



Hermantown City Council Meeting - Monday, April 17, 2023

Hermantown's upcoming City Council meeting will include both remote access and in-person access to Council Chambers. The remote access will be available through the platform, "Zoom," which allows the public to view and participate in the meeting via phone or computer. Interested parties can also choose to attend the City Council meetings in person at City Hall.

Remote access to the 6:30 p.m. City Council Meeting via Zoom:

<https://us02web.zoom.us/j/84409952143?pwd=cGdaNzZmU2NYdGxsUDIQVDVxeU9LQT09>

and/or by calling the number (312) 626-6799 and utilizing the meeting ID number of 844 0995 2143 and the passcode of 0260647091.

Public comment may also be submitted in advance of the meeting. Comments, questions, or concerns can be e-mailed to Community Engagement Director, Joe Wicklund, at jwicklund@hermantownmn.com up to 3:30 p.m. the day of the meeting with the e-mail title "City Council Meeting." It is important to note that all comments regarding this meeting are public data.

A few important tips regarding the Zoom platform:

- If your computer does not support audio, you can still watch the meeting on your computer and call in on your phone to hear the meeting
- Everyone has varying levels of comfort regarding remote technology, so grace and understanding are appreciated

The 4:30 p.m. Pre-Agenda Meeting will be available in-person only at City Hall. Public comment is not a factor in the pre-agenda meeting, but the meeting is open and members of the public are invited and welcome to attend to this meeting.



AGENDA

Pre-Agenda Meeting Monday, April 17, 2023 at 4:30 p.m.

Council Chambers, City Hall - Hermantown Governmental Services Building

Pre-agenda: The Pre-agenda meeting is a work session between the City Council and City staff to review the upcoming City Council meeting and future meetings. The agenda is the same document as the upcoming City Council meeting, but does not follow the same format as the City Council meeting. It is a time for the City Council and City staff to have discussions about the agenda items, and asking and answering questions. Traditionally it is not a time for public comment on the agenda items, as the public can listen to the conversation and ask questions or provide input at the upcoming City Council meeting.

City Council Meeting Monday, April 17, 2023 at 6:30 p.m.

Council Chambers, City Hall - Hermantown Governmental Services Building

Invitation to participate:

The Hermantown City Council welcomes your thoughts, input and opinions to this meeting. The agenda for this meeting contains a brief description of each item to be considered, and the City Council encourages your participation. If you wish to speak on an item contained in the agenda, you will be allowed to address the Council when a motion is on the floor. If you wish to speak on a matter that does not appear on the agenda, you may do so during the public comment period regularly scheduled and set for the beginning of the meeting.

When addressing the City Council, please state your name and address for the record. Please address the City Council as a whole through the Mayor. Comments to individual Council Members or staff are not permitted. Speakers will be limited to three (3) minutes.

Order of discussion

1. Reading of the resolution title by Mayor
2. Motion/Second
3. Staff Explanation
4. Initial Discussion by City Council
5. Mayor invites public to speak to the motion (3-minute rule)
6. Follow up staff explanation and/or discussion by City Council
7. Call of the vote

**CITY OF HERMANTOWN
AGENDA**

**Pre-Agenda Meeting Monday, April 17, 2023 at 4:30 p.m.
Council Chambers, City Hall - Hermantown Governmental Services Building**

**City Council Meeting Monday, April 17, 2023 at 6:30 p.m.
Council Chambers, City Hall - Hermantown Governmental Services Building**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS**
Council Members may make announcements as needed.
5. **PUBLIC HEARING**
Only when necessary. The rule adopted three minutes per person if necessary. Any action required after the public hearing will be taken immediately following the closing of the public hearing.
 - A. **Public Hearing: Road Improvement District No. 541 (Hermantown Road and Old Midway Road)**
 - B. **2023-43 Resolution Ordering Improvement And Directing Preparation Of Final Plans And Specifications For 2024 Road Improvement District No. 541 (Hermantown Road And Old Midway Road)** **6**

(motion, roll call)
6. **COMMUNICATIONS**
 - A. Correspondence 23-46 through 23-56 placed on file **9**
 - B. **23-50** **11**
From: Theresa Sunde, Mediacom
To: John Mulder, City Administrator
Re: Expansion of Broadband Services
7. **PRESENTATIONS**
8. **PUBLIC DISCUSSION**
This is the time for individuals to address the Council about any item not on the agenda. The time limit is three minutes per person.
9. **MOTIONS**

10. **CONSENT AGENDA**

All items on the Consent Agenda are items which are considered routine by the City Council and will be approved by one motion via voice vote. There will be no discussion of these items unless a Council Member or citizen requests, in which event the item will be removed from the Consent Agenda and considered at the end of the Consent Agenda.

- A. **Minutes** - Approval or correction of April 3, 2023 City Council Continuation Minutes **12**

- B. **Accounts Payable** - Approve general city warrants from April 1, 2023 through April 15, 2023 in the amount of \$437,305.90 **16**

11. **ORDINANCES**

12. **RESOLUTIONS**

Roll call will be taken only on items required by law and items requiring 4/5's votes, all others can be done by voice vote.

- A. **2023-44 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver An Agreement For Engineering Services With A Total Not To Exceed Contract Amount Of \$339,140 For 2024 Road Improvement District No. 541 (Hermantown Road And Old Midway Road) With Northland Consulting Engineers** **19**

(motion, roll call)

- B. **2023-45 Resolution Approving Authorization For Professional Services For Geotechnical Evaluation Services By EPC Engineering & Testing** **22**

(motion, roll call)

- C. **2023-46 Resolution Creating A Prioritized Bridge Replacement List For The City Of Hermantown** **29**

(motion, roll call)

- D. **2023-47 Resolution Receiving Bids And Awarding Contract For Road Improvement District No. 538 (Richard Avenue, Lindgren Road, Stevie Drive & A Frontage Road & Sam's Way) In The Amount Of \$2,209,180** **31**

(motion, roll call)

- E. **2023-48 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver An Agreement For Materials Testing Services For Road Improvement District No. 538 (Richard Avenue, Lindgren Road, Stevie Drive & A Frontage Road & Sam's Way)** **51**

(motion, roll call)

- F. **2023-49 Resolution Requesting Advance Funding For The City Of Hermantown From Municipal State Aid Funds For S.A. P. 202-101-014 And S.A.P. 202-104-012 In The Amount Of \$1,480,000.00** 57

(motion, roll call)

- G. **2023-50 Resolution Receiving Bids And Awarding Contract For A Second Water Connection To The City Of Duluth In The Amount Of \$42,400** 59

(motion, roll call)

- H. **2023-51 Resolution Approving A Grant Agreement Between The City Of Hermantown And The Twins Community Fund And Authorizing And Directing The Mayor And City Clerk To Execute And Deliver Such Grant Agreement** 77

(motion, roll call)

13. **CLOSED SESSION**

- A. Motion to close the meeting of the Hermantown City Council pursuant to Minnesota Statutes § Section 13D.05 Subd. 3 (b) to consider confidential information under the attorney-client privilege in regard to the City of Hermantown's settlement negotiations of a worker's compensation claim. Following this closed session, the Hermantown City Council will re-convene in an open session.

14. **RECESS**



CITY COUNCIL MEETING DATE: April 17, 2023

TO: Mayor & City Council

FROM: John Mulder, City Administrator

SUBJECT: Public Hearing – Hermantown Road and Old Midway Road

RESOLUTION: 2023-43 **ORDINANCE:** **OTHER:**

REQUESTED ACTION

Order the improvements on Hermantown and Midway Roads.

BACKGROUND

Following the public hearing, the City Council needs to decide if they wish to proceed with the improvements to Hermantown Road and Old Midway Road in 2024. If the Council wishes to proceed the Council should approve Resolution 2023-43. This action requires 4/5 vote of the City Council.

A public hearing notice was published in the Hermantown Star, sent to all affected residents on those roads, and an informal public information was held on April 6th in City Hall.

If approved, the Council will be asked (via separate resolutions) to approve a proposal from the City Engineer to prepare the plans, and approve a contract with EPC for geotechnical work on the road sections.

SOURCE OF FUNDS (if applicable)

475-431150 Project 541

ATTACHMENTS

Resolution No. 2023-43

RESOLUTION ORDERING IMPROVEMENT AND DIRECTING PREPARATION OF FINAL PLANS AND SPECIFICATIONS FOR 2024 ROAD IMPROVEMENT DISTRICT NO. 541 (HERMANTOWN ROAD AND OLD MIDWAY ROAD)

WHEREAS, the City Council has received and approved a preliminary engineering report for the project (“Project”) known as 2024 Road Improvement District No. 541 (Hermantown Road and Old Midway Road), and

WHEREAS, the City Council held a public hearing on the Project; and

WHEREAS, ten days’ mailed notice and two weeks’ published notice of the hearing was given, and the hearing was held on the 17th day of April 2023 at which all persons desiring to be heard were given an opportunity to be heard thereon; and

WHEREAS, after due consideration the Council believes it is in the best interests of the City of Hermantown to proceed further with the Project; and

WHEREAS, the next step in the process is to prepare final plans and specifications for such project; and

WHEREAS, the City Council desires to proceed to prepare such plans and specifications.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hermantown, Minnesota, as follows:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed.
3. The City Engineer is hereby authorized and directed to have a project engineer complete final plans and specifications in the project known as 2024 Road Improvement District No. 541 (Hermantown Road and Old Midway Road)
4. Upon completion of such final plans and specifications, the project engineer is requested to present them to the City Council for approval and authorization for bidding.
5. The City reasonably expects to finance the Project from an issue of tax-exempt bonds. In advance of issuance of the bonds it will be necessary for the City to temporarily finance certain costs of the Project by using either working capital or cash reserves, which are needed for other purposes. The City reasonably expects to reimburse itself from the proceeds of the bonds within eighteen (18) months after the date the Project is paid from such working capital or cash reserves.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors _____, aye.

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted April 17, 2023.

Date: April 11, 2023
To: City Council
From: John Mulder, City Administrator
RE: Correspondence

In your agenda packet is a correspondence summary log. This briefly summarizes and assigns a log number for written correspondence received at City Hall.

You are provided with the summary so that you may request a full copy of any correspondence article of interest to you.

I have included in the agenda packet only the correspondence that we believe to be of special interest.

2023 CORRESPONDENCE

<u>DATE</u>	<u>LOG #</u>	<u>FROM</u>	<u>TO</u>	<u>REGARDING</u>	<u>FILED</u>
3/28/2023	23-46	Braun Intertec	Adam Schminski, Building Official	Roof Assessment	3/24/2023
4/3/2023	23-47	Michael & Pamela Pfeifer, 36721 Wilderness Bay Dr., Park Rapids, MN 56470	Jackie Dolentz, City Clerk	Appeal Market Value of Property 395-0019- 00010	3/27/2023
4/3/2023	23-48	Stacee Rosier, 5078 Benson Rd.	Jackie Dolentz, City Clerk	Appeal Market Value of Property 395-0039- 00150	3/26/2023
4/3/2023	23-49	Jason Schultz, 3986 Hidden Creek Ave.	Jackie Dolentz, City Clerk	Appeal Market Value of Property 395-0113- 00360	3/27/2023
4/3/2023	23-50	Theresa Sunde, Mediacom	John Mulder, City Administrator	Expansion of Broadband Service	3/24/2023
4/4/2023	23-51	DSAE	John Mulder, City Administrator	Ugstad Road Project	3/31/2023
4/6/2023	23-52	Dan McCourtney, MN Power	City of Hermantown	HVDC Modernization Project	4/3/2023
4/11/2023	23-53	Mark & Shannon Proulx	Jackie Dolentz, City Clerk	Appeal Market Value of Property 395-0086- 00010	4/3/2023
4/11/2023	23-54	Larry & Claudia Molitor	Jackie Dolentz, City Clerk	Appeal Market Value of Property 395-0120- 00020	4/6/2023
4/11/2023	23-55	Craig Amundson	Jackie Dolentz, City Clerk	Appeal Market Value of Property 395-0010- 08110	4/7/2023
4/11/2023	23-56	Lori Vrolson, Minnesota Board on Aging	Jackie Dolentz, City Clerk	Funding to Rural Minnesota	4/7/2023

Sunde
4/13/23



Theresa Sunde
Senior Manager, Government Relations

March 24, 2023

RE: Expansion of Broadband Service through Capital Projects Grant

City of Hermantown
John Mulder, City Administrator
5105 Maple Grove Rd
Hermantown, MN 55811

Dear Hermantown Community Official:

Mediacom is proud to partner with the Minnesota DEED Broadband office to extend high quality, Fiber-To-The-Home (FTTH) broadband service to unserved or underserved homes in Hermantown. Through the state's DEED Broadband Grant, Mediacom will construct and manage a Fiber network that will provide broadband service with speeds up to 2,000 Mbps download and 1,000 Mbps upload to an estimated 278 homes in the area.

The build process for this network is underway and should be completed by June 2025. This is a large build, but we will construct this network in phases to minimize any disruptions and ensure that any impact from this construction is as minimal as possible.

We would be happy to go over the details of this network build. You can contact me directly at 507.835.7848 or via email tsunde@mediacomcc.com

Sincerely,

A handwritten signature in blue ink that reads "Theresa Sunde".

Theresa Sunde
Senior Manager, Government Relations
Mediacom Communications

**CITY OF HERMANTOWN
CITY COUNCIL MEETING**

Monday, April 3, 2023
6:30 PM Central

MEETING CONDUCTED IN PERSON & VIA ZOOM

Mayor Wayne Boucher: Present
Councilor John Geissler: Present
Councilor Andy Hjelle: Present
Councilor Ellie Jones: Present
Councilor Brian LeBlanc: Present

CITY STAFF: John Mulder, City Administrator; Jackie Dolentz, City Clerk; Eric Johnson; Community Development Director; Joe Wicklund, Communications & Community Engagement Director; David Bolf, City Engineer; Gunnar Johnson, City Attorney

VISITORS: 2

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS**

They City of Hermantown sends its condolences to the City of Rice Lake on the passing of their Mayor, John Werner.

Local Board of Appeals and Equalization will be meeting on April 19, 2023 at 2 p.m. at City Hall.

5. **PUBLIC HEARING**
6. **COMMUNICATIONS**

A. Correspondence 23-42 through 23-45 placed on file

7. **PRESENTATIONS**
 - A. **Community Recreation Initiative Update**
John Mulder, City Administrator
(Pre-Agenda Only)
 - B. **Oak Ridge Sewer Update**
David Bolf, City Engineer
(Pre-Agenda Only)

8. **PUBLIC DISCUSSION**

9. **MOTIONS**

A. Motion to approve/deny the following new Massage License effective April 3, 2023 through December 31, 2023 contingent upon complete application being received, successful background check and license fees paid in full:

The Well Co. Leah Burr

(motion, roll call)

Motion to approve massage therapist license for Leah Burr at The Well Co. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

10. **CONSENT AGENDA**

A. **Minutes** - Approval or correction of March 20, 2023 City Council Continuation Minutes

B. **Accounts Payable** - Approve general city warrants from March 15, 2023 through March 31, 2023 in the amount of \$539,875.35

Motion to approve the Consent Agenda. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

11. **ORDINANCES**

12. **RESOLUTIONS**

A. 2023-39 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver Lease Agreement With State Of Minnesota Bureau Of Criminal Apprehension

(motion, roll call)

Motion to approve 2023-39 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver Lease Agreement With State Of Minnesota Bureau Of Criminal Apprehension. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea
Yea: 5, Nay: 0

B. 2023-40 Resolution Requesting A Free Conveyance Of A Tax-Forfeit Parcel For Public Right Of Way

(motion, roll call)

Motion to approve 2023-40 Resolution Requesting A Free Conveyance Of A Tax-Forfeit Parcel For Public Right Of Way. This motion, made by Councilor Brian LeBlanc and seconded by Councilor John Geissler.

Brad Edstrom, 5201 Miller Trunk Highway, expressed his interest in purchasing this property from the County.

The motion to approve, made by Councilor Brian LeBlanc and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea
Yea: 5, Nay: 0

C. 2023-41 Resolution Approving A Request For Proposals For Design And Construction Engineering For Road Improvement District No. 541 (Hermantown Road And Old Midway Road)

(motion, roll call)

Motion to deny 2023-41 Resolution Approving A Request For Proposals For Design And Construction Engineering For Road Improvement District No. 5394 (Hermantown Road And Old Midway Road). This motion, made by Councilor John Geissler and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea
Yea: 5, Nay: 0

D. 2023-42 Resolution Approving The City Of Hermantown Approving The Prohibition Of Cannabis Products For Commercial Drivers Policy

(motion, roll call)

Motion to approve 2023-42 Resolution Approving The City Of Hermantown Approving The Prohibition Of Cannabis Products For Commercial Drivers Policy. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler.

Brad Edstrom, 5201 Miller Trunk Highway, encouraged the Council to review federal CDL regulations on cannabis.

The motion to approve, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

13. **RECESS**

Motion to Recess the meeting at 7:17 p.m. This motion, made by Councilor John Geissler and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

Mayor

ATTEST:

City Clerk

CITY OF HERMANTOWN

CHECKS #69788-69814
04/01/2023-04/15/2023

PAYROLL CHECKS

Electronic Checks - #-68013-68053 76,911.10

LIABILITY CHECKS

Electronic Checks - #-68054-68055 \$80,922.06

Electronic Checks - #-68008-68012 \$59,292.91

Checks - #69813 \$1,180.18

PAYROLL EXPENSE TOTAL \$218,306.25

ACCOUNTS PAYABLE

Checks - #69788-69812 \$164,271.66

Checks - #69814 \$65.92

Electronic Payments #-99435-99443 \$54,662.07

ACCOUNTS PAYABLE TOTAL \$218,999.65

TOTAL \$437,305.90

4/5/2023

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Fun d	Account	Department	Vendor Name	Description	Amount	Check #
101	415300	Administration & Finance	GREATAMERICA FINANCIAL SERVICES	Copier Lease/Konica C458	117.87	-99443
101	421100	Police Administration	BRAY & REED LTD.	Prosecution Services Feb 2023	4,500.00	-99442
101	421100	Police Administration	EMERGENCY AUTOMOTIVE TECHNOLOGIES INC	Battery Service	132.25	-99441
101	421100	Police Administration	KIESLER'S POLICE SUPPLY, INC.	Weapons	2,600.00	-99440
101	415300	Administration & Finance	PITNEY BOWES GLOBAL FINANCIAL SVCS	QRTLTY Postage 01/30-04/29/23	295.29	-99439
101	419901	City Hall & Police Building Maintenance	STATE CHEMICAL SOLUTIONS	Disinfectant Wipes	229.90	-99438
101	452100	Parks	WEX HEALTH INC	2nd Qtr VEBA 2023	250.00	-99437
101	415300	Administration & Finance	WEX HEALTH INC	2nd Qtr VEBA 2023	4,743.75	-99437
101	419100	Community Development	WEX HEALTH INC	2nd Qtr VEBA 2023	1,250.00	-99437
601	494400	Water Administration and General	WEX HEALTH INC	2nd Qtr VEBA 2023	1,250.00	-99437
101	431100	Street Department	WEX HEALTH INC	2nd Qtr VEBA 2023	3,787.50	-99437
602	494900	Sewer Administration and General	WEX HEALTH INC	2nd Qtr VEBA 2023	837.50	-99437
602	494500	Sewer Maintenance	WEX HEALTH INC	2nd Qtr VEBA 2023	1,687.50	-99437
230	465100	HEDA	WEX HEALTH INC	2nd Qtr VEBA 2023	212.50	-99437
601	494300	Water Distribution	WEX HEALTH INC	2nd Qtr VEBA 2023	2,875.00	-99437
101	419901	City Hall & Police Building Maintenance	WEX HEALTH INC	2nd Qtr VEBA 2023	812.50	-99437
101	490100	Cemetery	WEX HEALTH INC	2nd Qtr VEBA 2023	25.00	-99437
101	421100	Police Administration	WEX HEALTH INC	2nd Qtr VEBA 2023	20,850.00	-99437
101	431901	City Garage	WEX HEALTH INC	2nd Qtr VEBA 2023	250.00	-99437
101	452200	Community Building	WEX HEALTH INC	2nd Qtr VEBA 2023	125.00	-99437
101	422901	Firehall #1 Maple Grove Road	WEX HEALTH INC	2nd Qtr VEBA 2023	250.00	-99437
101	424100	Building Inspection	WEX HEALTH INC	2nd Qtr VEBA 2023	1,437.50	-99437
101	414100	Elections	WEX HEALTH INC	2nd Qtr VEBA 2023	37.50	-99437
603	441100	Storm Water	WEX HEALTH INC	2nd Qtr VEBA 2023	2,006.25	-99437
260	456101	Cable	WEX HEALTH INC	2nd Qtr VEBA 2023	37.50	-99437
101	134000	Retiree Insurance/Telephone Reimb.	NORTHEAST SERVICE COOPERATIVE	Dental Ins Apr Inact-Volk	44.00	-99436
101	134000	Retiree Insurance/Telephone Reimb.	NORTHEAST SERVICE COOPERATIVE	Dental Ins Mar Inact-Rich	-44.00	-99436
101	134000	Retiree Insurance/Telephone Reimb.	NORTHEAST SERVICE COOPERATIVE	Health Ins Apr Inactives	413.08	-99435
101	421100	Police Administration	NORTHEAST SERVICE COOPERATIVE	Health Ins Apr Inactives	3,717.68	-99435
101	134000	Retiree Insurance/Telephone Reimb.	NORTHEAST SERVICE COOPERATIVE	Dental Ins Mar Inact-Rich	-69.00	-99435
101	212100	Other Accounts Payable	AMERICAN TOWER CORPORATION	Refund - Rent Overpayment	8,973.78	69788
601	220100	Refund Payable	ASGAARD, CHAD	Refund Acct 2234-02	5.09	69789
101	419901	City Hall & Police Building Maintenance	BENSON ELECTRIC COMPANY	Repair B&G Booster Pump Motor	57.89	69790
101	419901	City Hall & Police Building Maintenance	BENSON ELECTRIC COMPANY	Repair Air 3HP US Motor - CH	546.05	69790
230	465100	HEDA	BOUCHER, WAYNE	Duluth/St. Louis County Days	196.50	69791
101	322130	Property Split Fees	COFFEE HOLDINGS LLC	Overpayment Property Split Fee	100.00	69792
101	415300	Administration & Finance	DOLENTZ, JACKIE	MCFOA Conference Meals/Mileage	570.57	69793
601	494400	Water Administration and General	FORUM COMMUNICATIONS	Utility and Infrastructure Dir	874.50	69794

