

**CITY OF HERMANTOWN
CITY COUNCIL MEETING**

Monday, March 20, 2023
6:30 PM Central

MEETING CONDUCTED IN PERSON & VIA ZOOM

Mayor Wayne Boucher: Present
Councilor John Geissler: Absent
Councilor Andy Hjelle: Present
Councilor Ellie Jones: Present
Councilor Brian LeBlanc: Present

CITY STAFF: John Mulder, City Administrator; Jackie Dolentz, City Clerk; Joe Wicklund, Communications & Community Engagement Director; David Bolf, City Engineer; Gunnar Johnson, City Attorney

VISITORS: 1

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS**
5. **PUBLIC HEARING**
6. **COMMUNICATIONS**

A. Correspondence 23-38 through 23-41 placed on file

B. 23-38

From: Frontier Energy

To: Mayor & City Council

Re: Infrared Scan of Hermantown City Hall/Service Center

7. **PRESENTATIONS**
 - A. **Road Improvement**
John Mulder, City Administrator
(Pre-Agenda Only)

8. **PUBLIC DISCUSSION**
9. **MOTIONS**
10. **CONSENT AGENDA**

A. **Minutes** - Approval or correction of March 6, 2023 City Council Continuation Minutes

B. Accounts Payable - Approve general city warrants from March 1, 2023 through March 15, 2023 in the amount of \$221,154.27

Motion to the approve the Consent Agenda. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Absent
Mayor Wayne Boucher: Yea
Yea: 4, Nay: 0, Absent: 1

11. **ORDINANCES**

A. 2023-02 An Ordinance Amending Hermantown Code of Ordinances By Adding A New Section 405, Sale of Tetrahydrocannabinol Products

(second reading)

(motion, roll call)

Motion to approve 2023-02 An Ordinance Amending Hermantown Code of Ordinances By Adding A New Section 405, Sale of Tetrahydrocannabinol Products. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Absent
Mayor Wayne Boucher: Yea
Yea: 4, Nay: 0, Absent: 1

B. 2023-03 An Ordinance Amending Hermantown Code Of Ordinances Section 270 - Fee Schedule

(second reading)

(motion, roll call)

Motion to approve 2023-03 An Ordinance Amending Hermantown Code Of Ordinances Section 270 - Fee Schedule. This motion, made by Councilor Andy Hjelle and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Absent
Mayor Wayne Boucher: Yea
Yea: 4, Nay: 0, Absent: 1

12. **RESOLUTIONS**

A. 2023-30 Resolution Authorizing A Summary Of An Ordinance Amending Hermantown Code Of Ordinances By Adding A New Section 405, Sale Of Tetrahydrocannabinol Products

(motion, roll call)

Motion to approve 2023-30 Resolution Authorizing A Summary Of An Ordinance Amending Hermantown Code Of Ordinances By Adding A New Section 405, Sale Of Tetrahydrocannabinol Products. This motion, made by Councilor Ellie Jones and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Absent
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

B. 2023-31 Resolution Authorizing A Summary of An Ordinance Amending Hermantown Code of Ordinances Section 270 - Fee Schedule

(motion, roll call)

Motion to approve 2023-31 Resolution Authorizing A Summary Of An Ordinance Amending Hermantown Code Of Ordinances Section 270 - Fee Schedule. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Absent
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

C. 2023-32 Resolution Amending The Recommended Fine Schedule For Single And Multiple Occurrence Offenses Of The City Of Hermantown Code Of Ordinances And The Hermantown Zoning Regulations

(motion, roll call)

Motion to approve 2023-32 Resolution Amending The Recommended Fine Schedule For Single And Multiple Occurrence Offenses Of The City Of Hermantown Code Of Ordinances And The Hermantown Zoning Regulations. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Absent
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

D. 2023-33 Resolution Approving A Grant Application Between FEMA And The City Of Hermantown And Authorizing And Directing The Mayor And City Clerk To Execute And Deliver Such Grant Application On Behalf Of The City Of Hermantown

(motion, roll call)

Motion to approve 2023-33 Resolution Approving A Grant Application Between FEMA And The City Of Hermantown And Authorizing And Directing The Mayor And City Clerk To Execute And Deliver Such Grant Application On Behalf Of The City Of Hermantown. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Absent
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

E. 2023-34 Resolution Approving Requests For Proposals (“RFP”) For Easement Right Of Way (ROW) Acquisition Services For The City Of Hermantown

(motion, roll call)

Motion to approve 2023-34 Resolution Approving Requests For Proposals ("RFP") For Easement Right Of Way (ROW) Acquisition Services For The City Of Hermantown. This motion, made by Councilor Ellie Jones and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Absent
Mayor Wayne Boucher: Yea

Yea: 4, Nay: 0, Absent: 1

F. 2023-35 Resolution Receiving Preliminary Engineering Report And Calling For A Public Hearing For Road Improvement District NO. 541 (Hermantown Road & Old Midway Road)

(motion, roll call)

Motion to approve 2023-35 Resolution Receiving Preliminary Engineering Report And Calling For A Public Hearing For Road Improvement District NO. 541 (Hermantown Road & Old Midway Road). This motion, made by Councilor Andy Hjelle and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Absent

Mayor Wayne Boucher: Yea
Yea: 4, Nay: 0, Absent: 1

G. 2023-36 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver The State Of Minnesota Joint Powers Agreement With The City Of Hermantown On Behalf Of Its City Attorney And Police Department

(motion, roll call)

Motion to approve 2023-36 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver The State Of Minnesota Joint Powers Agreement With The City Of Hermantown On Behalf Of Its City Attorney And Police Department. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Absent
Mayor Wayne Boucher: Yea
Yea: 4, Nay: 0, Absent: 1

H. 2023-37 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver The Court Data Services Subscriber Amendment With The City Of Hermantown On Behalf Of Its Police Department

(motion, roll call)

Motion to approve 2023-37 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver The Court Data Services Subscriber Amendment With The City Of Hermantown On Behalf Of Its Police Department. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Absent
Mayor Wayne Boucher: Yea
Yea: 4, Nay: 0, Absent: 1

I. 2023-38 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver An Agreement Between The Hermantown Volunteer Fire Department And The City Of Hermantown

(motion, roll call)

Motion to approve 2023-38 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver An Agreement Between The Hermantown Volunteer Fire Department And The City Of Hermantown. This motion, made by Councilor Andy Hjelle and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea
Councilor John Geissler: Absent
Mayor Wayne Boucher: Yea
Yea: 4, Nay: 0, Absent: 1

13. **RECESS**

Motion to recess at 6:50 p.m. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Absent
Mayor Wayne Boucher: Yea
Yea: 4, Nay: 0, Absent: 1

Mayor

ATTEST:

City Clerk