



# Weekly Construction Meeting Summary

Project I.D.: SP 202-101-014, 202-104-012,	Date: 8/2/2023
Highway Description: Ugstad Rd & Arrowhead Rd Improvements	
Project Location: Hermantown, MN – St. Louis County	
Project Contractor: Ulland Brothers, Inc.	
Project Engineer: MSA Professional Services, Inc.	

## Attendees:

- Ryan Swanson – Ulland Brothers, Inc. (Prime) – In Person
- Curt – Ulland Brothers, Inc. (Prime) – In Person
- Kevin – Ulland Brothers, Inc. – In Person
- Phil Lockett – MSA Professional Services, Inc. – In Person
- Sophia Abrams – MSA Professional Services, Inc. – In Person
- Jake Thurston – MSA Professional Services, Inc. – In Person
- James Watters – MSA Professional Services, Inc. – In Person
- Paul Senst – City of Hermantown – In Person
- Joe Wicklund - City of Hermantown – In Person
- Marissa Wacker – MSA Professional Services, Inc. - Virtual

Meeting minutes in red

## 1. Contractor’s Schedule

- a. Contract time – **Completion Date October 20, 2023**
- b. Work in progress Current Week
  - i. Prime Contractor – Ulland Brothers
    1. Hydrant on Ugstad Rd near Gethsemane Church was installed on Tuesday.
    2. Last hydrant in front of hockey arena on Ugstad Rd is being installed today.
    3. Finish subcutting on Ugstad Rd north of Arrowhead Rd.
    4. Prep for concrete curb & gutter early next week.
    5. Mailboxes being placed starting today.
  - ii. Subcontractors – Northwoods Sodding, Parsons
    1. Northwoods Sodding has been out watering sod.
    2. Herness is on site today installing mailboxes on Ugstad Rd from Maple Grove Rd to Arrowhead Rd
- c. Work in progress Next Week
  - i. Prime Contractor – Ulland Brothers
    1. Construction on Arrowhead Rd to begin within next few weeks. Detour will need to be placed before any construction occurs. Mill first then removals and storm. Milling could possibly occur late next week. Ryan to confirm.
  - ii. Subcontractors – Northwoods Sodding, JMF
    1. JMF should be on-site for curb & gutter next week
    2. Northwoods Sodding for continued sod maintenance.
- d. Staking Needs
  - i. None at this time.

- e. Controlling items of work –
  - i. Finishing storm sewer crossings, subdrain, and subcut area on Ugstad Rd before starting work on Arrowhead Rd.

## 2. Utilities

- a. Consolidated Communications – No update. Not present.
- b. MnDOT – No update. Not present.
- c. Minnesota Energies – No update. Not present.
- d. Paul Bunyan Communications – Not present.
- e. Mediacom – No update. Not present.
- f. Minnesota Power – No update. Not present.
- g. Centurylink/Lumen – No update. Not present.

## 3. Traffic Control

- a. Issues – No issues, but City would like everyone to be aware that additional traffic will occur starting August 14<sup>th</sup> due to sport activities beginning at the school.
- b. Modification to traffic control
  - i. If necessary, drums or cones will be placed at Ugstad Rd and USH 53 intersection when JMF is working on sidewalk in this area.
  - ii. Type III barricades on north end of project have been moved out of travel lanes. No issues with traffic have been witnessed since making this modification.
- c. Maintenance of traffic control
  - i. Device condition – No issues
  - ii. Traffic Control Inspection Logs – MSA reached out to Warning Lites last week for Traffic Logs, but still have not received any logs for the project.

