



Hermantown City Council Meeting – November 7, 2022

Because of attendance considerations at the regular meeting location due to the health pandemic, Hermantown's upcoming, City Council Meeting will be conducted both remotely and with in-person access to Council Chambers.

The City Council meeting will utilize the platform "Zoom," which allows the public to view and/or hear the meeting from their phone or computer. Interested parties can also choose to attend the City Council Meeting in person at City Hall. Current Minnesota Department of Health guidelines regarding the health pandemic will be observed during this meeting.

The 6:30 p.m. City Council Meeting will be available at:

<https://us02web.zoom.us/j/89427926114?pwd=VERySW5HSWNpeGtGcG43NWZtcnVBQT09>

and/or by calling the number (312) 626-6799 and utilizing the meeting ID number of 894-2792-6114 and the passcode of 614195.

Public comment may be possible, but difficult, during the meeting, but any public comments, questions, or concerns can be e-mailed to Community Engagement Manager, Joe Wicklund, at jwicklund@hermantownmn.com up to 3:30 p.m. the day of the meeting with the e-mail title "City Council Meeting." It is important to note that all comments regarding this meeting are public data.

A few important tips regarding the Zoom platform:

- If your computer does not support audio, you can still watch the meeting on your computer and call in on your phone to hear the meeting
- It is a challenging situation for all, so grace and understanding are appreciated

The 4:30 p.m. Pre-Agenda Meeting will be available in-person only at City Hall. Public comment is not a factor in the pre-agenda meeting, but the meeting is open and members of the public are invited and welcome to attend to this meeting. Attendees of the Pre-Agenda Meeting should expect to follow the current social distancing and mask guidelines.



AGENDA

Pre-Agenda Meeting November 7, 2022 at 4:30 p.m. Council Chambers City Hall - Hermantown Governmental Services Building

Pre-agenda: The Pre-agenda meeting is a work session between the City Council and City staff to review the upcoming City Council meeting and future meetings. The agenda is the same document as the upcoming City Council meeting, but does not follow the same format as the City Council meeting. It is a time for the City Council and City staff to have discussions about the agenda items, and asking and answering questions. Traditionally it is not a time for public comment on the agenda items, as the public can listen to the conversation and ask questions or provide input at the upcoming City Council meeting.

City Council Meeting November 7, 2022 at 6:30 p.m. Council Chambers City Hall - Hermantown Governmental Services Building

Invitation to participate:

The Hermantown City Council welcomes your thoughts, input and opinions to this meeting. The agenda for this meeting contains a brief description of each item to be considered, and the City Council encourages your participation. If you wish to speak on an item contained in the agenda, you will be allowed to address the Council when a motion is on the floor. If you wish to speak on a matter that does not appear on the agenda, you may do so during the public comment period regularly scheduled and set for the beginning of the meeting.

When addressing the City Council, please state your name and address for the record. Please address the City Council as a whole through the Mayor. Comments to individual Council Members or staff are not permitted. Speakers will be limited to three (3) minutes.

Order of discussion

- 1. Reading of the resolution title by Mayor**
- 2. Motion/Second**
- 3. Staff Explanation**
- 4. Initial Discussion by City Council**
- 5. Mayor invites public to speak to the motion (3-minute rule)**
- 6. Follow up staff explanation and/or discussion by City Council**
- 7. Call of the vote**

**CITY OF HERMANTOWN
AGENDA**

**Pre-Agenda Meeting November 7, 2022 at 4:30 p.m.
Council Chambers
Hermantown Governmental Services Building**

**City Council Meeting November 7, 2022 at 6:30 p.m.
Council Chambers
Hermantown Governmental Services Building**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS** *(Council Members may make announcements as needed.)*
5. **PUBLIC HEARING** – *(Only when necessary. The rule adopted three minutes per person if necessary. Any action required after the public hearing will be taken immediately following the closing of the public hearing.)*
6. **COMMUNICATIONS**
 - A. **Correspondence** 22-115 was placed on file
7. **PRESENTATIONS** *(Department Heads may give reports if necessary.)*
 - A. Kevin Orme, Director of Finance & Administration
RE: **Third Quarter Financials** – Chart of the Quarters *(Pre-Agenda Only)*
 - B. Kevin Orme, Director of Finance & Administration
RE: **Utility Rate Study** *(Pre-Agenda Only)*
 - C. Joe Wicklund, Communications and Community Engagement Director
RE: Community Recreation Initiative Education Efforts Re-cap *(Pre-Agenda Only)*
8. **PUBLIC DISCUSSION** *(This is the time for individuals to address the Council about any item not on the agenda. The time limit is three minutes per person.)*
9. **CONSENT AGENDA** *(All items on the Consent Agenda are items which are considered routine by the City Council and will be approved by one motion via voice vote. There will be no discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered at the end of the Consent Agenda.)*
 - A. **Minutes** - Approval or correction of October 17, 2022 City Council Continuation Minutes

- B. **Accounts Payable** – Approve general city warrants from October 16, 2022 through October 31, 2022 in the amount of \$599,178.75

10. **MOTIONS**

- A. **Appointment** of James Nelson to the Park Board for a three-year term ending on 12/31/2025

11. **ORDINANCES**

12. **RESOLUTIONS** (*Roll call will be taken only on items required by law and items requiring 4/5's votes, all others can be done by voice vote.*)

- A. **2022-123** Resolution Approving St. Louis County's SAP 069-030-059, CP 0048 County State-Aid Highway No. 48 (Lavaque Road) From Morris Thomas Road To TH 53 Within The City Of Hermantown Corporate Limits

(motion, roll call)

- B. **2022-124** Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver A Cooperative Agreement Between St. Louis County And The City Of Hermantown For 2023 Crack Sealing Cp 0000-401121

(motion, roll call)

- C. **2022-125** Resolution Approving Final Plans And Specifications And Ordering Advertisement For Bids For Road Improvement District No. 534 (Ugstad Road)

(motion, roll call)

- D. **2022-126** Resolution Directing Preparation Of Assessment Roll For Delinquent Water And Sewer Use, Hookup, Permit And Availability Charges, And Stormwater Charges And Directing Notice Of Such Assessment Be Given

(motion, roll call)

- E. **2022-127** Resolution Awarding Contract For A Zero Turn Mower To Milaca General Rental Center, Inc. In the Amount Of \$23,499

(motion, roll call)

13. **RECESS**

Date: October 27, 2022
To: City Council
From: John Mulder, City Administrator
RE: Correspondence

In your agenda packet is a correspondence summary log. This briefly summarizes and assigns a log number for written correspondence received at City Hall.

You are provided with the summary so that you may request a full copy of any correspondence article of interest to you.

I have included in the agenda packet only the correspondence that we believe to be of special interest.

