



Weekly Construction Meeting Summary

Project I.D.: SP 202-101-014, 202-104-012,	Date: 7/5/2023
Highway Description: Ugstad Rd & Arrowhead Rd Improvements	
Project Location: Hermantown, MN – St. Louis County	
Project Contractor: Ulland Brothers, Inc.	
Project Engineer: MSA Professional Services, Inc.	

Attendees:

- Ryan Swanson – Ulland Brothers, Inc. (Prime) – In Person
- Curt – Ulland Brothers, Inc. (Prime) – In Person
- Phil Lockett – MSA Professional Services, Inc. – In Person
- Sophia Abrams – MSA Professional Services, Inc. – In Person
- Jake Thurston – MSA Professional Services, Inc. – In Person
- James Watters – MSA Professional Services, Inc. – Virtual
- Joe Butler – Braun Intertec – In Person
- Paul Senst – City of Hermantown – In Person
- David Bolf – City of Hermantown – In Person
- Ross Hendrickson – State Aid Construction Specialist - Virtual
- Resident – 4255 Ugstad Rd

Meeting minutes in red

1. Contractor’s Schedule

a. Contract time – **Completion Date October 20, 2023**

b. Work in progress Current Week

i. Prime Contractor – Ulland Brothers

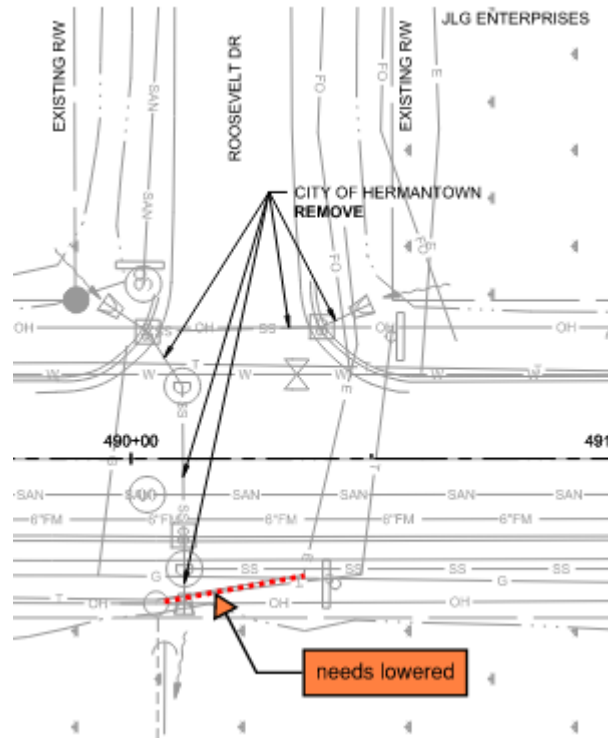
1. Ugstad Rd south of Roosevelt Dr. - Areas where mill machine removed all pavement to aggregate base class 5 were reviewed by representatives from MSA, Ulland, Braun, and the City of Hermantown this morning.
 - a. 8-10 areas varying in length and width were reviewed.
 - b. Group agreed these areas should be patched with 2” of bituminous material prior to paving first 1.5” lift.
 - c. Patches will be full 28’ in width spanning curb to curb.
 - d. Phil with MSA and Paul with City will mark out removal/patch limits today.
 - e. Ulland will mill out patch areas on Friday July 7th.
2. Install 12” CMP driveway culverts and one 15” CMP culvert apron on Ugstad Rd.
3. Riprap at storm sewer outfall on east side of Ugstad Rd at Roosevelt Dr and Truman Dr intersections later this week.
4. RRFB foundations have been installed south of Ugstad Rd and Lavaque Junction intersection.
5. Detail milling near curb edges to remove bituminous material still present.
6. Paving of last remaining bituminous driveways.