4/5/2023

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Fun d	Account	Department	Vendor Name	Description	Amount	Check #
236	465300	Hermantown Wetland	GEI CONSULTANTS, INC.	Lindah Rd Bridge - Wetland De	2,500.00	69795
475	431150	Street Improvements	HERMANTOWN STAR LLC	Bids - Richard & Lindgren Reco	247.50	69796
101	411300	Ordinance, Public Notice and Proceedings	HERMANTOWN STAR LLC	City Council Minutes	66.00	69796
101	419100	Community Development	HERMANTOWN STAR LLC	Public Hearing P&Z	41.25	69796
101	422100	Fire Administration	HERMANTOWN VOLUNTEER FIRE DEPT	2nd QTR Fire Protection	140,908.50	69797
101	415300	Administration & Finance	INNOVATIVE OFFICE SOLUTIONS, LLC	File/Index	31.83	69798
101	415300	Administration & Finance	INNOVATIVE OFFICE SOLUTIONS, LLC	Surcharge	-3.00	69798
101	415300	Administration & Finance	INNOVATIVE OFFICE SOLUTIONS, LLC	Stapler/Pad	28.73	69798
101	415300	Administration & Finance	INNOVATIVE OFFICE SOLUTIONS, LLC	USB Drive	22.12	69798
101	415300	Administration & Finance	INTEGRATED OFFICE SOLUTIONS	Copy Overage Konica C308	162.91	69799
101	415300	Administration & Finance	INTEGRATED OFFICE SOLUTIONS	Copy Overage Konica C458	128.16	69799
101	416100	City Attorney	KENNEDY & GRAVEN, CHARTERED	HR Issue - PD	23.50	69800
601	220100	Refund Payable	LATUSKA, JAMIE	Refund Acct 0738-13	3.29	69801
101	419901	City Hall & Police Building Maintenance	MENARD INC	Drain Opener/Soap	18.72	69802
101	419901	City Hall & Police Building Maintenance	MENARD INC	Cleaning Supplies	107.29	69802
101	419901	City Hall & Police Building Maintenance	MENARD INC	Filter	65.98	69802
101	419901	City Hall & Police Building Maintenance	MOTION INDUSTRIES INC	D-Flex Sleeve	26.76	69803
101	419901	City Hall & Police Building Maintenance	PROCTOR CANVAS PRODUCTS	Flag Repair	123.05	69804
601	220100	Refund Payable	ROGER SCHOBBER TRUST	Refund Acct 0707-01	1.84	69805
251	421100	Police Administration	RR PROFESSIONAL DOG TRAINING AND BOARDIN	Boarding for Jack	270.00	69806
101	421100	Police Administration	SHEL/DON GROUP INC	Envelopes - PD	242.49	69807
101	419100	Community Development	ST LOUIS COUNTY RECORDERS OFFICE	CIPD Midnight Sun	46.00	69808
101	419901	City Hall & Police Building Maintenance	STACK BROS MECHANICAL, INC.	Install New Hand Off Auto	569.66	69809
101	419901	City Hall & Police Building Maintenance	STACK BROS MECHANICAL, INC.	Repair & Install Pump - CH	5,522.26	69809
101	422902	Firehall #2 Morris Thomas Road	SUPERIOR FUEL COMPANY	Propane FH #2	935.93	69810
101	421100	Police Administration	SUPERIOR POLICE DEPARTMENT	Motorola Moto G Pure Phone - 3	150.00	69811
101	421100	Police Administration	TROY'S BP AMOCO INC	Oil & Filter/ Disc Rotor - SQD	706.51	69812
101	134000	Retiree Insurance/Telephone Reimb.	MN LIFE	April Inactive - Rich	21.51	69814
101	134000	Retiree Insurance/Telephone Reimb.	MN LIFE	April Inactive - Volk	44.41	69814

Totals: 67 records printed

218,999.65



CITY COUNCIL MEETING DATE: April 17, 2023

TO: Mayor & City Council

FROM: John Mulder, City Administrator

SUBJECT: Engineering Contract – Hermantown Road & Old Midway Road

RESOLUTION: 2023-44 **ORDINANCE:** 2023-xx **OTHER:** Add Name

REQUESTED ACTION

Approve proposal from Northland Consulting Engineers for design and construction engineering for 2024 Road Improvement Project 541 (Hermantown Road and Old Midway Road)

BACKGROUND

If the City Council orders the improvement of Hermantown Road and Old Midway Road at the conclusion of the Public Hearing, the City will need to enter into an engineering contract for the design and construction of the project.

Northland Consulting Engineers (NCE) has submitted the attached proposal for the work. At the previous meeting, the City Council decided to not issue a Request for Proposals for the Project.

SOURCE OF FUNDS (if applicable)

475-431150-305 Project 541

ATTACHMENTS

Resolution
Proposal from NCE

WORK PLAN AND COSTS

PROJECT TASKS		PROJECT MANAGER	PROJECT ENGINEER	TECHNICIAN	ESTIMATED FEE
Task 1 - Preliminary Engineering (0-30% Plans) (June 2023 - July 2023)					
1.1	Field Review of Project with City of Hermantown Staff	4	4		\$ 1,320.00
1.2	Review Survey and Geotechnical Report	4	12	32	\$ 5,200.00
1.3	Utility Coordination Meeting (Preparation, Meeting & Meeting Summary)	2	2		\$ 660.00
1.4	Preliminary Roadway Plan, Typical Sections & Storm Sewer Layout	16	32	80	\$ 14,400.00
1.5	Identify Areas of needed Permanent & Temporary Easement Acquisition	4	4	8	\$ 2,000.00
1.6	Public Meeting #1 & Preparation (Late June 2023)	4	4		\$ 1,320.00
1.7	30% Engineers Estimate	2	4		\$ 950.00
1.8	City Status Meeting #1	2	2		\$ 660.00
30% Design Review (July 21, 2023)					
NCE Task 1 Design Hours & Fee:		38	64	120	\$ 26,510.00
Task 2 - Design Engineering (30-60% Plans) (July 2023 - August 2023)					
2.1	Field Review with City of Hermantown Staff	4	4		\$ 1,320.00
2.2	Utility Coordination Meeting (Preparation, Meeting & Meeting Summary)	2	2		\$ 660.00
2.3	Identify Design Criteria (Pavement, Hydraulics, Utilities)	8	16	16	\$ 5,160.00
2.4	Roadway Plan & Profile Sheets	16	40	96	\$ 16,920.00
2.5	Preliminary SEQ, Schedules, Standard Plates, Details, Typical Sections	4	8	24	\$ 3,940.00
2.6	Hydraulic Analysis & Culvert Sizing	4	16	4	\$ 3,400.00
2.7	Preliminary Sheet Development (Title Sheet, Schedule, Details, Cross Sections, SWPPP, etc.)	2	16	72	\$ 8,810.00
2.8	Preliminary Bidding Document Development	4	16		\$ 3,060.00
2.9	Public Meeting #2 & Preparation (Late August 2023)	4	4		\$ 1,320.00
2.10	60% Engineers Estimate	2	4		\$ 950.00
2.11	City Status Meeting #2	2	2		\$ 660.00
60% Design Review (September 1, 2023)					
NCE Task 2 Design Hours & Fee:		52	128	212	\$ 46,200.00
Task 3 - Design Engineering (60-90% Plans) (September 2023 - October 2023)					
3.1	Field Review with City of Hermantown Staff	4	4		\$ 1,320.00
3.2	Coordination with County - Connections to Midway Road	2	2		\$ 660.00
3.3	Utility Coordination Meeting (Preparation, Meeting & Meeting Summary)	2	2		\$ 660.00
3.4	Roadway Plan and Profile Sheets	16	32	72	\$ 13,720.00
3.5	SEQ, Schedules, Standard Plates, Details, Typical Sections	8	24	24	\$ 7,000.00
3.6	Provide Easement Data to ALTA for Exhibit Preparation	2	2	4	\$ 1,000.00
3.7	Sheet Development (Title Sheet, Schedule, Details, Cross Sections, SWPPP, etc.)	8	16	96	\$ 11,960.00
3.8	Bidding Documents	8	24		\$ 4,960.00
3.9	Preparation of Wetland Exhibits	2	4	4	\$ 1,290.00
3.10	Public Meeting #3 & Preparation (Late October 2023)	4	4		\$ 1,320.00
3.11	90% Engineers Estimate	2	4		\$ 950.00
3.12	City Status Meeting #3	2	2		\$ 660.00
90% Design Review (October 27, 2023)					
NCE Task 3 Design Hours & Fee:		60	120	200	\$ 45,500.00
Task 4 - Design Engineering (90-100% Plans) (November 2023)					
4.1	Coordination with County - Connections to Midway Road	2	2		\$ 660.00
4.2	Final Utility Coordination Meeting	2	2		\$ 660.00
4.3	Roadway Plan and Profile Sheets	8	16	32	\$ 6,520.00
4.4	SEQ, Schedules, Standard Plates, Details, Typical Sections	4	16	12	\$ 4,080.00
4.5	City Status Meeting #4	2	2		\$ 660.00
4.6	Final Sheet Development (Title Sheet, Schedule, Details, Cross Sections, SWPPP, etc.)	2	24	40	\$ 7,250.00
4.7	Final Bidding Documents and Special Provisions	4	12		\$ 2,480.00
4.8	Final Engineers Estimate	2	4		\$ 950.00
100% Plans, Specifications & Estimate Submitted to City of Hermantown (December 8, 2023)					
NCE Task 4 Design Hours & Fee:		26	78	84	\$ 23,260.00
Task 5 - Construction Engineering (May 7, 2024 - September 21, 2024)					
5.1	Project Management	100	120		\$ 35,900.00
5.2	Preconstruction Conference & Bidding Assistance	2	2		\$ 660.00
5.3	Weekly Construction Meetings & Summary	20	40		\$ 9,500.00
5.4	Shop Drawing Review	2	4		\$ 950.00
5.5	Construction Inspection (20 weeks @ 45 hrs/week)			900	\$ 76,500.00
5.6	Materials Testing Coordination		8		\$ 1,160.00
5.7	Review and Prepare Payment Applications	4	40		\$ 6,540.00
5.8	Record Drawing Preparation	4	16	40	\$ 6,460.00
Completion of Construction (September 21, 2024)					
NCE Task 5 Construction Hours & Fee:		132	230	940	\$ 137,670.00
NCE TOTAL (TASKS 1-4) DESIGN ENGINEERING HOURS & FEE:		176	390	616	\$ 141,470.00
NCE TOTAL (TASK 5) CONSTRUCTION ENGINEERING HOURS & FEE:		132	230	940	\$ 137,670.00

Sub-Consultants			
Alta Land Survey Company - Topographic Mapping and Data Processing		Lump Sum	\$ 25,000.00
Alta Land Survey Company - Right of Way Base Mapping, Staking and Easement Exhibits		Lump Sum	\$ 10,000.00
Alta Land Survey Company - Construction Staking		Lump Sum	\$ 25,000.00
Sub-Consultant Fee:			\$ 60,000.00

NCE Hourly Rates	
Project Manager	\$185.00
Project Engineer	\$145.00
Civil Technician	\$85.00

NCE Fee Breakdown	
NCE Design Fee:	\$ 141,470.00
NCE Construction Fee:	\$ 137,670.00
Subconsultant Fee:	\$ 60,000.00
Total NCE Fee:	\$ 339,140.00

Notes & Assumptions:

- 1) The City of Hermantown will be providing wetland delineation and permitting.
- 2) The City of Hermantown will be providing geotechnical recommendations.
- 3) The City of Hermantown will be providing materials testing.



David Bolf, P.E. - Principal Partner - Lic. No. 40926

Date: 3/23/2023

Resolution No. 2023-44

RESOLUTION AUTHORIZING AND DIRECTING MAYOR AND CITY CLERK TO EXECUTE AND DELIVER AN AGREEMENT FOR ENGINEERING SERVICES WITH A TOTAL NOT TO EXCEED CONTRACT AMOUNT OF \$339,140 FOR 2024 ROAD IMPROVEMENT DISTRICT NO. 541 (HERMANTOWN ROAD AND OLD MIDWAY ROAD) WITH NORTHLAND CONSULTING ENGINEERS

WHEREAS, the City of Hermantown (“City”) desires to obtain design and construction engineering services with respect to Road Improvement District No. 2024 Road Improvement District No. 541 (Hermantown Road and Old Midway Road) (“Project”); and

WHEREAS, Northland Consulting Engineers (“Engineer”) submitted a proposal to the City to provide such services and

WHEREAS, City and Engineer desire to enter into an Agreement for Engineering Services for Road Improvement District No. 2024 Road Improvement District No. 541 (Hermantown Road and Old Midway Road) (“Agreement”) as shown on Exhibit A attached hereto in which Engineer provides engineering to City pursuant to these terms of the Agreement; and

WHEREAS, the City Council believes that it is in the best interests of the City of Hermantown to approve the Agreement of and authorize and direct the Mayor and City Clerk to execute and deliver it on behalf of the City of Hermantown.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hermantown, Minnesota as follows:

1. The Mayor and City Clerk are hereby authorized and directed to execute and deliver to Engineer the Agreement for Consulting Services for Road Improvement District No. 2024 Road Improvement District No. 541 (Hermantown Road and Old Midway Road) substantially in the form attached hereto as Exhibit A.

2. The source of payment for the consultant services will be City Fund No. 475-431150-305 – Project 541

Councilor introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor and upon a vote being taken thereon, the following voted in favor thereof:

Councilors aye.

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted April 17, 2023.



CITY COUNCIL MEETING DATE: April 17, 2023

TO: Mayor & City Council

FROM: John Mulder, City Administrator

SUBJECT: Geotechnical exploration – Hermantown Road and Old Midway Road

RESOLUTION: 2023-45 **ORDINANCE:** **OTHER:**

REQUESTED ACTION

Approve contract with EPC Engineering & Testing for geotechnical exploration as part of the Hermantown Road and Old Midway Road Project 541

BACKGROUND

The City will need a contract for soil borings on Hermantown Road and Old Midway Road as part of the development of improvement plans for 2024. The City has a Master Services Agreement with EPC Engineering & Testing or geo-technical exploration and material testing.

SOURCE OF FUNDS (if applicable)

475-431150-319 Project 541

ATTACHMENTS

Resolution
EPC Proposal

Resolution No. 2023-45

RESOLUTION APPROVING AUTHORIZATION FOR PROFESSIONAL SERVICES FOR GEOTECHNICAL EVALUATION SERVICES BY EPC ENGINEERING & TESTING

WHEREAS, the City of Hermantown (“City”) obtained a proposal from EPC Engineering & Testing (“EPC”) dated February 15, 2023 for geotechnical evaluation services for the Road Improvement District No. 541 (Hermantown Road and Old Midway Road) project in Hermantown, Minnesota (“Project”); and

WHEREAS, such proposal (“Proposal”) is attached hereto as Exhibit B; and

WHEREAS, City has a Master Services Agreement dated June 20, 2022 (“Master Services Agreement”) with Braun that would cover the services described in the Proposal; and

WHEREAS, the Master Services Agreement provides for the issuance of an Authorization for Professional Services upon acceptance of a Proposal; and

WHEREAS, the City Council has duly considered this matter and believes it to be in the best interests of the City to approve an Authorization for Professional Services with “EPC” to provide the services described in the Proposal and authorize and direct the Mayor and City Clerk to execute and deliver it on behalf of the City of Hermantown.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hermantown, Minnesota as follows:

1. The Proposal attached hereto as Exhibit B is hereby approved.
2. The Mayor and City Clerk are hereby authorized and directed to execute and deliver the Authorization for Professional Services substantially in the form attached hereto as Exhibit A.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor Nelson and upon a vote being taken thereon, the following voted in favor thereof:

Councilors _____, aye.

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted April 17, 2023.

EXHIBIT A

CITY OF HERMANTOWN, MINNESOTA

AUTHORIZATION FOR PROFESSIONAL SERVICES

TO: EPC Engineering & Testing

Pursuant to our Master Services Agreement for Professional Services (“Agreement”) dated June 20, 2022, you are hereby authorized to proceed with the Professional Services described in the Proposal attached hereto.

I. PROJECT DESCRIPTION

The City of Hermantown (“City”) has requested Consultant perform construction materials testing services for the **Road Improvement District No. 2024 Road Improvement District No. 541 (Hermantown Road and Old Midway Road)** in Hermantown, Minnesota.

II. SERVICES TO BE PROVIDED

Consultant has agreed to provide the services described in the Proposal attached hereto.

A. ADDITIONAL SERVICES

If the need for additional services (“Additional Services”) is determined, and the fee for the Additional Services is agreeable and the City authorizes the Additional Services in writing, Consultant shall furnish or obtain from others services of the types listed below. These Additional Services shall be compensated for on an Hourly Rate basis as defined in the Agreement and such compensation shall be over and above any maximum amounts set forth in this Authorization.

A. _____

B. _____

III. PERIOD OF SERVICE

Consultant’s services will be completed within _____ from the date of this Authorization.

IV. COMPENSATION

Compensation to Consultant for services provided as described shall be on an hourly rate basis as defined in the Proposal, in a not to exceed the amount of \$ 27,750.00.

During the course of the Project if this amount is found to be insufficient, Consultant agrees not perform services or incur costs which result in billings in excess of such amount until advised that additional funds are available and services can continue and City approves the additional services and the additional compensation in writing.

Approved at a _____ meeting of the _____ on _____, 20__.

By _____ Attest _____
Mayor City Clerk

OR if less than \$25,000

Approved by _____, 20__.
John Mulder

Consultant Acceptance by _____, 20__.
Authorized Consultant Representative

EXHIBIT B
PROJECT PROPOSAL



Geotechnical • Environmental • Materials Engineering

539 Garfield Ave.
Duluth, MN 55802

Phone: 218-727-1239
Web: epcduluth.com

February 9, 2023 **REVISED February 15, 2023**

City of Hermantown

Attn: Mr. John Mulder

c/o: NCE: Mr. Trent Prigge, P.E. / Mr. David Bolf, P.E.

Re: Geotechnical Exploration
Hermantown Road and Old Midway Road

Dear Sirs,

It is our understanding you are requesting a total of 58 soil borings, estimated to be up to 14.5-feet deep each. 38 borings are proposed and plotted on a Base-EX E Geotech Map and an additional 20 borings are proposed to be targeted at certain locations where poor subgrade conditions are suspected. Borings are proposed to be standard penetration test (SPT) (standard sampling intervals) soil borings. Flyte auger borings may also be performed due to frozen and/or difficult soil drilling conditions, if applicable. Borings are estimated to be 10-feet each (maximum of 14.5-feet each to avoid MDH abandonment requirements), or to substantial auger refusal, whichever occurs first. All borings are proposed to extend a minimum of 5-feet into firm native (not organic) ground. Limited laboratory testing, consisting of moisture and visual classification, will be performed on all samples, and selected composite samples will be tested to estimate the roadway sections design parameters (R-value(s)). A preliminary (email) and final geotechnical engineering report would be prepared regarding the soils (and water) encountered and the proposed pavement section design(s). Proposed costs for this project are as follows:

Drilling (58 borings, est. 580-feet total, all equipment)	\$	14,500.00
MDH Borehole Abandonment if > 14.5 feet (est. 0- feet at \$5/ft)	\$	N/A
MDH Permits if > 24.5-feet (0-sites at \$150/ea)	\$	N/A
Traffic Control: Signage	\$	750.00
Testing (moisture and visual classification of est. up to 200 samples, organic content of 10 and hydrometer gradation and Atterberg limits of 2 each)	\$	2500.00
Boring Log Report / Project Management	\$	3000.00
Geotechnical Engineering Report	\$	2000.00
Mobilization (Rigs and crew for up to 10 days)	\$	<u>5000.00</u>
ESTIMATED TOTAL	\$	27,750.00

Currently scheduling would permit EPC to perform the fieldwork for this project during the month of March 2023. Fieldwork is estimated to take up to 10 days. Verbal (email) results could be available within two week and a final geotechnical engineering report in about four weeks.

The above total is an estimate. The actual total will be billed on a time and materials basis. The above total should be adequate for a project of this size and will not be exceeded without the approval of the client.

We would like to thank you for considering EPC for this project. If you have any questions or comments, please call us at 218-727-1239.

Sincerely,

EPC Engineering & Testing,

Gary E. Hage, PE
Principal Engineer
218-341-4536

This proposal is subject to the General Conditions of Service, a copy of which is attached and hereto made a part of this proposal. Upon acceptance of this proposal, along with the general conditions and terms of service, please sign and return one copy to us, for our records, as our authorization to proceed with this project.

Signed _____

Date _____

Printed Name _____

Title _____

Company _____

Address _____



CITY COUNCIL MEETING DATE: January 17, 2023

TO: Mayor & City Council

FROM: John Mulder, City Administrator

SUBJECT: Hermantown Road Bridge - Priority

RESOLUTION: 2023-46 **ORDINANCE:** **OTHER:**

REQUESTED ACTION

Approve a resolution prioritizing Hermantown Road Bridge (Bridge 7724) for repair, and replacement for purposes of acquiring financial assistance for the bridge work.

BACKGROUND

The City has scheduled to replace the bridge (Bridge 7724) on Hermantown Road over the Rocky Run river as part of the 2024 Road Improvement Plan. The City has asked the State of Minnesota to include this project as part of the bridge bonding in 2024. In order to be included, the City should set this bridge project as a priority.

SOURCE OF FUNDS (if applicable)

ATTACHMENTS

Resolution

Resolution 2023-46

RESOLUTION CREATING A PRIORITIZED BRIDGE REPLACEMENT LIST FOR THE CITY OF HERMANTOWN

WHEREAS, The City of Hermantown has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal supplied by local citizenry and local units of government; and,

WHEREAS, The City of Hermantown has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years.

NOW, THEREFORE, BE IT RESOLVED, that the following deficient bridge(s) are high priority, and the City of Hermantown intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available:

Bridge 7724 – Hermantown Road over Rocky Run

FURTHERMORE, The City of Hermantown does hereby request authorization to replace, rehabilitate, or remove such bridges; and

FURTHERMORE, The City of Hermantown does hereby request financial assistance with eligible approach grading and engineering costs on city bridges, as provided by law.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____, and upon a vote being taken thereon the following voted in favor thereof:

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted April 17, 2023.

