



Weekly Construction Meeting Summary

Project I.D.: SP 202-101-014, 202-104-012,	Date: 7/26/2023
Highway Description: Ugstad Rd & Arrowhead Rd Improvements	
Project Location: Hermantown, MN – St. Louis County	
Project Contractor: Ulland Brothers, Inc.	
Project Engineer: MSA Professional Services, Inc.	

Attendees:

- Ryan Swanson – Ulland Brothers, Inc. (Prime) – In Person
- Curt – Ulland Brothers, Inc. (Prime) – In Person
- Tyler – Ulland Brothers, Inc. (Prime) – In Person
- Phil Lockett – MSA Professional Services, Inc. – In Person
- Sophia Abrams – MSA Professional Services, Inc. – In Person
- Jake Thurston – MSA Professional Services, Inc. – In Person
- James Watters – MSA Professional Services, Inc. – Virtual
- Paul Senst – City of Hermantown – In Person
- Paul Ackerley – MnDOT Traffic Office – Virtual
- Ross Hendrickson – MnDOT State Aid Construction – Virtual
- Joe Wicklund - City of Hermantown – In Person
- Trish Crigo – City of Hermantown – In Person
- Marissa Wacker – MSA Professional Services, Inc. - Virtual

Meeting minutes in red

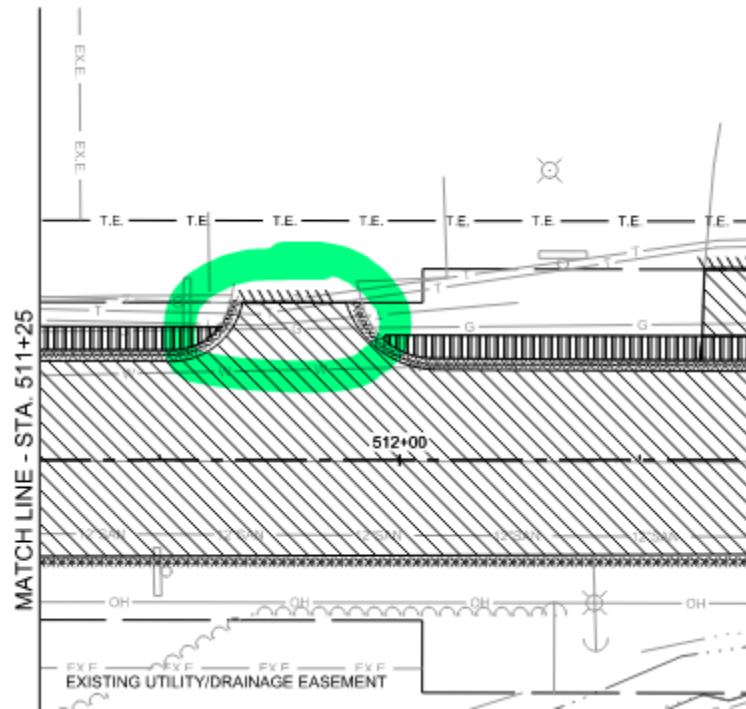
1. Contractor’s Schedule

a. Contract time – **Completion Date October 20, 2023**

b. Work in progress Current Week

i. Prime Contractor – Ulland Brothers

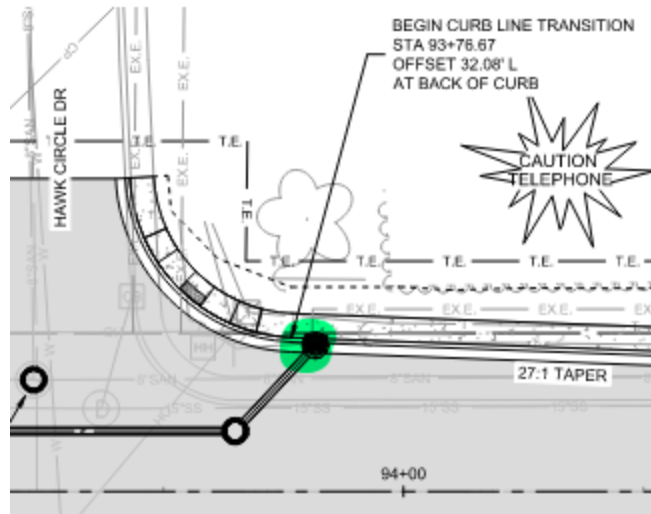
1. Working on centerline culverts on Ugstad Rd near Arena
2. Paving of last remaining driveways and subcut area on Ugstad Rd south of Arrowhead Rd.
3. Small amount of milling to be completed between Lavaque Junction and subcut in front of Essentia Health YMCA.
4. Working on centerline pipework.
5. Removing existing entrance (shown below) at admin building and paving straight through per City’s request.