i. Subcontractors – JMF

1. JMF – can start string lining for curb and gutter work on Ugstad Rd near Essentia Wellness center later today.
 2. Will plan to be on site this week pouring concrete curb and gutter, sidewalk, and 5-6 driveway aprons on Ugstad Rd north of Lavaque Junction.
- b. Work in progress Next Week**
- i. Prime Contractor – Ulland Brothers
 1. Reclaim Ugstad Rd, north of Falcon Dr, to Williams Dr.
 2. Culvert extensions on Ugstad Rd near US 53.
 3. Concrete curb and gutter and sidewalk Removals on Ugstad Rd north of Arrowhead Rd.
 - ii. Subcontractors – JMF Concrete, Northwoods sodding.
 1. Concrete curb and gutter and sidewalk pours on Ugstad Rd south of Arrowhead Rd (if any remaining after this week).
 2. Northwoods sodding could be back on site to topsoil, sod, and blanket disturbed areas on Ugstad Rd south of Arrowhead Rd.
- c. Staking Needs**
- i. Pipe Extensions up near USH 53.
 - ii. Centerline offset stakes for reclaim area in Ugstad Rd.
 - iii. Stake subcut for reconstruction area from Arrowhead Rd up to Falcon Dr.
- d. Controlling items of work –**
- i. Completing new bituminous patch work ahead of mainline paving. Ideally would complete patching soon with mainline paving shortly after before Ulland's bituminous plants relocate.

7. Utilities

- a. Consolidated Communications – No update. Not present.
- b. MnDOT – Ulland requested that Paul Ackerley attend meetings in person going forward. Ulland anticipates being in the area of US53 and Ugstad Rd intersection in a couple of weeks. Would need Paul's help for signal modifications at this time.
- c. Minnesota Energies – No update. Not present.
- d. Paul Bunyan Communications – Not present.
- e. Mediacom – No update. Not present.
- f. Minnesota Power –



- i.
 - ii. Conflict cable shown above has been de-energized.
 - iii. Ulland requests that this cable be cut/removed by MP representative for safety of their crews. MSA will reach out to Aaron on this.
- g. Centurylink/Lumen – Not present.**
- i. MSA contacted Martin Paulsen and Tyler Decker for confirmation on relocation schedule for following conflicts:
 1. Ugstad Rd - 510+40 LT – Relocate pedestal.
 2. Arrowhead Rd - 93+58 LT – Relocate pedestal and handhole.
 3. Arrowhead Rd - 93+81 LT – Possible conflict between existing telephone line and proposed catch basin.
 4. Arrowhead Rd - 93+81 LT – possible conflict between existing telephone lone and subcut limits of Arrowhead Rd.

8. Maintenance of Traffic

- a. Issues – None Reported
- b. Modification to traffic control
 - i. Ulland plans to keep stage one detour in place while Ugstad Rd north of Falcon Dr is reclaimed.
 - ii. Reclaim activities will be done under traffic with flaggers.
 - iii. Once reclaim is done and reconstruction of Ugstad Rd from Arrowhead Rd to Falcon Dr begins, Stage 1 detour signage will be removed and Stage 2 detour will be put in place.
- c. Maintenance of traffic control
 - i. Device condition – No issues
 - ii. Traffic Control Inspection Logs – Ulland to send over daily Traffic Control Logs. Send to Phil L. with MSA and copy James W.

9. Materials

- a. Certification / test report submittals
- b. QC Testing – None at this time
- c. QA Testing –
 - i. Regarding reconstruction area of Ugstad Rd in front of Essentia Wellness Center
 - 1. Need density tests on Select Granular Embankment
 - 2. Need DCP test on Aggregate Base (CV) Class 5 material
 - 3. Roll test of Aggregate Base (CV) Class 5 material is required prior to paving.
- d. Non-conforming materials – None Reported

10. Environmental

- a. Erosion Control –
 - i. Riprap at storm sewer outfalls on east side of Ugstad Rd near Truman Dr and Roosevelt Dr is planned for later this week.
 - ii. Northwoods Sodding on site next week to work on sodding and permanent turf establishment.
 - iii. City prefers to have erosion control blanket used where called out in the plans rather than hydro-mulch.
 - iv. Hard Copy of SWPPP is on site
- b. Weekly erosion control inspections
 - i. Best way to get weekly inspection reports?
 - 1. Ulland is sending SWPPP reports upon request by MSA.

11. Progress Estimates

- i. Next pay application will be processed for work through July 7th.

