH	\$250.00	\$500.00			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$500.00

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): SP 202-101-014, 202-104-012											Application Number: 4				
Application Period: 8/4/2023 to 9/8/2023											Application Date: 9/12/2023				
A				B	C	D	E	F	G	H	I		J		
Item				Contract Information			Work Completed to Date				Materials Presently Stored (not in F)	Total Completed and Stored to Date (G + H)	% (I / B)	Balance to Finish (B - I)	
Bid Item No.	Spec. Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Quantities from Previous Pay Applications	Estimated Quantities Installed this Pay Period	Value of Work Installed this Pay Period	Total Estimated Quantity Installed					Value of Work Installed to Date
50		CONNECT TO EXISTING WATER MAIN	2	EACH	\$6,000.00	\$12,000.00	1		\$0.00	1	\$6,000.00	\$2,654.79	\$8,654.79	72.1%	\$3,345.21
51		HYDRANT	5	EACH	\$11,000.00	\$55,000.00	4	1	\$11,000.00	5	\$55,000.00	\$0.00	\$55,000.00	100.0%	\$0.00
52		CASTING ASSEMBLY	51	EACH	\$830.00	\$42,330.00	17	14	\$11,620.00	31	\$25,730.00	\$13,365.19	\$39,095.19	92.4%	\$3,234.81
53		CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	8	EACH	\$5,300.00	\$42,400.00	5	3	\$15,900.00	8	\$42,400.00	\$0.00	\$42,400.00	100.0%	\$0.00
54		CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	11	EACH	\$7,100.00	\$78,100.00	7	3	\$21,300.00	10	\$71,000.00	\$1,073.41	\$72,073.41	92.3%	\$6,026.59
55		CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	4	EACH	\$9,100.00	\$36,400.00	2	1	\$9,100.00	3	\$27,300.00	\$0.00	\$27,300.00	75.0%	\$9,100.00
56		CONSTRUCT DRAINAGE STRUCTURE DESIGN 84-4020	1	EACH	\$11,900.00	\$11,900.00	1	1	\$11,900.00	2	\$23,800.00	\$0.00	\$23,800.00	200.0%	-\$11,900.00
57		CONSTRUCT DRAINAGE STRUCTURE DESIGN G	20	EACH	\$4,000.00	\$80,000.00	19	1	\$4,000.00	20	\$80,000.00	\$1,782.73	\$81,782.73	102.2%	-\$1,782.73
58		CONSTRUCT DRAINAGE STRUCTURE DESIGN H	1	EACH	\$3,400.00	\$3,400.00	1		\$0.00	1	\$3,400.00	\$0.00	\$3,400.00	100.0%	\$0.00
59		RANDOM RIPRAP CLASS II	61	CU YD	\$69.00	\$4,209.00	20	11	\$759.00	31	\$2,139.00	\$0.00	\$2,139.00	50.8%	\$2,070.00
60		4" CONCRETE WALK	57,662	SQ FT	\$4.90	\$282,543.80	23664	27630	\$135,387.00	51294	\$251,340.60	\$0.00	\$251,340.60	89.0%	\$31,203.20
61		6" CONCRETE WALK	7,742	SQ FT	\$9.50	\$73,549.00	2660	970	\$9,215.00	3630	\$34,485.00	\$0.00	\$34,485.00	46.9%	\$39,064.00
62		DRILL AND GROUT REINF BAR (EPOXY COATED)	556	EACH	\$8.50	\$4,726.00	281	120	\$1,020.00	401	\$3,408.50	\$0.00	\$3,408.50	72.1%	\$1,317.50
63		CONCRETE CURB AND GUTTER DESIGN S524	16,169	LIN FT	\$20.90	\$337,932.10	5492.0	10346	\$216,231.40	15838	\$331,014.20	\$0.00	\$331,014.20	98.0%	\$6,917.90
64		6" CONCRETE DRIVEWAY PAVEMENT	747	SQ YD	\$95.00	\$70,965.00	556	186	\$17,708.00	742	\$70,528.00	\$0.00	\$70,528.00	99.4%	\$437.00
65		8" CONCRETE DRIVEWAY PAVEMENT	120	SQ YD	\$109.00	\$13,080.00	22	107.7	\$11,739.30	130	\$14,137.30	\$0.00	\$14,137.30	108.1%	-\$1,057.30
66		TRUNCATED DOMES	379	SQ FT	\$50.00	\$18,950.00	90	129	\$6,450.00	219	\$10,950.00	\$0.00	\$10,950.00	57.8%	\$8,000.00
67		CONSTRUCT SURVEY MONUMENT	3	EACH	\$860.00	\$2,580.00			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$2,580.00
68		MAIL BOX SUPPORT	58	EACH	\$11,890.00	\$689,620.00	38		\$0.00	38	\$7,790.00	\$0.00	\$7,790.00	65.5%	\$4,100.00
69		TRAFFIC CONTROL	1	LUMP SUM	\$28,900.00	\$28,900.00	0.50	0.25	\$7,225.00	0.75	\$21,675.00	\$0.00	\$21,675.00	75.0%	\$7,225.00
70		INSTALL SIGN TYPE C	16	EACH	\$250.00	\$4,000.00			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$4,000.00
71		SIGN PANELS TYPE C	260	SQ FT	\$96.00	\$24,960.00			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$24,960.00
72		FLASHING BEACON SYSTEM	4	SYS	\$8,750.00	\$35,000.00			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$35,000.00
73		PEDESTRIAN CROSSWALK FLASHER SYSTEM	4	SYS	\$9,100.00	\$36,400.00			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$36,400.00
74		STABILIZED CONSTRUCTION EXIT	1	LUMP SUM	\$7,000.00	\$7,000.00			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$7,000.00
75		STORM DRAIN INLET PROTECTION	68	EACH	\$190.00	\$12,920.00	53	20	\$3,800.00	73	\$13,870.00	\$0.00	\$13,870.00	107.4%	-\$950.00
76		SILT FENCE, TYPE MS	8,305	LIN FT	\$2.50	\$20,762.50	7462	1531	\$3,827.50	8993	\$22,482.50	\$0.00	\$22,482.50	108.3%	-\$1,720.00
77		COMMON TOPSOIL BORROW	1,214	CU YD	\$39.00	\$47,346.00	126	87	\$3,393.00	213	\$8,307.00	\$0.00	\$8,307.00	17.5%	\$39,039.00
78		FERTILIZER TYPE 3	802	LBS	\$1.00	\$802.00	53	35	\$35.00	88	\$88.00	\$0.00	\$88.00	11.0%	\$714.00
79		SODDING TYPE LAWN	1,915	SQ YD	\$12.20	\$23,363.00	1699	428	\$5,221.60	2127	\$25,949.40	\$0.00	\$25,949.40	111.1%	-\$2,586.40
80		ROLLED EROSION PREVENTION CATEGORY 25	10,610	SQ YD	\$2.05	\$21,750.50	1285	838	\$1,717.90	2123	\$4,352.15	\$0.00	\$4,352.15	20.0%	\$17,398.35
81		SEEDING	2	ACRE	\$550.00	\$1,100.00	0	0.17	\$93.50	0.44	\$242.00	\$0.00	\$242.00	18.3%	\$1,078.00
82		SEED MIXTURE 25-141	173	LBS	\$10.00	\$1,730.00	16	10	\$100.00	26	\$260.00	\$0.00	\$260.00	15.0%	\$1,470.00
83		INTERIM PAVEMENT MARKING	27,210	LIN FT	\$0.30	\$8,163.00		2576	\$772.80	2576	\$772.80	\$0.00	\$772.80	9.5%	\$7,390.20
84		4" DOUBLE SOLID LINE MULTI-COMPONENT GROUND IN	13,005	LIN FT	\$1.05	\$13,655.25			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$13,655.25
85		4" SOLID LINE MULTI-COMPONENT GROUND IN	26,159	LIN FT	\$0.55	\$14,387.45			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$14,387.45
86		12" SOLID LINE MULTI-COMPONENT GROUND IN	210	LIN FT	\$12.30	\$2,583.00			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$2,583.00
87		24" SOLID LINE MULTI-COMPONENT GROUND IN	110	LIN FT	\$13.20	\$1,452.00			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$1,452.00
88		4" BROKEN LINE MULTI-COMPONENT GROUND IN	160	LIN FT	\$88.00	\$14,080.00			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$14,080.00
89		CROSSWALK MULTI-COMPONENT GROUND IN	462	SQ FT	\$12.30	\$5,682.60			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$5,682.60
90		PAVEMENT MESSAGE MULTI-COMPONENT GROUND IN	656	SQ FT	\$12.30	\$8,068.80			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$8,068.80
Contract Totals						\$4,198,170.00			\$1,781,800.05		\$3,240,072.15	\$20,356.38	\$3,260,428.53	77.7%	\$937,741.47

CHANGE ORDERS

1		SEDIMENT CONTROL LOG TYPE WOOD FIBER				\$	-		\$0.00						\$0.00
2		SAWING BIT PAVEMENT	5,300	LIN FT	\$1.25	\$6,625.00	5132	982	\$1,227.50	6114	\$7,642.50	\$0.00	\$7,642.50	115.4%	-\$1,017.50
3		ENTRANCE & UTILITIES FOR SCHOOL DISTRICT BUILDING				\$	-		\$0.00						\$0.00
		REMOVE CURB & GUTTER	60	LIN FT	\$2.70	\$162.00		60	\$162.00	60	\$162.00	\$0.00	\$162.00	100.0%	\$0.00
		REMOVE BITUMINOUS PAVEMENT	22	SQ YD	\$13.10	\$288.20		22	\$288.20	22	\$288.20	\$0.00	\$288.20	100.0%	\$0.00

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): SP 202-101-014, 202-104-012											Application Number: 4				
Application Period: 8/4/2023 to 9/8/2023											Application Date: 9/12/2023				
A				B	C	D	E	F	G	H	I	J			
Item				Contract Information			Work Completed to Date				Materials Presently Stored (not in F)	Total Completed and Stored to Date (G + H)	% (I / B)	Balance to Finish (B - I)	
Bid Item No.	Spec. Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Quantities from Previous Pay Applications	Estimated Quantities Installed this Pay Period	Value of Work Installed this Pay Period	Total Estimated Quantity Installed					Value of Work Installed to Date
		EXCAVATION - COMMON (P)	94	CU YD	\$19.80	\$ 1,861.20		94	\$1,861.20	94	\$1,861.20	\$0.00	\$1,861.20	100.0%	\$0.00
		AGGREGATE BASE (CV) CLASS 5	48	CU YD	\$58.10	\$ 2,788.80			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$2,788.80
		TYPE SP 9.5 BITUMINOUS MIXTURE FOR PATCHING	6	TON	\$360.00	\$ 2,160.00			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$2,160.00
		WET TAP WITH 6" VALVE	1	EACH	\$8,300.00	\$ 8,300.00		0.54	\$4,482.00	1	\$4,482.00	\$0.00	\$4,482.00	54.0%	\$3,818.00
		WET TAP WITH HYDRANT	1	EACH	\$16,100.00	\$ 16,100.00		1	\$16,100.00	1	\$16,100.00	\$0.00	\$16,100.00	100.0%	\$0.00
		4" CONCRETE WALK	1,040	SO FT	\$5.20	\$ 5,408.00			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$5,408.00
		CONCRETE CURB & GUTTER DESIGN S524	60	LN FT	\$22.00	\$ 1,320.00		60	\$1,320.00	60	\$1,320.00	\$0.00	\$1,320.00	100.0%	\$0.00
		6" CONCRETE DRIVEWAY PAVEMENT	55	SO YD	\$102.00	\$ 5,610.00			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$5,610.00
		SODDING TYPE LAWN	90	SO YD	\$12.50	\$ 1,125.00			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$1,125.00
4		COMPACTION METHOD				\$ -			\$0.00		\$0.00				\$0.00
5		EXCAVATION - COMMON (P) FOR UGSTAD RD SIDEWALK	559	CU YD	\$19.80	\$ 11,068.20	559		\$0.00	559	\$11,068.20	\$0.00	\$11,068.20	100.0%	\$0.00
6		SPECIAL PROVISION FOR TRIBAL EMPLOYMENT				\$ -			\$0.00		\$0.00				\$0.00
7		DRIVEWAY CULVERTS				\$ -			\$0.00		\$0.00				\$0.00
		REMOVE PIPE APRON	1	CU YD	\$420.00	\$ 420.00		1	\$0.00	1	\$420.00	\$0.00	\$420.00	100.0%	\$0.00
		REMOVE PIPE CULVERT	108	CU YD	\$19.40	\$ 2,095.20	108		\$0.00	108	\$2,095.20	\$0.00	\$2,095.20	100.0%	\$0.00
		15" GS PIPE APRON	1	CU YD	\$875.00	\$ 875.00		1	\$0.00	1	\$875.00	\$0.00	\$875.00	100.0%	\$0.00
		12" CP PIPE CULVERT	108	CU YD	\$54.80	\$ 5,918.40	108		\$0.00	108	\$5,918.40	\$0.00	\$5,918.40	100.0%	\$0.00
8		UGSTAD RD PATCHING				\$0.00			\$0.00		\$0.00				\$0.00
		MILL BITUMINOUS SURFACE (2.0")	5,200	SO YD	\$2.65	\$ 13,780.00	5185		\$0.00	5185	\$13,740.25	\$0.00	\$13,740.25	99.7%	\$39.75
		TYPE SP 12.5 WEARING COURSE MIXTURE (2.C)	590	TON	\$103.00	\$ 60,770.00	660		\$0.00	660	\$67,980.00	\$0.00	\$67,980.00	111.9%	-\$7,210.00
9		CALCIUM CHLORIDE	2,300	GAL	\$1.44	\$ 3,312.00	2300		\$0.00	2300	\$3,312.00	\$0.00	\$3,312.00	100.0%	\$0.00
10		UGSTAD RD ADDITIONAL MILLING & PAVING				\$0.00			\$0.00		\$0.00				\$0.00
		MILL BITUMINOUS SURFACE (2.0")	4,010	SY	\$2.52	\$ 10,105.20	4010		\$0.00	4010	\$10,105.20	\$0.00	\$10,105.20	100.0%	\$0.00
		TYPE SP 12.5 WEARING COURSE MIXTURE (3.C)	510	TON	\$98.00	\$ 49,980.00	510		\$49,980.00	510	\$49,980.00	\$0.00	\$49,980.00	100.0%	\$0.00
11		HYDRANT REMOVALS				\$0.00			\$0.00		\$0.00				\$0.00
		REMOVE HYDRANT (IN LOCATION OF NEW HYDRANT)	4	EACH	\$420.00	\$ 1,680.00	4		\$0.00	4	\$1,680.00	\$0.00	\$1,680.00	100.0%	\$0.00
		REMOVE HYDRANT (IN LOCATION WITH NO PROPOSED HYDRANT)	1	EACH	\$2,970.00	\$ 2,970.00	1		\$0.00	1	\$2,970.00	\$0.00	\$2,970.00	100.0%	\$0.00
12		ARROWHEAD RD RESIDENTIAL SERVICES & DRIVEWAY				\$0.00			\$0.00		\$0.00				\$0.00
		SANITARY SEWER SERVICE	1	EACH	\$10,360.00	\$ 10,360.00		1	\$10,360.00	1	\$10,360.00	\$0.00	\$10,360.00	100.0%	\$0.00
		WATER SERVICE SYSTEM	1	EACH	\$6,420.00	\$ 6,420.00		1	\$6,420.00	1	\$6,420.00	\$0.00	\$6,420.00	100.0%	\$0.00
		6" CONCRETE DRIVEWAY PAVEMENT	11	SY	\$117.28	\$ 1,290.08			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$1,290.08
13		30" RC PIPE CULVERT EXTENSION				\$0.00			\$0.00		\$0.00				\$0.00
		TRACTOR MOUNTED BACKHOE(245)	5	HOUR	\$187.00	\$ 935.00		5	\$935.00	5	\$935.00	\$0.00	\$935.00	100.0%	\$0.00
		COMMON LABORERS	8	HOUR	\$93.00	\$ 744.00		8	\$744.00	8	\$744.00	\$0.00	\$744.00	100.0%	\$0.00
		MACHINE TIME (DELIVERY OF PIPE)	2	HOUR	\$234.00	\$ 468.00		2	\$468.00	2	\$468.00	\$0.00	\$468.00	100.0%	\$0.00
		TRACTOR MOUNTED BACKHOE(245)	3	HOUR	\$226.00	\$ 678.00		3	\$678.00	3	\$678.00	\$0.00	\$678.00	100.0%	\$0.00
		3.0 CU YD FRONT END LOADER	1	HOUR	\$151.00	\$ 151.00		1	\$151.00	1	\$151.00	\$0.00	\$151.00	100.0%	\$0.00
		30" RC PIPE CULVERT	8	LN FT	\$93.40	\$ 747.20		8	\$747.20	8	\$747.20	\$0.00	\$747.20	100.0%	\$0.00
14		UGSTAD RD - ICE ARENA WATER SERVICE, HYDRANT, PAVEMENT				\$0.00			\$0.00		\$0.00				\$0.00
		REMOVE BITUMINOUS PAVEMENT	90	SO YD	\$7.80	\$ 702.00		90	\$702.00	90	\$702.00	\$0.00	\$702.00	100.0%	\$0.00
		REMOVE CURB & GUTTER	50	LN FT	\$2.70	\$ 135.00		50	\$135.00	50	\$135.00	\$0.00	\$135.00	100.0%	\$0.00
		WET TAP	1	EACH	\$3,790.00	\$ 3,790.00		1	\$3,790.00	1	\$3,790.00	\$0.00	\$3,790.00	100.0%	\$0.00
		6" WATERMAIN DUCTILE IRON (SERVICE)	40	LN FT	\$118.00	\$ 4,720.00		40	\$4,720.00	40	\$4,720.00	\$0.00	\$4,720.00	100.0%	\$0.00
		INSTALL HYDRANT	1	EACH	\$1,830.00	\$ 1,830.00		1	\$1,830.00	1	\$1,830.00	\$0.00	\$1,830.00	100.0%	\$0.00
		GEOTEXTILE FABRIC TYPE 50	90	SO YD	\$3.10	\$ 279.00		90	\$279.00	90	\$279.00	\$0.00	\$279.00	100.0%	\$0.00
		SELECT GRANULAR EMBANKMENT MOD 7% (CV)	30	CU YD	\$43.50	\$ 1,305.00		30	\$1,305.00	30	\$1,305.00	\$0.00	\$1,305.00	100.0%	\$0.00
		AGGREGATE BASE (CV) CLASS 5	25	CU YD	\$59.00	\$ 1,475.00		25	\$1,475.00	25	\$1,475.00	\$0.00	\$1,475.00	100.0%	\$0.00
		TYPE SP 12.5 WEARING COURSE MIXTURE	10	TON	\$108.00	\$ 1,080.00			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$1,080.00
		ICE ARENA FRONTAGE ROAD	1	LUMP SUM	\$6,240.00	\$ 6,240.00			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$6,240.00
Change Order/Totals						\$258,071.48			\$110,160.10		\$236,739.35	\$0.00	\$236,739.35	91.7%	\$21,332.13
TOTALS						\$4,456,241.48			\$1,891,960.15		\$3,476,811.50	\$20,356.38	\$3,497,167.88	78.5%	\$959,073.60

September 15, 2023

John Mulder
City Administrator
City of Hermantown
5105 Maple Grove Road
Hermantown MN 55811

Re: Richard Lindgren - Street Improvement District No. 538

Dear John:

Attached is Pay Application #3 for the work associated with the Richard Lindgren Project – Street Improvement District No. 538 from August 11, 2023 through September 8, 2023. NCE and Ulland Brothers, Inc. have reviewed the project progress thus far and agreed upon quantities of work completed. The amount of Pay Application #3 is **\$40,323.00**. The City will hold a 5% retainage of the completed construction through the duration of the project. This retainage amount for pay application #3 is **\$2,016.15**.

NCE has reviewed the quantities through construction inspection and discussions with Ulland Brothers, Inc. representatives. I recommend payment in the amount of **\$38,306.85** be authorized at the September 18, 2023 City Council Meeting.

Please contact me with any questions you may have.

Thank you,



David Bolf, P.E. – City Engineer
Northland Consulting Engineers
218-727-5995
david@nce-duluth.com

CC: Chase Ernste, E.I.T., Northland Consulting Engineers
Ryan Swanson, P.E., Ulland Brothers, Inc.

Resolution No. 2023-139

Resolution Approving Pay Request Number 3 For Road Improvement District 538 To Ulland Brothers, Inc. In The Amount Of \$38,306.85

WHEREAS, the City of Hermantown has contracted with Ulland Brothers, Inc. for Road Improvement District 538 (“Project”); and

WHEREAS, Ulland Brothers, Inc. has performed a portion of the agreed upon work in said Project; and

WHEREAS, Ulland Brothers, Inc. has submitted Pay Request No. 3 in the amount of \$38,306.85; and

WHEREAS, the City will maintain an accumulated retainage as shown on the pay requests until the final work and documentation is completed; and

WHEREAS, Northland Consulting Engineers LLP has approved such Pay Request No. 3 provided that \$2,016.15 as retainage of 5% be withheld pending final acceptance of the Project by the City of Hermantown.

WHEREAS, the necessary documentation for the pay request is on file and available for inspection.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hermantown, Minnesota as follows:

1. Pay Request No. 3 is hereby approved.
2. The City is hereby authorized and directed to pay to Ulland Brothers, Inc. the sum of \$38,306.85 which is the amount represented on Pay Request No. 3.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors _____, and Mayor Boucher, aye.

and the following voted in opposition thereto:

None.

WHEREUPON, such resolution has been duly passed and adopted September 18, 2023.



Contractor's Application for Payment

No. 3

Application Period:	August 11, 2023 through September 8, 2023	Application Date:	9/12/2023
To (Owner): City of Hermantown	Project: Richard-Lindgren Street Impr. District #538	From (Contractor): Ulland Brothers Inc.	Via (Engineer): Northland Consulting Engineers, LLP
Owner's Contract Number: Street Improvement District #538	Contractor's Project Number:	Engineer Project Number: 21-8006	

Application For Payment Change Order Summary		
Approved Change Orders		
Number	Additions	Deductions
1		
2		
3		
4		
TOTAL		
NET CHANGE BY CHANGE ORDER:		

Application For Payment Previous Pay Application Summary		
Approved Pay Applications		
Number	Date	Amount
1	7/17/2023	\$381,674.40
2	8/21/2023	\$344,444.04
3		
4		
8. TOTALS		\$726,118.44

1. ORIGINAL CONTRACT PRICE.....	\$	2,209,180.00
2. Net change by Change Orders.....	\$	0.00
3. Current Contract Price (Line 1 ± 2).....	\$	2,209,180.00
4. TOTAL COMPLETED AND STORED TO DATE		
See attached Pay Application Summary.....	\$	777,604.55
5. RETAINAGE:		
a. 5% X \$777,604.55 Work Completed.....	\$	38,880.23
b. 0% X \$25,700.97 Stored Material.....	\$	
c. Total Retainage (Line 5.a + Line 5.b).....	\$	38,880.23
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	738,724.32
7. LESS PREVIOUS PAYMENTS (Line 8).....	\$	726,118.44
9. AMOUNT DUE THIS APPLICATION.....	\$	38,306.85
10. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 - 4 + Line 5.c above).....	\$	1,470,455.68

Payment of: \$ 38,306.85

(Line 9 or other - attach explanation of the other amount)

Contractor's Certification	
<p>The undersigned Contractor certifies, to the best of its knowledge, the following:</p> <p>(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;</p> <p>(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security</p>	
Contractor Signature - Ulland Brothers Inc.	
By:	Date:

Recommended by:

_____ 9/12/2023
 David Bolf, P.E. - City Engineer (Date)

Approved by:

 John Mulder, City Administrator (Date)



Pay Application #3 - September 18, 2023
City of Hermantown - Richard Lindgren
SAP 202-080-003
Street Improvement District #538

Item No.	Spec. Number	Item Description	Unit of Measure	Contract Total Quantities	Ulland Unit Price	Total Project	
						Completed Quantities	Completed Cost
BASE BID							
1	2021.501	MOBILIZATION	LS	1	\$ 40,397.10	0.75	\$30,297.83
2	2101.502	CLEARING	EACH	18	\$ 145.00	58	\$8,410.00
3	2101.502	GRUBBING	EACH	18	\$ 145.00	58	\$8,410.00
4	2101.505	CLEARING	ACRE	1	\$ 5,900.00	0.44	\$2,596.00
5	2101.505	GRUBBING	ACRE	1	\$ 8,700.00	0.44	\$3,828.00
6	2104.502	REMOVE CASTING	EACH	1	\$ 200.00	0	\$0.00
7	2104.502	REMOVE CONCRETE APRON	EACH	1	\$ 230.00	0	\$0.00
8	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	7	\$ 420.00	0	\$0.00
9	2104.502	REMOVE GATE VALVE AND BOX	EACH	1	\$ 1,300.00	0	\$0.00
10	2104.502	REMOVE HYDRANT	EACH	1	\$ 1,900.00	0	\$0.00
11	2104.502	REMOVE MAIL BOX SUPPORT	EACH	2	\$ 50.00	0	\$0.00
12	2104.502	REMOVE SIGN TYPE C	EACH	4	\$ 50.00	0	\$0.00
13	2104.503	REMOVE CURB AND GUTTER	LF	1612	\$ 4.60	135	\$621.00
14	2104.503	REMOVE PIPE CULVERTS	LF	126	\$ 17.00	66	\$1,122.00
15	2104.503	REMOVE SEWER PIPE (SANITARY)	LF	20	\$ 85.00	20	\$1,700.00
16	2104.503	REMOVE SEWER PIPE (STORM)	LF	726	\$ 16.00	36	\$576.00
17	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	666	\$ 1.90	110	\$209.00
18	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	262	\$ 8.20	0	\$0.00
19	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	4226	\$ 4.00	1689	\$6,756.00
20	2104.504	REMOVE CONCRETE PAVEMENT	S Y	37	\$ 20.00	0	\$0.00
21	2104.504	REMOVE CONCRETE WALK	S Y	538	\$ 12.00	50	\$600.00
22	2106.507	EXCAVATION - COMMON	C Y	8194	\$ 11.00	2000	\$22,000.00
23	2106.507	EXCAVATION - MUCK	C Y	6782.32	\$ 15.00	6782.32	\$101,734.80
24	2106.507	GRANULAR EMBANKMENT (CV)	C Y	7832.58	\$ 21.00	6782.32	\$142,428.72
25	2106.507	SELECT GRANULAR EMBANKMENT MOD 7% (CV)	C Y	5560.8	\$ 32.00	1659.3	\$53,097.60
26	2108.604	GEOTEXTILE FABRIC TYPE 5	S Y	9860	\$ 3.50	2648	\$9,268.00
27	2118.507	AGGREGATE SURFACING (CV) CLASS 5	C Y	106	\$ 50.00	0	\$0.00
28	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	2691	\$ 37.00	0	\$0.00
29	2232.504	MILL BITUMINOUS SURFACE (2.0")	S Y	2454	\$ 3.60	0	\$0.00
30	2301.602	DRILL AND GROUT REINFORCEMENT BAR (EPOXY COATED)	EACH	104	\$ 10.00	0	\$0.00
31	2360.509	TYPE SP 9.5 BITUMINOUS MIXTURE FOR PATCHING	TON	56	\$ 210.00	0	\$0.00
32	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3.B)	TON	1302	\$ 85.00	0	\$0.00
33	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3.B)	TON	1268	\$ 81.00	0	\$0.00
34	2501.502	12" RC PIPE APRON	EACH	1	\$ 1,000.00	0	\$0.00
35	2501.502	15" RC PIPE APRON	EACH	1	\$ 1,100.00	1	\$1,100.00
36	2501.502	30" RC PIPE APRON	EACH	2	\$ 1,700.00	2	\$3,400.00
37	2501.502	12" CS PIPE APRON	EACH	2	\$ 400.00	0	\$0.00
38	2501.503	12" CS PIPE CULVERT	LF	40	\$ 50.00	0	\$0.00
39	2501.503	15" CP PIPE CULVERT	LF	24	\$ 50.00	0	\$0.00
40	2501.503	30" RC PIPE CULVERT DESIGN 3006 CLASS III	LF	72	\$ 220.00	72	\$15,840.00
41	2502.503	4" PERF PVC PIPE DRAIN	LF	2845	\$ 11.00	1400	\$15,400.00
42	2503.503	12" RC PIPE SEWER CLASS III	LF	1000	\$ 120.00	499	\$59,880.00
43	2503.503	15" RC PIPE SEWER CLASS III	LF	660	\$ 125.00	24	\$3,000.00
44	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	1	\$ 2,600.00	0	\$0.00
45	2504.602	6" GATE VALVE AND BOX	EACH	4	\$ 4,800.00	4	\$19,200.00
46	2504.602	8" GATE VALVE AND BOX	EACH	7	\$ 5,800.00	5	\$29,000.00
47	2504.602	ADJUST VALVE BOX	EACH	1	\$ 500.00	0	\$0.00
48	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	3	\$ 3,200.00	4	\$12,800.00
49	2504.602	HYDRANT ASSEMBLY	EACH	4	\$ 12,500.00	3	\$37,500.00
50	2504.602	WATER TRACER BOX	EACH	4	\$ 25.00	0	\$0.00
51	2504.603	6" HDPE SDR 11 SERVICE PIPE	LF	96	\$ 80.00	96	\$7,680.00
52	2504.603	8" HDPE WATER MAIN SDR 11	LF	1642	\$ 66.00	1642	\$108,372.00
53	2504.604	4" POLYSTYRENE INSULATION	S Y	4	\$ 100.00	0	\$0.00
54	2506.502	ADJUST FRAME AND RING CASTING	EACH	2	\$ 500.00	0	\$0.00
55	2506.502	CASTING ASSEMBLY	EACH	27	\$ 800.00	0	\$0.00
56	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LF	25.4	\$ 830.00	0	\$0.00
57	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN F	LF	6.2	\$ 800.00	6.2	\$4,960.00
58	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	LF	49.7	\$ 800.00	29.9	\$23,920.00
59	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL	LF	40.5	\$ 1,300.00	16.6	\$21,580.00
60	2506.601	INFILTRATION/FILTRATION SYSTEM	LS	1	\$ 156,000.00	0	\$0.00
61	2506.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	5	\$ 2,100.00	1	\$2,100.00
62	2506.602	MANHOLE FRAME SEAL (EXTERNAL)	EACH	4	\$ 400.00	0	\$0.00
63	2506.602	MODIFY DRAINAGE STRUCTURE	EACH	2	\$ 2,700.00	0	\$0.00
64	2511.507	RANDOM RIPRAP CLASS II (FRACTURED)	C Y	16	\$ 75.00	0	\$0.00
65	2521.518	4" CONCRETE WALK	S F	16577	\$ 6.10	0	\$0.00
66	2521.518	6" CONCRETE WALK	S F	3150	\$ 9.50	0	\$0.00
67	2531.503	CONCRETE CURB AND GUTTER DESIGN B624	LF	320	\$ 32.00	0	\$0.00
68	2531.503	CONCRETE CURB AND GUTTER DESIGN S524	LF	4719	\$ 22.50	0	\$0.00
69	2531.504	7" CONCRETE DRIVEWAY PAVEMENT	S Y	232	\$ 71.00	0	\$0.00
70	2531.618	TRUNCATED DOMES	S F	128	\$ 43.00	0	\$0.00
71	2540.602	MAIL BOX SUPPORT	EACH	2	\$ 100.00	0	\$0.00
72	2563.601	TRAFFIC CONTROL	LS	1	\$ 4,800.00	0.5	\$2,400.00
73	2564.518	SIGN PANELS TYPE C	S F	124.29	\$ 58.00	0	\$0.00
74	2573.501	STABILIZED CONSTRUCTION EXIT	LS	1	\$ 1,800.00	0.5	\$900.00
75	2573.502	STORM DRAIN INLET PROTECTION	EACH	39	\$ 195.00	0	\$0.00
76	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LF	1293	\$ 4.30	1117	\$4,803.10
77	2573.503	SILT FENCE, TYPE III	LF	3523	\$ 3.30	3065	\$10,114.50
78	2574.508	FERTILIZER TYPE 3	LB	356	\$ 1.00	0	\$0.00
79	2575.504	SODDING TYPE LAWN	S Y	1807	\$ 7.80	0	\$0.00
80	2575.505	RAPID STABILIZATION METHOD 2	ACRE	2.9	\$ 1,500.00	0	\$0.00
81	2575.505	SEEDING	ACRE	1.43	\$ 550.00	0	\$0.00
82	2575.508	HYDRAULIC BONDED FIBER MATRIX	LB	5005	\$ 2.00	0	\$0.00
83	2575.508	SEED MIXTURE 25-131	LB	315	\$ 9.00	0	\$0.00
84	2582.503	24" SOLID LINE PREFORM THERMO GROUND IN	LF	90	\$ 26.00	0	\$0.00
85	2582.503	4" DOTTED LINE MULTI-COMPONENT GROUND IN (WR)	LF	108	\$ 1.00	0	\$0.00
86	2582.503	4" DOUBLE SOLID LINE MULTI-COMPONENT GROUND IN (WR)	LF	2706	\$ 2.00	0	\$0.00
87	2582.503	4" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	LF	5589	\$ 1.00	0	\$0.00
88	2582.518	CROSSWALK PREFORM THERMOPLASTIC GROUND IN	S F	720	\$ 19.50	0	\$0.00

TOTAL AMOUNT EARNED	\$777,604.55
LESS PREVIOUS PAY APPLICATIONS	\$737,281.55
TOTAL PAY APPLICATION #3	\$40,323.00

Water Utility Fund	\$214,552.00
Storm Sewer	\$138,099.00
Sanitary Utility Fund	\$1,700.00
Participating Fund	\$423,253.55



INVOICE

1830 Craig Park Court
St. Louis, MO 63146

Invoice # T066857
 Invoice Date 6/23/23
 Account # 126001
 Sales Rep MITCH ENTZMINGER
 Phone # 763-428-7473
 Branch #243 St Michael, MN
 Total Amount Due \$25,700.97

NCE REVIEW: TOTAL SUM = \$25,700.97

Remit To:
 CORE & MAIN LP
 PO BOX 28330
 ST LOUIS, MO 63146

ULLAND BROTHERS CARLTON 000/0000
 PO BOX 340 00000
 CLOQUET MN 55720-0340

Shipped To:
 INT: RICHARD AVE & LINDGREN RD
 KURT LIND 218-966-6488
 HERMANTOWN, MN

CUSTOMER JOB- RICHARD RICHARD AVE

 Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO #	Job Name	Job #	Bill of Lading	Shipped Via	Invoice#
6/19/23	6/23/23	SEE BELOW	RICHARD AVE	RICHARD		BLACKDOG:ALLOW	T066857

Product Code	Description	Quantity			Price	UM	Extended Price
		Ordered	Shipped	B/O			
	CUSTOMER PO#- HERMANTOWN - FABRIC/DT						
1308NW125360	8 OZ NONWOVEN 12.5X360 (500SY) BID SEQ# 20	11000	11000		1.03000	SY	11,330.00
1304NW125360	4 OZ NONWOVEN 12.5X360 (500SY) BID SEQ# 30	2000	2000		.68000	SY	1,360.00
1315PDWAW20	15 GOLDFLO WTIB SOLID 20' AASHTO DUAL WALL BID SEQ# 50	40	40		12.08000	FT	483.20
04043510P	4 PVC SDR35 SWR PERF PIPE 10' SWB GREEN BID SEQ# 60	3150	3150		2.78000	FT	8,757.00
131216GES	12 CMP 16GA END SECTION BID SEQ# 70	2	2		152.76000	EA	305.52
1312CMP16G20	12" 16GA CMP GALV CORR 20' BID SEQ# 80	40	40		17.40000	FT	696.00
1312CMP16BG	12" 16GA CMP GALV BAND BID SEQ# 90	1	1		49.91000	EA	49.91
27042HH	4 PVC SDR35 SWR 22-1/2 HXH SOLVENT WELD (GLUE) BID SEQ# 100	4	4		5.63000	EA	22.52
27044HH	4 PVC SDR35 SWR 45 HXH SOLVENT WELD (GLUE) BID SEQ# 110	6	6		5.13000	EA	30.78
04043510S	4 PVC SDR35 SWR PIPE SWB 10' BID SEQ# 560	10	10		2.66000	FT	26.60
13200WTK	200WTK WVN GEO 12.5X432 600SY BID SEQ# 580	600	600		.49000	SY	294.00
29APPQMEK	PVC PRIMER/CLEANER PURPLE-QT	4	4		25.39000	EA	101.56



INVOICE

1830 Craig Park Court
St. Louis, MO 63146

Invoice # T066857
Invoice Date 6/23/23
Account # 126001
Sales Rep MITCH ENTZMINGER
Phone # 763-428-7473
Branch #243 St Michael, MN
Total Amount Due \$25,700.97

Remit To:
CORE & MAIN LP
PO BOX 28330
ST LOUIS, MO 63146

ULLAND BROTHERS CARLTON 000/0000
PO BOX 340 00000
CLOQUET MN 55720-0340

Shipped To:
INT: RICHARD AVE & LINDGREN RD
KURT LIND 218-966-6488
HERMANTOWN, MN

CUSTOMER JOB- RICHARD RICHARD AVE

Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered Date Shipped Customer PO # Job Name Job # Bill of Lading Shipped Via Invoice#
6/19/23 6/23/23 SEE BELOW RICHARD AVE RICHARD BLACKDOG:ALLOW T066857

Product Code Description Quantity Price UM Extended Price
Ordered Shipped B/O

CUSTOMER PO#- HERMANTOWN - FABRIC/DT
29APCHQ PVC CEMENT HEAVY - QUART 8 8 32.22000 EA 257.76

Freight Delivery Handling Restock Misc

Terms: NET 30
Ordered By: RYAN

Subtotal: 23,714.85
Other: .00
Tax: 1,986.12
Invoice Total: \$25,700.97



CITY COUNCIL MEETING DATE: September 18, 2023

TO: Mayor & City Council

FROM: John Mulder, City Administrator

SUBJECT: Cooperative Agreement – St Louis County – Road Striping

RESOLUTION: 2023-140 **ORDINANCE:** **OTHER:**

REQUESTED ACTION

Approve a cooperative agreement with St. Louis County for Road striping in 2024.

BACKGROUND

St Louis County (SLC) will be striping other roads in SLC. We will be working with SLC in a Co-Op agreement. Through this cooperative agreement, SLC will also seek bids and manage the contract for striping the City of Hermantown’s Streets/Roads. Participating in cooperative agreements is more efficient way to purchase road repairs.

SOURCE OF FUNDS (if applicable)

101-431100

ATTACHMENTS

Resolution
Cooperative Agreement

Resolution No. 2023-140

Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver A Cooperative Agreement Between St. Louis County And The City Of Hermantown For 2024 Maintenance Striping CP 0000-369670

WHEREAS, St. Louis County has prepared a maintenance striping project to maintain pavement markings on its county highways, identified further as CP 0000-369670; and

WHEREAS, Hermantown has requested to participate in this maintenance striping project to maintain pavement markings on their city streets; and

WHEREAS, St. Louis County has approved Hermantown to participate in this maintenance striping project, which work hereafter will be referred to as the “Project”; and

WHEREAS, St. Louis County and Hermantown have each determined the locations, quantities and types of pavement markings on their respective highways and streets; and

WHEREAS, St. Louis County and Hermantown have agreed to participate in the Project costs as hereinafter set forth; and

WHEREAS, the City Administrator and City Council have reviewed the Agreement and believe that it is in the best interest of the City of Hermantown to approve the Agreement and authorize and direct the Mayor and City Clerk to execute and deliver it on behalf of the City of Hermantown.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown, Minnesota as follows:

1. An Agreement substantially in the form of the one attached hereto as Exhibit A is hereby approved.
2. The Mayor and City Clerk are hereby authorized and directed to execute and deliver the Agreement on behalf of the City.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors _____ Mayor Boucher, aye.

and the following voted in opposition thereto:

None.

WHEREUPON, such resolution was declared duly passed and adopted September 18, 2023.

EXHIBIT A
Cooperative Agreement

**COOPERATIVE AGREEMENT
BETWEEN**

**COUNTY OF ST. LOUIS
AND
CITY OF HERMANTOWN**

THIS AGREEMENT, hereinafter referred to as the "Agreement," is made and entered into between the COUNTY OF ST. LOUIS, a body politic and corporate existing under the laws of the State of Minnesota, hereinafter referred to as "St. Louis County", and the CITY OF HERMANTOWN, a body politic and corporate existing under the laws of the State of Minnesota, hereinafter referred to as "Hermantown".

WITNESSETH:

WHEREAS, St. Louis County has prepared a maintenance striping project to maintain pavement markings on its county highways, identified further as CP 0000-369670; and

WHEREAS, Hermantown has requested to participate in this maintenance striping project to maintain pavement markings on their city streets; and

WHEREAS, St. Louis County has approved Hermantown to participate in this maintenance striping project, which work hereafter will be referred to as the "Project"; and

WHEREAS, St. Louis County and Hermantown have each determined the locations, quantities and types of pavement markings on their respective highways and streets; and

WHEREAS, St. Louis County and Hermantown have agreed to participate in the Project costs as hereinafter set forth.

THEREFORE, with regard to the Project, the parties hereby agree to the following:

1. St. Louis County shall prepare the plan, specifications, proposal and engineer's estimate for said Project in accordance with the 2020 Edition of the Minnesota Department of Transportation "Standard Specifications for Construction".
2. Hermantown shall provide to St. Louis County with the required locations, quantities and types of pavement markings that will be placed within Hermantown. St. Louis County shall incorporate said information into the plan and proposal.

3. St. Louis County shall open bids for the Project. Hermantown shall promptly review the apparent low bid and notify St. Louis County if it approves. St. Louis County, acting through the St. Louis County Highway Engineer, shall award the contract for said Project to the lowest responsible bidder in accordance with current Minnesota Statutes.
4. St. Louis County shall perform all necessary contract administration, and shall administer the terms of the contract from contract award to the certification of final payment. Hermantown shall pay to St. Louis County a flat fee in the amount of \$300.00 for contract administration services rendered by St. Louis County to Hermantown under this Agreement.
5. St. Louis County shall perform all record keeping and construction inspection for quantities associated with St. Louis County's portion of the Project in accordance with the plan and proposal.
6. Hermantown shall perform all record keeping and construction inspection for quantities associated with Hermantown's portion of the Project in accordance with the plan and proposal, and shall report any observed deficiencies or discrepancies to St. Louis County immediately.
7. St. Louis County's cost participation shall be 100 percent of St. Louis County's quantities as provided in the plan and proposal at the contract unit prices. St. Louis County shall also be responsible for 100 percent of the cost of overrun in St. Louis County's quantities or change orders applied to St. Louis County.
8. Hermantown's cost participation shall be 100 percent of Hermantown's quantities as provided in the plan and proposal at the contract unit prices. Hermantown shall also be responsible for 100 percent of the cost of overrun in Hermantown's quantities or change orders applied to Hermantown. Hermantown shall approve any change orders in writing.
9. Hermantown shall pay to St. Louis County upon award of the contract 95 percent of Hermantown's obligation as contained in the awarded contractor's bid, within 35 days of receipt of an invoice from St. Louis County.
10. Upon completion of the Project, Hermantown shall pay to St. Louis County the remaining balance of Hermantown's obligation of the Project, plus the contract administration fee, within 35 days of receipt of an invoice from St. Louis County. If any funds are received by St. Louis County in excess of the Project and administrative costs, they will be returned to Hermantown without interest.
11. St. Louis County shall require all contractors and subcontractors performing work for said Project to name Hermantown as an insured party in the amounts listed in the insurance requirements contained in the contract.