2022 CORRESPONDENCE

<u>DATE</u>	<u>LOG #</u>	<u>FROM</u>	<u>TO</u>	<u>REGARDING</u>	<u>FILED</u>
10/19/2022	22-115	Derek Strom, 5853 Highway 194	Wayne Boucher, Mayor	Text Messages	10/18/2022

City of Hermantown

As of 09/30/2022

Cash/Investments per Fund

City Sales Tax Fund	10,608,120
Water Fund	5,538,118
Sewer Fund	5,984,887
General Fund	4,663,844
Other	7,195,014
Total	<u>33,989,983</u>

Who holds our money

4M	5,598,084
RBC	23,557,796
NBC	4,834,103
Total	<u>33,989,983</u>














How our money is invested

	<u>9/30/2022</u>	<u>6/30/2022</u>	<u>3/31/2022</u>
Cash	4,834,103	3,641,081	5,889,150
Short Term Inv (Money Market)	5,598,084	5,228,839	3,985,533
Inv - Bonds (Section 24 & Road Plan)	0	0	240,793
Long Term Investment	23,557,796	21,188,795	20,361,189
Total	<u>33,989,983</u>	<u>30,058,716</u>	<u>30,476,665</u>

Year our Investments mature

2022	744,071
2023	8,678,611
2024	6,615,741
2025 and later	7,519,373
Total	<u>23,557,796</u>

City of Hermantown
Select Departmental and Funds Expenditure Actual to Budget Report (unaudited)

		TARGET (Q3 2022)	ACTUAL (Q3 2022)	PERCENT UNDER (OVER)
Administration & Finance		533,414	517,064	3%
Community Development		216,123	156,684	28%
Police Administration		2,307,262	2,251,316	2%
Fire Administration		402,596	402,596	0%
Street Dept. (Incl. Gen Eng)		584,001	593,840	(2%)
Parks		104,379	138,835	(33%)
Capital Equipment Transfer		356,250		100%
Facilities		221,404	263,121	(19%)
Other		324,311	306,638	5%
General Fund Expenditure Total		5,049,740	4,630,094	8%
Water		1,333,493	989,209	26%
Sewer		1,511,710	803,224	47%
Stormwater		349,970	141,688	60%
Sales Tax Revenue		2,000,000	2,396,855	20%

Parks - Red due to being overbudget in items such as equipment rental and contracted services.

Also unbudgeted snowmobile grant expense and purchased broom for trails

Facilities - Red due to City Hall utilities and maintenance being substantially over budget



Utility Rate Study Update

City of Hermantown, Minnesota

Utility Funds-Water, Sanitary Sewer and Stormwater Funds

- They are enterprise funds
 1. Should pay for
 - ✓ Capital outlay, operations and debt
 2. Have a minimum cash balance of:
 - ✓ 6 months of operations
 - ✓ Following year's bond/debt payments
 - ✓ Funding for capital equipment and capital projects
 - ✓ Flexibility to accommodate unforeseen repairs

Key Assumptions

- Future capital costs
 - ✓ Includes capital equipment replacement
 - ✓ Placeholder for capital projects of \$250,000 per year for water, \$300,00 in sewer and \$125,000 the stormwater fund
 - Capital Improvement schedule needs to be identified with more specificity
- 5% to 6% inflation on City's operating expenses
- 5% inflation on water purchases increasing to 8% in 2024

Previous Utility Study

- Completed in 2017
 - ✓ Recommended water rate structure changes
 - ✓ Better align water tiers to actual usage patterns
 - ✓ Provide funding for future capital expenditures

Current Findings-Water Fund

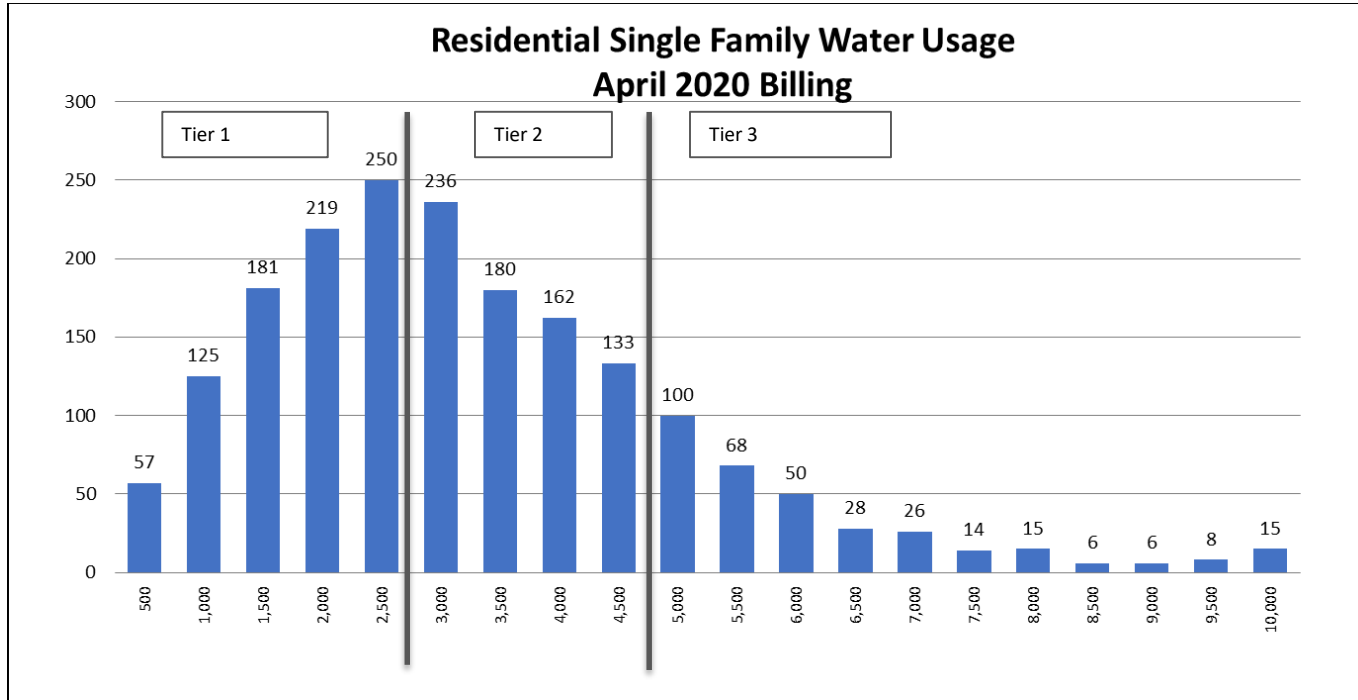
- Water Fund
 - Continues to be well managed
 - Have sufficient cash balances
 - Rates have been increased as appropriate
- Tiers are performing as expected
 - 2022 study: 82% of residential users in lowest two tiers, similar to previous study
- Residential usage has grown 21% as city has grown
- Water purchases is the driving operating expense
 - City has little control of the cost of water

Current Residential Tiers

	2022 Update		2017 Study	
	No. of Users	% of Users	No. of Users	% of Users
Tier 1	832	44.3%	727	40.4%
Tier 2	711	37.8%	766	42.5%
Tier 3	336	18%	306	18%

Takeaway: Tiers continue to operate as designed and there may be some conservation happening as more users shift to the first tier

