



Hermantown City Council Meeting – December 19, 2022

Hermantown's upcoming City Council meeting will include both remote access and in-person access to Council Chambers. The remote access will be available through the platform, "Zoom," which allows the public to view and participate in the meeting via phone or computer. Interested parties can also choose to attend the City Council meetings in person at City Hall.

Remote access to the 6:30 p.m. City Council Meeting is available at:

<https://us02web.zoom.us/j/89427926114?pwd=VERySW5HSWNpeGtGcG43NWZtcnVBQT09>

and/or by calling the number (312) 626-6799 and utilizing the meeting ID number of 894-2792-6114 and the passcode of 614195.

Public comment may also be submitted in advance of the meeting. Comments, questions, or concerns can be e-mailed to Community Engagement Director, Joe Wicklund, at jwicklund@hermantownmn.com up to 3:30 p.m. the day of the meeting with the e-mail title "City Council Meeting." It is important to note that all comments regarding this meeting are public data.

A few important tips regarding the Zoom platform:

- If your computer does not support audio, you can still watch the meeting on your computer and call in on your phone to hear the meeting
- Everyone has varying levels of comfort regarding remote technology, so grace and understanding are appreciated

The 4:30 p.m. Pre-Agenda Meeting will be available in-person only at City Hall. Public comment is not a factor in the pre-agenda meeting, but the meeting is open and members of the public are invited and welcome to attend to this meeting.



AGENDA

**Pre-Agenda Meeting December 19, 2022 at 4:30 p.m.
Council Chambers
City Hall - Hermantown Governmental Services Building**

Pre-agenda: The Pre-agenda meeting is a work session between the City Council and City staff to review the upcoming City Council meeting and future meetings. The agenda is the same document as the upcoming City Council meeting, but does not follow the same format as the City Council meeting. It is a time for the City Council and City staff to have discussions about the agenda items, and asking and answering questions. Traditionally it is not a time for public comment on the agenda items, as the public can listen to the conversation and ask questions or provide input at the upcoming City Council meeting.

**City Council Meeting December 19, 2022 at 6:30 p.m.
Council Chambers
City Hall - Hermantown Governmental Services Building**

Invitation to participate:

The Hermantown City Council welcomes your thoughts, input and opinions to this meeting. The agenda for this meeting contains a brief description of each item to be considered, and the City Council encourages your participation. If you wish to speak on an item contained in the agenda, you will be allowed to address the Council when a motion is on the floor. If you wish to speak on a matter that does not appear on the agenda, you may do so during the public comment period regularly scheduled and set for the beginning of the meeting.

When addressing the City Council, please state your name and address for the record. Please address the City Council as a whole through the Mayor. Comments to individual Council Members or staff are not permitted. Speakers will be limited to three (3) minutes.

Order of discussion

1. Reading of the resolution title by Mayor
2. Motion/Second
3. Staff Explanation
4. Initial Discussion by City Council
5. Mayor invites public to speak to the motion (3-minute rule)
6. Follow up staff explanation and/or discussion by City Council
7. Call of the vote

**CITY OF HERMANTOWN
AGENDA**

**Pre-Agenda Meeting December 19, 2022 at 4:30 p.m.
Council Chambers
Hermantown Governmental Services Building**

**City Council Meeting December 19, 2022 at 6:30 p.m.
Council Chambers
Hermantown Governmental Services Building**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. ANNOUNCEMENTS *(Council Members may make announcements as needed.)*

Farewell to Gloria Nelson and Grant Hauschild as this will be their last City Council meeting. Thank you for your years of thoughtful service to the Hermantown Community. We wish you well!

5. PUBLIC HEARING – *(Only when necessary. The rule adopted three minutes per person if necessary. Any action required after the public hearing will be taken immediately following the closing of the public hearing.)*

6. COMMUNICATIONS

A. **Correspondence** 22-123 through 22-131 placed on file

7. PRESENTATIONS *(Department Heads may give reports if necessary.)*

A. John Mulder City Administrator
RE: Organizational Study Report *(Pre-Agenda Only)*

8. PUBLIC DISCUSSION *(This is the time for individuals to address the Council about any item not on the agenda. The time limit is three minutes per person.)*

9. CONSENT AGENDA *(All items on the Consent Agenda are items which are considered routine by the City Council and will be approved by one motion via voice vote. There will be no discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered at the end of the Consent Agenda.)*

A. **Minutes** - Approval or correction of December 5, 2022 City Council Continuation Minutes

B. **Accounts Payable** – Approve general city warrants from December 1, 2022 to December 15, 2022 in the amount of \$440,712.59

10. MOTIONS

- A. **Motion** to approve or deny request of Cathy Wagner (Holte) for burial in City Cemetery
- B. Motion to approve/deny the following Tobacco License Renewal Applications effective January 1, 2023 through December 31, 2023 contingent upon complete applications being received, successful background checks and license fees paid in full:

Adolph Store	3710 Midway Rd.
Stokkes Liquor	3706 Midway Rd.
Chalet Lounge	4833 Miller Trunk Hwy
Pure Pleasure/DIMA Corp	5193 Miller Trunk Hwy
Holiday Stationstores LLC #190	4795 Miller Trunk Hwy
I Mart Stores	4221 Haines Rd.
Kwik Trip, Inc. #220	4978 Miller Trunk Hwy
Kwik Trip, Inc. #216	4805 Miller Trunk Hwy
Kwik Trip, Inc. #572	4145 Haines Rd.
Korner Store	4704 Hermantown Rd.
Midway Calumet	5691 Hwy 2
Fleet Farm Fuel	4181 Loberg Ave.
Speedway #4602	5601 Miller Trunk Hwy
Walmart Stores, Inc.	4740 Loberg Ave.
Turning Leaf	4120 Richard Ave.

(motion, roll call)

- C. Motion to approve/deny Massage Establishment License Renewal Applications for the following effective January 1, 2023 through December 31, 2023 contingent upon complete applications being received, successful background checks and license fees paid in full:

Cookie Kilian Manual Therapy & Massage	4891 Miller Trunk Hwy
Divine Intentions LLC	4897 Miller Trunk Hwy
The Well Co.	4897 Miller Trunk Hwy

(motion, roll call)

- D. Motion to approve/deny Massage Therapist License Renewal Applications for the following effective January 1, 2023 through December 31, 2023 contingent upon complete applications being received, successful background checks and license fees paid in full:

Cookie Killian	Killian, Cookie
Divine Intentions	Pecchia, Racheal
The Well Co.	Dehnhoff, Josephine
The Well Co.	Eastvold, Amanda
The Well Co.	Finifrock, Hannah
The Well Co.	Greyhawk, Chelsie
The Well Co.	Hammond, Miala
The Well Co.	Harder, Megan
The Well Co.	Kedrowski, Abigail

The Well Co.	Maebane, Shalanda
The Well Co.	Nace, Megan
The Well Co.	O’Leary, Aine
The Well Co.	Rockenback, Amanda
The Well Co.	Rummel, Chad
The Well Co.	Waite, Matthew

(motion, roll call)

11. ORDINANCES

- A. **2022-14** The City Council Of The City Of Hermantown Does Ordain: An Ordinance Adopting Amended And Restated Title 4 Of The City Of Hermantown City Code, Municipal Sales Tax

Second Reading

(motion, roll call)

12. RESOLUTIONS *(Roll call will be taken only on items required by law and items requiring 4/5’s votes, all others can be done by voice vote.)*

- A. **2022-142** Resolution Authorizing A Summary Of An Ordinance Adopting Amended And Restated Title 4 Of The Hermantown City Code, Municipal Sales Tax

(motion, roll call)

- B. **2022-143** Resolution Imposing An Additional 0.5% Sales And Use Tax For The Community Recreation Initiative

(motion, roll call)

- C. **2022-144** Resolution Reestablishing Unchanged Precincts And Polling Places For The City Of Hermantown In 2023

(motion, roll call)

- D. **2022-145** Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver A Cooperative Agreement Between St. Louis County And The City Of Hermantown For 2023 Crack Sealing CP 0000-655516

(motion, roll call)

13. RECESS

Date: December 14, 2022
To: City Council
From: John Mulder, City Administrator
RE: Correspondence

In your agenda packet is a correspondence summary log. This briefly summarizes and assigns a log number for written correspondence received at City Hall.

You are provided with the summary so that you may request a full copy of any correspondence article of interest to you.

I have included in the agenda packet only the correspondence that we believe to be of special interest.