12. To the full extent permitted by law, actions by the Parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the Parties that they shall be deemed a "single governmental unit" for the purpose of liability, as set forth in Minnesota Statutes, Section 471.59, Subd. 1a.
13. Each party shall be liable for its own acts to the extent provided by law, and each party hereby agrees to indemnify, hold harmless and defend the others, their officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees, which the others, their officers and employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act of omission of the party, its agents, servants or employees, in the execution, performance, or failure to adequately perform its obligations pursuant to this Agreement.
14. Any and all employees of Hermantown, while engaged in the performance of any work or service which Hermantown is specifically required to perform under this Agreement, shall be considered employees of Hermantown only and not of St. Louis County. Any and all claims that may or might arise under the Workers Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act of said employees shall be the sole obligation of Hermantown.
15. Any and all employees of St. Louis County, while engaged in the performance of any work or service which St. Louis County is specifically required to perform under this Agreement, shall be considered employees of St. Louis County only and not of Hermantown. Any and all claims that may or might arise under the Workers Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act, of said employees, shall be the sole obligation of St. Louis County.
16. Each party designates an authorized representative for the purpose of administering this Agreement. A party's authorized representative has the authority to give and receive notices, and to make any other decision required or permitted by this Agreement.

a. For St. Louis County:

Victor Lund, PE (or successor)
Traffic Engineer
St. Louis County Public Works Department
4787 Midway Road
Duluth, MN 55811
Phone: 218-625-3873
lundv@stlouiscountymn.gov

b. For Hermantown:

Paul Sens (or successor)
Public Works Supervisor
City of Hermantown
5105 Maple Grove Road
Hermantown, MN 55811
Phone: 218-729-3640
psens@hermantownmn.com

REMAINDER OF PAGE LEFT INTENTIONALLY BLANK

CITY OF HERMANTOWN

COUNTY OF ST. LOUIS

Mayor

Public Works Director/Highway Engineer

City Clerk

APPROVED AS TO FORM

APPROVED AS TO FORM

Assistant County Attorney

City Attorney

Damion No. _____

Resolution No. 2023-141

**Resolution Approving Final Plans And Specifications And Ordering Advertisement For
Bids For 2023 Sewer Improvement District No. 544
(Stebner Park Improvement District - Sewer, Water, & Road)**

WHEREAS, Northland Consulting Engineers, LLP, the City Engineer has prepared final plans and specifications for 2023 Sewer Improvement District No. 544 (Stebner Park Improvement District - Sewer, Water, & Road), and

WHEREAS, such final plans and specifications have been presented to the City Council;
and

WHEREAS, the City Council has reviewed such final plans and specifications and believes it to be in the best interest of the City of Hermantown to approve such final plans and specifications; and

WHEREAS, by law the City of Hermantown is obligated to advertise for bids for construction of the improvements described in such final plans and specifications; and

WHEREAS, the City Council believes that it is in the best interest of the City of Hermantown that such bids be advertised for at the earliest possible time.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hermantown, Minnesota, as follows:

1. The final plans and specifications prepared by Northland Consulting Engineers, LLP are hereby approved and ordered placed on file in the office of the City Clerk.
2. The City Clerk is hereby directed to file such final plans and specifications in the permanent records of the City.
3. The City Clerk is hereby further authorized and directed to prepare and cause to be inserted in the Hermantown Star, the official newspaper an advertisement for bids 2023 Sewer Improvement District No. 544 (Stebner Park Improvement District - Sewer, Water, & Road) in accordance with the plans and specifications approved by the City Council. The advertisement for bids shall be published in the Hermantown Star on September 21 2023, September 28, 2023 and October 5, 2023.
4. Such advertisement shall specify the work to be done, shall state that the bids will be publicly opened and tabulated by the Consulting Engineer and the City Clerk on Thursday, **October 12, 2023** at 10:00 a.m., that the tabulated bids will be considered at the City Council meeting on **October 16, 2023 at 6:30 p.m.**, and shall state that no bids will be considered unless sealed and filed with the City Clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City of Hermantown for five percent (5%) of the amount bid.

5. The notice to be published shall be substantially in the form of the one attached hereto as Exhibit A.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors _____, and Mayor Boucher, aye.

and the following voted in opposition thereto:

None.

WHEREUPON, such resolution was declared duly passed and adopted September 18, 2023.

EXHIBIT A

ADVERTISEMENT FOR BIDS

NOTICE IS HEREBY GIVEN that the City Council of the City of Hermantown, Minnesota, will receive bids at the office of the City Clerk until 10:00 a.m. Local Time, Thursday, October 12th, 2023 for the utility extension along Stebner Park access drive. The project takes place in the City of Hermantown in accordance with the plans and specifications on file in the office of the City Clerk, the Duluth Builders Exchange, Minnesota Builders Exchange and QuestCDN. Major work items include: the extension sanitary sewer and water, roadway reconstruction; replacement of storm sewer improvements; bituminous pavement reclamation; bituminous paving; sidewalk paving; aggregate base.

All bids shall be made on the proposal form contained in the specifications and shall be accompanied by a cashier's check, bid bond or certified check payable to the order of the City of Hermantown for not less than five percent (5%) of the amount bid.

Digital image copies of the Bidding Documents are available QuestCDN. These documents may be downloaded by selecting this project from the PROJECT BID INFORMATION on the SEARCH PROJECTS page. For assistance and free membership registration, contact QuestCDN at 952.233.1632 or info@questcdn.com.

Bids shall be mailed or delivered to the City Clerk, securely sealed and endorsed upon the outside wrapper with a brief statement or summary as to the work for which the bid is made.

The City Council reserves the right to reject all bids. All bids and the award of bid shall be subject to the Competitive Bidding Rules of the City of Hermantown.

Bids will be opened and compiled by the City Clerk and the City Engineer at 10:00 a.m. Local Time, Thursday, October 12th, 2023 at the Hermantown Government Services Building. A bid abstract will be prepared and sent to all bidders via email by the end of the day of the opening. Any questions regarding the project should be directed to the City Engineer, David Bolf, P.E. at 218-727-5995 or david@nce-duluth.com.

Authorized by the City Council.

ALISSA WENTZLAFF, CLERK
City of Hermantown

CITY OF HERMANTOWN

DEPARTMENT OF PUBLIC WORKS AND UTILITIES

CONSTRUCTION PLANS FOR:

STEBNER PARK UTILITY EXTENSION

HERMANTOWN MN, 55811



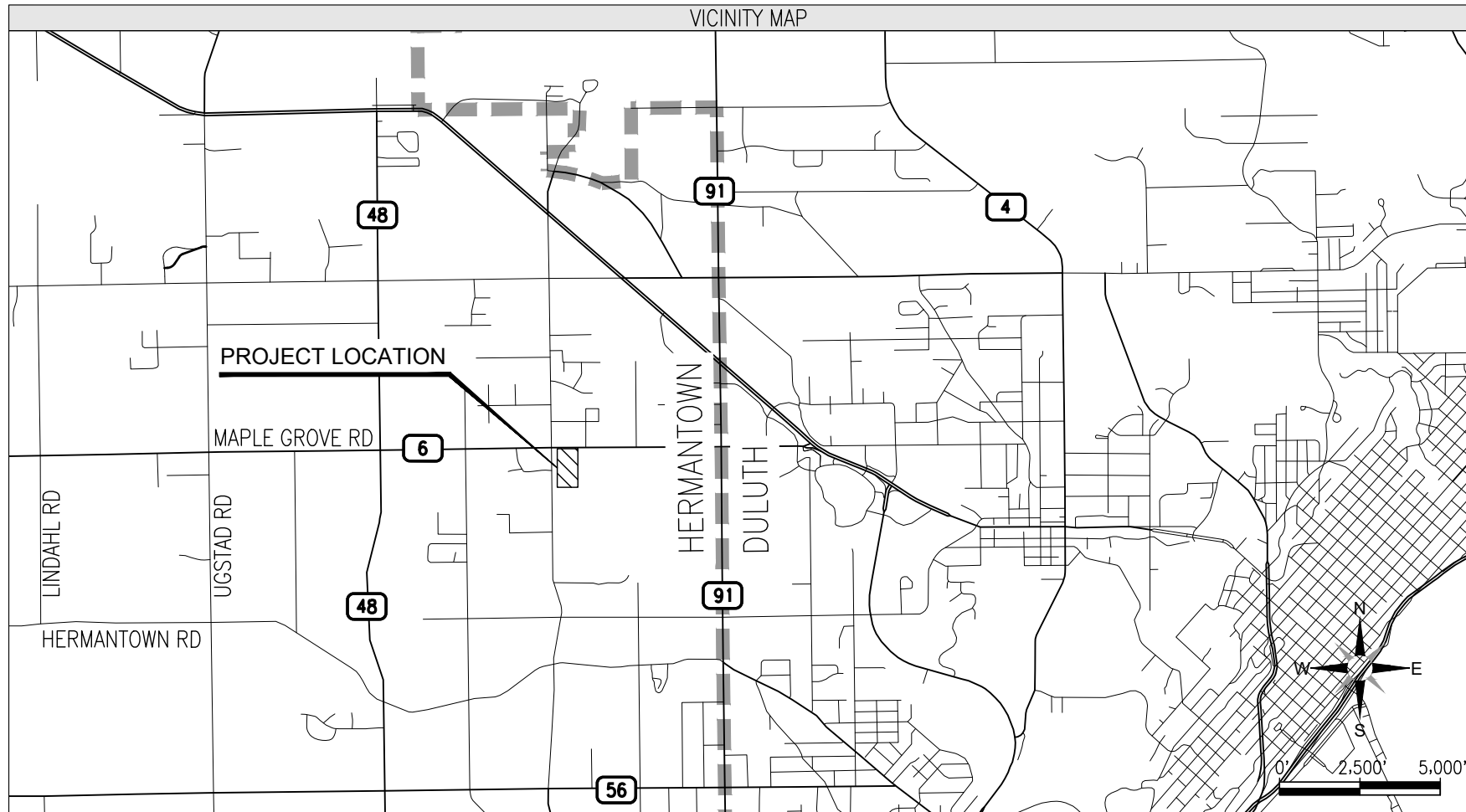
PROJECT LOCATION
ST. LOUIS COUNTY
CITY OF HERMANTOWN

LOCATION: SOUTH OF MAPLE GROVE ROAD
SANITARY SEWER LENGTH: 1,600 FEET 0.303 MILES



1-800-252-1166

VICINITY MAP



DEFINITIONS

ABBREVIATION	DESCRIPTION
EG	EXISTING GRADE
FFE	FINISH FLOOR ELEVATION
FG	FINISH GRADE
N/A	NOT AVAILABLE
PC	POINT OF CURVATURE
PI	POINT OF INTERSECTION
PT	POINT OF TANGENT

TOPOGRAPHIC SURVEY PROVIDED
BY ALTA LAND SURVEY COMPANY

GOVERNING SPECIFICATIONS

THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION 'STANDARD SPECIFICATIONS FOR CONSTRUCTION' SHALL GOVERN. AVAILABLE AT: <http://www.dot.state.mn.us/pre-letting/spec/>

THE 2022 EDITION OF THE CITY OF HERMANTOWN STANDARD CONSTRUCTION SPECIFICATIONS AND SUPPLEMENTS OR ADDENDUMS SHALL APPLY. AVAILABLE AT: GOVERNMENTAL SERVICES BUILDING <https://hermantownmn.com/departments/community-development/construction-standards/>

UTILITY DETAIL LEVEL

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA".

WARNING:

LOCATION OF UNDERGROUND UTILITIES TO BE VERIFIED BY CONTRACTOR. CALL BEFORE DIGGING. GOPHER STATE ONE CALL 1-800-252-1166 REQUIRED BY LAW.

BASIS OF BEARING/CONTROL

CONTROL BASED ON THE ST. LOUIS COUNTY TRANSVERSE MERCATOR COORDINATE SYSTEM OF 1996

POINT NAME:	NORTHING:	EASTING:	ELEVATION:
SPIKE	3349889.81	4822380.99	1401.13
BENCHMARK TOP	3349535.91	4822506.57	1407.59
BENCHMARK TOP	3348947.59	4822494.01	1417.52

SHEET INDEX

SHEET NO	DESCRIPTION
1	TITLE
2	SEQ
3	TYPICAL SECTIONS
4-6	DETAILS
6-8	EXISTING CONDITIONALS AND REMOVAL
9-11	PLAN AND PROFILE
12-19	CROSS SECTION

---THIS PLAN CONTAINS 19 SHEETS---



STEBNER PARK UTILITY EXTENSION HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
PRELIMINARY NOT FOR CONSTRUCTION
09/18/23
Engineer: DAVID G. BOLF, P.E. Lic. No: 40926

revision
Proj: 23-8013
Date: 09/18/23
Drawn: TLL
Checked: DGB

CITY APPROVAL

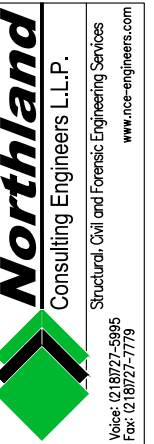
**PRELIMINARY
NOT FOR CONSTRUCTION**

APPROVED _____ HERMANTOWN CITY ENGINEER _____ DATE _____

TITLE SHEET
Sheet Title
Sheet Number
1

STATEMENT OF ESTIMATED QUANTITIES

Item No.	Note No.	Spec. No.	Item Description	Unit of Measure	NCE Estimated Quantities
1		2021.501	MOBILIZATION	LS	1
2		2101.505	CLEARING	ACRE	
3		2105.607	SELECT GRANULAR BORROW MOD 7% (CV)	C Y	
4	1	2106.507	EXCAVATION - COMMON	C Y	
5		2106.507	GRANULAR EMBANKMENT (CV)	C Y	
6		2108.504	GEOTEXTILE FABRIC TYPE 5 (WOVEN)	S Y	
7	2	2411.507	GRANULAR BACKFILL (CV)	C Y	
8		2503.503	8" PVC PIPE SEWER (SDR 35)	L F	
9	3	2503.602	RECONNECT SANITARY SEWER SERVICE	EACH	
10		2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	
11		2503.602	SEWER TRACER BOX	EACH	
12		2504.601	TEMPORARY WATER SERVICE	LS	
13		2504.602	CONNECT TO EXISTING WATER MAIN (WET TAP)	EACH	
14		2504.602	HYDRANT ASSEMBLY	EACH	
15		2504.602	8" GATE VALVE AND BOX	EACH	
16		2504.602	8" X 1" TAPPING TEE W/ ELECTROFUSION SADDLE	EACH	
17		2504.602	RECONNECT WATER SERVICE	EACH	
18		2504.602	WATER TRACER BOX	EACH	
19		2504.602	1" CURB STOP AND BOX	EACH	
20		2504.603	8" DIPS HDPE WATER MAIN SDR 11	L F	
21	4	2506.502	CASTING ASSEMBLY	EACH	
22		2506.502	CONST DRAINAGE STRUCTURE DES 48-4020	L F	
23		2506.503	CONST DRAINAGE STRUCTURE DESIGN F	L F	
24		2506.503	CONST DRAINAGE STRUCTURE DESIGN G	L F	
25		2506.602	SEAL MANHOLE	EACH	
26		2557.502	VEHICULAR GATE-SINGLE	EACH	
27		2563.601	TRAFFIC CONTROL	LS	
28		2573.502	STABILIZED CONSTRUCTION EXIT	LS	
29		2573.503	SILT FENCE; TYPE HI	L F	
30		2573.502	STORM DRAIN INLET PROTECTION	EACH	
31		2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	
32		2574.508	FERTILIZER TYPE 1	POUNDS	
33		2575.504	ROLLED EROSION PREVENTION CETEGORY 20	S Y	
34		2575.508	SEED MIXTURE 25-131	POUNDS	
35		2575.508	SEED MIXTURE 34-171	POUNDS	



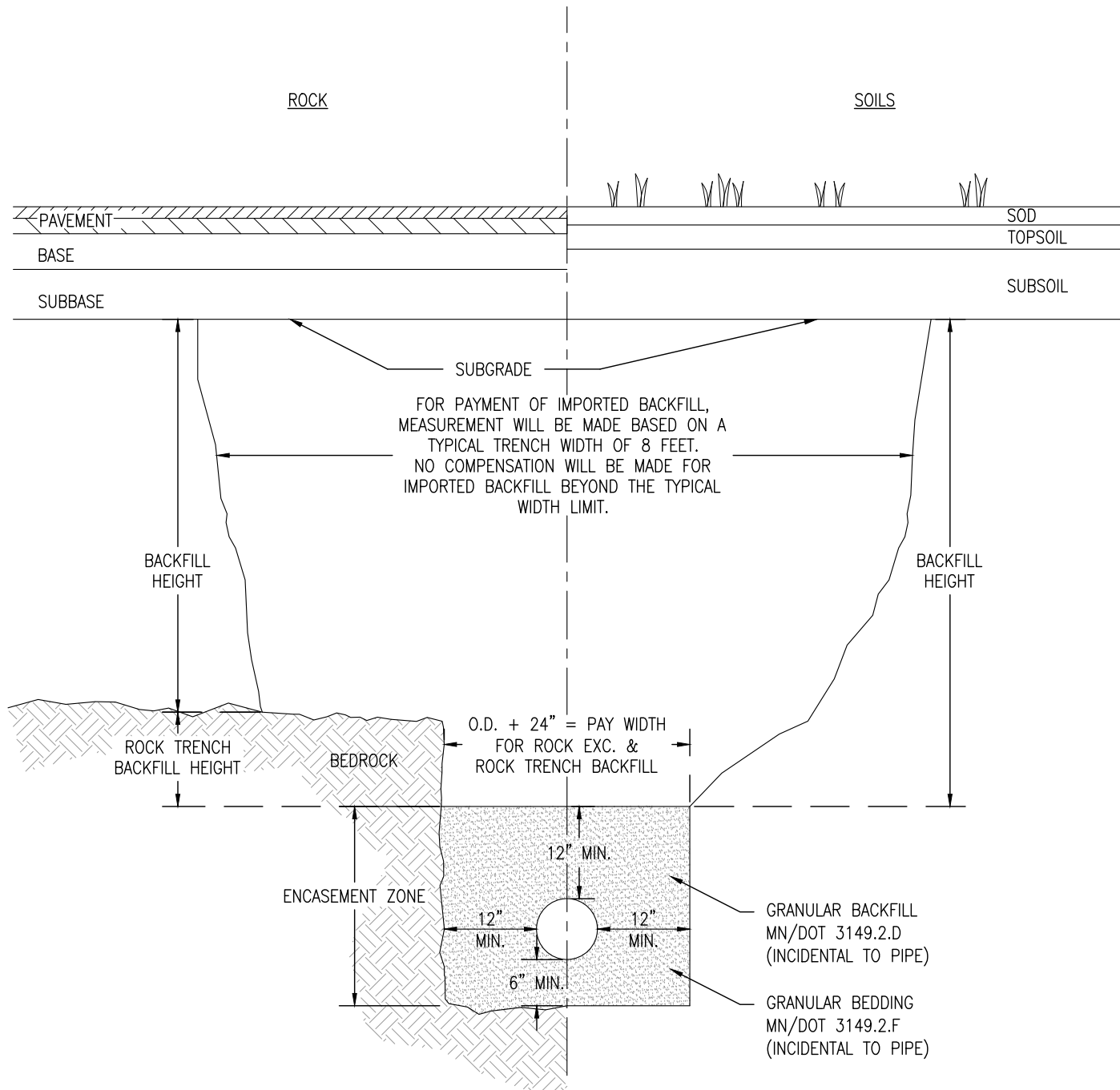
STEBNER PARK
UTILITY EXTENSION
HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
PRELIMINARY
NOT FOR CONSTRUCTION
 09/18/23
 Lic. No: 40926
 Engineer: DAVID G. BOLF, P.E.

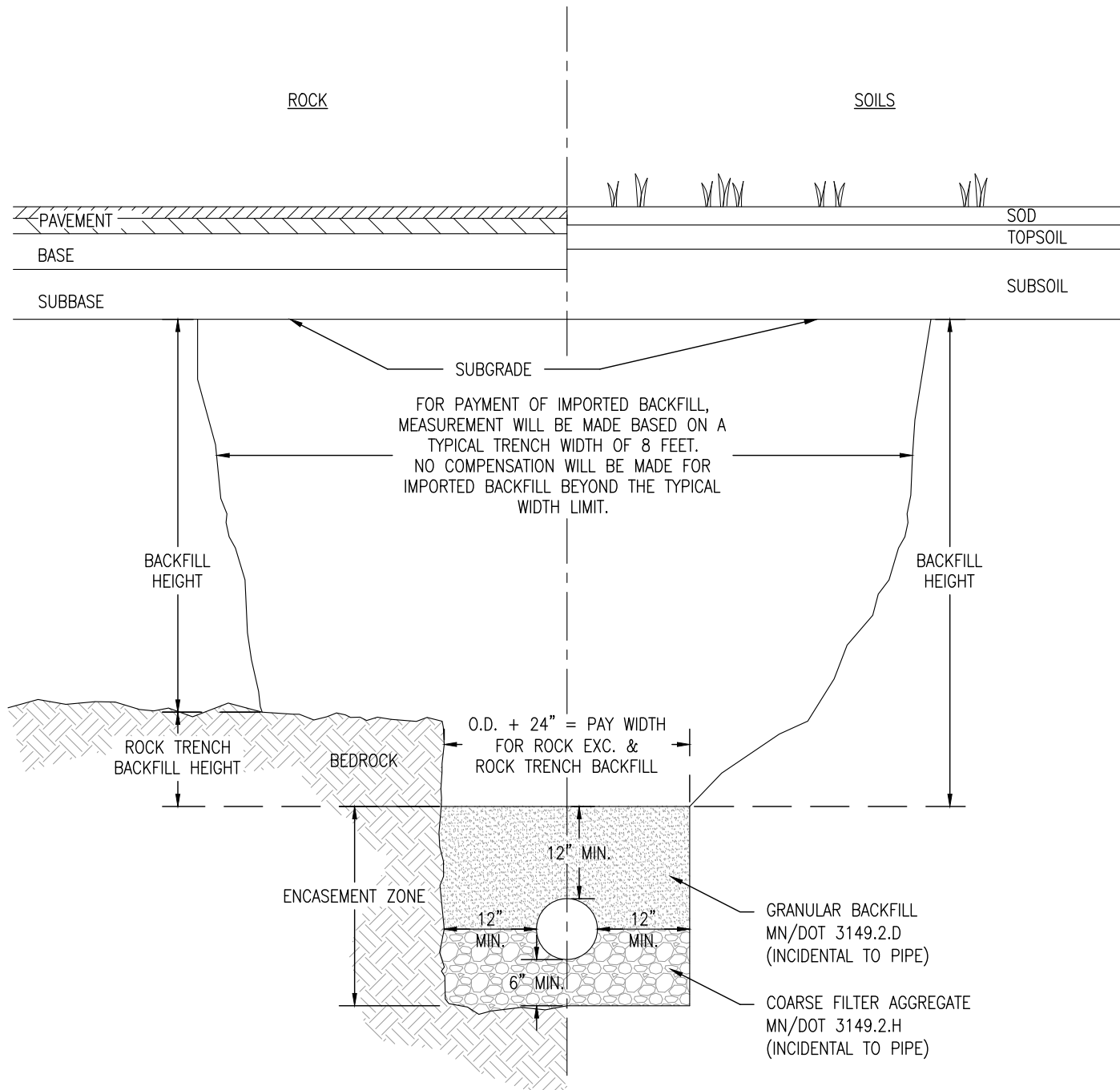
CONSTRUCTION NOTES	
1	4" OF TOPSOIL TO BE SALVAGED FROM ALL DISTURBED TURF AND STOCKPILED FOR REPLACEMENT DURING FINAL STABILIZATION.
2	ITEM FOR BACKFILL OF HOLE CREATED BY LIFT STATION REMOVAL
3	THIS ITEM INCLUDES ALL MATERIALS, FITTINGS, EQUIPMENT, LABOR, AND DISPOSAL FOR SANITARY SERVICE DISCONNECTION AND RECONNECTION.
4	SEE TABULATION A - CASTINGS ON SHEET 3 FOR TYPE OF CASTING.
5	SEE TABULATION B - SIGNAGE ON SHEET 3 FOR TYPE AND LOCATION OF SIGNS.

KNOWN UTILITY			
COMPANY	SERVICE	TELEPHONE	CONTACT NAME
GOPHER STATE ONE CALL	LOCATORS	1-218-252-1166	
CITY OF HERMANTOWN - ENGINEERING	W. G. S. SS	218-730-5200	
WLSSD	SANITARY SEWER	218-722-3336	

SEQ
 Sheet Title
 Sheet Number
2



- NOTES:
1. EXCESS EXCAVATION MATERIAL SHALL BE DISPOSED OF OFF PROJECT R.O.W. (INCIDENTAL)
 2. PAY WIDTH FOR ROCK EXCAVATION SHALL BE BASED ON OUTSIDE DIAMETER OF PIPE PLUS 24".
 3. A MINIMUM OF 1 CUBIC YARD OF STRUCTURE EXCAVATION, CLASS R, WILL BE PAID FOR EVERY 10' OF PIPE WHERE ROCK REMOVAL IS REQUIRED.
 4. TRENCH STABILIZATION BEDDING MATERIAL MAY BE USED IN AREAS AS DETERMINED BY THE ENGINEER.
 5. ENCASEMENT ZONE MATERIAL SHALL BE COMPACTED TO 95% OF MAXIMUM STANDARD PROCTOR DENSITY.
 6. BACKFILL SHALL BE SELECT GRADING MATERIAL FOUND ON-SITE WHEN DEEMED SUITABLE BY THE ENGINEER OR AS OTHERWISE DEFINED IN THE PROJECT SPECIAL PROVISIONS. WHEN ON-SITE MATERIAL IS NOT SUITABLE AND WHEN BACKFILL MATERIAL IS NOT SPECIFIED, IMPORTED MATERIAL MEETING MN/DOT 3149.2.D.1 GRANULAR BACKFILL SHALL BE PROVIDED. USE OF NATIVE ON-SITE MATERIAL IS INCIDENTAL.
 7. COMPACT BACKFILL MATERIALS TO 100% OF MAXIMUM STANDARD PROCTOR DENSITY FOR THE UPPER 3' BELOW THE SUBGRADE, AND TO 95% OF MAXIMUM STANDARD PROCTOR DENSITY BELOW THE UPPER 3'.

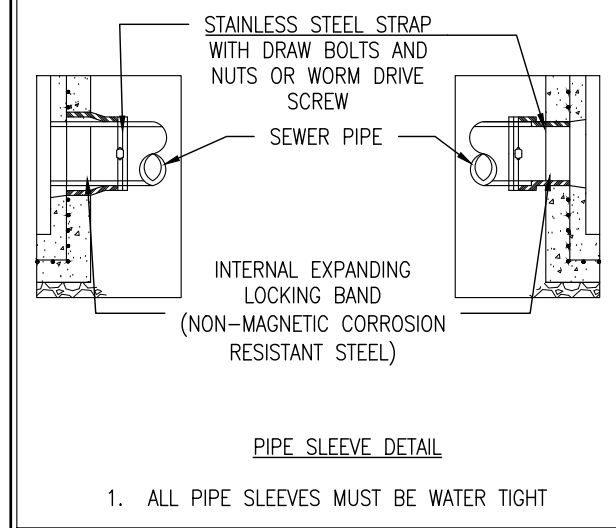
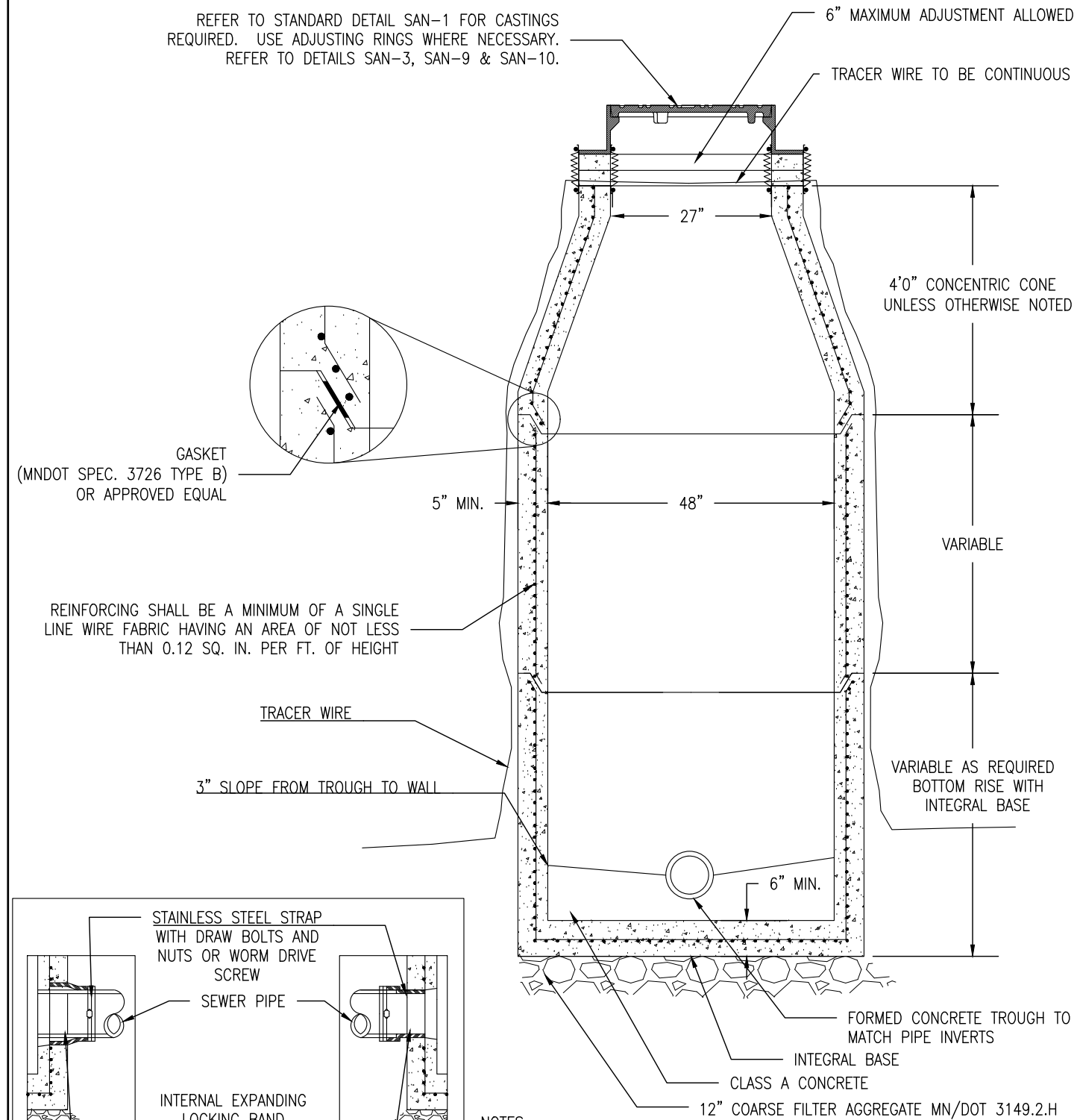


- NOTES:
1. EXCESS EXCAVATION MATERIAL SHALL BE DISPOSED OF OFF PROJECT R.O.W. (INCIDENTAL)
 2. PAY WIDTH FOR ROCK EXCAVATION SHALL BE BASED ON OUTSIDE DIAMETER OF PIPE PLUS 24".
 3. A MINIMUM OF 1 CUBIC YARD OF STRUCTURE EXCAVATION, CLASS R, WILL BE PAID FOR EVERY 10' OF PIPE WHERE ROCK REMOVAL IS REQUIRED.
 4. TRENCH STABILIZATION BEDDING MATERIAL MAY BE USED IN AREAS AS DETERMINED BY THE ENGINEER.
 5. ENCASEMENT ZONE MATERIAL SHALL BE COMPACTED TO 95% OF MAXIMUM STANDARD PROCTOR DENSITY.
 6. BACKFILL SHALL BE SELECT GRADING MATERIAL FOUND ON-SITE WHEN DEEMED SUITABLE BY THE ENGINEER OR AS OTHERWISE DEFINED IN THE PROJECT SPECIAL PROVISIONS. WHEN ON-SITE MATERIAL IS NOT SUITABLE AND WHEN BACKFILL MATERIAL IS NOT SPECIFIED, IMPORTED MATERIAL MEETING MN/DOT 3149.2.D.1 GRANULAR BACKFILL SHALL BE PROVIDED. USE OF NATIVE ON-SITE MATERIAL IS INCIDENTAL.
 7. COMPACT BACKFILL MATERIALS TO 100% OF MAXIMUM STANDARD PROCTOR DENSITY FOR THE UPPER 3' BELOW THE SUBGRADE, AND TO 95% OF MAXIMUM STANDARD PROCTOR DENSITY BELOW THE UPPER 3'.

	DUCTILE IRON, PE WATER MAIN, PRESSURE SEWER, & FORCE MAIN BEDDING CITY OF HERMANTOWN STANDARD DETAIL PUBLIC WORKS DEPARTMENT	EX-1	NO SCALE		PVC AND CORRUGATED POLYETHYLENE SEWER PIPE BEDDING DETAIL CITY OF HERMANTOWN STANDARD DETAIL PUBLIC WORKS DEPARTMENT	EX-2	NO SCALE
		APPROVED 4/19/2022				APPROVED 4/19/2022	

V:\Projects\23-8013 - Stebner Park\Design\Engineering\DWG_1 - Title_Sheet.dwg Sep 13, 2023 - 5:20pm Trygve

REFER TO STANDARD DETAIL SAN-1 FOR CASTINGS REQUIRED. USE ADJUSTING RINGS WHERE NECESSARY. REFER TO DETAILS SAN-3, SAN-9 & SAN-10.



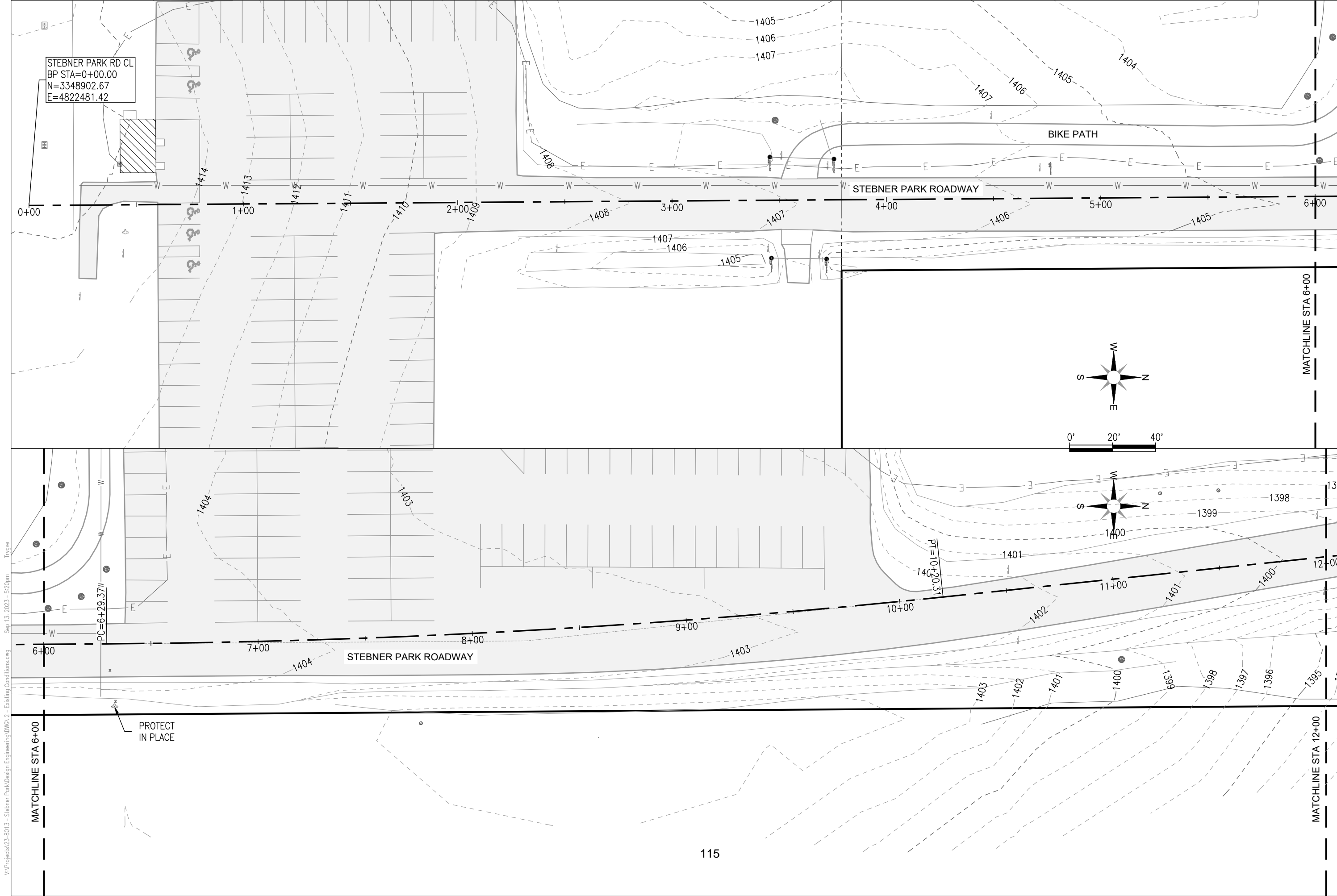
- NOTES
1. SANITARY MANHOLES SHALL NOT HAVE STEPS.
 2. ALL SANITARY MANHOLES SHALL BE VACUUM TESTED.
 3. ALL SANITARY MANHOLES SHALL BE WATERTIGHT. ANY OBSERVABLE WATER SEEPAGE THROUGH THE END OF THE WARRANTY PERIOD SHALL BE CAUSE TO REJECT MANHOLES.
 4. AN INSIDE DROP IS REQUIRED PER DETAIL SAN-4 ANYTIME THE DROP IS GREATER THAN 2.0'.

	PRECAST MECHANICAL JOINT SEWER MANHOLE	SAN-11	NO SCALE
	CITY OF HERMANTOWN STANDARD DETAIL PUBLIC WORKS DEPARTMENT	APPROVED 4/19/2022	

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
 PRELIMINARY
 NOT FOR CONSTRUCTION
 Engineer: DAVID G. BOLF, P.E. Lic. No: 40926
 09/18/23

revision	

Proj: 23-8013
Date: 09/18/23
Drawn: TLL
Checked: DGB



V:\Projects\23-8013 - Stebner Park\Design Engineering\DWG_2 - Existing Conditions.dwg Sep 13, 2023 - 5:20pm Tmgv

Northland
Consulting Engineers L.L.P.
Structural, Civil and Forensic Engineering Services
Voice: (612) 777-5995
Fax: (612) 777-7779
www.nce-engineers.com

STEBNER PARK
UTILITY EXTENSION
HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.

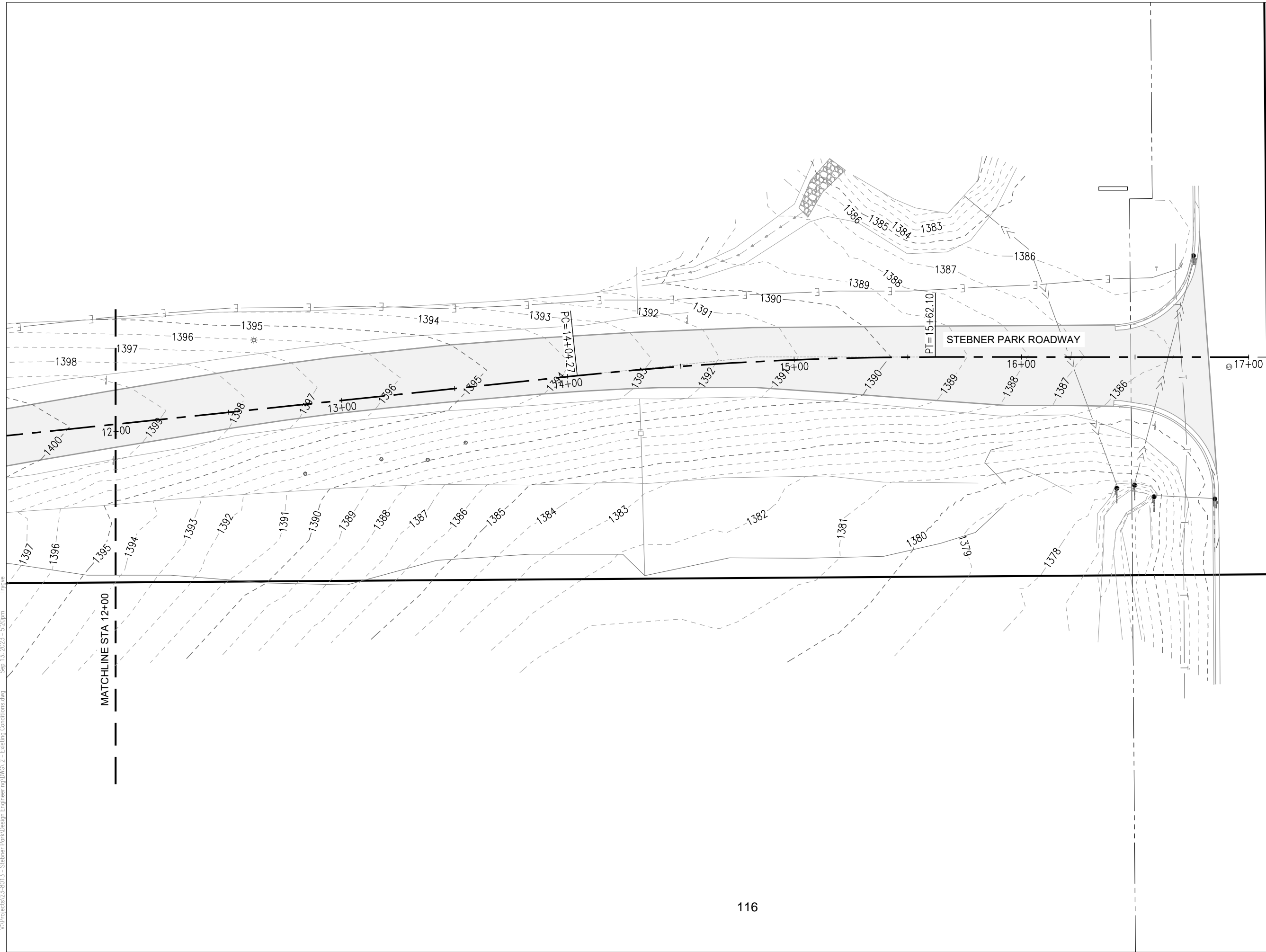
PRELIMINARY
NOT FOR CONSTRUCTION

Engineer: DAVID G. BOLF, P.E.