Current Residential Tiers



Proposed Water Rates

Water Rates						
	Actual		Proposed			
	2022	2023	2024	2025	2026	2027
Percentage Increase		4.00%	4.50%	4.50%	4.50%	4.50%
Flat Rates:						
3/4	9.36	9.73	10.17	10.63	11.11	11.61
1	9.36	9.73	10.17	10.63	11.11	11.61
1.5	14.04	14.60	15.26	15.95	16.66	17.41
2	35.10	36.50	38.15	39.86	41.66	43.53
3	40.94	42.58	44.49	46.50	48.59	50.77
4	52.64	54.75	57.21	59.78	62.47	65.29
6	76.03	79.07	82.63	86.35	90.23	94.29
Usage Rates:						
Residential (2023 Proposed)						
Tier 1	8.48	8.82	9.22	9.63	10.06	10.52
Tier 2	9.76	10.15	10.61	11.08	11.58	12.10
Tier 3	10.73	11.16	11.66	12.19	12.73	13.31
Multi Family (2023 Proposed)						
Tier 1	9.76	10.15	10.61	11.08	11.58	12.10
Tier 2		0.00	0.00	0.00	0.00	0.00
Tier 3		0.00	0.00	0.00	0.00	0.00
Commercial (2023 Proposed)						
Tier 1	8.77	9.12	9.53	9.96	10.41	10.88
Tier 2	9.22	9.59	10.02	10.47	10.94	11.43
Tier 3	10.13	10.54	11.01	11.50	12.02	12.56
Irrigation (2023 Proposed)						
all usage	10.73	11.16	11.66	12.19	12.73	13.31

Current Findings-Sanitary Sewer Fund

- Sanitary sewer fund continues to be well managed
 - Have sufficient cash balances
 - Rates have been increased as appropriate
- Wastewater treatment is the driving operating expense

Proposed Rates-Sanitary Sewer

	Actual		Proposed Rates			
	2022	2023	2024	2025	2026	2027
Percentage Increase		2.50%	2.00%	2.00%	2.00%	2.00%
Flat Rates:						
1"	3.32	3.40	3.47	3.54	3.61	3.68
1 1/2"	3.32	3.40	3.47	3.54	3.61	3.68
2"	3.32	3.40	3.47	3.54	3.61	3.68
3"	3.32	3.40	3.47	3.54	3.61	3.68
4"	3.32	3.40	3.47	3.54	3.61	3.68
6"	3.32	3.40	3.47	3.54	3.61	3.68
Usage Rates:						
Residential						
All usage	10.40	10.66	10.87	11.09	11.31	11.54
Multi Family						
All usage	10.40	10.66	10.87	11.09	11.31	11.54
Commercial						
All usage	10.40	10.66	10.87	11.09	11.31	11.54

Current Findings-Stormwater Fund

- Stormwater Fund
 - New utility fund
 - Higher initial rate increases in order to build cash balances
 - Uncertainty regarding future expenditures due to water quality requirements for municipal stormwater systems (MS4).

Proposed Rates-Stormwater

Stormwater						
	Actual	Proposed Rates				
	2022	2023	2024	2025	2026	2027
Percentage Increase	0.00%	14.30%	3.50%	3.50%	3.50%	3.50%
		0.00	0.00	0.00	0.00	0.00
Flat Rates:						
Residential	7.00	8.00	8.28	8.57	8.87	9.18
Commercial	7.00	8.00	8.28	8.57	8.87	9.18
Multifamily	7.00	8.00	8.28	8.57	8.87	9.18
	7.00	8.00	8.28	8.57	8.87	9.18
Residential-Semi annual	42.00	48.01	49.69	51.43	53.23	55.09

Proposed Rates

- To keep pace with operating expenses and capital, rates need to increase:
 - Water:
 - 4% for 2023
 - 4.5% thereafter
 - Sanitary Sewer:
 - 2.5% for 2023
 - 2% thereafter
 - Stormwater:
 - 14.3% for 2023-\$1 increase per month
 - 3.5% thereafter

Putting it all together: User Impacts

	Actual		Proposed			
	2022	2023	2024	2025	2026	2027
Monthly Residential Bill-Median Usage						
2,000 gallons 3/4" meter						
Water	\$ 26.32	\$ 27.37	\$ 28.60	\$ 29.89	\$ 31.24	\$ 32.64
Sewer	\$ 24.12	\$ 24.72	\$ 25.22	\$ 25.72	\$ 26.24	\$ 26.76
Storm	\$ 7.00	\$ 8.00	\$ 8.28	\$ 8.57	\$ 8.87	\$ 9.18
Total	\$ 57.44	\$ 60.10	\$ 62.10	\$ 64.18	\$ 66.34	\$ 68.58
Percent Increase		4.6%	3.3%	3.4%	3.4%	3.4%
Amount Increase- per month		\$2.66	\$2.01	\$2.08	\$2.16	\$2.24

	Actual		Proposed			
	2022	2023	2024	2025	2026	2027
Monthly Residential Bill-Low Usage						
1,000 gallons 3/4" meter						
Water	\$ 17.84	\$ 18.55	\$ 19.39	\$ 20.26	\$ 21.17	\$ 22.13
Sewer	\$ 13.72	\$ 14.06	\$ 14.34	\$ 14.63	\$ 14.92	\$ 15.22
Storm	\$ 7.00	\$ 8.00	\$ 8.28	\$ 8.57	\$ 8.87	\$ 9.18
Total	\$ 38.56	\$ 40.62	\$ 42.01	\$ 43.46	\$ 44.97	\$ 46.53
Percent Increase		5.3%	3.4%	3.4%	3.5%	3.5%
Amount Increase- per month		\$2.06	\$1.40	\$1.45	\$1.50	\$1.56

Putting it all together: User Impacts

	Actual	Proposed				
	2022	2023	2024	2025	2026	2027
Monthly Residential Bill-High Usage						
9,000 gallons, 1" meter						
Water	\$ 98.37	\$ 102.30	\$ 106.90	\$ 111.71	\$ 116.74	\$ 121.99
Sewer	\$ 96.92	\$ 99.34	\$ 101.33	\$ 103.36	\$ 105.42	\$ 107.53
Storm	\$ 7.00	\$ 8.00	\$ 8.28	\$ 8.57	\$ 8.87	\$ 9.18
Total	\$ 202.29	\$ 209.64	\$ 216.51	\$ 223.64	\$ 231.04	\$ 238.71
Percent Increase		3.6%	3.3%	3.3%	3.3%	3.3%
Amount Increase- per month		\$7.36	\$6.87	\$7.13	\$7.39	\$7.67

	Actual	Proposed				
	2022	2023	2024	2025	2026	2027
Monthly Multifamily Bill						
59,000 gallons, 2" meter						
Water	\$ 610.94	\$ 635.38	\$ 663.97	\$ 693.85	\$ 725.07	\$ 757.70
Sewer	\$ 616.92	\$ 632.34	\$ 644.99	\$ 657.89	\$ 671.05	\$ 684.47
Storm	\$ 91.00	\$ 104.01	\$ 107.65	\$ 111.42	\$ 115.32	\$ 119.36
Total	\$ 1,318.86	\$ 1,371.73	\$ 1,416.61	\$ 1,463.16	\$ 1,511.44	\$ 1,561.53
Percent Increase		4.0%	3.3%	3.3%	3.3%	3.3%
Amount Increase- per month		\$52.87	\$44.88	\$46.55	\$48.28	\$50.09

Putting it all together: User Impacts

	Actual		Proposed				
	2022	2023	2024	2025	2026	2027	
Monthly Small Commercial Bill							
1,100 gallons, 3/4" meter							
Water	\$ 19.01	\$ 19.77	\$ 20.66	\$ 21.59	\$ 22.56	\$ 23.57	
Sewer	\$ 14.76	\$ 15.13	\$ 15.43	\$ 15.74	\$ 16.06	\$ 16.38	
Storm	\$ 14.00	\$ 16.00	\$ 16.56	\$ 17.14	\$ 17.74	\$ 18.36	
Total	\$ 47.77	\$ 50.90	\$ 52.65	\$ 54.47	\$ 56.35	\$ 58.31	
Percent Increase		6.6%	3.4%	3.5%	3.5%	3.5%	
Amount Increase- per month		\$3.13	\$1.75	\$1.82	\$1.89	\$1.96	