2022 CORRESPONDENCE

<u>DATE</u>	<u>LOG #</u>	<u>FROM</u>	<u>TO</u>	<u>REGARDING</u>	<u>FILED</u>
12/1/2022	22-123	Dan Johnson,Dialect, Inc.	John Mulder, City Administrator	Confirmation of Essentia Lease	11/30/2022
12/1/2022	22-124	MN Dept. of Natural Resources	City of Hermantown	Public Works Work Permit, #2022-0417	11/30/2022
12/5/2022	22-125	Jen Nicholas, Jacobs Telecommunications	John Mulder, City Administrator	Tower & Ground Lease Agreement	10/10/2022
12/5/2022	22-126	Dan McCourtney, ALLETE, Inc.	City of Hermantown	HVDC Modernization Project	11/30/2022
12/6/2022	22-127	Christine Clark, St. Louis County Public Works	John Mulder, City Administrator	Cooperative Agreement for 2023 Crack Seal	11/23/2022
12/6/2022	22-128	mlunde49@yahoo.com	John Geissler, Councilor	Sidewalks on Maple Grove Rd. & Westberg Rd.	12/5/2022
12/7/2022	22-129	Todd Hagen, EHLERS	John Mulder, City Admin. & Kevin Orme, Dir. of Finance & Admin.	Annual Advice Disclosure	12/7/2022
12/9/2022	22-130	Cathy Wagner (Holte)	John Geissler, Councilor	Burial Request for Consideration	12/6/2022
12/9/2022	22-131	Natalie White, Short Elliott Hendrickson, Inc.	City of Hermantown	FONSI/ROD for Hangar 101 Emerigent Action	12/7/2022

CITY OF HERMANTOWN
CITY COUNCIL MEETING
December 5, 2022
6:30 p.m.

MEETING CONDUCTED IN PERSON & VIA ZOOM

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilors Geissler, Hauschild, Nelson, Mayor Boucher

CITY STAFF: John Mulder, City Administrator; Jackie Dolentz, City Clerk; Eric Johnson; Community Development Director; Joe Wicklund, Communications Manager; Kevin Orme, Director of Finance & Administration; Gunnar Johnson, City Attorney

ABSENT:

VISITORS:

ANNOUNCEMENTS

PUBLIC HEARING

A. Truth in Taxation

Notice of Proposed Total Budget and Property Taxes

The Hermantown city council will hold a public hearing on the budget and on the amount of property taxes it is proposing to collect to pay for the cost of services the city will provide in 2023.

EXPENDITURES: The General Fund budget amounts below compare the city's 2022 General Fund budget with the amount the city proposes to spend in 2023.

2022 <u>Adopted Budget</u>	Proposed 2023 <u>Budget</u>	Change from <u>2022 - 2023</u>
\$6,732,986	\$7,266,219	7.92%

TAXES: The property tax amounts below compare that portion of the current budget levied in property taxes in the city of Hermantown for 2022 with the property taxes the city proposes to collect in 2023.

2022 Property <u>Taxes</u>	Proposed 2023 <u>Property Taxes</u>	Change from <u>2022 - 2023</u>
\$7,114,641	\$7,606,333	6.91%

LOCAL TAX RATE COMPARISON: The following compares the city's current local tax rate to the city's proposed tax rate for 2023.

2022	2023 Proposed	Change from
------	---------------	-------------

Tax Rate
46.66%

Tax Rate
45.44%

2022-2023
-2.61%

Attend the Public Hearing

All Hermantown residents are invited to attend the public hearing of the city council to express their opinions on the budget and on the proposed amount of 2023 property taxes. The hearing will be held on:

Monday, December 5, at 6:30 p.m.
Hermantown City Hall
5105 Maple Grove Road
Hermantown

If the discussion of the budget cannot be completed, a time and place for continuing the discussion will be announced at the hearing. You are also invited to send your written comments to:

City of Hermantown, Mayor's Office,
5105 Maple Grove Road, Hermantown, MN 55811

The Public Hearing held Monday, December 5, 2022 regarding the Truth in Taxation 4 has been recorded but not transcribed. There were no persons present who spoke on this matter.

Public Hearing closed at 6:36 p.m.

2022-132 Resolution Adopting The Final 2022 Property Tax Levy Collectible In 2023 In The Amount Of \$7,606,333

Motion made by Councilor Hauschild, seconded by Councilor Geissler, to adopt Resolution 2022-132, Resolution Adopting The Final 2022 Property Tax Levy Collectible In 2023 In The Amount Of \$7,606,333. Roll Call: Councilors Geissler, Hauschild, Nelson, Mayor Boucher, aye. Motion carried.

2022-133 Resolution Adopting The Final 2023 City General Fund Budget In The Amount Of \$7,266,219 And The Overall Budget Of \$20,782,027

Motion made by Councilor Nelson, seconded by Councilor Hauschild, to adopt Resolution 2022-133, Resolution Adopting The Final 2023 City General Fund Budget In The Amount Of \$7,266,219 And The Overall Budget Of \$20,782,027. Roll Call: Councilors Geissler, Hauschild, Nelson, Mayor Boucher, aye. Motion carried.

COMMUNICATIONS

Communications 22-122 was read and placed on file.

PRESENTATIONS

PUBLIC DISCUSSION

CONSENT AGENDA

Motion made by Councilor Geissler, seconded by Councilor Nelson, to approve the Consent Agenda which includes the following items:

- A. Approve November 21, 2022 City Council Continuation Minutes
- B. Approve general city warrants from November 16, 2022 through November 30, 2022 in the amount of \$440,755.91

Roll Call: Councilors Geissler, Hauschild, Nelson, Mayor Boucher, aye. Motion carried.

MOTIONS

ORDINANCES

2022-14 The City Council Of The City Of Hermantown Does Ordain: An Ordinance Adopting Amended And Restated Title 4 Of The City Of Hermantown City Code, Municipal Sales Tax

First Reading

RESOLUTIONS

2022-134 Resolution Creating A Bridge Replacement Priority List And Requesting State Bridge Bonding Funding For BR 7724 On Hermantown Road

Motion made by Councilor Hauschild, seconded by Councilor Geissler, to amend and adopt Resolution 2022-134 Resolution Creating A Bridge Replacement Priority List And Requesting State Bridge Bonding Funding For BR 7724 On Hermantown Road; the amended Total Project Cost is raised from \$655,000 to \$1,014,718, the amended Township or State Bridge Funds Requested is raised from \$505,000 to \$841,278 and the Local Funds is raised from \$150,000 to \$173,440. Roll Call: Councilors Geissler, Hauschild, Nelson, Mayor Boucher, aye. Motion carried.

2022-135 Resolution Approving The Final Pay Request For Reconditioning Of Highway 53 Water Tower (Water Improvement District No. 318) To Osseo Construction Co. LLC In The Amount Of \$28,850

Motion made by Councilor Nelson, seconded by Councilor Geissler, to adopt Resolution 2022-135 Resolution Approving The Final Pay Request For Reconditioning Of Highway 53 Water Tower (Water Improvement District No. 318) To Osseo Construction Co. LLC In The Amount Of \$28,850. Roll Call: Councilors Geissler, Hauschild, Nelson, Mayor Boucher, aye. Motion carried.

2022-136 Resolution Authorizing The Disposal Of Surplus City Property

Motion made by Councilor Geissler, seconded by Councilor Hauschild, to adopt Resolution 2022-136 Resolution Authorizing The Disposal Of Surplus City Property. Roll Call: Councilors Geissler, Hauschild, Nelson, Mayor Boucher, aye. Motion carried.

2022-137 Resolution Authorizing The Disposal Of Surplus City Property

Motion made by Councilor Hauschild, seconded by Councilor Geissler, to adopt Resolution 2022-137 Resolution Authorizing The Disposal Of Surplus City Property. Roll Call: Councilors Geissler, Hauschild, Nelson, Mayor Boucher, aye. Motion carried.

2022-138 Resolution Approving Application For New License For Charitable Gambling By Hermantown Youth Soccer Association For McKenzie's Bar & Grill

Motion made by Councilor Nelson, seconded by Councilor Hauschild, to adopt Resolution 2022-138 Resolution Approving Application For New License For Charitable Gambling By Hermantown Youth Soccer Association For McKenzie's Bar & Grill. Roll Call: Councilors Geissler, Hauschild, Nelson, Mayor Boucher, aye. Motion carried.

2022-139 Resolution Approving Right Of Entry Agreement -Hermantown School District

Motion made by Councilor Geissler, seconded by Councilor Nelson, to adopt Resolution 2022-139 Resolution Approving Right Of Entry Agreement -Hermantown School District. Roll Call: Councilors Geissler, Hauschild, Nelson, Mayor Boucher, aye. Motion carried.

2022-140 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver A Local Government Receipt Of Fund Acknowledgement Enbridge Energy, Limited Partnership In The Amount Of \$70,000

Motion made by Councilor Hauschild, seconded by Councilor Nelson, to adopt Resolution 2022-140 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver A Local Government Receipt Of Fund Acknowledgement Enbridge Energy, Limited Partnership In The Amount Of \$70,000. Roll Call: Councilors Geissler, Hauschild, Nelson, Mayor Boucher, aye. Motion carried.

2022-141 Resolution Approving An Extension Of The Preliminary Planned Unit Development Plan For The Arbors At Maple Grove Development

Motion made by Councilor Geissler, seconded by Councilor Hauschild, to adopt Resolution 2022-141 Resolution Approving An Extension Of The Preliminary Planned Unit Development Plan For The Arbors At Maple Grove Development. Roll Call: Councilors Geissler, Hauschild, Nelson, Mayor Boucher, aye. Motion carried.

Motion made by Councilor Nelson, seconded by Geissler, to recess the meeting at 6:53 p.m. Motion carried.