12. Safety

- a. Work zone safety
 - i. None reported
- b. Accidents / Emergency incidents
 - i. None reported

13. Public Relations

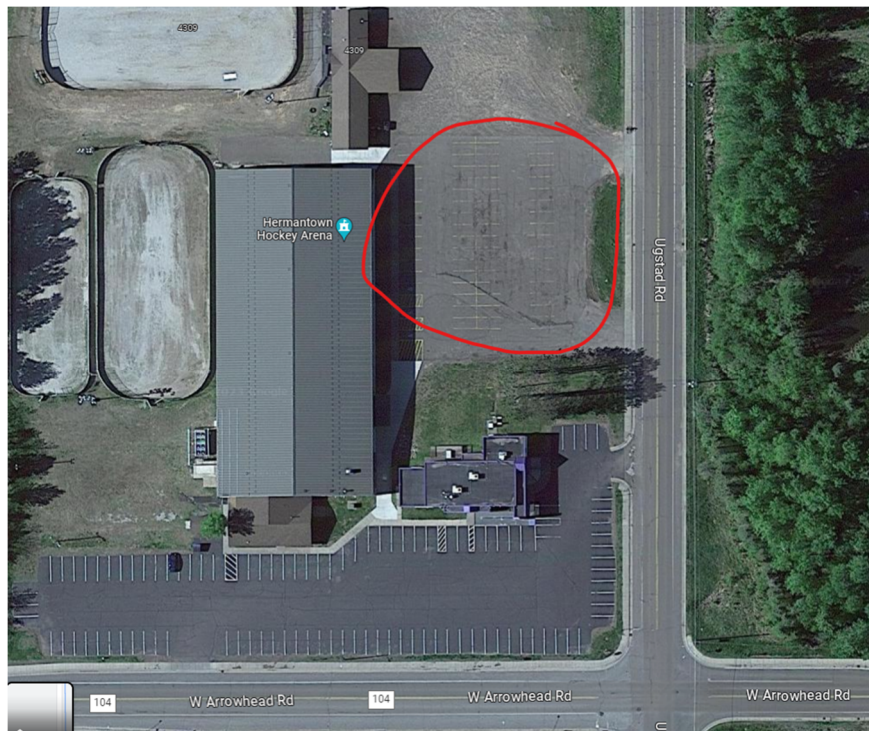
- a. Property Owners
 - i. Resident at 4255 Ugstad Rd was present and asked the question as to when Ugstad Rd would be paved.
 - 1. Ulland mentioned that with the need for additional patching on Ugstad Rd south of Roosevelt Dr, mainline paving will not happen this week.
 - 2. Also mentioned that when paving on Ugstad Rd does occur if they could stay off pavement for a couple of hours until proper compaction can take place and the mix to cool would be preferred.
 - 3. Parking on Lavaque Junction is an option for her and she will use that when needed.
 - ii. Rodlunds – 4211 Ugstad – Phil stopped by and discussed damage to paint on truck from milling operations last Friday. Phil mentioned to submit claim to Ulland. If matter isn't resolved in a timely manner than they should follow back up with him/MSA.

- iii. Highlights of Contractor's schedule for remainder of this week and early next
 - 1. July 6 -7
 - a. Detail milling near curbs
 - b. Bituminous driveway paving
 - c. Concrete sidewalk and curb and gutter pours on Ugstad Rd from Lavaque Junction to Arrowhead Rd
 - d. Ugstad Rd south of Roosevelt Dr full width patch milling on Friday July 7th.
 - 2. July 8 - Saturday
 - a. Bituminous paving of patches on Ugstad Rd South of Roosevelt Dr.
 - 3. July 11-12
 - a. Paving of Ugstad Rd from Maple Grove Rd to Arrowhead Rd.
- b. Businesses – east entrances to Essentia Wellness Center off Ugstad Rd are closed. Access to center is available off Arrowhead Rd.
- c. Local officials – None at this time

14. **New Issues / Concerns; Other Items**

- a. None at this time

15. **Next Meeting - Wednesday, July 12, 2023 – at 9:00 am (onsite at Hermantown Hockey Arena parking lot shown below)**



Meeting minutes will be distributed to the prime contractor and other attendees, as requested.