09/18/23
Lic. No: 40926

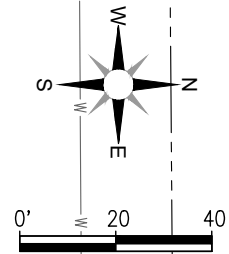
revision	
Proj: 23-8013	
Date: 09/18/23	
Drawn: TLL	
Checked: DGB	
EXISTING CONDITIONS	
Sheet Title	
Sheet Number	7

V:\Projects\23-8013 - Stebner Park\Design Engineering\DWG_2 - Existing Conditions.dwg Sep 13, 2023 - 5:20pm T:\ryne



STEBNER PARK RD CL
 EP STA=17+00.00
 N=3350599.50
 E=4822406.79

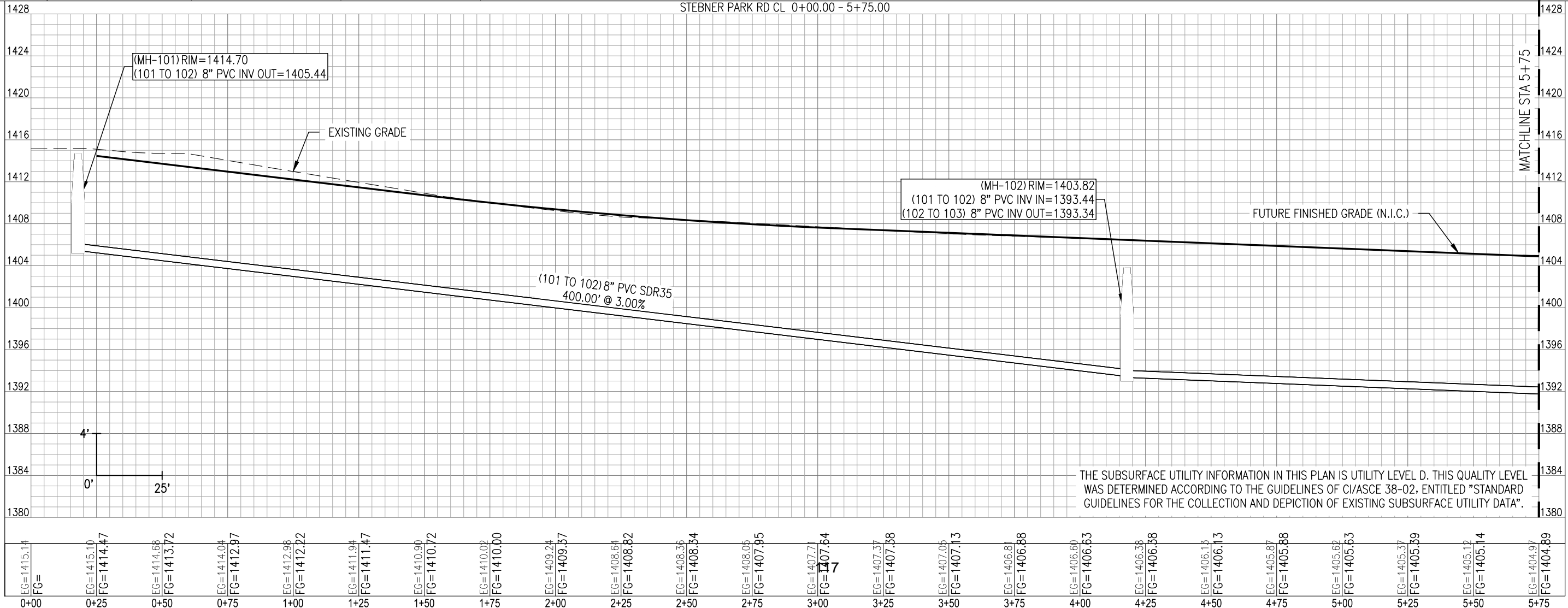
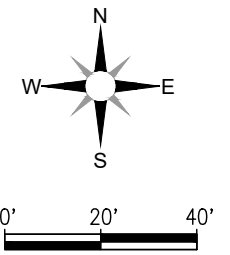
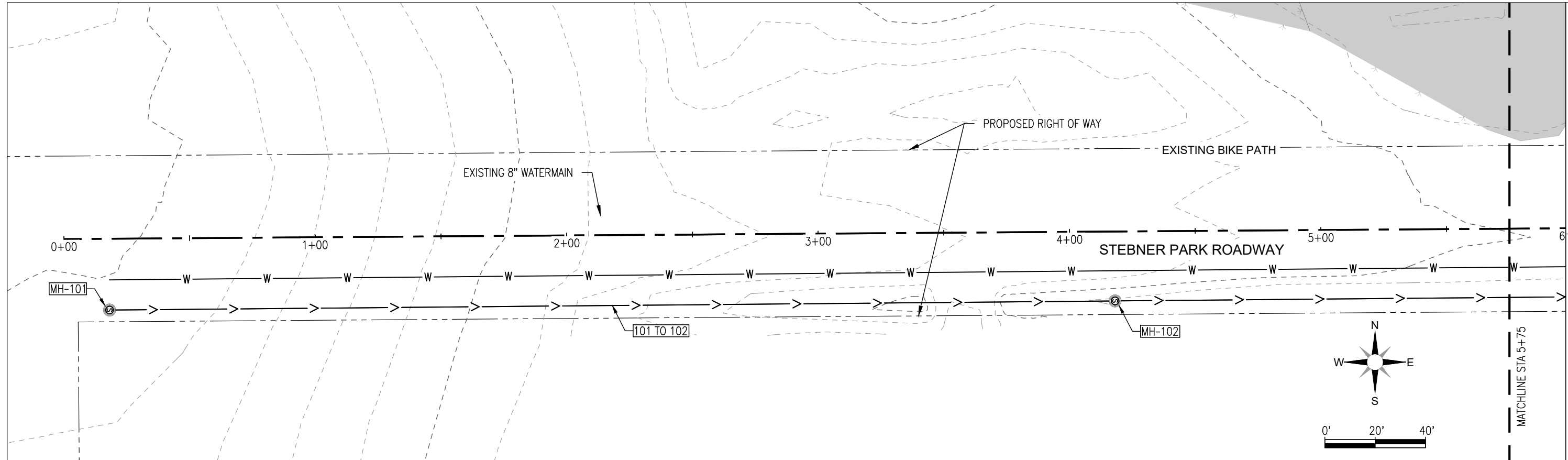
MAPLE GROVE ROAD



STEBNER PARK
 UTILITY EXTENSION
 HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
PRELIMINARY
NOT FOR CONSTRUCTION
 Engineer: DAVID G. BOLF, P.E. Lic. No: 40926

revision	
Proj: 23-8013	
Date: 09/18/23	
Drawn: TLL	
Checked: DGB	
EXISTING CONDITIONS	
Sheet Title	
Sheet Number	8



THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA".

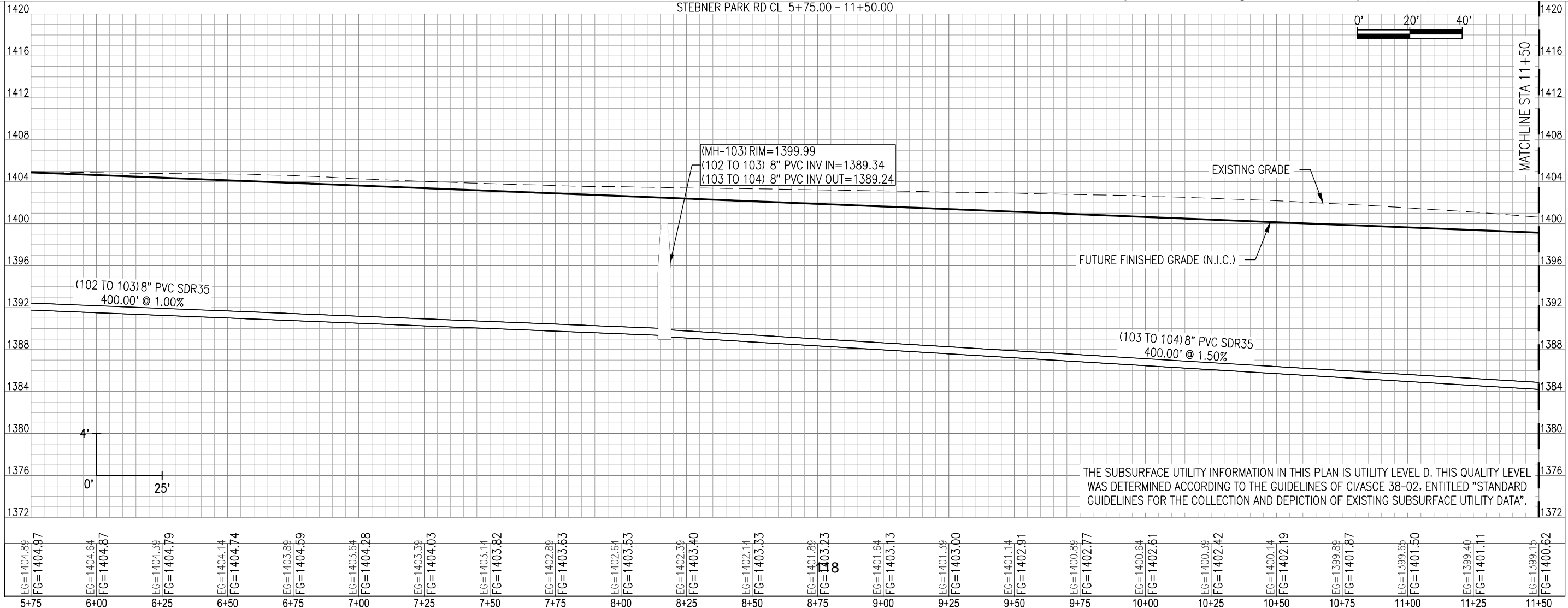
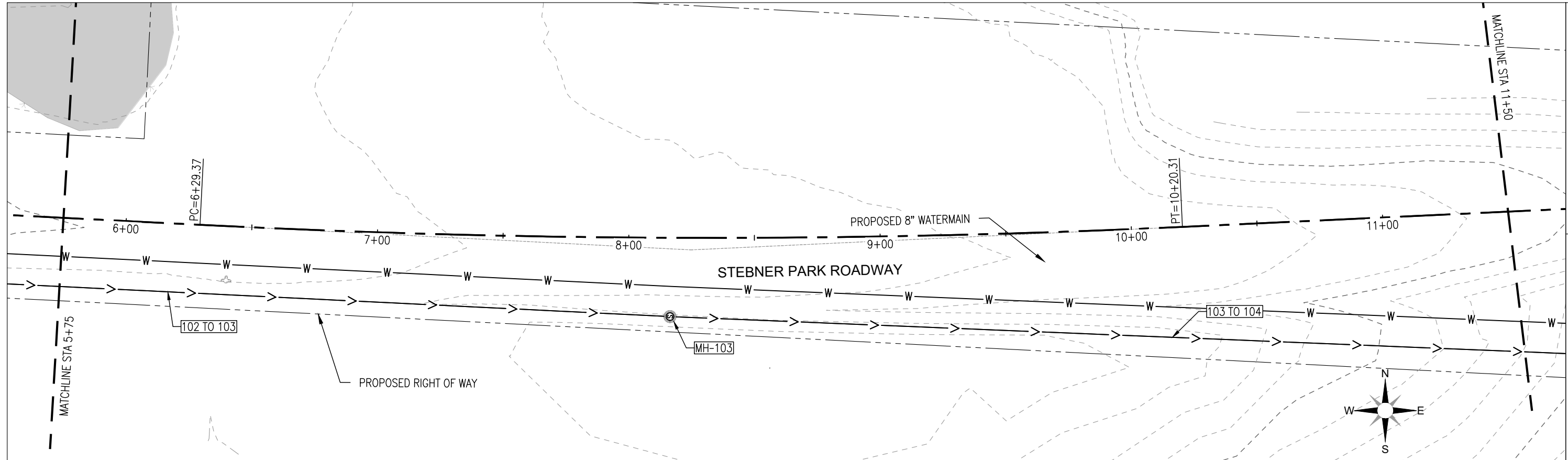
STEBNER PARK
UTILITY EXTENSION
HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
PRELIMINARY
NOT FOR CONSTRUCTION
Engineer: DAVID G. BOLF, P.E.
09/18/23
Lic. No: 40926

revision

Proj: 23-8013
Date: 09/18/23
Drawn: TLL
Checked: DGB

V:\Projects\23-8013 - Stebner Park\Design Engineering\DWG_3 - Plan & Profile.dwg Sep 13, 2023 - 5:20pm Tnyave



EG=1404.89 FG=1404.97	EG=1404.64 FG=1404.87	EG=1404.39 FG=1404.79	EG=1404.14 FG=1404.74	EG=1403.89 FG=1404.59	EG=1403.64 FG=1404.28	EG=1403.39 FG=1404.03	EG=1403.14 FG=1403.82	EG=1402.89 FG=1403.53	EG=1402.64 FG=1403.53	EG=1402.39 FG=1403.40	EG=1402.14 FG=1403.33	EG=1401.89 FG=1403.23	EG=1401.64 FG=1403.13	EG=1401.39 FG=1403.00	EG=1401.14 FG=1402.91	EG=1400.89 FG=1402.77	EG=1400.64 FG=1402.61	EG=1400.39 FG=1402.42	EG=1400.14 FG=1402.19	EG=1399.89 FG=1401.87	EG=1399.64 FG=1401.50	EG=1399.40 FG=1401.11	EG=1399.15 FG=1400.62
5+75	6+00	6+25	6+50	6+75	7+00	7+25	7+50	7+75	8+00	8+25	8+50	8+75	9+00	9+25	9+50	9+75	10+00	10+25	10+50	10+75	11+00	11+25	11+50

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF C/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA".

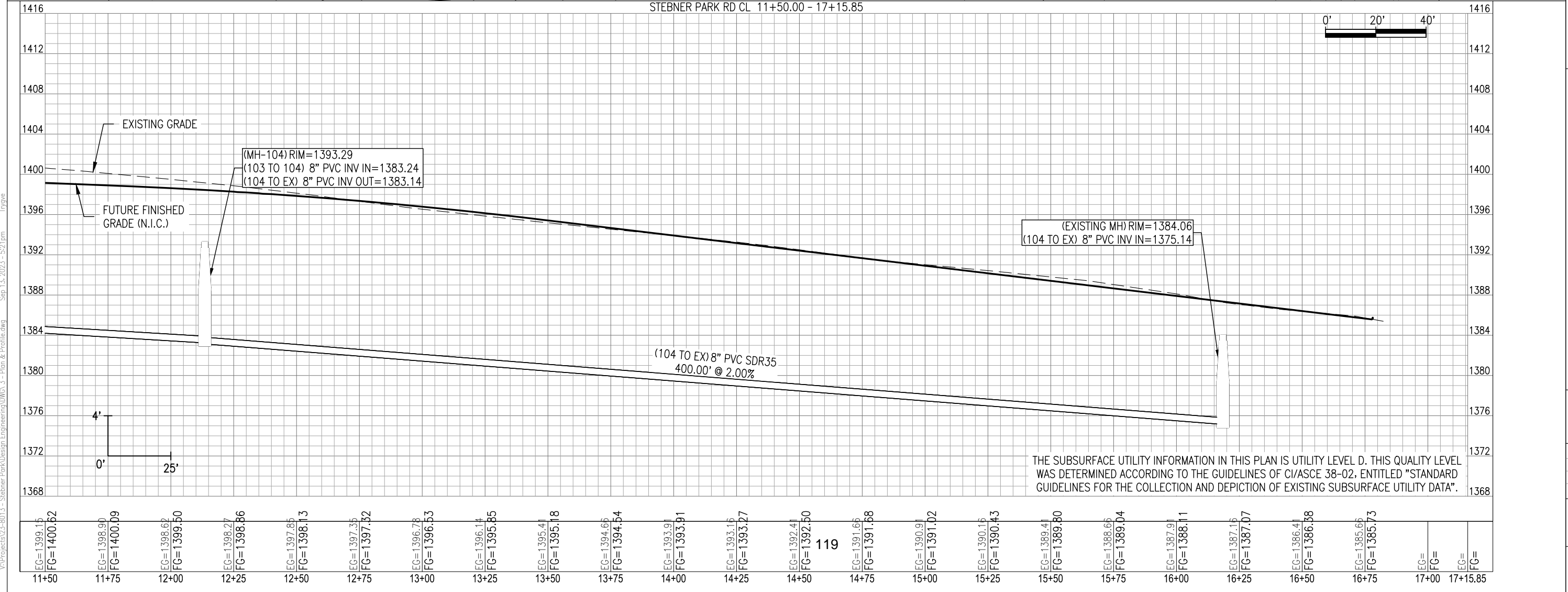
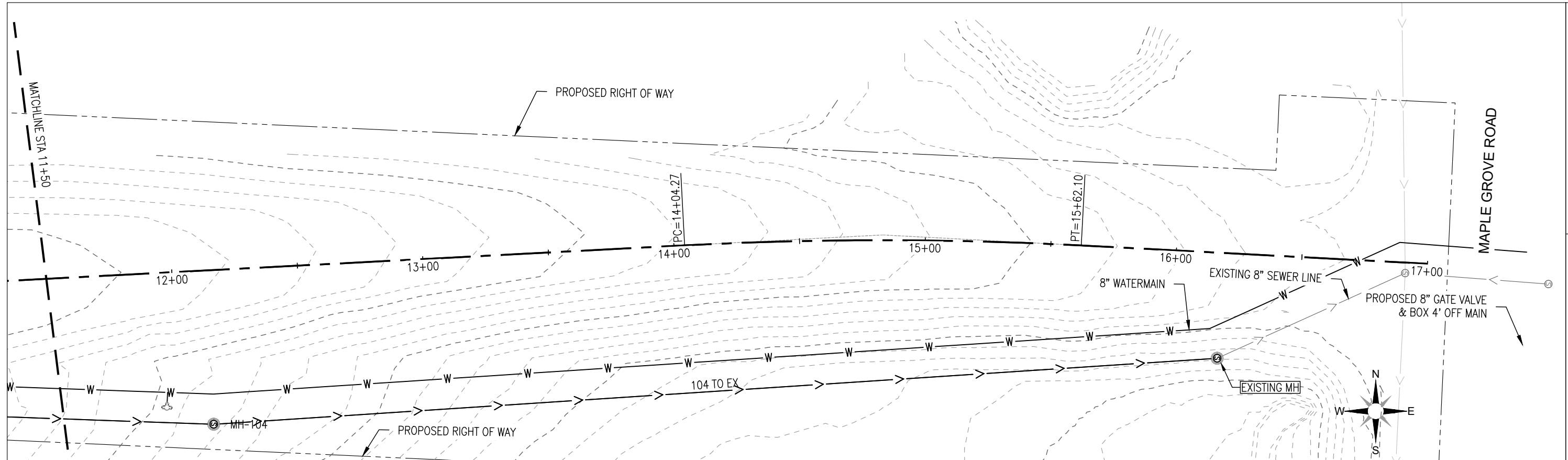
STEBNER PARK
UTILITY EXTENSION
HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
PRELIMINARY
NOT FOR CONSTRUCTION
Engineer: DAVID G. BOLF, P.E.
Lic. No: 40926
09/18/23

revision

Proj: 23-8013
Date: 09/18/23
Drawn: TLL
Checked: DGB

V:\Projects\23-8013 - Stebner Park\Design\Engineering\DWG_3 - Plan & Profile.dwg Sep 13, 2023 - 5:21pm Tnyve



I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.

PRELIMINARY
NOT FOR CONSTRUCTION

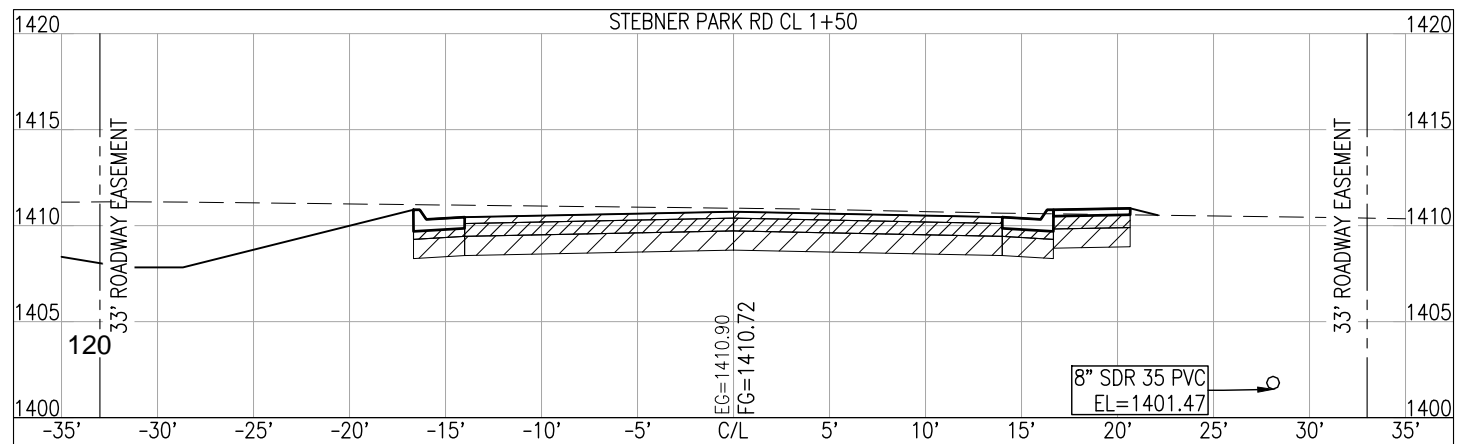
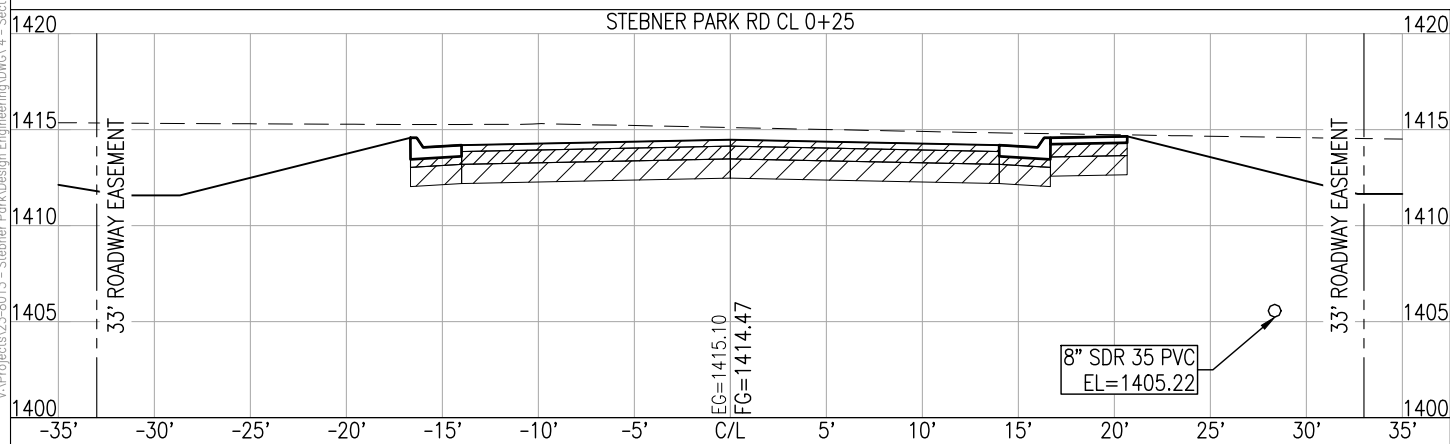
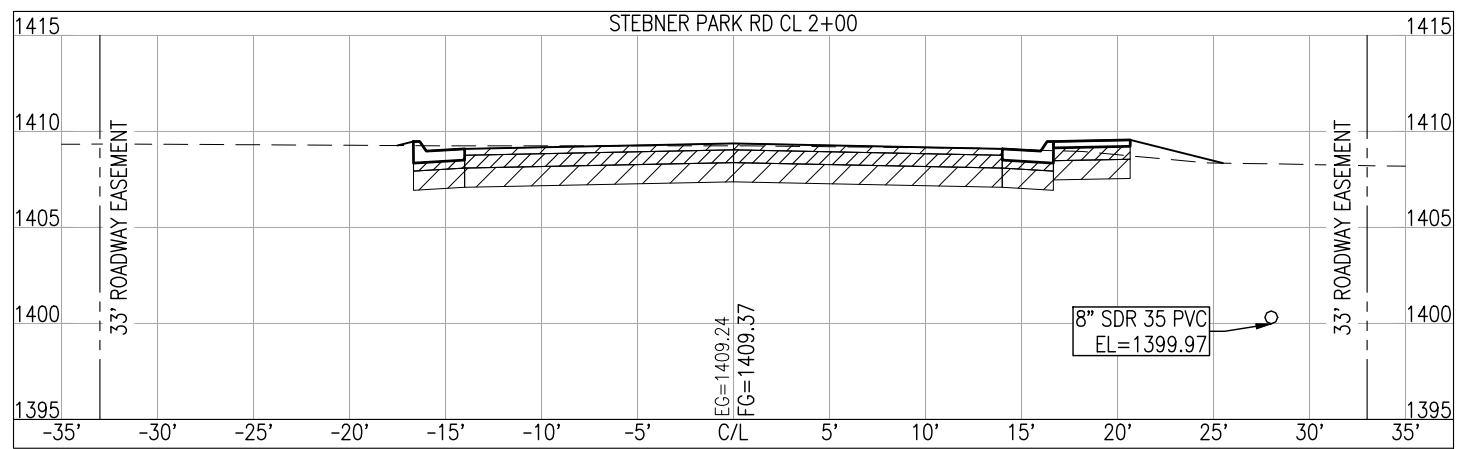
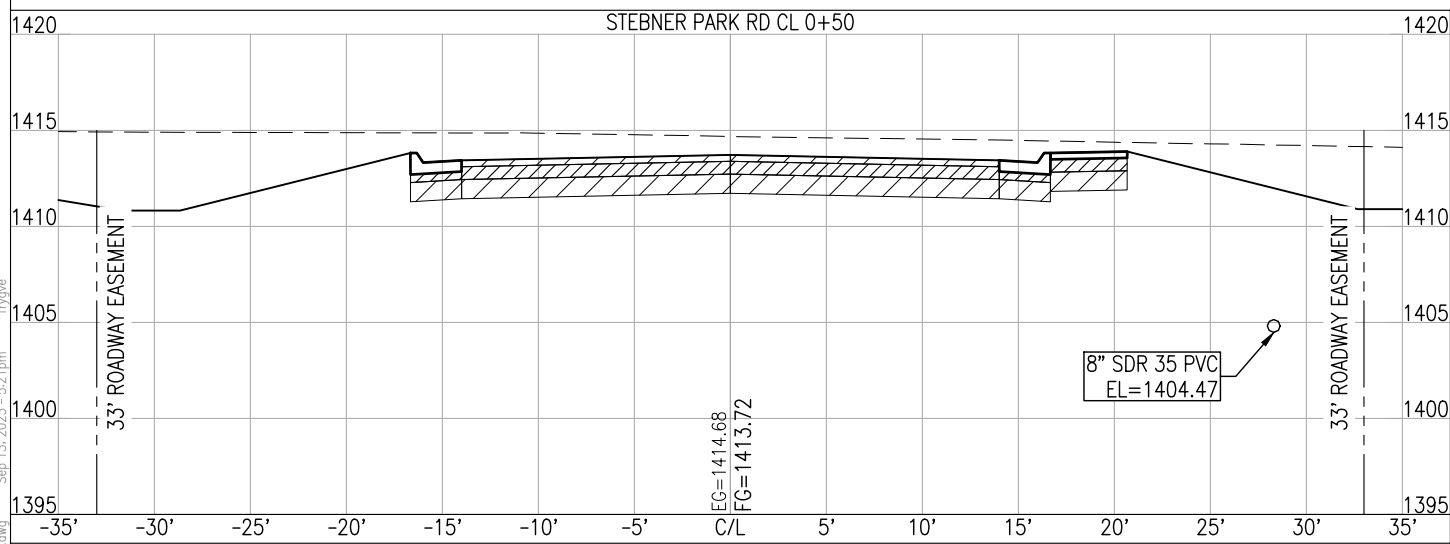
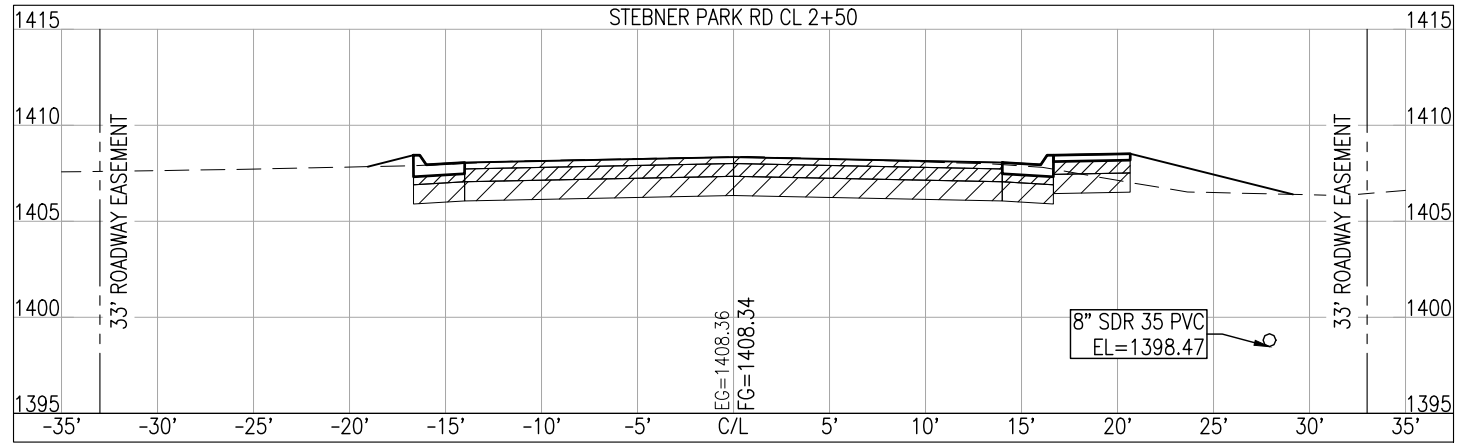
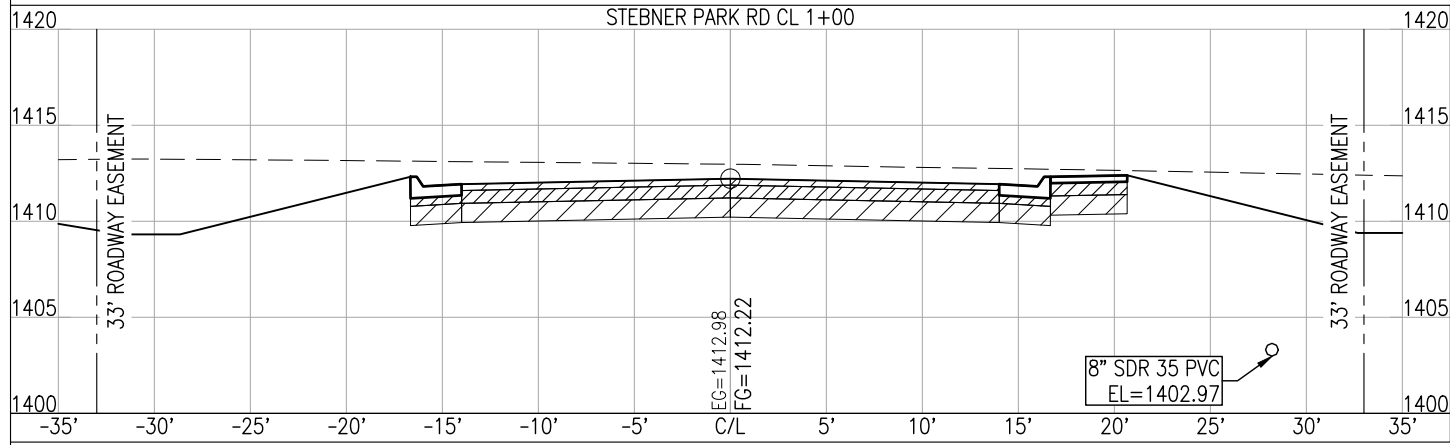
Engineer: DAVID G. BOLF, P.E.
Lic. No: 40926

09/18/23

revision

Proj: 23-8013
Date: 09/18/23
Drawn: TLL
Checked: DGB

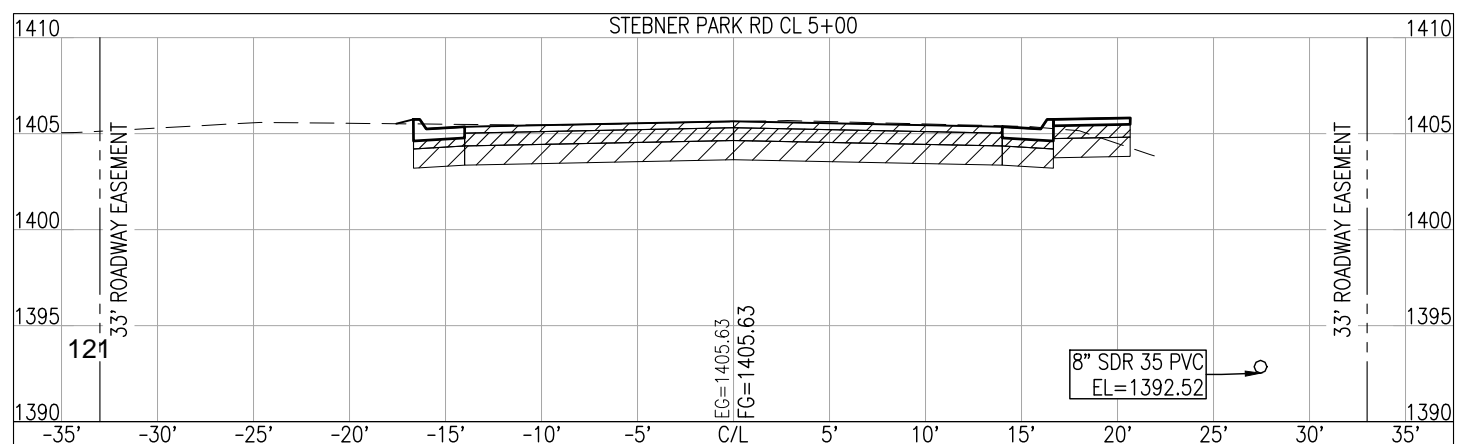
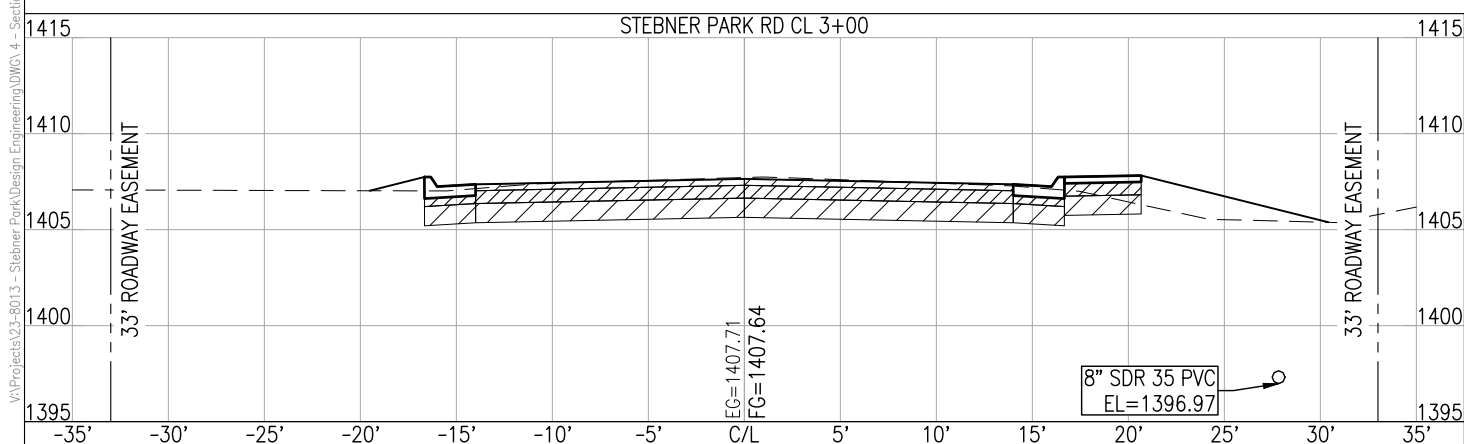
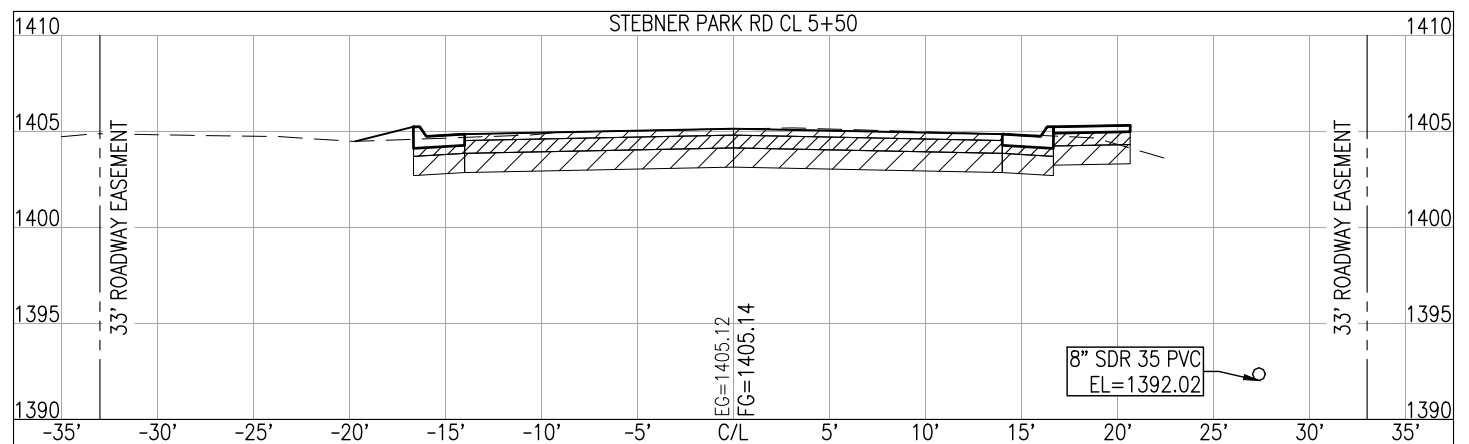
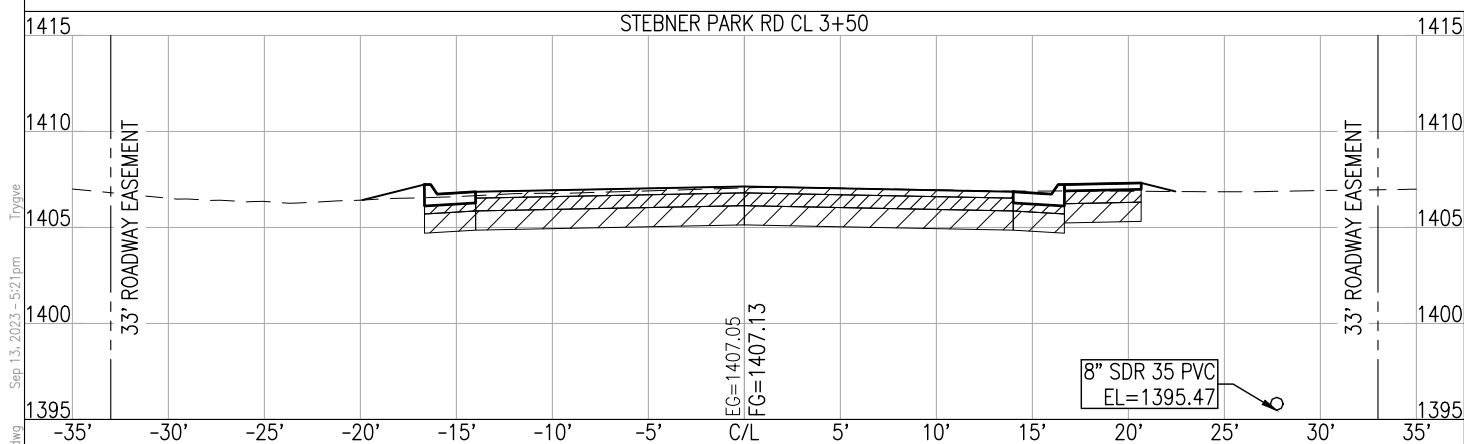
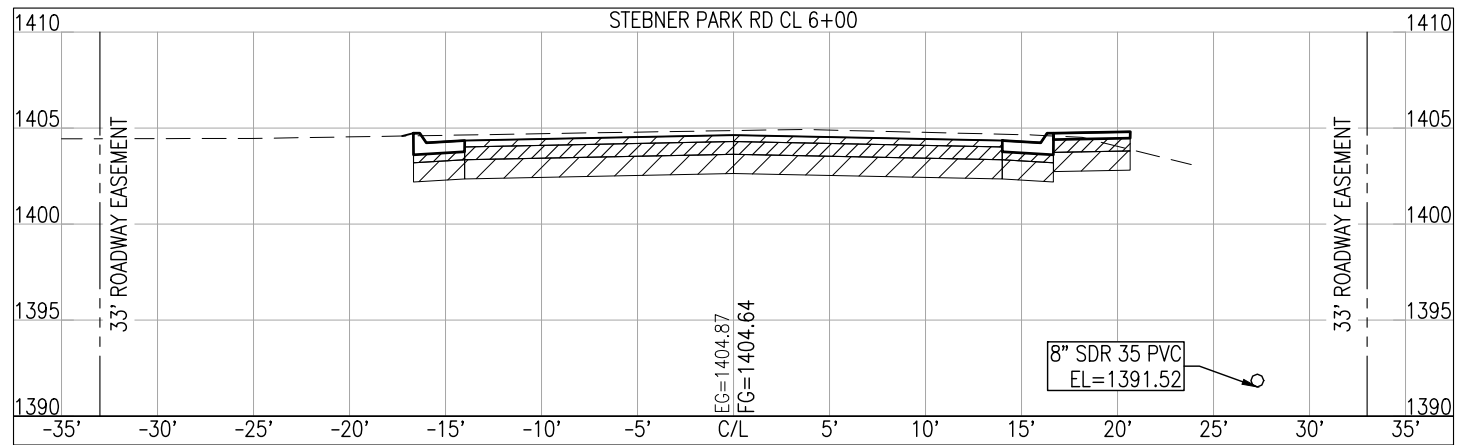
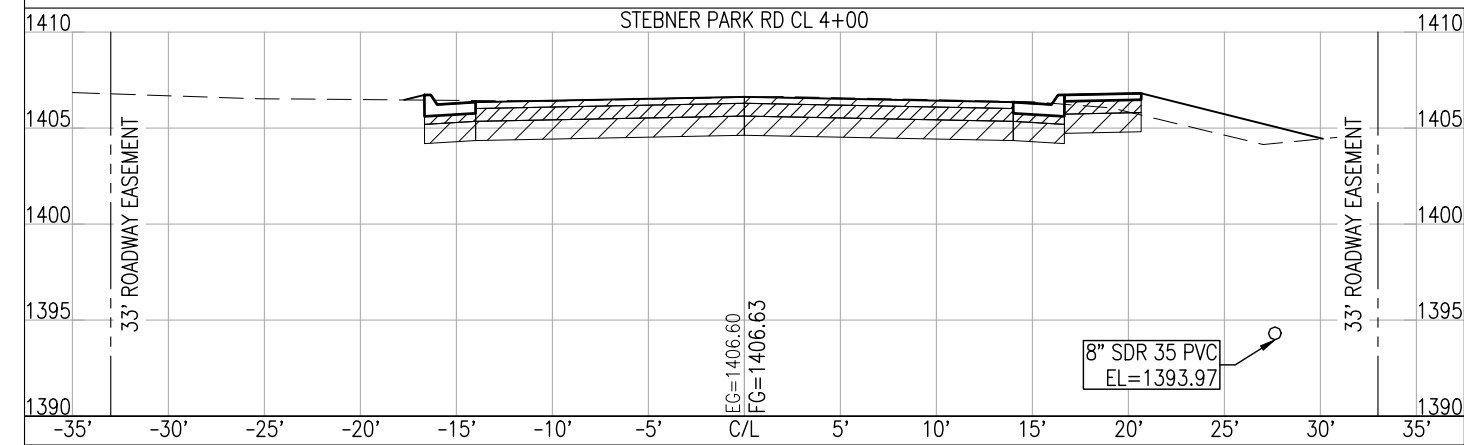
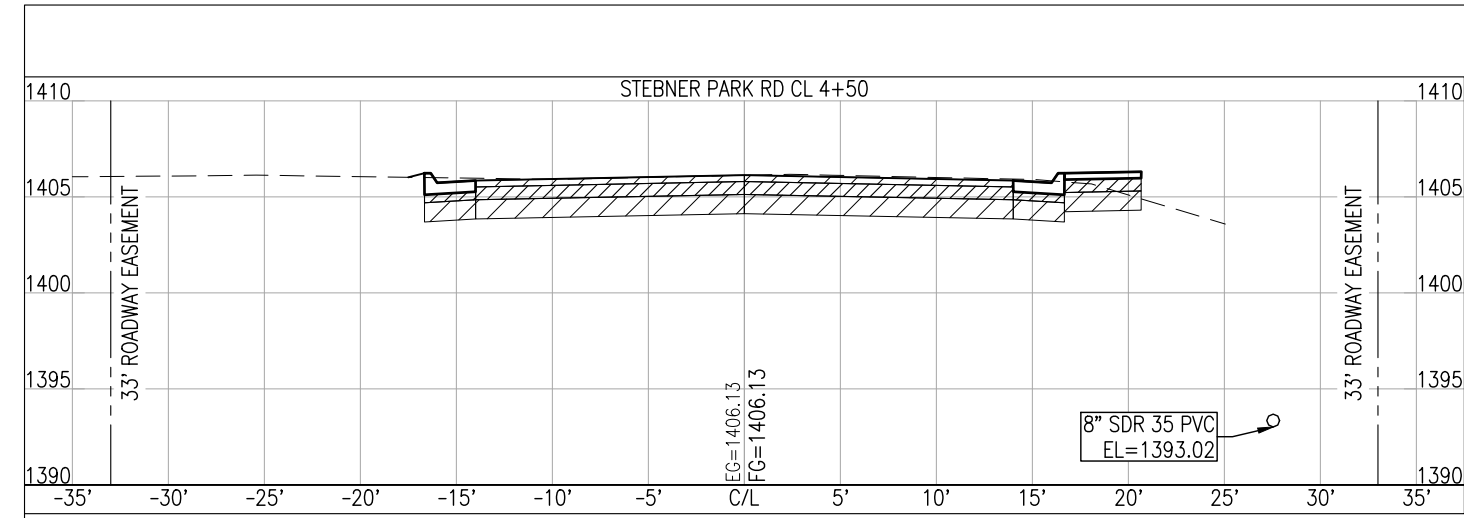
\\Projects\23-8013 - Stebner Park\Design\Engineering\DWG_4 - Section Views.dwg Sep 13, 2023 - 5:21pm Tjnyne