	Actual		Proposed				
	2022	2023	2024	2025	2026	2027	
Monthly Median Commercial Bill							
16,000 gallons, 2" meter							
Water	\$ 175.42	\$ 182.44	\$ 190.65	\$ 199.23	\$ 208.19	\$ 217.56	
Sewer	\$ 169.72	\$ 173.96	\$ 177.44	\$ 180.99	\$ 184.61	\$ 188.30	
Storm	\$ 161.00	\$ 184.02	\$ 190.46	\$ 197.13	\$ 204.03	\$ 211.17	
Total	\$ 506.14	\$ 540.42	\$ 558.55	\$ 577.35	\$ 596.83	\$ 617.03	
Percent Increase		6.8%	3.4%	3.4%	3.4%	3.4%	
Amount Increase- per month		\$34.28	\$18.13	\$18.79	\$19.48	\$20.20	

Putting it all together: User Impacts

	Actual	Proposed				
	2022	2023	2024	2025	2026	2027
<u>Monthly High Commercial Bill</u>						
195,000 gallons, 1" meter						
Water	\$ 1,930.21	\$ 2,007.42	\$ 2,097.75	\$ 2,192.15	\$ 2,290.80	\$ 2,393.88
Sewer	\$ 2,031.32	\$ 2,082.10	\$ 2,123.75	\$ 2,166.22	\$ 2,209.54	\$ 2,253.74
Storm	\$ 56.00	\$ 64.01	\$ 66.25	\$ 68.57	\$ 70.97	\$ 73.45
Total	\$ 4,017.53	\$ 4,153.53	\$ 4,287.75	\$ 4,426.94	\$ 4,571.31	\$ 4,721.07
Percent Increase		3.4%	3.2%	3.2%	3.3%	3.3%
Amount Increase- per month		\$136.00	\$134.22	\$139.19	\$144.37	\$149.76



CITY OF HERMANTOWN
CITY COUNCIL MEETING
October 17, 2022
6:30 p.m.

MEETING CONDUCTED IN PERSON & VIA ZOOM

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilors Geissler, Hauschild, Mayor Boucher

CITY STAFF: John Mulder, City Administrator; Jackie Dolentz, City Clerk; Eric Johnson; Community Development Director; Joe Wicklund, Communications Manager; Paul Senst, Public Works Director; Kevin Orme, Director of Finance & Administration; Adam Schminski, Building Official; Jim Crace, Chief of Police; Steve Overom, City Attorney

ABSENT: Councilor Nelson

VISITORS:

ANNOUNCEMENTS

PUBLIC HEARING

COMMUNICATIONS

Communications 22-105 through and including 22-114 were read and placed on file.

PRESENTATIONS

Paul Senst, Public Works Director, lead the council in thanking Glen Leibel for 32 years of dedicated service to the City of Hermantown and its residents.

PUBLIC DISCUSSION

CONSENT AGENDA

Motion made by Councilor Geissler, seconded by Councilor Hauschild, to approve the Consent Agenda which includes the following items:

- A. Approve October 3, 2022 City Council Continuation Minutes
- B. Approve general city warrants from October 1, 2022 through October 15, 2022 in the amount of \$453,763.15

Roll Call: Councilors Geissler, Hauschild, Mayor Boucher, aye. Councilor Nelson, absent. Motion carried.

MOTIONS

ORDINANCES

2022-13 An Ordinance Amending Title 2 Of The Hermantown City Code By Amending The Official Zoning Map Of The Eastern 8.1 Acres Of Parcel 395-0010-07720

Motion made by Councilor Hauschild, seconded by Councilor Geissler, to adopt Ordinance 2022-13 An Ordinance Amending Title 2 Of The Hermantown City Code By Amending The Official Zoning Map Of The Eastern 8.1 Acres Of Parcel 395-0010-07720. Roll Call: Councilors Geissler, Hauschild, Mayor Boucher, aye. Councilor Nelson, absent. Motion carried.

RESOLUTIONS

2022-122 Resolution Approving The 2023 Toward Zero Deaths Enforcement Grant Agreement

Motion made by Councilor Geissler, seconded by Councilor Hauschild, to adopt Resolution 2022-122 Resolution Approving The 2023 Toward Zero Deaths Enforcement Grant Agreement. Roll Call: Councilors Geissler, Hauschild, Mayor Boucher, aye. Councilor Nelson, absent. Motion carried.

Motion made by Councilor Hauschild, seconded by Geissler, to recess the meeting at 6:40 p.m. Motion carried.

Mayor

ATTEST:

