

**CITY OF HERMANTOWN  
UTILITY COMMISSION MEETING SUMMARY  
January 19, 2023  
5:30 PM**

**This meeting was conducted in person and via Zoom.**

**ROLL CALL**            *Howard Jacobson, Jim Samberg, Doug Kerfeld, William Berg*

**ABSENT:**            *Rob McLachlan, Councilor Brian LaBlanc*

**VISITORS**            *Lindsay Townsend, Utility Billing Clerk; Paul Senst, Public Works Director*

**MINUTES**

*Motion by Howard Jacobson to approve minutes of the November 17, 2022 meeting, seconded by William Berg. All ayes, motion carried.*

**PUBLIC DISCUSSION:** *There were no members of the public present.*

**COMMUNICATIONS** (items of information only – any communication requiring action is provided under that item on the agenda)

- a. WLSSD Discharge Monitoring Report – Report was attached.*
- b. MN Department of Health Sample Analysis Results – Report was attached.*

**PRESENTATIONS**

*None*

**OLD BUSINESS**

*None*

**NEW BUSINESS**

*None*

**REPORTS**

- a. Budget to Actual Expenditure Report – Report was attached.*
- b. Public Works Utility Maintenance & Project Update Report - Report was attached. Paul brought up the Irrigation Grant program and suggested it be a new business item for next meeting.*
- c. Water Loss Report – Report was attached*
- d. WLSSD Monthly Flow, Rain Fall & Flow – Report was attached.*
- e. New Connections Report – Report was attached.*
- f. Utility Billing Happenings – Memo attached.*

**COMMISSION MEMBERS REPORT**

- a. Jim Samberg: *No report.*
- b. William Berg: *No report.*
- c. Robert McLachlan: *Absent.*
- d. Doug Kerfeld: *No report.*
- e. Howard Jacobson: *No report*
- f. Councilor Brian LaBlanc: *Absent.*

**RECESS**     *Motion by Jim Samberg to adjourn, seconded by William Berg. All ayes, motion carried. The meeting recessed at approximately 5:59 pm.*

Minutes prepared by:  
Lindsay Townsend, Utility Billing Clerk