Mayor

ATTEST:

City Clerk

CITY OF HERMANTOWN

CHECKS #69443-69494
12/01/2022-12/15/2022

PAYROLL CHECKS

Electronic Checks - #-68571-68610 \$79,026.20

LIABILITY CHECKS

Electronic Checks - #-68564-68570 \$138,066.99

Checks - #69443-69444 \$2,113.28

PAYROLL EXPENSE TOTAL \$219,206.47

ACCOUNTS PAYABLE

Checks - #69445-69446 \$2,540.52

Checks - #69448-69494 \$157,515.85

Electronic Payments #-99594-99596 \$6,014.56

Electronic Payments #-99576-99592 \$55,435.19

ACCOUNTS PAYABLE TOTAL \$221,506.12

TOTAL \$440,712.59

12/13/2022

Page 1

Fun d	Account	Department	Vendor Name	Description	Amount	Check #
101	134000	Retiree Insurance/Telephone Reimb.	NORTHEAST SERVICE COOPERATIVE	Dental Ins Dec Inact-Rich	110.00	-99596
101	134000	Retiree Insurance/Telephone Reimb.	NORTHEAST SERVICE COOPERATIVE	Dental Ins Dec Inact-Volk	42.00	-99596
101	421100	Police Administration	NORTHEAST SERVICE COOPERATIVE	Health Ins Dec-Inactives	3,396.97	-99595
101	134000	Retiree Insurance/Telephone Reimb.	NORTHEAST SERVICE COOPERATIVE	Health Ins Dec-Inactives	1,095.97	-99595
101	217450	Employee Flexplan	WEX HEALTH INC	Claim Reimbursement	785.00	-99594
101	217450	Employee Flexplan	WEX HEALTH INC	Claim Reimbursement	584.62	-99594
101	421100	Police Administration	BRAY & REED LTD.	Prosecution Services Oct 2022	4,500.00	-99592
101	421100	Police Administration	BRAY & REED LTD.	Prosecution Services Nov 2022	4,500.00	-99592
230	465100	HEDA	CREATIVE ARCADE	Website Monthly Maintenance	250.03	-99591
101	421100	Police Administration	EMERGENCY AUTOMOTIVE TECHNOLOGIES INC	Swap Docking Station - SQD 17	57.50	-99590
601	494300	Water Distribution	GOODIN COMPANY INC	Gaskets	23.91	-99589
101	452200	Community Building	GOODIN COMPANY INC	New Toilet PW Garage @ old cit	299.23	-99589
602	494900	Sewer Administration and General	GOPHER STATE ONE-CALL INC	Nov 22 Locates	48.60	-99588
601	494400	Water Administration and General	GOPHER STATE ONE-CALL INC	Nov 22 Locates	72.90	-99588
602	494500	Sewer Maintenance	GREAT LAKES PIPE SERVICE INC	Sewer Cleaning	4,165.00	-99587
101	419901	City Hall & Police Building Maintenance	HARTEL'S/DBJ DISPOSAL CO LLC	Garbage Recycling November	242.49	-99586
101	431901	City Garage	HARTEL'S/DBJ DISPOSAL CO LLC	Yard Trash Disposal November	182.69	-99586
101	431100	Street Department	INTER CITY OIL CO INC	Fuel	7,034.24	-99585
603	441100	Storm Water	LHB INC	Predesign & Survey - Hermantow	1,577.00	-99584
101	431100	Street Department	M-R SIGN CO INC	Street Signs	459.09	-99583
101	431100	Street Department	NORTHERN STATES SUPPLY INC	Drill Bits/Screws/Bolts	127.48	-99582
101	431100	Street Department	NORTHERN STATES SUPPLY INC	Bolts, Hitch, Pin Climps	30.93	-99582
101	431100	Street Department	NORTHERN STATES SUPPLY INC	Plow Bolts	71.50	-99581
101	431100	Street Department	NORTHERN STATES SUPPLY INC	Heavy Hex Nut Stainless	31.32	-99581
101	422901	Firehall #1 Maple Grove Road	TELCOLOGIX	Dec 2022 Maintenance	70.35	-99580
101	452200	Community Building	TELCOLOGIX	Dec 2022 Maintenance	10.05	-99580
101	431100	Street Department	TELCOLOGIX	Dec 2022 Maintenance	16.75	-99580
101	419901	City Hall & Police Building Maintenance	TELCOLOGIX	Dec 2022 Maintenance	237.85	-99580
230	465100	HEDA	MAMMOTH SPORTS CONSTRUCTION, LLC	Stebner Farms	15,000.00	-99579
101	415300	Administration & Finance	AT&T MOBILITY	Cell Phones/Tablets-PW/CH	149.04	-99578
602	494900	Sewer Administration and General	AT&T MOBILITY	Cell Phones/Tablets-PW/CH	181.82	-99578
101	421100	Police Administration	AT&T MOBILITY	Cell Phones PD	1,366.87	-99578
101	431100	Street Department	AT&T MOBILITY	Cell Phones/Tablets-PW/CH	156.77	-99578
101	419901	City Hall & Police Building Maintenance	AT&T MOBILITY	Cell Phones/Tablets-PW/CH	44.79	-99578
601	494400	Water Administration and General	AT&T MOBILITY	Cell Phones/Tablets-PW/CH	227.95	-99578
602	494900	Sewer Administration and General	MN ENERGY RESOURCES CORP	Natural Gas Lightning Dr	135.76	-99577
101	431901	City Garage	MN ENERGY RESOURCES CORP	Natural Gas Comm Building	50.48	-99577

12/13/2022

Page 2

Fun d	Account	Department	Vendor Name	Description	Amount	Check #
101	431901	City Garage	MN ENERGY RESOURCES CORP	Natural Gas Lightning Dr	190.06	-99577
101	419901	City Hall & Police Building Maintenance	MN ENERGY RESOURCES CORP	Natural Gas CH/PD	953.55	-99577
101	431901	City Garage	MN ENERGY RESOURCES CORP	Natural Gas old CH	47.61	-99577
101	422901	Firehall #1 Maple Grove Road	MN ENERGY RESOURCES CORP	Natural Gas -FH #1	1,000.75	-99577
275	452200	Community Building	MN ENERGY RESOURCES CORP	Natural Gas EWC	7,778.86	-99577
601	494400	Water Administration and General	MN ENERGY RESOURCES CORP	Natural Gas Lightning Dr	217.21	-99577
101	419901	City Hall & Police Building Maintenance	MN ENERGY RESOURCES CORP	Natural Gas -CH/PD	818.79	-99577
101	452200	Community Building	MN ENERGY RESOURCES CORP	Natural Gas old CH	428.44	-99577
101	421100	Police Administration	FIRST BANKCARD	Nov First Bankcard Pernu	23.94	-99576
101	415300	Administration & Finance	FIRST BANKCARD	Nov First Bankcard Mulder	117.79	-99576
101	421100	Police Administration	FIRST BANKCARD	Nov First Bankcard Sorensen	8.88	-99576
602	494900	Sewer Administration and General	FIRST BANKCARD	Nov First Bankcard Orme	3.25	-99576
101	421100	Police Administration	FIRST BANKCARD	Nov First Bankcard Johnson	385.52	-99576
101	421100	Police Administration	FIRST BANKCARD	Nov First Bankcard Pfeiffer	35.97	-99576
101	421100	Police Administration	FIRST BANKCARD	Nov First Bankcard Prouse	16.17	-99576
101	421100	Police Administration	FIRST BANKCARD	Nov First Bankcard Gunderson	248.05	-99576
101	415300	Administration & Finance	FIRST BANKCARD	Nov First Bankcard Orme	9.74	-99576
101	431100	Street Department	FIRST BANKCARD	Nov First Bankcard Senst	111.57	-99576
601	494400	Water Administration and General	FIRST BANKCARD	Nov First Bankcard Orme	3.25	-99576
101	421100	Police Administration	FIRST BANKCARD	Nov First Bankcard Heinbuch	46.98	-99576
101	421100	Police Administration	FIRST BANKCARD	Nov First Bankcard Crace	703.75	-99576
101	415300	Administration & Finance	FIRST BANKCARD	Nov First Bankcard Heinbuch	180.36	-99576
101	421100	Police Administration	FIRST BANKCARD	Nov First Bankcard Stracek	33.08	-99576
101	415300	Administration & Finance	FIRST BANKCARD	Nov First Bankcard Heinbuch	129.56	-99576
101	421100	Police Administration	FIRST BANKCARD	Nov First Bankcard Gottschald	36.74	-99576
275	452200	Community Building	FIRST BANKCARD	Nov First Bankcard Orme	490.00	-99576
101	431100	Street Department	FIRST BANKCARD	Nov First Bankcard Heinbuch	33.16	-99576
101	421100	Police Administration	FIRST BANKCARD	Nov First Bankcard Enright	32.93	-99576
101	421100	Police Administration	FIRST BANKCARD	Nov First Bankcard Dwyer	26.84	-99576
101	134000	Retiree Insurance/Telephone Reimb.	MN LIFE	Dec Inactive - Volk	44.41	69445
101	134000	Retiree Insurance/Telephone Reimb.	MN LIFE	Dec Inactive - Rich	21.51	69445
101	134000	Retiree Insurance/Telephone Reimb.	MN LIFE	Dec Inactive - Vatne	5.31	69445
101	421100	Police Administration	DEPARTMENT OF MOTOR VEHICLES	2022 Chev Tahoe Tax-SQD 12	2,469.29	69446
602	494500	Sewer Maintenance	ST LOUIS COUNTY AUDITOR	2021 Ford F550 Sales Tax	1,532.58	69448
101	431100	Street Department	ST LOUIS COUNTY AUDITOR	2021 Ford F550 Sales Tax	540.92	69448
601	494300	Water Distribution	ST LOUIS COUNTY AUDITOR	2021 Ford F550 Sales Tax	1,532.58	69448
601	494300	Water Distribution	ACME TOOLS	Safety Jacket/Sawzall	284.97	69449