Resolution No. 2023-47

RESOLUTION RECEIVING BIDS AND AWARDING CONTRACT FOR ROAD IMPROVEMENT DISTRICT NO. 538 (RICHARD AVENUE, LINDGREN ROAD, STEVIE DRIVE & A FRONTAGE ROAD & SAM'S WAY) IN THE AMOUNT OF \$2,209,180

WHEREAS, the City of Hermantown duly advertised for bids for Road Improvement District No. 538 (Richard Avenue, Lindgren Road, Stevie Drive & A Frontage Road & Sam's Way) ("Project") within the City of Hermantown; and

WHEREAS, the City will finance the Project from road improvement funds; and

WHEREAS, bids on such Project were publicly opened and tabulated by the Consulting Engineer and City Clerk on March 30, 2023; and

WHEREAS, a transcript of such bids is attached hereto as Exhibit A; and

WHEREAS, the Consulting Engineer reviewed the bid of the lowest bidder to confirm its accuracy; and

WHEREAS, the Consulting Engineer reviewed the bid of the lowest bidder and found it to be technically responsive to the specifications and also investigated the experience, past record of performance and capacity of the low bidder to perform the work contracted to be performed within the stated time period; and

WHEREAS, on the basis of such review, the Consulting Engineer has recommended that the lowest bidder, Ulland Brothers, Inc. ("Contractor") be awarded the contract for Road Improvement District No. 534 (Ugstad & Arrowhead Roads) ("Project"); and

WHEREAS, after fully considering this matter, the City Council believes that it is in the best interests of the City of Hermantown to award the contract for such improvement to Contractor.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown, Minnesota, as follows:

1. Contractor is hereby found, determined and declared to be the lowest responsible bidder for Road Improvement District No. 538 (Richard Avenue, Lindgren Road, Stevie Drive & A Frontage Road & Sam's Way)

2. The bid of Contractor is in the amount of \$2,209,180.00 for Road Improvement District No. 538 (Richard Avenue, Lindgren Road, Stevie Drive & A Frontage Road & Sam's Way) for such bid option in accordance with the plans and specifications and advertisements for bids shall be and hereby is accepted.

3. The Consulting Engineer is hereby directed to prepare a contract between the City of Hermantown and Contractor as soon as possible and submit it to Contractor for execution by it.

4. Upon execution of such contract by Contractor and its submission of a performance bond, payment bond and certificate of insurance acceptable to the City Attorney, Mayor and City Clerk are hereby authorized and directed to execute such contract for and on behalf of the City of Hermantown.

5. The City Clerk is hereby authorized and directed to return forthwith to all bidders, the deposits (bid bonds) made with their bids, except that deposit (bid bond) of the successful bidder and the next lowest bidder shall not be returned until a contract has been executed.

6. The City reasonably expects to finance the Project from an issue of tax-exempt bonds. In advance of issuance of the bonds, it will be necessary for the City to temporarily finance certain costs of the Project by using either working capital or cash reserves, which are needed for other purposes. The City reasonably expects to reimburse itself from the proceeds of the bonds within eighteen (18) months after the date the Project is paid from such working capital or cash reserves.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors _____, aye.

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted April 17, 2023.

EXHIBIT A

Hermantown City Council
David Bolf – City Engineer
April 17, 2023

Bid Approval for Richard Ave & Lindgren Rd

The Richard Ave & Lindgren Rd project has been set for approval of \$750,000 of state-aid funding to be used prior to 2024. This project was determined as in need of development within the City of Hermantown's commercial district & as a connecting route between significant roadway infrastructure. The City of Hermantown Engineering Staff has put together a MnDOT approved plan set & has received bids as of 3/30/23.

The Engineering Department along with the City Staff recommend the council to accept the competitive low bid of \$2,209,180.00 by Ulland Bros.

Sincerely,



David Bolf, P.E.

Attachments:

- Bid Form
- Bid Abstract
- Bid Package - Ulland Bros, Inc.

Richard Ave & Lindgren Rd Reconstruction
SAP 202-080-003

Date: 3/30/2023
 Time: 10:00 AM
 NCE Project No. 21-8006

	Bidder	Bid Bond Present	Responsible Contractor	Non- Collusion Affidavit	Bid Amount
1	Casper Construction, Inc.	X	X	X	\$2,227,000.00
2	Utility Systems of America	X	X	X	\$2,496,800.90
3	KGM Contractors, Inc.	X	X	X	\$2,227,886.14
4	Ulland Bros, Inc.	X	X	X	\$2,209,180.00
5	Northern Interstate Construction, Inc.	X	X	X	\$2,399,000.00
6	Northland Constructors of Duluth, Inc.	X	X	X	\$2,255,503.00
	Engineer's Estimate				\$1,855,000.00

Bid Abstract

Date: 03/30/2023

Item No.	Tab	Note No.	Spec. No.	Item Description	Unit of Measure	Total Estimated Quantities	NCE Estimated Unit Price	NCE Estimated Total Cost	Ulland Estimated		Casper Estimated		KGM Estimated		Northland Estimated		NIC Estimated		USA Estimated	
									Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
1			2021.501	MOBILIZATION	LS	1	\$ 80.00	\$ 80,000.00	\$ 40,397.10	\$ 40,397.10	\$ 67,864.07	\$ 67,864.07	\$ 110,000.00	\$ 110,000.00	\$ 114,965.04	\$ 114,965.04	\$ 100,893.10	\$ 100,893.10	\$ 170,000.00	\$ 170,000.00
2		1	2101.902	CLEARING	EACH	18	\$ 250	\$ 4,500.00	\$ 145.00	\$ 2,610.00	\$ 275.00	\$ 4,950.00	\$ 375.00	\$ 6,750.00	\$ 260.00	\$ 4,680.00	\$ 425.00	\$ 7,650.00	\$ 225.00	\$ 4,050.00
3		2	2101.902	GRUBBING	EACH	18	\$ 250	\$ 4,500.00	\$ 145.00	\$ 2,610.00	\$ 275.00	\$ 4,950.00	\$ 375.00	\$ 6,750.00	\$ 190.00	\$ 3,420.00	\$ 750.00	\$ 13,500.00	\$ 250.00	\$ 4,500.00
4		3	2101.905	CLEARING	ACRE	1	\$ 5,000	\$ 5,000.00	\$ 5,900.00	\$ 5,900.00	\$ 4,600.00	\$ 4,600.00	\$ 4,700.00	\$ 4,700.00	\$ 2,900.00	\$ 2,900.00	\$ 12,500.00	\$ 12,500.00	\$ 6,500.00	\$ 6,500.00
5		4	2101.905	GRUBBING	ACRE	1	\$ 5,000	\$ 5,000.00	\$ 8,700.00	\$ 8,700.00	\$ 5,300.00	\$ 5,300.00	\$ 4,700.00	\$ 4,700.00	\$ 4,100.00	\$ 4,100.00	\$ 6,500.00	\$ 6,500.00	\$ 5,000.00	\$ 5,000.00
6	A		2104.502	REMOVE CASTING	EACH	1	\$ 100	\$ 100.00	\$ 200.00	\$ 200.00	\$ 320.00	\$ 320.00	\$ 375.00	\$ 375.00	\$ 190.00	\$ 190.00	\$ 550.00	\$ 550.00	\$ 200.00	\$ 200.00
7	A		2104.502	REMOVE CONCRETE APRON	EACH	1	\$ 150	\$ 150.00	\$ 230.00	\$ 230.00	\$ 83.00	\$ 83.00	\$ 375.00	\$ 375.00	\$ 350.00	\$ 350.00	\$ 400.00	\$ 400.00	\$ 250.00	\$ 250.00
8	A		2104.502	REMOVE DRAINAGE STRUCTURE	EACH	7	\$ 250	\$ 1,750.00	\$ 420.00	\$ 2,940.00	\$ 320.00	\$ 2,240.00	\$ 750.00	\$ 5,250.00	\$ 375.00	\$ 2,625.00	\$ 1,200.00	\$ 8,400.00	\$ 350.00	\$ 2,450.00
9	A		2104.502	REMOVE GATE VALVE AND BOX	EACH	1	\$ 150	\$ 150.00	\$ 1,300.00	\$ 1,300.00	\$ 161.00	\$ 1,200.00	\$ 1,200.00	\$ 450.00	\$ 450.00	\$ 1,100.00	\$ 1,100.00	\$ 300.00	\$ 300.00	
10	A		2104.502	REMOVE HYDRANT	EACH	1	\$ 1,500	\$ 1,500.00	\$ 1,900.00	\$ 1,900.00	\$ 535.00	\$ 535.00	\$ 1,200.00	\$ 1,200.00	\$ 500.00	\$ 500.00	\$ 1,150.00	\$ 1,150.00	\$ 400.00	\$ 400.00
11	A		2104.502	REMOVE MAIL BOX SUPPORT	EACH	2	\$ 50	\$ 100.00	\$ 50.00	\$ 100.00	\$ 51.00	\$ 102.00	\$ 160.00	\$ 320.00	\$ 52.00	\$ 104.00	\$ 250.00	\$ 500.00	\$ 150.00	\$ 300.00
12	A		2104.502	REMOVE SIGN TYPE C	EACH	4	\$ 50	\$ 200.00	\$ 50.00	\$ 200.00	\$ 51.00	\$ 204.00	\$ 53.00	\$ 212.00	\$ 52.00	\$ 208.00	\$ 250.00	\$ 1,000.00	\$ 55.00	\$ 220.00
13	A		2104.503	REMOVE CURB AND GUTTER	LF	1612	\$ 4.50	\$ 7,254.00	\$ 2,142.00	\$ 3,424.20	\$ 2,142.00	\$ 3,424.20	\$ 2,295.00	\$ 7,357.50	\$ 5.00	\$ 8,060.00	\$ 12.00	\$ 19,344.00	\$ 3.50	\$ 5,642.00
14	A		2104.503	REMOVE PIPE CULVERTS	LF	128	\$ 10	\$ 1,280.00	\$ 1,700.00	\$ 2,142.00	\$ 504.00	\$ 13.00	\$ 1,638.00	\$ 52.00	\$ 2,722.00	\$ 15.00	\$ 1,890.00	\$ 8.00	\$ 1,038.00	
15	A	5	2104.503	REMOVE SEWER PIPE (SANITARY)	LF	20	\$ 20	\$ 400.00	\$ 85.00	\$ 1,700.00	\$ 115.00	\$ 2,300.00	\$ 35.00	\$ 700.00	\$ 74.00	\$ 1,480.00	\$ 50.00	\$ 1,000.00	\$ 6.00	\$ 120.00
16	A		2104.503	REMOVE SEWER PIPE (STORM)	LF	726	\$ 10	\$ 7,260.00	\$ 16.00	\$ 11,616.00	\$ 9.00	\$ 6,534.00	\$ 13.00	\$ 9,438.00	\$ 26.00	\$ 18,876.00	\$ 15.00	\$ 10,890.00	\$ 7.00	\$ 5,082.00
17	A		2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	666	\$ 3	\$ 1,998.00	\$ 1.90	\$ 1,265.40	\$ 1.95	\$ 1,298.70	\$ 3.50	\$ 2,331.00	\$ 3.00	\$ 1,998.00	\$ 8.00	\$ 5,328.00	\$ 4.00	\$ 2,664.00
18	A		2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	262	\$ 5	\$ 1,310.00	\$ 5.20	\$ 1,376.00	\$ 5.50	\$ 1,441.00	\$ 4.20	\$ 1,100.00	\$ 6.00	\$ 1,572.00	\$ 5.00	\$ 1,310.00	\$ 4.00	\$ 1,048.00
19	A		2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	4228	\$ 4.00	\$ 16,912.00	\$ 15.00	\$ 63,840.00	\$ 15.00	\$ 63,420.00	\$ 1.05	\$ 4,439.40	\$ 3.50	\$ 14,791.80	\$ 4.20	\$ 17,804.00	\$ 3.50	\$ 14,851.40
20	A		2104.504	REMOVE CONCRETE PAVEMENT	S Y	37	\$ 10	\$ 370.00	\$ 20.00	\$ 740.00	\$ 13.50	\$ 499.50	\$ 25.00	\$ 925.00	\$ 14.00	\$ 518.00	\$ 16.00	\$ 592.00	\$ 12.00	\$ 444.00
21	A		2104.504	REMOVE CONCRETE WALK	S Y	538	\$ 5	\$ 2,690.00	\$ 20.00	\$ 10,760.00	\$ 4.00	\$ 2,152.00	\$ 25.00	\$ 13,450.00	\$ 2.00	\$ 1,070.00	\$ 8.00	\$ 4,320.00	\$ 9.00	\$ 4,842.00
22			2106.507	EXCAVATION - COMMON	(P) C Y	8194	\$ 12	\$ 98,328.00	\$ 11.00	\$ 90,134.00	\$ 10.25	\$ 83,988.50	\$ 17.25	\$ 141,346.50	\$ 16.00	\$ 131,104.00	\$ 16.00	\$ 131,104.00	\$ 8.00	\$ 65,652.00
23		6	2106.507	EXCAVATION - MUCK	C Y	6762.32	\$ 10	\$ 67,623.20	\$ 15.00	\$ 101,734.80	\$ 25.00	\$ 169,558.00	\$ 13.00	\$ 88,170.16	\$ 8.00	\$ 54,296.16	\$ 25.00	\$ 169,558.00	\$ 8.00	\$ 64,296.16
24			2106.507	GRANULAR EMBANKMENT (CV)	C Y	20	\$ 168,484.18	\$ 3,369,683.60	\$ 21.00	\$ 426,968.36	\$ 29.00	\$ 577,928.20	\$ 23.00	\$ 467,166.60	\$ 26.00	\$ 520,000.00	\$ 31.00	\$ 620,000.00	\$ 33.25	\$ 666,325.00
25			2106.507	SELECT GRANULAR EMBANKMENT MOD 7% (CV)	(P) C Y	5560.80	\$ 25	\$ 139,020.00	\$ 32.00	\$ 178,944.00	\$ 32.50	\$ 180,720.00	\$ 30.00	\$ 166,824.00	\$ 32.00	\$ 177,984.00	\$ 31.00	\$ 172,384.00	\$ 35.00	\$ 194,820.00
26		SP-20	2106.604	GEOTEXTILE FABRIC TYPE 5	S Y	9860	\$ 3	\$ 29,580.00	\$ 3.50	\$ 34,510.00	\$ 2.65	\$ 26,129.00	\$ 3.25	\$ 32,045.00	\$ 3.00	\$ 29,580.00	\$ 4.15	\$ 40,919.00	\$ 2.35	\$ 23,171.00
27		7	2118.507	AGGREGATE SURFACING (CV) CLASS 5	C Y	106	\$ 30	\$ 3,180.00	\$ 50.00	\$ 5,300.00	\$ 51.50	\$ 5,459.00	\$ 74.25	\$ 7,870.50	\$ 74.00	\$ 7,844.00	\$ 38.00	\$ 4,028.00	\$ 55.00	\$ 5,830.00
28			2211.507	AGGREGATE BASE (CV) CLASS 5	(P) C Y	2891	\$ 30	\$ 86,730.00	\$ 37.00	\$ 99,567.00	\$ 41.00	\$ 119,331.00	\$ 40.80	\$ 109,792.80	\$ 50.00	\$ 144,550.00	\$ 36.00	\$ 105,120.00	\$ 45.00	\$ 129,950.00
29			2232.504	MILL BITUMINOUS SURFACE (2.0")	S Y	2454	\$ 5	\$ 12,270.00	\$ 3.60	\$ 8,834.40	\$ 2.15	\$ 5,276.10	\$ 3.80	\$ 9,325.20	\$ 4.00	\$ 9,816.00	\$ 1.40	\$ 3,435.60	\$ 3.00	\$ 7,362.00
30	C	SP-23	2301.602	DRILL AND GROUT REINFORCEMENT BAR (EPOXY COATED)	EACH	104	\$ 20	\$ 2,080.00	\$ 10.00	\$ 1,040.00	\$ 10.25	\$ 1,066.00	\$ 13.75	\$ 1,430.00	\$ 11.00	\$ 1,144.00	\$ 10.00	\$ 1,040.00	\$ 33.00	\$ 3,432.00
31	C	8.9.10	2360.509	TYPE SP 9.5 BITUMINOUS MIXTURE FOR PATCHING	TON	56	\$ 125	\$ 7,000.00	\$ 210.00	\$ 12,780.00	\$ 230.00	\$ 12,880.00	\$ 220.00	\$ 12,320.00	\$ 340.00	\$ 19,040.00	\$ 171.00	\$ 9,576.00	\$ 235.00	\$ 13,160.00
32	C	9.10	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3.B)	TON	1302	\$ 95	\$ 123,890.00	\$ 85.00	\$ 110,670.00	\$ 104.00	\$ 136,408.00	\$ 82.40	\$ 107,284.80	\$ 102.00	\$ 132,804.00	\$ 102.00	\$ 132,804.00	\$ 113.50	\$ 147,777.00
33	C	9.10	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3.B)	TON	1268	\$ 90	\$ 114,120.00	\$ 81.00	\$ 102,708.00	\$ 99.00	\$ 125,532.00	\$ 81.20	\$ 102,961.60	\$ 97.00	\$ 123,966.00	\$ 97.00	\$ 122,966.00	\$ 113.50	\$ 143,918.00
34	D		2501.502	12" RC PIPE APRON	EACH	1	\$ 500	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,744.00	\$ 1,744.00	\$ 1,500.00	\$ 1,500.00	\$ 1,470.00	\$ 1,470.00	\$ 1,950.00	\$ 1,950.00	\$ 1,500.00	\$ 1,500.00
35	D		2501.502	15" RC PIPE APRON	EACH	1	\$ 1,000	\$ 1,000.00	\$ 1,100.00	\$ 1,100.00	\$ 1,710.00	\$ 1,710.00	\$ 1,585.00	\$ 1,585.00	\$ 1,550.00	\$ 1,550.00	\$ 2,150.00	\$ 2,150.00	\$ 1,600.00	\$ 1,600.00
36	D		2501.502	30" RC PIPE APRON	EACH	2	\$ 1,500	\$ 3,000.00	\$ 1,700.00	\$ 3,400.00	\$ 3,400.00	\$ 5,840.00	\$ 3,650.00	\$ 7,300.00	\$ 3,250.00	\$ 6,500.00	\$ 4,910.00	\$ 9,820.00	\$ 2,000.00	\$ 4,000.00
37	D		2501.502	12" CS PIPE APRON	EACH	2	\$ 150	\$ 300.00	\$ 400.00	\$ 800.00	\$ 270.00	\$ 540.00	\$ 780.00	\$ 350.00	\$ 700.00	\$ 425.00	\$ 850.00	\$ 425.00	\$ 850.00	
38	D		2501.503	12" CS PIPE CULVERT	LF	40	\$ 30	\$ 1,200.00	\$ 50.00	\$ 2,000.00	\$ 44.00	\$ 1,760.00	\$ 73.00	\$ 2,920.00	\$ 48.00	\$ 1,920.00	\$ 58.00	\$ 2,320.00	\$ 70.00	\$ 2,800.00
39	D		2501.503	15" CP PIPE CULVERT	LF	24	\$ 50	\$ 1,200.00	\$ 50.00	\$ 1,200.00	\$ 43.00	\$ 1,032.00	\$ 61.00	\$ 1,464.00	\$ 43.00	\$ 1,032.00	\$ 53.00	\$ 1,272.00	\$ 63.00	\$ 1,512.00
40	D		2501.503	30" RC PIPE CULVERT DESIGN 3006 CLASS III	LF	72	\$ 100	\$ 7,200.00	\$ 220.00	\$ 15,840.00	\$ 153.00	\$ 11,016.00	\$ 210.00	\$ 15,120.00	\$ 160.00	\$ 11,520.00	\$ 155.00	\$ 11,160.00	\$ 210.00	\$ 15,120.00
41		11	2502.503	4" PERP PVC PIPE DRAIN	LF	2845	\$ 15	\$ 42,675.00	\$ 11.00	\$ 31,295.00	\$ 10.30	\$ 29,303.50	\$ 13.00	\$ 36,985.00	\$ 8.00	\$ 22,760.00	\$ 13.00	\$ 36,985.00	\$ 12.00	\$ 34,140.00
42	B		2503.503	12" RC PIPE SEWER CLASS III	LF	1000	\$ 50	\$ 50,000.00	\$ 120.00	\$ 120,000.00	\$ 71.50	\$ 71,500.00	\$ 90.00	\$ 90,000.00	\$ 83.00	\$ 83,000.00	\$ 68.00	\$ 68,000.00	\$ 106.00	\$ 106,000.00
43	B		2503.503	15" RC PIPE SEWER CLASS III	LF	660	\$ 60	\$ 39,600.00	\$ 125.00	\$ 82,500.00	\$ 85.50	\$ 56,340.00	\$ 93.00	\$ 61,380.00	\$ 95.00	\$ 62,700.00	\$ 75.00	\$ 49,500.00	\$ 113.00	\$ 74,680.00
44	B	SP-26	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	1	\$ 1,500	\$ 1,500.00	\$ 2,600.00	\$ 2,600.00	\$ 1,618.00	\$ 1,618.00	\$ 1,550.00	\$ 1,550.00	\$ 1,500.00	\$ 1,500.00	\$ 2,250.00	\$ 2,250.00	\$ 1,000.00	\$ 1,000.00
45	E	12	2504.602	6" GATE VALVE AND BOX	EACH	4	\$ 1,500	\$ 6,000.00	\$ 4,800.00	\$ 19,200.00	\$ 2,583.00	\$ 10,332.00	\$ 3,375.00	\$ 13,500.00	\$ 3,750.00	\$ 15,000.00	\$ 3,350.00	\$ 13,400.00	\$ 5,500.00	\$ 22,000.00
46	E	13	2504.602	8" GATE VALVE AND BOX	EACH	7	\$ 2,000	\$ 14,000.00	\$ 5,800.00	\$ 23,600.00	\$ 3									

BID FORM

BID DATE: March 30th, 2023

BID TIME: 10:00 A.M.

LOCATION: Government Services Building, 5105 Maple Grove Road, Hermantown, MN 55811

Proposal of: Ulland Brothers
(hereinafter called "Bidder"), organized and existing under the laws of the State of Minnesota doing business as Corporation.
(Insert "a corporation", "a partnership", "a limited liability company" or "an individual" as applicable)

for City of Hermantown hereinafter called "OWNER". In compliance with your ADVERTISEMENT FOR BIDS and INSTRUCTIONS TO BIDDERS, Bidder hereby proposes to perform all WORK as specified in the CONTRACT DOCUMENTS in strict accordance with the CONTRACT DOCUMENTS within the time set forth therein, and at the Unit Prices stated below.

By submission of this Bid, each Bidder certifies, and in the case of a joint Bid each party thereto certified as to such Bidder's own organization, that this Bid has been arrived at independently, without consultation, communication, collusion or fraud, or agreement as to any matter relating to this Bid with any other Bidder or with any competitor or with the Engineer or any representative of Owner.

Bidder hereby agrees to commence WORK under the Contract Documents on or before a date to be specified in the NOTICE TO PROCEED and to fully complete the WORK in accordance with the following completion date schedule.

