

**CITY OF HERMANTOWN  
CITY COUNCIL MEETING**  
Wednesday, July 5, 2023  
6:30 PM Central

**MEETING CONDUCTED IN PERSON & VIA ZOOM**

Mayor Wayne Boucher: Present  
Councilor John Geissler: Present  
Councilor Andy Hjelle: Present  
Councilor Ellie Jones: Present  
Councilor Brian LeBlanc: Present

**CITY STAFF:** John Mulder, City Administrator; Alissa Wentzlaff, City Clerk; Eric Johnson; Community Development Director; Kevin Orme, Director of Finance & Administration; Gunnar Johnson, City Attorney

**VISITORS:** 5

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS**
5. **PUBLIC HEARING**
6. **COMMUNICATIONS**
  - A. Correspondence 23-109 through 23-120 placed on file
7. **PRESENTATIONS**
  - A. **2024 Personnel Budget**  
Kevin Orme, Director of Finance and Administration  
(Pre-Agenda Only)
  - B. **2024 Capital Improvement**  
Kevin Orme, Director of Finance and Administration  
(Pre-Agenda Only)
  - C. **Hermantown Area Hockey Association Fund Raising Effort – Postponed until July 17<sup>th</sup>, 2023**  
Shawna Jokinen, Committee Member  
(Pre-Agenda Only)

8. **PUBLIC DISCUSSION**

9. **MOTIONS**

10. **CONSENT AGENDA**

A. **Minutes** - Approval or correction of June 20, 2023 City Council Continuation Minutes

B. **Accounts Payable** - Approve general city warrants from June 15, 2023 through June 30, 2023 in the amount of \$889,836.10

Motion to the approve the Consent Agenda. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

11. **ORDINANCES**

12. **RESOLUTIONS**

A. **2023-85 Resolution Approving Amendments To Planned Unit Development For Red Tail Hawk Town Homes**

*(motion, roll call)*

Motion to approve 2023-85 Resolution Approving Amendments To Planned Unit Development For Red Tail Hawk Town Homes. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**B. 2023-86 Resolution Approving A Special Use Permit For The Construction Of An Accessory Structure In Excess Of 1,200 Square Feet (1,792 Square Feet) Within A Recreational Shoreland Area**

*(motion, roll call)*

Motion to approve 2023-86 Resolution Approving A Special Use Permit For The Construction Of An Accessory Structure In Excess Of 1,200 Square Feet (1,792 Square Feet) Within A Recreational Shoreland Area. This motion, made by Councilor John Geissler and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**C. 2023-87 Resolution Approving Final Plat Of Peyton Acres Phase 2a And Imposing Conditions On The Final Plat**

*(motion, roll call)*

Motion to approve 2023-87 Resolution Approving Final Plat Of Peyton Acres Phase 2a And Imposing Conditions On The Final Plat. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**D. 2023-88 Resolution Approving A Special Use Permit For Grading And Filling Within A Recreational Environment Shoreland Overlay Area**

*(motion, roll call)*

Motion to approve 2023-88 Resolution Approving A Special Use Permit For Grading And Filling Within A Recreational Environment Shoreland Overlay Area.

This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

E. **2023-89 Resolution Approving A Special Use Permit For The Construction Of A Two- Family Home In A R-3 Residential Zoning District**

*(motion, roll call)*

Motion to approve 2023-89 Resolution Approving A Special Use Permit For The Construction Of A Two- Family Home In A R-3 Residential Zoning District. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Nay  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 1

F. **2023-90 Resolution Awarding Contract For Play Structure Materials And Installation Services To Minnesota/Wisconsin Playground In The Amount Of \$150,000**

*(motion, roll call)*

Motion to approve 2023-90 Resolution Awarding Contract For Play Structure Materials And Installation Services To Minnesota/Wisconsin Playground In The Amount Of \$150,000. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea

Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

G. **2023-91 Resolution Authorizing The Preparation Of The Draft Alternative Urban Areawide Review (Auar) Document For The Hermantown Business Park**

*(motion, roll call)*

Motion to approve 2023-91 Resolution Authorizing The Preparation Of The Draft Alternative Urban Areawide Review (Auar) Document For The Hermantown Business Park. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

H. **2023-92 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver Agreement For Consulting Services With Baker Tilly (Independent Contractor)**

*(motion, roll call)*

Motion to approve 2023-92 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver Agreement For Consulting Services With Baker Tilly (Independent Contractor). This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

I. **2023-93 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver An Agreement For Survey Services For City of Hermantown Connector Trail With Alta Land Survey Company**

*(motion, roll call)*

Motion to approve 2023-93 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver An Agreement For Survey Services For City of Hermantown Connector Trail With Alta Land Survey Company. This motion, made by Councilor John Geissler and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

J. **2023-94 Resolution Approving Insurance Coverage For The City Of Hermantown**

*(motion, roll call)*

Motion to approve 2023-94 Resolution Approving Insurance Coverage For The City Of Hermantown. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

K. **2023-95 Resolution Approving Authorization For Professional Services For Design, Bidding and Construction Administration Services By Braun Intertec Corporation**

*(motion, roll call)*

Motion to approve 2023-95 Resolution Approving Authorization For Professional Services For Design, Bidding and Construction Administration Services By Braun Intertec Corporation. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

L. **2023-96 Resolution Approving The Employment Of Trish Crego As The Utility & Infrastructure Director**

*(motion, roll call)*

Motion to approve 2023-96 Resolution Approving The Employment Of Trish Crego As The Utility & Infrastructure Director. This motion, made by Councilor Ellie Jones and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

M. **2023-97 Resolution Calling A Public Hearing On The Establishment Of A Tax Increment Financing District No. 1-2: The Greenhouse**

*(motion, roll call)*

Motion to approve 2023-97 Resolution Calling A Public Hearing On The Establishment Of A Tax Increment Financing District No. 1-2: The Greenhouse. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea

Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

13. **CLOSED SESSION**

- A. Motion to close the meeting of the Hermantown City Council pursuant to Minnesota Statutes § 13D.05, Subd. 3(c)(1) and 13D.05, Subd. 3(c)(3) to evaluate the asking price of naming rights and to consider the acquisition of property rights associated with a proposed hockey arena located on property adjacent to the existing hockey arena in the City of Hermantown and develop offers and counteroffers. Following this closed session, the council will re-convene in open session.

*(motion, roll call)*

Motion to recess at 7:10 p.m. Motion to close the meeting of the Hermantown City Council pursuant to Minnesota Statutes § 13D.05, Subd. 3(c)(1) and 13D.05, Subd. 3(c)(3) to evaluate the asking price of naming rights and to consider the acquisition of property rights associated with a proposed hockey arena located on property adjacent to the existing hockey arena in the City of Hermantown and develop offers and counteroffers. Following this closed session, the Hermantown City Council will re-convene in open session. This motion, made by Councilor John Geissler and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

14. **RECESS**

- A. Motion to recess at 8:17 p.m. This motion, made by Councilor John Geissler and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea



Yea: 5, Nay: 0

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Mayor

ATTEST:

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City Clerk