

**CITY OF HERMANTOWN  
CITY COUNCIL MEETING**

Monday, March 6, 2023  
6:30 PM Central

**MEETING CONDUCTED IN PERSON & VIA ZOOM**

Mayor Wayne Boucher: Present  
Councilor John Geissler: Present  
Councilor Andy Hjelle: Present  
Councilor Ellie Jones: Present  
Councilor Brian LeBlanc: Present

**CITY STAFF:** John Mulder, City Administrator; Jackie Dolentz, City Clerk; Eric Johnson; Community Development Director; Joe Wicklund, Communications & Community Engagement Director; Paul Senst, Public Works Director; Kevin Orme, Director of Finance & Administration; Adam Schminski, Building Official; Jim Crace, Chief of Police; David Bolf, City Engineer; Gunnar Johnson, City Attorney

**VISITORS:** 11

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS**

Good luck to all the Hermantown teams this month!

5. **PUBLIC HEARING**
6. **COMMUNICATIONS**

A. Correspondence 23-33 through 23-37 placed on file

**B. 23-37**

From: Liz Paulson, Hermantown Resident  
To: Mayor & City Council  
Re: Okerstrom Sewer Line

7. **PRESENTATIONS**

**A. Staffing (including Fire Department discussion)**

John Mulder, City Administrator  
(Pre-Agenda Only)

**B. HPD 2022 Annual Report**

Jim Crace, Chief of Police  
(Pre-Agenda Only)

8. **PUBLIC DISCUSSION**

9. **MOTIONS**

10. **CONSENT AGENDA**

A. **Minutes** - Approval or correction of February 21, 2023 City Council Continuation Minutes

B. **Accounts Payable** - Approve general city warrants from February 15, 2023 through February 28, 2023 in the amount of \$539,047.87

Motion to the approve the Consent Agenda. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea  
Yea: 5, Nay: 0

11. **ORDINANCES**

A. **2023-02 An Ordinance Amending Hermantown Code of Ordinances By Adding A New Section 405, Sale of Tetrahydrocannabinol Products**

*(first reading)*

B. **2023-03 An Ordinance Amending Hermantown Code Of Ordinances Section 270 - Fee Schedule**

*(first reading)*

12. **RESOLUTIONS**

A. **2022-131 Resolution Accepting An Amended Proposal From Northland Consulting Engineers For Engineering Services For Design And Construct Engineering For The Sanitary Sewer Trunkline Spur From Oak Ridge Drive To The Trunkline Under The City Engineers Contract With The City** (tabled from 11/21/2022)

*(motion, roll call)*

Motion to amend 2022-131 Resolution Accepting An Amended Proposal From Northland Consulting Engineers For Engineering Services For Design And Construct Engineering For The Sanitary Sewer Trunkline Spur From Oak Ridge Drive To The Trunkline Under The City Engineers Contract With The City. Motion made by Councilor John Geissler and seconded by Andy Hjelle.

The amendment to this resolution includes an urban road with sidewalk, curb and gutter, terminating with a hammerhead on the property currently owned by the city and an extension of water and sewer to Oak Ridge Drive.

Dave Miller, 4793 Anderson Road, asked the City Council to clarify the location of the hammerhead.

Robin Johnson, 3909 Okerstrom Road, requested that the hammerhead be located further down the road and not directly behind her property.

This motion to amend, made by Councilor John Geissler and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**B. 2023-22 Resolution Receiving Bids And Awarding Contract For Street Road Improvement No. 543 (Lindahl Road Bridge Removal) In The Amount of \$76,000**

*(motion, roll call)*

Motion to approve 2023-22 Resolution Receiving Bids And Awarding Contract For Street Road Improvement No. 543 (Lindahl Road Bridge Removal) In The Amount of \$76,000. This motion, made by Councilor Brian LeBlanc and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**C. 2023-23 Resolution Approving Final Plans And Specifications And Ordering Advertisement For Bids For Street Improvement Project No. 538 (Richard Avenue, Lindgren Road, Stevie Drive & A Frontage Road & Sam's Way)**

*(motion, roll call)*

Motion to approve 2023-23 Resolution Approving Final Plans And Specifications And Ordering Advertisement For Bids For Street Improvement Project No. 538 (Richard Avenue, Lindgren Road, Stevie Drive & A Frontage Road & Sam's Way). This motion, made by Councilor Ellie Jones and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea  
Yea: 5, Nay: 0

**D. 2023-24 Resolution Approving Preliminary And Final Plat Of Stebner Woods And Imposing Conditions On The Final Plat**

*(motion, roll call)*

Motion to approve 2023-24 Resolution Approving Preliminary And Final Plat Of Stebner Woods And Imposing Conditions On The Final Plat. This motion, made by Councilor John Geissler and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea  
Yea: 5, Nay: 0

**E. 2023-25 Resolution Approving An Extension Of The Final Planned Unit Development Plan For Engwalls Redevelopment**

*(motion, roll call)*

Motion to approve 2023-25 Resolution Approving An Extension Of The Final Planned Unit Development Plan For Engwalls Redevelopment. This motion, made by Councilor Ellie Jones and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Nay  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea  
Yea: 4, Nay: 1

**F. 2023-26 Resolution Approving A Special Use Permit For The Construction Of A Two-Family Home In A R-3 Residential Zoning District**

*(motion, roll call)*

Motion to approve 2023-26 Resolution Approving A Special Use Permit For The Construction Of A Two-Family Home In A R-3 Residential Zoning District. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea  
Councilor Brian LeBlanc: Yea  
Councilor Ellie Jones: Yea  
Councilor John Geissler: Yea  
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**G. 2023-27 Resolution Approving Utility And Infrastructure Director Job Description And Position**

*(motion, roll call)*

Motion to approve 2023-27 Resolution Approving Utility And Infrastructure Director Job Description And Position. This motion, made by Councilor John Geissler and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**H. 2023-28 Resolution Authorizing The Director Of Finance & Administration To Amend Selected 2022 Budgets And Make Transfers**

*(motion, roll call)*

Motion to approve 2023-28 Resolution Authorizing The Director Of Finance & Administration To Amend Selected 2022 Budgets And Make Transfers. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**I. 2023-29 Resolution Awarding Contract For John Deere 1025r Sub-Compact Utility Tractor And Implements For \$29,400.20 Which Includes Applicable Taxes And Fees**

*(motion, roll call)*

Motion to approve 2023-29 Resolution Awarding Contract For John Deere 1025r Sub-Compact Utility Tractor And Implements For \$29,400.20 Which Includes Applicable Taxes And Fees. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

13. **CLOSED SESSION**

Motion at to close the regular meeting of the Hermantown City Council at 7:31 p.m. to go into a closed session pursuant to the following statute and stated reason: Minnesota Statutes Section 13D.05 Subd 3 (c) (3) to develop and consider an offer or counteroffer for the transfer of real property with the Hermantown School District within the City of Hermantown. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, carried unanimously.

Motion made by Andy Hjelle, seconded by Councilor John Geissler, to re-convene into open session at 8:20 p.m. Motion carried unanimously.

14. **RECESS**

Motion to recess meeting at 8:20 p.m. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

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Mayor

ATTEST:

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City Clerk