- 6.
 7. Driveway at 4111 Ugstad Rd will have sections of bituminous driveway removed and replaced this week.
- ii. Subcontractors – Northwoods Sodding, Parsons, Mavo
 1. Northwoods Sodding has been out watering sod.
 2. Parsons has been checking in and is being pushed back until curb is being placed. May set bases on Arrowhead so they are on site.
 3. Mavo on site for saw cutting
- c. Work in progress Next Week
- i. Prime Contractor – Ulland Brothers
 1. Hydrants to be replaced
 - a. Wet tap at STA 558+20 to be completed Monday. Paul Sens to verify size of watermain. Needed to ensure correct saddle.
 - b. Tuesday water shutdown for Hydrant removal and installation at 515+64 LT
 - c. Wednesday water shutdown for hydrant removal at 556+90 and installation at 558+20
 - d. Ulland will distribute door hangers to notify residents of water main shut down by Friday July 28th this week.
 2. Start subcutting on Ugstad Rd north of Arrowhead Rd. Once complete, crew will move to Arrowhead Rd.
 - ii. Subcontractors – Northwoods Sodding, JMF
 1. JMF should be on-site for curb & gutter.
 2. Northwoods Sodding for continued sod maintenance.
- d. Staking Needs
- i. MSA completing curb stakes on Ugstad Rd north of Arrowhead Rd this week.
- e. Controlling items of work –
- i. None at this time.

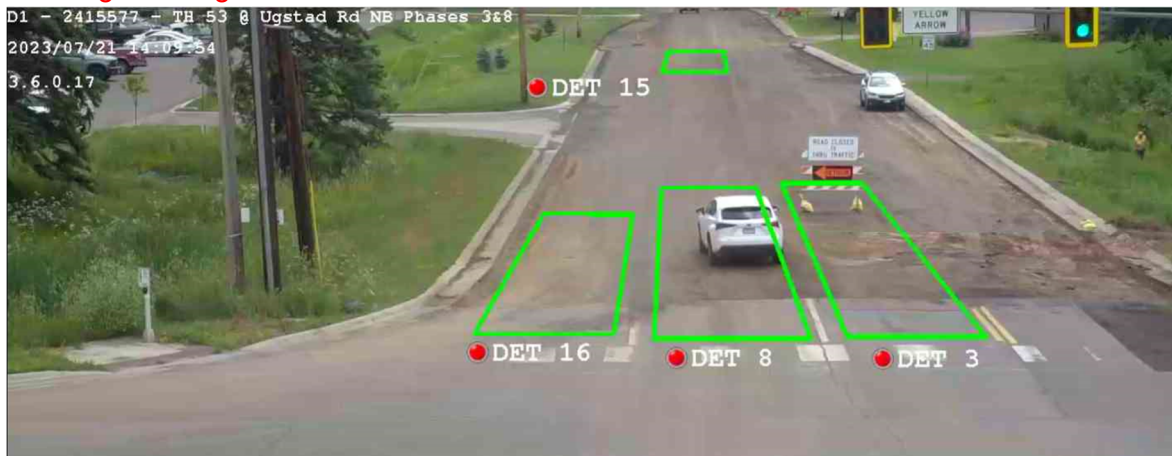
2. Utilities

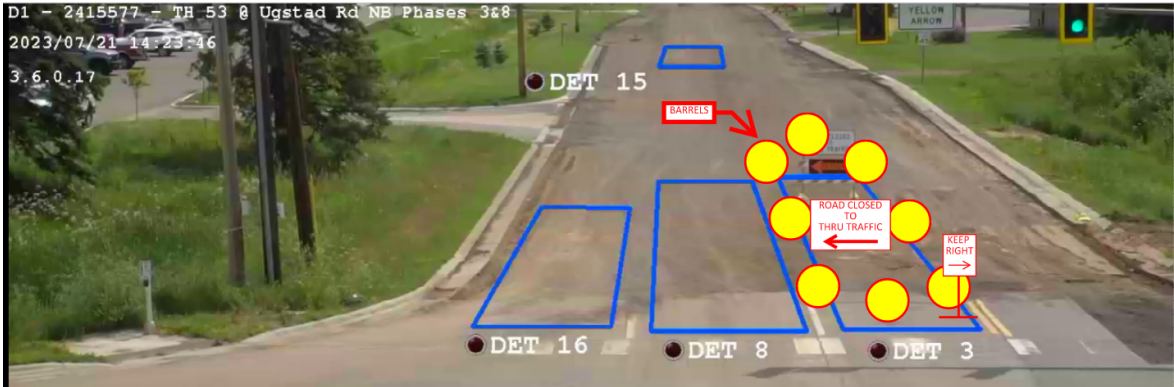
- a. Consolidated Communications – No update. Not present.
- b. MnDOT – See Traffic Control below.
- c. Minnesota Energies – No update. Not present.
- d. Paul Bunyan Communications – Not present.
- e. Mediacom – No update. Not present.
- f. Minnesota Power – No update. Not present.
- g. Centurylink/Lumen – on-site this week relocating facilities.
 - i. MSA will review conflict at STA 93+81 LT with Centurylink/Lumen field crew. Possible conflict between existing telephone line and proposed catch basin shown below.