## 4. Materials

- a. Certification / test report submittals
- b. QC Testing –
  - i. Ulland sent over copies of tests reports for three gradation tests taken on site stockpile of Select Granular Embankment Mod 7%. All three tests met specifications
- c. QA Testing –
  - i. Braun took three samples two at Ulland's Scanlon pit and one of stockpile material last week and ran gradations. All three tests of this material being classified as Select Granular Embankment Mod 7% passed.
  - ii. MSA reminded group that sidewalk construction on Ugstad Rd from Arrowhead Rd, north, to USH 53 will required density tests every 500 LF done on subgrade and aggregate base class 5.
  - iii. Ulland requested that tolerancing of Aggregate Base Class 5 be done immediately behind grader so if things need to be adjusted then grader can remediate while still on site.
- d. Non-conforming materials
  - 1. None.

## 5. Environmental

- a. Erosion Control – request was made for additional silt fence near culvert extensions on Ugstad Rd up near USH 53.
- b. Weekly erosion control inspections

i. Best way to get weekly inspection reports?

1. Ulland is sending SWPPP reports upon request by MSA.

6. **Progress Estimates**

i. Next pay application will be process for work through August 3<sup>rd</sup>.

7. **Safety**

a. Work zone safety

i. None reported

b. Accidents / Emergency incidents

i. None reported

8. **Public Relations**

a. Property Owners – None at this time

b. Businesses – None at this time

c. Local officials – None at this time

9. **New Issues / Concerns; Other Items**

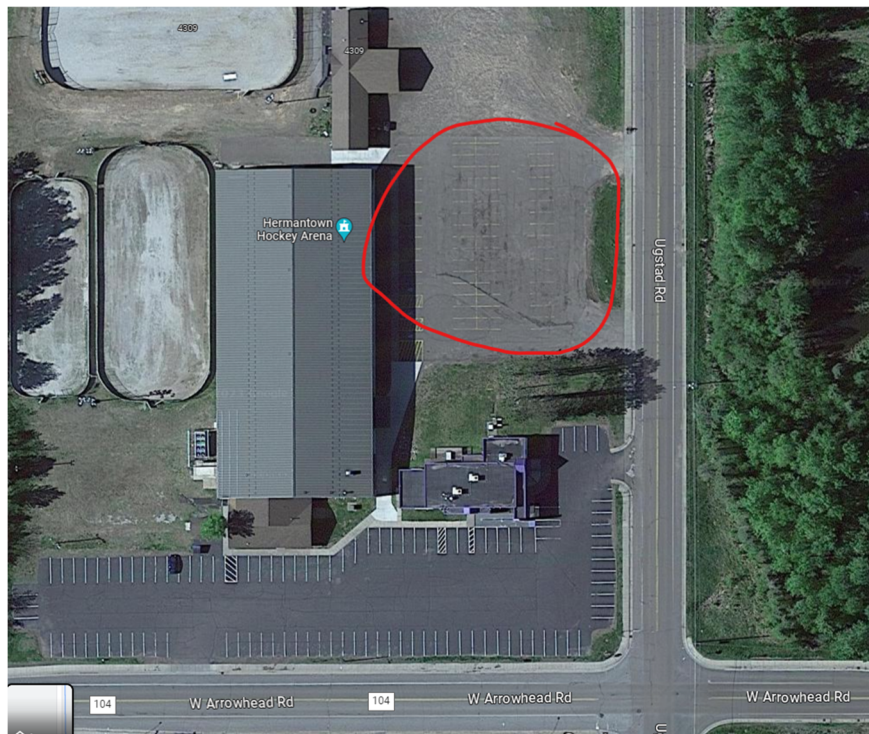
a. City informed everyone that more traffic will be present starting August 14<sup>th</sup> due to activities beginning at the school.

b. Confirmed calcium chloride placement is keeping dust down.

c. Ulland informed everyone that they will begin working Saturdays, as necessary, in the near future.

d. MSA will review with City the location of proposed RRFB crossing on Arrowhead Rd near proposed hockey arena.

10. **Next Meeting - Wednesday, August 9, 2023 – at 9:00 am (onsite at Hermantown Hockey Arena parking lot shown below)**



**Meeting minutes will be distributed to the prime contractor and other attendees, as requested.**