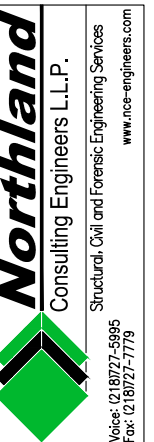
STEBNER PARK
UTILITY EXTENSION
HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
PRELIMINARY
NOT FOR CONSTRUCTION
09/18/23
Lic. No: 40926
Engineer: DAVID G. BOLF, P.E.

revision	
Proj: 23-8013	
Date: 09/18/23	
Drawn: TLL	
Checked: DGB	
SECTION VIEWS	
Sheet Title	
Sheet Number	12



I:\Projects\23-8013 - Stebner Park\Design\Engineering\DWG_4 - Section Views.dwg Sep 13, 2023 - 5:21pm Tjnyne



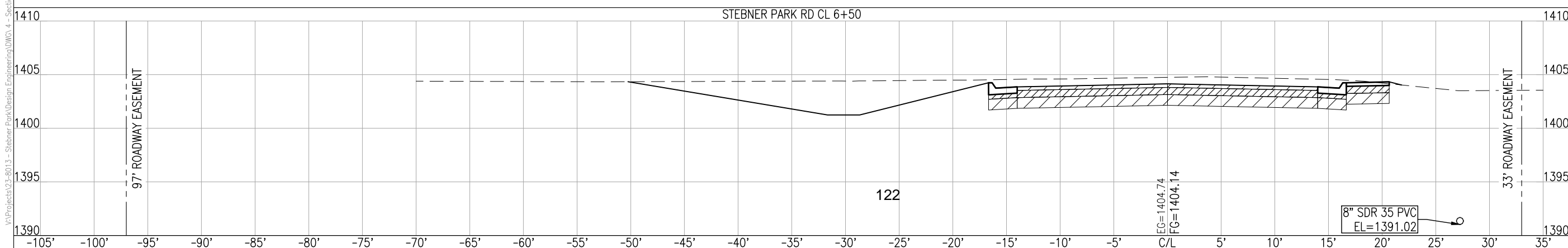
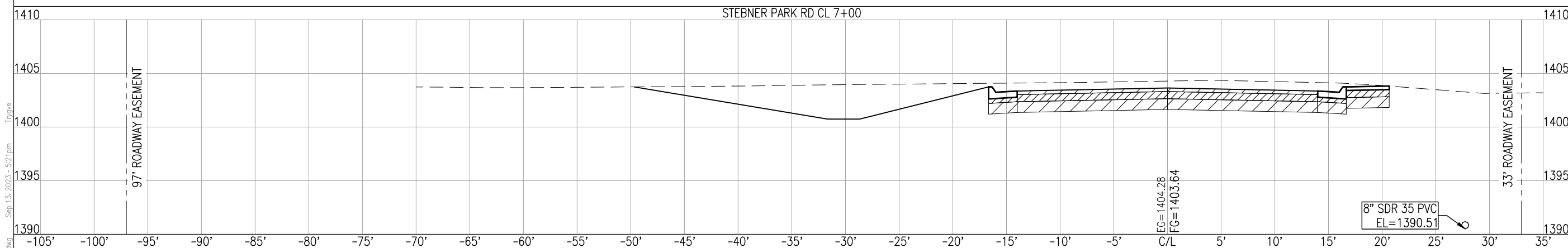
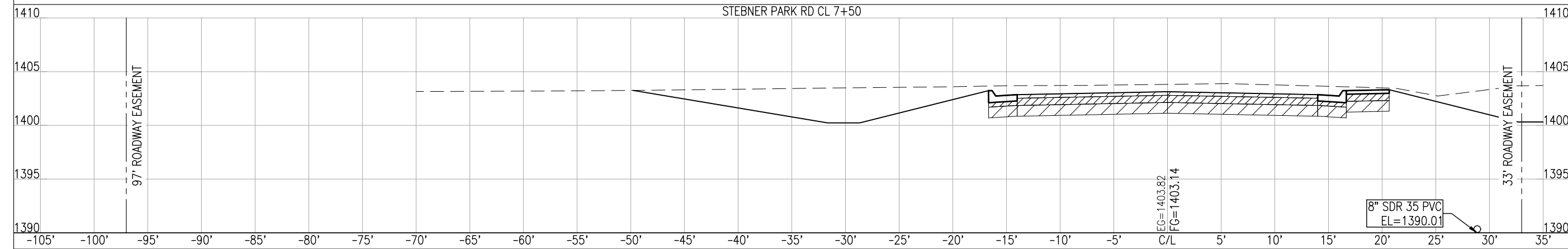
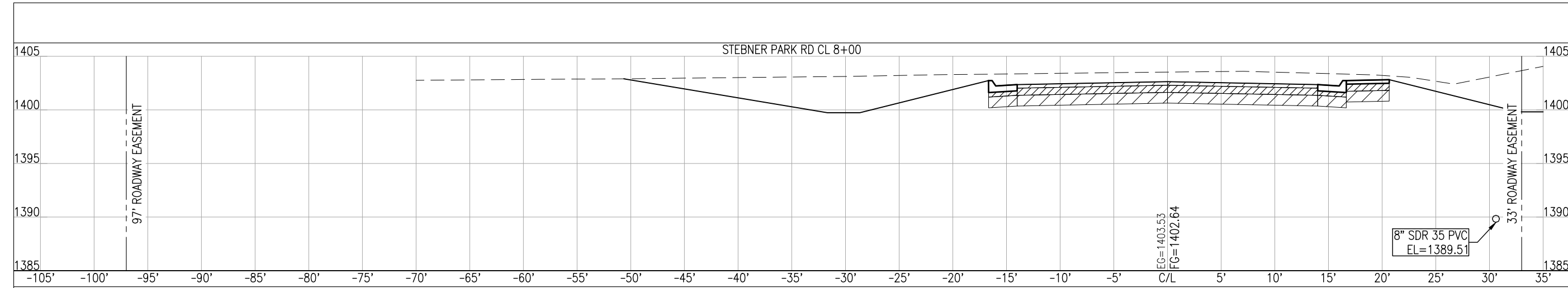
STEBNER PARK
UTILITY EXTENSION
HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.

PRELIMINARY
NOT FOR CONSTRUCTION

09/18/23
Lic. No: 40926
Engineer: DAVID G. BOLF, P.E.

revision	
Proj: 23-8013	
Date: 09/18/23	
Drawn: TLL	
Checked: DGB	
SECTION VIEWS	
Sheet Title	
Sheet Number	13



In Projects\23-8013 - Stebner Park\Design Engineering\DWG_4 - Section Views.dwg
 Sep 13, 2023 - 5:21pm
 Tjnyne

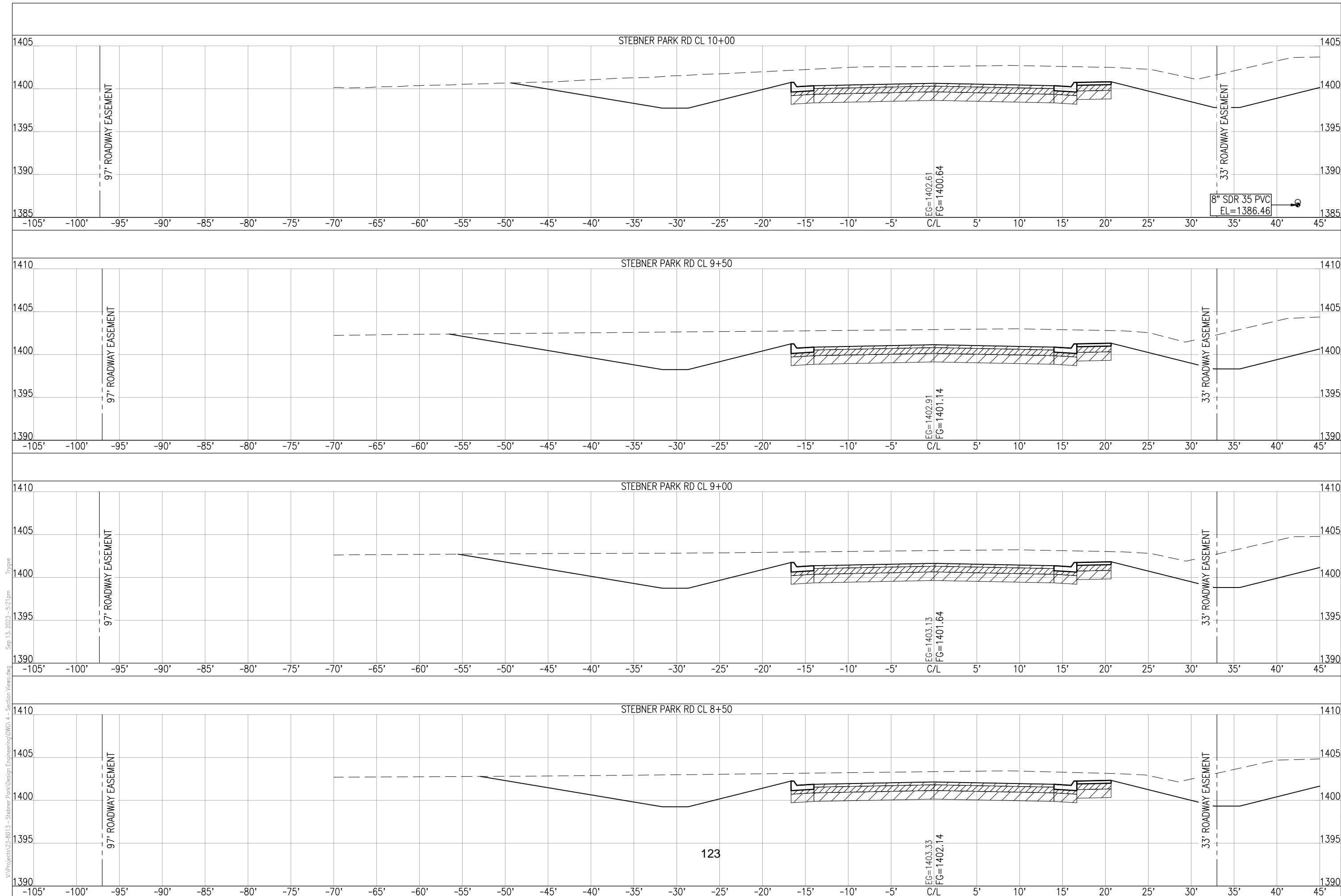
122



STEBNER PARK
 UTILITY EXTENSION
 HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
PRELIMINARY
NOT FOR CONSTRUCTION
 Engineer: DAVID G. BOLF, P.E.
 09/18/23
 Lic. No: 40926

revision	
Proj: 23-8013	
Date: 09/18/23	
Drawn: TLL	
Checked: DGB	
SECTION VIEWS	
Sheet Title	
Sheet Number	14



In: Projects\23-8013 - Stebner Park\Design Engineering\DWG_4 - Section Views.dwg
 Sep 13, 2023 - 5:21pm
 Tjnyne

123

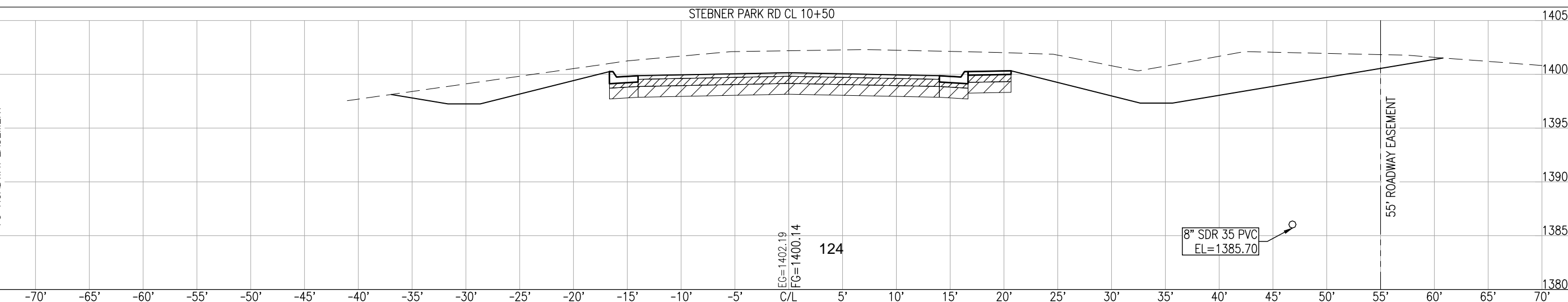
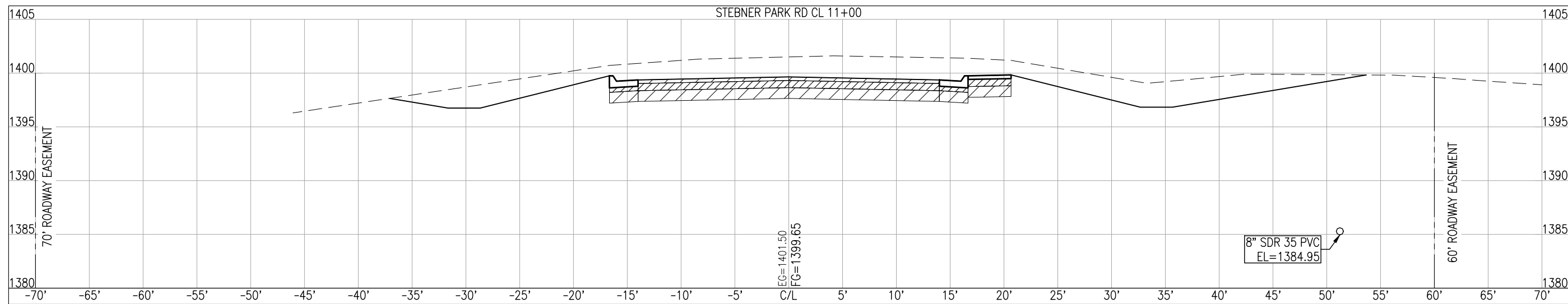
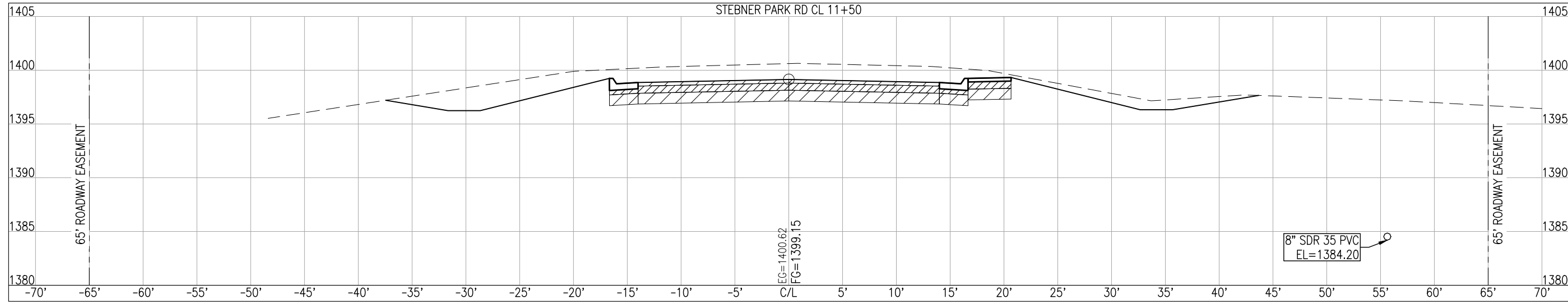


STEBNER PARK
 UTILITY EXTENSION
 HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
PRELIMINARY
NOT FOR CONSTRUCTION
 Engineer: DAVID G. BOLF, P.E.
 09/18/23
 Lic. No: 40926

revision	
Proj: 23-8013	Date: 09/18/23
Drawn: TLL	Checked: DGB
SECTION VIEWS	
Sheet Title	Sheet Number
	15

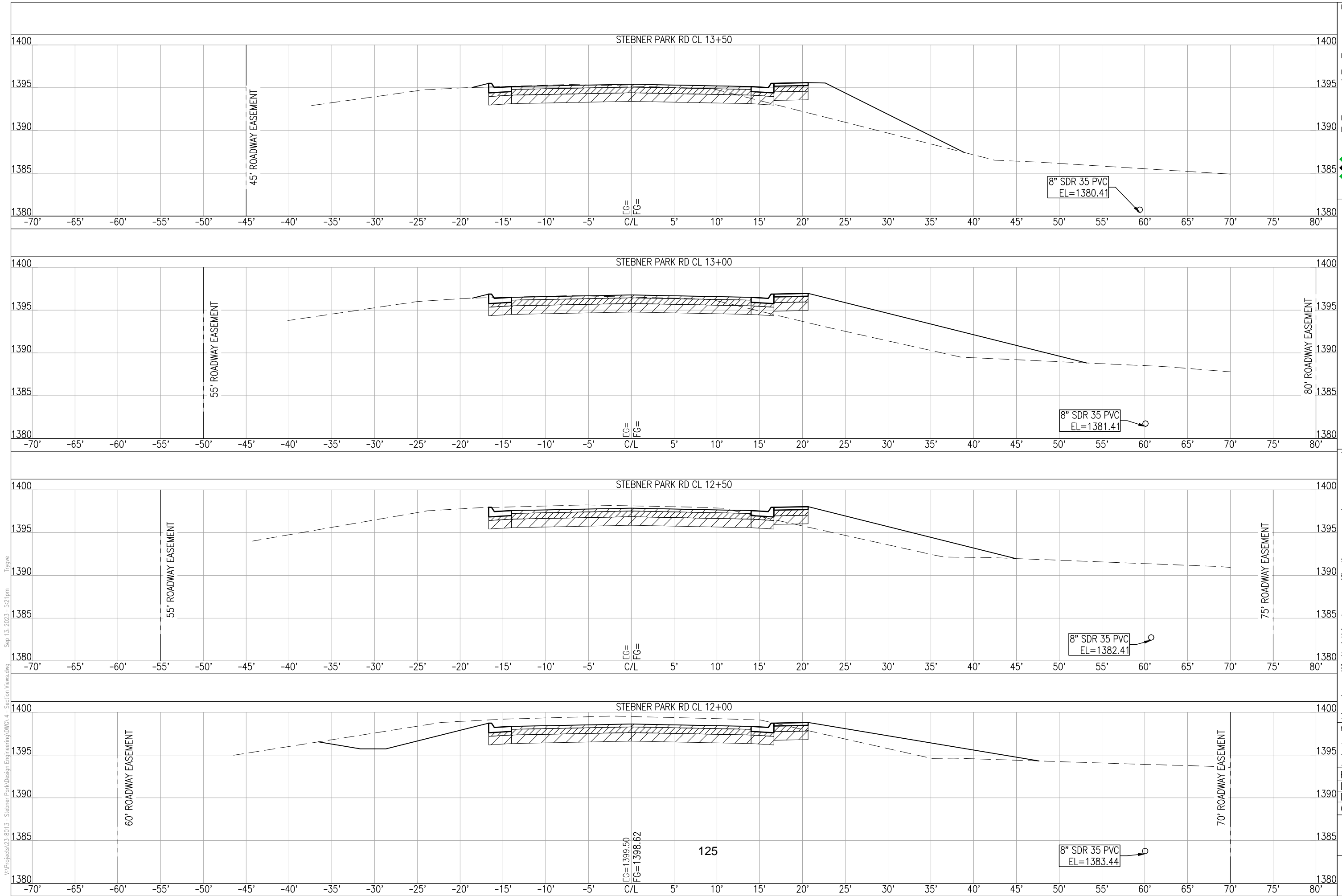
\A\Projects\23-8013 - Stebner Park\Design\Engineering\DWG_4 - Section Views.dwg
 Sep 13, 2023 - 5:21pm
 Trygve



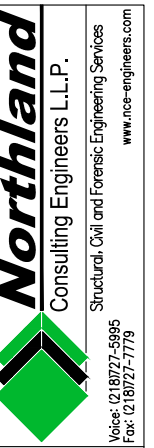
STEBNER PARK
 UTILITY EXTENSION
 HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
 PRELIMINARY
 NOT FOR CONSTRUCTION
 Engineer: DAVID G. BOLF, P.E.
 09/18/23
 Lic. No: 40926

revision	
Proj:	23-8013
Date:	09/18/23
Drawn:	TLL
Checked:	DGB
SECTION VIEWS	
Sheet Title	
Sheet Number	16



Y:\Projects\23-8013 - Stebner Park\Design\Engineering\DWG_4 - Section Views.dwg
 Sep 13, 2023 - 5:21pm
 Tjnyne

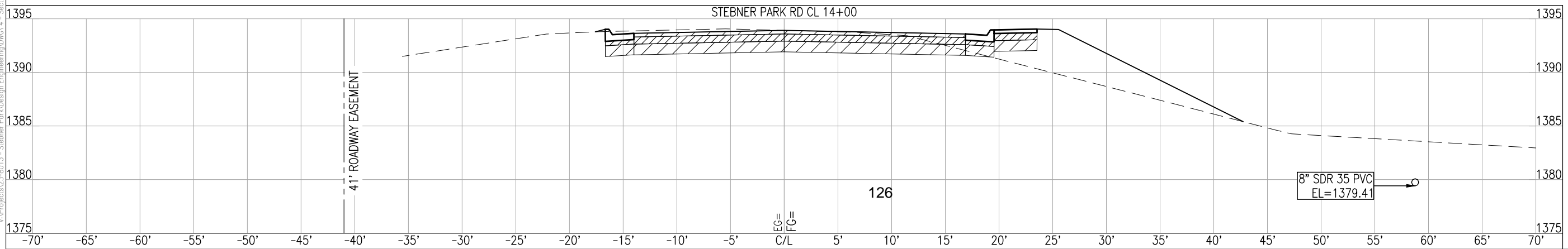
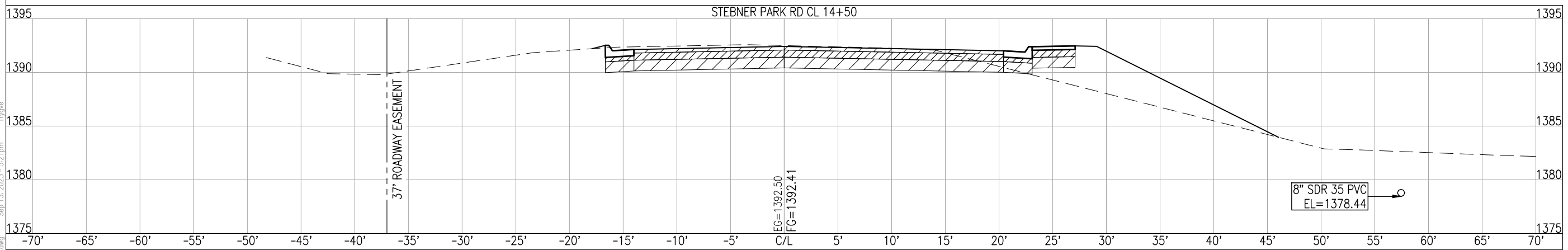
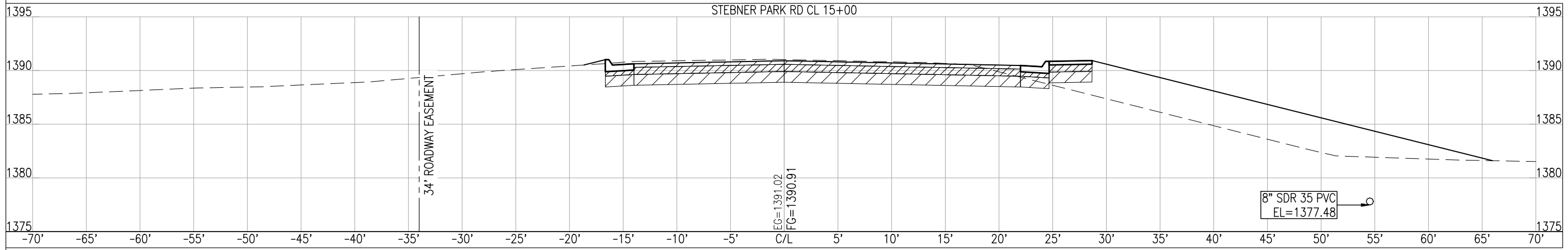
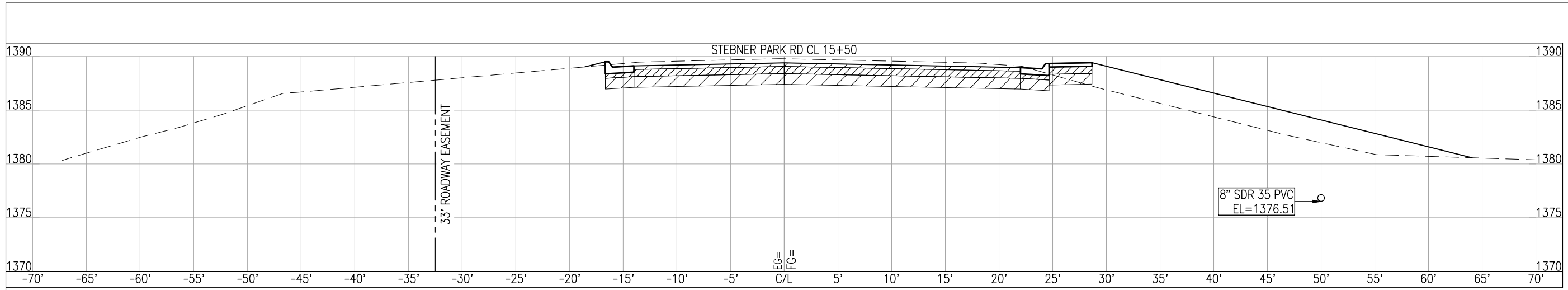


STEBNER PARK
 UTILITY EXTENSION
 HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
PRELIMINARY
NOT FOR CONSTRUCTION
 Engineer: DAVID G. BOLF, P.E.
 09/18/23
 Lic. No.: 40926

revision	
Proj: 23-8013	Date: 09/18/23
Drawn: TLL	Checked: DGB
SECTION VIEWS	
Sheet Title	Sheet Number
	17

I:\Projects\23-8013 - Stebner Park\Design\Engineering\DWG_4 - Section Views.dwg Sep 13, 2023 - 5:21pm Tjnyne



126

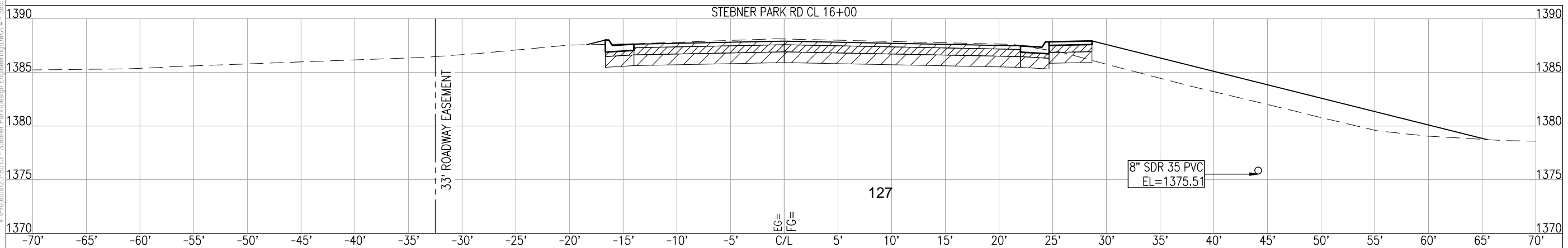
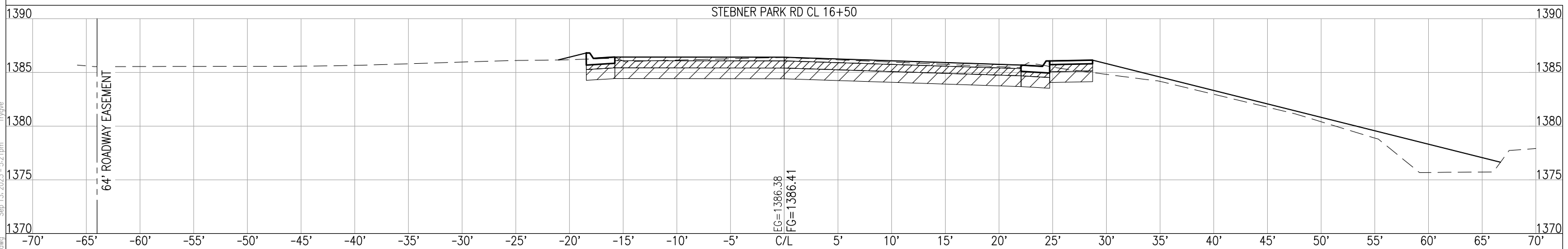
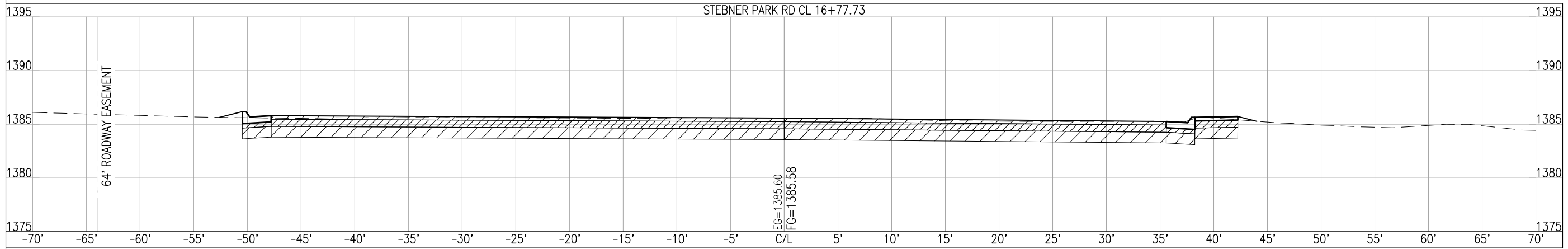
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
PRELIMINARY
NOT FOR CONSTRUCTION
 Engineer: DAVID G. BOLF, P.E.
 09/18/23
 Lic. No: 40926

revision _____

 Proj: 23-8013
 Date: 09/18/23
 Drawn: TLL
 Checked: DGB

SECTION VIEWS
 Sheet Title
 Sheet Number
18

\A\Projects\23-8013 - Stebner Park\Design\Engineering\DWG_4 - Section Views.dwg
 Sep 13, 2023 - 5:21pm
 Tmjvne



STEBNER PARK
 UTILITY EXTENSION
 HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
 PRELIMINARY
 NOT FOR CONSTRUCTION
 09/18/23
 Lic. No: 40926
 Engineer: DAVID G. BOLF, P.E.

revision

 Proj: 23-8013
 Date: 09/18/23
 Drawn: TLL
 Checked: DGB

SECTION VIEWS
 Sheet Title
 Sheet Number

CITY OF HERMANTOWN

DEPARTMENT OF PUBLIC WORKS AND UTILITIES

HERMANTOWN UTILITY PROJECT #544

CONSTRUCTION PLANS FOR:

STEBNER PARK UTILITY EXTENSION

HERMANTOWN MN, 55811

LOCATION: SOUTH OF MAPLE GROVE ROAD
SANITARY SEWER LENGTH: 1,600 FEET 0.303 MILES

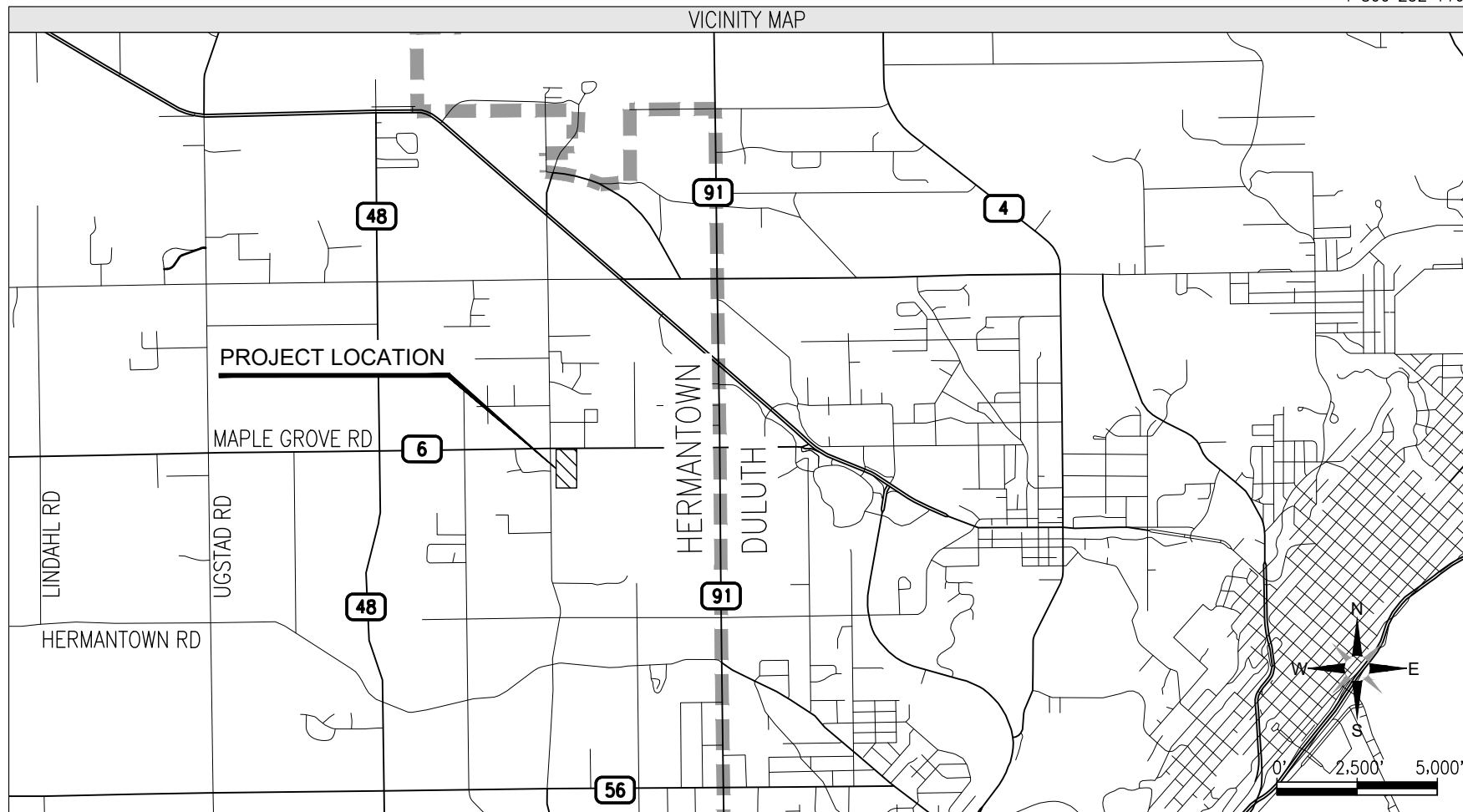


1-800-252-1166



PROJECT LOCATION
ST. LOUIS COUNTY
CITY OF HERMANTOWN

VICINITY MAP



DEFINITIONS

ABBREVIATION	DESCRIPTION
EG	EXISTING GRADE
FFE	FINISH FLOOR ELEVATION
FG	FINISH GRADE
N/A	NOT AVAILABLE
PC	POINT OF CURVATURE
PI	POINT OF INTERSECTION
PT	POINT OF TANGENT

TOPOGRAPHIC SURVEY PROVIDED
BY ALTA LAND SURVEY COMPANY

GOVERNING SPECIFICATIONS

THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION 'STANDARD SPECIFICATIONS FOR CONSTRUCTION' SHALL GOVERN. AVAILABLE AT: <http://www.dot.state.mn.us/pre-letting/spec/>

THE 2022 EDITION OF THE CITY OF HERMANTOWN STANDARD CONSTRUCTION SPECIFICATIONS AND SUPPLEMENTS OR ADDENDUMS SHALL APPLY. AVAILABLE AT: GOVERNMENTAL SERVICES BUILDING <https://hermantownmn.com/departments/community-development/construction-standards/>

UTILITY DETAIL LEVEL

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA".

WARNING:

LOCATION OF UNDERGROUND UTILITIES TO BE VERIFIED BY CONTRACTOR. CALL BEFORE DIGGING. GOPHER STATE ONE CALL 1-800-252-1166 REQUIRED BY LAW.

BASIS OF BEARING/CONTROL

CONTROL BASED ON THE ST. LOUIS COUNTY TRANSVERSE MERCATOR COORDINATE SYSTEM OF 1996

POINT NAME:	NORTHING:	EASTING:	ELEVATION:
SPIKE	3349889.81	4822380.99	1401.13
BENCHMARK TOP	3349535.91	4822506.57	1407.59
BENCHMARK TOP	3348947.59	4822494.01	1417.52

SHEET INDEX

SHEET NO	DESCRIPTION
1	TITLE
2	SEQ
3	TYPICAL SECTIONS
4-6	DETAILS
6-8	EXISTING CONDITIONALS AND REMOVAL
9-11	PLAN AND PROFILE
12	SWPPP NARRATIVE
13	SWPPP NOTES
14-15	SWPPP PLAN
16	TRAFFIC CONTROL
17-24	CROSS SECTIONS

---THIS PLAN CONTAINS 24 SHEETS---



STEBNER PARK UTILITY EXTENSION HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
PRELIMINARY NOT FOR CONSTRUCTION
Engineer: DAVID G. BOLF, P.E. Lic. No: 40926

revision
Proj: 23-8013
Date: 09/18/23
Drawn: TLL
Checked: DGB

CITY APPROVAL

**PRELIMINARY
NOT FOR CONSTRUCTION**

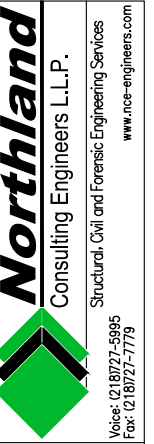
APPROVED _____ HERMANTOWN CITY ENGINEER _____ DATE _____

TITLE SHEET
Sheet Title
Sheet Number

1

STATEMENT OF ESTIMATED QUANTITIES

Item No.	Note No.	Spec. No.	Item Description	Unit of Measure	NCE Estimated Quantities
1		2021.501	MOBILIZATION	LS	1
2		2101.505	CLEARING	ACRE	
3		2105.607	SELECT GRANULAR BORROW MOD 7% (CV)	C Y	
4	1	2106.507	EXCAVATION - COMMON	C Y	
5		2106.507	GRANULAR EMBANKMENT (CV)	C Y	
6		2108.504	GEOTEXTILE FABRIC TYPE 5 (WOVEN)	S Y	
7	2	2411.507	GRANULAR BACKFILL (CV)	C Y	
8		2503.503	8" PVC PIPE SEWER (SDR 35)	L F	
9	3	2503.602	RECONNECT SANITARY SEWER SERVICE	EACH	
10		2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	
11		2503.602	SEWER TRACER BOX	EACH	
12		2504.601	TEMPORARY WATER SERVICE	LS	
13		2504.602	CONNECT TO EXISTING WATER MAIN (WET TAP)	EACH	
14		2504.602	HYDRANT ASSEMBLY	EACH	
15		2504.602	8" GATE VALVE AND BOX	EACH	
16		2504.602	8" X 1" TAPPING TEE W/ ELECTROFUSION SADDLE	EACH	
17		2504.602	RECONNECT WATER SERVICE	EACH	
18		2504.602	WATER TRACER BOX	EACH	
19		2504.602	1" CURB STOP AND BOX	EACH	
20		2504.603	8" DIPS HDPE WATER MAIN SDR 11	L F	
21	4	2506.502	CASTING ASSEMBLY	EACH	
22		2506.502	CONST DRAINAGE STRUCTURE DES 48-4020	L F	
23		2506.503	CONST DRAINAGE STRUCTURE DESIGN F	L F	
24		2506.503	CONST DRAINAGE STRUCTURE DESIGN G	L F	
25		2506.602	SEAL MANHOLE	EACH	
26		2557.502	VEHICULAR GATE-SINGLE	EACH	
27		2563.601	TRAFFIC CONTROL	LS	
28		2573.502	STABILIZED CONSTRUCTION EXIT	LS	
29		2573.503	SILT FENCE; TYPE HI	L F	
30		2573.502	STORM DRAIN INLET PROTECTION	EACH	
31		2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	
32		2574.508	FERTILIZER TYPE 1	POUNDS	
33		2575.504	ROLLED EROSION PREVENTION CETEGORY 20	S Y	
34		2575.508	SEED MIXTURE 25-131	POUNDS	
35		2575.508	SEED MIXTURE 34-171	POUNDS	



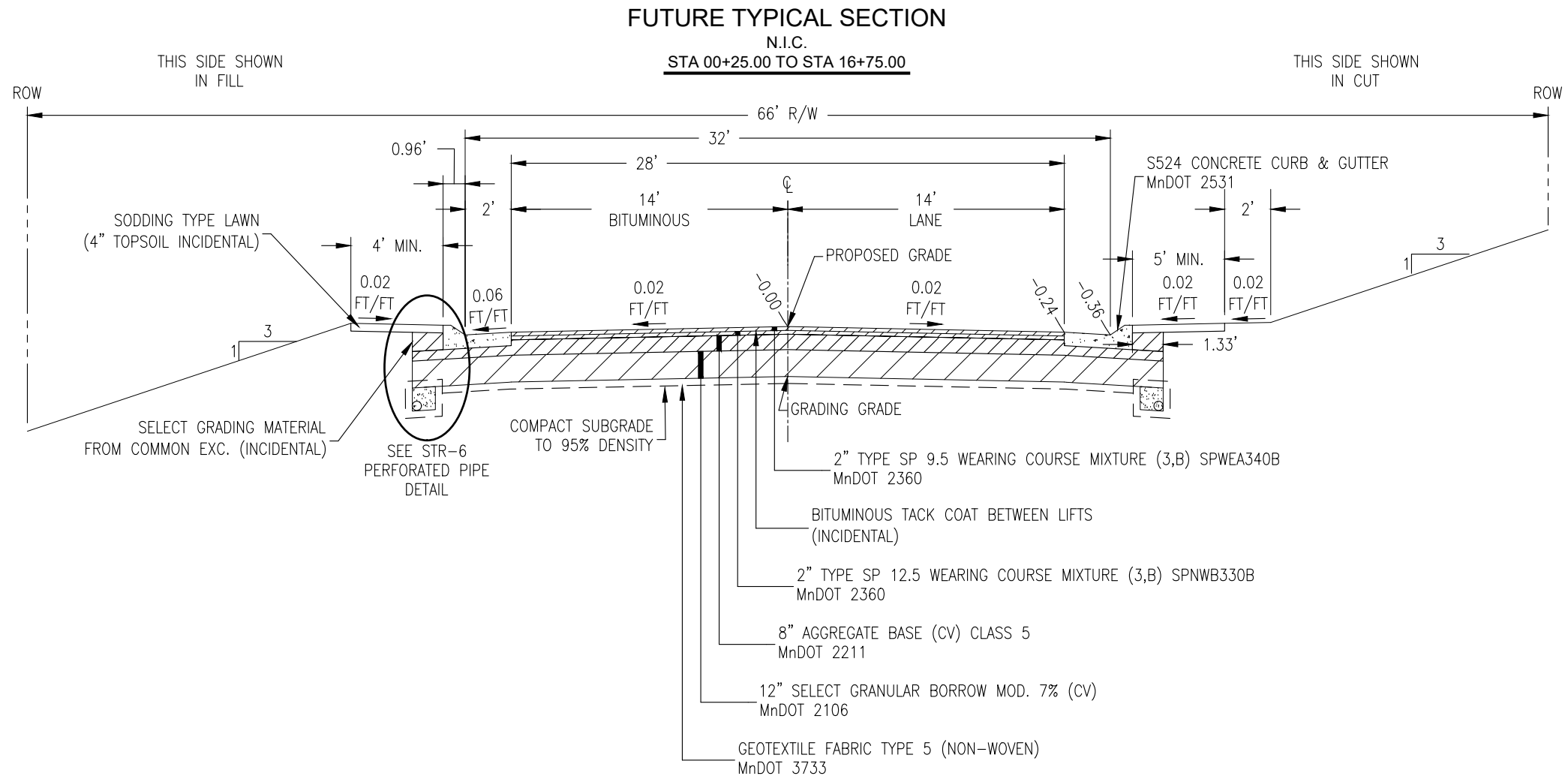
STEBNER PARK
UTILITY EXTENSION
HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
PRELIMINARY
NOT FOR CONSTRUCTION
 09/18/23
 Lic. No: 40926
 Engineer: DAVID G. BOLF, P.E.