COMPLETION DATE SCHEDULE: Work shall be substantially completed within the listed number of consecutive calendar days from the date of NOTICE TO PROCEED or by Completion Date stated:

Project Description	Completion Date
Roadway extension and reconstruction	October 14 th , 2023

Bidder further agrees to pay as liquidated damages the sum of **\$1,500.00 dollars** for each consecutive calendar day thereafter.

Bidder acknowledges receipt of the following ADDENDUM:

Number	Date
N/A	N/A
-	-
-	-

The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an agreement with the Owner in the form included in the bid booklet to perform and furnish all Work described in the bid booklet for the amounts listed below, which includes sales tax and all other applicable taxes and fees and within the time indicated in this Bid and the bid booklet and in accordance with the other terms and conditions of the bid booklet.

Base Bid: All work shown called out in the plans and specifications **AND** listed under Base Bid on the Statement of Estimated Quantities.

Total Base Bid
\$ 2,209,180.00

Accompanying this Bid is a BID BOND or certified check in an amount which is at least five percent (5%) of the Total Base Bid made payable to the OWNER and the same is subject to forfeiture in the event of default on the part of the Bidder or failure on the part of the Bidder to execute the Contract and provide the requested payment bond, performance bond, certificate of insurance and endorsement to insurance policy(ies) within the times as stated in the CONTRACT DOCUMENTS.

It is understood that Bids may not be withdrawn for a period of **One Hundred Twenty (120) days** from the date of the Bid opening. It is further understood that the OWNER reserves the right to retain the Bid Security until the Contract is executed between the OWNER and the successful Bidder.

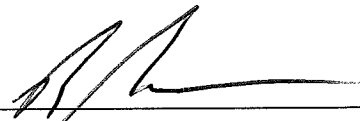
In submitting this Bid, it is agreed that the OWNER retains the right to reject any and all Bids and to waive irregularities and informalities therein, and to adjourn any meetings to a later date for the purpose of further consideration of the Bids and taking action thereon, and to award the Contract to the Bidder that will serve the best interests of the OWNER.

BID SUBMITTAL CHECKLIST
(Check to Indicate Inclusion with Submittal)

<input checked="" type="checkbox"/>	Item to be Submitted
<input checked="" type="checkbox"/>	Completed Bid Form
<input checked="" type="checkbox"/>	Completed Schedule of Prices
<input checked="" type="checkbox"/>	5% Bid Bond
<input checked="" type="checkbox"/>	Completed Responsible Contractor Verification Form
<input checked="" type="checkbox"/>	Completed Non-Collusion Affidavit

✓	Project Qualifications
✓	Pre-Bid Meeting Certificate of Attendance

The undersigned, being familiar with all local conditions and having made all necessary field investigations and being familiar with all other factors affecting the conditions and cost for the WORK, hereby proposes to furnish all labor, materials, equipment, tools, skills and all else necessary to complete the WORK in accordance with the Contract Documents and the plans and specifications prepared for the work by Northland Consulting Engineers L.L.P.



 Signature

Ryan Swanson

 Printed Name

Ulland Brothers

 Legal Name of Bidding Entity

Minnesota

 State of Incorporation or Organization

3-29-2023

 Date

V.P.

 Title

1634 Hwy. #210

 Street Address (Must be served by U.S. Postal Service)

Carlton, MN 55718

 City, State and Zip Code

218-384-5007

 Telephone Number

218-384-4110

 Facsimile Number

rswanson@ulland.com

 E-mail Address

SCHEDULE OF PRICES

Date: 03/01/2023

Item No.	Spec. No.	Item Description	Unit of Measure	Estimated Quantities	BID UNIT PRICE	BID PRICE
1	2021.501	MOBILIZATION	LS	1	40,397.10	40,397.10
2	2101.502	CLEARING	EACH	18	145.00	2610.00
3	2101.502	GRUBBING	EACH	18	145.00	2610.00
4	2101.505	CLEARING	ACRE	1	5100.00	5900.00
5	2101.505	GRUBBING	ACRE	1	8700.00	8700.00
6	2104.502	REMOVE CASTING	EACH	1	200.00	200.00
7	2104.502	REMOVE CONCRETE APRON	EACH	1	230.00	270.00
8	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	7	420.00	2940.00
9	2104.502	REMOVE GATE VALVE AND BOX	EACH	1	1300.00	1300.00
10	2104.502	REMOVE HYDRANT	EACH	1	1900.00	1900.00
11	2104.502	REMOVE MAIL BOX SUPPORT	EACH	2	50.00	100.00
12	2104.502	REMOVE SIGN TYPE C	EACH	4	50.00	200.00
13	2104.503	REMOVE CURB AND GUTTER	LF	1612	4.60	7415.20
14	2104.503	REMOVE PIPE CULVERTS	LF	126	17.00	2142.00
15	2104.503	REMOVE SEWER PIPE (SANITARY)	LF	20	85.00	1700.00
16	2104.503	REMOVE SEWER PIPE (STORM)	LF	726	16.00	11616.00
17	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	666	1.90	1265.40
18	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	262	8.20	2148.40
19	2104.504	REMOVE BITUMINOUS PAVEMENT	SY	4226	4.00	16904.00
20	2104.504	REMOVE CONCRETE PAVEMENT	SY	37	20.00	740.00
21	2104.504	REMOVE CONCRETE WALK	SY	538	12.00	6456.00
22	2106.507	EXCAVATION - COMMON	CY	8194	11.00	90134.00
23	2106.507	EXCAVATION - MUCK	CY	6782.32	15.00	101,734.80
24	2106.507	GRANULAR EMBANKMENT (CV)	CY	7832.58	21.00	164,484.18
25	2106.507	SELECT GRANULAR EMBANKMENT MOD 7% (CV)	CY	5560.8	32.00	177,945.60
26	2108.604	GEOTEXTILE FABRIC TYPE 5	SY	9860	3.50	34,510.00
27	2118.507	AGGREGATE SURFACING (CV) CLASS 5	CY	106	50.00	5300.00
28	2211.507	AGGREGATE BASE (CV) CLASS 5	CY	2691	37.00	99,567.00
29	2232.504	MILL BITUMINOUS SURFACE (2.0")	SY	2454	3.60	8834.40
30	2301.602	DRILL AND GROUT REINFORCEMENT BAR (EPOXY COATED)	EACH	104	10.00	1040.00
31	2360.509	TYPE SP 9.5 BITUMINOUS MIXTURE FOR PATCHING	TON	56	210.00	11760.00
32	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,B)	TON	1302	85.00	110,670.00
33	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,B)	TON	1268	81.00	102,708.00
34	2501.502	12" RC PIPE APRON	EACH	1	1000.00	1000.00
35	2501.502	15" RC PIPE APRON	EACH	1	1100.00	1100.00
36	2501.502	30" RC PIPE APRON	EACH	2	1700.00	3400.00
37	2501.502	12" CS PIPE APRON	EACH	2	400.00	800.00
38	2501.503	12" CS PIPE CULVERT	LF	40	50.00	2000.00
39	2501.503	15" CP PIPE CULVERT	LF	24	50.00	1200.00
40	2501.503	30" RC PIPE CULVERT DESIGN 3006 CLASS III	LF	72	220.00	15840.00
41	2502.503	4" PERF PVC PIPE DRAIN	LF	2845	11.00	31,295.00
42	2503.503	12" RC PIPE SEWER CLASS III	LF	1000	120.00	120,000.00
43	2503.503	15" RC PIPE SEWER CLASS III	LF	660	125.00	82,500.00
44	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	1	2600.00	2600.00
45	2504.602	6" GATE VALVE AND BOX	EACH	4	4800.00	19200.00
46	2504.602	8" GATE VALVE AND BOX	EACH	7	6800.00	47600.00
47	2504.602	ADJUST VALVE BOX	EACH	1	500.00	500.00
48	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	3	300.00	900.00
49	2504.602	HYDRANT ASSEMBLY	EACH	4	12500.00	50,000.00
50	2504.602	WATER TRACER BOX	EACH	4	255.00	1020.00
51	2504.603	6" HDPE SDR 11 SERVICE PIPE	LF	96	80.00	7680.00
52	2504.603	8" DIPS HDPE WATER MAIN SDR 11	LF	1642	66.00	108,372.00
53	2504.604	4" POLYSTYRENE INSULATION	SY	4	100.00	400.00
54	2506.502	ADJUST FRAME AND RING CASTING	EACH	2	500.00	1000.00
55	2506.502	CASTING ASSEMBLY	EACH	27	800.00	21,600.00
56	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LF	25.4	830.00	21,082.00
57	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN F	LF	6.2	800.00	4960.00
58	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	LF	49.7	700.00	34,790.00
59	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL	LF	40.5	1300.00	52,650.00
60	2506.601	INFILTRATION/FILTRATION SYSTEM	LS	1	156,000.00	156,000.00
61	2506.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	5	2100.00	10,500.00
62	2506.602	MANHOLE FRAME SEAL (EXTERNAL)	EACH	4	400.00	1600.00
63	2506.602	MODIFY DRAINAGE STRUCTURE	EACH	2	2700.00	5400.00

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64	2511.507	RANDOM RIPRAP CLASS II (FRACTURED)	C Y	16	75.00	1204.00
65	2521.518	4" CONCRETE WALK	S F	16577	6.16	101,119.70
66	2521.518	6" CONCRETE WALK	S F	3150	9.50	29,925.00
67	2531.503	CONCRETE CURB AND GUTTER DESIGN B624	L F	320	32.00	10,240.00
68	2531.503	CONCRETE CURB AND GUTTER DESIGN S524	L F	4719	22.50	106,177.50
69	2531.504	7" CONCRETE DRIVEWAY PAVEMENT	S Y	232	71.00	16,472.00
70	2531.618	TRUNCATED DOMES	S F	128	47.00	5,504.00
71	2540.602	MAIL BOX SUPPORT	EACH	2	100.00	200.00
72	2563.601	TRAFFIC CONTROL	LS	1	4800.00	4800.00
73	2564.518	SIGN PANELS TYPE C	S F	124.29	58.00	7208.82
74	2573.501	STABILIZED CONSTRUCTION EXIT	LS	1	1800.00	1800.00
75	2573.502	STORM DRAIN INLET PROTECTION	EACH	39	195.00	7605.00
76	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	1293	4.30	5551.90
77	2573.503	SILT FENCE, TYPE HI	L F	3523	3.30	11,625.90
78	2574.508	FERTILIZER TYPE 3	LB	356	1.00	356.00
79	2575.504	SODDING TYPE LAWN	S Y	1807	7.80	14094.60
80	2575.505	RAPID STABILIZATION METHOD 2	ACRE	2.9	1500.00	4350.00
81	2575.505	SEEDING	ACRE	1.43	550.00	786.50
82	2575.508	HYDRAULIC BONDED FIBER MATRIX	LB	5005	2.00	10,010.00
83	2575.508	SEED MIXTURE 25-131	LB	315	9.00	2835.00
84	2582.503	24" SOLID LINE PREFORM THERMO GROUND IN	L F	90	26.00	2340.00
85	2582.503	4" DOTTED LINE MULTI-COMPONENT GROUND IN (WR)	L F	108	1.00	108.00
86	2582.503	4" DOUBLE SOLID LINE MULTI-COMPONENT GROUND IN (WR)	L F	2706	2.00	5412.00
87	2582.503	4" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	L F	5589	1.00	5589.00
88	2582.518	CROSSWALK PREFORM THERMOPLASTIC GROUND IN	S F	720	19.50	14,040.00

TOTAL BID PRICE: 2,209,180.00

TOTAL BID PRICE WRITTEN OUT: RTS Two million two hundred nine thousand one hundred eighty
RTS thousand no/100
RTS

RESPONSIBLE CONTRACTOR CERTIFICATE

Applies to all prime contracts in excess of \$50,000.00

A responsible contractor is defined in Minnesota Statutes §16C.285, subdivision 3.

Any prime contractor or subcontractor who does not meet the minimum criteria under Minnesota Statute §16C.285, subdivision 3, or who fails to verify that it meets those criteria, is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project.

A false statement under oath verifying compliance with any of the minimum criteria shall render the prime contractor or subcontractor that makes the false statement ineligible to be awarded a construction contract for the project and may result in termination of a contract awarded to a prime contractor or subcontractor that makes a false statement.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause 7.

By signing this statement, I, Ryan Swanson,
(type or print name)

V.P. certify that I am an owner or officer of the company
(title)

and do verify under oath that my company is in compliance with each of the minimum criteria listed in the law.

ULLAND BROTHERS, INC.
PO BOX 340
CLOQUET MN 55720

(name of the person, partnership, or corporation submitting this proposal)

(business address)

Signed: [Signature]
(bidder or authorized representative)

Date: 3/30/23

ATTACHMENT A

RESPONSIBLE CONTRACTOR AND CERTIFICATION OF COMPLIANCE

Minn. Stat. §16.285, Subd., 7, **IMPLEMENTATION.** any prime contractor or subcontractor that does not meet the minimum criteria in subdivision 3 or fails to verify it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project.

Minn. Stat. §16.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:

1. The Contractor:
 - a. is in compliance with workers' compensation and unemployment insurance requirements;
 - b. is currently registered with the Department of Revenue and the Department of Employment and Economic Development if it has employees;
 - c. has a valid federal tax identification number or a valid Social Security number if an individual; and
 - d. has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative.
 - e.
2. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
 - a. repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of \$25,000 or more within the three-year period;
 - b. has been issued an order to comply by the commissioner of labor and industry that has become final;
 - c. has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
 - d. has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
 - e. has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
 - f. has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction. Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a

violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties.

3. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order.
4. The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office.
5. The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification.
6. The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions; and
7. All subcontractors that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).

Minn. Stat. 1§16.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.** A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Minn.Stat. §16.285, Subd. 4. **VERIFICATION OF COMPLIANCE.** A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3 at the time that it responds to the solicitation document.

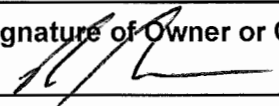
A contracting authority may accept a sworn statement as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. Failure to verify compliance with any one of the minimum criteria or a false statement under oath in a verification of compliance shall render the prime contractor or subcontractor that makes the false statement ineligible to be awarded a construction contract on the project for which the verification was submitted.

A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria.

CERTIFICATION

By signing this document I certify that I am an owner or officer of the company, and I swear under oath that:

- 1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. §16.285,
- 2) I have included Attachment A-1 with my company's solicitation response, and
- 3) if my company is awarded a contract, I will also submit Attachment A-2 as required.

Authorized Signature of Owner or Officer: 	Printed Name: Ryan Swanson
Title: V.P.	Date: 3-30-23
Company Name: Ulland Brothers	

ATTACHMENT A-1

FIRST-TIER SUBCONTRACTOR LIST
(Submit with Prime Contractor Response)

Minn. Stat. §16.285, Subd. 5: A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project.

First-Tier Subcontractor Names (Legal name of company as registered with the Secretary of State)	Name of city where company home office is located
Ricks Tree	Duluth, MN
JMF Concrete	Duluth, MN
Northwoods Sodding	Duluth, MN
Six Lines Alot	Edina, MN
Warning Labs R.T.S.	St. Paul, MN R.T.S.
ITS	Walker, MN
Allstates	Rogers, MN
Beiner	Hutchinson, MN



AIA Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Ulland Brothers, Inc.
PO Box 340
Cloquet, MN 55720

OWNER:

(Name, legal status and address)

City of Hermantown, MN
5255 Maple Grove Rd
Hermantown, MN 55811

BOND AMOUNT: Five Percent of Amount Bid (5%)

PROJECT:

(Name, location or address, and Project number, if any)

Richard Lindgren Reconstruction

SURETY:

(Name, legal status and principal place of business)

Federal Insurance Company
202B Halls Mill Road
Whitehouse Station, NJ 08889

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 30th day of March, 2023

(Witness)

(Witness)

Ulland Brothers, Inc.

(Principal) (Seal)

Ryan Swanson, VP

(Title)

Federal Insurance Company

(Surety) (Seal)

(Title) Nicole Saji Attorney-in-fact

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

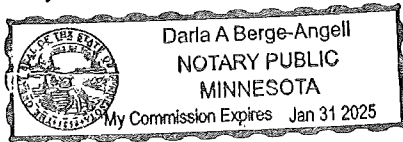
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CORPORATE ACKNOWLEDGMENT

STATE OF Minnesota
COUNTY OF Carlton

On the 30 day of March, 2023, before me personally appeared, Ryan Swanson to me, who being duly sworn, did depose and say: that s/he resides in Minnesota that s/he is the Vice President of the Ulland Brothers, Inc. the corporation described in and which executed the foregoing instrument; that s/he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation; and that s/he signed her/his name thereto by like order.

(SEAL)



Darla A Berge
Notary Public

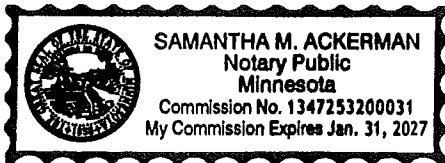
ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF MINNESOTA
COUNTY OF Dakota

On the 30th day of March, 2023 before me personally appeared, Nicole Saji to me known, who being duly sworn, did say: that s/he resides in Minnesota that s/he is the aforesaid officer or attorney in fact of Federal Insurance Company a corporation, that the seal affixed to the foregoing instrument is the corporate seal of said corporation; and that said instrument as signed and sealed on behalf of said corporation by the aforesaid officer, by authority of its board of directors; and the aforesaid officer acknowledged said instrument to be the free act and deed of said corporation.

(SEAL)

S. Ackerman
Notary Public



CHUBB

Power of Attorney

Federal Insurance Company | Vigilant Insurance Company | Pacific Indemnity Company
Westchester Fire Insurance Company | ACE American Insurance Company

Know All by These Presents, that FEDERAL INSURANCE COMPANY, an Indiana corporation, VIGILANT INSURANCE COMPANY, a New York corporation, PACIFIC INDEMNITY COMPANY, a Wisconsin corporation, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY corporations of the Commonwealth of Pennsylvania, do each hereby constitute and appoint Nicole M. Coty, Litton E.S. Field Jr., Jessica A. Olson and Nicole Saji of Mendota Heights Minnesota; Jacqueline Riley of Plymouth, Minnesota; Amanda Plantenberg and Erin J. Pohlman of St. Cloud, Minnesota -----

each as their true and lawful Attorney-in-Fact to execute under such designation in their names and to affix their corporate seals to and deliver for and on their behalf as surety thereon or otherwise, bonds and undertakings and other writings obligatory in the nature thereof (other than bail bonds) given or executed in the course of business, and any instruments amending or altering the same, and consents to the modification or alteration of any instrument referred to in said bonds or obligations.

In Witness Whereof, said FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY have each executed and attested these presents and affixed their corporate seals on this 20th day of July, 2021.

Dawn M. Chloros

Dawn M. Chloros, Assistant Secretary

Stephen M. Haney

Stephen M. Haney, Vice President



STATE OF NEW JERSEY
County of Hunterdon ss.

On this 20th day of July, 2021 before me, a Notary Public of New Jersey, personally came Dawn M. Chloros and Stephen M. Haney, to me known to be Assistant Secretary and Vice President, respectively, of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY, the companies which executed the foregoing Power of Attorney, and the said Dawn M. Chloros and Stephen M. Haney, being by me duly sworn, severally and each for herself and himself did depose and say that they are Assistant Secretary and Vice President, respectively, of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY and know the corporate seals thereof, that the seals affixed to the foregoing Power of Attorney are such corporate seals and were thereto affixed by authority of said Companies; and that their signatures as such officers were duly affixed and subscribed by like authority.

Notarial Seal



KATHERINE J. ADELARR
NOTARY PUBLIC OF NEW JERSEY
No. 221668E
Commission Expires July 18, 2024

Katherine J. Adelarr
Notary Public

CERTIFICATION

Resolutions adopted by the Boards of Directors of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, and PACIFIC INDEMNITY COMPANY on August 30, 2016; WESTCHESTER FIRE INSURANCE COMPANY on December 11, 2006; and ACE AMERICAN INSURANCE COMPANY on March 20, 2009:

"RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into in the ordinary course of business (each a "Written Commitment"):

- (1) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise.
- (2) Each duly appointed attorney-in-fact of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise, to the extent that such action is authorized by the grant of powers provided for in such person's written appointment as such attorney-in-fact.
- (3) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to appoint in writing any person the attorney-in-fact of the Company with full power and authority to execute, for and on behalf of the Company, under the seal of the Company or otherwise, such Written Commitments of the Company as may be specified in such written appointment, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (4) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to delegate in writing to any other officer of the Company the authority to execute, for and on behalf of the Company, under the Company's seal or otherwise, such Written Commitments of the Company as are specified in such written delegation, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (5) The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by facsimile on such Written Commitment or written appointment or delegation.

FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested."

I, Dawn M. Chloros, Assistant Secretary of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY (the "Companies") do hereby certify that

- (i) the foregoing Resolutions adopted by the Board of Directors of the Companies are true, correct and in full force and effect,
- (ii) the foregoing Power of Attorney is true, correct and in full force and effect.

Given under my hand and seals of said Companies at Whitehouse Station, NJ, this 30th of March, 2023



Dawn M. Chloros

Dawn M. Chloros, Assistant Secretary

IN THE EVENT YOU WISH TO VERIFY THE AUTHENTICITY OF THIS BOND OR NOTIFY US OF ANY OTHER MATTER, PLEASE CONTACT US AT:
Telephone (908) 903-3493 Fax (908) 903-3656 e-mail: surety@chubb.com



CITY COUNCIL MEETING DATE: April 17, 2023

TO: Mayor & City Council

FROM: John Mulder, City Administrator

SUBJECT: Material Testing – Hermantown Marketplace Road Project

RESOLUTION: 2023-48 **ORDINANCE:** **OTHER:**

REQUESTED ACTION

Approve contract with EPC Engineering & Testing for Material Testing as part of the Hermantown Marketplace Road Project

BACKGROUND

The City will need a contract for material testing for the Hermantown Marketplace Road Project. The City has a Master Services Agreement with EPC Engineering & Testing for geo-technical and material testing.

