



Weekly Construction Meeting Summary

Project I.D.: SP 202-101-014, 202-104-012,	Date: 6/21/2023
Highway Description: Ugstad Rd & Arrowhead Rd Improvements	
Project Location: Hermantown, MN – St. Louis County	
Project Contractor: Ulland Brothers, Inc.	
Project Engineer: MSA Professional Services, Inc.	

Attendees:

- Ryan Swanson – Ulland Brothers, Inc. (Prime) – In Person
- Joel Moschler – Ulland Brothers, Inc. (Prime) – In Person
- Dan – JMF (Subcontractor) - In Person
- Phil Lockett – MSA Professional Services, Inc. – In Person
- Sophia Abrams – MSA Professional Services, Inc. – In Person
- James Watters – MSA Professional Services, Inc. – Virtual
- Paul Senst – City of Hermantown – In Person
- Tyler with Ulland
- Kim Anderson – Resident

Meeting minutes in red

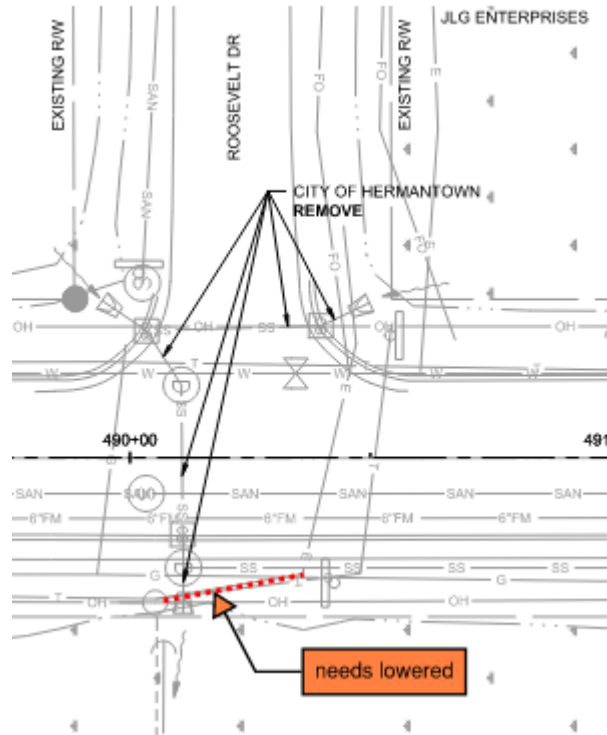
1. Contractor's Schedule

- a. Contract time – **Completion Date October 20, 2023**
- b. Work in progress Current Week
 - i. Prime Contractor – Ulland Brothers
 1. Two Hydrants removed and replaced 6/22 and 6/23
 2. Residents were notified of water shutdown on 6/20
 3. JMF is done with curb and gutter up to Lavaque
 4. All driveways up to Truman can have bituminous work done
 5. Expecting less than 500 tons of paving.
 6. Shutoff at water main at 7:00 am. City will shutoff
 7. City wants to GPS Hydrants before they get buried
 8. Hydrant as far back as possible
 9. Valve box 2-3' behind back of curb
 10. Fill out service cards – available on City website
 - ii. Subcontractors –
 1. JMF will get curb and driveways and a lot sidewalk done by end of week.
- c. Work in progress Next Week
 - i. Prime Contractor – Ulland Brothers
 1. Lavaque Junction to Arrowhead Rd – removals for curb and gutter and sidewalk
 2. Milling next Thursday and Friday June 29 and June 30.
 3. 500 ft subcut done up to radius.
 4. Subcut at Ugstad Rd and Arrowhead Rd intersection will be done in Stage 3 of project.

