



# Weekly Construction Meeting Summary

Project I.D.: SP 202-101-014, 202-104-012,	Date: 7/12/2023
Highway Description: Ugstad Rd & Arrowhead Rd Improvements	
Project Location: Hermantown, MN – St. Louis County	
Project Contractor: Ulland Brothers, Inc.	
Project Engineer: MSA Professional Services, Inc.	

## Attendees:

- Ryan Swanson – Ulland Brothers, Inc. (Prime) – In Person
- Curt – Ulland Brothers, Inc. (Prime) – In Person
- Tyler – Ulland Brothers, Inc. (Prime) – In Person
- Phil Lockett – MSA Professional Services, Inc. – In Person
- Sophia Abrams – MSA Professional Services, Inc. – In Person
- Jake Thurston – MSA Professional Services, Inc. – In Person
- James Watters – MSA Professional Services, Inc. – Virtual
- Paul Senst – City of Hermantown – In Person
- David Bolf – City of Hermantown – In Person
- Paul Ackerley – MnDOT Traffic Office – In Person

Meeting minutes in red

## 1. Contractor's Schedule

a. Contract time – **Completion Date October 20, 2023**

b. Work in progress Current Week

i. Prime Contractor – Ulland Brothers

1. Reclaiming of Ugstad Rd from Falcon Dr to Williams Dr is complete.
  - a. City wants to get a price for Calcium Chloride to be applied on reclaimed material if road will essentially be a gravel road for the next month.
  - b. Ulland mentioned they are a month out before reclaim material gets paved.
2. Portable Changeable Message Signs (PCMS) going in place today to warn of Stage 2 Detour change next week.
3. Culvert extensions up by USH 53 and storm sewer catch basins and outfalls on Ugstad Rd.
4. Paving of Ugstad Rd from Maple Grove Rd to Essential Wellness Center on 7/12/23
5. Paving last remainder of bituminous driveways this week on Ugstad Rd south of Arrowhead Rd.