City Clerk

CITY OF HERMANTOWN

CHECKS #-69272-69348
10/16/2022-10/31/2022

PAYROLL CHECKS

Electronic Checks - #-68733-68772 \$76,660.98

Electronic Checks - #-68723-68727 \$2,791.27

LIABILITY CHECKS

Electronic Checks - #-68728-68732 \$58,455.28

Electronic Checks - #-68720-68722 \$576.42

Checks - #-69309-69314 \$4,365.10

PAYROLL EXPENSE TOTAL \$142,849.05

ACCOUNTS PAYABLE

Checks - #-69272-69283 \$9,066.01

Checks - #-69285-69308 \$86,463.58

Checks - #-69315-69348 \$251,175.31

Electronic Payments #-99635-99651 \$58,215.07

Electronic Payments #-99624-99633 51409.73

ACCOUNTS PAYABLE TOTAL \$456,329.70

TOTAL \$599,178.75

10/28/2022

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Fun d	Account	Department	Vendor Name	Description	Amount	Check #
101	415300	Administration & Finance	GREATAMERICA FINANCIAL SERVICES	Copier Lease/Konica Oct	96.00	-99651
101	421100	Police Administration	AT&T MOBILITY	Cell Phones PD	1,368.40	-99650
101	452100	Parks	BRENT'S SEPTIC SERVICE LLC	Portable Toilets	1,395.00	-99649
602	494500	Sewer Maintenance	ELECTRIC PUMP, INC.	Lift Station Inspections	4,013.50	-99648
602	494900	Sewer Administration and General	GOPHER STATE ONE-CALL INC	Sept 22 Locates	79.38	-99647
601	494400	Water Administration and General	GOPHER STATE ONE-CALL INC	Sept 22 Locates	119.07	-99647
602	494500	Sewer Maintenance	GREAT LAKES PIPE SERVICE INC	Sewer Cleaning - Falcon/Ugstad	1,245.00	-99646
230	465100	HEDA	HTB PROJECT NAVIGATION, LLC	Proposed Hermantown Business P	468.75	-99645
101	431100	Street Department	INTER CITY OIL CO INC	Fuel	1,317.16	-99644
101	431100	Street Department	INTER CITY OIL CO INC	Fuel	1,817.14	-99644
603	441100	Storm Water	NORTHLAND CONSULTING ENGINEERS L.L.P.	PO 2337 - DUWAC Meeting	320.00	-99643
101	431130	City Engineer	NORTHLAND CONSULTING ENGINEERS L.L.P.	Ugstad Rd SP-202-101-014	160.00	-99643
603	441100	Storm Water	NORTHLAND CONSULTING ENGINEERS L.L.P.	Rocky Run Bridge Replacement	320.00	-99643
475	431150	Street Improvements	NORTHLAND CONSULTING ENGINEERS L.L.P.	Lavaque Junction Road Recon	320.00	-99643
101	419100	Community Development	NORTHLAND CONSULTING ENGINEERS L.L.P.	PO 2324 - Zierden/Weets Dev	425.00	-99643
101	431130	City Engineer	NORTHLAND CONSULTING ENGINEERS L.L.P.	City Council, Four Square	320.00	-99643
101	214500	Escrow Deposits Payable	NORTHLAND CONSULTING ENGINEERS L.L.P.	Peyton Property Development	480.00	-99643
475	431150	Street Improvements	NORTHLAND CONSULTING ENGINEERS L.L.P.	Richard Lindgren - SAP 202-080	480.00	-99643
603	441100	Storm Water	NORTHLAND CONSULTING ENGINEERS L.L.P.	PO 2347 - Red Tail Hawk Additi	160.00	-99643
101	419100	Community Development	NORTHLAND CONSULTING ENGINEERS L.L.P.	Getchell - Radar Rd Developmen	480.00	-99643
101	419100	Community Development	NORTHLAND CONSULTING ENGINEERS L.L.P.	PO 2356 - North Shore Detail	160.00	-99643
240	432510	Trunk Sewer Construction	NORTHLAND CONSULTING ENGINEERS L.L.P.	Oak Ridge Drive Sanitary Sewer	862.50	-99643
240	433200	Water Tower	BOLTON & MENK, INC.	Hwy 53 Water Tower Recon	1,705.00	-99642
275	452200	Community Building	ESC SYSTEMS SOUND AND LIFE SAFETY	EWC Monitoring - 12 months	600.00	-99641
101	416100	City Attorney	OVEROM LAW, PLLC	Deferred Assessments	25.00	-99640
101	416100	City Attorney	OVEROM LAW, PLLC	Data Practices Requests	1,265.00	-99640
101	419100	Community Development	OVEROM LAW, PLLC	Planning & Zoning Commission	66.00	-99640
101	416100	City Attorney	OVEROM LAW, PLLC	Sunrise Memorial Park	97.50	-99640
101	421100	Police Administration	OVEROM LAW, PLLC	Bow Hunting Ordinance Amendmen	33.00	-99640
101	421100	Police Administration	OVEROM LAW, PLLC	Bow Hunting Ordinance	176.00	-99640
101	416100	City Attorney	OVEROM LAW, PLLC	Northwoods Properties Inc	114.00	-99640
230	214500	Escrow Deposits Payable	OVEROM LAW, PLLC	Oppidan Development	668.67	-99640
101	416100	City Attorney	OVEROM LAW, PLLC	General Matters/Retainer	1,900.00	-99640
101	421100	Police Administration	OVEROM LAW, PLLC	Edible Cannabinoids	198.00	-99640
101	419100	Community Development	OVEROM LAW, PLLC	Stebner Farms Projects	112.00	-99640
245	456201	Broadband	OVEROM LAW, PLLC	Hometown Fiber	168.00	-99640
101	465200	Community Development	OVEROM LAW, PLLC	Naming Rights Agreement Matter	1,109.00	-99640
101	421100	Police Administration	OVEROM LAW, PLLC	Prosecution Contract Matters	132.00	-99640

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Fun d	Account	Department	Vendor Name	Description	Amount	Check #
101	419100	Community Development	OVEROM LAW, PLLC	Lee Atchison - Tire Removal	214.00	-99640
101	419100	Community Development	OVEROM LAW, PLLC	Elliott Rebecca Road Access Is	231.00	-99640
603	441100	Storm Water	OVEROM LAW, PLLC	Culvert Policy	77.00	-99640
101	421100	Police Administration	OVEROM LAW, PLLC	Complaint Against Officer - 20	340.00	-99640
230	465100	HEDA	OVEROM LAW, PLLC	2021 Recreation Facility	182.00	-99640
101	416100	City Attorney	OVEROM LAW, PLLC	Anderson Road Nuisance Matters	66.00	-99640
230	214500	Escrow Deposits Payable	OVEROM LAW, PLLC	P&R Properties Engwalls Develo	1,120.00	-99640
101	416100	City Attorney	OVEROM LAW, PLLC	Okerstrom Rd Easement Acquisit	425.00	-99640
601	214500	Escrow Deposits Payable	OVEROM LAW, PLLC	T-Mobile Application	55.00	-99640
245	456201	Broadband	OVEROM LAW, PLLC	Broadband Expansion	476.00	-99640
101	416100	City Attorney	OVEROM LAW, PLLC	Purchasing Policy Matters	154.00	-99640
601	494400	Water Administration and General	OVEROM LAW, PLLC	Utility Deposit Policy Update	6.25	-99640
101	214500	Escrow Deposits Payable	OVEROM LAW, PLLC	Peyton Acres Development Matte	308.00	-99640
602	494900	Sewer Administration and General	OVEROM LAW, PLLC	Utility Deposit Policy Update	6.25	-99640
101	421100	Police Administration	OVEROM LAW, PLLC	Police Dept Personnel Matters	198.00	-99640
603	441100	Storm Water	REDROCK PRECAST	Culvert - Oak Ridge Dr	668.00	-99639
603	441100	Storm Water	REDROCK PRECAST	8" Culvert Band	34.00	-99638
603	441100	Storm Water	REDROCK PRECAST	Culvert - Old Midway	3,787.00	-99638
603	441100	Storm Water	REDROCK PRECAST	Culvert - Herm Rd/Alm	1,946.50	-99638
603	441100	Storm Water	REDROCK PRECAST	Culvert - Ugstad Rd	1,895.00	-99638
101	431100	Street Department	TELCOLOGIX	Oct 2022 Maintenance	16.75	-99637
101	419901	City Hall & Police Building Maintenance	TELCOLOGIX	Oct 2022 Maintenance	237.85	-99637
101	422901	Firehall #1 Maple Grove Road	TELCOLOGIX	Oct 2022 Maintenance	70.35	-99637
101	452200	Community Building	TELCOLOGIX	Oct 2022 Maintenance	10.05	-99637
101	411100	Council	VC3	Retention Tags/Policies for Em	63.64	-99636
101	411100	Council	VC3	Recycling Network Equipment	13.18	-99636
101	424100	Building Inspection	VC3	Retention Tags/Policies for Em	15.91	-99636
601	494400	Water Administration and General	VC3	Recycling Network Equipment	9.89	-99636
101	413100	Mayor	VC3	Retention Tags/Policies for Em	15.91	-99636
101	421100	Police Administration	VC3	Recycling Network Equipment	62.60	-99636
101	421100	Police Administration	VC3	Retention Tags/Policies for Em	302.26	-99636
602	494900	Sewer Administration and General	VC3	Retention Tags/Policies for Em	47.73	-99636
101	415300	Administration & Finance	VC3	Retention Tags/Policies for Em	95.45	-99636
101	419100	Community Development	VC3	Retention Tags/Policies for Em	47.73	-99636
601	494400	Water Administration and General	VC3	Retention Tags/Policies for Em	47.73	-99636
101	431100	Street Department	VC3	Retention Tags/Policies for Em	63.64	-99636
101	415300	Administration & Finance	VC3	Recycling Network Equipment	19.77	-99636
602	494900	Sewer Administration and General	VC3	Recycling Network Equipment	9.89	-99636