- 5. Paving 5th and 6th of July
- ii. Subcontractors – JMF Concrete
 - 1. JMF on site to finish up sidewalk, curb and gutter, and driveway pours on Ugstad Rd south of Lavaque Junction while Ulland removes curb and gutter and sidewalk north of Lavaque Junction
- d. Staking Needs
 - i. Curb staking for 500' subcut area on Ugstad Rd near Essentia Wellness Center is scheduled for June 29.
- e. Controlling items of work –
 - i. Concrete work. Ulland trying to stay ahead of JMF to keep the concrete work going
- f. Delays
 - i. Controlling item - NA
 - ii. Non-controlling items - NA

2. Utilities

- a. Consolidated Communications – No update. Not present.
- b. MnDOT – No update. Not present.
- c. Minnesota Energies – Not Present
 - i. Gas conflict at 506+00 was discovered when excavation started to install catch basin and outlet pipe in this area. MN Power crews are on site this week to relocate gas main out the way.
- d. Paul Bunyan Communications – No update. Not present.
- e. Mediacom – No update. Not present.
- f. Minnesota Power – Buried electrical power at proposed storm sewer apron outlet on east side of Ugstad Rd near Roosevelt Dr intersection will need to be lowered. See below



- i.
- ii. Aaron Nelson with MN Power was present to give an update on the buried electric needing relocated in area shown above. Crews are working on installing the primary

loop between Truman Dr and Roosevelt Dr. This work should be completed here this week and the line in conflicted can be taken offline earl next week.

iii.

- g. Centurylink/Lumen – No update. Not present.
 - i. Group mentioned relocation crews were not seen on site again this week.
 - ii. MSA contacted Martin Paulsen and Bill Byers with Lumen via email on 6/14/23 and 6/22/23 to request update on relocation schedule.

3. Maintenance of Traffic

- a. Issues
 - i. Speeding remains an issue in the work zone.
 - ii. Emergency vehicles need access to Jackson Estates at all times (see Part 7 Safety)
- b. Modification to traffic control – None Reported
- c. Maintenance of traffic control
 - i. Device condition – No issues
 - ii. Traffic Control Inspection Logs – Ulland to send over daily Traffic Control Logs. Send to Phil L. with MSA and copy James W.

4. Materials

- a. Certification / test report submittals
- b. QC Testing – None at this time
- c. QA Testing –
 - i. Need to add water to class 5 before density test it taken. Need density tests done prior to paving.
 - ii. Less than 500 tons of asphalt is planned for this week. Bituminous plant monitoring is not required.
 - iii. David has concern with getting compaction on bituminous patches next to curb line with only using steel drum roller.
 - 1. Ulland is confident that compaction will be achieved.
 - 2. Typical practice in the past has been they only take what is needed to get concrete curb poured in place.
 - 3. This has been Ulland's approach in the past with no settlement or reflective cracking after road is paved.
- d. Non-conforming materials – None Reported

5. Environmental

- a. Erosion Control –
 - i. Sedimenet Control Log in place on Ugstad Rd.
 - ii. As Truman Dr. and Roosevelt Dr. pipes are completed and brought online, need to have soil stabilized within 24 hours. Tributary to Rocky Run, a public water, is nearby.
 - iii. Hard Copy of SWPPP is on site
- b. Weekly erosion control inspections
 - i. Best way to get weekly inspection reports?
 - 1. Joel with Ulland to send to Phil with MSA weekly
 - 2. No rain events greater than 0.5" recorded so far during construction

6. Progress Estimates

- i. First pay application was approved at June 20 council meeting.

7. Safety

a. Work zone safety

- i. Local resident mentioned requesting police presence for speed violators on Ugstad Rd. Through traffic is still speeding too fast especially for being in a construction zone.

b. Accidents / Emergency incidents

- i. **At least one intersection of Truman Dr or Roosevelt Dr off Ugstad Rd needs to remain open at all times. Both cannot be blocked.** There was a report of an emergency vehicle trying to access an assisted living home in Jackson Estates getting delayed 30 mins.