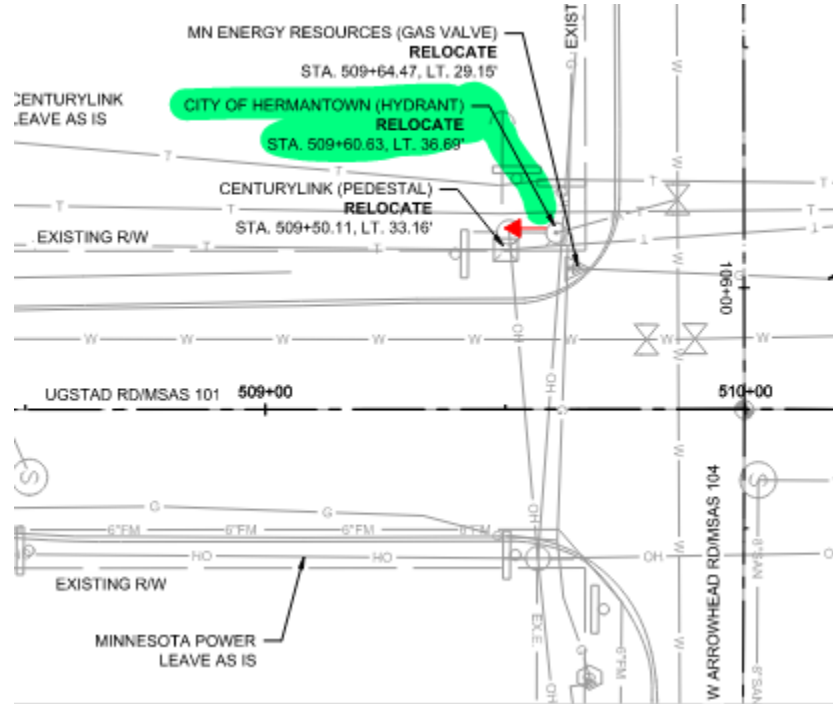
ii. Subcontractors – JMF

1. JMF – pour last sections of curb and gutter and driveway aprons on Ugstad Rd south of Arrowhead Rd this week

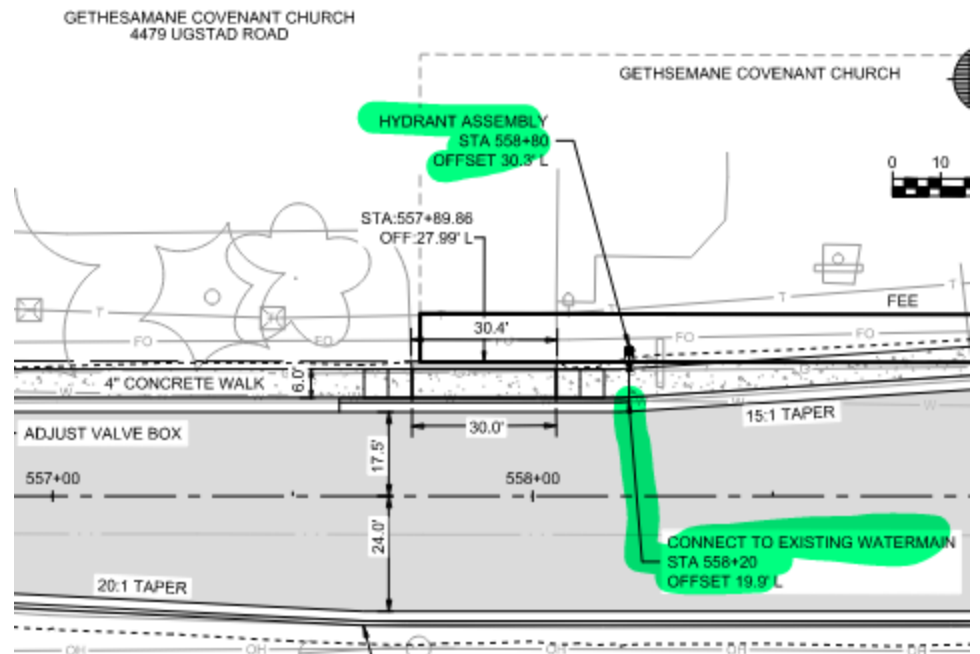
c. Work in progress Next Week

i. Prime Contractor – Ulland Brothers

1. Milling of Ugstad Rd from Arrowhead Rd to Falcon Dr and from Williams Dr to USH 53
2. Starting subcut on Ugstad Rd north of Arrowhead Rd.
3. Hydrant extensions.
  - a. Paul with City mentioned that hydrant shown below will be moved south rather than relocated east along Arrowhead Rd. Wet tap will no longer be needed.



- b.
- c. Hydrant shown below on north end of Ugstad Rd will require wet tap.



- d.
- ii. Subcontractors –Warning Lites Northwoods Sodding, JMF
  1. Warning Lites - Stage 2 Detour signage put in place by 7/17/23
  2. Northwoods sodding could be back on site to topsoil, sod, and blanket disturbed areas on Ugstad Rd south of Arrowhead Rd.

3. JMF – could be on site to do spot curb and gutter replacement on north end of Ugstad Rd.

**d. Staking Needs**

- i. Pipe Extensions up near USH 53.
- ii. Centerline offset stakes for reclaim area in Ugstad Rd.
- iii. Stake subcut for reconstruction area from Arrowhead Rd up to Falcon Dr.

**e. Controlling items of work –**

- i. None at this time

**2. Utilities**

a. Consolidated Communications – No update. Not present.

b. MnDOT – Paul Ackerley with MnDOT recommends milling near the intersection be done between the AM Peak and Noon hours. Paul can be on site next Monday around 9:00 am to assist in turning signals at Ugstad Rd & USH 53 to flashing red while Ulland is working near intersection.

c. Minnesota Energies – No update. Not present.

d. Paul Bunyan Communications – Not present.

e. Mediacom – No update. Not present.

f. Minnesota Power – Not present.

- i. Conflict cables at Roosevelt Dr and Ugstad Rd have been relocated

g. Centurylink/Lumen – Not present.

- ii. MSA contacted Martin Paulsen and Tyler Decker for confirmation on relocation schedule for following conflicts:

- 1. Ugstad Rd - 510+40 LT – Relocate pedestal.
- 2. Arrowhead Rd - 93+58 LT – Relocate pedestal and handhole.
- 3. Arrowhead Rd - 93+81 LT – Possible conflict between existing telephone line and proposed catch basin.
- 4. Arrowhead Rd - 93+81 LT – possible conflict between existing telephone lone and subcut limits of Arrowhead Rd.

- ii. **Martin and Tyler confirmed relocations will begin next week via email on 7/13/23**

**3. Maintenance of Traffic**

a. Issues – None Reported

b. Modification to traffic control

- i. Stage 2 detour will be in place by 7/17/23

c. Maintenance of traffic control

- i. Device condition – No issues
- ii. Traffic Control Inspection Logs – Ulland to send over daily Traffic Control Logs. Send to Phil L. with MSA and copy James W.

