

**CITY OF HERMANTOWN
CITY COUNCIL MEETING**

Monday, June 5, 2023
6:30 PM Central

MEETING CONDUCTED IN PERSON & VIA ZOOM

Mayor Wayne Boucher: Present
Councilor John Geissler: Present
Councilor Andy Hjelle: Present
Councilor Ellie Jones: Present
Councilor Brian LeBlanc: Present

CITY STAFF: John Mulder, City Administrator; Jackie Dolentz, City Clerk; Eric Johnson, Community Development Director; Joe Wicklund, Communications & Community Engagement Director; Paul Senst, Public Works Director; Kevin Orme, Director of Finance & Administration; Adam Schminski, Building Official; Jim Crace, Chief of Police; David Bolf, City Engineer; Gunnar Johnson, City Attorney

VISITORS:

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS**
5. **PUBLIC HEARING**
6. **COMMUNICATIONS**

A. Correspondence 23-81 through 23-95 are placed on file

7. **PRESENTATIONS**

A. Hermantown Connector Trail Alignment
Eric Johnson, Community Development Director
(Pre-Agenda Only)

B. City Hall Roof Repairs
Adam Schminski, Building Official
(Pre-Agenda Only)

8. **PUBLIC DISCUSSION**
9. **MOTIONS**

A. Motion to approve/deny the Temporary Service Area Expansion Application for AAD Shriners for June 24, 2023 with proposed hours of sale from 2:00pm

to 10:00pm (Contingent upon all paperwork being received)

(motion, roll call)

Motion to approve the Temporary Service Area Expansion Application for AAD Shriners for June 24, 2023 with proposed hours of sale from 2:00pm to 10:00pm (Contingent upon all paperwork being received). This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea
Yea: 5, Nay: 0

10. **CONSENT AGENDA**

A. **Minutes** - Approval or correction of May 15, 2023 City Council Continuation Minutes

B. **Accounts Payable** - Approve general city warrants from May 1, 2023 through May 15, 2023 in the amount of \$656,416.44

C. **Accounts Payable** - Approve general city warrants from May 16, 2023 through May 31, 2023 in the amount of \$290,964.42

Motion to approve the Consent Agenda. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea
Yea: 5, Nay: 0

11. **ORDINANCES**

A. **2023-04 An Ordinance Amending And Restating Chapter 14, Signs And Ground Signs, Of The Hermantown City Code**

(first reading)

B. **2023-05 An Ordinance Amending Chapter 9, Utilities And Services, Of The Hermantown City Code By Modifying The Rules Governing The Collection On Delinquent Utility Accounts**

(first reading)

12. **RESOLUTIONS**

A. 2023-66 Resolution Approving Special Use Permit For Construction Of An Accessory Structure In Excess Of 1,200 Square Feet In The R-3 Zoning District At 3990 Ugstad Road (395-0010-05973) And Imposing Conditions Thereon

(motion, roll call)

Motion to approve 2023-66 Resolution Approving Special Use Permit For Construction Of An Accessory Structure In Excess Of 1,200 Square Feet In The R-3 Zoning District At 3990 Ugstad Road (395-0010-05973) And Imposing Conditions Thereon. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea
Yea: 5, Nay: 0

B. 2023-67 Resolution Approving A Special Use Permit For Grading And Filling Within A Natural Shoreland Overlay Area

(motion, roll call)

Motion to approve 2023-67 Resolution Approving A Special Use Permit For Grading And Filling Within A Natural Shoreland Overlay Area. This motion, made by Councilor Ellie Jones and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea
Yea: 5, Nay: 0

C. 2023-68 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver An Agreement For Consulting Services For Right Of Way Services With SRF Consulting Group, Inc.