CONSTRUCTION NOTES	
1	4" OF TOPSOIL TO BE SALVAGED FROM ALL DISTURBED TURF AND STOCKPILED FOR REPLACEMENT DURING FINAL STABILIZATION.
2	ITEM FOR BACKFILL OF HOLE CREATED BY LIFT STATION REMOVAL
3	THIS ITEM INCLUDES ALL MATERIALS, FITTINGS, EQUIPMENT, LABOR, AND DISPOSAL FOR SANITARY SERVICE DISCONNECTION AND RECONNECTION.
4	SEE TABULATION A - CASTINGS ON SHEET 3 FOR TYPE OF CASTING.
5	SEE TABULATION B - SIGNAGE ON SHEET 3 FOR TYPE AND LOCATION OF SIGNS.

KNOWN UTILITY			
COMPANY	SERVICE	TELEPHONE	CONTACT NAME
GOPHER STATE ONE CALL	LOCATORS	1-218-252-1166	
CITY OF HERMANTOWN - ENGINEERING	W. G. S. SS	218-730-5200	
WLSSD	SANITARY SEWER	218-722-3336	

SEQ
 Sheet Title
 Sheet Number
2



I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.

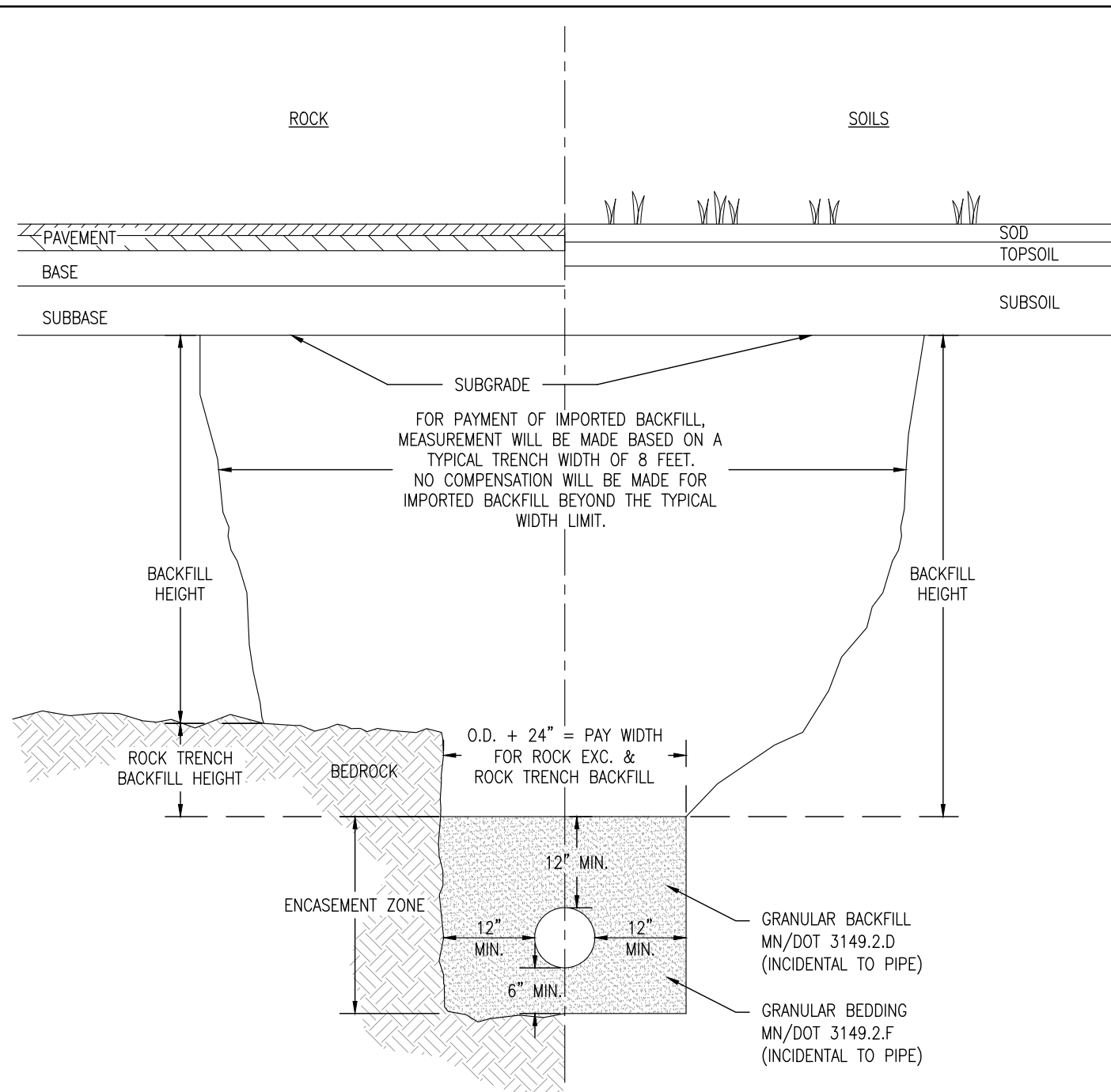
PRELIMINARY
NOT FOR CONSTRUCTION

Engineer: DAVID G. BOLF, P.E. Lic. No: 40926 09/18/23

revision

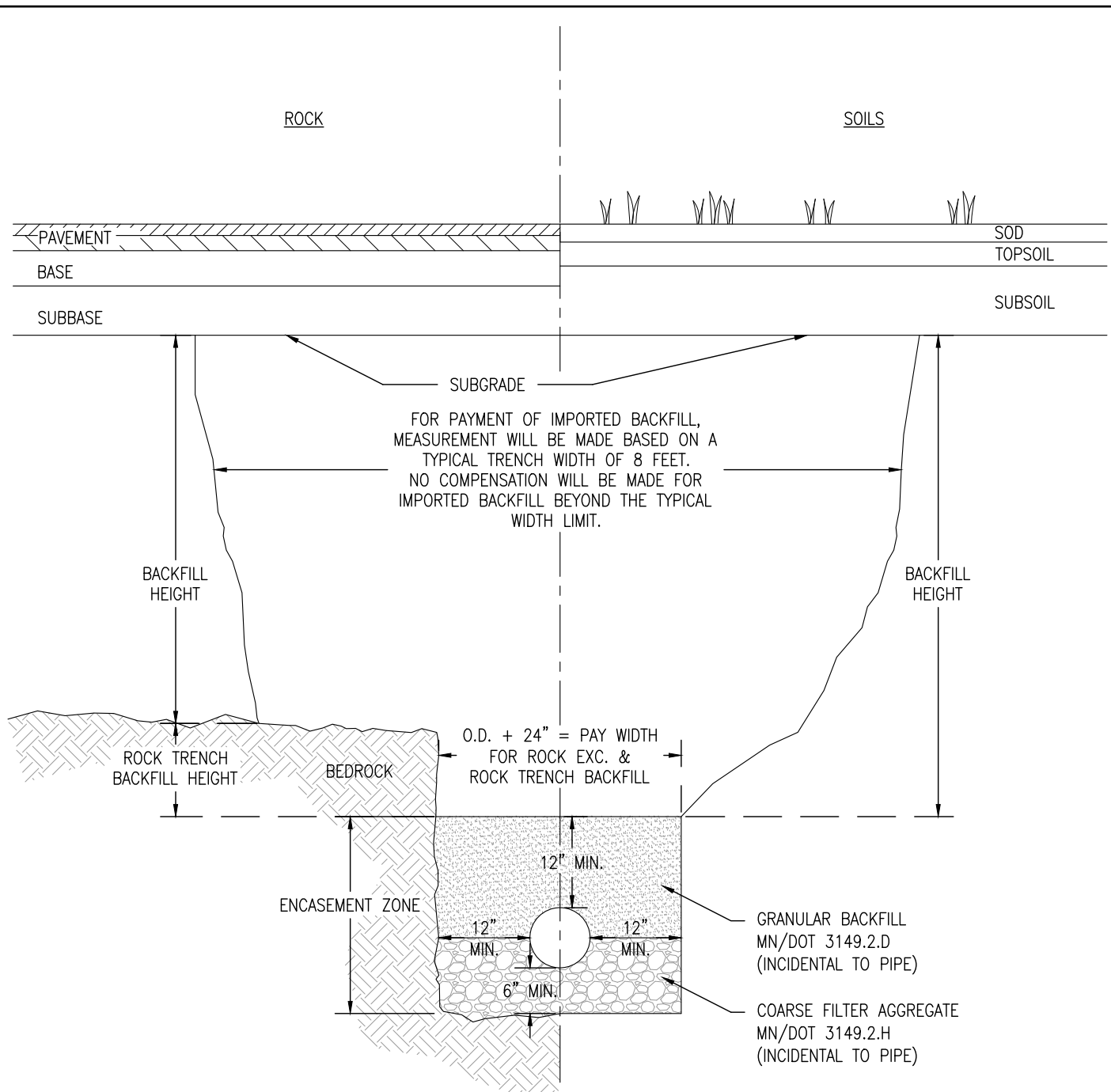
Proj: 23-8013
Date: 09/18/23
Drawn: TLL
Checked: DGB

TYP
SECTIONS
Sheet Title
Sheet Number
3



FOR PAYMENT OF IMPORTED BACKFILL, MEASUREMENT WILL BE MADE BASED ON A TYPICAL TRENCH WIDTH OF 8 FEET. NO COMPENSATION WILL BE MADE FOR IMPORTED BACKFILL BEYOND THE TYPICAL WIDTH LIMIT.

- NOTES:
1. EXCESS EXCAVATION MATERIAL SHALL BE DISPOSED OF OFF PROJECT R.O.W. (INCIDENTAL)
 2. PAY WIDTH FOR ROCK EXCAVATION SHALL BE BASED ON OUTSIDE DIAMETER OF PIPE PLUS 24".
 3. A MINIMUM OF 1 CUBIC YARD OF STRUCTURE EXCAVATION, CLASS R, WILL BE PAID FOR EVERY 10' OF PIPE WHERE ROCK REMOVAL IS REQUIRED.
 4. TRENCH STABILIZATION BEDDING MATERIAL MAY BE USED IN AREAS AS DETERMINED BY THE ENGINEER.
 5. ENCASEMENT ZONE MATERIAL SHALL BE COMPACTED TO 95% OF MAXIMUM STANDARD PROCTOR DENSITY.
 6. BACKFILL SHALL BE SELECT GRADING MATERIAL FOUND ON-SITE WHEN DEEMED SUITABLE BY THE ENGINEER OR AS OTHERWISE DEFINED IN THE PROJECT SPECIAL PROVISIONS. WHEN ON-SITE MATERIAL IS NOT SUITABLE AND WHEN BACKFILL MATERIAL IS NOT SPECIFIED, IMPORTED MATERIAL MEETING MN/DOT 3149.2.D.1 GRANULAR BACKFILL SHALL BE PROVIDED. USE OF NATIVE ON-SITE MATERIAL IS INCIDENTAL.
 7. COMPACT BACKFILL MATERIALS TO 100% OF MAXIMUM STANDARD PROCTOR DENSITY FOR THE UPPER 3' BELOW THE SUBGRADE, AND TO 95% OF MAXIMUM STANDARD PROCTOR DENSITY BELOW THE UPPER 3'.

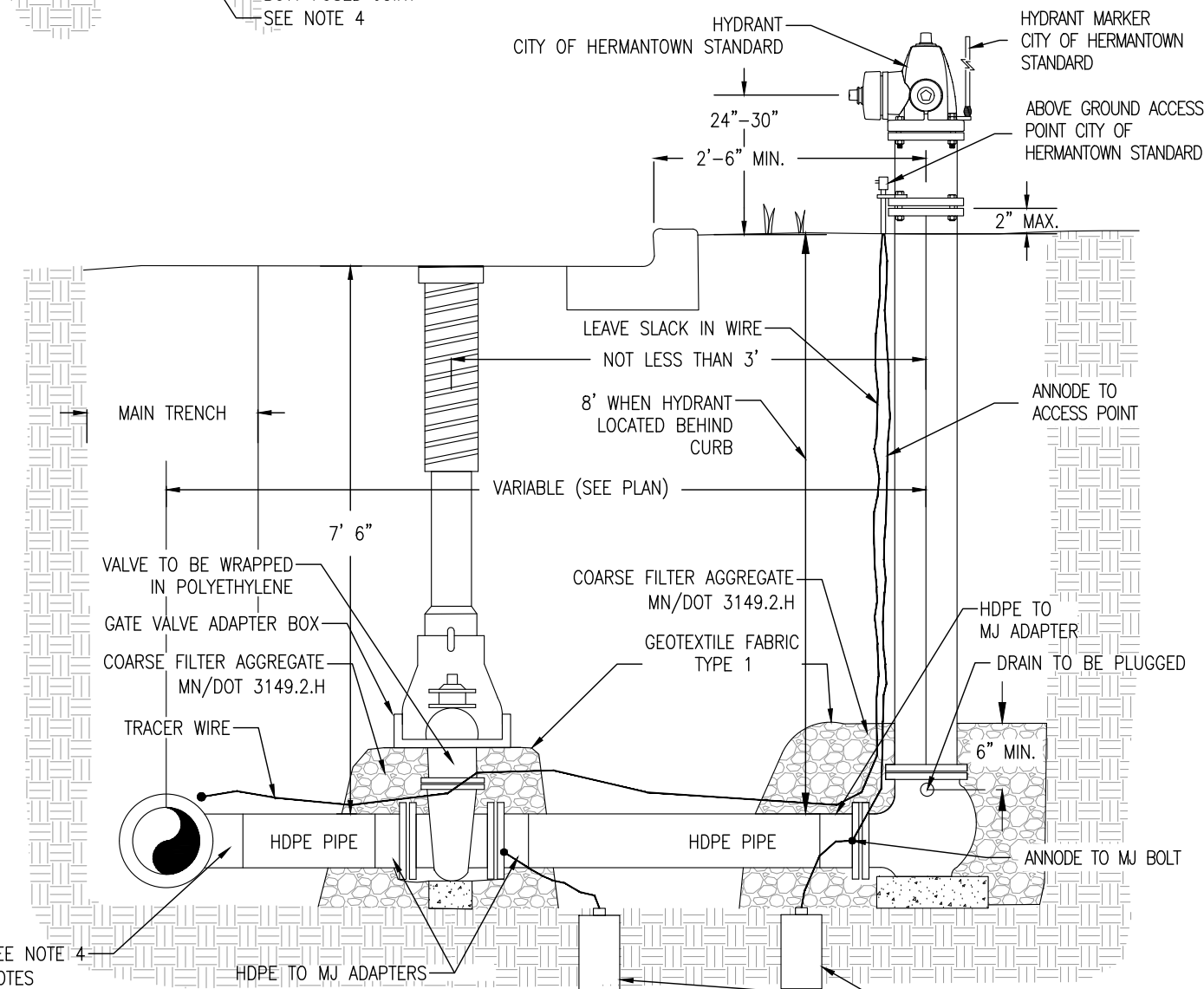
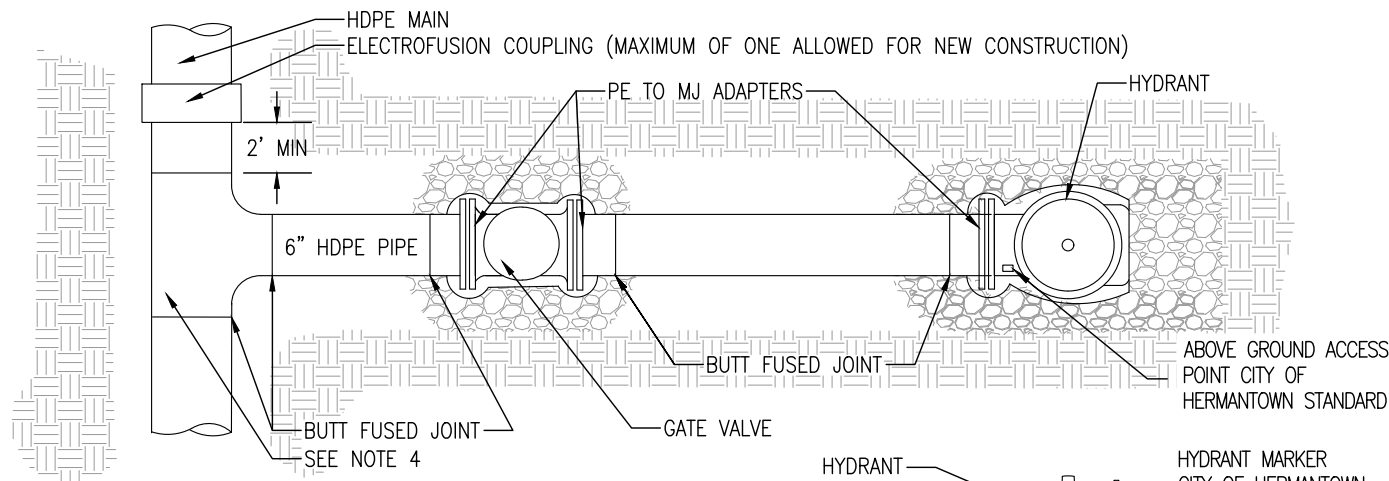


FOR PAYMENT OF IMPORTED BACKFILL, MEASUREMENT WILL BE MADE BASED ON A TYPICAL TRENCH WIDTH OF 8 FEET. NO COMPENSATION WILL BE MADE FOR IMPORTED BACKFILL BEYOND THE TYPICAL WIDTH LIMIT.

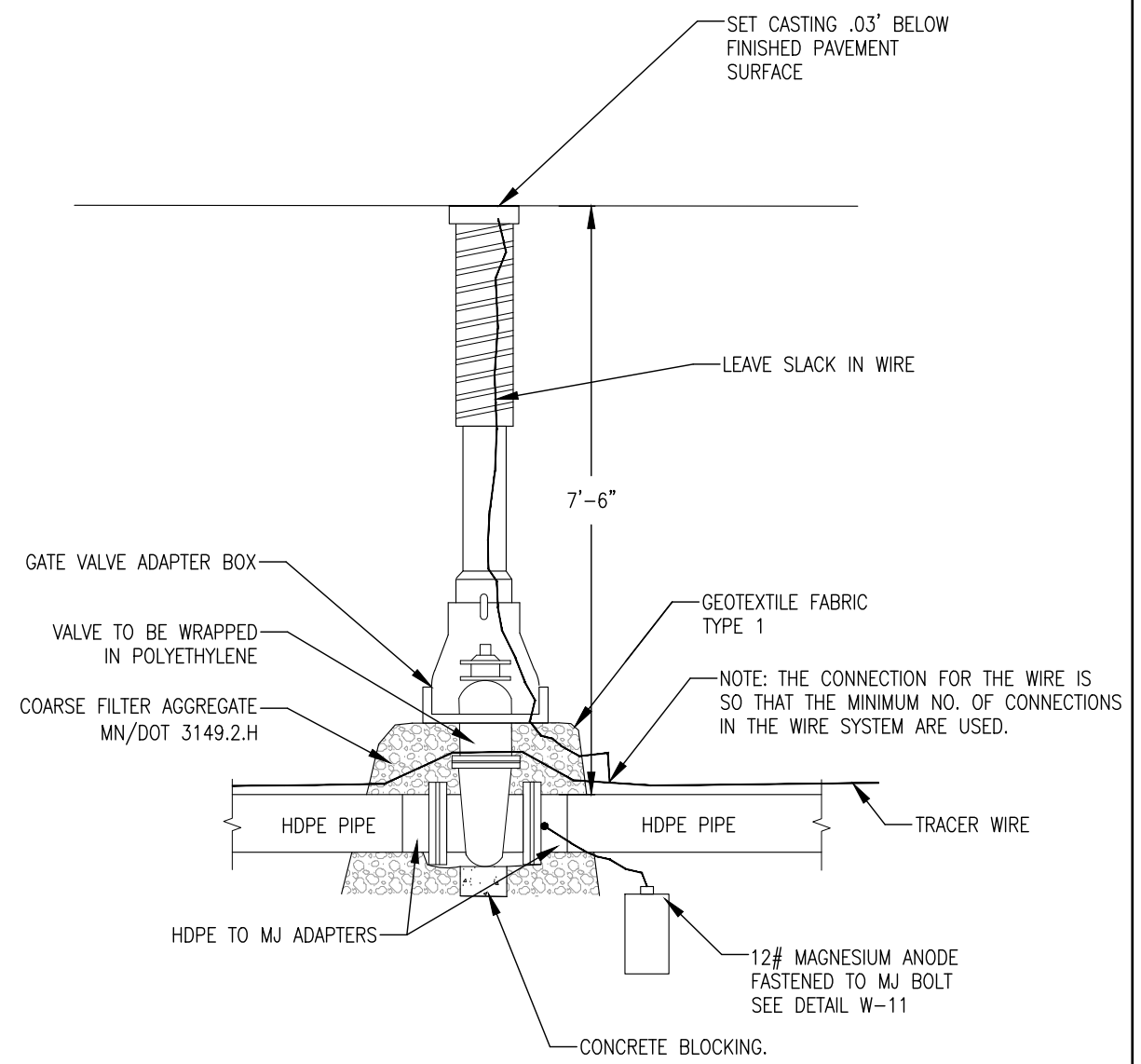
- NOTES:
1. EXCESS EXCAVATION MATERIAL SHALL BE DISPOSED OF OFF PROJECT R.O.W. (INCIDENTAL)
 2. PAY WIDTH FOR ROCK EXCAVATION SHALL BE BASED ON OUTSIDE DIAMETER OF PIPE PLUS 24".
 3. A MINIMUM OF 1 CUBIC YARD OF STRUCTURE EXCAVATION, CLASS R, WILL BE PAID FOR EVERY 10' OF PIPE WHERE ROCK REMOVAL IS REQUIRED.
 4. TRENCH STABILIZATION BEDDING MATERIAL MAY BE USED IN AREAS AS DETERMINED BY THE ENGINEER.
 5. ENCASEMENT ZONE MATERIAL SHALL BE COMPACTED TO 95% OF MAXIMUM STANDARD PROCTOR DENSITY.
 6. BACKFILL SHALL BE SELECT GRADING MATERIAL FOUND ON-SITE WHEN DEEMED SUITABLE BY THE ENGINEER OR AS OTHERWISE DEFINED IN THE PROJECT SPECIAL PROVISIONS. WHEN ON-SITE MATERIAL IS NOT SUITABLE AND WHEN BACKFILL MATERIAL IS NOT SPECIFIED, IMPORTED MATERIAL MEETING MN/DOT 3149.2.D.1 GRANULAR BACKFILL SHALL BE PROVIDED. USE OF NATIVE ON-SITE MATERIAL IS INCIDENTAL.
 7. COMPACT BACKFILL MATERIALS TO 100% OF MAXIMUM STANDARD PROCTOR DENSITY FOR THE UPPER 3' BELOW THE SUBGRADE, AND TO 95% OF MAXIMUM STANDARD PROCTOR DENSITY BELOW THE UPPER 3'.

	DUCTILE IRON, PE WATER MAIN, PRESSURE SEWER, & FORCE MAIN BEDDING	EX-1	NO SCALE		PVC AND CORRUGATED POLYETHYLENE SEWER PIPE BEDDING DETAIL	EX-2	NO SCALE
	CITY OF HERMANTOWN STANDARD DETAIL PUBLIC WORKS DEPARTMENT	APPROVED 4/19/2022			CITY OF HERMANTOWN STANDARD DETAIL PUBLIC WORKS DEPARTMENT	APPROVED 4/19/2022	

V:\Projects\23-8013 - Stebner Park\Design\Engineering\DWG_1 - Title_Sheet.dwg Sep 14, 2023 - 11:48am Trygve



- SEE NOTE 4
- NOTES
1. VALVES SHALL BE CONNECTED DIRECTLY TO MECHANICAL JOINT ADAPTER.
 2. USE EPOXY COATING ON VALVE AND HYDRANT BASE
 3. ALL BOLTS SHALL BE COR-TEN WITH 6 OUNCE ZINC ANODE CAPS CONFORMING TO ASTM B-418 FOR ALL MECHANICAL JOINT FITTINGS.
 4. FOR 8" MAINS, CONTRACTOR SHALL USE AN 8 X 8 TEE WITH A MACHINED 8 X 6 REDUCER OR AN 8 X 6 ELECTROFUSION BRANCH SADDLE. FOR LARGER DIMENSION MAINS A FABRICATED TEE WITH A 6" BRANCH OUTLET MAY BE USED.
 5. GATE VALVES WITH HDPE STUBS MAY BE USED IN LIEU OF MJ VALVES. ANODES SHALL BE CONNECTED DIRECTLY TO THE VALVE BONNET BOLTS.



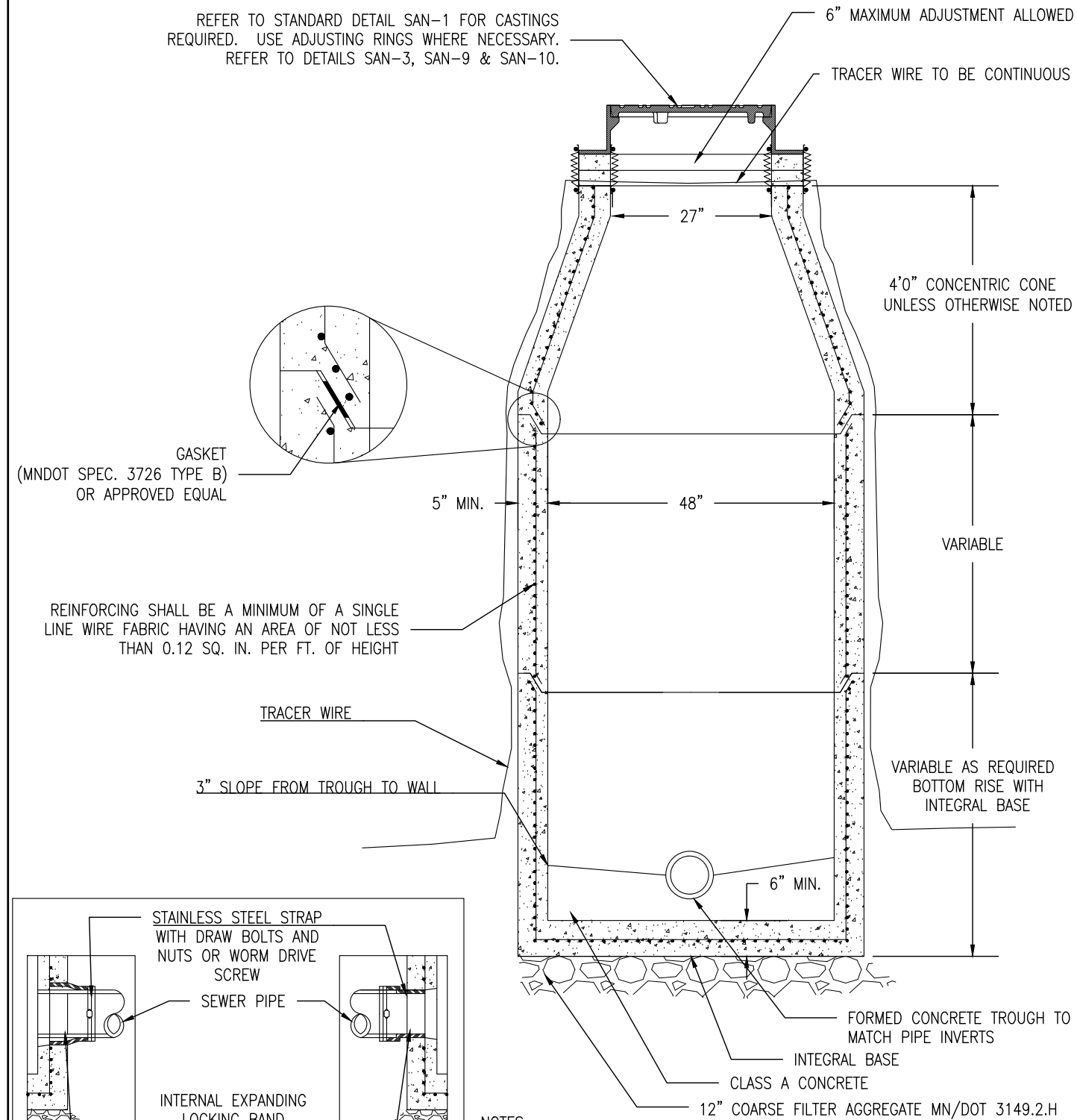
- NOTES:
1. VALVES SHALL BE CONNECTED DIRECTLY TO HDPE WITH HDPE TO MECHANICAL JOINT ADAPTERS.
 2. USE EPOXY COATING ON EXTERIOR OF VALVES.
 3. ALL BOLTS SHALL BE COR-TEN WITH 6 OUNCE ZINC ANODE CAPS CONFORMING TO ASTM B-418 FOR ALL MECHANICAL JOINT FITTINGS.
 4. FOR OPEN CUT PIPE INSTALLATIONS, ELECTROFUSION COUPLINGS ARE NOT ALLOWED FOR CONNECTION OF HDPE TO MJ ADAPTERS. FOR DIRECTIONAL DRILLED INSTALLATIONS, ONE ELECTROFUSION COUPLING MAY BE USED PER VALVE.
 5. GATE VALVES WITH HDPE STUBS MAY BE USED IN LIEU OF MJ VALVES. ANODE SHALL BE CONNECTED DIRECTLY TO THE VALVE BONNET BOLTS.

	FIRE HYDRANT SETTING DETAIL - HDPE	W-3A	NO SCALE
	CITY OF HERMANTOWN STANDARD DETAIL PUBLIC WORKS DEPARTMENT	APPROVED 4/19/2022	

	WATER VALVE BOX - HDPE MAIN	W-10A	NO SCALE
	CITY OF HERMANTOWN STANDARD DETAIL PUBLIC WORKS DEPARTMENT	APPROVED 4/19/2022	

V:\Projects\23-8013 - Stebner Park\Design\Engineering\DWG_1 - Title Sheet.dwg Sep 14, 2023 - 11:48am Trygve

REFER TO STANDARD DETAIL SAN-1 FOR CASTINGS REQUIRED. USE ADJUSTING RINGS WHERE NECESSARY. REFER TO DETAILS SAN-3, SAN-9 & SAN-10.

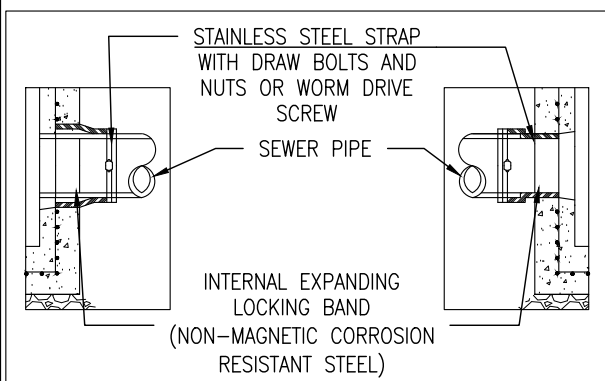


GASKET (MNDOT SPEC. 3726 TYPE B) OR APPROVED EQUAL

REINFORCING SHALL BE A MINIMUM OF A SINGLE LINE WIRE FABRIC HAVING AN AREA OF NOT LESS THAN 0.12 SQ. IN. PER FT. OF HEIGHT

TRACER WIRE

3" SLOPE FROM TROUGH TO WALL



PIPE SLEEVE DETAIL

1. ALL PIPE SLEEVES MUST BE WATER TIGHT

NOTES

1. SANITARY MANHOLES SHALL NOT HAVE STEPS.
2. ALL SANITARY MANHOLES SHALL BE VACUUM TESTED.
3. ALL SANITARY MANHOLES SHALL BE WATERTIGHT. ANY OBSERVABLE WATER SEEPAGE THROUGH THE END OF THE WARRANTY PERIOD SHALL BE CAUSE TO REJECT MANHOLES.
4. AN INSIDE DROP IS REQUIRED PER DETAIL SAN-4 ANYTIME THE DROP IS GREATER THAN 2.0'.

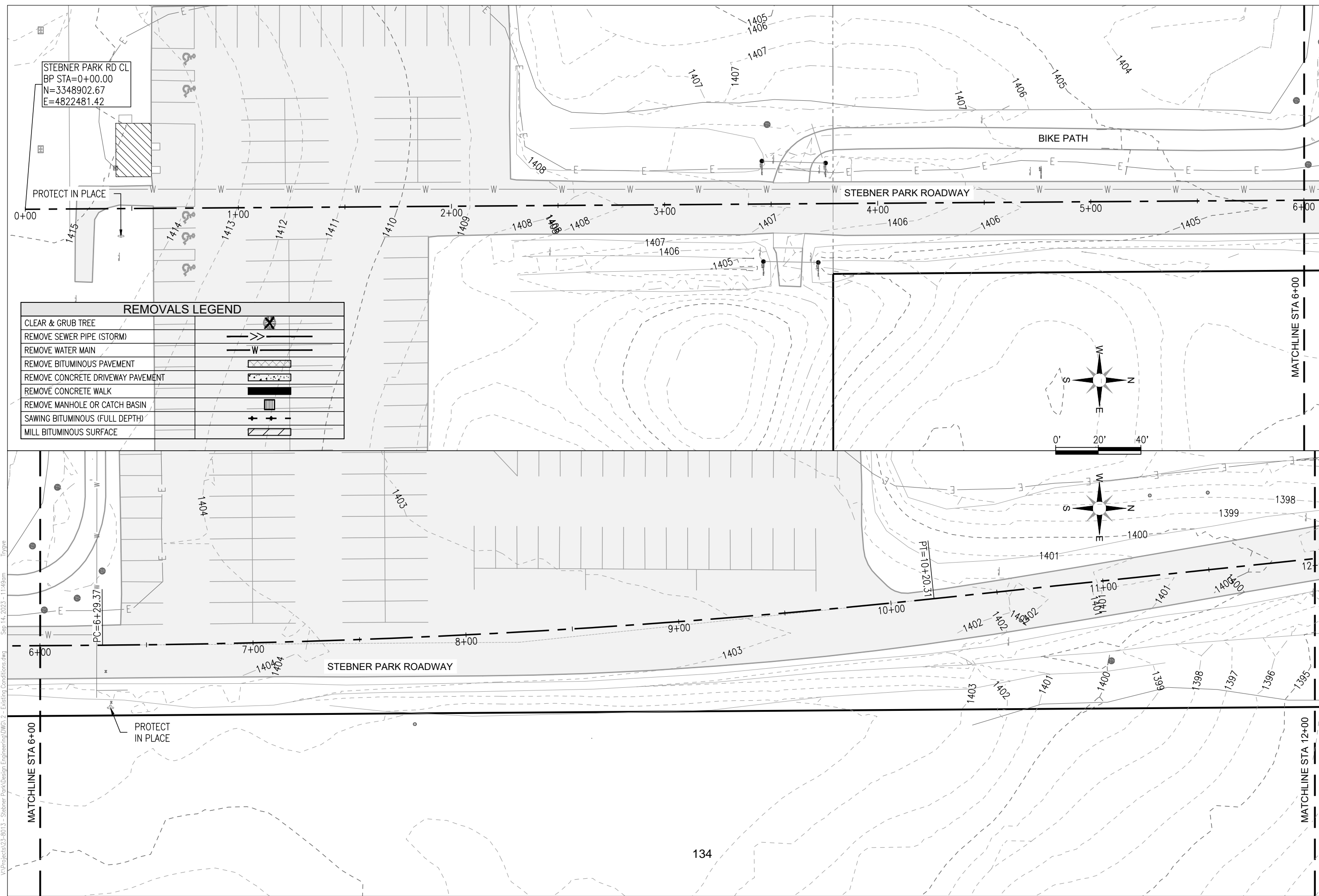
	PRECAST MECHANICAL JOINT SEWER MANHOLE	SAN-11	NO SCALE
	CITY OF HERMANTOWN STANDARD DETAIL PUBLIC WORKS DEPARTMENT	APPROVED 4/19/2022	

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
 PRELIMINARY
 NOT FOR CONSTRUCTION
 Engineer: DAVID G. BOLF, P.E. Lic. No: 40926
 09/18/23

revision	

Proj: 23-8013
 Date: 09/18/23
 Drawn: TLL
 Checked: DGB

DETAILS	
Sheet Title	
Sheet Number	6



STEBNER PARK RD CL
 BP STA=0+00.00
 N=3348902.67
 E=4822481.42

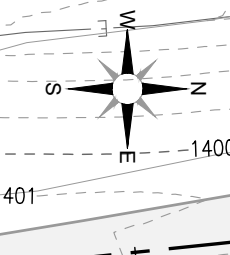
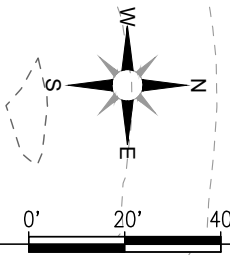
PROTECT IN PLACE

BIKE PATH

STEBNER PARK ROADWAY

REMOVALS LEGEND

CLEAR & GRUB TREE	
REMOVE SEWER PIPE (STORM)	
REMOVE WATER MAIN	
REMOVE BITUMINOUS PAVEMENT	
REMOVE CONCRETE DRIVEWAY PAVEMENT	
REMOVE CONCRETE WALK	
REMOVE MANHOLE OR CATCH BASIN	
SAWING BITUMINOUS (FULL DEPTH)	
MILL BITUMINOUS SURFACE	



Northland
 Consulting Engineers L.L.P.
 Structural, Civil and Forensic Engineering Services
 Voice: (612) 777-5995
 Fax: (612) 777-7779
 www.nce-engineers.com

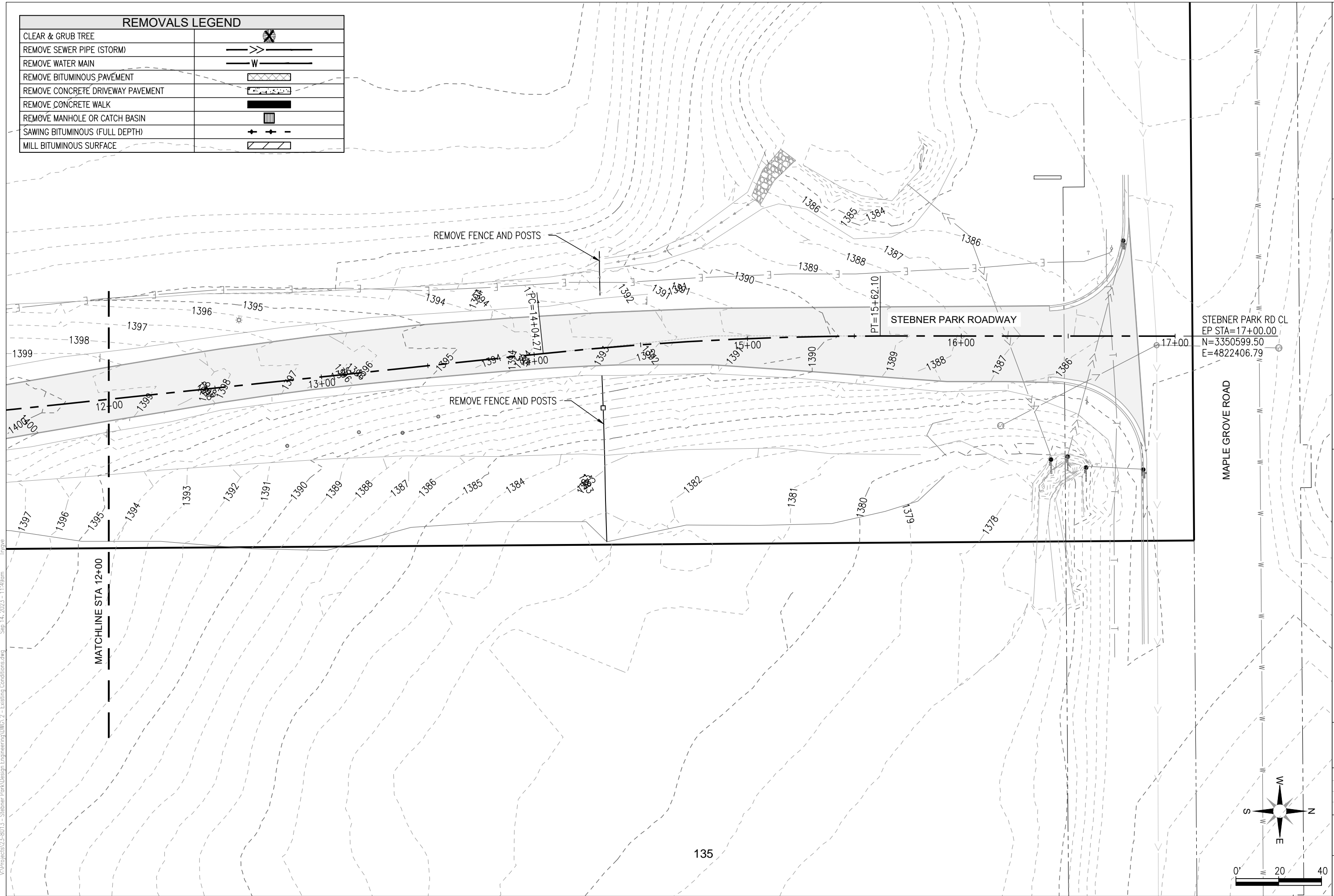
STEBNER PARK
 UTILITY EXTENSION
 HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
PRELIMINARY
NOT FOR CONSTRUCTION
 Engineer: DAVID G. BOLF, P.E. Lic. No: 40926

revision	
Proj: 23-8013	
Date: 09/18/23	
Drawn: TLL	
Checked: DGB	
EXISTING CONDITIONS	
Sheet Title	
Sheet Number	7