12/13/2022

Page 3

Fun d	Account	Department	Vendor Name	Description	Amount	Check #
101	419100	Community Development	ARROWHEAD ABSTRACT & TITLE CO.	O-309339 - O&E Youngstrom Rev	75.00	69450
602	494500	Sewer Maintenance	BENSON ELECTRIC COMPANY	PW Emergency Generator	2,233.33	69451
101	431100	Street Department	BENSON ELECTRIC COMPANY	PW Emergency Generator	2,233.34	69451
601	494300	Water Distribution	BENSON ELECTRIC COMPANY	PW Emergency Generator	2,233.33	69451
230	465100	HEDA	BRAUN INTERTEC CORPORATION	HWY 53 Business Park Developme	1,420.00	69452
601	220100	Refund Payable	BRISTOL, DAVID	Refund Acct # 0337-10	848.94	69453
101	431100	Street Department	CAPITAL ONE TRADE CREDIT	Vac Trailer Repair	21.99	69454
101	422902	Firehall #2 Morris Thomas Road	CENTURYLINK	Internet FH #2 11/28/22-12/27/	79.98	69455
101	422903	Firehall #3 Midway Road	CENTURYLINK	Internet FH #3 10/22/22-11/21/	79.98	69455
101	431100	Street Department	CINTAS CORPORATION	Uniforms	26.93	69456
101	431901	City Garage	CINTAS CORPORATION	Supplies	22.50	69456
101	419901	City Hall & Police Building Maintenance	CINTAS CORPORATION	Mats at FD/PD	30.72	69456
101	431100	Street Department	CINTAS CORPORATION	Uniforms	9.72	69456
101	431100	Street Department	CINTAS CORPORATION	Uniforms	52.73	69456
101	431901	City Garage	CINTAS CORPORATION	Mats	10.35	69456
101	431901	City Garage	CINTAS CORPORATION	Mats	30.03	69456
101	431901	City Garage	CINTAS CORPORATION	Supplies	37.50	69456
101	431100	Street Department	CINTAS CORPORATION	Uniforms	9.72	69456
101	419901	City Hall & Police Building Maintenance	CINTAS CORPORATION	Mats at CH	8.88	69456
101	421100	Police Administration	CITY OF DULUTH	Five attendees for post course	1,500.00	69457
601	494300	Water Distribution	CORE & MAIN LP	Water Meters	1,487.42	69458
240	433500	Water Improvements	CORE & MAIN LP	AMI Set Up/Training	26,290.00	69458
101	415300	Administration & Finance	COSTCO MEMBERSHIP	Membership	180.00	69459
602	494900	Sewer Administration and General	CUSTOMER ELATION INC	10/25 - 11/21 Answering	20.94	69460
601	494400	Water Administration and General	CUSTOMER ELATION INC	10/25 - 11/21 Answering	31.41	69460
101	419901	City Hall & Police Building Maintenance	DALCO	TP/Kleenex/Liners/Foam Wash	292.04	69461
101	414100	Elections	DEBOER, SHAUNNA	Recount Hrs/Mileage/Parking	11.13	69462
101	414100	Elections	DEBOER, SHAUNNA	Recount Hrs/Mileage/Parking	48.75	69462
101	421100	Police Administration	DEPARTMENT OF MOTOR VEHICLES	2022 Chev Tahoe Tax	2,469.29	69463
101	414100	Elections	GARRISON, KANDISE	Recount Hrs/Mileage/Parking	48.75	69464
101	414100	Elections	GARRISON, KANDISE	Recount Hrs/Mileage/Parking	14.75	69464
236	465300	Hermantown Wetland	GEI CONSULTANTS, INC.	Stebner Park Wetland Delin	3,000.00	69465
236	465300	Hermantown Wetland	GEI CONSULTANTS, INC.	Okerstrom ROW Wetland Delin	3,000.00	69465
101	411300	Ordinance, Public Notice and Proceedings	HERMANTOWN STAR LLC	Ordinance 2022-12	57.75	69466
101	411300	Ordinance, Public Notice and Proceedings	HERMANTOWN STAR LLC	Ordinance 2022-11	173.25	69466
101	411300	Ordinance, Public Notice and Proceedings	HERMANTOWN STAR LLC	Public Notice Fee Schedule	767.25	69466
101	415300	Administration & Finance	INTEGRATED OFFICE SOLUTIONS	Copy Overage- Toshiba	16.76	69467

12/13/2022

Page 4

Fun d	Account	Department	Vendor Name	Description	Amount	Check #
101	415300	Administration & Finance	INTEGRATED OFFICE SOLUTIONS	Copy Overage- Konica	414.45	69467
101	416100	City Attorney	KENNEDY & GRAVEN, CHARTERED	HR Issue - PD	339.00	69468
101	421100	Police Administration	KWIK TRIP EXTENDED NETWORK	November Car Washes	305.99	69469
101	431100	Street Department	KWIK TRIP EXTENDED NETWORK	November Car Washes	33.00	69469
101	419901	City Hall & Police Building Maintenance	KWIK TRIP EXTENDED NETWORK	November Gas	36.30	69469
602	494500	Sewer Maintenance	KWIK TRIP EXTENDED NETWORK	November Gas	395.43	69469
601	494300	Water Distribution	KWIK TRIP EXTENDED NETWORK	November Gas	593.14	69469
101	431100	Street Department	KWIK TRIP EXTENDED NETWORK	November Gas	407.96	69469
101	421100	Police Administration	KWIK TRIP EXTENDED NETWORK	November Gas	3,817.38	69469
101	431100	Street Department	LINDE GAS & EQUIPMENT INC.	Cylinder Rent/Safe Env fee 10/	67.80	69470
601	220100	Refund Payable	LOCKHART, STACIE	Refund Acct #1784-07	32.00	69471
101	419901	City Hall & Police Building Maintenance	MENARD INC	Tape/Gloves/LED	37.27	69472
101	421100	Police Administration	METRO SALES INC	Copier Lease	310.68	69473
601	220110	Water Test Fee Payable	MN DEPARTMENT OF HEALTH	Water Supply Serv Connect fee	5,671.62	69474
230	465100	HEDA	MN POLLUTION CONTROL AGENCY	Arrowhead Refinery Co	75.30	69475
101	419901	City Hall & Police Building Maintenance	MN TELECOMMUNICATIONS	Dec 2022 Internet	360.00	69476
101	419901	City Hall & Police Building Maintenance	MN TELECOMMUNICATIONS	Nov 2022 Internet	360.00	69476
101	422901	Firehall #1 Maple Grove Road	MN TELECOMMUNICATIONS	Dec 2022 Internet	90.00	69476
101	422901	Firehall #1 Maple Grove Road	MN TELECOMMUNICATIONS	Nov 2022 Internet	90.00	69476
101	431100	Street Department	NAPA AUTO PARTS	De-icer/Grease/HydFluid/WiperB	765.53	69477
101	431100	Street Department	NAPA AUTO PARTS	Hose for Sweeper Tractor	48.83	69477
101	431100	Street Department	NAPA AUTO PARTS	Motor Oil	47.98	69477
101	421100	Police Administration	NORTH COUNTRY CHEVROLET	2022 Chev Tahoe - SQD 18	34,377.68	69478
101	431901	City Garage	NORTHLAND FIRE & SAFETY INC	Annual Fire Extinguisher Maint	350.70	69479
101	452200	Community Building	NORTHLAND FIRE & SAFETY INC	Annual Fire Extinguisher Maint	474.50	69479
101	419901	City Hall & Police Building Maintenance	NORTHLAND FIRE & SAFETY INC	Annual Fire Extinguisher Maint	183.80	69479
245	465100	HEDA	NORTHSPAN GROUP INC	MISC (Future COVID, BUs. Grant	2,990.46	69480
601	494400	Water Administration and General	SAFEGUARD QBS	1099 & W2's and envelopes	7.88	69481
101	415300	Administration & Finance	SAFEGUARD QBS	1099 & W2's and envelopes	63.00	69481
602	494900	Sewer Administration and General	SAFEGUARD QBS	1099 & W2's and envelopes	7.88	69481
601	220100	Refund Payable	SEVICK, KEVIN	Refund Acct #1329-02	3.76	69482
101	431100	Street Department	SHEL/DON GROUP INC	Printing - Parts Manual for AI	46.26	69483
101	421100	Police Administration	SHRED-N-GO INC	Shredding Contract	148.98	69484
101	431100	Street Department	ST LOUIS COUNTY AUDITOR	Brine Solution Nov 2022	799.65	69485
101	419100	Community Development	ST LOUIS COUNTY RECORDERS OFFICE	SUP - Accessory Structure	92.00	69486
101	419100	Community Development	ST LOUIS COUNTY RECORDERS OFFICE	Ordinance 2022-07	46.00	69486
101	419901	City Hall & Police Building Maintenance	STATE CHEMICAL SOLUTIONS	Cleaning Supplies	204.30	69487