3. Traffic Control

- a. Issues – Vehicles driving onto oncoming traffic at Ugstad Rd & USH 53. Paul Ackerley reiterated that traffic cannot be forced into oncoming lanes when Type III barricades are blocking a through lane as shown below:





- b. Modification to traffic control – None – Stage 2 Detour signage is in place per plan.
- c. Maintenance of traffic control
 - i. Device condition – No issues
 - ii. Traffic Control Inspection Logs – Todd Ingemansen with Warning Lites should be sending traffic control inspection logs to MSA. James to follow up.

4. Materials

- a. Certification / test report submittals
- b. QC Testing – Ulland to send over QC test results on Select Granular Embankment Mod 7% material.
- c. QA Testing – MSA to coordinate with Braun to get proctors on subgrade and Class 5 material. See Non-conforming Materials section below
- d. Non-conforming materials
 - i. Four total failing gradations were reported on the Select Granular Embankment Mod 7% material placed on Ugstad Rd near Essentia Wellness Center
 - ii. One failing gradation on Aggregate Base Class 5 material placed on Ugstad Rd near Essentia Wellness Center.
 - iii. MSA to coordinate with Braun for them to meet with Troy Plaster/Ulland for a split sample at the Scanlon Pit in Cloquet.
 - 1. Ross also mentioned having Nadine (MnDOT) witness the procedures for independent assurance.

5. Environmental

- a. Erosion Control –
- b. Weekly erosion control inspections
 - i. Best way to get weekly inspection reports?
 - 1. Ulland is sending SWPPP reports upon request by MSA.

6. Progress Estimates

- i. Next pay application will be process for work through August 3rd.

7. Safety

- a. Work zone safety
 - i. None reported
- b. Accidents / Emergency incidents
 - i. None reported

8. **Public Relations**

a. **Property Owners**

- i. Resident at 4251 Ugstad Road wondering when paving will be complete. Ulland to pave her area and driveway on Friday.
- ii. Residents wondering when they will get mailboxes back. Ulland would like to get north stretch of Ugstad Rd, north of Arrowhead Rd, done first and then have Herness (subcontractor) come in and do all mailboxes on Ugstad Rd.

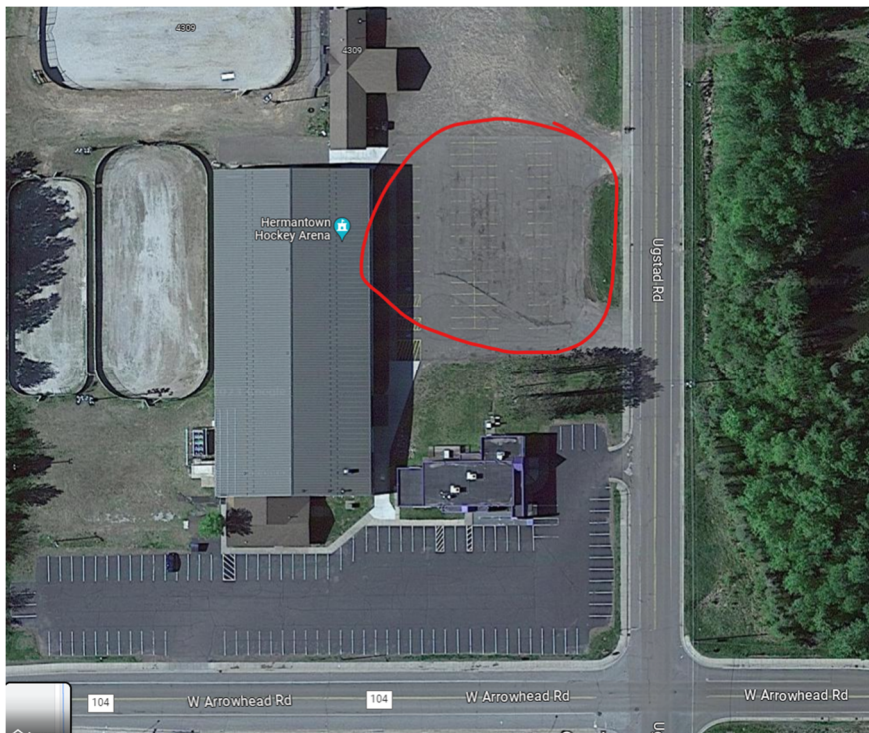
b. **Businesses – None at this time**

c. **Local officials – None at this time**

9. **New Issues / Concerns; Other Items**

- a. City reiterated that having Arrowhead Rd and Ugstad Rd at both Hawk Circle Dr intersections paved by September 1st is crucial.

10. **Next Meeting - Wednesday, August 2, 2023 – at 9:00 am (onsite at Hermantown Hockey Arena parking lot shown below)**



Meeting minutes will be distributed to the prime contractor and other attendees, as requested.