(motion, roll call)

Motion to approve 2023-68 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver An Agreement For Consulting Services For Right Of Way Services With SRF Consulting Group, Inc. This motion, made by Councilor John Geissler and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea

Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea
Yea: 5, Nay: 0

D. 2023-69 Resolution Providing For The Issuance, Sale And Delivery Of \$1,600,000 General Obligation Improvement Bonds, Series 2023A, And Awarding The Sale Thereof

(motion, roll call)

Motion to approve Resolution 2023-69 Resolution Providing For The Issuance, Sale And Delivery Of \$1,505,000 General Obligation Improvement Bonds, Series 2023A, And Awarding The Sale Thereof. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea
Yea: 5, Nay: 0

E. 2023-70 Resolution Authorizing And Directing Mayor And City Clerk To Execute An Acceptance Of Easement Agreement To The City Of Hermantown From Robin E And Douglas R Johnson For The Okerstrom Sewer And Road Improvement

(motion, roll call)

Motion to approve 2023-70 Resolution Authorizing And Directing Mayor And City Clerk To Execute An Acceptance Of Easement Agreement To The City Of Hermantown From Robin E And Douglas R Johnson For The Okerstrom Sewer And Road Improvement. This motion, made by Councilor John Geissler and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea
Yea: 5, Nay: 0

F. 2023-71 Resolution Approving Final Plans And Specifications And Ordering Advertisement For Bids For Roof Insulation On The Government Services Building

(motion, roll call)

Motion to table 2023-71 Resolution Approving Final Plans And Specifications And Ordering Advertisement For Bids For Roof Insulation On The Government Services Building. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Tabled.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea
Yea: 5, Nay: 0

G. 2023-72 Resolution Authorizing And Directing Mayor And City Clerk To Execute An Acceptance Of Easement Agreement To The City Of Hermantown From Paul M. Sundquist For The Okerstrom Sewer And Road Improvement

(motion, roll call)

Motion to approve 2023-72 Resolution Authorizing And Directing Mayor And City Clerk To Execute An Acceptance Of Easement Agreement To The City Of Hermantown From Paul M. Sundquist For The Okerstrom Sewer And Road Improvement. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea
Yea: 5, Nay: 0

H. 2023-73 Resolution Authorizing And Directing Mayor And City Clerk To Execute An Acceptance Of Easement Agreement To The City Of Hermantown From David A. And Elizabeth F. Paulson For The Okerstrom Sewer And Road Improvement

(motion, roll call)

Motion to approve 2023-73 Resolution Authorizing And Directing Mayor And City Clerk To Execute An Acceptance Of Easement Agreement To The City Of Hermantown From David A. And Elizabeth F. Paulson For The Okerstrom Sewer And Road Improvement. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea
Yea: 5, Nay: 0

I. 2023-74 Resolution Authorizing And Directing Mayor And City Clerk To Execute An Acceptance Of Easement Agreement To The City Of Hermantown From McNutt Real Estate Holdings II LLC For The

Hermantown Marketplace Road Improvement Project

(motion, roll call)

Motion to approve 2023-74 Resolution Authorizing And Directing Mayor And City Clerk To Execute An Acceptance Of Easement Agreement To The City Of Hermantown From McNutt Real Estate Holdings II LLC For The Hermantown Marketplace Road Improvement Project. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea
Yea: 5, Nay: 0

13. **CLOSED SESSION**

A. Motion to close the meeting of the Hermantown City Council pursuant to Minnesota Statutes § Section 13D.3 to consider confidential information regarding Labor Negotiation Strategy. Following this closed session, the Hermantown City Council will re-convene in an open session.

(motion, roll call)

Motion to close the meeting of the Hermantown City Council pursuant to Minnesota Statutes § Section 13D.03 Subd. 3 (b) to consider confidential information regarding Labor Negotiation Strategy. Following this closed session, the Hermantown City Council will re-convene in an open session. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea
Yea: 5, Nay: 0

Motion to reconvene into open session at 7:56 p.m. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea
Yea: 5, Nay: 0

14. **RECESS**

Motion to recess at 7:56 p.m. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

Mayor

ATTEST:

City Clerk