CITY OF HERMANTOWN, MN 12/01/2022-12/15/2022

Check # is between 69445 and 69446 or Check # is between -99596 and -99594 or Check # is between 69448 and 69494 or Check # is between -99596 and -99594 or Check # is between -99592 and -99576

12/13/2022

Page 5

Fund	Account	Department	Vendor Name	Description	Amount	Check #
101	452100	Parks	STONE RIVER WILDLIFE CONTROL	Beaver Removal - Old Soccer Fi	100.00	69488
101	421100	Police Administration	STORM TRAINING GROUP	Instructor Training	943.95	69489
101	421100	Police Administration	SUN CONTROL OF MN	2019 Ford Explorer Graphics Ki	1,500.00	69490
101	415300	Administration & Finance	TOSHIBA FINANCIAL SERVICES	Copier Lease Toshiba	145.57	69491
601	220100	Refund Payable	TRACEY, LYNN	Refund Acct #1536-04	60.31	69492
101	419901	City Hall & Police Building Maintenance	UHL COMPANY INC	AHU 2 Service Call	272.00	69493
602	494500	Sewer Maintenance	WLSSD	Wastewater Charges	47,632.00	69494

Totals: 155 records printed

221,506.12

TO: Mayor & City Council
FROM: John Mulder, City Administrator
DATE: December 15, 2022
SUBJECT: Cemetery Request



Meeting Date: 12/19/2022

Agenda Item: 10-A **Motion**

REQUESTED ACTION

Approve or deny request of Cathy Wagner (Holte) for burial in City Cemetery

BACKGROUND

City Code Chapter 320 outlines the requirements for burial in the City Cemetery. From time to time, requests are made that do not necessarily fall within those requirements, but may fall short by a small margin but are worth considering.

We are requesting the City Council to make the decision for a possible exception

SOURCE OF FUNDS (if applicable)

ATTACHMENTS

City Code 320 RE: City Cemetery

Email request 12/6/22 from Cathy Wagner (Holte)

Section 320 - City Cemetery

320.01 Eligibility. The following shall, upon their death, be entitled to be buried in the City of Hermantown Cemetery:

320.01.1. Persons who have resided in the City for 30 years or more;

320.01.2. Persons who are landowners and residents of the City for at least five consecutive years at the time of their death;

320.01.3. Persons who were landowners and residents of the City for at least five consecutive years until taking up residence in a skilled care nursing facility;

320.01.4. Persons residing in an apartment or other leased or rented dwelling unit in the City at the time of their death if they have resided in the City for five consecutive years; and

320.01.5. Dependent children of persons who shall be entitled to be buried in the City Cemetery.

320.02 Reservation of Lots. No burial lots in the City Cemetery may be reserved by any person eligible to be buried therein. Provided, however, that the surviving spouse of a person buried in the City Cemetery may reserve the lot next to the lot in which his or her spouse is buried.

320.03 Fees. The cost for a lot and a burial in the City Cemetery shall be established from time to time by resolution of the Hermantown City Council.

320.04 Interpretations. All questions related to the interpretation and application of this section shall be referred to the City Council for its determination.

320.05 Administration. The City Cemetery shall be maintained and managed by the City Superintendent.

320.06 Limitations.

320.06.1. No burials shall be made at times when the ground is frozen.

320.06.2. No storage of remains shall be done by the City.

320.06.3. No storage of markers shall be done by the City.

320.06.4. No plantings may be made by anyone in the Cemetery other than by the City.

320.06.5. The City Superintendent may, from time to time, establish other rules and regulations as are necessary for the proper maintenance and operation of the Cemetery.

CH-Jackie Dolentz

To: CH-John Geissler
Subject: burial request for consideration

From: Cathy <crowscaw60@aol.com>
Date: December 6, 2022 at 9:39:29 AM CST
To: CH-John Geissler <councilorgeissler@hermantownmn.com>
Subject: burial request for consideration
Reply-To: Cathy <crowscaw60@aol.com>

Caution: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

----- Forwarded message -----

Dear Councilor John Geissler~

My name is Cathy Wagner, and am writing in the hopes you will consider allowing me (myself only) to acquire a burial spot next to my parents in the Hermantown Cemetery.

My family, parents Raymond and Gertrude Wagner, lived on the corner of Hermantown and Lavaque Rds where my dad built our home and the truck gardening business which was basically, our sole income. My father was born a mile away on Morris Thomas and Lavaque Rds in 1917, to Henry and Elsie Wagner who had homesteaded that land. An uncle Roger and cousin Steve Wagner presently reside on the North side of Morris Thomas Rd. The Hermantown Rd property was sold soon after my fathers death in 2010.

Born in 1960, I lived with and worked on the farm with my parents until 1982, when I married and moved to the Rose Rd in Hermantown, then to a Jackson project home on Arrowhead Rd. In 1986 we moved just outside the city limits to a home where I could have my horses, and currently reside. My husband continued to work in the maintenance dept for Hermantown until his retirement. I had always been told from family and my husbands connection with the cemetery, that as long as I had been "born and raised" in Hermantown, I would have a burial spot in the cemetery there. Now as I am looking at preplanning my funeral, I have found that the requirements have changed. Instead of having 30 years of living in Hermantown, I have 26.

With my families deep ties and my own years of residence, I would sincerely hope that you will consider my request to be buried next to my mother and father.

Sincerely,

Cathy Wagner (Holte)

Cathy

crowscaw60@aol.com

TO: Mayor & City Council
FROM: John Mulder, City Administrator
DATE: December 14, 2022
SUBJECT: Sales Tax Ordinance



Meeting Date: 12/19/2022

Agenda Item: 11-A

Ordinance 2022-14

REQUESTED ACTION

Review the second reading and approve an ordinance increasing the sales tax by .5% effective April 1, 2023

BACKGROUND

Following the passage of the referendum regarding increasing the sales tax by .5% for the Community Recreation Initiative, the City Council must revise its ordinance to make the sales tax effective. This is the first step in a process outlined by the State of Minnesota Department of Revenue.

This is the second reading of this ordinance. The City Council will also be asked to adopt a Resolution tonight as well. The ordinance and resolution will be provided to the State of Minnesota Department of Revenue. We must file this paper work with the State in order for the collection of sales tax can begin April 1, 2023.

By February 8, 2023, the City will have to amend its current agreement with the Department of Revenue to collect the additional tax.

The Department of Revenue will notify the businesses of the increased tax, and the City must publish it on their website.

SOURCE OF FUNDS (if applicable)

ATTACHMENTS

Redlined version of the proposed ordinance changes.

Ordinance 2022-~~14~~

**THE CITY COUNCIL OF THE CITY OF HERMANTOWN DOES ORDAIN:
AN ORDINANCE ADOPTING AMENDED AND RESTATED TITLE 4 OF THE CITY OF
HERMANTOWN CITY CODE, MUNICIPAL SALES TAX**

Section 1. Code Adopted. There is hereby adopted “Amended and Restated Title 4 of the Hermantown City Code, Municipal Sales Tax.” A copy of such code shall be marked “Official Copy” and filed as part of the official records of the City of Hermantown in the office of the City Clerk and included in the Code of Ordinances for the City.

Section 2. Statutory Authorization. This Ordinance is authorized by Article 2, Section 29 of Chapter 471, of Laws of 1996, which was approved by the Hermantown City Council on May 22, 1996 and the voters of the City of Hermantown on November 5, 1996 and by Laws 2006, Chapter 259, Article 3, Section 3 and by Laws 2011, Chapter 7, Article 4, Section 4 which was approved by the Hermantown City Council on December 19, 2011 by Resolution No. 2011-106 and on December 3, 2012 by Resolution No. 2012-147 and the voters of the City of Hermantown on November 6, 2012 and by Laws 2021, First Special Session, Chapter 14, Article 8, Section 8 which was approved by the Hermantown City Council on August 2, 2021 by Resolution No. 2021-89 and the voters of the City of Hermantown on November 8, 2022.

Section 3. Copies. The City Clerk shall provide a sufficient quantity of the “Title 4 of the City of Hermantown City Code, Municipal Sales Tax” for general distribution to the public.

Section 4. Prima Facie Evidence. “Title 4 of Hermantown City Code, Municipal Sales Tax” shall be prima facie evidence of the law of the City of Hermantown.

Section 5. Effective Date. This Ordinance and the provisions of “Title 4 of the Hermantown City Code, Municipal Sales Tax” shall be effective after adoption immediately upon the publication of this ordinance once in the legal newspaper of the City of Hermantown.

Dated the _____ day of _____, 2022.

