

**CITY OF HERMANTOWN  
CITY COUNCIL MEETING**

Monday, August 7, 2023  
6:30 PM Central

**MEETING CONDUCTED IN PERSON & VIA ZOOM**

Mayor Wayne Boucher: Present  
Councilor John Geissler: Present  
Councilor Andy Hjelle: Present  
Councilor Ellie Jones: Absent  
Councilor Brian LeBlanc: Present

**CITY STAFF:** John Mulder, City Administrator; Alissa Wentzlaff, City Clerk; Eric Johnson; Community Development Director; Joe Wicklund, Communications & Community Engagement Director; David Bolf, City Engineer; Gunnar Johnson, City Attorney; Patricia Crego, Utility & Infrastructure Director

**VISITORS:** 8

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS**

John Mulder formally welcomed Patricia Crego, Utility & Infrastructure Director.

Councilor Hjelle thanked the Hermantown Police Department for assisting with National Night Out.

5. **PUBLIC HEARING**
6. **COMMUNICATIONS**

A. Correspondence 23-126 through 23-134 placed on file

7. **PRESENTATIONS**
  - A. **Hermantown Arena Design Presentation**  
City of Hermantown Staff  
(Pre-Agenda Only)

8. **PUBLIC DISCUSSION**

A. Cory Larson of 5346 Splitrail Dr. – Mr. Larson asked the Council if they had any follow up questions on comments from the July 17<sup>th</sup> City Council meeting.

Mr. Larsen requested to give a presentation on an alternative model to the one currently being considered by the Council.

9. **MOTIONS**

10. **CONSENT AGENDA**

A. **Minutes** - Approval or correction of July 17, 2023 City Council Continuation Minutes

B. **Accounts Payable** - Approve general city warrants from July 16, 2023 through July 31, 2023 in the amount of \$756,456.12

Motion to the approve the Consent Agenda. This motion, made by Councilor John Geissler and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle:     Yea  
Councilor Brian LeBlanc:   Yea  
Councilor Ellie Jones:     Absent  
Councilor John Geissler:    Yea  
Mayor Wayne Boucher:     Yea

Yea: 4, Nay: 0, Absent: 1

11. **ORDINANCES**

12. **RESOLUTIONS**

A. **2023-107 Resolution Approving Special Use Permit For Construction Of An Accessory Structure In Excess Of 1,200 Square Feet In The R-3 Zoning District At 5491 W. Arrowhead Road (395-0010-02647) And Imposing Conditions Thereon**

*(motion, roll call)*

Motion to approve 2023-107 Resolution Approving Special Use Permit For Construction Of An Accessory Structure In Excess Of 1,200 Square Feet In The R-3 Zoning District At 5491 W. Arrowhead Road (395-0010-02647) And Imposing Conditions Thereon. This motion, made by Councilor Andy Hjelle and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle:     Yea  
Councilor Brian LeBlanc:   Yea  
Councilor Ellie Jones:     Absent

Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

**B. 2023-108 Resolution Approving An Amendment To The City Handbook Regarding Construction Contract Change Orders**

*(motion, roll call)*

Motion to approve 2023-108 Resolution Approving An Amendment To The City Handbook Regarding Construction Contract Change Orders. This motion, made by Councilor John Geissler and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Absent  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

**C. 2023-109 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver An Agreement For Architectural Services With DSGW Inc.**

*(motion, roll call)*

Motion to approve 2023-109 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver An Agreement For Architectural Services With DSGW Inc. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Absent  
Councilor John Geissler: Abstain (With Conflict)  
Mayor Wayne Boucher: Yea

Yea: 3, Nay: 0, Absent: 1, Abstain (With Conflict): 1

**D. 2023-110 Resolution Awarding Contract For One-Ton Pickup Truck To North Country GM In The Amount Of \$52,881.87 Plus Applicable Taxes And Fees**

*(motion, roll call)*

Motion to approve 2023-110 Resolution Awarding Contract For One-Ton Pickup Truck To North Country GM In The Amount Of \$52,881.87 Plus Applicable Taxes And Fees. This motion, made by Councilor John Geissler and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Absent  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

**E. 2023-111 Resolution Awarding Contract For A Pothole Trailer To STEPP Manufacturing In The Amount Of \$53,700.00 Plus Applicable Taxes And Fees**

*(motion, roll call)*

Motion to approve 2023-111 Resolution Awarding Contract For A Pothole Trailer To STEPP Manufacturing In The Amount Of \$53,700.00 Plus Applicable Taxes And Fees. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Absent  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

**F. 2023-112 Resolution Creating A Department Of Public Safety And Approving Related Job Descriptions And Positions**

*(motion, roll call)*

Ron Minter of 5478 W. Arrowhead Rd. – Mr. Minter gave historical information on training procedures for fire certification and recommends that the City hires a Fire Chief. He informed the Council that the certification board does not recognize a Fire Commander.

Zach Graves of 4425 Cold Creek Ln. – Mr. Graves stated that a significant amount of time and effort has been put into creating the Department of Public Safety. He also stated that we do not need a Fire Chief, we need someone who is able to run calls.

Motion to approve 2023-112 Resolution Creating A Department Of Public Safety And Approving Related Job Descriptions And Positions. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Absent  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

**G. 2023-113 Resolution Authorizing And Directing The City Administrator To Execute And Deliver LMC Liability Coverage Waiver Form Whereby The City Does Not Waive The Monetary Limits On Municipal Tort Liability Established By Minnesota Statutes §466.04**

*(motion, roll call)*

Motion to approve 2023-113 Resolution Authorizing And Directing The City Administrator To Execute And Deliver LMC Liability Coverage Waiver Form Whereby The City Does Not Waive The Monetary Limits On Municipal Tort Liability Established By Minnesota Statutes §466.04. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Absent  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

**H. 2023-114 Resolution Receiving Preliminary Engineering Report And Calling Public Hearing For Stebner Farms Improvement District**

*(motion, roll call)*

Motion to approve 2023-114 Resolution Receiving Preliminary Engineering Report And Calling Public Hearing For Stebner Farms Improvement District. This motion, made by Councilor Brian LeBlanc and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Absent  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

**I. 2023-115 Resolution Approving Pay Request Number 1 For Sewer Improvement District 451 To Veit In The Amount Of \$127,244.33**

*(motion, roll call)*

Motion to approve 2023-115 Resolution Approving Pay Request Number 1 For Sewer Improvement District 451 To Veit In The Amount Of \$127,244.33. This motion, made by Councilor John Geissler and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Absent  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

**J. 2023-116 Resolution Approving The Final Pay Request For The Haines Road Watermain Extension Project To KTM Paving Inc. In The Amount Of \$2,120.00**

*(motion, roll call)*

Motion to approve 2023-116 Resolution Approving The Final Pay Request For The Haines Road Watermain Extension Project To KTM Paving Inc. In The Amount Of \$2,120.00. This motion, made by Councilor Andy Hjelle and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Absent  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

13. **CLOSED SESSION**

14. **RECESS**

A. Motion to recess at 7:18 p.m. This motion, made by Councilor John Geissler and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Absent  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

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Mayor

ATTEST:

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City Clerk