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Fun d	Account	Department	Vendor Name	Description	Amount	Check #
101	431100	Street Department	VC3	Recycling Network Equipment	13.18	-99636
101	413100	Mayor	VC3	Recycling Network Equipment	3.30	-99636
101	419100	Community Development	VC3	Recycling Network Equipment	9.89	-99636
101	424100	Building Inspection	VC3	Recycling Network Equipment	3.30	-99636
602	494900	Sewer Administration and General	VC3	Quarterly Billing Oct-Dec 2022	1,259.59	-99635
101	415300	Administration & Finance	VC3	Quarterly Billing Oct-Dec 2022	2,519.20	-99635
101	421100	Police Administration	VC3	Quarterly Billing Oct-Dec 2022	8,071.18	-99635
101	419100	Community Development	VC3	Quarterly Billing Oct-Dec 2022	1,259.59	-99635
101	431100	Street Department	VC3	Quarterly Billing Oct-Dec 2022	1,679.46	-99635
275	452200	Community Building	VC3	EWC QTRLY Bill Oct-Dec 2022	2,720.00	-99635
101	424100	Building Inspection	VC3	Quarterly Billing Oct-Dec 2022	419.86	-99635
101	411100	Council	VC3	Quarterly Billing Oct-Dec 2022	461.67	-99635
101	413100	Mayor	VC3	Quarterly Billing Oct-Dec 2022	419.86	-99635
601	494400	Water Administration and General	VC3	Quarterly Billing Oct-Dec 2022	1,259.59	-99635
101	422901	Firehall #1 Maple Grove Road	MN ENERGY RESOURCES CORP	Natural Gas -FH #1	998.82	-99633
101	431901	City Garage	MN ENERGY RESOURCES CORP	Natural Gas Comm Building	36.28	-99633
275	452200	Community Building	MN ENERGY RESOURCES CORP	Natural Gas EWC	5,757.05	-99633
101	419901	City Hall & Police Building Maintenance	MN ENERGY RESOURCES CORP	Natural Gas CH/PD	558.72	-99633
101	419901	City Hall & Police Building Maintenance	MN ENERGY RESOURCES CORP	Natural Gas -CH/PD	817.22	-99633
605	431160	Street Lighting	MN POWER	0234310000 Overhead St Lights	495.00	-99632
605	431160	Street Lighting	MN POWER	0247020000 Street Lights	405.15	-99632
605	431160	Street Lighting	MN POWER	1424100000 Street Lights	383.13	-99632
601	494400	Water Administration and General	MN POWER	3623400000 Water	307.70	-99632
101	452200	Community Building	MN POWER	0606881181 Community Bldg	542.24	-99632
275	452200	Community Building	MN POWER	3481871314 EWC Garage	18.15	-99632
101	431901	City Garage	MN POWER	4995600000 5255 Maple Grove Rd	21.71	-99632
601	494400	Water Administration and General	MN POWER	4971 Lightning Dr	190.09	-99632
101	422901	Firehall #1 Maple Grove Road	MN POWER	4995600000City Hall/Police/Fir	1,950.08	-99632
101	431901	City Garage	MN POWER	4971 Lightning Dr	316.82	-99632
101	422903	Firehall #3 Midway Road	MN POWER	4995600000 FH#3 Midway/Rose	104.84	-99632
602	494900	Sewer Administration and General	MN POWER	0973881171 Sewer	576.88	-99632
605	431160	Street Lighting	MN POWER	0041881181 Street Lights	475.08	-99632
101	419901	City Hall & Police Building Maintenance	MN POWER	4995600000City Hall/Police/Fir	3,050.12	-99632
602	494900	Sewer Administration and General	MN POWER	4971 Lightning Dr	126.73	-99632
101	452100	Parks	MN POWER	0606881181 Parks	518.55	-99632
605	431160	Street Lighting	MN POWER	0733871171 Traffic Lights	873.56	-99632
101	422902	Firehall #2 Morris Thomas Road	MN POWER	4995600000 FH#2 MorrisThomas &	113.89	-99632
275	452200	Community Building	MN POWER	5498955531 4289 UgstadRd/EWC	15,901.81	-99632

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Fun d	Account	Department	Vendor Name	Description	Amount	Check #
605	431160	Street Lighting	MN POWER	6175310000 Street Lights	747.79	-99632
101	452100	Parks	MN POWER	7463700000 Little Leagues	31.02	-99632
605	431160	Street Lighting	MN POWER	3060281959 Street Lights (Roun	19.22	-99632
101	421100	Police Administration	BRAY & REED LTD.	Prosecution Services Sept 2022	4,500.00	-99631
101	431100	Street Department	BROCK WHITE COMPANY, LLC	Rental - Patcher II Crafc	6,749.96	-99630
101	421100	Police Administration	EMERGENCY AUTOMOTIVE TECHNOLOGIES INC	Vehicle Repair - SQD 21	396.75	-99629
101	431100	Street Department	H & L MESABI	Plow Edges	2,240.00	-99628
101	431901	City Garage	HARTEL'S/DBJ DISPOSAL CO LLC	Yard Trash Disposal October	182.69	-99627
101	419901	City Hall & Police Building Maintenance	HARTEL'S/DBJ DISPOSAL CO LLC	Garbage Recycling October	786.70	-99627
603	441100	Storm Water	NORTHLAND CONSULTING ENGINEERS L.L.P.	Lindah Rd Bridge Removal	525.00	-99626
101	421100	Police Administration	SYMBOLARTS	Badges	620.75	-99625
101	419901	City Hall & Police Building Maintenance	GOODIN COMPANY INC	VAC Breaker Repair Kit-PD	70.23	-99624
101	421100	Police Administration	ANGEL ARMOR	Bullet Proof Vest - Solem	1,675.42	69272
101	427100	Poundmaster	ANIMAL ALLIES HUMANE SOCIETY	Sept Boarding	456.00	69273
601	494300	Water Distribution	BJONSKAAS, ARON	Reimburse Food/Mileage	114.77	69274
101	431100	Street Department	BOYER TRUCKS INC	H0-H4 Air Filters	90.38	69275
101	431100	Street Department	BOYER TRUCKS INC	H0-H4 - Engine Air Filters	361.78	69275
101	421100	Police Administration	BUREAU CRIMINAL APPREHENSION	CJDNAccessFee(BCA)Jul 22-Jun23	600.00	69276
101	431100	Street Department	CENTRAL PENSION FUND	Training Per Contract	45.07	69277
602	494500	Sewer Maintenance	CENTRAL PENSION FUND	Training Per Contract	45.06	69277
601	494300	Water Distribution	CENTRAL PENSION FUND	Training Per Contract	45.07	69277
101	422902	Firehall #2 Morris Thomas Road	CENTURYLINK	Internet FH2 09/28/22-10/27/22	79.98	69278
101	431901	City Garage	CINTAS CORPORATION	Mats at PW	30.03	69279
101	419901	City Hall & Police Building Maintenance	CINTAS CORPORATION	Mats at FD/PD	30.72	69279
101	431100	Street Department	CINTAS CORPORATION	Uniforms	26.93	69279
101	419901	City Hall & Police Building Maintenance	CINTAS CORPORATION	Mats at CH	8.88	69279
101	431100	Street Department	CINTAS CORPORATION	Uniforms	9.72	69279
101	431901	City Garage	CINTAS CORPORATION	Supplies	37.50	69279
601	494300	Water Distribution	CORE & MAIN LP	Water Meters	4,480.00	69280
230	465100	HEDA	CREATIVE ARCADE	Website Monthly Maintenance	250.03	69281
230	214500	Escrow Deposits Payable	DAWE, ERIC	Escrow Deposit Refund	603.35	69282
101	452100	Parks	DULUTH LAWN & SPORT	Sensor for BIG Mower	75.32	69283
601	494300	Water Distribution	FOBBE CONTRACTING, INC	Fire Hydrant Repair- Haines Rd	2,200.00	69285
101	414100	Elections	HERMANTOWN STAR LLC	Voter Registration Ad	99.00	69286
101	415300	Administration & Finance	INNOVATIVE OFFICE SOLUTIONS, LLC	Pen	10.36	69287
101	415300	Administration & Finance	INNOVATIVE OFFICE SOLUTIONS, LLC	Folders	40.67	69287
101	415300	Administration & Finance	INNOVATIVE OFFICE SOLUTIONS, LLC	Toner	76.63	69287
601	494300	Water Distribution	JMF CONSTRUCTION INC	Curb w/Sidewalk/Apron at BOC	3,122.18	69288