Mayor

ATTEST:

City Clerk

Adopted _____

Published: _____

Effective Date: _____

EXHIBIT A

240.05 Municipal Sales Tax.

240.01.1 Authority. The Minnesota Legislature has by Laws of Minnesota for 1996, Chapter 471, Article 2, Section 29, as amended by Laws 2006, Chapter 259, Article 3, Section 3~~and~~; by Laws 2011, Chapter 7, Article 4, Section 4, [and by Laws 2021, First Special Session, Chapter 14, Section 8](#) authorized the City to impose a one [and five tenths](#) percent (1.~~05~~[5](#)%) sales and use tax within the City to provide revenues to pay certain costs related to the funding of extending a sewer interceptor line, construction of a booster pump station, reservoirs, and related improvements to the water system, ~~and~~ construction of a building containing a police and fire station~~and~~, an administrative services facility [and the Community Recreation Initiative](#). The City of Hermantown approved the State Laws in accordance with applicable law.

240.01.2 Definitions. The words, terms, and phrases used in Section 4.01 to Section 4.13 shall have the meaning ascribed to them in Minnesota Statutes, Section 297A.61, except where the context clearly indicates otherwise. In addition, the following definitions shall apply:

240.05.2.1 “State Laws” means Laws 1996, Chapter 471, Article 2, Section 29, as amended by Laws 2006 Chapter 259, Article 3, Section 3~~and~~, Laws 2011, ~~1st~~[First Special Session](#), Chapter 7, Article 4~~and~~ [Laws 2021, First Special Session, Chapter 14, Article 8, Section 8](#)

240.05.2.2 “City” means the City of Hermantown

240.05.2.3 “Commissioner” means the Commissioner of Revenue for the State of Minnesota, acting under the authority of an agreement entered into between the City and the State of Minnesota pursuant to the State Laws, or such other person or entity designated to administer and collect the Hermantown Sales Tax.

240.05.2.4 “Hermantown Sales Tax” means the sales and use tax imposed and collected pursuant to this Title 4.

240.05.2.5 “Title 4” means this Title 4 of the Hermantown City Code.

240.05.2.6 “Retailer maintaining a place of business in the City” or any like term, shall mean any retailer having or maintaining within the City, directly or by a subsidiary, an office, place of distribution, sales or sample room or place, warehouse, or other place of business, or having any representative, agent, salesperson, canvasser, or solicitor operating in the City under the authority of the retailer or its subsidiary, for any purpose, including the repairing, selling, delivering, installing, or soliciting of orders of the retailer’s goods or services, or the leasing of tangible personal property located in the City, whether the place of business or agent, representative, salesperson, canvasser, or solicitor is located in the City permanently or temporarily, or whether or not the retailer of subsidiary is authorized to do business within this City.

240.05.3 Sales Tax. Except as otherwise provided in this Title 4, there is hereby imposed~~s~~ a Hermantown sales and use tax in the amount of [one and five tenths percent \(1.5%\)](#)

~~one percent~~ on the gross receipts from sales at retail which are taxable pursuant to Minnesota Statutes, Chapter 297A and occur within the City of Hermantown.

240.05.4 Application to State General Sales Tax. The tax imposed under this Article is intended to be collected for the most part on the same items as the state general sales and use tax imposed by Minnesota Statutes, Chapter 297A and consequently the application and administration of the Hermantown Sales Tax shall be construed consistent with the State general sales and use tax and the imposition of the Hermantown Sales Tax shall be construed so that any subsequent amendment to Minnesota Statutes, Chapter 297A affecting the sales or uses taxable under Chapter 297A shall also apply to Hermantown and affect in the same manner the sales taxable under this Title 4.

~~Provided, however, that in the event any subsequent amendment to Minnesota Statutes, Chapter 297A exempts sales or uses which were taxable under Chapter 297A on April 1, 1997, the City may by amendment hereto extend the tax imposed hereby to any such sales or uses upon compliance with and as provided by the provisions of the Act.~~

~~240.05.6~~**240.05.5 Exemptions.** The following are specifically exempted from the Hermantown Sales Tax imposed this Title 4.

~~240.05.6.1~~**240.05.5.1** The gross receipts from the sale of tangible personal property which the seller delivers to a common carrier for delivery outside the City, places in the United States mail or parcel post directed to a purchaser outside the City, or delivers to the purchaser outside the City by means of the seller's own delivery vehicles, and which is not thereafter returned to a point within the City, except in the course of interstate or intrastate commerce.

~~240.05.6.2~~**240.05.5.2** The gross receipts from the sale of packing materials used to pack and ship household goods, the ultimate destination of which is outside the City and which are not thereafter returned to a point within the City, except in the course of interstate commerce.

~~240.05.6.3~~**240.05.5.3** The gross receipts from the sale of and the storage of material designed to advertise and promote the sale of merchandise or services, which material is purchased and stored for the purpose of subsequently shipping or otherwise transferring outside the City by the purchaser for use thereafter solely outside the City. Mailing and reply envelopes and cards used exclusively in connection with the advertising and promotional materials are included in this exemption.

~~240.05.6.4~~**240.05.5.4** All mobile transportation equipment and parts and accessories attached to or to be attached to such equipment acquired by a person who is engaged in interstate for-hire transportation of tangible personal property or passengers by motor vehicle. Persons referred to herein are: (1) persons possessing a certificate or permit authorizing for-hire transportation of property or passengers from the interstate commerce commission or the Minnesota public utilities commission; or (2) persons transporting commodities defined as "exempt" in for-hire transportation in interstate commerce; or (3) persons who, pursuant to contracts with person described in clauses (1) or (2) above, transport tangible personal property in interstate commerce; or (4) persons who in the course of their business are transporting solely their own goods in interstate commerce.

~~240.05.7~~240.05.6 **Separate Statement; Collection from Purchaser; Advertising No Tax; Minimum; Uniform Tax Collection Methods.** The Hermantown Sales Tax shall be stated and charged separately from the sales price or charge for service insofar as practical and shall be a debt from the purchaser to the seller recoverable at law in the same manner as other debts. In computing the tax to be collected as the result of any transaction amounts of tax less than one-half of one cent may be disregarded and amounts of tax one-half cent or more may be considered an additional cent. If the sale price of any sale at retail is ninety-nine cents or less, no tax shall be collected.

~~240.05.8~~240.05.7 **Exemption Certificates.** An exemption certificate taken in good faith from a purchaser to the effect that the property purchased is for resale or that the sale is otherwise exempt from the application of the tax imposed by this Title 4 conclusively relieve the retailer from collecting and remitting the tax. A person who has obtained from the Commissioner an exemption certificate pursuant to Minnesota Statutes Section 297A.72 may use such exemption certificate for the purposes of the sales tax imposed by the City.

~~240.05.9~~240.05.8 **Presumption of Purposed of Sale.** For the purpose of the proper administration and enforcement of this Title 4, it shall be presumed that all retail sales for delivery in the City are for storage, use, or other consumption in the City until the contrary is established.

~~240.05.10~~240.05.9 **Collection of Sales Tax at Time of Sale.** (a) Any retailer making deliveries within the City, any retailer maintaining a place of business in the City, or any other retailer otherwise doing business within the City, upon making sales of any items described in this Title 4 which are not exempted from the sales tax imposed under this Title 4 and which are to be delivered within the City to the purchaser, shall at the time of making such sales collect the Hermantown Sales Tax from the purchaser. The tax collected by such retailer shall be remitted to the Commissioner on behalf of the City.

~~240.05.10.1~~240.05.9.1 Any retailer required to collect the Hermantown Sales Tax and remit such tax to the Commissioners pursuant to this section shall register with the Commissioner and provide such other information as the Commissioner may require.

~~240.05.10.2~~240.05.9.2 **Agent of Retailer.** When, in the opinion of the Commissioner, it is necessary for the efficient administration of the tax, the Commissioner may regard any salesman, representative, trucker, peddler, or canvasser as the agent of the dealer, distributor, supervisor, employer, or other person under whom such salesman, representative, trucker, peddler, or canvasser operates or from whom the tangible property is being sold is obtained, and may regard the dealer, distributor, supervisor, employer, or other person as a retailer for the purposes of this Title 4.

~~240.05.11~~240.05.10 **Effective Date, Transitional Sales.** Except as otherwise provided herein, the Hermantown Sales Tax authorized by this Title 4 shall continue to apply to sales made on or after ~~April 1, 1997~~November 8, 2022, and shall be in addition to all other taxes now in effect. The increase from ~~one percent (1.0%)~~one half percent (0.5%) to one and five tenths percent (1.5%)~~one percent (1.0%)~~ authorized by voters at the November ~~68, 2012-2022~~ election shall take effect as soon as the Commissioner can implement such change.

~~The Hermantown Sales Tax shall not apply to: (a) the gross receipts from retail sales or leases of tangible personal property made pursuant to a bona fide written contract which unconditionally vests the rights and obligations of the parties hereto, provided that such contracts were enforceable prior to April 1, 1997, and that delivery of the tangible personal property subject thereto is made on or before April 1, 1997; (b) the gross receipts from retail sales made pursuant to a bona fide lump sum or fixed price construction contract which unconditionally vests the rights and obligations of the parties thereto and which does not make provision for allocation of future taxes, provided that such contract was enforceable prior to April 1, 1997, and that delivery of the tangible personal property used in performing such construction contract is made before April 1, 1997; payments made prior to April 1, 1997, for contracts to provide taxable services, provided that such contracts were enforceable prior to April 1, 2013; however, the Hermantown Sales Tax shall apply to payments made pursuant to such contracts to provide services on and after April 1, 1997; and (d) utility bills that include charges for service for any dated before April 1, 1997, however, the Hermantown Sales Tax shall apply to all utility bills for service provided after April 1, 1997.~~

~~240.05.13~~**240.05.11 Collection and Enforcement.** The Hermantown Sales Tax imposed by the City pursuant to this Title 4 shall be subject to the same interest, penalties, and other rules as are applicable to the State general sales and use tax imposed by Minnesota Statutes, Chapters 289A and 297A. The Hermantown Sales Tax imposed by the City pursuant to this Title 4 may be collected by the State of behalf of the City as provided by an appropriate agreement with the Commissioner.

