



Weekly Construction Meeting Summary

Project I.D.: SP 202-101-014, 202-104-012,	Date: 6/28/2023
Highway Description: Ugstad Rd & Arrowhead Rd Improvements	
Project Location: Hermantown, MN – St. Louis County	
Project Contractor: Ulland Brothers, Inc.	
Project Engineer: MSA Professional Services, Inc.	

Attendees:

- Ryan Swanson – Ulland Brothers, Inc. (Prime) – In Person
- Curt – Ulland Brothers, Inc. (Prime) – In Person
- Phil Lockett – MSA Professional Services, Inc. – In Person
- Sophia Abrams – MSA Professional Services, Inc. – In Person
- James Watters – MSA Professional Services, Inc. – Virtual
- Joe Wicklund -City of Hermantown
- David Bolf – City of Hermantown
- Rhonda Zacher - Resident

Meeting minutes in red

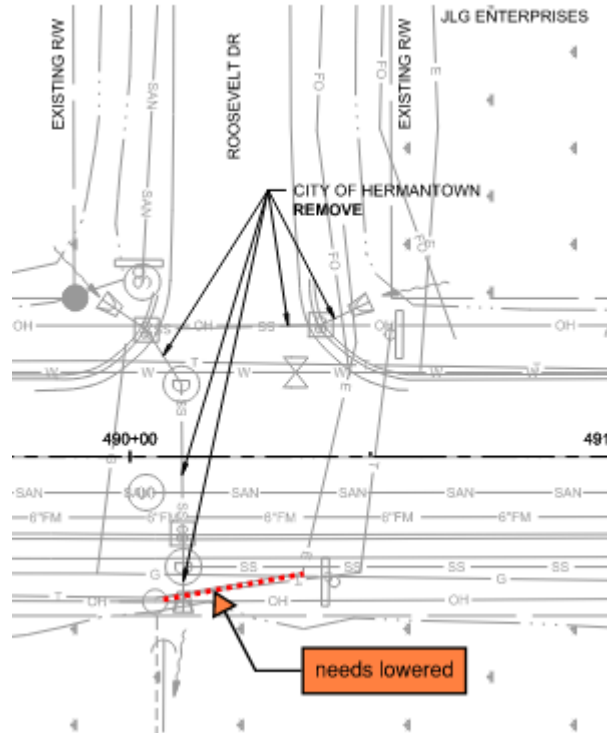
1. Contractor’s Schedule

- a. Contract time – **Completion Date October 20, 2023**
- b. Work in progress Current Week
 - i. Prime Contractor – Ulland Brothers
 1. Continue reconstruction of Ugstad Rd in front of Essentia Wellness Center
 2. Milling of Ugstad Rd from Maple Grove Rd to Arrowhead on Friday June 30
 3. Sanitary sewer casting removals and replacement on Ugstad Rd from Maple Grove Rd to Arrowhead Rd.
 4. Finish bituminous patching between existing pavement and curb replacements.
 - ii. Subcontractors – None
- c. Work in progress Next Week
 - i. Prime Contractor – Ulland Brothers
 1. Bituminous paving of Ugstad Rd from Maple Grove Rd to Arrowhead Rd July 5th and 6th.
 - ii. Subcontractors – JMF Concrete
 1. Concrete curb and gutter and sidewalk pours scheduled for July 5th.
- d. Staking Needs
 - i. Concrete bases for RRFB’s on Ugstad Rd near Lavaque Junction have been staked.
 - ii. Pipe Extensions up near USH 53
 - iii. Centerline offset stakes for reclaim area
 - iv. Stake reconstruction area from Arrowhead Rd up to Falcon Dr.
- e. Controlling items of work –
 - i. Getting reconstruction area in front of Essentia Wellness Center done in time for curb and gutter pours next week.