W:\Projects\23-8013 - Stebner Park\Design\Engineering\DWG_2 - Existing Conditions.dwg Sep 14, 2023 - 11:49am Ttryne

REMOVALS LEGEND	
CLEAR & GRUB TREE	
REMOVE SEWER PIPE (STORM)	
REMOVE WATER MAIN	
REMOVE BITUMINOUS PAVEMENT	
REMOVE CONCRETE DRIVEWAY PAVEMENT	
REMOVE CONCRETE WALK	
REMOVE MANHOLE OR CATCH BASIN	
SAWING BITUMINOUS (FULL DEPTH)	
MILL BITUMINOUS SURFACE	



STEBNER PARK RD CL
 EP STA=17+00.00
 N=3350599.50
 E=4822406.79

STEBNER PARK

UTILITY EXTENSION

HERMANTOWN MN, 55811



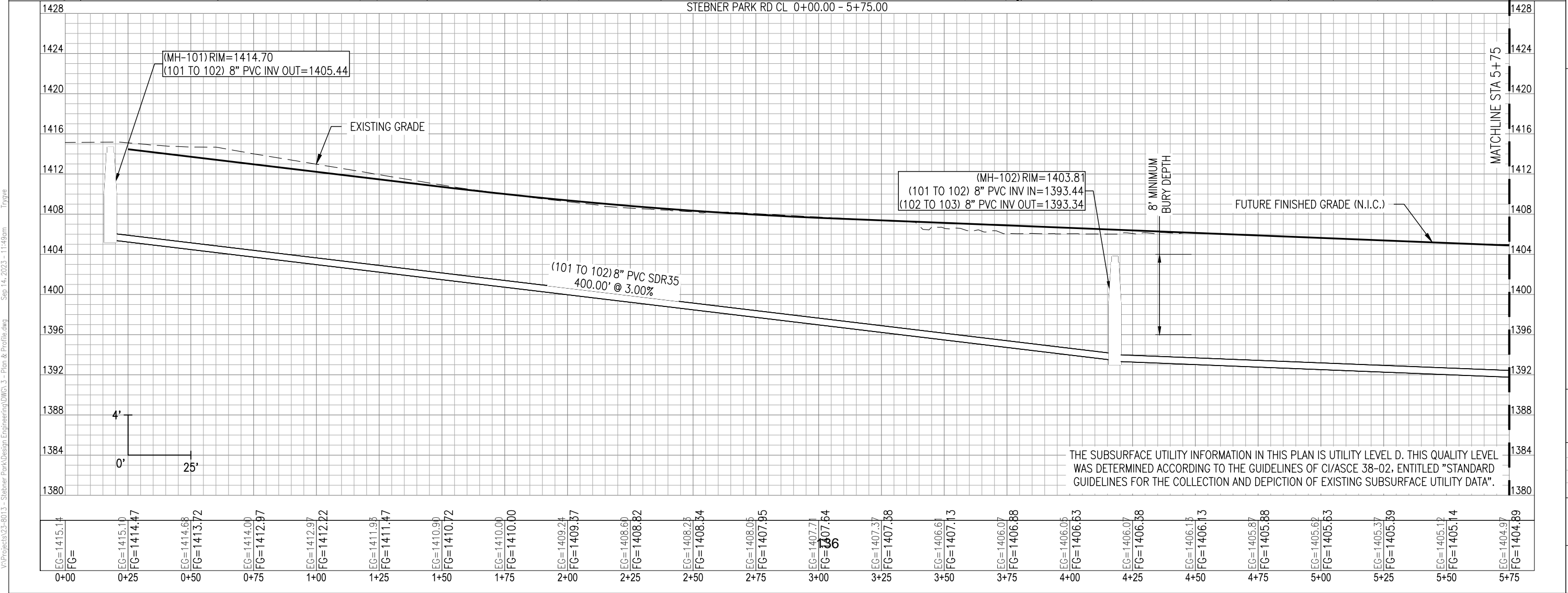
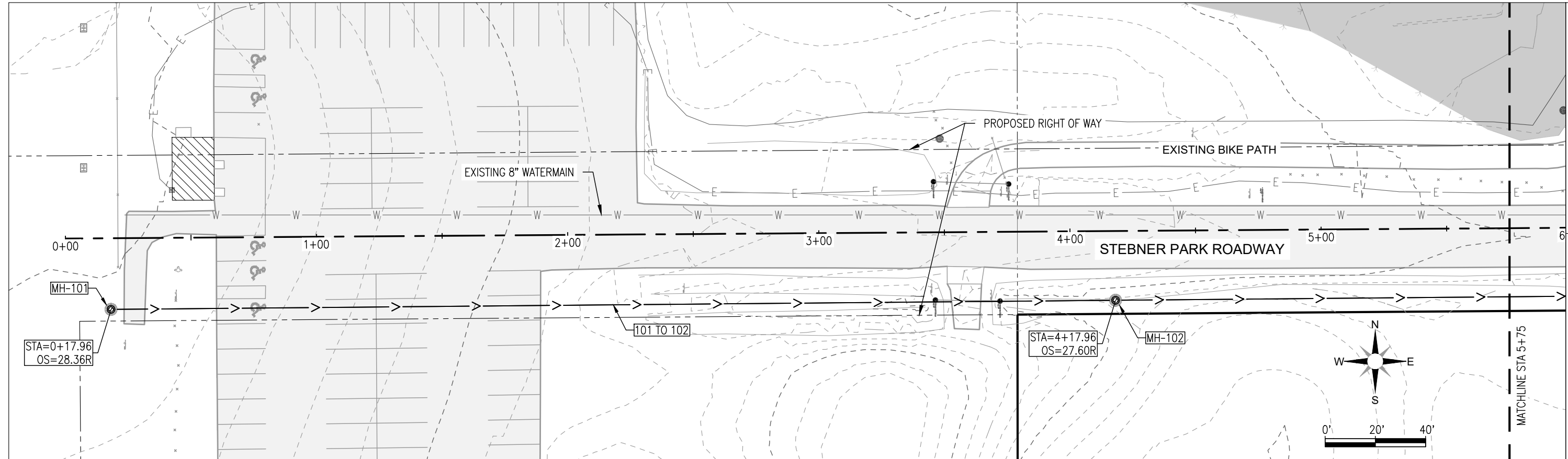
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.

PRELIMINARY
NOT FOR CONSTRUCTION

Engineer: DAVID G. BOLF, P.E. Lic. No: 40926

revision	
Proj: 23-8013	
Date: 09/18/23	
Drawn: TLL	
Checked: DGB	
EXISTING CONDITIONS	
Sheet Title	
Sheet Number	8

W:\Projects\23-8013 - Stebner Park\Design\Engineering\DWG_2 - Existing Conditions.dwg Sep 14, 2023 - 11:49am T:\vme



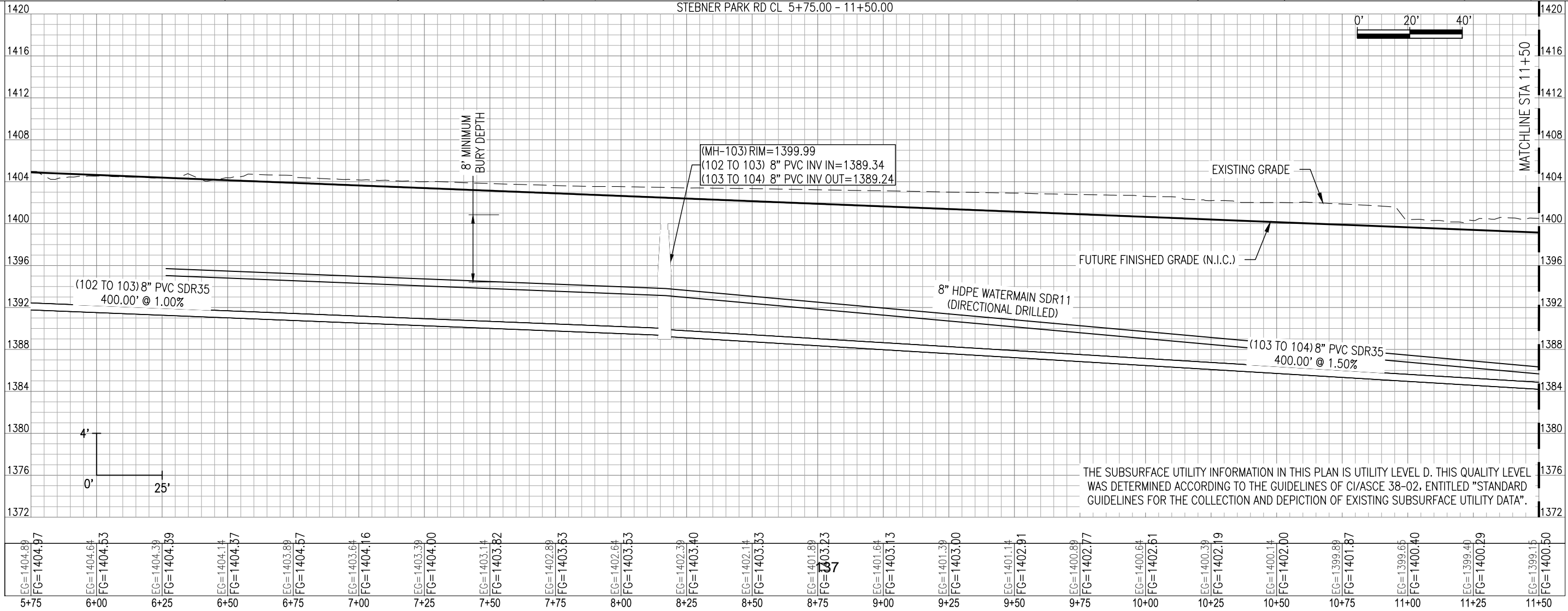
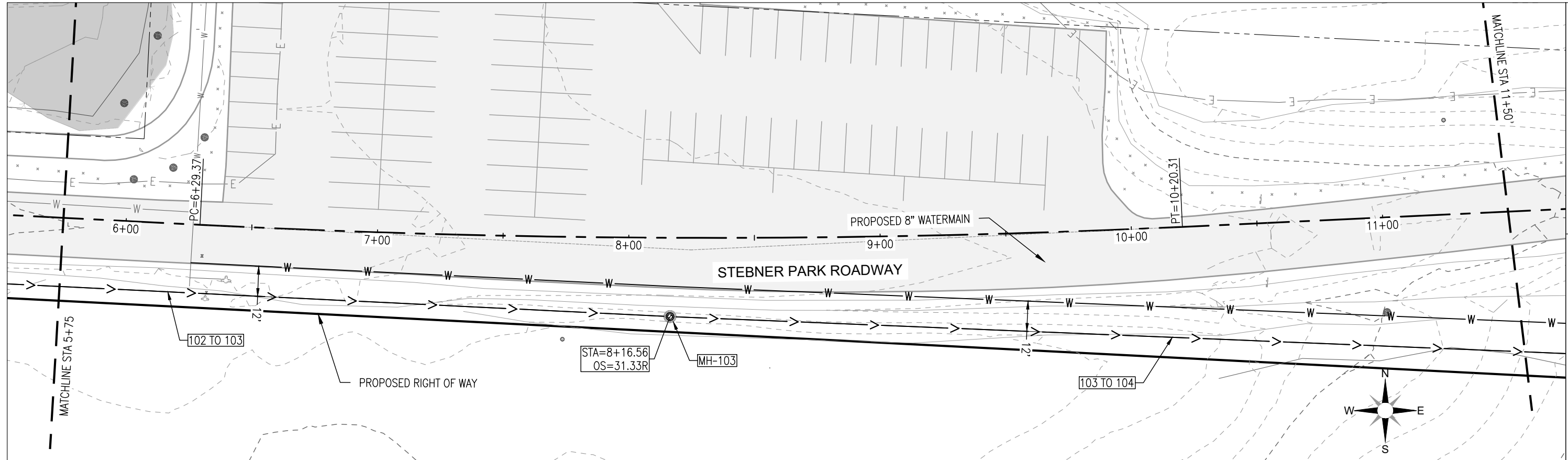
EG=1415.14 FG=	EG=1415.10 FG=1414.47	EG=1414.68 FG=1413.72	EG=1414.00 FG=1412.97	EG=1412.97 FG=1412.22	EG=1411.93 FG=1411.47	EG=1410.90 FG=1410.72	EG=1410.00 FG=1410.00	EG=1409.24 FG=1409.37	EG=1408.60 FG=1408.82	EG=1408.25 FG=1408.34	EG=1408.05 FG=1407.95	EG=1407.71 FG=1407.64	EG=1407.37 FG=1407.38	EG=1406.61 FG=1407.13	EG=1406.07 FG=1406.88	EG=1406.05 FG=1406.53	EG=1406.07 FG=1406.38	EG=1406.15 FG=1406.13	EG=1405.87 FG=1405.88	EG=1405.62 FG=1405.63	EG=1405.37 FG=1405.39	EG=1405.12 FG=1405.14	EG=1404.97 FG=1404.89
-------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA".

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
PRELIMINARY
NOT FOR CONSTRUCTION
Engineer: DAVID G. BOLF, P.E.
Lic. No: 40926
09/18/23

revision
Proj: 23-8013
Date: 09/18/23
Drawn: TLL
Checked: DGB

V:\Projects\23-8013 - Stebner Park\Design Engineering\DWG_3 - Plan & Profile.dwg Sep 14, 2023 - 11:49am Trygve



EG=1404.89 FG=1404.97	EG=1404.64 FG=1404.53	EG=1404.39 FG=1404.39	EG=1404.14 FG=1404.37	EG=1403.89 FG=1404.57	EG=1403.64 FG=1404.16	EG=1403.39 FG=1404.00	EG=1403.14 FG=1403.82	EG=1402.89 FG=1403.53	EG=1402.64 FG=1403.53	EG=1402.39 FG=1403.40	EG=1402.14 FG=1403.33	EG=1401.89 FG=1403.23	EG=1401.64 FG=1403.13	EG=1401.39 FG=1403.00	EG=1401.14 FG=1402.91	EG=1400.89 FG=1402.77	EG=1400.64 FG=1402.61	EG=1400.39 FG=1402.19	EG=1400.14 FG=1402.00	EG=1399.89 FG=1401.87	EG=1399.64 FG=1400.40	EG=1399.40 FG=1400.29	EG=1399.15 FG=1400.50
5+75	6+00	6+25	6+50	6+75	7+00	7+25	7+50	7+75	8+00	8+25	8+50	8+75	9+00	9+25	9+50	9+75	10+00	10+25	10+50	10+75	11+00	11+25	11+50

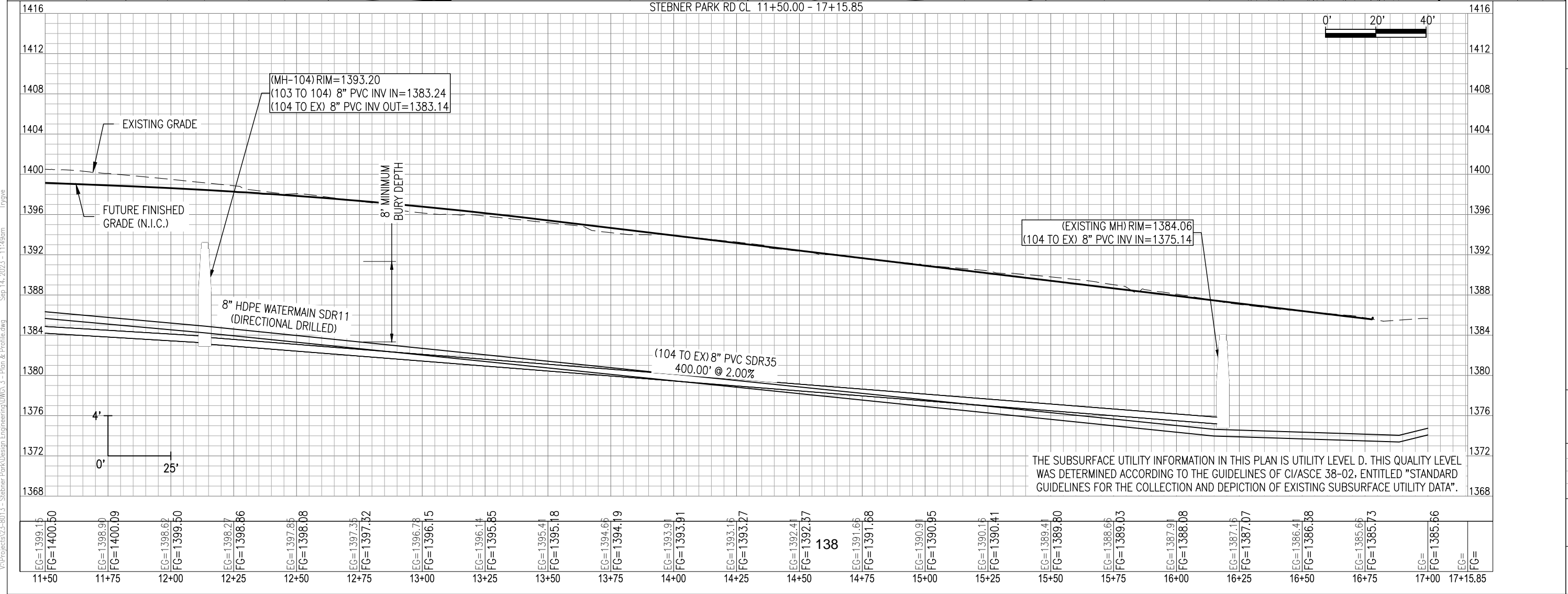
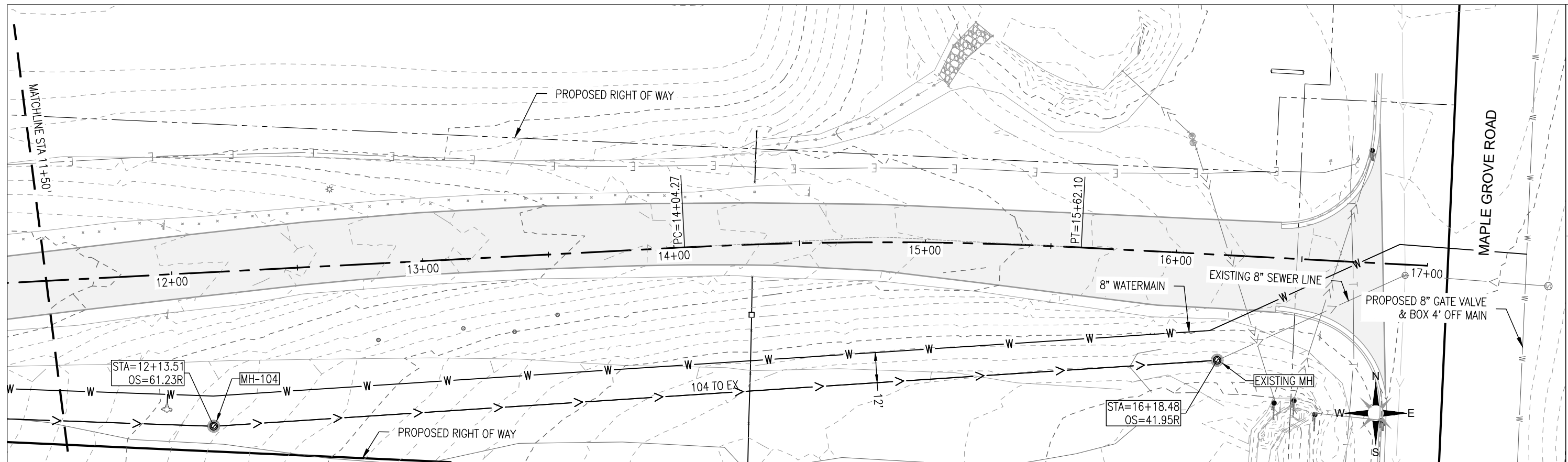
THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF C/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA".

STEBNER PARK
UTILITY EXTENSION
HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
PRELIMINARY
NOT FOR CONSTRUCTION
Engineer: DAVID G. BOLF, P.E.
Lic. No: 40926
09/18/23

revision

Proj: 23-8013
Date: 09/18/23
Drawn: TLL
Checked: DGB



V:\Projects\23-8013 - Stebner Park\Design\Engineering\DWG_3 - Plan & Profile.dwg Sep 14, 2023 - 11:49am Trygve

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
PRELIMINARY
NOT FOR CONSTRUCTION
Engineer: DAVID G. BOLF, P.E. Lic. No: 40926
09/18/23

revision
Proj: 23-8013
Date: 09/18/23
Drawn: TLL
Checked: DGB

STORM WATER POLLUTION PREVENTION PLAN (SWPPP) NARRATIVE

THIS SWPPP HAS BEEN PREPARED TO SATISFY THE REQUIREMENTS OF THE MPCA NPDES CONSTRUCTION STORM WATER PERMIT. THE SWPPP DOCUMENT INCLUDES THE FOLLOWING DOCUMENTS TO DEFINE THE REQUIREMENTS FOR TEMPORARY AND PERMANENT STORM WATER MANAGEMENT AND EROSION CONTROL:

- 1.) SWPPP NARRATIVE & DETAILS
- 2.) PLAN SHEETS AND PROJECT SPECIFICATIONS
- 3.) STORMWATER MANAGEMENT PLAN

PROJECT INFORMATION:	
PROJECT LOCATION:	4860 MAPLE GROVE RD, HERMANTOWN, MN 55811
LATITUDE AND LONGITUDE:	46.806000, -92.189469
PROJECT NAME:	STEBNER PARK
PROJECT DESCRIPTION:	UTILITY EXTENSION
EST. PROJECT TIMELINE:	

CONTACTS	
OWNER:	CITY OF HERMANTOWN
CONTACT NAME:	JOHN MULDER
ADDRESS:	5105 MAPLE GROVE ROAD, HERMANTOWN, MN 55811
PHONE:	28-729-3600
EMAIL:	JMULDER@HERMANTOWN.COM
ENGINEER:	NORTHLAND CONSULTING ENGINEERS, L.L.P.
CONTACT NAME:	DAVID BOLF, P.E.
ADDRESS:	102 S. 21ST AVE. W., SUITE ONE, DULUTH, MN 55806
PHONE:	(218) 727-5995
EMAIL:	DAVID@NCE-DULUTH.COM

SWPPP DESIGNER TRAINING INFORMATION	
SWPPP DESIGNER:	TRYGVE LODIN
CERTIFICATION CLASS AND EXPIRATION YEAR:	DESIGN OF CONSTRUCTION SWPPP, 2026
NAME OF INSTRUCTOR:	UNIVERSITY OF MINNESOTA
EMPLOYER:	NORTHLAND CONSULTING ENGINEERS, L.L.P.

CONTRACTOR'S EROSION CONTROL

THE CONTRACTOR MUST PROVIDE AND ATTACH CONTACT INFORMATION FOR THEIR CERTIFIED EROSION CONTROL SUPERVISOR. THIS INFORMATION MUST ACCOMPANY THE SWPPP PRIOR TO THE START OF ANY CONSTRUCTION ACTIVITY. THIS PERSON SHALL BE TRAINED, KNOWLEDGEABLE AND EXPERIENCED IN THE IMPLEMENTATION OF EROSION AND SEDIMENT CONTROL MEASURES. THIS INDIVIDUAL MUST OVERSEE INSTALLATION, MAINTENANCE AND INSPECTION OF THE EROSION AND SEDIMENT CONTROL BMPs, AND MAKE PROPER REVISION AND/OR AMENDMENTS TO THE SWPPP. A CERTIFIED PERSON REPRESENTING THE CONTRACTOR MUST BE AVAILABLE FOR AN ONSITE INSPECTION WITHIN 72 HOURS UPON REQUEST BY THE MPCA.

THE CONTRACTOR IS RESPONSIBLE FOR DETERMINING THE NECESSARY TRAINING AND CERTIFICATIONS FOR THEIR RESPONSIBLE INDIVIDUALS AND CONTRACTOR MUST PROVIDE SAID TRAINING CERTIFICATIONS FOR ANY INDIVIDUAL:

- 1.) OVERSEEING IMPLEMENTATION, INSTALLATION AND MAINTENANCE OF SWPPP ELEMENTS.
- 2.) REVISING AND/OR AMENDING OF THE SWPPP.
- 3.) CONDUCTING SWPPP INSPECTIONS.

CONTRACTOR MUST FILL OUT THE TABLE BELOW AND PROVIDE DOCUMENTATION OF TRAINED INDIVIDUALS AT THE TIME OF APPLICATION OR BEFORE CONSTRUCTION ACTIVITY COMMENCES.

CONTRACTOR'S EROSION CONTROL SUPERVISOR/S	
NAME/S:	TBD
CERTIFICATION CLASS AND EXPIRATION YEAR:	CONSTRUCTION SITE MANAGEMENT -
NAME OF INSTRUCTOR:	UNIVERSITY OF MINNESOTA
EMPLOYER:	

GENERAL SWPPP IMPLEMENTATION PHASING	
1.)	CONSTRUCT VEHICLE TRACKING BMP(S)
2.)	INSTALL SEDIMENT CONTROL BMPs ON ALL DOWN GRADIENT PERIMETERS.
3.)	INSTALL STORM DRAIN INLET PROTECTION WHERE NECESSARY.
4.)	INSTALL ANY TEMPORARY STABILIZATION DURING CONSTRUCTION AS NEEDED.
5.)	MONITOR SITE FOR SEDIMENT AND REPAIR/REPLACE OR SUPPLEMENT BMPs AS REQUIRED.
6.)	INSTALL FINAL STABILIZATION AS REQUIRED PER CONTRACT.
7.)	AFTER SITE HAS ACHIEVED A DENSITY OF 70% PERMANENT COVERAGE, TEMPORARY BMPs MAY BE REMOVED. RE-STABILIZE ANY AREAS DISTURBED BY REMOVAL ACTIVITIES.

CONSTRUCTION STORMWATER PERMIT TIMELINES	
IMMEDIATELY	INSTALL PERIMETER CONTROL AT BASE STOCK PILES.
24 HOURS	STABILIZE EXPOSED SOILS WITHIN 200 FEET OF PUBLIC WATERS.
	STABILIZE WETTED PERIMETER OF DITCHES WITHIN 200 FEET AFTER CONNECTING TO A SURFACE WATER OR PROPERTY EDGE.
	INSTALL ENERGY DISSIPATION AT ALL PIPE OUTLETS.
	RECORD ALL INSPECTIONS AND MAINTENANCE ACTIVITIES.
7 DAYS	IF RECEIVING WATERS WITHIN 1 MILE OF THE SITE ARE SPECIAL OR IMPAIRED , EXPOSED SOILS MUST BE STABILIZED AFTER CONSTRUCTION HAS CEASED FOR 7 DAYS.
14 DAYS	IF RECEIVING WATERS WITHIN 1 MILE OF SITE ARE NOT SPECIAL OR IMPAIRED , EXPOSED SOILS MUST BE STABILIZED AFTER CONSTRUCTION HAS CEASED FOR 14 DAYS.

INSPECTION RECORDS

CONTRACTOR'S CERTIFIED EROSION CONTROL SUPERVISOR IS RESPONSIBLE FOR ALL INSPECTION AND MAINTENANCE RECORDS. DOCUMENTS SHALL BE KEPT WITH THE SWPPP DOCUMENT.

OPERATION AND MAINTENANCE OF PERMANENT STORM WATER CONTROLS

FOLLOWING CONSTRUCTION COMPLETION THE OWNER AND CONTRACTOR ARE RESPONSIBLE FOR NOTICE OF TERMINATION OR TRANSFER OF PERMIT.

THE OPERATION AND MAINTENANCE OF THE PERMANENT STORM WATER CONTROLS SHALL BE THE RESPONSIBILITY OF THE OWNER. THE OWNER MUST FOLLOW THE LONG TERM OPERATIONS AND MAINTENANCE PLAN AS OUTLINED AS PART OF THE SWPPP IN THE STORM WATER MANAGEMENT PLAN.

TEMPORARY SEDIMENT BASIN CALCULATIONS

CONTRACTOR SHALL BE RESPONSIBLE FOR SIZING OF TEMPORARY SEDIMENT BASINS BASED OFF THE INFORMATION SHOWN BELOW:

THE TEMPORARY BASIN MUST PROVIDE LIVE STORAGE FOR A CALCULATED VOLUME OF RUNOFF FROM A TWO (2)-YEAR, 24-HOUR STORM FROM EACH ACRE DRAINED TO THE BASIN OR 1,800 CUBIC FEET OF LIVE STORAGE PER ACRE DRAINED, WHICHEVER IS GREATER.

WHERE PERMITTEES HAVE NOT CALCULATED THE TWO (2)-YEAR, 24-HOUR STORM RUNOFF AMOUNT, THE TEMPORARY BASIN MUST PROVIDE 3,600 CUBIC FEET OF LIVE STORAGE PER ACRE OF THE BASIN'S DRAINAGE AREA.

SWPPP IMPLEMENTATION CONTACTS - CITY OF HERMANTOWN				
AGENCY	PERMIT	NAME	PHONE	E-MAIL
MINNESOTA POLLUTION CONTROL AGENCY	NPDES	JIM DEXTER	(218) 529-6253	JAMES.DEXTER@STATE.MN.US
SOIL AND WATER CONSERVATION DISTRICT	N/A	RC BOHEIM	(218) 723-4629	RC.BOHEIM@SOUTHSTLOUISSWCD.ORG
MNDNR WATERS AREA HYDROLOGIST	N/A	BRIANNA SPELDRICH	(218) 302-3246	BRIANNA.SPELDRICH@STATE.MN.US
CORPS OF ENGINEERS	N/A	ANDREW R CHAMBERS	(218) 720-5291	ANDREW.R.CHAMBERS@USACE.ARMY.MIL
STATE DUTY OFFICER	N/A	MPCA	(800) 422-0798	
CITY REVIEW	N/A	EIC JOHNSON	(218) 729-3618	ERIC.JOHNSON@HERMANTOWN.COM

CALCULATIONS	
SOILS INFORMATION: PREDOMINATELY CLAY SOILS	
DESCRIPTION	AREA (ACRES)
TOTAL AREA	0.734 ACRES
TOTAL DISTURBED AREA	0.734 ACRES
EXISTING IMPERVIOUS AREA	0.059 ACRES
POST CONSTRUCTION IMPERVIOUS AREA	0.059 ACRES
CHANGE IN IMPERVIOUS AREA	0 ACRES INCREASE

RECEIVING WATERS WITHIN ONE MILE OF PROJECT			
NAME	SPECIAL OR IMPAIRED	WORK IN WATER RESTRICTIONS	TMDL
KEENE CREEK	IMPAIRED		NONE

SENSITIVE AREAS	
IS THE PROJECT LOCATION IN A KARST AREA?	NO
DOES THE PROJECT FLOW TO A CALCAREOUS FEN?	NO

SWPPP AMENDMENTS

THIS SWPPP IS A STARTING POINT FOR EROSION PREVENTION AND SEDIMENT CONTROL ON THE SITE. CONTRACTOR'S OPERATIONS AND PHASING OF CONSTRUCTION ACTIVITY WILL REQUIRE THE CONTRACTOR TO MODIFY AND AMEND THE SWPPP AND SUBSEQUENT BMPs USED ON SITE. IF SITE CONDITIONS PROVE IN-PLACE BMPs ARE INEFFECTIVE, THE SWPPP MUST BE AMENDED TO DOCUMENT ADDITIONAL OR MODIFIED BMPs AS NECESSARY TO CORRECT PROBLEMS IDENTIFIED. ANY AMENDMENT SHALL BE NOTED ON THE PLAN AND KEPT AS RECORD AND AVAILABLE AT THE SITE.

AMENDMENTS TO THE SWPPP MUST BE DOCUMENTED AND SENT TO THE OWNER AND ENGINEER.

AMENDMENTS TO SWPPP	
NO. AND DESCRIPTION	DATE:
1.	
2.	
3.	
4.	
5.	



STEBNER PARK
UTILITY EXTENSION
HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
PRELIMINARY NOT FOR CONSTRUCTION
Engineer: DAVID G. BOLF, P.E. 09/18/23 Lic. No: 40926

revision _____
Date: 09/18/23
Drawn: TLL
Checked: DGB

SWPPP NARRATIVE
Sheet Title
Sheet Number

EROSION PREVENTION PRACTICES

PERMITTEES MUST MINIMIZE THE NEED FOR DISTURBANCE OF PORTIONS OF THE PROJECT WITH STEEP SLOPES. WHEN STEEP SLOPES MUST BE DISTURBED, PERMITTEES MUST USE TECHNIQUES SUCH AS PHASING AND STABILIZATION PRACTICES DESIGNED FOR STEEP SLOPES.

PERMITTEES MUST STABILIZE ALL EXPOSED SOIL AREAS, INCLUDING STOCKPILES. STABILIZATION MUST BE INITIATED IMMEDIATELY TO LIMIT SOIL EROSION WHEN CONSTRUCTION ACTIVITY HAS PERMANENTLY OR TEMPORARILY CEASED ON ANY PORTION OF THE SITE AND IS NOT SCHEDULED FOR WORK ACTIVITIES FOR 7 OR 14 DAYS. SEE CONSTRUCTION STORMWATER PERMIT TIMELINES TABLE.

FOR PUBLIC WATERS THAT THE MNDNR HAS PROMULGATED "WORK IN WATER RESTRICTIONS" DURING SPECIFIED FISH SPAWNING TIME FRAMES, PERMITTEES MUST COMPLETE STABILIZATION OF ALL EXPOSED SOIL AREAS WITHIN 200 FEET OF THE WATER'S EDGE, AND THAT DRAIN TO THESE WATERS, WITHIN 24 HOURS DURING THE RESTRICTION PERIOD.

PERMITTEES MUST STABILIZE THE NORMAL WETTED PERIMETER OF THE LAST 200 LINEAR FEET OF TEMPORARY OR PERMANENT DRAINAGE DITCHES OR SWALES THAT DRAIN WATER FROM THE SITE WITHIN 24 HOURS AFTER CONNECTING TO A SURFACE WATER OR PROPERTY EDGE. PERMITTEES MUST COMPLETE STABILIZATION OF REMAINING PORTIONS OF TEMPORARY OR PERMANENT DITCHES OR SWALES WITHIN 14 CALENDAR DAYS AFTER CONNECTING TO A SURFACE WATER OR PROPERTY EDGE AND CONSTRUCTION IN THAT PORTION OF THE DITCH TEMPORARILY OR PERMANENTLY CEASES.

TEMPORARY OR PERMANENT DITCHES OR SWALES BEING USED AS SEDIMENT CONTAINMENT SYSTEM DURING CONSTRUCTION DO NO NEED TO BE STABILIZED. PERMITTEES MUST STABILIZE THESE AREAS WITHIN 24 HOURS AFTER THEIR USE AS A SEDIMENT CONTAINMENT SYSTEM CEASES.

PERMITTEES MUST NOT USE MULCH, HYDROMULCH, TACKIFIER, POLYACRYLAMIDE OR SIMILAR EROSION PREVENTION PRACTICES WITHIN ANY PORTION OF THE NORMAL WETTED PERIMETER OF A TEMPORARY OR PERMANENT DRAINAGE DITCH OR SWALE SECTION WITH A CONTINUOUS SLOPE OF GREATER THAN 2 PERCENT.

PERMITTEES MUST PROVIDE TEMPORARY OR PERMANENT ENERGY DISSIPATION AT ALL PIPE OUTLETS WITHIN 24 HOURS AFTER CONNECTION TO A SURFACE WATER OR PERMANENT STORMWATER TREATMENT SYSTEM.

PERMITTEES MUST NOT DISTURB MORE LAND (I.E., PHASING) THAN CAN BE EFFECTIVELY INSPECTED AND MAINTAINED IN ACCORDANCE WITH SECTION 11.

SEDIMENT CONTROL PRACTICES

PERMITTEES MUST ESTABLISH SEDIMENT CONTROL BMPS ON ALL DOWNGRAIENT PERIMETERS OF THE SITE AND DOWNGRAIENT AREAS OF THE SITE THAT DRAIN TO ANY SURFACE WATER, INCLUDING CURB AND GUTTER SYSTEMS. PERMITTEES MUST LOCATE SEDIMENT CONTROL PRACTICES UPGRADIENT OF ANY BUFFER ZONES. PERMITTEES MUST INSTALL SEDIMENT CONTROL PRACTICES BEFORE ANY UPGRADIENT LAND-DISTURBING ACTIVITIES BEGIN AND MUST KEEP THE SEDIMENT CONTROL PRACTICES IN PLACE UNTIL THEY ESTABLISH PERMANENT COVER.

IF DOWNGRAIENT SEDIMENT CONTROLS ARE OVERLOADED, BASED ON FREQUENT FAILURE OR EXCESSIVE MAINTENANCE REQUIREMENTS, PERMITTEES MUST INSTALL ADDITIONAL UPGRADIENT SEDIMENT CONTROL PRACTICES OR REDUNDANT BMPS TO ELIMINATE THE OVERLOADING AND AMEND THE SWPPP TO IDENTIFY THESE ADDITIONAL PRACTICES AS REQUIRED IN ITEM 6.3.

TEMPORARY OR PERMANENT DRAINAGE DITCHES AND SEDIMENT BASINS DESIGNED AS PART OF A SEDIMENT CONTAINMENT SYSTEM REQUIRE SEDIMENT CONTROL PRACTICES ONLY AS APPROPRIATE FOR SITE CONDITIONS.

PERMITTEES MUST RE-INSTALL ALL SEDIMENT CONTROL PRACTICES ADJUSTED OR REMOVED TO ACCOMMODATE SHORT-TERM ACTIVITIES SUCH AS CLEARING OR GRUBBING, OR PASSAGE OF VEHICLES, IMMEDIATELY AFTER THE SHORT-TERM ACTIVITY IS COMPLETED. PERMITTEES MUST RE-INSTALL SEDIMENT CONTROL PRACTICES BEFORE THE NEXT PRECIPITATION EVENT EVEN IF THE SHORT-TERM ACTIVITY IS NOT COMPLETE.

PERMITTEES MUST PROTECT ALL STORM DRAIN INLETS USING APPROPRIATE BMPS DURING CONSTRUCTION UNTIL THEY ESTABLISH PERMANENT COVER ON ALL AREAS WITH POTENTIAL FOR DISCHARGING TO THE INLET.

PERMITTEES MAY REMOVE INLET PROTECTION FOR A PARTICULAR INLET IF A SPECIFIC SAFETY CONCERN IS IDENTIFIED BY THE PERMITTEES OR THE JURISDICTIONAL AUTHORITY. PERMITTEES MUST DOCUMENT THE NEED FOR REMOVAL IN THE SWPPP.

PERMITTEES MUST PROVIDE SILT FENCE OR OTHER EFFECTIVE SEDIMENT CONTROLS AT THE BASE OF STOCKPILES ON THE DOWNGRAIENT PERIMETER.

PERMITTEES MUST LOCATE STOCKPILES OUTSIDE OF NATURAL BUFFERS OR SURFACE WATERS, INCLUDING STORMWATER CONVEYANCES SUCH AS CURB AND GUTTER SYSTEMS UNLESS THERE IS A BYPASS IN PLACE FOR THE STORMWATER.

PERMITTEES MUST INSTALL A VEHICLE TRACKING BMP TO MINIMIZE THE TRACK OUT OF SEDIMENT FROM THE CONSTRUCTION SITE OR ONTO PAVED ROADS WITHIN THE SITE.

PERMITTEES MUST USE STREET SWEEPING IF VEHICLE TRACKING BMPS ARE NOT ADEQUATE TO PREVENT SEDIMENT TRACKING ONTO THE STREET.

PERMITTEES MUST INSTALL TEMPORARY SEDIMENT BASINS AS REQUIRED IN SECTION 14.

IN ANY AREAS OF THE SITE WHERE FINAL VEGETATIVE STABILIZATION WILL OCCUR, PERMITTEES MUST RESTRICT VEHICLE AND EQUIPMENT USE TO MINIMIZE SOIL COMPACTION.

PERMITTEES MUST PRESERVE TOPSOIL ON THE SITE, UNLESS INFEASIBLE.

PERMITTEES MUST DIRECT DISCHARGES FROM BMPS TO VEGETATED AREAS UNLESS INFEASIBLE.

PERMITTEES MUST PRESERVE A 50 FOOT NATURAL BUFFER OR, IF A BUFFER IS INFEASIBLE ON THE SITE, PROVIDE REDUNDANT PERIMETER SEDIMENT CONTROLS WHEN A SURFACE WATER IS LOCATED WITHIN 50 FEET OF THE PROJECT'S EARTH DISTURBANCES AND STORMWATER FLOWS TO THE SURFACE WATER. PERMITTEES MUST INSTALL PERIMETER SEDIMENT CONTROLS AT LEAST 5 FEET APART UNLESS LIMITED BY LACK OF AVAILABLE SPACE. NATURAL BUFFERS ARE NOT REQUIRED ADJACENT TO ROAD DITCHES, JUDICIAL DITCHES, COUNTY DITCHES, STORMWATER CONVEYANCE CHANNELS, STORM DRAIN INLETS, AND SEDIMENT BASINS. IF PRESERVING THE BUFFER IS INFEASIBLE, PERMITTEES MUST DOCUMENT THE REASONS IN THE SWPPP.

PERMITTEES MUST USE POLYMERS, FLOCCULANTS, OR OTHER SEDIMENTATION TREATMENT CHEMICALS IN ACCORDANCE WITH ACCEPTED ENGINEERING PRACTICES, DOSING SPECIFICATIONS AND SEDIMENT REMOVAL DESIGN SPECIFICATIONS PROVIDED BY THE MANUFACTURER OR SUPPLIER. THE PERMITTEES MUST USE CONVENTIONAL EROSION AND SEDIMENT CONTROLS PRIOR TO CHEMICAL ADDITION AND MUST DIRECT TREATED STORMWATER TO A SEDIMENT CONTROL SYSTEM FOR FILTRATION OR SETTLEMENT OF THE FLOC PRIOR TO DISCHARGE.