8. Public Relations

a. Property Owners

- i. Resident at 4212 Ugstad Rd on east side of road had question on apron. Unsure if question was for culvert apron on driveway apron. MSA will contact resident to discuss here question.
- ii. Kim Anderson located at 4172 Ugstad Rd, south of Truman Dr intersection, had following questions.
 1. When would I be able to get into my driveway? Ulland is working on shaping up driveways this week and anticipate having her driveway paved by end of week so access should be made available then.
 2. Kim Anderson was curious on project schedule leading up to 4th of July holiday. The contractor provided the following schedule.
 - a. Two hydrants on west side of Ugstad Rd between Lavaque Junction and Arrowhead Rd will be removed and replaced 6/22
 - i. Water will be shutoff around 7:00 am
 - ii. Residents in this stretch were notified on 6/20 of this shutdown
 - iii. Hydrant replacements should only take a day with water service restored to residents by end of day
 - b. Patching of bituminous pavement near curb removals planned for 6/22
 - c. Working on paving bituminous driveways this week.
 - d. Paving of base course bituminous pavement at Truman Dr and Roosevelt Dr planned for Friday June 23rd.
 - e. Milling of Ugstad Rd between Maple Grove Rd and Arrowhead Rd planned for next Thursday and Friday June 29th and 30th
 - f. Full reconstruction of Ugstad Rd from Essentia Wellness center to just south of Arrowhead Rd planned to begin Monday June 26
 - g. Paving of Ugstad Rd from Maple Grove Rd to Arrowhead Rd planned for July 5th and 6th of July
 - h. No work is planned July 3rd and 4th.
 - iii. There are multiple upcoming graduation parties in the Jackson Estate neighborhood west of Ugstad Rd via Truman Dr. and Roosevelt Dr.

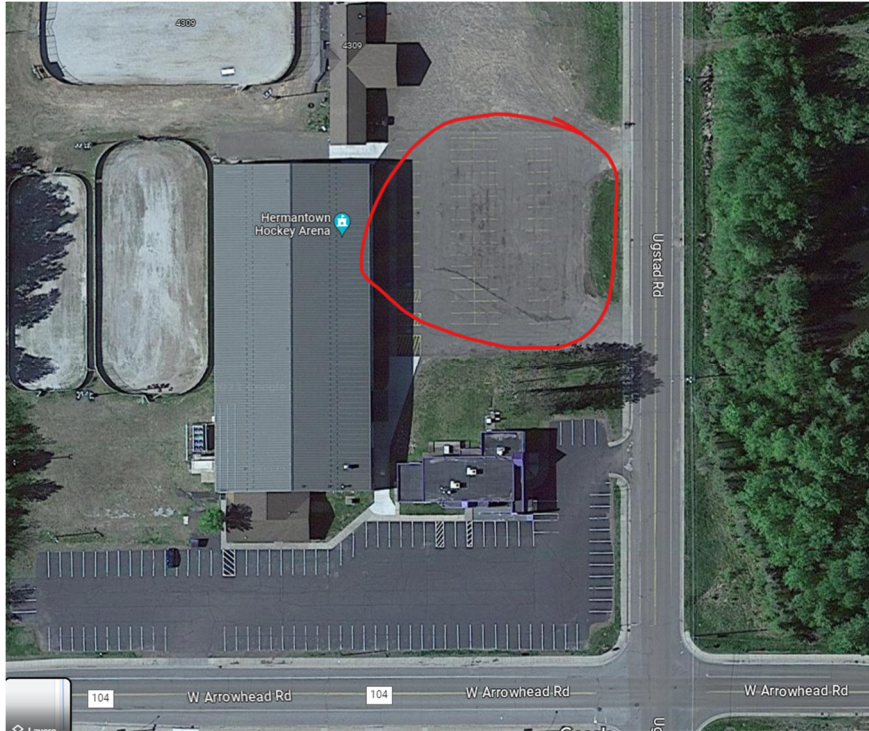
- b. **Businesses** – east entrances to Essential Wellness Center off Ugstad Rd are closed. Access to center is available off Arrowhead Rd.

c. Local officials – None at this time

9. New Issues / Concerns; Other Items

a. None at this time

10. Next Meeting - **Wednesday, June 28, 2023 – at 9:00 am (onsite at Hermantown Hockey Arena parking lot shown below)**



Meeting minutes will be distributed to the prime contractor and other attendees, as requested.