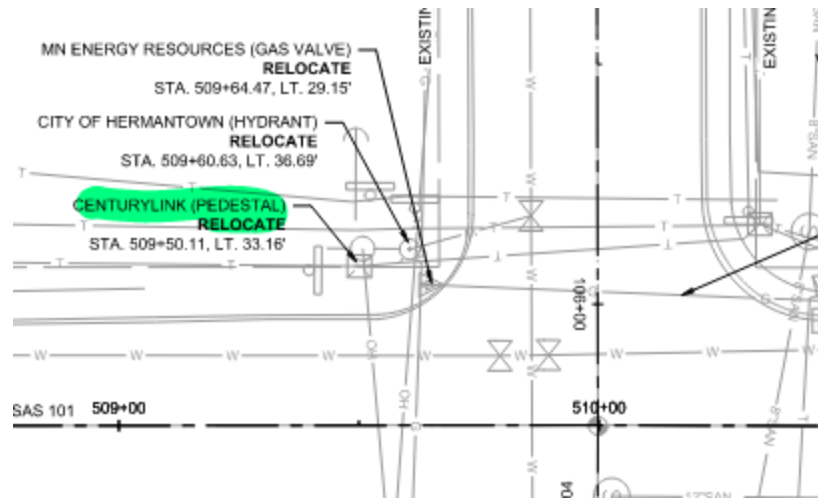
- f. Delays
 - i. Controlling item - **NA**
 - ii. Non-controlling items - **NA**

2. Utilities

- a. Consolidated Communications – **No update. Not present.**
- b. MnDOT – **No update. Not present.**
- c. Minnesota Energies – **Not Present**
 - i. **Gas conflict at 506+00 has been relocated**
- d. Paul Bunyan Communications – **No update. Not present.**
- e. Mediacom – **No update. Not present.**
- f. Minnesota Power –



- i.
- ii. **Conflict cable shown above has been de-energized**
- iii. **Ulland needs conflict cable removed by Friday of this week to install riprap next week.**
- g. Centurylink/Lumen – **Not present.**
 - i. **MSA contacted Martin Paulsen. Martin confirmed the pedestal in SW corner of Ugstad Rd and Arrowhead Rd has been relocated (highlighted below).**



- ii.
- iii. Martin is looking into when remaining conflicts will be completed

3. Maintenance of Traffic

- a. Issues – None Reported
- b. Modification to traffic control
 - i. Ulland plans to keep stage one detour on Ugstad Rd north of Falcon Dr is reclaimed.
 - ii. Reclaim activities will be done under traffic with flaggers.
 - iii. Once reclaim is done and reconstruction of Ugstad Rd from Arrowhead Rd to Falcon Dr. begins, Stage 1 detour signage will be removed and Stage 2 detour will be put in place.
- c. Maintenance of traffic control
 - i. Device condition – No issues
 - ii. Traffic Control Inspection Logs – Ulland to send over daily Traffic Control Logs. Send to Phil L. with MSA and copy James W.

4. Materials

- a. Certification / test report submittals
- b. QC Testing – None at this time
- c. QA Testing –
 - i. Regarding reconstruction area of Ugstad Rd in front of Essentia Wellness Center
 - 1. Need density tests on Select Granular Embankment
 - 2. Need DCP test on Aggregate Base (CV) Class 5 material
 - 3. Roll test of Aggregate Base (CV) Class 5 material is required prior to paving.
- d. Non-conforming materials – None Reported

5. Environmental

- a. Erosion Control –
 - i. Sediment Control Log in place on Ugstad Rd.
 - ii. As Truman Dr. and Roosevelt Dr. pipes are completed and brought online, need to have soil stabilized within 24 hours. Tributary to Rocky Run, a public water, is nearby.
 - iii. Hard Copy of SWPPP is on site
- b. Weekly erosion control inspections
 - i. Best way to get weekly inspection reports?
 - 1. Ulland to send to Phil with MSA weekly

2. Rain events greater than 0.5" were recorded over this past weekend. Ulland to complete Erosion Control inspection reports for these days.

6. Progress Estimates

- i. Next pay application will be processed for work through July 7th.