DEWATERING AND BASIN DRAINING

PERMITTEES MUST DISCHARGE TURBID OR SEDIMENT-LADEN WATERS RELATED TO DEWATERING OR BASIN DRAINING TO A TEMPORARY OR PERMANENT SEDIMENT BASIN ON THE PROJECT SITE UNLESS INFEASIBLE. PERMITTEES MAY DEWATER TO SURFACE WATERS IF THEY VISUALLY CHECK TO ENSURE ADEQUATE TREATMENT HAS BEEN OBTAINED AND NUISANCE CONDITIONS WILL NOT RESULT FROM THE DISCHARGE. IF PERMITTEES CANNOT DISCHARGE THE WATER TO A SEDIMENTATION BASIN PRIOR TO ENTERING A SURFACE WATER, PERMITTEES MUST TREAT IT WITH APPROPRIATE BMPS SUCH THAT THE DISCHARGE DOES NOT ADVERSELY AFFECT THE SURFACE WATER OR DOWNSTREAM PROPERTIES.

IF PERMITTEES MUST DISCHARGE WATER CONTAINING OIL OR GREASE, THEY MUST USE AN OIL-WATER SEPARATOR OR SUITABLE FILTRATION DEVICE (E.G., CARTRIDGE FILTERS, ABSORBENTS PADS) PRIOR TO DISCHARGE.

PERMITTEES MUST DISCHARGE ALL WATER FROM DEWATERING OR BASIN-DRAINING ACTIVITIES IN A MANNER THAT DOES NOT CAUSE EROSION OR SCOUR IN THE IMMEDIATE VICINITY OF DISCHARGE POINTS OR INUNDATION OF WETLANDS IN THE IMMEDIATE VICINITY OF DISCHARGE POINTS THAT CAUSES SIGNIFICANT ADVERSE IMPACT TO THE WETLAND.

IF PERMITTEES USE FILTERS WITH BACKWASH WATER, THEY MUST HAUL THE BACKWASH WATER AWAY FOR DISPOSAL, RETURN THE BACKWASH WATER TO THE BEGINNING OF THE TREATMENT PROCESS, OR INCORPORATE THE BACKWASH WATER INTO THE SITE IN A MANNER THAT DOES NOT CAUSE EROSION.

INSPECTIONS AND MAINTENANCE

PERMITTEES MUST ENSURE A TRAINED PERSON, AS IDENTIFIED IN ITEM 21.2.B, WILL INSPECT THE ENTIRE CONSTRUCTION SITE AT LEAST ONCE EVERY SEVEN (7) DAYS DURING ACTIVE CONSTRUCTION AND WITHIN 24 HOURS AFTER A RAINFALL EVENT GREATER THAN 1/2 INCH IN 24 HOURS.

PERMITTEES MUST INSPECT AND MAINTAIN ALL PERMANENT STORMWATER TREATMENT BMPS.

PERMITTEES MUST INSPECT ALL EROSION PREVENTION AND SEDIMENT CONTROL BMPS AND POLLUTION PREVENTION MANAGEMENT MEASURES TO ENSURE INTEGRITY AND EFFECTIVENESS. PERMITTEES MUST REPAIR, REPLACE OR SUPPLEMENT ALL NONFUNCTIONAL BMPS WITH FUNCTIONAL BMPS BY THE END OF THE NEXT BUSINESS DAY AFTER DISCOVERY UNLESS ANOTHER TIME FRAME IS SPECIFIED IN ITEM 11.5 OR 11.6. PERMITTEES MAY TAKE ADDITIONAL TIME IF FIELD CONDITIONS PREVENT ACCESS TO THE AREA.

DURING EACH INSPECTION, PERMITTEES MUST INSPECT SURFACE WATERS, INCLUDING DRAINAGE DITCHES AND CONVEYANCE SYSTEMS BUT NOT CURB AND GUTTER SYSTEMS, FOR EVIDENCE OF EROSION AND SEDIMENT DEPOSITION. PERMITTEES MUST REMOVE ALL DELTAS AND SEDIMENT DEPOSITED IN SURFACE WATERS, INCLUDING DRAINAGE WAYS, CATCH BASINS, AND OTHER DRAINAGE SYSTEMS AND RESTABILIZE THE AREAS WHERE SEDIMENT REMOVAL RESULTS IN EXPOSED SOIL. PERMITTEES MUST COMPLETE REMOVAL AND STABILIZATION WITHIN SEVEN (7) CALENDAR DAYS OF DISCOVERY UNLESS PRECLUDED BY LEGAL, REGULATORY, OR PHYSICAL ACCESS CONSTRAINTS. PERMITTEES MUST USE ALL REASONABLE EFFORTS TO OBTAIN ACCESS. IF PRECLUDED, REMOVAL AND STABILIZATION MUST TAKE PLACE WITHIN SEVEN (7) DAYS OF OBTAINING ACCESS.

PERMITTEES MUST INSPECT CONSTRUCTION SITE VEHICLE EXIT LOCATIONS, STREETS AND CURB AND GUTTER SYSTEMS WITHIN AND ADJACENT TO THE PROJECT FOR SEDIMENTATION FROM EROSION OR TRACKED SEDIMENT FROM VEHICLES. PERMITTEES MUST REMOVE SEDIMENT FROM ALL PAVED SURFACES WITHIN ONE (1) CALENDAR DAY OF DISCOVERY OR, IF APPLICABLE, WITHIN A SHORTER TIME TO AVOID A SAFETY HAZARD TO USERS OF PUBLIC STREETS.

PERMITTEES MUST REPAIR, REPLACE OR SUPPLEMENT ALL PERIMETER CONTROL DEVICES WHEN THEY BECOME NONFUNCTIONAL OR THE SEDIMENT REACHES 1/2 OF THE HEIGHT OF THE DEVICE.

PERMITTEES MUST DRAIN TEMPORARY AND PERMANENT SEDIMENTATION BASINS AND REMOVE THE SEDIMENT WHEN THE DEPTH OF SEDIMENT COLLECTED IN THE BASIN REACHES 1/2 THE STORAGE VOLUME.

PERMITTEES MUST ENSURE THAT AT LEAST ONE INDIVIDUAL PRESENT ON THE SITE (OR AVAILABLE TO THE PROJECT SITE IN THREE (3) CALENDAR DAYS) IS TRAINED IN THE JOB DUTIES DESCRIBED IN ITEM 21.2.B.

PERMITTEES MAY ADJUST THE INSPECTION SCHEDULE DESCRIBED IN ITEM 11.2.

PERMITTEES MUST RECORD ALL INSPECTIONS AND MAINTENANCE ACTIVITIES WITHIN 24 HOURS OF BEING CONDUCTED AND THESE RECORDS MUST BE RETAINED WITH THE SWPPP. THESE RECORDS MUST INCLUDE:

- DATE AND TIME OF INSPECTIONS; AND
- NAME OF PERSONS CONDUCTING INSPECTIONS; AND
- ACCURATE FINDINGS OF INSPECTIONS, INCLUDING THE SPECIFIC LOCATION WHERE CORRECTIVE ACTIONS ARE NEEDED; AND
- CORRECTIVE ACTIONS TAKEN (INCLUDING DATES, TIMES, AND PARTY COMPLETING MAINTENANCE ACTIVITIES); AND
- DATE OF ALL RAINFALL EVENTS GREATER THAN 1/2 INCHES IN 24 HOURS, AND THE AMOUNT OF RAINFALL FOR EACH EVENT. PERMITTEES MUST OBTAIN RAINFALL AMOUNTS BY EITHER A PROPERLY MAINTAINED RAIN GAUGE INSTALLED ONSITE, A WEATHER STATION THAT IS WITHIN ONE (1) MILE OF YOUR LOCATION, OR A WEATHER REPORTING SYSTEM THAT PROVIDES SITE SPECIFIC RAINFALL DATA FROM RADAR SUMMARIES; AND
- IF PERMITTEES OBSERVE A DISCHARGE DURING THE INSPECTION, THEY MUST RECORD AND SHOULD PHOTOGRAPH AND DESCRIBE THE LOCATION OF THE DISCHARGE (I.E., COLOR, ODOR, SETTLED OR SUSPENDED SOLIDS, OIL SHEEN, AND OTHER OBVIOUS INDICATORS OF POLLUTANTS); AND
- ANY AMENDMENTS TO THE SWPPP PROPOSED AS A RESULT OF THE INSPECTION MUST BE DOCUMENTED AS REQUIRED IN SECTION 6 WITHIN SEVEN (7) CALENDAR DAYS.

POLLUTION PREVENTION MANAGEMENT MEASURES

PERMITTEES MUST PLACE BUILDING PRODUCTS AND LANDSCAPE MATERIALS THAT ARE CONSIDERED TO BE A SOURCE OF CONTAMINATION, PESTICIDES, FERTILIZERS, AND CHEMICALS UNDER COVER TO MINIMIZE CONTACT WITH STORMWATER.

PERMITTEES MUST STORE HAZARDOUS MATERIALS AND TOXIC WASTE IN SEALED CONTAINERS TO PREVENT SPILLS, LEAKS OR OTHER DISCHARGE. STORAGE AND DISPOSAL OF HAZARDOUS WASTE MATERIALS MUST BE IN COMPLIANCE WITH MINN. R. CH. 7045 INCLUDING SECONDARY CONTAINMENT AS APPLICABLE.

PERMITTEES MUST PROPERLY STORE, COLLECT AND DISPOSE SOLID WASTE IN COMPLIANCE WITH MINN. R. CH. 7035.

PERMITTEES MUST POSITION PORTABLE TOILETS SO THEY ARE SECURE AND WILL NOT TIP OR BE KNOCKED OVER.

PERMITTEES MUST TAKE REASONABLE STEPS TO PREVENT THE DISCHARGE OF SPILLED OR LEAKED CHEMICALS, INCLUDING FUEL, FROM ANY AREA WHERE CHEMICALS OR FUEL WILL BE LOADED OR UNLOADED INCLUDING THE USE OF DRIP PANS OR ABSORBENTS UNLESS INFEASIBLE. PERMITTEES MUST ENSURE ADEQUATE SUPPLIES ARE AVAILABLE AT ALL TIMES TO CLEAN UP DISCHARGED MATERIALS AND THAT AN APPROPRIATE DISPOSAL METHOD IS AVAILABLE FOR RECOVERED SPILLED MATERIALS. PERMITTEES MUST REPORT AND CLEAN UP SPILLS IMMEDIATELY AS REQUIRED BY MINN. STAT. 115.061, USING DRY CLEAN UP MEASURES WHERE POSSIBLE.

PERMITTEES MUST LIMIT VEHICLE EXTERIOR WASHING AND EQUIPMENT TO A DEFINED AREA OF THE SITE. PERMITTEES MUST CONTAIN RUNOFF FROM THE WASHING AREA IN A SEDIMENT BASIN OR OTHER SIMILARLY EFFECTIVE CONTROLS AND MUST DISPOSE WASTE FROM THE WASHING ACTIVITY PROPERLY. PERMITTEES MUST PROPERLY USE AND STORE SOAPS, DETERGENTS, OR SOLVENTS.

PERMITTEES MUST PROVIDE EFFECTIVE CONTAINMENT FOR ALL LIQUID AND SOLID WASTES GENERATED BY WASHOUT OPERATIONS RELATED TO THE CONSTRUCTION ACTIVITY. PERMITTEES MUST PREVENT LIQUID AND SOLID WASHOUT WASTES FROM CONTACTING THE GROUND AND MUST DESIGN THE CONTAINMENT SO IT DOES NOT RESULT IN RUNOFF FROM THE WASHOUT OPERATIONS OR AREAS. PERMITTEES MUST PROPERLY DISPOSE LIQUID AND SOLID WASTES IN COMPLIANCE WITH MPCA RULES. PERMITTEES MUST INSTALL A SIGN INDICATING THE LOCATION OF THE WASHOUT FACILITY.

PERMIT TERMINATION CONDITIONS

PERMITTEES MUST COMPLETE ALL CONSTRUCTION ACTIVITY AND MUST INSTALL PERMANENT COVER OF ALL AREAS. PERMANENT (VEGETATIVE) COVER MUST CONSIST OF A UNIFORM PERENNIAL VEGETATION WITH A DENSITY OF 70 PERCENT OF ITS EXPECTED FINAL GROWTH.

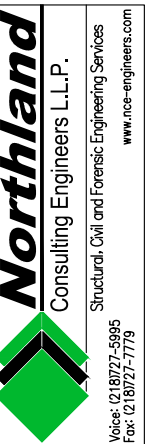
PERMITTEES MUST CLEAN THE PERMANENT STORMWATER TREATMENT SYSTEM OF ANY ACCUMULATED SEDIMENT AND MUST ENSURE THE SYSTEM MEETS ALL APPLICABLE REQUIREMENTS IN SECTION 15 THROUGH 19 AND IS OPERATING AS DESIGNED.

PERMITTEES MUST REMOVE ALL SEDIMENT FROM CONVEYANCE SYSTEMS

PERMITTEES MUST REMOVE ALL TEMPORARY SYNTHETIC EROSION PREVENTION AND SEDIMENT CONTROL BMPS. CONTRACTOR MAY LEAVE BMPS DESIGNED TO DECOMPOSE ON-SITE IN PLACE.

FOR RESIDENTIAL CONSTRUCTION ONLY, PERMIT COVERAGE TERMINATES ON INDIVIDUAL LOTS IF THE STRUCTURES ARE FINISHED AND TEMPORARY EROSION PREVENTION AND DOWNGRAIENT PERIMETER CONTROL IS COMPLETE, THE RESIDENCE SELLS TO THE HOMEOWNER, AND THE PERMITTEE DISTRIBUTES THE MPCA'S "HOMEOWNER FACT SHEET" TO THE HOMEOWNER.

FOR CONSTRUCTION PROJECTS ON AGRICULTURAL LAND (E.G., PIPELINES ACROSS CROPLAND), PERMITTEES MUST RETURN THE DISTURBED LAND TO ITS PRECONSTRUCTION AGRICULTURAL USE PRIOR TO SUBMITTING THE NOT.



STEBNER PARK
UTILITY EXTENSION
HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.

09/18/23
Lic. No: 40926

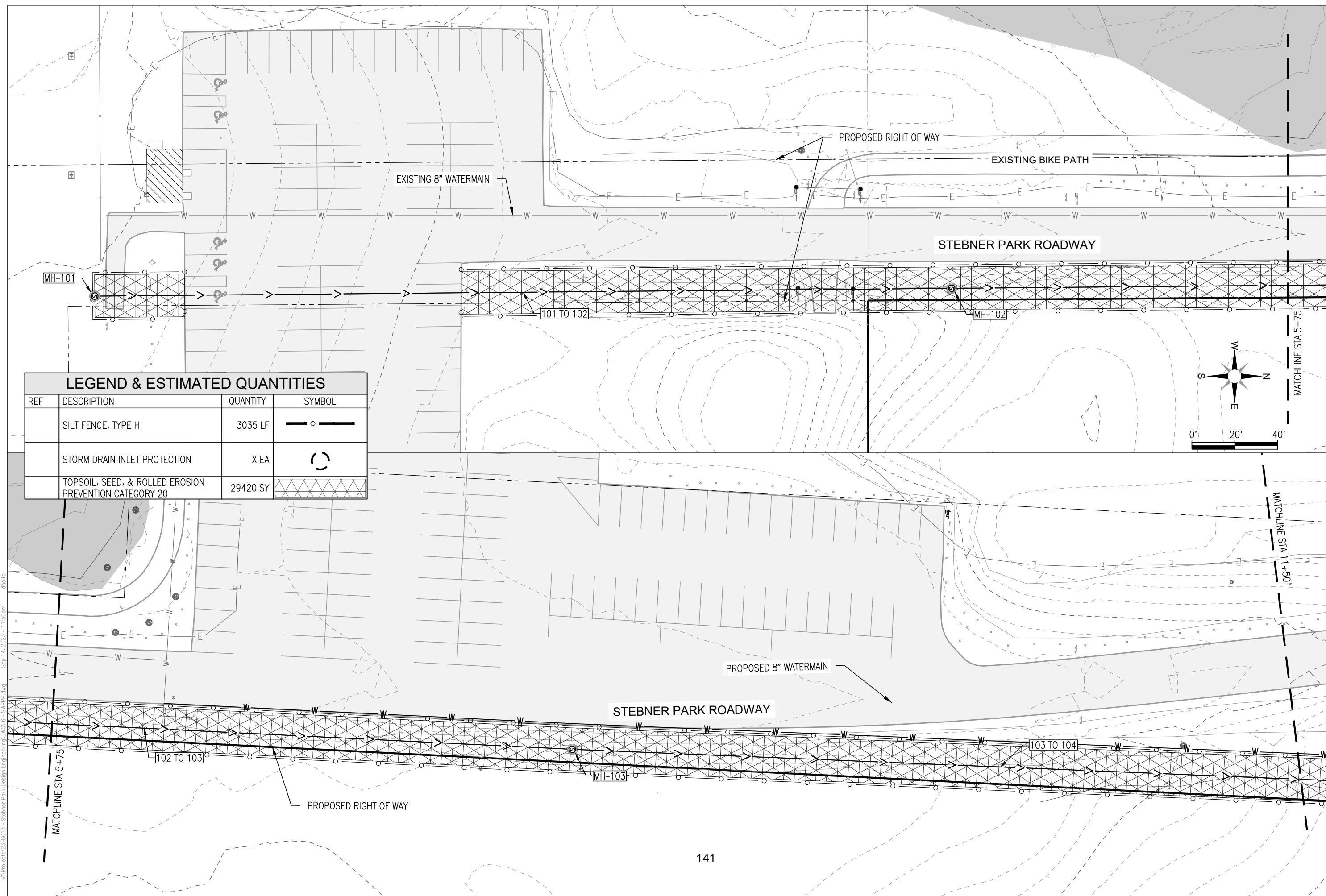
PRELIMINARY
NOT FOR CONSTRUCTION
Engineer: DAVID G. BOLF, P.E.

revision

Proj: 23-8013
Date: 09/18/23
Drawn: TLL
Checked: DGB

SWPPP
NOTES
Sheet Title
Sheet Number

13

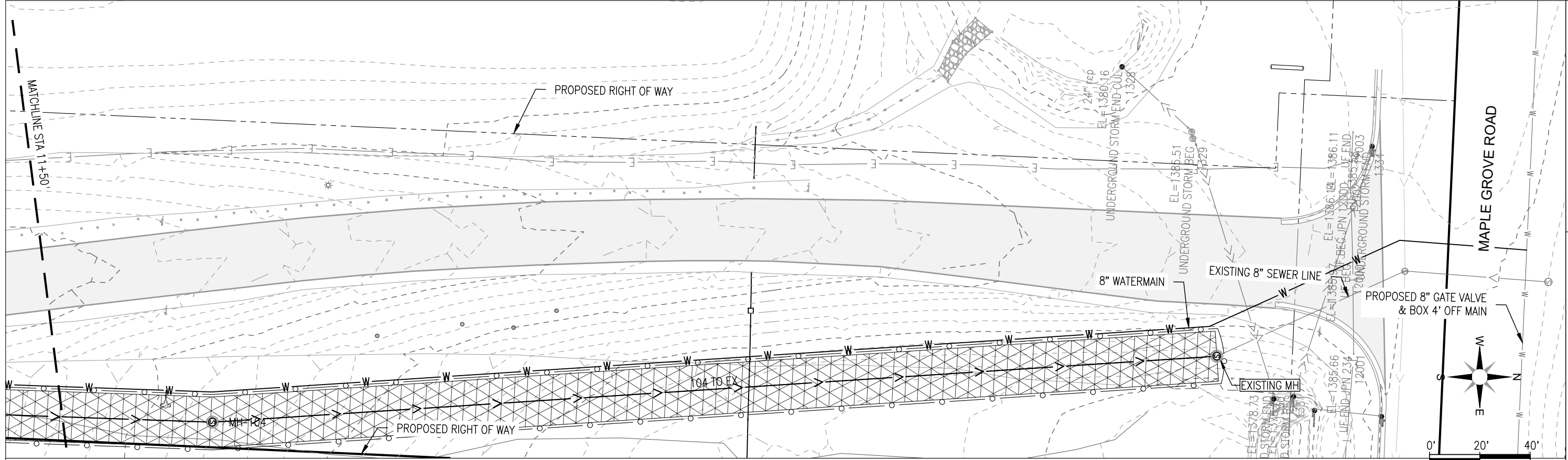


LEGEND & ESTIMATED QUANTITIES			
REF	DESCRIPTION	QUANTITY	SYMBOL
	SILT FENCE, TYPE HI	3035 LF	— ○ —
	STORM DRAIN INLET PROTECTION	X EA	⊙
	TOPSOIL, SEED, & ROLLED EROSION PREVENTION CATEGORY 20	29420 SY	▨

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
PRELIMINARY
NOT FOR CONSTRUCTION
 Engineer: DAVID G. BOLF, P.E.
 Lic. No: 40926
 09/18/23

revision	
Proj: 23-8013	
Date: 09/18/23	
Drawn: TLL	
Checked: DGB	
SWPPP PLAN	
Sheet Title	
Sheet Number	14

V:\Projects\23-8013 - Stebner Park\Design_Engineering\DWG_6 - SWPPP.dwg Sep 14, 2023 - 11:50am dhoite



Northland
 Consulting Engineers L.L.P.
 Structural, Civil and Forensic Engineering Services
 Voice: (612) 977-5995
 Fax: (612) 977-7779
 www.nce-engineers.com

STEBNER PARK
 UTILITY EXTENSION
 HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.

PRELIMINARY
NOT FOR CONSTRUCTION

Engineer: DAVID G. BOLF, P.E. Lic. No: 40926

revision _____

Proj: 23-8013
 Date: 09/18/23
 Drawn: TLL
 Checked: DGB

SWPPP PLAN

Sheet Title
 Sheet Number

15

TRAFFIC CONTROL GENERAL NOTES:

ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE LATEST EDITION OF THE MMUTCD, INCLUDING THE FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS. THESE SHALL BE CONSIDERED A MINIMUM STANDARD FOR THE PROTECTION OF CONSTRUCTION WORKERS AND THE TRAVELING PUBLIC. MnDOT 1707 PUBLIC CONVENIENCE AND SAFETY AND MnDOT 1710 TRAFFIC CONTROL DEVICES ALSO SHALL APPLY.

A TRAFFIC CONTROL PLAN SHALL BE SUBMITTED TO THE ENGINEER FOR APPROVAL 14 CALENDAR DAYS PRIOR TO THE COMMENCEMENT OF ANY CONSTRUCTION OPERATIONS.

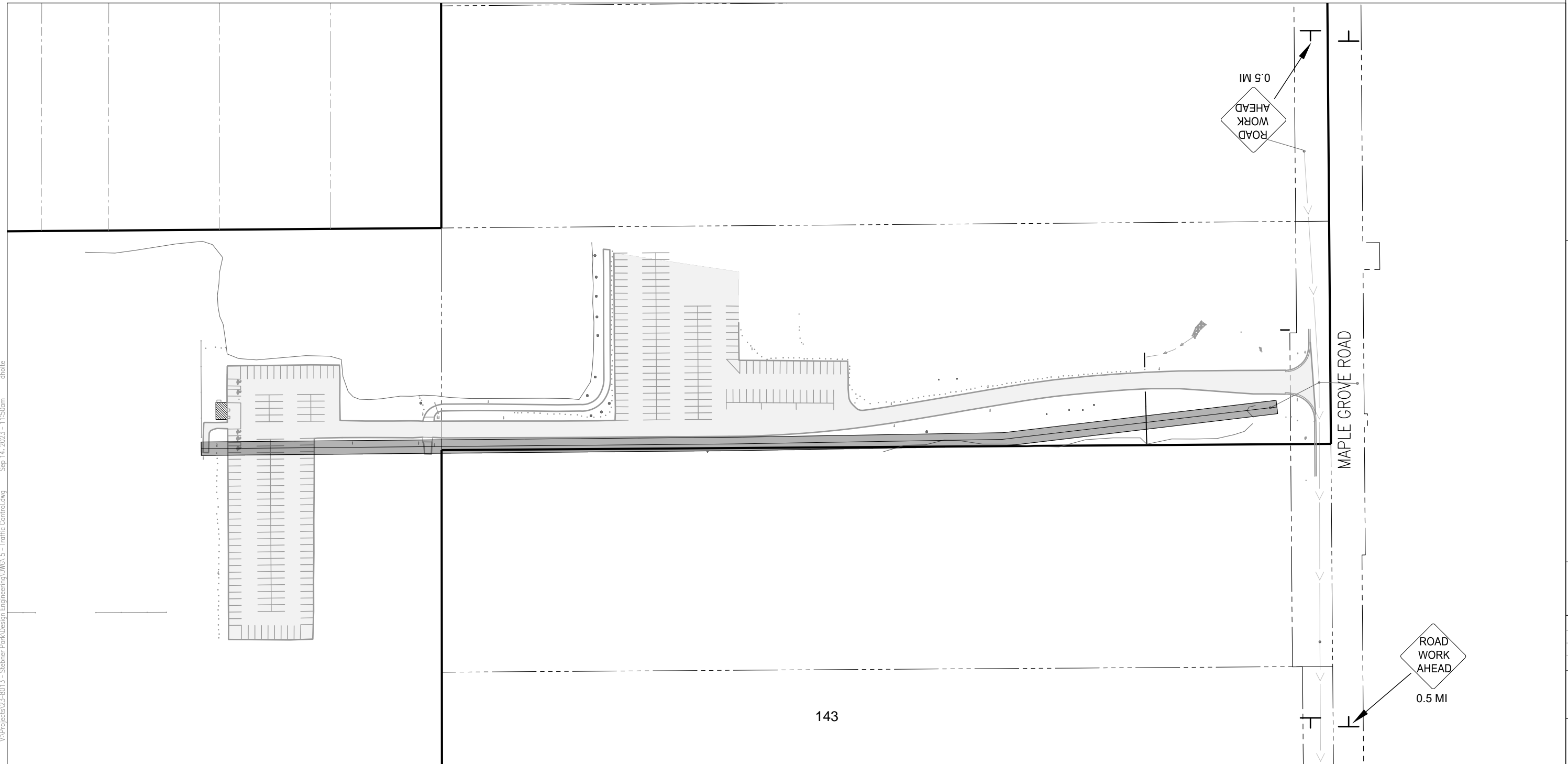
THE CONTRACTOR SHALL NOTIFY THE LOCAL FIRE & POLICE CHIEFS (911) AND LOCAL SCHOOL DISTRICTS OF ANY AND ALL DETOURS, CLOSURES, AND REOPENING OF TRAFFIC IN ORDER TO ALLOW TIME TO REARRANGE ROUTES OF TRAVEL.

WHEN RESIDENTIAL ACCESS MUST BE RESTRICTED DUE TO CONSTRUCTION, THE CONTRACTOR SHALL GIVE WRITTEN NOTICE TO EACH AFFECTED RESIDENT NOT LESS THAN 72 HOURS IN ADVANCE.

TEMPORARY TRAFFIC CONTROL DISTANCE				
POSTED SPEED LIMIT	ADVANCE WARNING SIGN SPACING (A)	CHANNELIZING DEVICE SPACING (G)	TAPER LENGTH (L)	BUFFER SPACE (B)
0-30	100	25	200	200
35-40	325	25	325	305
45-50	600	50	600	425
55	750	50	700	500

LEGEND	
FLASHER	
SIGN	
BARRICADE	
WORK ZONE	

TRAFFIC CONTROL DEVICES			
ITEM	DESIGN	QUANTITY	REMARKS
ROAD WORK AHEAD	W20-1	2	36" X 36" POST MOUNTED
END ROAD WORK	G20-2a	2	48" X 24" DOUBLE POST MOUNTED
(1) CLOSURE NOTICE MUST BE INSTALLED 7 DAYS PRIOR TO ROAD CLOSURE			



STEBNER PARK
UTILITY EXTENSION
HERMANTOWN MN, 55811

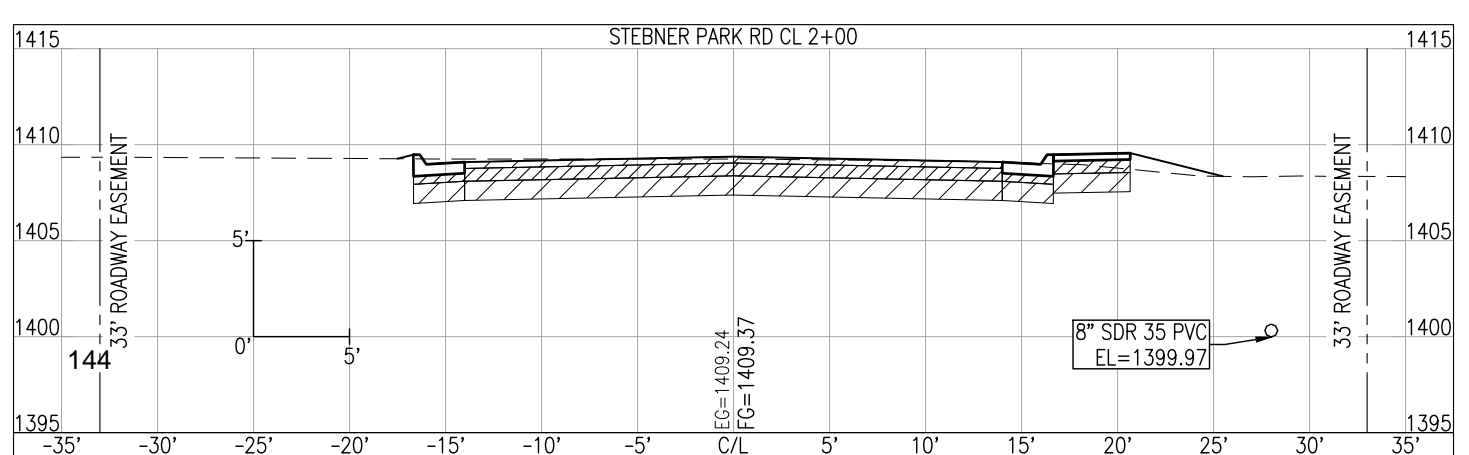
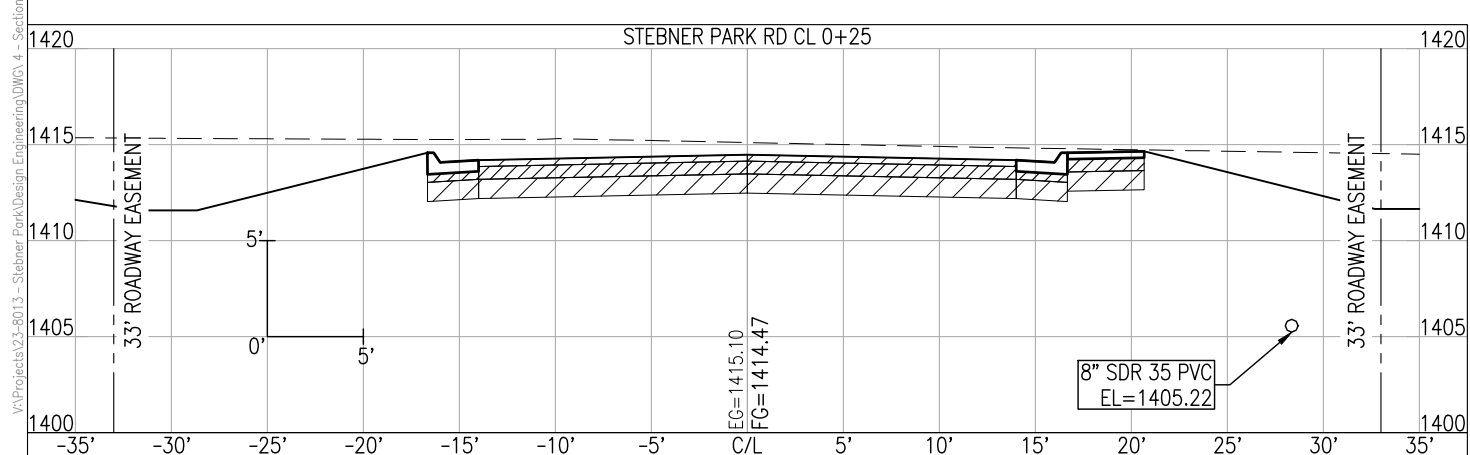
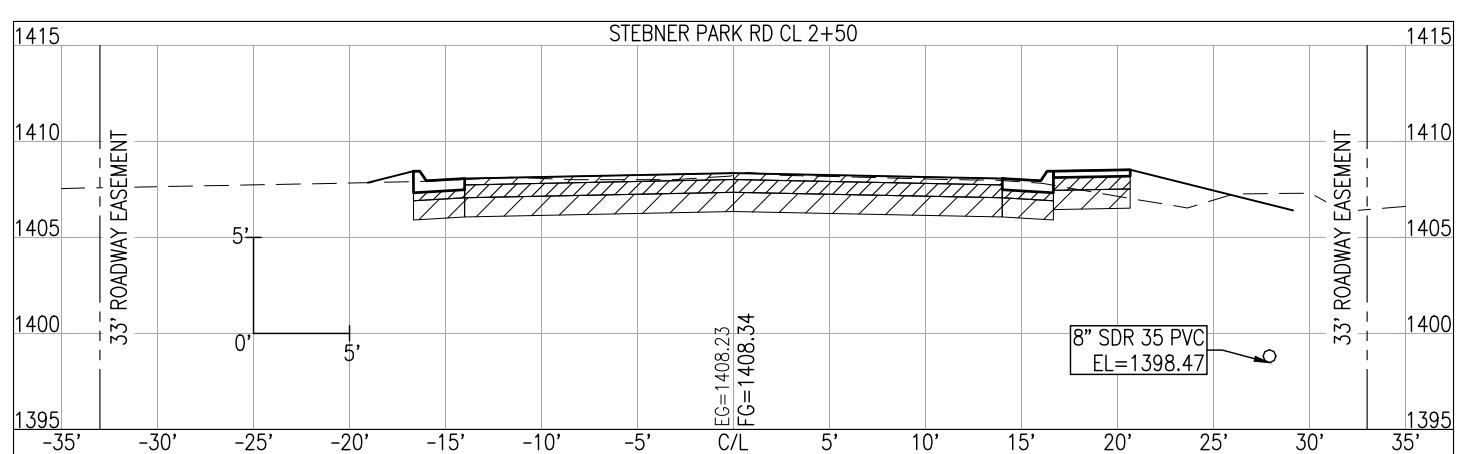
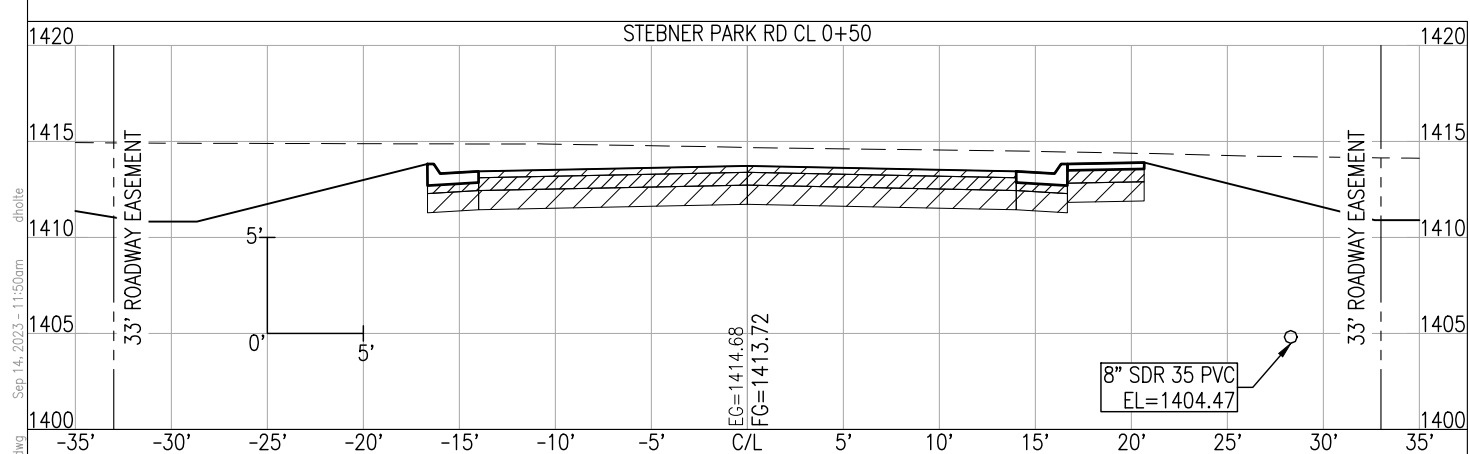
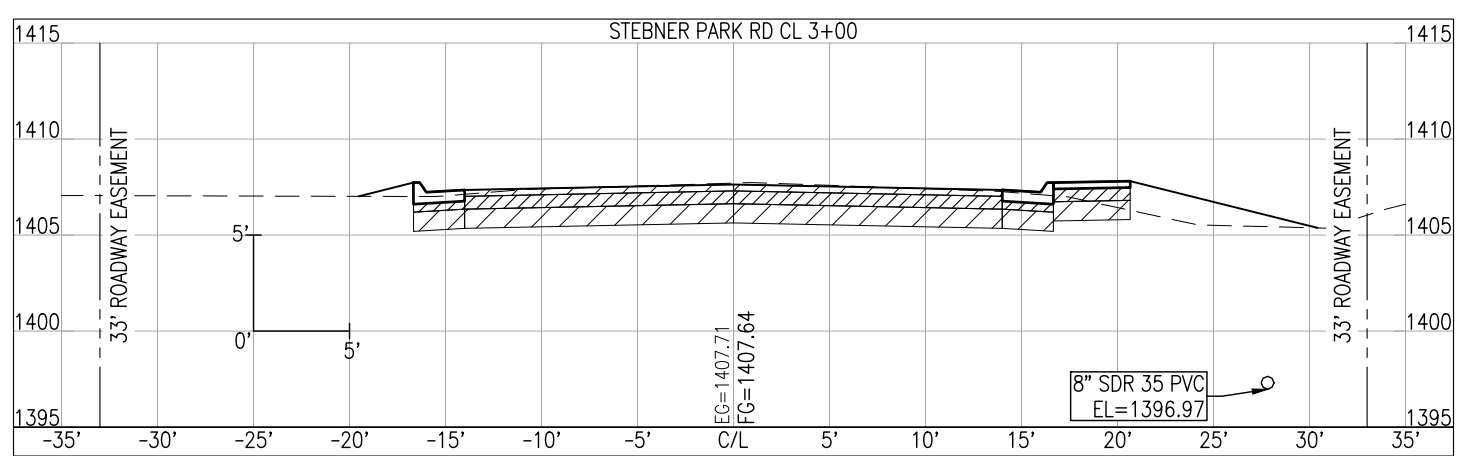
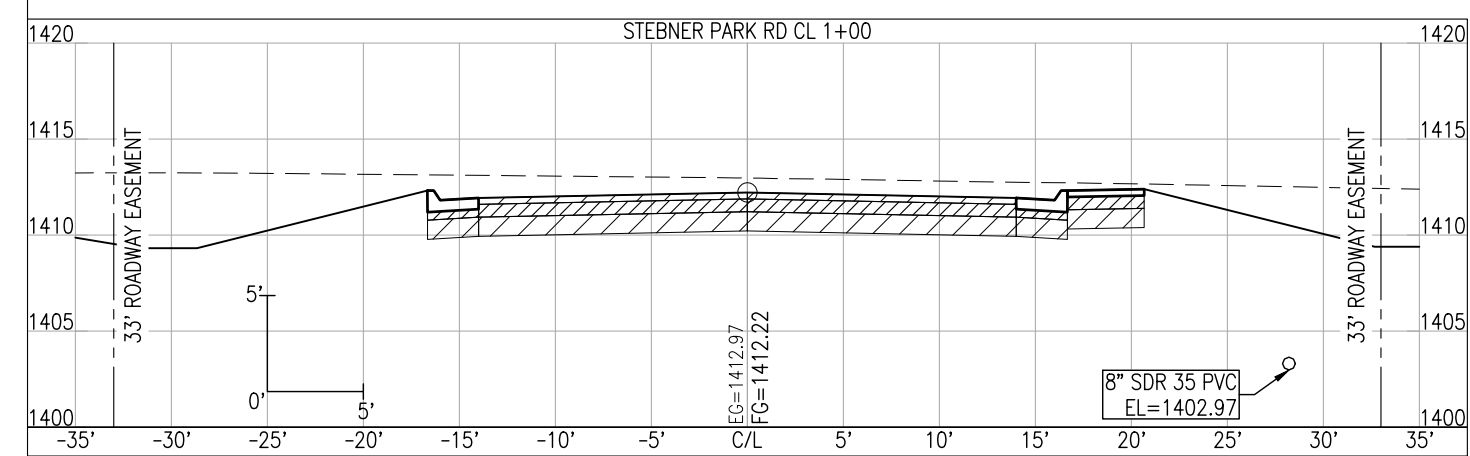
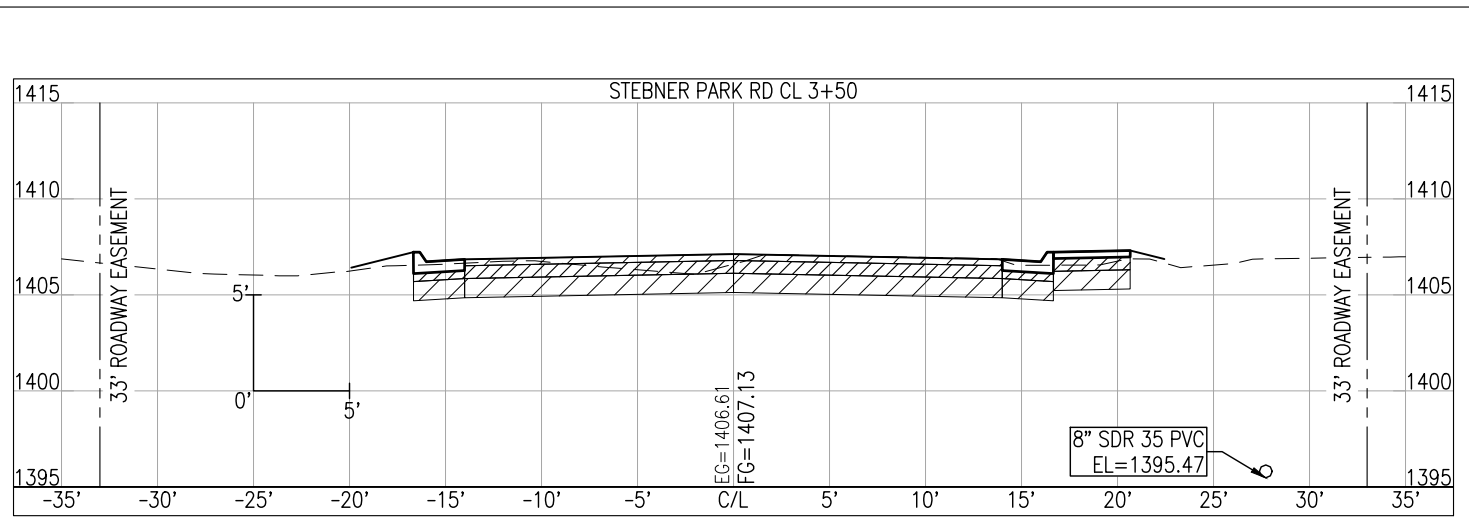
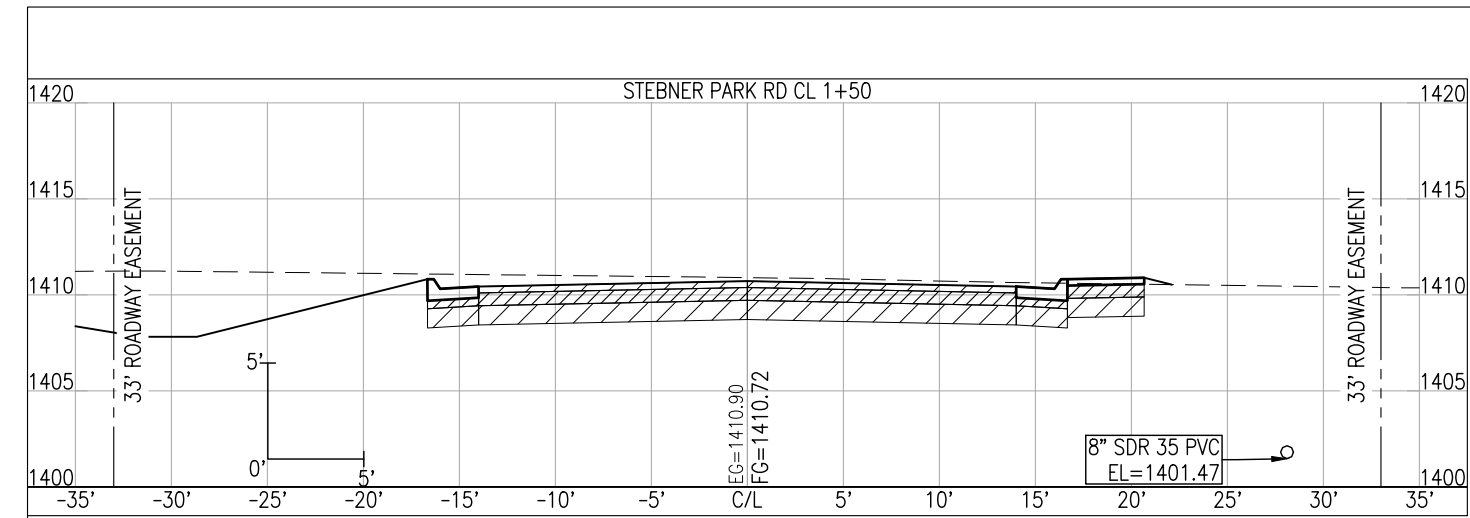
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
**PRELIMINARY
NOT FOR CONSTRUCTION**
Engineer: DAVID G. BOLF, P.E. Lic. No: 40926
09/18/23