~~240.05.14~~**240.05.12 Tax Clearance; Issuance of Licenses.** The City may not issue or renew a license for the conduct of a trade or business in the City if the Commissioner notifies the City that the applicant for such license owes delinquent Hermantown Sales Taxes as provided in this Title 4, or penalties or interest due on such taxes.

For the purpose of this Section, the following terms have the meaning given:

~~240.05.14.1~~**240.05.12.1** “Hermantown Sales Taxes” include sales tax as provided in this Title 4. Penalties and interest are penalties and interest due on taxes included in this definition.

~~240.05.14.2~~**240.05.12.2** “Delinquent Taxes” does not include a tax liability if (i) an administrative or court action which contests the amount of validity of the liability has been filed or served, (ii) the appeal period to contest the tax liability has not expire, or (iii) the applicant has entered into a payment agreement and is current with the payments.

~~240.05.14.3~~**240.05.12.3** “Applicant” means an individual if the license is issued to or in the name of an individual or the corporation, partnership or other entity if the license is issued to or in the name of a corporation, partnership or other entity.

A copy of the notice of delinquent taxes given to the City shall also be sent to the applicant taxpayer. In the case of renewal of a license, if the applicant requests a hearing in writing, within 30 days of the receipt of the notice of delinquent taxes, then, a contested case hearing shall be held by the Commissioner under the same procedures as provided in Minnesota Statutes for the State Sales and Use Tax imposed under Minnesota Statutes, Chapter 297A; provided that if a hearing must be held on the State Sales and Use Tax, hearings may be combined.

~~240.05.15~~240.05.13 This Ordinance amends and restates Ordinance No. ~~96-08~~2012-10 in its entirety. The provisions of Ordinance No. ~~96-08~~2012-10 as amended by Ordinance No. 2020-03 shall continue in full force and effect with respect to all sales made prior to the imposition of the additional one-half percent (0.5%) sales tax authorized by voters on November ~~6~~8, ~~2012~~2022.

Resolution No. 2022-142

**RESOLUTION AUTHORIZING A SUMMARY
OF AN ORDINANCE ADOPTING AMENDED AND RESTATED TITLE 4 OF THE
HERMANTOWN CITY CODE, MUNICIPAL SALES TAX**

WHEREAS, the City Council has adopted Ordinance No. 2022-14, an Ordinance Adopting Amended and Restated Title 4 of the Hermantown City Code, Municipal Sales Tax, of the Hermantown Code of Ordinances; and

WHEREAS, Minnesota Statutes Section 412.191, Subd. 4 (2022) authorizes the City Council to publish a summary of lengthy ordinances upon a four-fifths vote of its members; and

WHEREAS, the Ordinance is quite lengthy and detailed; and

WHEREAS, the City Council desires to publish a summary of the Ordinance; and

WHEREAS, a summary of the Ordinance has been prepared and attached hereto as Exhibit A; and

WHEREAS, a copy of the full text of the Ordinance is available for review at the Hermantown City Offices, 5105 Maple Grove Road, Hermantown, MN 55811 during regular business hours.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown, Minnesota, as follows:

1. That a summary attached hereto as Exhibit A of the Ordinance be published in lieu of the publication of the entire Ordinance; and

2. The City Council hereby authorizes and directs the City Administrator to publish the summary attached hereto as Exhibit A once in the Hermantown Star.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and upon a vote being taken thereon, the following voted in favor thereof:

Councilors

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted December 19, 2022.

EXHIBIT A

**SUMMARY OF ORDINANCE NO. 2022-14, AN ORDINANCE
ADOPTING AMENDED AND RESTATED TITLE 4 OF THE
HERMANTOWN CITY CODE, MUNICIPAL SALES TAX**

The following is the official summary of Ordinance No. 2022-14, an Ordinance Adopting Amended and Restated Title 4 of the Hermantown City Code, Municipal Sales Tax, (“Ordinance”) of the Hermantown Code of Ordinances was approved by the City Council of the City of Hermantown on December 19, 2022.

The primary purpose of the amendment and restatement of the Ordinance is to reflect the additional 0.5% Sales and Use Tax for the Community Recreation Initiative which was authorized by the Minnesota Statute Legislature by Laws 2021, First Special Session, Chapter 14, Article 8, Section 8 and approved by Hermantown voters on November 8, 2022.

The updates by the Ordinance to Section 240.05 of the Hermantown City Code will allow the City to impose a sales and use tax in the amount of 1.5% on the gross receipts from sales at retail which are taxable pursuant to Minnesota Statutes, Chapter 297A and occur within the City of Hermantown.

The foregoing is a summary of a lengthy and detailed Ordinance. The full text of the Ordinance is on file in the office of the City Clerk of the City of Hermantown, 5105 Maple Grove Road, Hermantown, MN 55811, during regular business hours.

If there are any inconsistencies between this summary and the full text of the Ordinance, the terms of the full Ordinance shall govern.

The Ordinance is effective upon publication of this summary.

Resolution No. 2022-143

**RESOLUTION IMPOSING AN ADDITIONAL 0.5% SALES AND USE TAX
FOR THE COMMUNITY RECREATION INITIATIVE**

WHEREAS, the Minnesota State Legislature Authorized the City of Hermantown add an additional 0.5% Sales and Use Tax for the Community Recreation Initiative, subject to a local referendum, by Laws 2021, First Special Session, Chapter 14, Article 8, Section 8; and

WHEREAS, the special law was approved by the Hermantown City Council on August 2, 2021, by Resolution No. 2021-89; and

WHEREAS, the voters of Hermantown approved all three questions related to the Community Recreation Initiative on November 8, 2022.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown, Minnesota as follows:

1. An additional 0.5% sales and use tax as further provided in Ordinance 2022-14 is hereby authorized and implemented.

2. The Hermantown City Council hereby directs the appropriate City officials to take such timely actions as are necessary to implement the additional 0.5% Sales and Use Tax, including but not limited to certification with the Minnesota Secretary of State and notice of the anticipated start date with the Minnesota Department of Revenue.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____, and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted December 19, 2022.

Resolution No. 2022-144

RESOLUTION REESTABLISHING UNCHANGED PRECINCTS AND POLLING PLACES FOR THE CITY OF HERMANTOWN IN 2023

WHEREAS, the precinct boundaries of the City of Hermantown which consists of the territory of the City of Hermantown remain unchanged following state legislative redistricting; and

WHEREAS, the City of Hermantown reestablishes these precincts with those boundaries as required by Minnesota Statutes 204B.14, subdivision 3(c); and

WHEREAS, the polling places for the City of Hermantown remain at the following:

Governmental Services Building, 5105 Maple Grove Road;
Salem Lutheran Church, 4715 Hermantown Road
Grace Lutheran Church, 5454 Miller Trunk Highway

the City of Hermantown hereby reestablishes these locations as the designated polling places for these precincts in accordance with Minnesota Statutes 204B.16.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown, Minnesota:

1. The City of Hermantown has no precinct changes.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____, and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted December 19, 2022.

TO: Mayor & City Council
FROM: John Mulder, City Administrator
DATE: December 13, 2022
SUBJECT: Cooperative Agreement – St
Louis County – Stebner Road
Crack Seal



Meeting Date: 12/19/2022

Agenda Item: 12-D

Resolution: 2022-145

REQUESTED ACTION

Approve a cooperative agreement with St. Louis County to Chip seal Stebner Road between Maple Grove Road and Highway 53 in 2023.

BACKGROUND

St Louis County will have a master contract for chip sealing on various roads in St Louis County. Through this cooperative agreement, St Louis County will also seek bids and manage the contract for Chip sealing on the City of Hermantown's Stebner Road from Hwy 53 to SLC Maple Grove Road. Participating in cooperative agreements is more efficient way to purchase road repairs.

SOURCE OF FUNDS (if applicable)

402-431150-319

ATTACHMENTS

Resolution
Cooperative Agreement

Resolution No. 2022-145

**RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR
AND CITY CLERK TO EXECUTE AND DELIVER A COOPERATIVE AGREEMENT
BETWEEN ST. LOUIS COUNTY AND THE CITY OF HERMANTOWN
FOR 2023 CRACK SEALING CP 0000-655516**

WHEREAS, ST LOUIS COUNTY intends to undertake a Chip Sealing project on various paved roads (CP 0000-655516), hereinafter referred to as the “County Project”; and

WHEREAS, CITY OF HERMANTOWN intends to undertake a Chip Sealing project on Stebner Road between Maple Grove Road and Highway 53 (CP 0000-739352); hereinafter referred to as the “City of Hermantown Project”; and

WHEREAS, the County Project and City of Hermantown Project shall be hereinafter referred to together as the “Project”; and

WHEREAS, ST LOUIS COUNTY shall prepare a contract for the construction of the County Project and City of Hermantown Project as provided for below intended for letting and construction as a single, unitary construction project in 2023 (the “Contract”), and it is justified and mutually beneficial for CITY OF HERMANTOWN and ST LOUIS COUNTY to combine these projects to mutually benefit from economies of scale, mobilization, and contract administration; and

WHEREAS, ST LOUIS COUNTY will advertise, bid, and enter into a contract with the low bidder for construction of the Project.