**4. Materials**

a. Certification / test report submittals

b. QC Testing – None at this time

c. QA Testing – See Non-conforming Materials section below

d. Non-conforming materials

- i. Two Failing gradations were reported on the Select Granular Embankment Mod 7% material placed on Ugstad Rd near Essentia Wellness Center

- ii. One failing gradation on Aggregate Base Class 5 material placed on Ugstad Rd near Essentia Wellness Center.
- iii. MSA will review with Braun and MnDOT Grading & Base Office for appropriate resolution.

**5. Environmental**

**a. Erosion Control –**

- i. Riprap at storm sewer outfalls on east side of Ugstad Rd near Truman Dr and Roosevelt Dr is complete
- ii. Northwoods Sodding on site next week to work on sodding and permanent turf establishment.
- iii. City prefers to have erosion control blanket used where called out in the plans rather than hydro-mulch.
- iv. If disturbance is in a front lawn that is maintained make sure that sodd is placed rather than seed and blanket.

**b. Weekly erosion control inspections**

- i. Best way to get weekly inspection reports?
  - 1. Ulland is sending SWPPP reports upon request by MSA.

**6. Progress Estimates**

- i. Pay Application #2 has been processed and sent to City for council action
- ii. Next pay application will be process for work through August 3<sup>rd</sup>.

**7. Safety**

**a. Work zone safety**

- i. None reported

**b. Accidents / Emergency incidents**

- i. None reported

**8. Public Relations**

**a. Property Owners**

- i. Rodlunds – 4211 Ugstad – Homeowners have settled with Ulland on damage to truck.

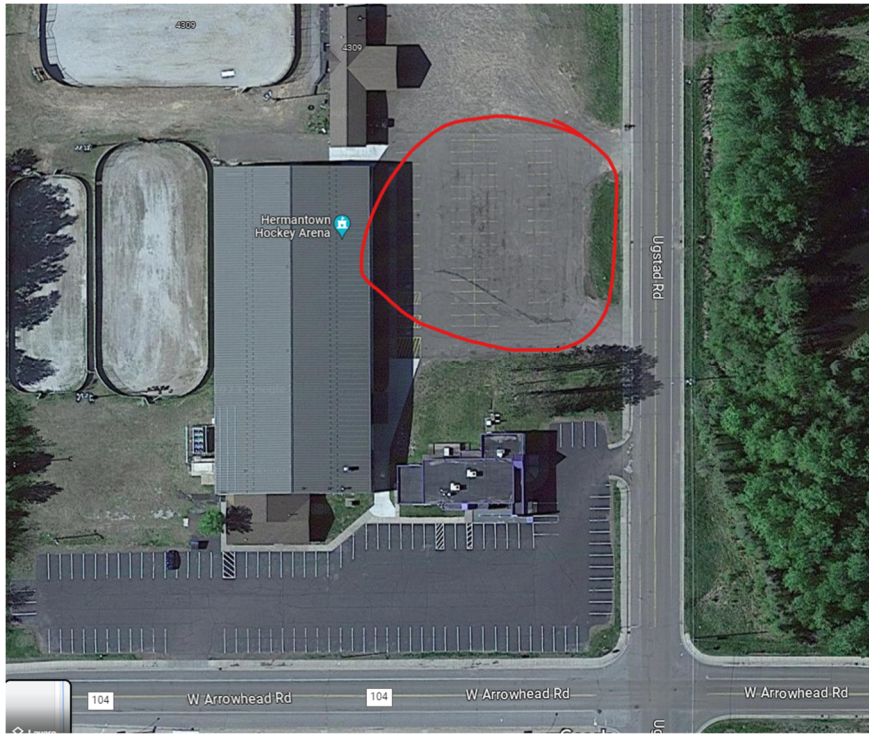
**b. Businesses – east entrances to Essentia Wellness Center off Ugstad Rd are closed. Access to center is available off Arrowhead Rd.**

**c. Local officials – None at this time**

**9. New Issues / Concerns; Other Items**

- a. None at this time**

**10. Next Meeting - Wednesday, July 19, 2023 – at 9:00 am (onsite at Hermantown Hockey Arena parking lot shown below)**



***Meeting minutes will be distributed to the prime contractor and other attendees, as requested.***