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Fun d	Account	Department	Vendor Name	Description	Amount	Check #
602	494500	Sewer Maintenance	JMF CONSTRUCTION INC	Curb w/Sidewalk/Apron at BOC	3,122.18	69288
602	494500	Sewer Maintenance	KTM PAVING INC	RD Maint-Stormwater Pipe Heavi	7,536.46	69289
603	441100	Storm Water	KTM PAVING INC	RD Maint-Stormwater Pipe Heavi	7,536.45	69289
601	494300	Water Distribution	KWIK TRIP EXTENDED NETWORK	Gas Utility	611.38	69290
101	419901	City Hall & Police Building Maintenance	KWIK TRIP EXTENDED NETWORK	Gas Building	74.34	69290
101	431100	Street Department	KWIK TRIP EXTENDED NETWORK	Gas Street	454.73	69290
602	494500	Sewer Maintenance	KWIK TRIP EXTENDED NETWORK	Gas Utility	407.58	69290
101	421100	Police Administration	KWIK TRIP EXTENDED NETWORK	Gas PD	4,552.66	69290
101	421100	Police Administration	KWIK TRIP EXTENDED NETWORK	Car Wash PD	218.97	69290
101	431100	Street Department	KWIK TRIP EXTENDED NETWORK	Car Wash PW	10.00	69290
601	494300	Water Distribution	LAFAVE, CHRISTOPHER	Reimburse Food	28.39	69291
101	431100	Street Department	LINDE GAS & EQUIPMENT INC.	Acetylene & Oxygen Gas	327.78	69292
251	421100	Police Administration	MARQUEZ, JUAN CARLOS	Reimburse Abandoned Property	202.00	69293
602	494500	Sewer Maintenance	MENARD INC	Charger Cords	35.24	69294
275	452200	Community Building	MN DEPT OF LABOR & INDUSTRY	Boiler - EWC	20.00	69295
602	494500	Sewer Maintenance	MN MUNICIPAL UTILITIES ASSN	2022 Annual Drug/Alco testing	108.50	69296
601	494300	Water Distribution	MN MUNICIPAL UTILITIES ASSN	2022 Annual Drug/Alco testing	108.50	69296
101	419901	City Hall & Police Building Maintenance	MN TELECOMMUNICATIONS	Oct 2022 Internet	360.00	69297
101	422901	Firehall #1 Maple Grove Road	MN TELECOMMUNICATIONS	Oct 2022 Internet	90.00	69297
101	431100	Street Department	NAPA AUTO PARTS	Power Steering Fluid	41.75	69298
101	431100	Street Department	NAPA AUTO PARTS	Motor Oil	71.94	69298
101	431100	Street Department	NAPA AUTO PARTS	Air Filters for Trucks	1,798.65	69298
101	421100	Police Administration	NORTH COUNTRY TOWING LLC	Towing - IRC 22067793	200.00	69299
101	414100	Elections	PRO PRINT INC	Election Sign for Sandwich Boa	119.15	69300
101	214500	Escrow Deposits Payable	SANDSTROM, STEVE	Refund Erosion and Fill Permit	500.00	69301
101	431100	Street Department	SATHERS, LLC	Waste Dirt from 5 corners	588.00	69302
101	431100	Street Department	SATHERS, LLC	Class 5 - Crushed Material/Dum	928.75	69302
101	419100	Community Development	ST LOUIS COUNTY RECORDERS OFFICE	SUP - Accessory Structure	46.00	69303
101	419100	Community Development	ST LOUIS COUNTY RECORDERS OFFICE	SUP-Accessory Structure	66.00	69303
101	419100	Community Development	ST LOUIS COUNTY RECORDERS OFFICE	Board of Appeals	46.00	69303
101	419100	Community Development	ST LOUIS COUNTY RECORDERS OFFICE	Ordinance 2022-08	46.00	69303
603	441100	Storm Water	ST LOUIS COUNTY RECORDERS OFFICE	Stormwater-Pillars/Oppidan	46.00	69303
101	419100	Community Development	ST LOUIS COUNTY RECORDERS OFFICE	SUP-2 Twinhomes Weets	46.00	69303
101	419100	Community Development	ST LOUIS COUNTY RECORDERS OFFICE	PUD-Red Tail Hawk Dev	46.00	69303
101	419100	Community Development	ST LOUIS COUNTY RECORDERS OFFICE	PUD-ATK Storage Prelim&Final	46.00	69303
101	421100	Police Administration	ST LUKES CLINICS	Blood Draws - Setpt 22	116.40	69304
101	421100	Police Administration	STREICHER'S	Uniform - Solem	189.00	69305
101	421100	Police Administration	STREICHER'S	Uniform - Prouse	64.99	69305