1. An Agreement substantially in the form of the one attached hereto as Exhibit A is hereby approved.
2. The Mayor and City Clerk are hereby authorized and directed to execute and deliver the Agreement on behalf of the City.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and, upon a vote being taken thereon, the following voted in favor thereof:

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted December 19, 2022.

EXHIBIT A
Cooperative Agreement



Saint Louis County

Public Works Department • Richard H. Hansen Transportation & Public Works Complex
4787 Midway Road, Duluth, MN 55811 • Phone: (218) 625-3830

James T. Foldesi, P.E.
Public Works Director/
Highway Engineer

October 7, 2022

City of Hermantown
John Mulder
5105 Maple Grove Rd
Hermantown, MN 55811
jmulder@hermantownmn.com

Re: Cooperative Agreement for CP 0000-655516
2023 Chip Seal

Dear Mr. Mulder:

Please find enclosed, the Cooperative Agreement for the above listed project. Please have the proper City of Hermantown officials sign the agreement and return to me at clarkc2@stlouiscountymn.gov, or at the following address for further processing:

St. Louis County Public Works
Attn: Christine Clark
4787 Midway Rd.
Duluth, MN 55811

Once fully executed, a copy will be returned to you.

Sincerely,

Christine Clark
Information Specialist III

Enclosure(s)

c: File

AGREEMENT

THIS AGREEMENT is between the CITY OF HERMANTOWN, a duly organized City within the County of St. Louis within the State of Minnesota, hereinafter referred to as “CITY OF HERMANTOWN”, and the COUNTY OF ST. LOUIS, a duly organized county within the State of Minnesota, hereinafter referred to as “ST LOUIS COUNTY”.

WITNESSETH:

WHEREAS, ST LOUIS COUNTY intends to undertake a Chip Sealing project on various paved roads (CP 0000-655516), hereinafter referred to as the “County Project”; and

WHEREAS, CITY OF HERMANTOWN intends to undertake a Chip Sealing project on Stebner Road between Maple Grove Road and Highway 53 (CP 0000-739352); hereinafter referred to as the “City of Hermantown Project”; and

WHEREAS, the County Project and City of Hermantown Project shall be hereinafter referred to together as the “Project”; and

WHEREAS, ST LOUIS COUNTY shall prepare a contract for the construction of the County Project and City of Hermantown Project as provided for below intended for letting and construction as a single, unitary construction project in 2023 (the “Contract”), and it is justified and mutually beneficial for CITY OF HERMANTOWN and ST LOUIS COUNTY to combine these projects to mutually benefit from economies of scale, mobilization, and contract administration; and

WHEREAS, ST LOUIS COUNTY will advertise, bid, and enter into a contract with the low bidder for construction of the Project.

THEREFORE, IT IS MUTUALLY AGREED AND UNDERSTOOD, with regard to the aforementioned project, of ST LOUIS COUNTY’s and CITY OF HERMANTOWN’s paved streets and highways the parties hereby agree to the following:

1. ST LOUIS COUNTY shall prepare plans and specifications for the construction of the Project. ST LOUIS COUNTY shall include the plans and specifications in the proposed bid package, from which the costs for the City of Hermantown Project will be determined by the bid prices in accordance with the terms of the proposal.
2. ST LOUIS COUNTY and CITY OF HERMANTOWN shall perform, by contract, the construction work provided for in the Plan, with the construction costs of the County Project covered by the County and the construction costs of the City of Hermantown Project covered by the CITY OF HERMANTOWN. ST LOUIS COUNTY, shall prepare bid documents by compiling pay items from the County Project and City of Hermantown Project, and shall award the contract for said projects to the lowest

- responsible bidder in accordance with current specifications. After contract letting, and prior to contract award, ST LOUIS COUNTY will provide CITY OF HERMANTOWN with an abstract of all bids received. CITY OF HERMANTOWN will promptly review bid information. The County will award the Contract if the low bid is no more than 20 percent over the engineers estimate for the City of Hermantown Project without further approval from the CITY OF HERMANTOWN.
3. ST LOUIS COUNTY shall perform all construction engineering, staking, inspection, material certification and acceptance, and measurement of all items in accordance with State Aid standard for the Project.
 4. All further costs for change orders, work orders and supplemental agreements related to the County Project shall be allocated to and paid for by the County. All further costs for change orders related to the City of Hermantown Project shall be allocated to and paid for by CITY OF HERMANTOWN.
 5. CITY OF HERMANTOWN will pay ST LOUIS COUNTY \$1,000 for plan preparation and construction administration
 6. ST LOUIS COUNTY shall take all actions necessary to prepare the Project for construction, including, but not limited to obtaining any and all applicable environmental permits as required by law, temporary storage sites, temporary or permanent easements, and site restoration at its cost and expense.
 7. In the event that CITY OF HERMANTOWN takes any action, except as authorized by this Agreement that results in lost time or efficiency or a delay of completion of the County's construction of the County Project, CITY OF HERMANTOWN shall bear the full financial responsibility for any claims or causes of action arising therefrom.
 8. CITY OF HERMANTOWN will pay to ST LOUIS COUNTY, within thirty (30) days after award of Contract, an amount equal to ninety-five percent (95%) of the estimated cost of CITY OF HERMANTOWN's portion of the City of Hermantown's Project, based on the contract unit prices as contained in the successful Contractor's bidding documents.
 9. CITY OF HERMANTOWN shall make final payment to ST LOUIS COUNTY after final acceptance of the City of Hermantown Project. Payment will be due within thirty (30) days of receipt of a valid statement of final Contract quantities for CITY OF HERMANTOWN's cost as described herein. If any funds are received by ST LOUIS COUNTY in excess of the project costs, they will be returned to CITY OF HERMANTOWN without interest.
 10. ST LOUIS COUNTY shall require all contractors and subcontractors performing work on the project described in this agreement to name CITY OF HERMANTOWN

as an insured party in the amounts listed in the insurance requirements contained in the Plan.

11. CITY OF HERMANTOWN shall indemnify, hold harmless and defend ST LOUIS COUNTY, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which ST LOUIS COUNTY, its officers or employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of CITY OF HERMANTOWN, its agents, servants or employees, in the execution, performance, or failure to adequately perform CITY OF HERMANTOWN 's obligations pursuant to this Agreement.
12. ST LOUIS COUNTY shall indemnify, hold harmless and defend CITY OF HERMANTOWN its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which CITY OF HERMANTOWN, its officers or employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of ST LOUIS COUNTY, its agents, servants or employees, in the execution, performance, or failure to adequately perform ST LOUIS COUNTY 's obligations pursuant to this Agreement.
13. To the full extent permitted by law, actions by the Parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the Parties that they shall be deemed a "single governmental unit" for the purpose of liability, as set forth in Minnesota Statutes, Section 471.59, Subd. 1a; provided further that for purposes of that statute, each Party to this Agreement expressly declines responsibility for the acts or omissions of the other Party.
14. Each party designates an Authorized Representative for the purpose of administering this Agreement. A party's authorized representative has the authority to give and receive notices, and to make any other decision required or permitted by this Agreement.
 - a. For the County:

Steve Krasaway, P.E.
Public Works Department
/ Resident Engineer
4787 Midway Road
Duluth, MN 55811
(218) 625-3841
 - b. For the City:


John Mulder
City Administrator
5105 Maple Grove Road
Hermantown, MN 55811
(218) 729-3600
jmulder@hermantownmn.com

IT IS FURTHER AGREED, that any and all employees of the County of St. Louis, while engaged in the performance of any work or service which ST LOUIS COUNTY is specifically required to perform under this Agreement, shall be considered employees of ST LOUIS COUNTY only and not of CITY OF HERMANTOWN, and that any and all claims that may or might arise under the Workers Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act of said employees, shall be the sole obligation of ST LOUIS COUNTY.

IT IS FURTHER AGREED, that any and all employees of CITY OF HERMANTOWN, while engaged in the performance of any work or service which CITY OF HERMANTOWN is specifically required to perform under this Agreement, shall be considered employees of CITY OF HERMANTOWN only and not of ST LOUIS COUNTY, and that any and all claims that may or might arise under the Workers Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act, of said employees, shall be the sole obligation of CITY OF HERMANTOWN.

IN WITNESS WHEREOF, the parties have executed this Agreement this
day of _____, 2022.

COUNTY OF ST LOUIS COUNTY

By 
Public Works Director/Highway Engineer

APPROVED AS TO FORM AND EXECUTION:

By _____
Assistant County Attorney

Saint Louis County Contract Number:

CITY OF HERMANTOWN

COUNTERSIGNED:

By _____
Mayor

By _____
City Clerk