SOURCE OF FUNDS (if applicable)

402-431150-319 Project 538

ATTACHMENTS

Resolution
EPC Proposal

Resolution No. 2023-48

RESOLUTION AUTHORIZING AND DIRECTING MAYOR AND CITY CLERK TO EXECUTE AND DELIVER AN AGREEMENT FOR MATERIALS TESTING SERVICES FOR ROAD IMPROVEMENT DISTRICT NO. 538 (RICHARD AVENUE, LINDGREN ROAD, STEVIE DRIVE & A FRONTAGE ROAD & SAM'S WAY)

WHEREAS, the City of Hermantown ("City") desires to obtain a Material Testing Services for Street Improvement District No. 538 (Richard Avenue, Lindgren Road, Stevie Drive & A Frontage Road & Sam's Way); and

WHEREAS, City and EPC Engineering & Testing desire to enter into an Agreement for Professional Services for Material Testing Services for Road Improvement District No. 538 ("Agreement") as shown on Exhibit A attached hereto in which EPC Engineering & Testing provides Material Testing Services to the City not to exceed \$25,662.00 pursuant to the terms of the Agreement; and

WHEREAS, the City Council believes that it is in the best interests of the City of Hermantown to approve the Agreement of and authorize and direct the Mayor and City Clerk to execute and deliver it on behalf of the City of Hermantown.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hermantown, Minnesota as follows:

1. The Mayor and City Clerk are hereby authorized and directed to execute and deliver to EPC Engineering & Testing the Agreement for Material testing for Road Improvement 538 (Richard Avenue, Lindgren Road, Stevie Drive & A Frontage Road & Sam's Way) substantially in the form attached hereto as Exhibit A.

1. The source of payment for the geotechnical services will be City Fund No. 402-431150-319 Project 538

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____, and upon a vote being taken thereon, the following voted in favor thereof:

Councilors _____, aye.

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted on April 17, 2023.

EXHIBIT A



Geotechnical • Environmental • Materials Engineering

539 Garfield Ave.
Duluth, MN 55802

Phone: 218-727-1239
Web: epcduluth.com

March 23, 2023

City of Hermantown
Public Works Department
4971 Lightening Drive
Hermantown, MN 55811

Attn: Mr. John Mulder
c/o: NCE: Mr. Trent Prigge, P.E. / Mr. David Bolf, P.E.

Re: Construction Materials Testing
Richard Ave & Lindgren Road Reconstruction
SAP 202-080-003
Hermantown, MN

Dear Mr. Mulder,

EPC Engineering & Testing (EPC) is pleased to respond to the above referenced Request for Proposal (RFP). Following is a summarized list of prices estimated for the testing of the proposed project referenced above. The quantities were estimated from plans and specifications supplied by yourself, and our experience with construction materials testing. The contractor's schedule could change the time required to complete a task. However, the unit rates presented will remain the same until the project is completed. The client is responsible to provide adequate notification for testing to be performed. We trust you will find the following in order.

Inspection & Testing of Soils:

Sampling Soils & Misc. Labor, if Reqd.(est. 10 hours @ \$ 100 per hour)	\$	1000.00
Gradations 11 @ \$ 138 Each (Cl 7B @ \$ 234 each)	\$	1518.00
Proctors: 4 Modified/Standard @ \$ 185 each	\$	740.00
DCP Testing: Est. 6 @ \$ 158 each	\$	948.00
Nuclear Density Tests (includes exterior flatwork/parking/drive areas): 70 @ \$ 37 each; est. 4 per hour	\$	<u>2590.00</u>
Subtotal	\$	6,796.00

Inspection & Testing of Concrete:

Plant (batch ticket) Inspection & Misc. Labor, if Reqd. (15 hours @ \$100 per hour)	\$	1500.00
Plant I Aggregate Gradation Testing (15 Coarse Agg, 15 Fine Agg @ \$ 84 each)	\$	2520.00
15 Tests/Concrete Pours (including exterior flatwork/curb and gutter/paving); including slump, air, temp, 4 cylinders, & 1.5 hours labor @ \$ 190 per pour	\$	2850.00
60 Compressive Strength Tests @ \$ 31 each	\$	1860.00
Concrete Cyl. Pick-up Charge (if not on-site for other work); \$ 56 each, est. 1	\$	<u>56.00</u>
Subtotal	\$	8,786.00

Bituminous Pavement Testing:

Bituminous Plant Monitor (Est. 4 hours @ \$ 100 per hour)	\$	400.00
AND		
Labor to Obtain Samples & Misc. Labor, if Reqd. (split w/contractor): Est. 12 hours @ \$ 100 per hour	\$	1200.00
Gyratory Analysis; including air voids and Extraction/Gradation Est. 8 @ \$ 300 each	\$	2400.00
<u>(performed by and billed directly from MN/DOT to the City)</u>		
Core Density (est. 8 at \$ 51 each)	\$	<u>408.00</u>
Subtotal	\$	4,408.00

Mobilization:

Est. 77 Trips @ \$ 56 each including vehicle and mileage	\$	<u>4312.00</u>
Subtotal	\$	4,312.00

Reporting:

Reporting and Project Management; including (8 hours Tech @ \$ 100, 4 hours Engineer @ \$ 130)	\$	<u>1320.00</u>
Subtotal	\$	1,320.00

CONSTRUCTION MATERIALS TOTAL \$ 25,622.00

The above total is an estimate. The actual total will be billed on a time and materials basis. The above total should be adequate for a project of this size and will not be exceeded without the approval of the client. Generally speaking, construction materials testing will usually amount to one-half to one percent for normal building construction and one to two percent for normal roadway construction.

The above rates (and the attached testing rates) are based on work being performed up to an 8-hour period from 7:00AM to 5:00PM, Monday through Friday. Over 8-hours and/or outside of this time period and all of Saturday would be charged at the applicable rate times 1.25. Sundays and holidays would be 1.5 times the rate.

Unless otherwise directed we request that the concrete supplier receive concrete test reports (from EPC), as they are required to provide the results for other projects with the same mix design(s).

We would like to thank you for considering EPC for this project. If you have any questions or comments please call us at (218) 727-1239.

Sincerely,
EPC Engineering & Testing,



Chad Lowney
Sr. Estimator
(218) 341-9142(C)

This proposal is subject to the General Conditions of Service, a copy of which is attached and hereto made a part of this proposal. Upon acceptance of this proposal, along with the general conditions and terms of service, please sign and return one copy to us, for our records, as our authorization to proceed with this project.

Signed _____

Date _____

Printed Name _____

Title _____

Company _____

Address _____



CITY COUNCIL MEETING DATE: April 17, 2023

TO: Mayor & City Council

FROM: John Mulder, City Administrator

SUBJECT: Request for Advance Funding Municipal State Aid (MSA)

RESOLUTION: 2023-49 **ORDINANCE:** **OTHER:**

REQUESTED ACTION

Approve a resolution requesting and advance of the City’s Municipal State Aid Account for the Ugstad Road Project

BACKGROUND

The City is using a mix of local, state aid, and federal road funding to fund the improvements on Ugstad Road in 2023. The City receives an allocation of Municipal State Aid (MSA) each year and is allowed to request advanced funding for some projects. In effect, we would use the future year MSA allocation early in order to fund projects now.

SOURCE OF FUNDS (if applicable)

ATTACHMENTS

Resolution

Resolution No. 2023-49

**RESOLUTION REQUESTING ADVANCE FUNDING FOR THE CITY OF
HERMANTOWN FROM MUNICIPAL STATE AID FUNDS FOR
S.A. P. 202-101-014 AND S.A.P. 202-104-012 IN THE AMOUNT OF \$1,480,000.00**

WHEREAS, the Municipality of Hermantown is planning to construct SP 202-101-014 (associated SP 202-104-012) in the year 2023, which has been programmed by the ATP in the STIP for advanced construction payback in the year 2024, and

WHEREAS, The City of Hermantown is prepared to proceed with the construction of said project through the use of an advance from the Municipal State Aid Street Fund to supplement the available funds in their State Aid Construction Account, and

WHEREAS, repayment of the funds so advanced will be made from Federal funds no later than the year in which the ATP has programmed the project.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Hermantown that the Commissioner of Transportation be and is hereby requested to approve this advance for financing SP 202-101-014 (associated SP 202-104-012) of the Municipality of Hermantown in an amount up to \$1,480,000.00 in accordance with Minnesota Rules 8820.1500, Subp. 10b, and to authorize repayments from their state aid account or from local funds within a requested and approved repayment schedule should said project fail to receive Federal funds for any reason.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____, and upon a vote being taken thereon the following voted in favor thereof:

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted April 17, 2023.



CITY COUNCIL MEETING DATE: April 17, 2023

TO: Mayor & City Council

FROM: Paul Senst, Public Works Director

SUBJECT: 2nd City water Connection

RESOLUTION: 2023-50 **ORDINANCE:** **OTHER:**

REQUESTED ACTION

Approve 2nd City water connection to City of Duluth

BACKGROUND

As part of our information from the 2022 Water System analysis we identified that the City of Hermantown would be best served if we had a 2nd connection to the City of Duluth’s water system. While consulting with SEH and the City of Duluth on where this location may be it was determined to be at the intersection of Haines and Anderson Roads. Haines Road will be reconstructed in the 2023 Construction Season. Because of this construction work taking place in 2023, the City of Hermantown is best to get the piping crossing Haines Road in place during this project timing in 2023.

We solicited Quotes from 4 Contractors.

We recommend that KTM Paving be awarded the installation of pipe across Haines Road for the Lump Sum Cost of \$42,400.00

SOURCE OF FUNDS (if applicable)

Sales Tax
240-433500-530

ATTACHMENTS

Resolution
Recommendation letter
Plan Set

Resolution No. 2023-50

RESOLUTION RECEIVING BIDS AND AWARDING CONTRACT FOR A SECOND WATER CONNECTION TO THE CITY OF DULUTH IN THE AMOUNT OF \$42,400

WHEREAS, the City of Hermantown solicited quotes for a second water connection to the City of Duluth at the Anderson Road intersection (“Project”) within the City of Hermantown; and

WHEREAS, the City received four quotes for the project on April 11, 2023; and

WHEREAS, the City Engineer reviewed the quote of the lowest bidder to confirm its accuracy; and

WHEREAS, on the basis of such review, the Consulting Engineer has recommended that the lowest bidder, KTM Paving, Inc., (“Contractor”) be awarded the contract for Street Road Improvement District No. 543 (Lindahl Road Bridge Removal) (“Project”); and

WHEREAS, after fully considering this matter, the City Council believes that it is in the best interests of the City of Hermantown to award the contract for such improvement to Contractor.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown, Minnesota, as follows:

1. “Contractor” is hereby found, determined and declared to be the lowest responsible bidder for the “Project.”.
2. The quote of the “Contractor” is in the amount of \$42,400 for the “Project” hereby is accepted.

Councilor introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors , aye.

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted April 17, 2023.

John Mulder
City Administrator
City of Hermantown
5105 Maple Grove Road
Hermantown, MN 55811

Re: Recommendation of Award – Haines Road Watermain Extension

Dear John,

This letter is regarding the requests for quotes that were submitted for the construction of a water main extension for a future redundant water feed near the intersection of Haines and Anderson Roads.

We have reviewed all the bids that were received on April 11, 2023. KTM Paving had the lowest submitted construction bid of **\$42,400.00**. We recommend awarding the contract for the Haines Road Watermain Extension to KTM Paving for the above Lump Sum.

Sincerely,

David Bolf, P.E.
Hermantown City Engineer
Northland Consulting Engineers
102 South 21st Avenue West, Suite 1
Duluth, MN 55806

c: Paul Senst, COH Public Works Director

Attachments:

- Bid Abstract
- KTM Paving Bid
- Northland Constructors of Duluth Bid
- Ulland Brothers Bid
- Veit USA Bid

Haines and Anderson Road Watermain Extension

Date: 4/11/2023

Time: 10:00 AM

NCE Project No. 23-8003

	Bidder	Bid Bond Present	Responsible Contractor	Non- Collusion Affidavit	Bid Amount
1	Veit USA	NA	NA	NA	\$83,000.00
2	Northland Constructors of Duluth, Inc.	NA	NA	NA	\$49,305.00
3	KTM Paving	NA	NA	NA	\$42,400.00
4	Ulland Bros, Inc.	NA	NA	NA	\$62,500.00
5					
6					
	Engineer's Estimate				NA



Attn: David Bolf

4/10/23

Re: City of Hermantown/City of Duluth Haines Road Water Connection

Thank you for receiving our proposal for the water work at intersection if Haines & Anderson Road in Hermantown, MN. Price for the work is based off of plans and specs by Northland Consulting Engineers dated 3/22/23. Our price for the work is **\$42,400.00** and includes the following:

Mobilization
Erosion Control
Traffic Control

Site Removals – Saw Cutting/Curbs/Walks/Asphalt

Install 8" Water & Associated Valves/Tap and Saddle by COH
Geotextile Fabric
24" Select Mod 7%
6" / 8" Class 5 Bases
7" Bit Pavement, B Oil – 3 Lifts w/ Tack
Line Striping

Concrete Restoration/Collar
Topsoil/Seed/Erosion Mat

we CANNOT warranty our pavement after October 15th

we are a union contractor

this document shall become an integral part of the contract

Exclusions: bonds, testing, rock hammering or excavation.

Please let me know if you have any questions. We thank you for the opportunity and look forward to hearing from you.

Sincerely,
KTM Paving, Inc.

Alaina Dodaro

Alaina Dodaro – Vice President

KTM Paving, Inc. (Contractor) has devoted time, money and resources toward preparing this bid in exchange for Customer's express agreement that the parties will have a binding contract consistent with the terms of this bid proposal and Customer unconditionally and irrevocably accepts this bid proposal if it (A) in any way uses or relies on the bid proposal or information therein to prepare "Customer's bid" for the project at issue and the Customer is awarded a contract for the work; or (B) divulges the bid or any information therein to others competing with the Contractor for the work.



POWERED BY **API Group**

Date: April 11, 2023

Proposal to: Northland Engineers
102 S 21st Ave West Suite 1
Duluth, MN 55806

Attn: David Bolf

RE: Haines and Arrowhead Waterline Extension

David,

Northland Constructors proposes to complete waterline extension as shown in the project plans dated 3/22/23 for the lump sum price of \$49,305. This amount includes:

- Mob/demob
- Traffic control
- Remove/replace bituminous, curb and gutter, sidewalk

The following is not included in pricing:

- Wet tap and valve at existing main (by City of Hermantown)
- Mr Manhole concrete around new valve.
- Rock excavation
- Contaminated soils

Thank you for the opportunity. Please call if there are any questions, (218) 625-2286.

Sincerely,

Lance Lindahl
Northland Constructors of Duluth, LLC



POWERED BY **API Group**

4843 Rice Lake Road
 Duluth MN, 55803
 P: (218) 722-8170
 F: (218) 722-4560

To: CITY OF HERMANTOWN	Contact:
Address: 5131 MAPLE GROVE RD HERMANTOWN, MN 55811 USA	Phone: 729-6331
Project Name: Haines Road Waterline Extension	Fax:
Project Location:	Bid Number:
	Bid Date: 4/11/2023

Line #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
	Mobilization	1.00	LS	\$9,003.50	\$9,003.50
	Traffic Control	1.00	LS	\$4,000.00	\$4,000.00
	Saw Bituminous	100.00	LF	\$4.00	\$400.00
	Sawing Concrete	10.00	LF	\$10.00	\$100.00
	Remove Bituminous Pavement	71.00	SY	\$12.00	\$852.00
	Remove Concrete Curb	20.00	LF	\$9.50	\$190.00
	Remove Concrete Walk	80.00	SF	\$2.50	\$200.00
	Common Excavation	80.00	CY	\$27.00	\$2,160.00
	Select Granular Borrow 7% (CV)	60.00	CY	\$56.00	\$3,360.00
	Class 5 Base (CV)	20.00	CY	\$82.00	\$1,640.00
	Bituminous Paving - Roadwork	1.00	LS	\$10,875.00	\$10,875.00
	Geofab Type 5	71.00	SY	\$4.50	\$319.50
	6" Concrete Walk	80.00	SF	\$18.00	\$1,440.00
	B624 Concrete C&G	20.00	LF	\$100.00	\$2,000.00
	Connect To Existing Watermain	1.00	EACH	\$2,750.00	\$2,750.00
	8 Inch HDPE Water Main	45.00	LF	\$117.00	\$5,265.00
	8" GV/BOX	1.00	EACH	\$4,100.00	\$4,100.00
	Inlet Protection	2.00	EACH	\$220.00	\$440.00
	Turf Establishment	20.00	SY	\$10.50	\$210.00

Total Bid Price: \$49,305.00

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: Northland Constructors Of Duluth, Inc.</p> <p>Authorized Signature: _____</p> <p>Estimator: Lance Lindahl (218) 625-2286 lance.lindahl@northlandconstructors.us</p>
--	--



PO Box 340 • Cloquet, MN 55720
 Cloquet Phone (218) 384-4266 • Fax (218) 384-4110
 Virginia Phone (218) 262-3406 • Fax (218) 262-5348

DATE 11-Apr-2023

SUBMITTED TO: City of Hermantown- Dave Bolf, P.E.	PROJECT NAME: Haines Rd watermain crossing
	PROJECT LOCATION: Hermantown, MN
UBI Contact: Scott Kyrola, P.E. (218) 451-6507	SKYROLA@ULLAND.COM

Description	U of M	Quantity	Unit Price	Extension
Watermain and Haines Rd Restoration	LS	1	\$ 62,500.00	\$ 62,500.00

Inclusions

- 1 All work per plans dated 3/22/23
- 2 Includes all site supervision

Exclusions

- 1 No bonds
- 2 No material testing

THANK YOU FOR THE OPPORTUNITY TO QUOTE, IF YOU HAVE ANY QUESTIONS PLEASE CALL.

TERMS

- MATERIAL SALES - SALES TAX **NOT** INCLUDED- NET 30 DAYS - NO RETAINAGE WITHHELD
- PAYABLE UPON COMPLETION OF WORK - NO RETAINAGE WITHHELD

OTHER: _____

Please take notice:

Persons or companies furnishing labor or materials for the improvement of real property may enforce a lien upon the improved land if they are not paid for their contributions, even if such parties have no direct contractual relationship with the owner.

Minnesota law permits the owner to withhold from his contractor so much of the contract price as may be necessary to meet the demands of all other lien claimants, pay directly such liens and deduct the cost thereof from the contract price, or withhold amounts from his contractor until the expiration of 90 days from the completion of such improvements unless the contractor furnishes to the owner waivers of claims for mechanic's liens signed by persons who furnished any labor or material for the improvement and who provided the owner with timely notice.

ACCEPTANCE OF BID

The above specifications and contracts are satisfactory, and I (we) hereby authorize the performance of this work.

Ulland Brothers, Inc.

HAINES/ANDERSON WATERLINE EXTENSION

Civil Proposal

Location: Hermantown, MN

Date: April 11, 2023

Proposal:

Lump Sum Proposal	LS	\$83,000
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Includes

- Work detailed on plans and email dated 3/22/2023

Excludes

- Any work not detailed
- Rock or Boulder Excavation
- Contaminated Soils
- Winter Conditions/Spring Road Restrictions

BOND: Add 1% to above quoted total for bond

NOTES: Pricing valid for 30 days

Respectfully,

Andy Dammer

CITY OF HERMANTOWN

DEPARTMENT OF PUBLIC WORKS AND UTILITIES

CONSTRUCTION PLANS FOR:
HAINES ROAD
 CITY OF DULUTH WATER CONNECTION

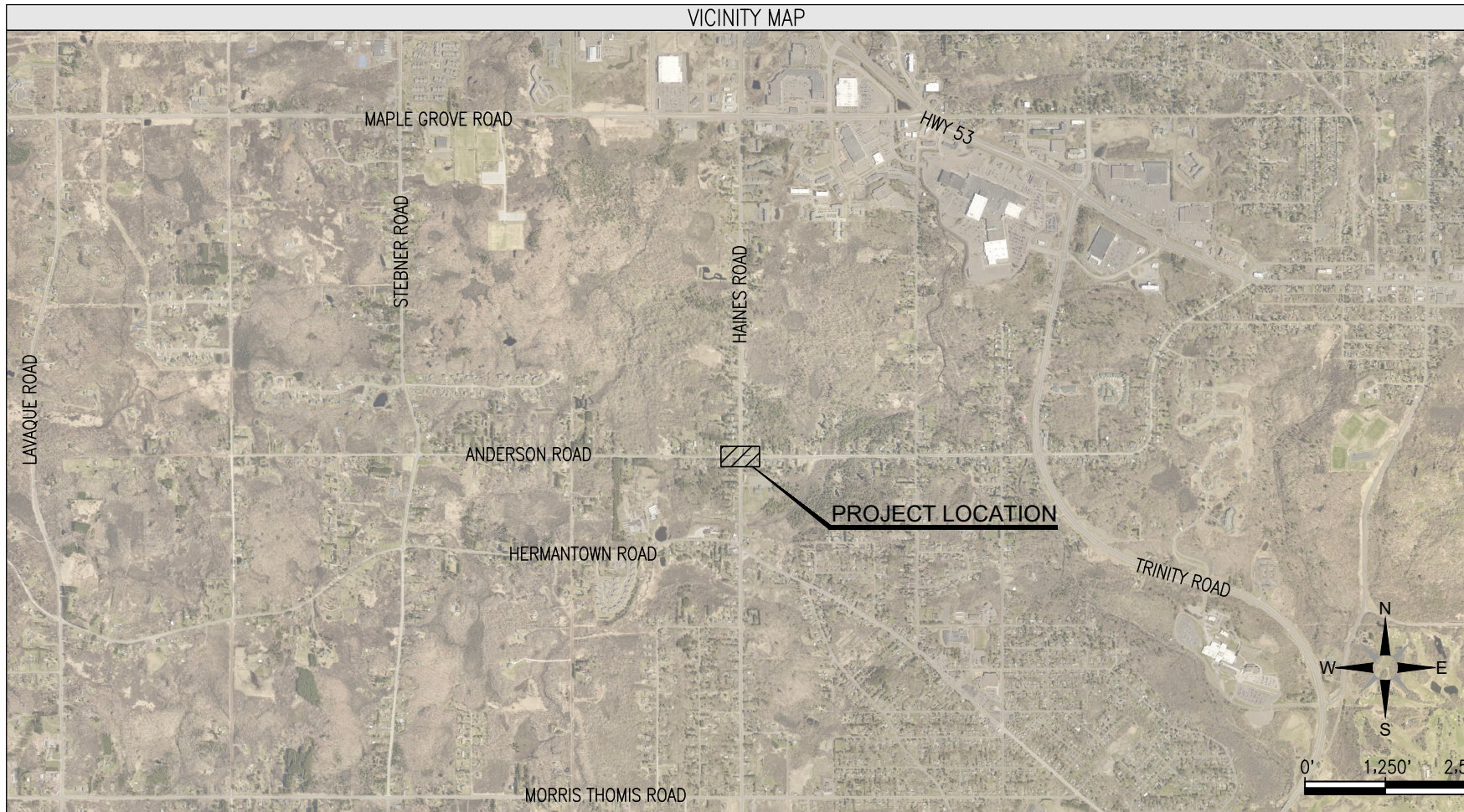
INTERS. OF ANDERSON AND HAINES
 CITY OF DULUTH PROJECT #2162

LOCATION: INTERSECTION OF ANDERSON ROAD AND HAINES ROAD
 LENGTH: NA FEET NA MILES



PROJECT LOCATION
 ST. LOUIS COUNTY
 CITY OF HERMANTOWN

VICINITY MAP



LEGEND		
DESCRIPTION	PROPOSED	EXISTING
SITE PROPERTY	---	---
SECTION	---	---
RIGHT OF WAY	---	---
EASEMENT	---	---
LOT	---	---
BENCHMARK	△	△
SURVEY MONUMENT	⊙	⊙ T · X
CENTERLINE	---	---
PAVEMENT	---	---
PAVERS	---	---
CONCRETE	---	---
SIDEWALK	---	---
GRAVEL	---	---
RIP RAP	---	---
CURB & GUTTER	---	---
STRIPING	---	---
ADA DOMES	---	---
FLAG POLE	---	---
MAIL BOX	---	---
POST	---	---
BOLLARD	---	---
PARKING METER	---	---
SIGN	---	---
CHAIN LINK FNC	---	---
BARB WIRE FNC	---	---
FNC	---	---
GUARD RAIL	---	---
VEGETATION	---	---
TREE	---	---
WETLAND	N/A	N/A
BUILDING	---	---
WALL	---	---
DOORS	---	---
OVERHANG	---	---
STOOP	---	N/A
FOOTING	---	---
DOWN DRAIN	---	---
MJR CONTOUR	500	500
MNR CONTOUR	499	499
TOP OF SLOPE	TOP	TOP
TOE OF SLOPE	TOE	TOE
DAYLIGHT FILL	F	N/A
DAYLIGHT CUT	C	N/A
FLOW LINE	---	---
OVERHEAD	OH	OH
UTILITY POLE	---	---
GUY WIRE	---	---
VALVE	---	---
UTILITY BOX	---	---
METER	---	---
CLEANOUT	---	---
STORM PIPE	---	---
STORM MH	---	---
CB - SQUARE	---	---
CB - ROUND	---	---
APRON	---	---
FORCEMAIN	FM	FM
SANITARY	---	---
SANITARY MH	---	---
WATER LINE	---	---
WATER MH	---	---
HYDRANT	---	---
WELL	---	---
GAS PIPE	G	G
GAS MH	---	---
REGULATOR	---	---
ELECTRICAL	---	---
ELEC MH	---	---
LIGHT POLE	---	---
TRANSFORMER	---	---
OUTLET	---	---
FIBER OPTIC	FO	FO
TELECOM	T	T
CABLE	CBL	CBL
COMM MH	---	---

GOVERNING SPECIFICATIONS

THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION 'STANDARD SPECIFICATIONS FOR CONSTRUCTION' SHALL GOVERN. AVAILABLE AT: <http://www.dot.state.mn.us/pre-letting/spec/>

THE 2022 EDITION OF THE CITY OF HERMANTOWN STANDARD CONSTRUCTION SPECIFICATIONS AND SUPPLEMENTS OR ADDENDUMS SHALL APPLY. AVAILABLE AT: GOVERNMENTAL SERVICES BUILDING

UTILITY DETAIL LEVEL

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA".