7. Safety

- a. Work zone safety
 - i. None reported
- b. Accidents / Emergency incidents
 - i. None reported

8. Public Relations

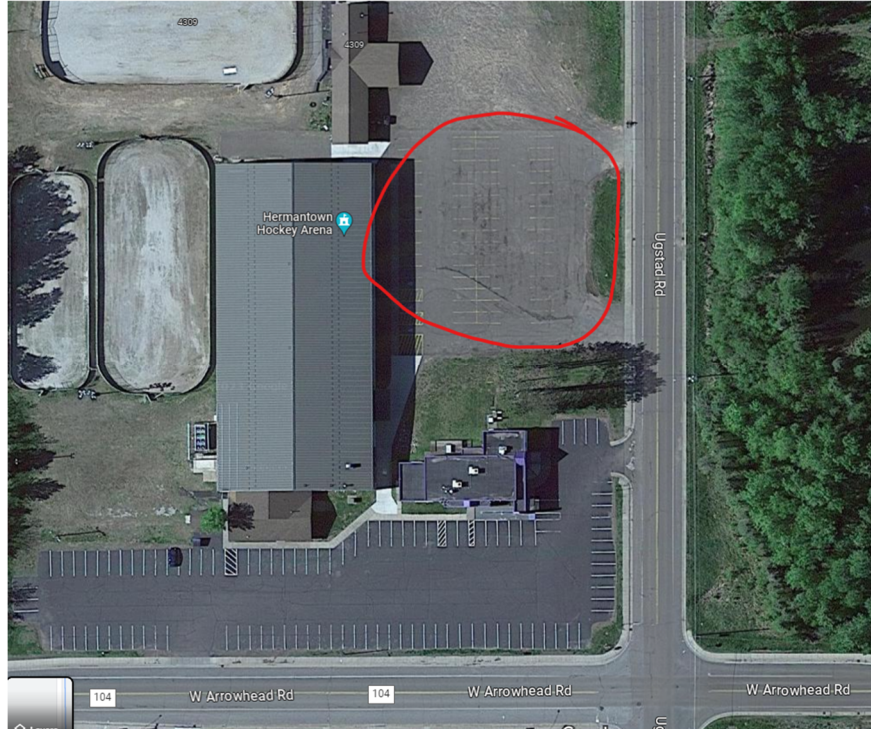
- a. Property Owners
 - i. Rhonda Zacher – 4212 Ugstad Rd – had question on upcoming construction schedule and how it might affect her upcoming grad party and moving needs.
 1. Concrete at driveway was poured last week on June 21
 2. 7 day cure period would be up tomorrow 6/28
 3. Access to driveway should be available by end of this week, getting a trailer for moving needs this weekend should not be an issue.
 4. Grad Party July 8th – Paving on Ugstad Rd is planned for July 5-7, assuming current schedule holds, Grad party on July 8th should not be an issue.
 - ii. Rachel Rodlund – 4211 Ugstad – when will last few driveways get completed, why the stop short on a few driveways near them?
 1. Reason for stopping short is those last few driveways are still in the 7 day cure period for the concrete that was poured.
 2. The contractor does not want to drive heavy equipment over the new concrete to finish paving driveways until the concrete has had sufficient time to cure.
 - iii. Contractor Schedule Leading into 4th of July Holiday
 1. June 29-30
 - a. Finish reconstruction of Ugstad Rd in front of Essentia Wellness Center.
 - b. Replace sanitary sewer castings on Ugstad Rd from Maple Grove Rd to Arrowhead Rd.
 - c. Milling of Ugstad Rd from Maple Grove Rd to Arrowhead Rd is planned for Friday June 30.
 2. July 1-4
 - a. No work is planned
 3. July 5-7
 - a. Concrete curb and gutter and sidewalk pours on Ugstad Rd from Lavaque Junction, north, to Arrowhead Rd
 - b. Paving of of bituminous pavement on Ugstad Rd from Maple Rove Rd to Arrowhead Rd

- b. Businesses – east entrances to Essentia Wellness Center off Ugstad Rd are closed. Access to center is available off Arrowhead Rd.
- c. Local officials – None at this time

9. New Issues / Concerns; Other Items

- a. None at this time

10. Next Meeting - Wednesday, July 5, 2023 – at 9:00 am (onsite at Hermantown Hockey Arena parking lot shown below)



Meeting minutes will be distributed to the prime contractor and other attendees, as requested.