revision

Proj: 23-8013
Date: 09/18/23
Drawn: TLL
Checked: DGB

TRAFFIC CONTROL
Sheet Title
Sheet Number

16



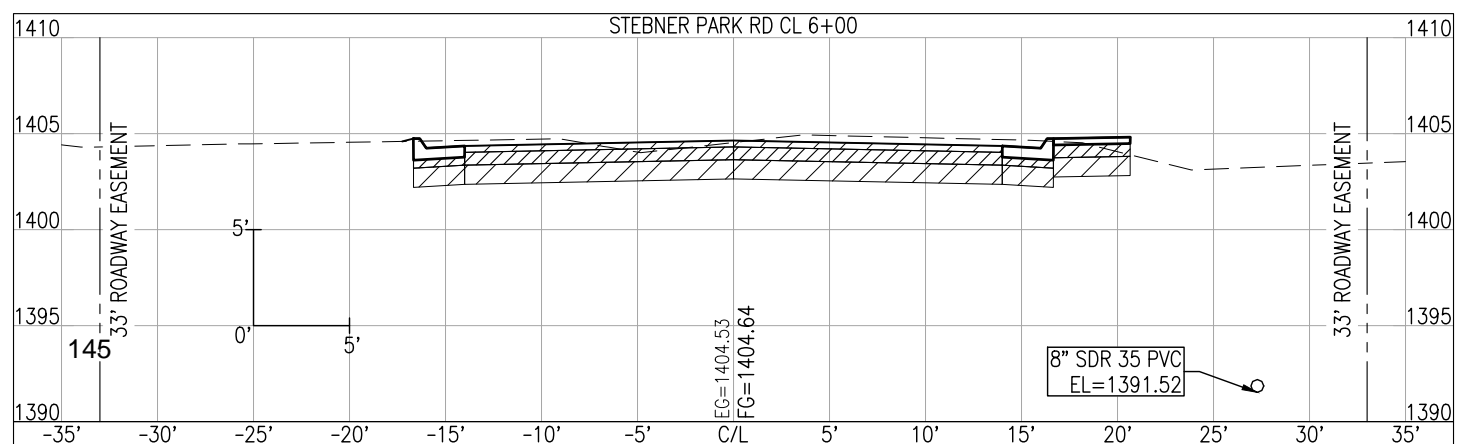
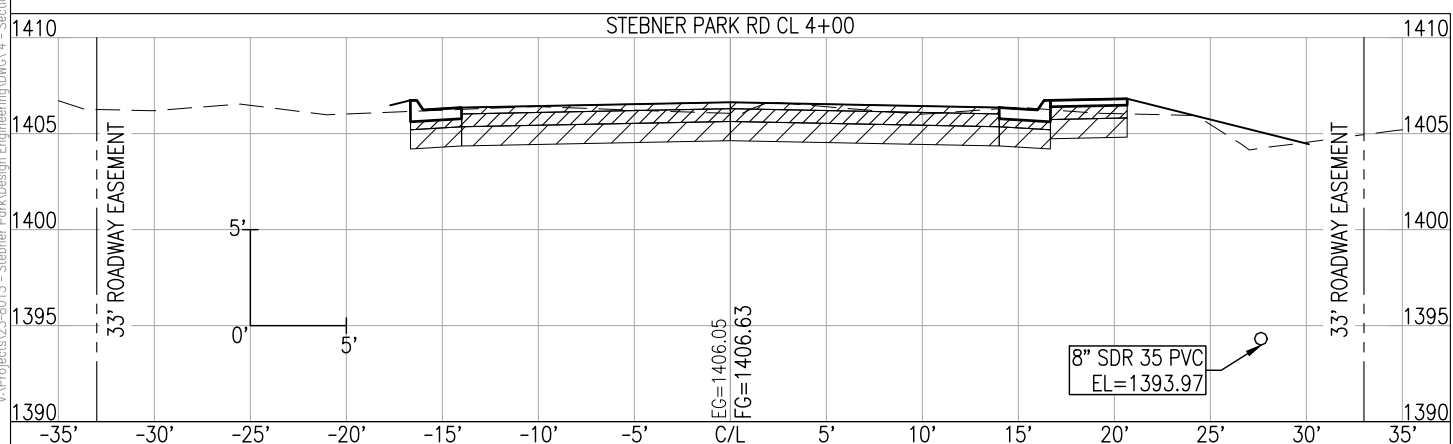
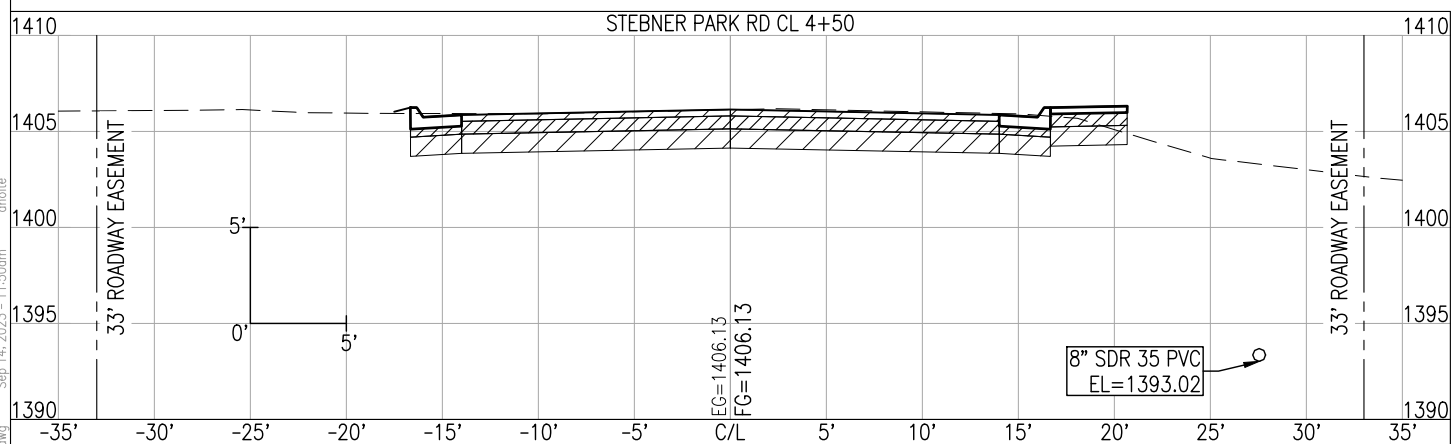
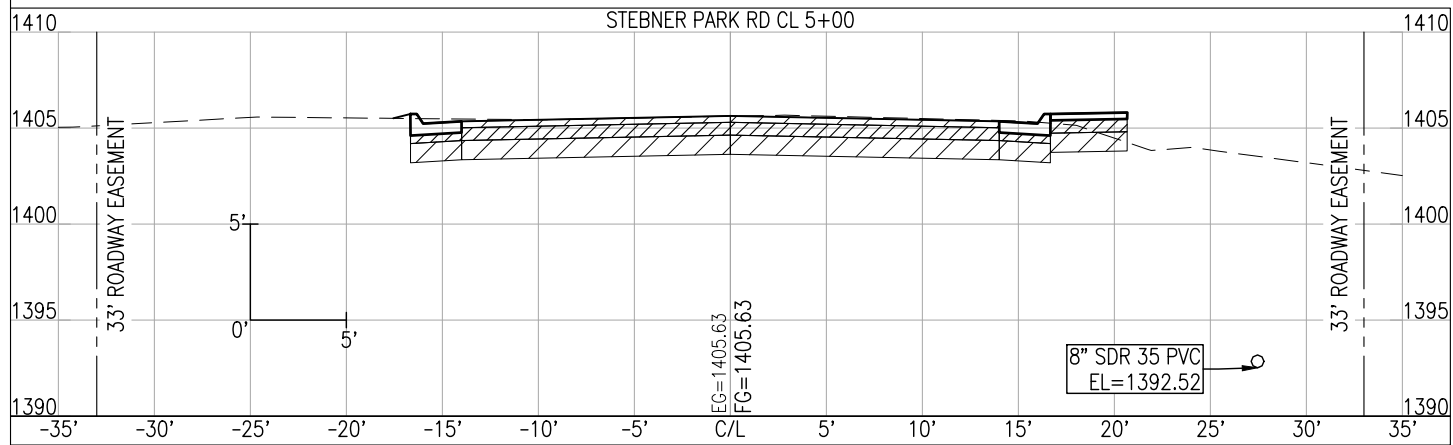
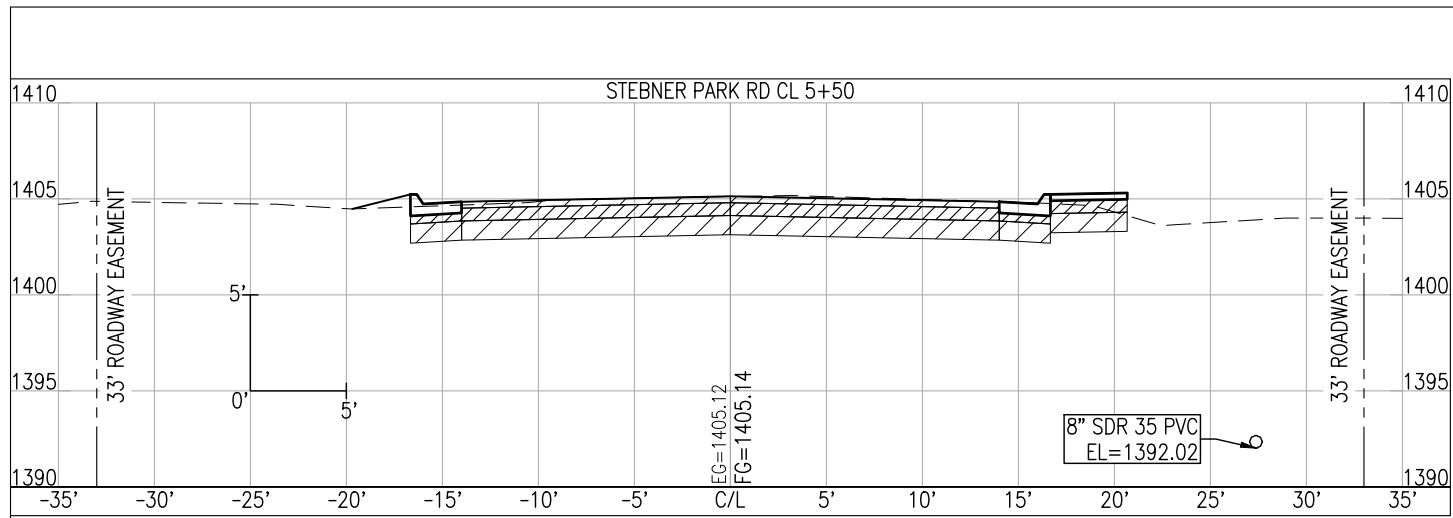
\A\Projects\23-8013 - Stebner Park\Design\Engineering\DWG_4 - Section Views.dwg
 Sep 14, 2023 - 11:50am
 dholte

STEBNER PARK
 UTILITY EXTENSION
 HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
PRELIMINARY NOT FOR CONSTRUCTION
 Engineer: DAVID G. BOLF, P.E.
 09/18/23
 Lic. No: 40926

revision	
Proj: 23-8013	
Date: 09/18/23	
Drawn: TLL	
Checked: DGB	
CROSS SECTIONS	
Sheet Title	
Sheet Number	17

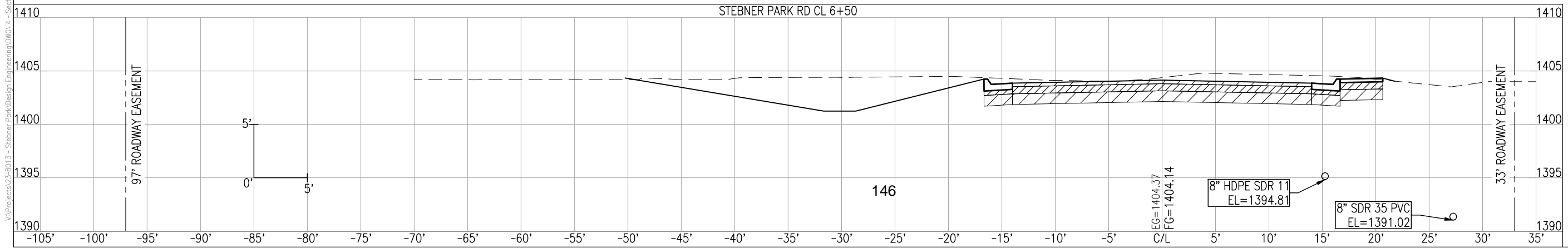
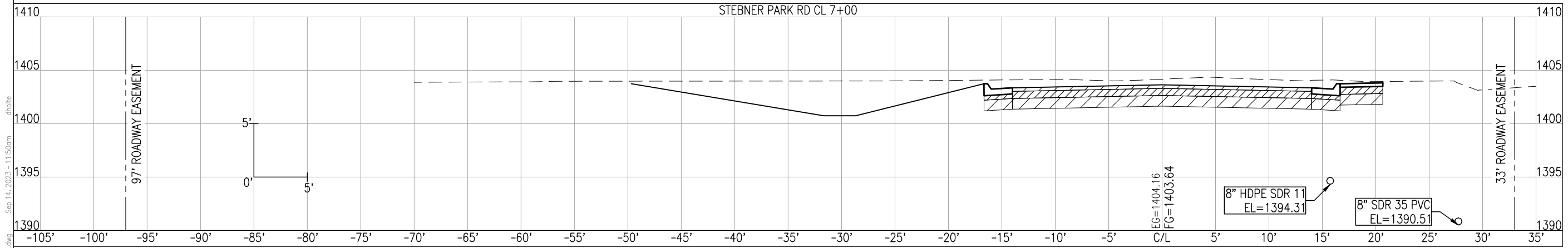
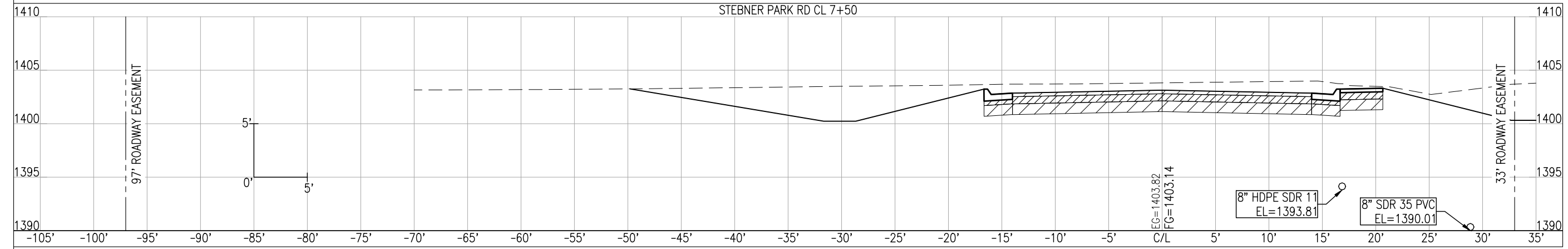
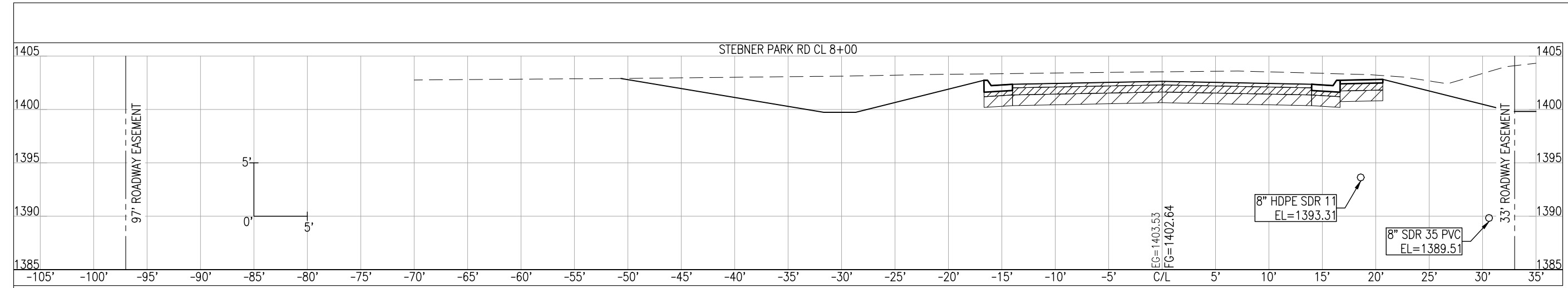
I:\Projects\23-8013 - Stebner Park\Design\Engineering\DWG_4 - Section Views.dwg Sep 14, 2023 - 11:50am dholte



STEBNER PARK
UTILITY EXTENSION
HERMANTOWN MN, 55811

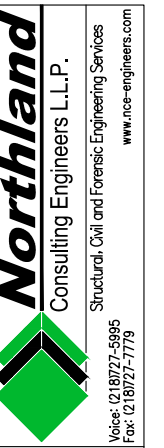
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
PRELIMINARY
NOT FOR CONSTRUCTION
Engineer: DAVID G. BOLF, P.E.
09/18/23
Lic. No: 40926

revision	
Proj: 23-8013	
Date: 09/18/23	
Drawn: TLL	
Checked: DGB	
CROSS SECTIONS	
Sheet Title	
Sheet Number	18



In: Projects\23-8013 - Stebner Park Design Engineering\DWG_4 - Section Views.dwg
 Sep 14, 2023 - 11:50am
 dholte

146



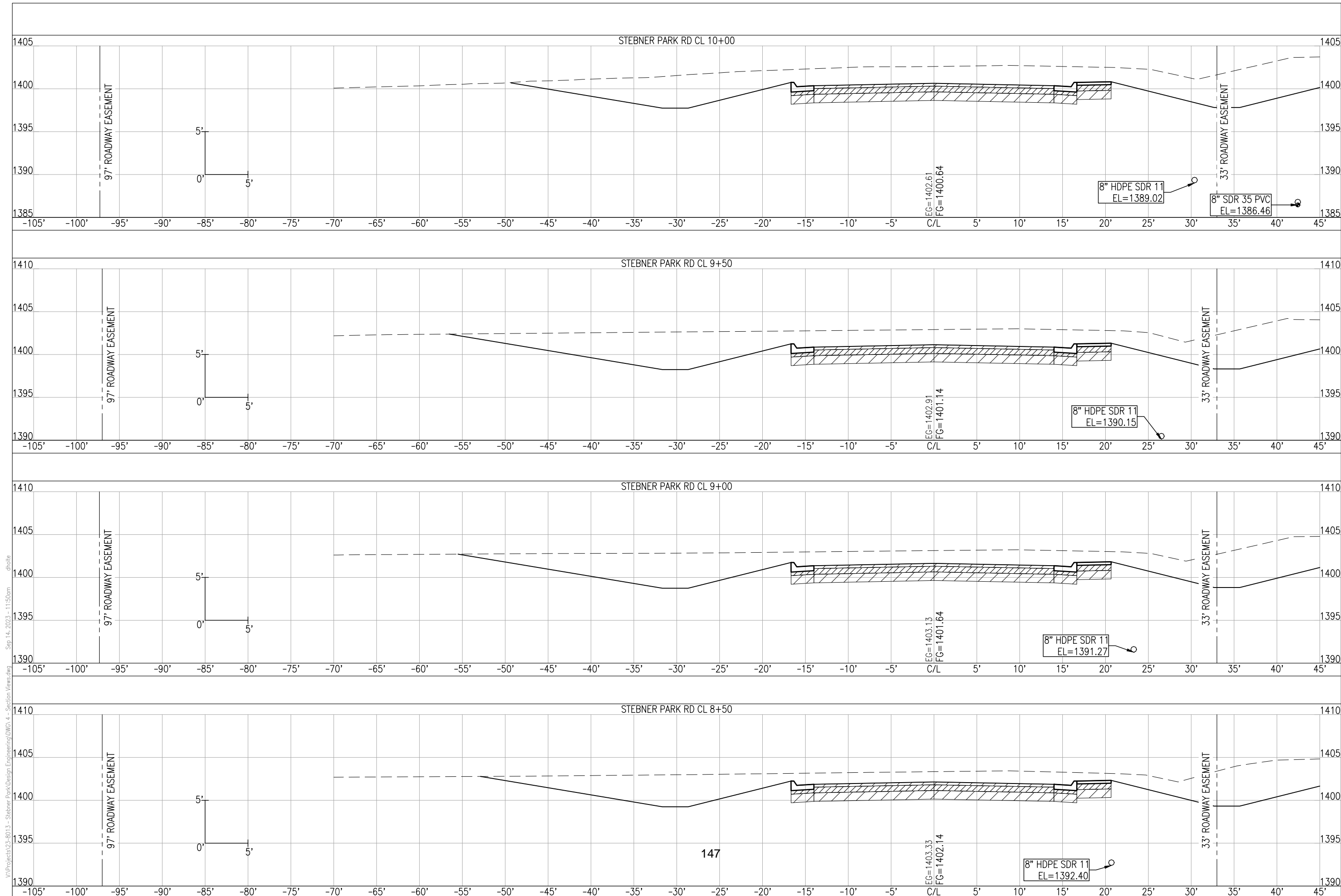
STEBNER PARK
 UTILITY EXTENSION
 HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
PRELIMINARY
NOT FOR CONSTRUCTION
 Engineer: DAVID G. BOLF, P.E.
 09/18/23
 Lic. No.: 40926

revision _____

 Proj: 23-8013
 Date: 09/18/23
 Drawn: TLL
 Checked: DGB

CROSS SECTIONS
 Sheet Title _____
 Sheet Number _____
19



In Projects\23-8013 - Stebner Park\Design Engineering\DWG_4 - Section Views.dwg
 Sep 14, 2023 - 11:50am
 dholte

147



STEBNER PARK
UTILITY EXTENSION
HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.

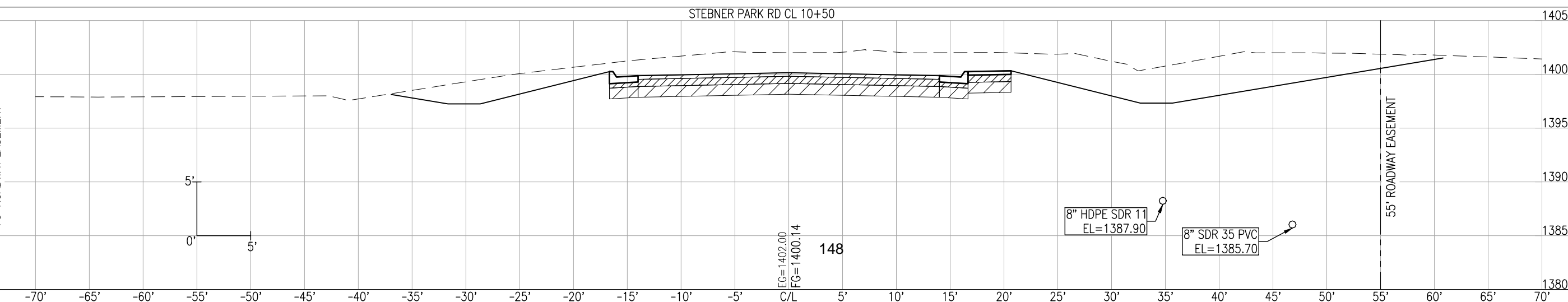
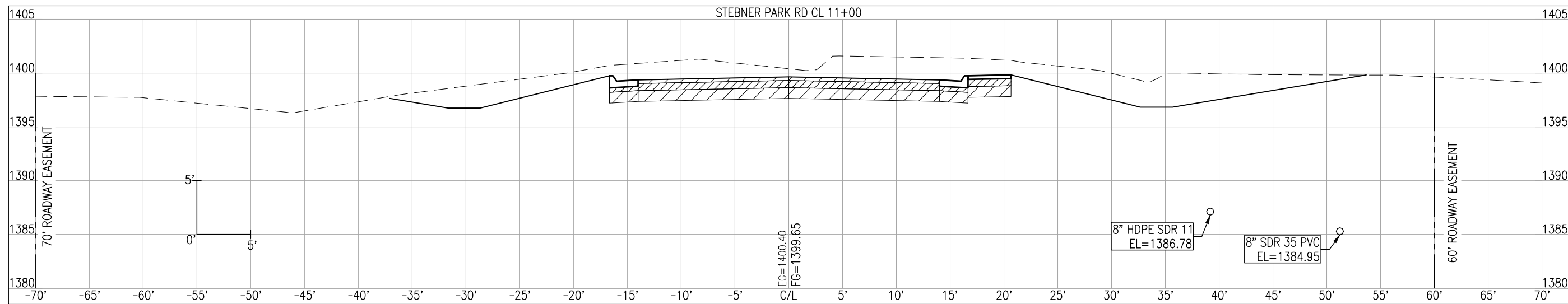
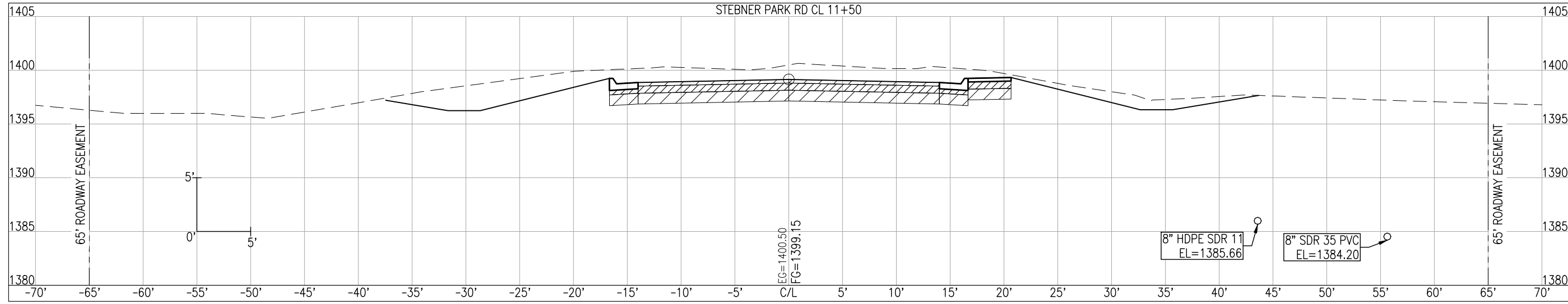
PRELIMINARY
 NOT FOR CONSTRUCTION

Engineer: DAVID G. BOLF, P.E.
 Lic. No: 40926
 Date: 09/18/23

revision	
Proj: 23-8013	Date: 09/18/23
Drawn: TLL	Checked: DGB
CROSS SECTIONS	
Sheet Title	
Sheet Number	
20	

Northland Consulting Engineers L.L.P.
 Structural, Civil and Forensic Engineering Services
 Voice: (218)727-5995
 Fax: (218)727-7779
 www.nce-engineers.com

\A\Projects\23-8013 - Stebner Park\Design Engineering\DWG_4 - Section Views.dwg
 Sep 14, 2023 - 11:50am
 dholte



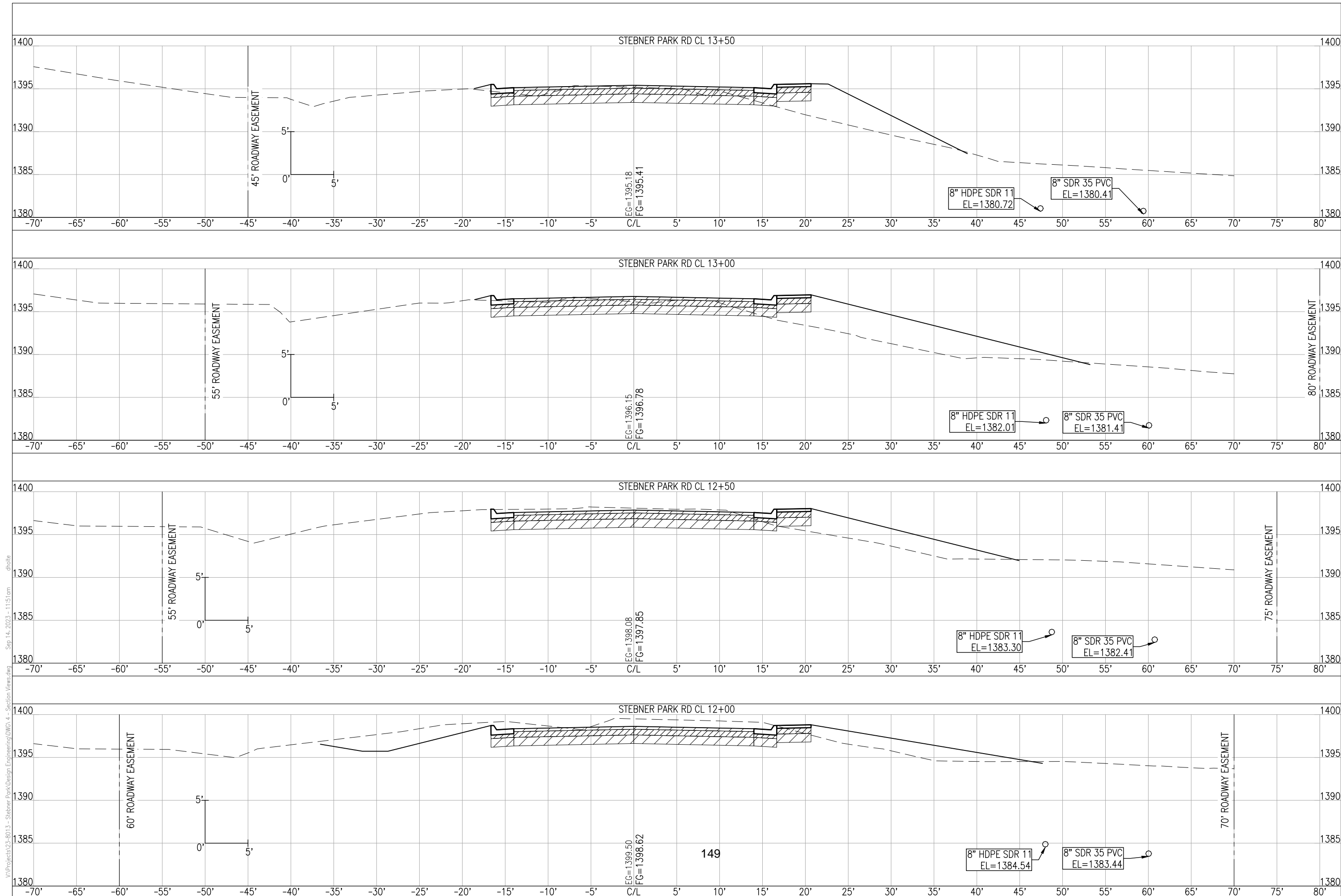
STEBNER PARK
 UTILITY EXTENSION
 HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
PRELIMINARY
NOT FOR CONSTRUCTION
 Engineer: DAVID G. BOLF, P.E.

revision	
Proj: 23-8013	
Date: 09/18/23	
Drawn: TLL	
Checked: DGB	
CROSS SECTIONS	
Sheet Title	
Sheet Number	21

Voice: (218)727-5995
 Fax: (218)727-7779
 www.nce-engineers.com

09/18/23
 Lic. No: 40926



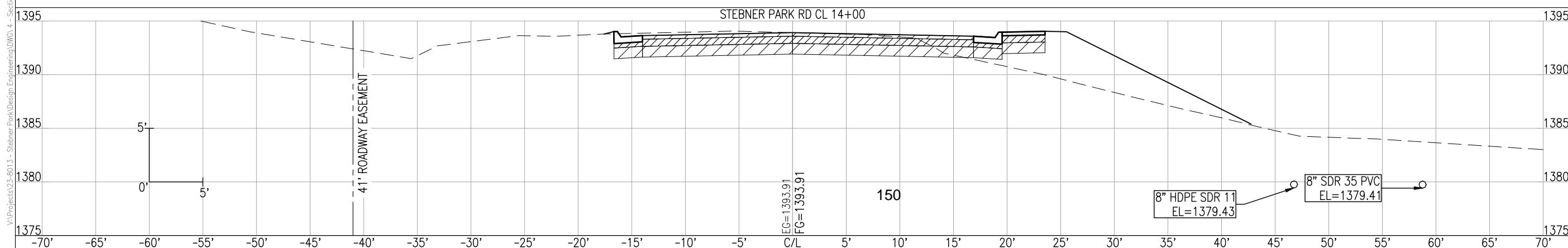
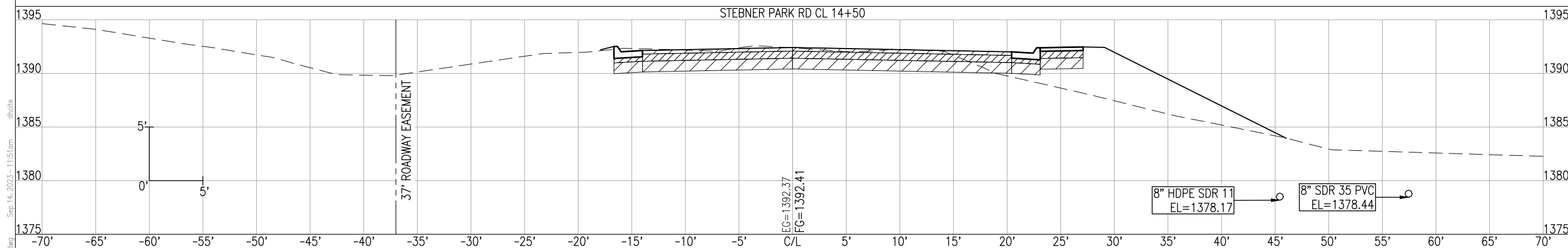
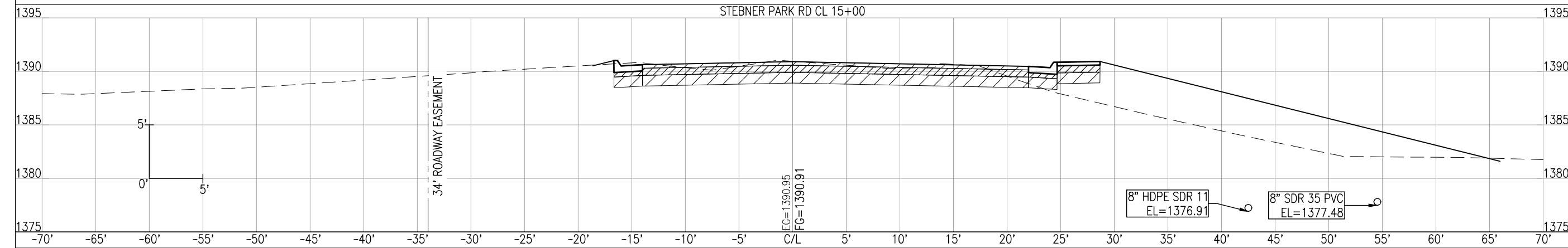
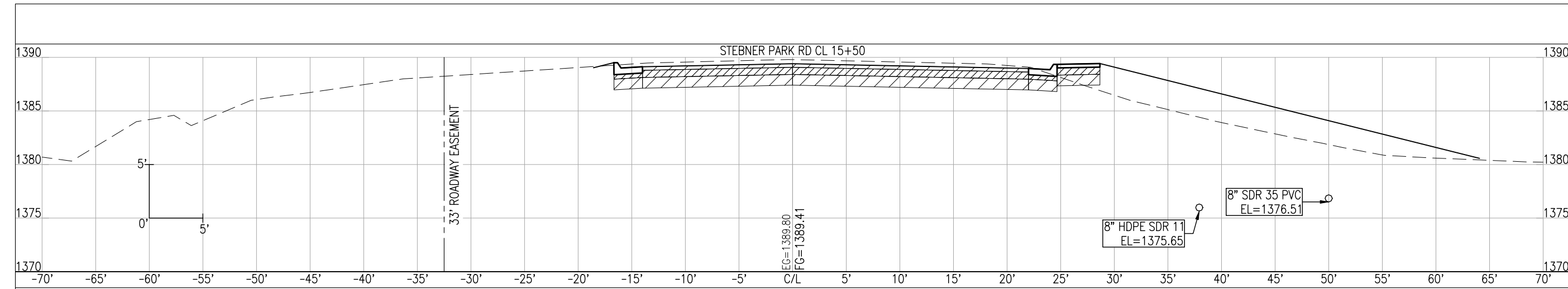
\A\Projects\23-8013 - Stebner Park\Design\Engineering\DWG_4 - Section Views.dwg
 Sep 14, 2023 - 11:51am
 dholte



STEBNER PARK
 UTILITY EXTENSION
 HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
PRELIMINARY
NOT FOR CONSTRUCTION
 Engineer: DAVID G. BOLF, P.E.
 09/18/23
 Lic. No: 40926

revision	
Proj: 23-8013	Date: 09/18/23
Drawn: TLL	Checked: DGB
CROSS SECTIONS	
Sheet Title	Sheet Number
	22



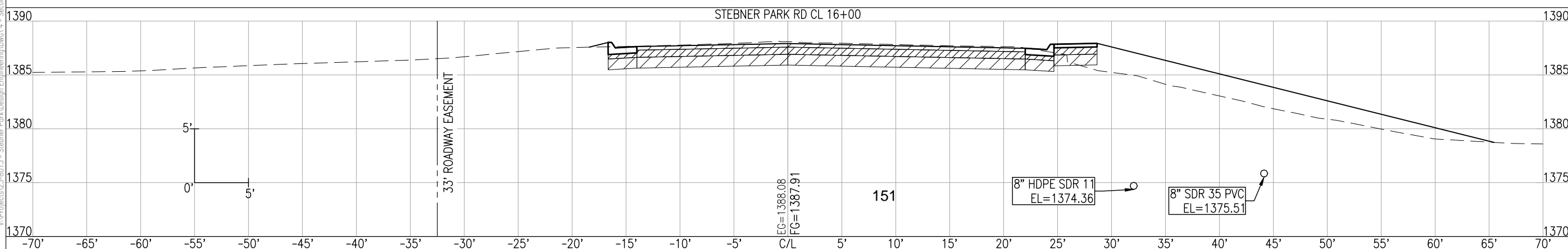
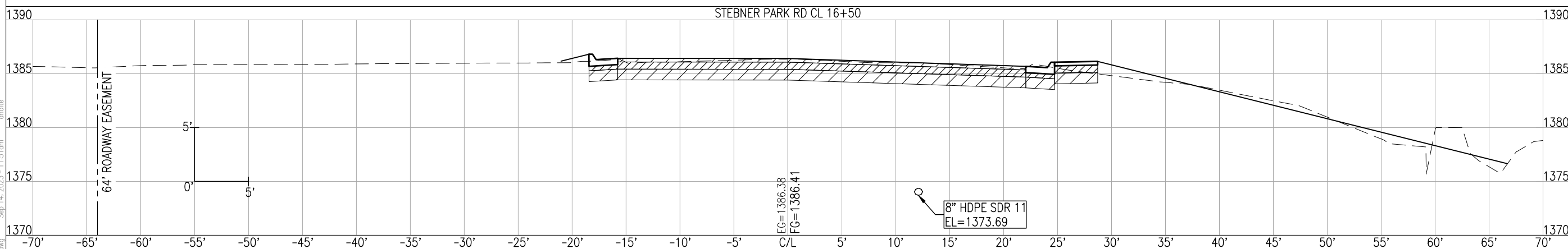
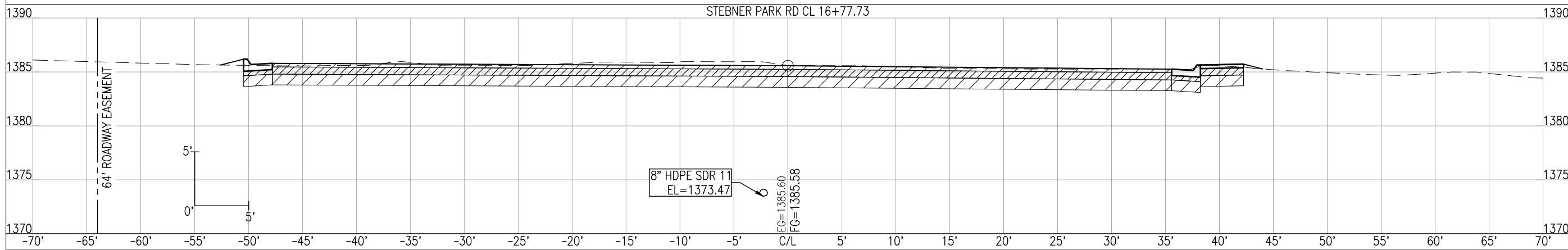
\A\Projects\23-8013 - Stebner Park\Design\Engineering\DWG_4 - Section Views.dwg
 Sep 14, 2023 - 11:51am
 dholte

STEBNER PARK
 UTILITY EXTENSION
 HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
 PRELIMINARY
 NOT FOR CONSTRUCTION
 Engineer: DAVID G. BOLF, P.E.
 09/18/23
 Lic. No: 40926

revision	
Proj: 23-8013	
Date: 09/18/23	
Drawn: TLL	
Checked: DGB	
CROSS SECTIONS	
Sheet Title	
Sheet Number	23

I:\Projects\23-8013 - Stebner Park\Design\Engineering\DWG_4 - Section Views.dwg Sep 14, 2023 - 11:51am dholte



STEBNER PARK
 UTILITY EXTENSION
 HERMANTOWN MN, 55811

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
PRELIMINARY
NOT FOR CONSTRUCTION
 Engineer: DAVID G. BOLF, P.E.
 09/18/23
 Lic. No: 40926

revision

Proj: 23-8013
 Date: 09/18/23
 Drawn: TLL
 Checked: DGB

CROSS SECTIONS
 Sheet Title
 Sheet Number