WARNING:
 LOCATION OF UNDERGROUND UTILITIES TO BE VERIFIED BY CONTRACTOR. CALL BEFORE DIGGING. GOPHER STATE ONE CALL 1-800-252-1166 REQUIRED BY LAW.

BASIS OF BEARING/CONTROL

CONTROL BASED ON THE ST. LOUIS COUNTY TRANSVERSE MERCATOR COORDINATE SYSTEM OF 1996

POINT NAME:	NORTHING:	EASTING:	ELEVATION:

SHEET INDEX

SHEET NO	DESCRIPTION
1	TITLE
2	GENERAL NOTES
3	DETAILS
4	REMOVALS PLAN
5	SITE PLAN
6	EROSION CONTROL PLAN
7	EROSION CONTROL NOTES
8	TRAFFIC CONTROL
9	TRAFFIC CONTROL

---THIS PLAN CONTAINS 9 SHEETS---

DEFINITIONS	
ABBREVIATION	DESCRIPTION
EG	EXISTING GRADE
FFE	FINISH FLOOR ELEVATION
FG	FINISH GRADE
N/A	NOT AVAILABLE
PC	POINT OF CURVATURE
PI	POINT OF INTERSECTION
PT	POINT OF TANGENT

Northland
 Consulting Engineers L.L.P.
 Structural, Civil and Forensic Engineering Services
 Voice: (612) 977-5995
 Fax: (612) 977-7775
www.nce-engineers.com

HAINES ROAD
 CITY OF DULUTH WATER CONNECTION
 INTERS. OF ANDERSON AND HAINES

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
 03-22-23
 Lic. No: 40926
 Engineer: David G. Bolf

revision

Proj: 23-8003
 Date: 03-22-23
 Drawn: TTP
 Checked: DGB

CITY APPROVAL

APPROVED: HERMANTOWN CITY ENGINEER
 DATE: 03-22-23

TITLE
Sheet Title
Sheet Number
1

V:\Projects\23-8003 - Haines and Anderson Road Watermain Extension\Design\Engineering\DWG_Sheets.dwg Mar 22, 2023 - 1:02pm Trent

GENERAL CIVIL NOTES

SHOP DRAWINGS

SHOP DRAWINGS FOR THE FOLLOWING ITEMS, BUT NOT LIMITED TO, SHALL BE SUBMITTED FOR REVIEW PRIOR TO CONSTRUCTION IF APPLICABLE;

- A. BITUMINOUS MIX DESIGN
- B. CONCRETE MIX DESIGN
- C. STORM SEWER COMPONENTS
- D. WATER MAIN COMPONENTS
- E. SANITARY SEWER COMPONENTS
- F. CONCRETE STRUCTURES
- G. STORM WATER TREATMENT MATERIALS
- H. GEOSYNTHETIC PRODUCTS

DIMENSIONS AND QUANTITIES ARE NOT REVIEWED BY THE ENGINEER OF RECORD; THEREFORE, THEY SHALL BE VERIFIED BY THE CONTRACTOR. THE CONTRACTOR SHALL REVIEW AND STAMP DRAWINGS PRIOR TO REVIEW BY THE ENGINEER OF RECORD. CONTRACTOR SHALL REVIEW DRAWINGS FOR CONFORMANCE WITH THE MEANS, METHODS, TECHNIQUES, SEQUENCES, AND OPERATIONS OF CONSTRUCTION, AND ALL SAFETY PRECAUTIONS AND PROGRAMS INCIDENTAL THERETO. SUBMITTALS SHALL INCLUDE ONE ELECTRONIC COPY TO BE MARKED AND RETURNED.

SHOP DRAWING SUBMITTALS PROCESSED BY THE ENGINEER ARE NOT CHANGE ORDERS. THE PURPOSE OF SHOP DRAWING SUBMITTALS BY THE CONTRACTOR IS TO DEMONSTRATE TO THE ENGINEER THAT THE CONTRACTOR UNDERSTANDS THE DESIGN CONCEPT BY INDICATING WHICH MATERIAL IS INTENDED TO BE FURNISHED AND INSTALLED AND BY DETAILING THE INTENDED FABRICATION AND INSTALLATION METHODS, IF DEVIATIONS, DISCREPANCIES, OR CONFLICTS BETWEEN SHOP DRAWING SUBMITTALS AND THE CONTRACT DOCUMENTS ARE DISCOVERED EITHER PRIOR TO OR AFTER SHOP DRAWING SUBMITTALS ARE PROCESSED BY THE ENGINEER, THE DESIGN DRAWINGS AND SPECIFICATION SHALL CONTROL AND SHALL BE FOLLOWED.

UTILITIES

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS TO UTILITY LEVEL "D" AS DEFINED BY CI/ASCE 38-02. THE CONTRACTOR SHALL BE RESPONSIBLE FOR NOTIFYING "GSOC" AT (1-800-252-1166) TWO WORKING DAYS PRIOR TO ANY EXCAVATION OR CONSTRUCTION.

GEOTECHNICAL & MATERIAL TESTING

THE CONTRACTOR SHALL VERIFY RECOMMENDATIONS NOTED IN THE GEOTECHNICAL REPORT PRIOR TO INSTALLATION OF SITE IMPROVEMENT MATERIALS. THE CONTRACTOR SHALL IMMEDIATELY NOTIFY ENGINEER OF ANY DISCREPANCIES BETWEEN THE GEOTECHNICAL REPORT AND THE PLANS.

OWNER HAS OPTION TO COMPLETE QUALITY ASSURANCE OF MATERIAL TESTING. MATERIAL TESTING SHALL FOLLOW THE MnDOT SCHEDULE OF MATERIAL CONTROL UNLESS NOTED IN THE CONTRACT DOCUMENTS.

AMERICANS WITH DISABILITIES ACT (ADA)

ALL PEDESTRIAN FACILITIES ON THIS PROJECT MUST BE CONSTRUCTED ACCORDING TO PUBLIC RIGHTS-OF-WAY ACCESSIBILITY GUIDELINES (PROWAG) WHICH CAN BE FOUND AT: <http://www.dot.state.mn.us/ada/pdf/PROWAG.pdf> and MnDOT STANDARD PLANS 5-297.250 & 5-297.254

THE CONTRACTOR MUST DESIGNATE A RESPONSIBLE PERSON COMPETENT IN ALL ASPECTS OF PROWAG TO ASSESS PROPOSED SIDEWALK LAYOUT AT EACH SITE BEFORE WORK BEGINS. THE DESIGNATED PERSON MUST HAVE ATTENDED THE MnDOT ADA CONSTRUCTION CERTIFICATION COURSE AND RECEIVED A PASSING SCORE, WITHIN THE PAST 3 YEARS. FOR CLASS DATES AND LOCATIONS PLEASE REFER TO THE FOLLOWING LINK AT: <http://www.dot.state.mn.us/ada/training.html>. A MINIMUM OF ONE PERSON PER PROJECT MUST POSSESS A VALID ADA CONSTRUCTION CERTIFICATION CARD ANYTIME ADA WORK IS BEING PERFORMED ON THE PROJECT. IF WORK ON ELECTRICAL COMPONENTS IS THE ONLY ADA WORK TAKING PLACE ON THE PROJECT THE ELECTRICIAN MUST HAVE IN THEIR POSSESSION A CURRENT MnDOT SIGNALS AND LIGHTING CERTIFICATION.

THE CONTRACTOR AND THE ENGINEER SHALL WORK TOGETHER TO CONSTRUCT ALL PEDESTRIAN FACILITIES SET FORTH IN THE PLANS AND REQUIREMENTS OF PROWAG.

IF THE PLAN OR SITE CONDITIONS DO NOT ALLOW ACCESSIBILITY STANDARDS TO BE MET, THE CONTRACTOR SHALL CONSULT WITH THE ENGINEER TO DETERMINE A RESOLUTION. THE ENGINEER SHALL RESPOND TO THE CONTRACTOR, IN A TIMELY MANNER (UP TO 24 HOURS), WITH A SOLUTION ON HOW TO PROCEED. THE CONTRACTOR SHALL MITIGATE ANY POTENTIAL DELAYS BY PROGRESSING OTHER AVAILABLE WORK ON THE PROJECT.

IF THE CONTRACTOR CONSTRUCTS ANY PEDESTRIAN FACILITIES THAT ARE NOT PER PLAN, DO NOT MEET THE REQUIREMENTS OF PROWAG, OR DO NOT FOLLOW THE AGREED UPON RESOLUTION WITH THE ENGINEER, THE CONTRACTOR WILL BE RESPONSIBLE FOR CORRECTING THE DEFICIENT FACILITIES WITH NO COMPENSATION PAID FOR THE CORRECTIVE WORK.

SURVEY STAKES & BENCHMARKS

THE CONTRACTOR IS RESPONSIBLE FOR ALL STAKING OPERATIONS UNLESS OTHERWISE NOTED IN THE CONTRACT DOCUMENTS.

IF NOTED IN THE CONTRACT DOCUMENTS FOR THE OWNER TO PROVIDE STAKING OPERATIONS, THE CONTRACTOR SHALL GIVE THE ENGINEER AT LEAST 72 HOURS NOTICE IN WRITING BEFORE REQUIRING ANY SURVEYS OR CONSTRUCTION STAKES TO BE SET, OR BEFORE COMMENCING WORK ON ANY PORTION OF THE CONTRACT, OR AT ANY NEW PLACE, AS WELL AS AT ANY PLACE WHERE WORK HAS BEEN RELINQUISHED OR STOPPED FOR ANY CAUSE.

THE CONTRACTOR IS RESPONSIBLE FOR THE PRESERVATION OF ALL SUCH STAKES AND BENCH MARKS IN THEIR PROPER POSITIONS, AND IN CASE OF ANY OF THEM BEING LOST, DESTROYED, OR OBLITERATED AFTER ONCE HAVING BEEN GIVEN, THE CONTRACTOR SHALL AT ONCE NOTIFY THE OWNER IN WRITING AND ALL EXPENSE INCURRED BY THE OWNER IN REPLACING THE SAME MAY BE CHARGED AGAINST THE CONTRACTOR AND DEDUCTED FROM THE ESTIMATES.

ENGINEER'S AUTHORITY

THE ENGINEER SHALL GIVE ALL ORDERS AND DIRECTIONS CONTEMPLATED UNDER THIS CONTRACT AND SPECIFICATIONS RELATIVE TO THE EXECUTION OF THE WORK. THE ENGINEER SHALL DETERMINE THE AMOUNT, QUALITY, ACCEPTABILITY, AND FITNESS OF THE SEVERAL KINDS OF WORK AND MATERIALS WHICH ARE TO BE PAID FOR UNDER THIS CONTRACT AND SHALL DECIDE ALL QUESTIONS WHICH MAY ARISE IN RELATION TO SAID WORK AND THE CONSTRUCTION THEREOF.

THE ENGINEER'S ESTIMATES AND DECISIONS SHALL BE FINAL AND CONCLUSIVE, EXCEPT AS HEREIN OTHERWISE EXPRESSLY PROVIDED. IN CASE ANY QUESTIONS SHALL ARISE BETWEEN THE PARTIES HERETO RELATIVE TO SAID CONTRACT OR SPECIFICATIONS, THE DETERMINATION OF DECISION OF THE ENGINEER SHALL BE A CONDITION PRECEDENT TO THE RIGHT OF THE CONTRACTOR TO RECEIVE ANY MONEY OR PAYMENT FOR WORK UNDER THIS CONTRACT AFFECTED IN ANY MANNER OR TO ANY EXTENT BY SUCH QUESTION.

THE ENGINEER SHALL DECIDE THE MEANING AND INTENT OF ANY PORTION OF THE SPECIFICATIONS AND OF ANY PLAN OR DRAWINGS WHERE THE SAME MAY BE FOUND OBSCURE OR BE IN DISPUTE. ANY DIFFERENCES OR CONFLICTS IN REGARD TO THEIR WORK WHICH MAY ARISE BETWEEN THE CONTRACTOR UNDER THIS CONTRACT AND OTHER CONTRACTORS PERFORMING WORK FOR THE OWNER SHALL BE ADJUSTED AND DETERMINED BY THE ENGINEER.

THE CONTRACTOR IS TO FURNISH THE ENGINEER OR SUPERVISOR WITH ALL REQUIRED ASSISTANCE TO FACILITATE THOROUGH INSPECTION, OR CULLING OVER REMOVAL OF DOUBTFUL OR DEFECTIVE MATERIAL, OR FOR THE THOROUGH EXAMINATION INTO ANY OF THE WORK PERFORMED, OR FOR ANY OTHER PURPOSE REQUIRED IN THE DISCHARGE OF THEIR DUTIES, FOR WHICH SERVICE NO ADDITIONAL ALLOWANCE WILL BE MADE. THE ENGINEER OR SUPERVISOR MAY STOP THE WORK ENTIRELY IF THERE IS NOT SUFFICIENT QUANTITY OF SUITABLE AND APPROVED MATERIALS ON THE SITE TO CARRY IT ON PROPERLY, OR FOR ANY GOOD AND SUFFICIENT CAUSE; ALSO TO SEE THAT ALL OF THE PROVISIONS OF THIS CONTRACT AND SPECIFICATION ARE FAITHFULLY ADHERE TO, AND SHALL HAVE THE POWER TO DISMISS ANY EMPLOYEE OF THE CONTRACTOR FOR INCOMPETENCE, INTOXICATION, WILLFUL NEGLIGENCE, OR DISREGARD OF ORDERS.

THE ENGINEER WILL NOT BE RESPONSIBLE FOR THE ACTS OF OMISSIONS OF THE CONTRACTOR, OR ANY SUBCONTRACTORS, OR ANY OF THE THEIR SUPERINTENDENCE, AGENTS, OR EMPLOYEES.

CHANGES IN WORK

NO CHANGES IN THE WORK COVERED BY THE APPROVED CONTRACT DOCUMENTS SHALL BE MADE WITHOUT HAVING PRIOR WRITTEN APPROVAL BY THE ENGINEER.



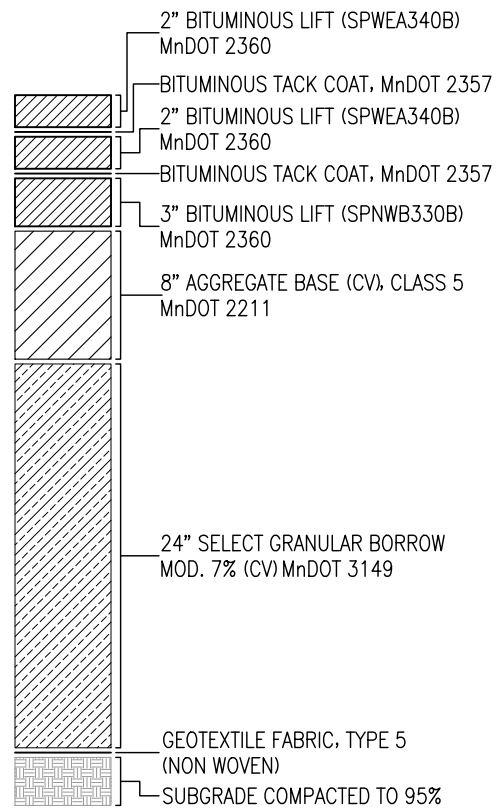
HAINES ROAD
CITY OF DULUTH WATER CONNECTION
INTERS. OF ANDERSON AND HAINES

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
03-22-23
Lic. No: 40926
Engineer: David G. Bolf

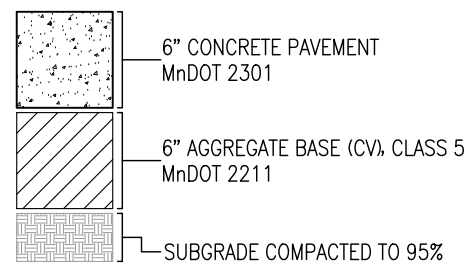
revision

Proj: 23-8003
Date: 03-22-23
Drawn: TTP
Checked: DGB

GENERAL NOTES
Sheet Title
Sheet Number
2



1
3 HAINES ROAD RESTORATION SCALE: 1" = 12"



2
3 SIDEWALK RESTORATION SCALE: 1" = 12"

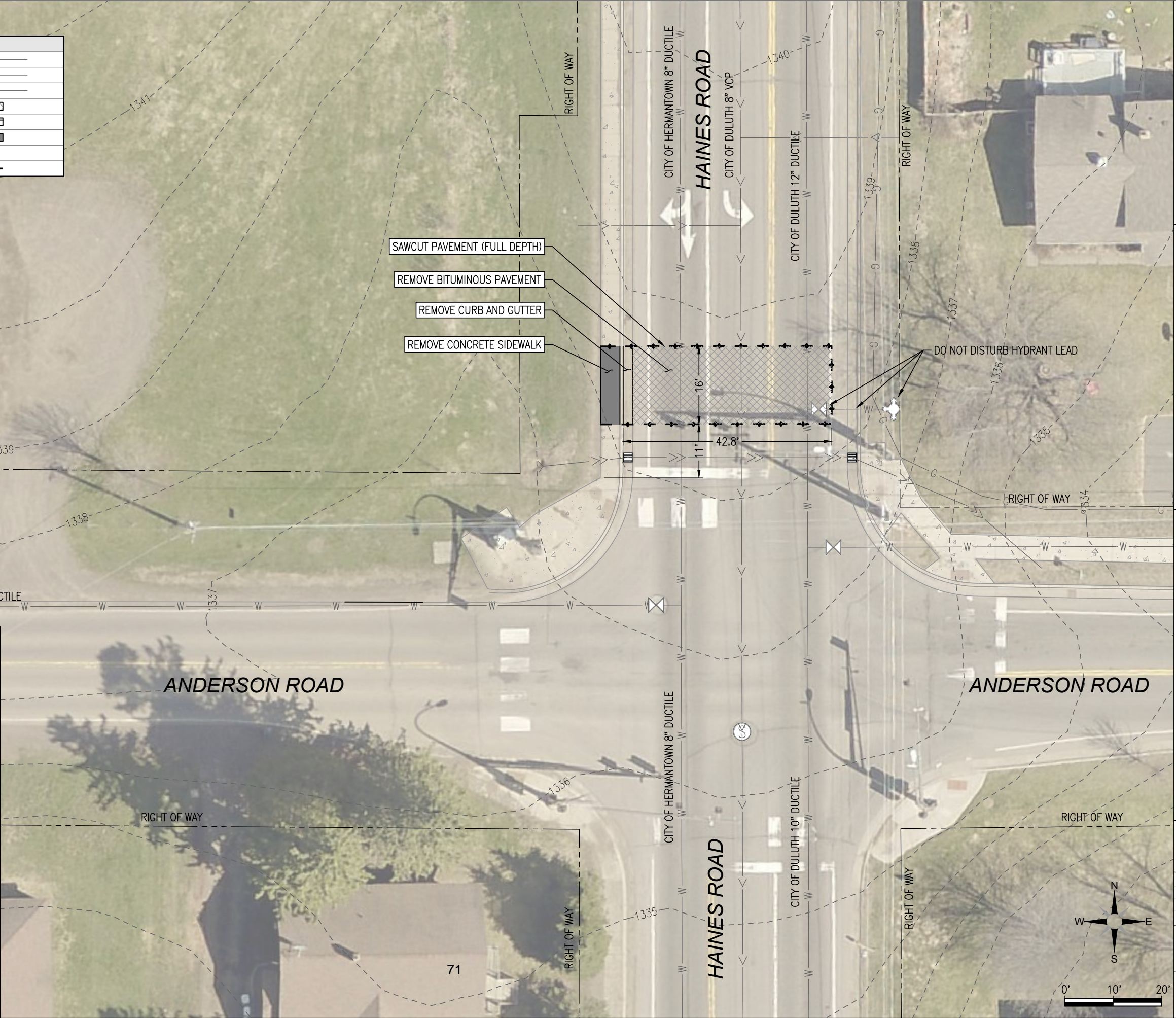
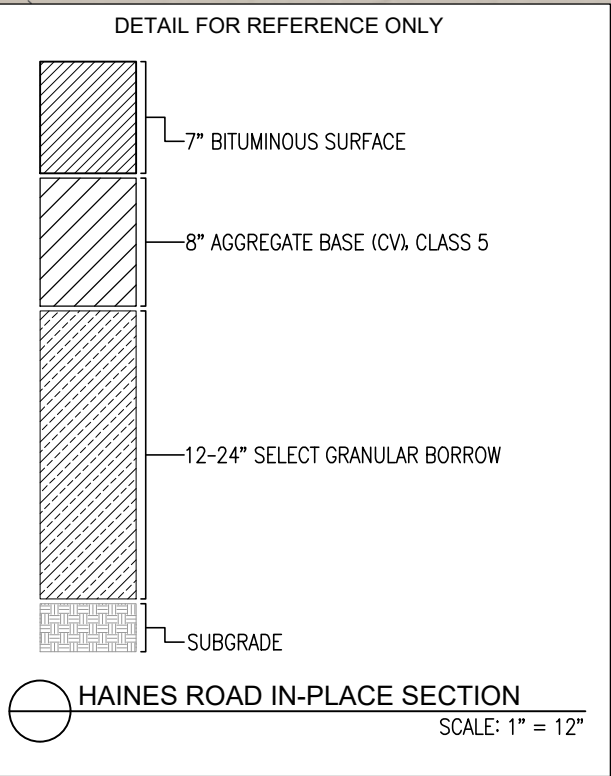
STANDARD PLATES	
NUMBER	DESCRIPTION
COH EX-1	DUCTILE IRON, PE WATER MAIN, PRESSURE SEWER, AND FORCE MAIN BEDDING
COH W-1	PLUG BLOCKING FOR WATER MAIN
COH W-2	THRUST BLOCKING FOR WATER MAIN
COH W-7	EXCAVATION FOR TAPPING SLEEVE AND VALVE
COH W-10A	WATER VALVE BOX - HDPE MAIN
COH W-11	ANODE CONNECTION
COD W-5B	4" & LARGER WATER SERVICE - HDPE
COD W-19	CONCRETE ENCASED VALVE BOX COLLAR IN ROADWAY
MNDOT 7100H	CONCRETE CURB AND GUTTER DESIGN B624

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.
03-22-23
Lic. No: 40926
Engineer: David G. Bolf

revision _____
Proj: 23-8003
Date: 03-22-23
Drawn: TTP
Checked: DGB

DETAILS
Sheet Title
Sheet Number
3

REMOVALS LEGEND	
EXISTING SANITARY SEWER	
EXISTING WATER MAIN	
EXISTING STORM SEWER	
REMOVE BITUMINOUS PAVEMENT	
REMOVE CURB AND GUTTER	
REMOVE CONCRETE WALK	
EXISTING CATCH BASIN	
SAWING BITUMINOUS (FULL DEPTH)	



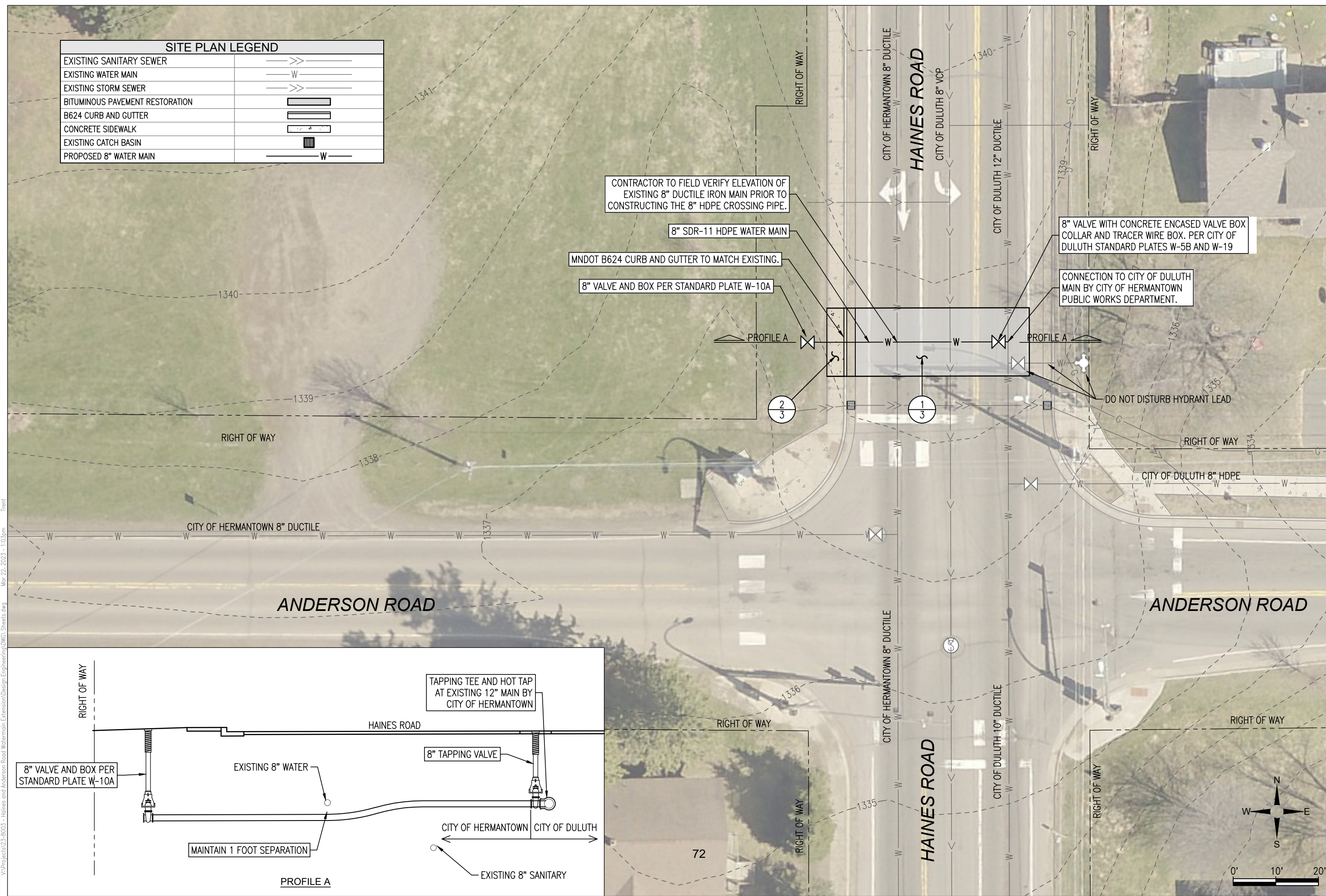
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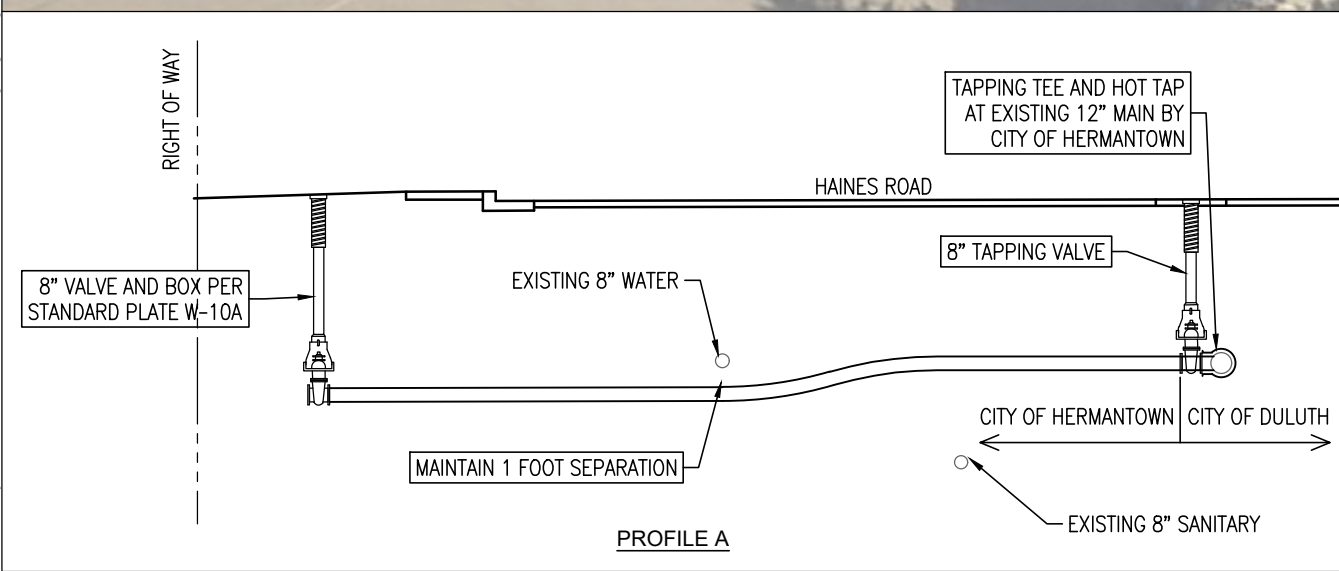
revision	
Proj: 23-8003	
Date: 03-22-23	
Drawn: TTP	
Checked: DGB	
REMOVALS PLAN	
Sheet Title	
Sheet Number	4

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SITE PLAN LEGEND	
EXISTING SANITARY SEWER	
EXISTING WATER MAIN	
EXISTING STORM SEWER	
BITUMINOUS PAVEMENT RESTORATION	
B624 CURB AND GUTTER	
CONCRETE SIDEWALK	
EXISTING CATCH BASIN	
PROPOSED 8" WATER MAIN	



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 Mar 22, 2023 - 1:03pm
 Trent

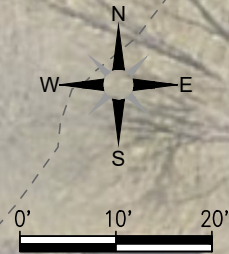



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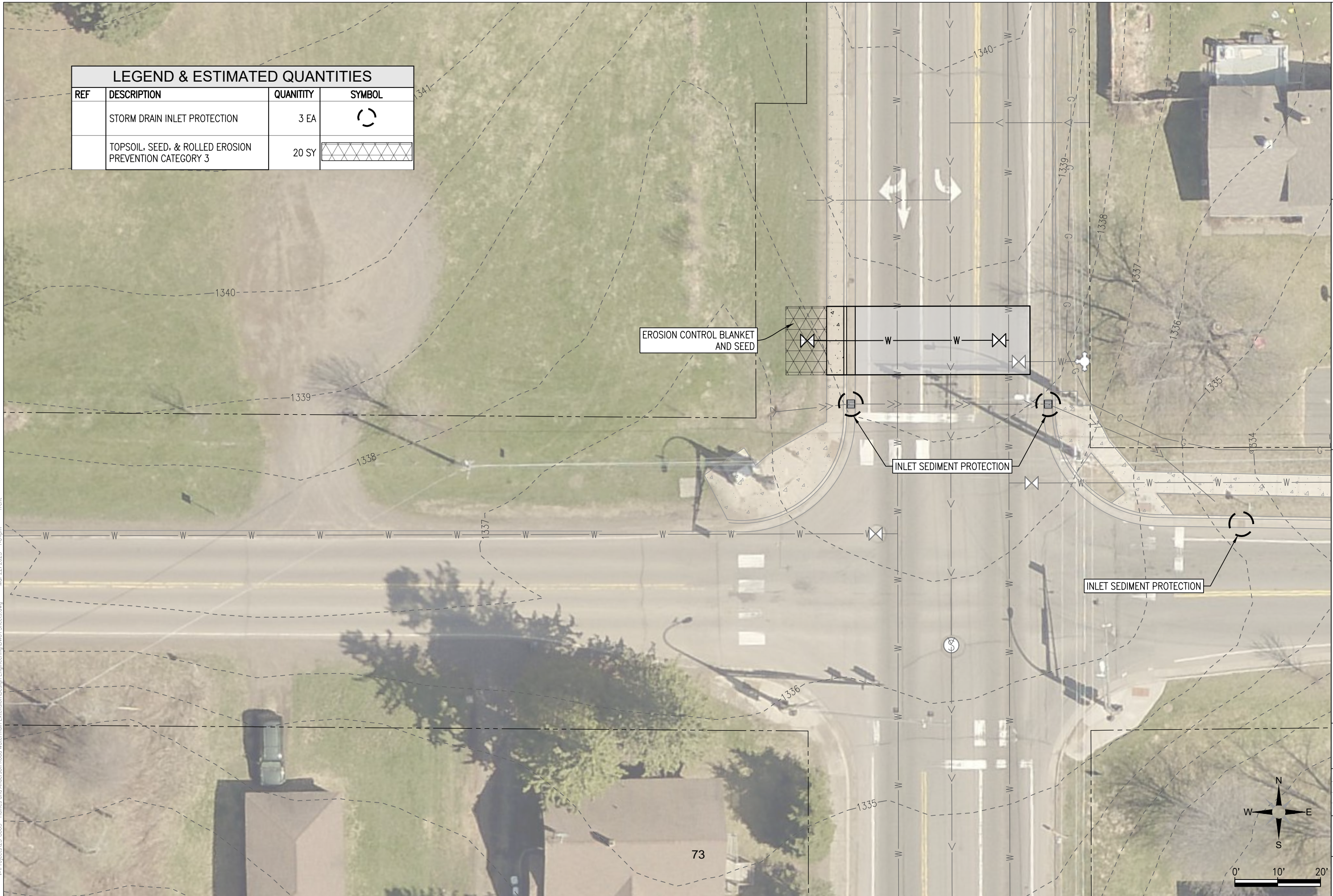
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revision	
Proj: 23-8003	
Date: 03-22-23	
Drawn: TTP	
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SITE PLAN	
Sheet Title	
Sheet Number	5



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LEGEND & ESTIMATED QUANTITIES			
REF	DESCRIPTION	QUANTITY	SYMBOL
	STORM DRAIN INLET PROTECTION	3 EA	
	TOPSOIL, SEED, & ROLLED EROSION PREVENTION CATEGORY 3	20 SY	



HAINES ROAD
CITY OF DULUTH WATER CONNECTION
INTERS. OF ANDERSON AND HAINES

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revision	
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Drawn: TTP	
Checked: DGB	
EROSION CONTROL PLAN	
Sheet Title	
Sheet Number	6

EROSION PREVENTION PRACTICES

CONTRACTOR SHALL MINIMIZE THE NEED FOR DISTURBANCE OF PORTIONS OF THE PROJECT WITH STEEP SLOPES. WHEN STEEP SLOPES MUST BE DISTURBED, CONTRACTOR MUST USE TECHNIQUES SUCH AS PHASING AND STABILIZATION PRACTICES DESIGNED FOR STEEP SLOPES.

CONTRACTOR SHALL STABILIZE ALL EXPOSED SOIL AREAS, INCLUDING STOCKPILES. STABILIZATION MUST BE INITIATED IMMEDIATELY TO LIMIT SOIL EROSION WHEN CONSTRUCTION ACTIVITY HAS PERMANENTLY OR TEMPORARILY CEASED ON ANY PORTION OF THE SITE AND WILL NOT RESUME FOR A PERIOD EXCEEDING 14 CALENDAR DAYS. STABILIZATION MUST BE COMPLETED NO LATER THAN 14 CALENDAR DAYS AFTER THE CONSTRUCTION ACTIVITY HAS CEASED.

FOR PUBLIC WATERS THAT THE MNDNR HAS PROMULGATED "WORK IN WATER RESTRICTIONS" DURING SPECIFIED FISH SPAWNING TIME FRAMES, CONTRACTOR MUST COMPLETE STABILIZATION OF ALL EXPOSED SOIL AREAS WITHIN 200 FEET OF THE WATER'S EDGE, AND THAT DRAIN TO THESE WATERS, WITHIN 24 HOURS DURING THE RESTRICTION PERIOD.

CONTRACTOR MUST STABILIZE THE NORMAL WETTED PERIMETER OF THE LAST 200 LINEAR FEET OF TEMPORARY OR PERMANENT DRAINAGE DITCHES OR SWALES THAT DRAIN WATER FROM THE SITE WITHIN 24 HOURS AFTER CONNECTING TO A SURFACE WATER OR PROPERTY EDGE. CONTRACTOR MUST COMPLETE STABILIZATION OF REMAINING PORTIONS OF TEMPORARY OR PERMANENT DITCHES OR SWALES WITHIN 14 CALENDAR DAYS AFTER CONNECTING TO A SURFACE WATER OR PROPERTY EDGE AND CONSTRUCTION IN THAT PORTION OF THE DITCH TEMPORARILY OR PERMANENTLY CEASES.

TEMPORARY OR PERMANENT DITCHES OR SWALES BEING USED AS SEDIMENT CONTAINMENT SYSTEM DURING CONSTRUCTION DO NO NEED TO BE STABILIZED. CONTRACTOR MUST STABILIZE THESE AREAS WITHIN 24 HOURS AFTER THEIR USE AS A SEDIMENT CONTAINMENT SYSTEM CEASES.

CONTRACTOR MUST NOT USE MULCH, HYDROMULCH, TACKIFIER, POLYACRYLAMIDE OR SIMILAR EROSION PREVENTION PRACTICES WITHIN ANY PORTION OF THE NORMAL WETTED PERIMETER OF A TEMPORARY OR PERMANENT DRAINAGE DITCH OR SWALE SECTION WITH A CONTINUOUS SLOPE OF GREATER THAN 2 PERCENT.

CONTRACTOR MUST PROVIDE TEMPORARY OR PERMANENT ENERGY DISSIPATION AT ALL PIPE OUTLETS WITHIN 24 HOURS AFTER CONNECTION TO A SURFACE WATER OR PERMANENT STORMWATER TREATMENT SYSTEM.

CONTRACTOR MUST NOT DISTURB MORE LAND (I.E., PHASING) THAN CAN BE EFFECTIVELY INSPECTED AND MAINTAINED.

SEDIMENT CONTROL PRACTICES

CONTRACTOR MUST ESTABLISH SEDIMENT CONTROL BMPs ON ALL DOWNGRADE PERIMETERS OF THE SITE AND DOWNGRADE AREAS OF THE SITE THAT DRAIN TO ANY SURFACE WATER, INCLUDING CURB AND GUTTER SYSTEMS. CONTRACTOR MUST LOCATE SEDIMENT CONTROL PRACTICES UPGRADIENT OF ANY BUFFER ZONES. CONTRACTOR MUST INSTALL SEDIMENT CONTROL PRACTICES BEFORE ANY UPGRADIENT LAND-DISTURBING ACTIVITIES BEGIN AND MUST KEEP THE SEDIMENT CONTROL PRACTICES IN PLACE UNTIL THEY ESTABLISH PERMANENT COVER.

IF DOWNGRADE SEDIMENT CONTROLS ARE OVERLOADED, BASED ON FREQUENT FAILURE OR EXCESSIVE MAINTENANCE REQUIREMENTS, CONTRACTOR MUST INSTALL ADDITIONAL UPGRADIENT SEDIMENT CONTROL PRACTICES OR REDUNDANT BMPs TO ELIMINATE THE OVERLOADING AND AMEND THE SWPPP TO IDENTIFY THESE ADDITIONAL PRACTICES AS REQUIRED IN ITEM 6.3.

CONTRACTOR MUST RE-INSTALL ALL SEDIMENT CONTROL PRACTICES ADJUSTED OR REMOVED TO ACCOMMODATE SHORT-TERM ACTIVITIES SUCH AS CLEARING OR GRUBBING, OR PASSAGE OF VEHICLES, IMMEDIATELY AFTER THE SHORT-TERM ACTIVITY IS COMPLETED. CONTRACTOR MUST RE-INSTALL SEDIMENT CONTROL PRACTICES BEFORE THE NEXT PRECIPITATION EVENT EVEN IF THE SHORT-TERM ACTIVITY IS NOT COMPLETE.

CONTRACTOR MUST PROTECT ALL STORM DRAIN INLETS USING APPROPRIATE BMPs DURING CONSTRUCTION UNTIL THEY ESTABLISH PERMANENT COVER ON ALL AREAS WITH POTENTIAL FOR DISCHARGING TO THE INLET.

CONTRACTOR MAY REMOVE INLET PROTECTION FOR A PARTICULAR INLET IF A SPECIFIC SAFETY CONCERN IS IDENTIFIED.

CONTRACTOR MUST PROVIDE SILT FENCE OR OTHER EFFECTIVE SEDIMENT CONTROLS AT THE BASE OF STOCKPILES ON THE DOWNGRADE PERIMETER.

CONTRACTOR MUST LOCATE STOCKPILES OUTSIDE OF NATURAL BUFFERS OR SURFACE WATERS, INCLUDING STORMWATER CONVEYANCES SUCH AS CURB AND GUTTER SYSTEMS UNLESS THERE IS A BYPASS IN PLACE FOR THE STORMWATER.

CONTRACTOR MUST INSTALL A VEHICLE TRACKING BMP TO MINIMIZE THE TRACK OUT OF SEDIMENT FROM THE CONSTRUCTION SITE OR ONTO PAVED ROADS WITHIN THE SITE.

CONTRACTOR MUST USE STREET SWEEPING IF VEHICLE TRACKING BMPs ARE NOT ADEQUATE TO PREVENT SEDIMENT TRACKING ONTO THE STREET.

CONTRACTOR MUST INSTALL TEMPORARY SEDIMENT BASINS AS REQUIRED IN SECTION 14.

IN ANY AREAS OF THE SITE WHERE FINAL VEGETATIVE STABILIZATION WILL OCCUR, CONTRACTOR MUST RESTRICT VEHICLE AND EQUIPMENT USE TO MINIMIZE SOIL COMPACTION.

CONTRACTOR MUST PRESERVE TOPSOIL ON THE SITE, UNLESS INFEASIBLE.

CONTRACTOR MUST DIRECT DISCHARGES FROM BMPs TO VEGETATED AREAS UNLESS INFEASIBLE.

CONTRACTOR MUST PRESERVE A 50 FOOT NATURAL BUFFER OR, IF A BUFFER IS INFEASIBLE ON THE SITE, PROVIDE REDUNDANT PERIMETER SEDIMENT CONTROLS WHEN A SURFACE WATER IS LOCATED WITHIN 50 FEET OF THE PROJECT'S EARTH DISTURBANCES AND STORMWATER FLOWS TO THE SURFACE WATER. CONTRACTOR MUST INSTALL PERIMETER SEDIMENT CONTROLS AT LEAST 5 FEET APART UNLESS LIMITED BY LACK OF AVAILABLE SPACE. NATURAL BUFFERS ARE NOT REQUIRED ADJACENT TO ROAD DITCHES, JUDICIAL DITCHES, COUNTY DITCHES, STORMWATER CONVEYANCE CHANNELS, STORM DRAIN INLETS, AND SEDIMENT BASINS.

DEWATERING AND BASIN DRAINING

CONTRACTOR MUST DISCHARGE TURBID OR SEDIMENT-LADEN WATERS RELATED TO DEWATERING OR BASIN DRAINING TO A TEMPORARY OR PERMANENT SEDIMENT BASIN ON THE PROJECT SITE UNLESS INFEASIBLE. CONTRACTOR MAY DEWATER TO SURFACE WATERS IF THEY VISUALLY CHECK TO ENSURE ADEQUATE TREATMENT HAS BEEN OBTAINED AND NUISANCE CONDITIONS WILL NOT RESULT FROM THE DISCHARGE. IF CONTRACTOR CANNOT DISCHARGE THE WATER TO A SEDIMENTATION BASIN PRIOR TO ENTERING A SURFACE WATER, CONTRACTOR MUST TREAT IT WITH APPROPRIATE BMPs SUCH THAT THE DISCHARGE DOES NOT ADVERSELY AFFECT THE SURFACE WATER OR DOWNSTREAM PROPERTIES.

IF CONTRACTOR MUST DISCHARGE WATER CONTAINING OIL OR GREASE, THEY MUST USE AN OIL-WATER SEPARATOR OR SUITABLE FILTRATION DEVICE (E.G., CARTRIDGE FILTERS, ABSORBENTS PADS) PRIOR TO DISCHARGE.

CONTRACTOR MUST DISCHARGE ALL WATER FROM DEWATERING OR BASIN-DRAINING ACTIVITIES IN A MANNER THAT DOES NOT CAUSE EROSION OR SCOUR IN THE IMMEDIATE VICINITY OF DISCHARGE POINTS OR INUNDATION OF WETLANDS IN THE IMMEDIATE VICINITY OF DISCHARGE POINTS THAT CAUSES SIGNIFICANT ADVERSE IMPACT TO THE WETLAND.

IF CONTRACTOR USE FILTERS WITH BACKWASH WATER, THEY MUST HAUL THE BACKWASH WATER AWAY FOR DISPOSAL, RETURN THE BACKWASH WATER TO THE BEGINNING OF THE TREATMENT PROCESS, OR INCORPORATE THE BACKWASH WATER INTO THE SITE IN A MANNER THAT DOES NOT CAUSE EROSION.

INSPECTIONS AND MAINTENANCE

CONTRACTOR MUST INSPECT AND MAINTAIN ALL PERMANENT STORMWATER TREATMENT BMPs.

CONTRACTOR MUST INSPECT ALL EROSION PREVENTION AND SEDIMENT CONTROL BMPs AND POLLUTION PREVENTION MANAGEMENT MEASURES TO ENSURE INTEGRITY AND EFFECTIVENESS. CONTRACTOR MUST REPAIR, REPLACE OR SUPPLEMENT ALL NONFUNCTIONAL BMPs WITH FUNCTIONAL BMPs BY THE END OF THE NEXT BUSINESS DAY AFTER DISCOVERY. CONTRACTOR MAY TAKE ADDITIONAL TIME IF FIELD CONDITIONS PREVENT ACCESS TO THE AREA.

DURING EACH INSPECTION, CONTRACTOR MUST INSPECT SURFACE WATERS, INCLUDING DRAINAGE DITCHES AND CONVEYANCE SYSTEMS BUT NOT CURB AND GUTTER SYSTEMS, FOR EVIDENCE OF EROSION AND SEDIMENT DEPOSITION. CONTRACTOR MUST REMOVE ALL DELTAS AND SEDIMENT DEPOSITED IN SURFACE WATERS, INCLUDING DRAINAGE WAYS, CATCH BASINS, AND OTHER DRAINAGE SYSTEMS AND RESTABILIZE THE AREAS WHERE SEDIMENT REMOVAL RESULTS IN EXPOSED SOIL. CONTRACTOR MUST COMPLETE REMOVAL AND STABILIZATION WITHIN SEVEN (7) CALENDAR DAYS OF DISCOVERY UNLESS PRECLUDED BY LEGAL, REGULATORY, OR PHYSICAL ACCESS CONSTRAINTS. CONTRACTOR MUST USE ALL REASONABLE EFFORTS TO OBTAIN ACCESS. IF PRECLUDED, REMOVAL AND STABILIZATION MUST TAKE PLACE WITHIN SEVEN (7) DAYS OF OBTAINING ACCESS.

CONTRACTOR MUST INSPECT CONSTRUCTION SITE VEHICLE EXIT LOCATIONS, STREETS AND CURB AND GUTTER SYSTEMS WITHIN AND ADJACENT TO THE PROJECT FOR SEDIMENTATION FROM EROSION OR TRACKED SEDIMENT FROM VEHICLES. CONTRACTOR MUST REMOVE SEDIMENT FROM ALL PAVED SURFACES WITHIN ONE (1) CALENDAR DAY OF DISCOVERY OR, IF APPLICABLE, WITHIN A SHORTER TIME TO AVOID A SAFETY HAZARD TO USERS OF PUBLIC STREETS.

CONTRACTOR MUST REPAIR, REPLACE OR SUPPLEMENT ALL PERIMETER CONTROL DEVICES WHEN THEY BECOME NONFUNCTIONAL OR THE SEDIMENT REACHES 1/2 OF THE HEIGHT OF THE DEVICE.

CONTRACTOR MUST DRAIN TEMPORARY AND PERMANENT SEDIMENTATION BASINS AND REMOVE THE SEDIMENT WHEN THE DEPTH OF SEDIMENT COLLECTED IN THE BASIN REACHES 1/2 THE STORAGE VOLUME.

POLLUTION PREVENTION MANAGEMENT MEASURES

CONTRACTOR MUST PLACE BUILDING PRODUCTS AND LANDSCAPE MATERIALS THAT ARE CONSIDERED TO BE A SOURCE OF CONTAMINATION, PESTICIDES, FERTILIZERS, AND CHEMICALS UNDER COVER TO MINIMIZE CONTACT WITH STORMWATER.

CONTRACTOR MUST STORE HAZARDOUS MATERIALS AND TOXIC WASTE IN SEALED CONTAINERS TO PREVENT SPILLS, LEAKS OR OTHER DISCHARGE. STORAGE AND DISPOSAL OF HAZARDOUS WASTE MATERIALS MUST BE IN COMPLIANCE WITH MINN. R. CH. 7045 INCLUDING SECONDARY CONTAINMENT AS APPLICABLE.

CONTRACTOR MUST PROPERLY STORE, COLLECT AND DISPOSE SOLID WASTE IN COMPLIANCE WITH MINN. R. CH. 7035.

CONTRACTOR MUST POSITION PORTABLE TOILETS SO THEY ARE SECURE AND WILL NOT TIP OR BE KNOCKED OVER.

CONTRACTOR MUST TAKE REASONABLE STEPS TO PREVENT THE DISCHARGE OF SPILLED OR LEAKED CHEMICALS, INCLUDING FUEL, FROM ANY AREA WHERE CHEMICALS OR FUEL WILL BE LOADED OR UNLOADED INCLUDING THE USE OF DRIP PANS OR ABSORBENTS UNLESS INFEASIBLE. CONTRACTOR MUST ENSURE ADEQUATE SUPPLIES ARE AVAILABLE AT ALL TIMES TO CLEAN UP DISCHARGED MATERIALS AND THAT AN APPROPRIATE DISPOSAL METHOD IS AVAILABLE FOR RECOVERED SPILLED MATERIALS. CONTRACTOR MUST REPORT AND CLEAN UP SPILLS IMMEDIATELY AS REQUIRED BY MINN. STAT. 115.061, USING DRY CLEAN UP MEASURES WHERE POSSIBLE.

CONTRACTOR MUST LIMIT VEHICLE EXTERIOR WASHING AND EQUIPMENT TO A DEFINED AREA OF THE SITE. CONTRACTOR MUST CONTAIN RUNOFF FROM THE WASHING AREA IN A SEDIMENT BASIN OR OTHER SIMILARLY EFFECTIVE CONTROLS AND MUST DISPOSE WASTE FROM THE WASHING ACTIVITY PROPERLY. CONTRACTOR MUST PROPERLY USE AND STORE SOAPS, DETERGENTS, OR SOLVENTS.

CONTRACTOR MUST PROVIDE EFFECTIVE CONTAINMENT FOR ALL LIQUID AND SOLID WASTES GENERATED BY WASHOUT OPERATIONS RELATED TO THE CONSTRUCTION ACTIVITY. CONTRACTOR MUST PREVENT LIQUID AND SOLID WASHOUT WASTES FROM CONTACTING THE GROUND AND MUST DESIGN THE CONTAINMENT SO IT DOES NOT RESULT IN RUNOFF FROM THE WASHOUT OPERATIONS OR AREAS. CONTRACTOR MUST PROPERLY DISPOSE LIQUID AND SOLID WASTES IN COMPLIANCE WITH MPCA RULES. CONTRACTOR MUST INSTALL A SIGN INDICATING THE LOCATION OF THE WASHOUT FACILITY.

PERMANENT COVER

CONTRACTOR MUST COMPLETE ALL CONSTRUCTION ACTIVITY AND MUST INSTALL PERMANENT COVER OF ALL AREAS. PERMANENT (VEGETATIVE) COVER MUST CONSIST OF A UNIFORM PERENNIAL VEGETATION WITH A DENSITY OF 70 PERCENT OF ITS EXPECTED FINAL GROWTH.

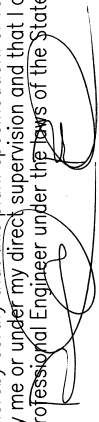
CONTRACTOR MUST CLEAN THE PERMANENT STORMWATER TREATMENT SYSTEM OF ANY ACCUMULATED SEDIMENT AND MUST ENSURE THE SYSTEM IS OPERATING AS DESIGNED.

CONTRACTOR MUST REMOVE ALL SEDIMENT FROM CONVEYANCE SYSTEMS

CONTRACTOR MUST REMOVE ALL TEMPORARY SYNTHETIC EROSION PREVENTION AND SEDIMENT CONTROL BMPs. CONTRACTOR MAY LEAVE BMPs DESIGNED TO DECOMPOSE ON-SITE IN PLACE.

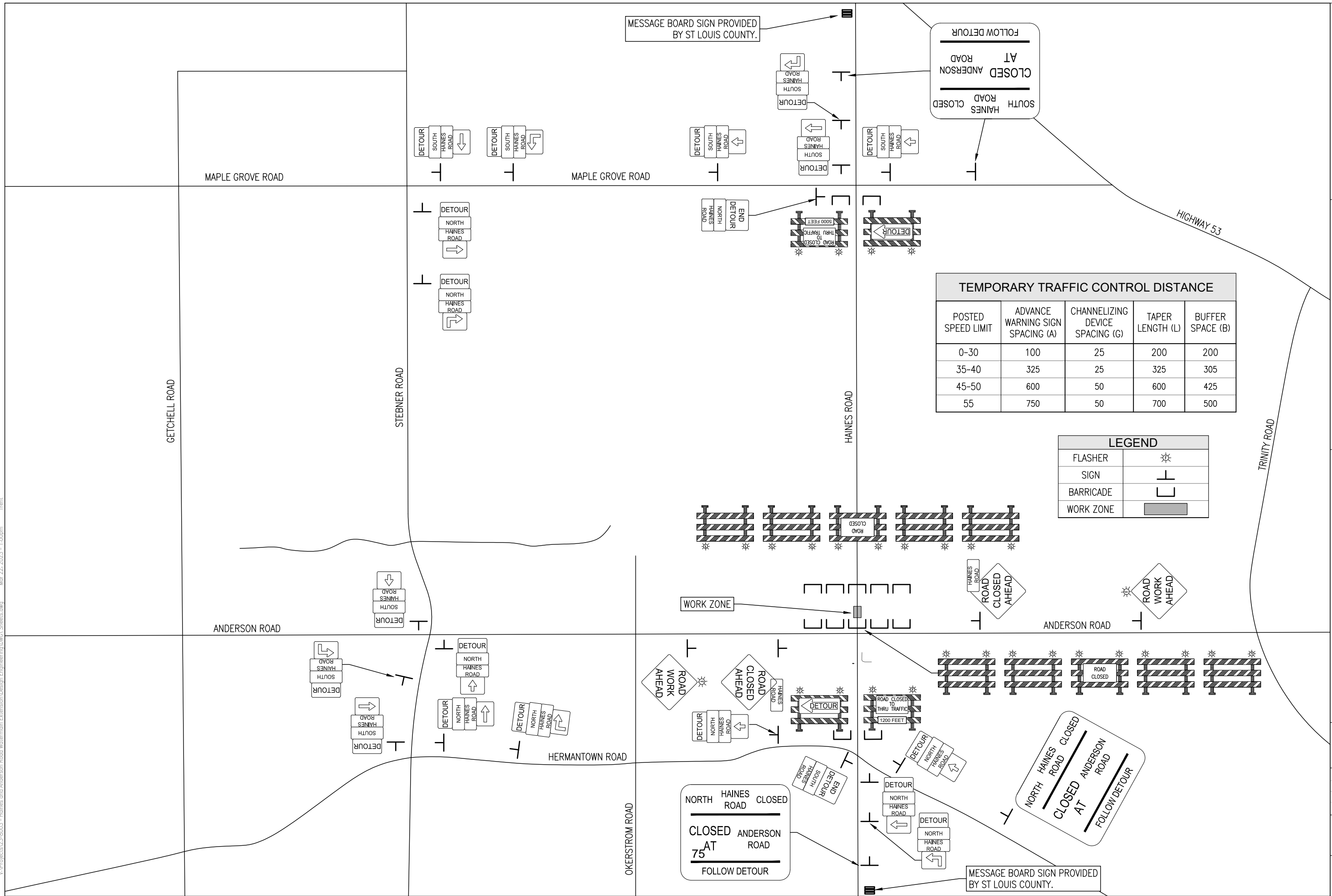
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HAINES ROAD
CITY OF DULUTH WATER CONNECTION
INTERS. OF ANDERSON AND HAINES

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Engineer: David G. Boff
Lic. No: 40926
03-22-23

revision

Proj: 23-8003
Date: 03-22-23
Drawn: TTP
Checked: DGB
EROSION CONTROL NOTES
Sheet Title
Sheet Number
7



MESSAGE BOARD SIGN PROVIDED BY ST LOUIS COUNTY.

FOLLOW DETOUR
AT
CLOSED ANDERSON ROAD
SOUTH HAINES ROAD CLOSED

TEMPORARY TRAFFIC CONTROL DISTANCE				
POSTED SPEED LIMIT	ADVANCE WARNING SIGN SPACING (A)	CHANNELIZING DEVICE SPACING (G)	TAPER LENGTH (L)	BUFFER SPACE (B)
0-30	100	25	200	200
35-40	325	25	325	305
45-50	600	50	600	425
55	750	50	700	500

LEGEND	
FLASHER	⚡
SIGN	┌
BARRICADE	▭
WORK ZONE	▬

NORTH HAINES ROAD CLOSED
AT
75
CLOSED ANDERSON ROAD
FOLLOW DETOUR

NORTH HAINES ROAD CLOSED
AT
CLOSED ANDERSON ROAD
FOLLOW DETOUR

MESSAGE BOARD SIGN PROVIDED BY ST LOUIS COUNTY.



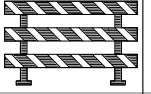





TRAFFIC CONTROL GENERAL NOTES:





ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE LATEST EDITION OF THE MMUTCD, INCLUDING THE FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS. THESE SHALL BE CONSIDERED A MINIMUM STANDARD FOR THE PROTECTION OF CONSTRUCTION WORKERS AND THE TRAVELING PUBLIC. MnDOT 1707 PUBLIC CONVENIENCE AND SAFETY AND MnDOT 1710 TRAFFIC CONTROL DEVICES ALSO SHALL APPLY.

A TRAFFIC CONTROL PLAN SHALL BE SUBMITTED TO THE ENGINEER FOR APPROVAL 14 CALENDAR DAYS PRIOR TO THE COMMENCEMENT OF ANY CONSTRUCTION OPERATIONS.

THE CONTRACTOR SHALL NOTIFY THE LOCAL FIRE & POLICE CHIEFS (911) AND LOCAL SCHOOL DISTRICTS OF ANY AND ALL DETOURS, CLOSURES, AND REOPENING OF TRAFFIC IN ORDER TO ALLOW TIME TO REARRANGE ROUTES OF TRAVEL.

WHEN RESIDENTIAL ACCESS MUST BE RESTRICTED DUE TO CONSTRUCTION, THE CONTRACTOR SHALL GIVE WRITTEN NOTICE TO EACH AFFECTED RESIDENT NOT LESS THAN 72 HOURS IN ADVANCE.

TRAFFIC CONTROL DEVICES				
No.	ITEM	DESIGN	SIZE (INCHES)	QUANTITY
1		D3-X1	48 X 48	22
2		W20-100P	30 X 24	2
3		TYPE III BARRICADE		14
4	✳	TYPE "A" FLASHER		30
5		R11-2	48 X 30	2
6		R11-4	60 X 30	2
7		M4-8a	24 X 18	2
8		M4-8	24 X 12	20
9		M6-1	21 X 15	6
10		M6-3	21 X 15	6
11		M4-10(LT)	48 X 18	1
12		M4-10(RT)	48 X 18	1
13		M3-1	24 X 12	10
14		M3-3	24X12	10

15		W20-1	36 X36	2
16		M5-1 (L)	21 X 15	3
17		M5-1 (L)	21X15	3
18		W20-3	36 X 36	2



CITY COUNCIL MEETING DATE: April 17, 2023

TO: Mayor & City Council

FROM: Eric Johnson, Community Development Director

SUBJECT: Acceptance of Twins Fields for Kids Grant

RESOLUTION: 2023-51 **ORDINANCE:** **OTHER:**

REQUESTED ACTION

Acceptance of a \$10,000 grant from the Twins Fields for Kids – Ball Field Renovation Grant for funding towards Fichtner Park Improvements.

BACKGROUND

The Hermantown City Council adopted a resolution approving a grant funding request for a Twins Fields for Kids program on February 6, 2023. The program which is available through the Minnesota Twins Community Fund provides grants up to \$15,000 for renovation of baseball and/or softball fields used primarily for youth. The City submitted the grant request to the Twins Fields for Kids and was notified of the award of \$10,000 in late March 2023.

The grant requires matching funds by the City. Staff has discussed that the matching funds be the City’s proposed Fichtner Park project which has an approved Initiative amount of \$3.9 million dollars. The grant funds obtained through this grant will be used specifically towards improvements of the baseball field(s).

SOURCE OF FUNDS (if applicable)

Community Recreation Initiative for grant match

ATTACHMENTS

Resolution
Grant Agreement

RESOLUTION APPROVING A GRANT AGREEMENT BETWEEN THE CITY OF HERMANTOWN AND THE TWINS COMMUNITY FUND AND AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER SUCH GRANT AGREEMENT ON BEHALF OF THE CITY OF HERMANTOWN

WHEREAS, the City of Hermantown (“City”) desires to provide baseball and softball field improvements at Fichtner Park; and

WHEREAS, to further the interests of the City and its residents, the City has applied to the Twins Community Fund for a grant (“Grant”) to assist with these field improvements; and

WHEREAS, a form of a Grant Agreement is attached hereto as Exhibit A which outlines the terms and provisions acceptable to the Twins Community Fund and City for the utilization of such Grant; and

WHEREAS, the City Council has reviewed the Grant Agreement and believes that it is in the best interests of the City of Hermantown to approve the Grant Agreement substantially in the form of the one attached hereto and authorize and direct the Mayor and City Clerk to execute and deliver the Grant Agreement on behalf of the City of Hermantown.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown, Minnesota as follows:

1. The Grant Agreement substantially in the form of the one attached hereto as Exhibit A between the Twins Community Fund and the City of Hermantown is hereby approved.

2. The Mayor and City Clerk are hereby authorized and directed to execute and deliver the Grant Agreement substantially in the form attached hereto on behalf of the City.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors, _____, Mayor Boucher, aye.

and the following voted in opposition thereto:

None

WHEREUPON, such resolution was declared duly passed and adopted on April 17, 2023.

EXHIBIT A

Fields for Kids Grant Agreement



Grantee Organization *

City of Hermantown

Mailing Address *

5105 Maple Grove Road

Address Line 1

Address Line 2

Hermantown

City

Minnesota

State

55811

ZIP Code

Organization EIN *

Organization Contact *

Eric

First Name

Johnson

Last Name

Title

Community Development Director

Email *

eric.johnson@hermantownmn.com

Phone *

(218) 729-3618

Project Description *

Reconstruction of a baseball and softball field at Fichtner Park in Hermantown, MN. Work includes new fences, backstops and dugouts. The baseball field will have artificial turf and the softball field will receive new sod and ag-lime infield.

Please provide a brief description of your project.

Project Commencement Date *

April 2024

Estimated Project Completion Date *

November 2024

Do you agree to send a six month progress report every six months until your project is completed? *

Yes

No

A reporting form will be sent to you after you receive your grant check

Do you agree to submit a final report at the completion of your project? *

Yes

No

A reporting form will be sent to you after you receive your grant check

Do you understand that your grant dollars are to be spent as outlined in your Fields for Kids grant application, and that any changes to the spending of your grant funds must be approved by the Twins Community Fund? *

Yes

No

Do you understand that failure to submit reporting forms, or using grant funds for projects not approved by the Twins Community Fund, may result in the request to return your Fields for Kids grant money for disbursement to a future grant recipient? *

Yes

No

The submitting organization agrees to:

- Recognize all financial supporters of this program (Twins Community Fund and its Cornerstone Partners) in any public announcement of the grant.
- Assist the Twins Community Fund in efforts to publicize the receipt of this grant.
- Display signage provided by the Twins Community Fund in the form of a field plaque that the Community Fund will provide.
- Send a Six Month Update Report detailing work on the field if the project is not yet complete at that time.
- Send a final report describing how the Community Fund grant was used, receipts and "after" photos following the completion of the field renovation.

Signature *



Use your mouse or finger to draw your signature above

[\[clear\]](#)

Date of Signature *

Apr 10 2023 