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Fun d	Account	Department	Vendor Name	Description	Amount	Check #
101	421100	Police Administration	STREICHER'S	Uniform - Solem	64.99	69305
101	421100	Police Administration	STREICHER'S	Uniform - Solem	205.00	69305
601	494400	Water Administration and General	VALLI INFORMATION SYSTEMS, INC	Sept 2022 Bill Print	533.03	69306
603	441100	Storm Water	VALLI INFORMATION SYSTEMS, INC	Sept 2022 Bill Print	533.02	69306
602	494900	Sewer Administration and General	VALLI INFORMATION SYSTEMS, INC	Sept 2022 Bill Print	533.03	69306
602	494900	Sewer Administration and General	WICKLUND, JOE	Reimburse - Glen Retire Gift	100.00	69307
601	494400	Water Administration and General	WICKLUND, JOE	Reimburse - Glen Retire Gift	100.00	69307
101	411100	Council	WICKLUND, JOE	Reimburse - Yeti	137.80	69307
412	419100	Community Development	WICKLUND, JOE	Reimburse - CRI Education	86.48	69307
101	411100	Council	WICKLUND, JOE	Reimburse - Councilor Gifts	4.63	69307
101	465200	Community Development	WICKLUND, JOE	Reimburse - CRI Education	86.48	69307
235	452100	Parks	WICKLUND, JOE	Reimburse - CRI Education	86.49	69307
602	494500	Sewer Maintenance	WLSSD	Wastewater Charges	47,632.00	69308
101	431100	Street Department	A & S TRUCK AND TRAILER REPAIR	DOT Annual Service/Repair H2	931.99	69315
101	431100	Street Department	A & S TRUCK AND TRAILER REPAIR	DOT Annual Service/Repair H0	423.70	69315
101	431100	Street Department	A & S TRUCK AND TRAILER REPAIR	DOT Annual Service/Repair H1	580.49	69315
101	431100	Street Department	A & S TRUCK AND TRAILER REPAIR	DOT Annual Service/Repair H3	1,557.04	69315
601	494400	Water Administration and General	BAKER TILLY US, LLP	Organizational Mgt. Study	4,105.00	69316
101	415300	Administration & Finance	BAKER TILLY US, LLP	Organizational Mgt. Study	8,210.00	69316
602	494900	Sewer Administration and General	BAKER TILLY US, LLP	Organizational Mgt. Study	4,105.00	69316
601	494400	Water Administration and General	BLACK MOUNTAIN SOFTWARE INC	AMR Vendor Change	375.00	69317
230	465100	HEDA	BRAUN INTERTEC CORPORATION	HWY 53 Business Park Developme	8,582.01	69318
602	494500	Sewer Maintenance	BRAUN INTERTEC CORPORATION	Sanitary Sewer Inspections	1,301.25	69318
101	431100	Street Department	BW DISTRIBUTING	Truck Wash Soap & Solvents	1,002.77	69319
101	431100	Street Department	CINTAS CORPORATION	Uniforms	26.93	69320
101	431901	City Garage	CINTAS CORPORATION	Supplies	22.50	69320
101	431901	City Garage	CINTAS CORPORATION	Mats at PW	10.35	69320
101	431901	City Garage	CINTAS CORPORATION	Mats at PW	30.03	69320
101	431100	Street Department	CINTAS CORPORATION	Uniforms	26.93	69320
101	431901	City Garage	CINTAS CORPORATION	Supplies	37.50	69320
101	431100	Street Department	CINTAS CORPORATION	Uniforms	9.72	69320
101	431100	Street Department	CINTAS CORPORATION	Uniforms	9.72	69320
101	419901	City Hall & Police Building Maintenance	CINTAS CORPORATION	Mats at FD/PD	30.72	69320
101	419901	City Hall & Police Building Maintenance	CINTAS CORPORATION	Mats at CH	8.88	69320
101	431901	City Garage	CINTAS CORPORATION	Mats at PW	10.35	69320
101	431901	City Garage	CINTAS CORPORATION	1st Aid Cabinets	305.73	69320
101	431100	Street Department	CINTAS CORPORATION	Uniforms	45.92	69320
101	431100	Street Department	CINTAS CORPORATION	Unifomrs	9.72	69320

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Fun d	Account	Department	Vendor Name	Description	Amount	Check #
101	431901	City Garage	CINTAS CORPORATION	Supplies	22.50	69320
601	494300	Water Distribution	CITY OF DULUTH COMFORT SYSTEMS	Sept Water Charges	78,427.04	69321
601	494300	Water Distribution	CORE & MAIN LP	Water Meters	1,258.22	69322
601	494300	Water Distribution	CORE & MAIN LP	Radios	4,624.34	69322
601	494300	Water Distribution	CORE & MAIN LP	Water Meters	1,693.16	69322
602	494900	Sewer Administration and General	CUSTOMER ELATION INC	9/27 - 10/24 Answering	20.14	69323
601	494400	Water Administration and General	CUSTOMER ELATION INC	9/27 - 10/24 Answering	30.21	69323
101	419901	City Hall & Police Building Maintenance	DALCO	Urinal Screen	188.83	69324
101	419901	City Hall & Police Building Maintenance	DALCO	Kleenex/Toilet Tissue/Foam Was	258.32	69324
101	431100	Street Department	DULUTH READY MIX INC	Winter Road Sand	5,525.42	69325
602	494900	Sewer Administration and General	EHLERS & ASSOCIATES INC	2022 Utility Rate Study	455.00	69326
101	415300	Administration & Finance	EHLERS & ASSOCIATES INC	2022 Financial Management Plan	3,057.50	69326
601	494400	Water Administration and General	EHLERS & ASSOCIATES INC	2022 Utility Rate Study	455.00	69326
603	441100	Storm Water	EHLERS & ASSOCIATES INC	2022 Utility Rate Study	455.00	69326
236	465300	Hermantown Wetland	GEI CONSULTANTS, INC.	Section 24 Sewer Wetland Delin	3,000.00	69327
101	419901	City Hall & Police Building Maintenance	GREAT LAKES ELECTRICAL EQUIPMENT CO INC	Flag Pole Lighting Repair	32.55	69328
101	431901	City Garage	GREAT LAKES ELECTRICAL EQUIPMENT CO INC	Light - PW	129.93	69328
101	411300	Ordinance, Public Notice and Proceedings	HERMANTOWN STAR LLC	Ordinance 2022-11	173.25	69329
101	411300	Ordinance, Public Notice and Proceedings	HERMANTOWN STAR LLC	Public Notice Fee Schedule	767.25	69329
101	411300	Ordinance, Public Notice and Proceedings	HERMANTOWN STAR LLC	Ordinance 2022-12	57.75	69329
245	419100	Community Development	HOISINGTON KOEGLER GROUP INC.	Comprehensive Plan Update-Sept	8,419.04	69330
101	415300	Administration & Finance	INNOVATIVE OFFICE SOLUTIONS, LLC	Tape	16.08	69331
101	415300	Administration & Finance	INNOVATIVE OFFICE SOLUTIONS, LLC	Staples/Glue	18.23	69331
101	431100	Street Department	JAKE'S COMPANIES LLC	Road CaCl	5,414.20	69332
101	452100	Parks	LAKEHEAD TRUCKING INC	Aggregate - Ball Field	1,077.50	69333
601	494300	Water Distribution	MAVO CONCRETE SAWING SERVICES, INC.	Saw Cutting - Water Main Break	830.00	69334
101	431100	Street Department	MAVO CONCRETE SAWING SERVICES, INC.	Slab Saw - Herm. Town Rd.	485.00	69334
601	220100	Refund Payable	MCCURLEY, RICHARD	Refund Acct#3116-03	155.91	69335
101	414100	Elections	MENARD INC	Signs	8.97	69336
602	494500	Sewer Maintenance	MENARD INC	Sealant for Lift Stations	28.94	69336
101	452100	Parks	MENARD INC	RV Antifreeze for Bldgs	63.84	69336
601	494300	Water Distribution	MENARD INC	Materials for Water Test	31.97	69336
601	494300	Water Distribution	MENARD INC	Garbage Bags for Hydrant Prote	11.99	69336
101	431100	Street Department	MENARD INC	PVC Cap	25.58	69336
101	431100	Street Department	MENARD INC	Vac Trailer Repair	9.86	69336
101	431901	City Garage	MENARD INC	Batteries	10.97	69336
101	419901	City Hall & Police Building Maintenance	MENARD INC	Photocell Swivel	14.58	69336
101	421100	Police Administration	METRO SALES INC	Copier Lease	279.51	69337

10/28/2022

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Fun d	Account	Department	Vendor Name	Description	Amount	Check #
101	431100	Street Department	MID-STATE TRUCK SERVICE INC.	CB Antenna for Motor Grader	50.72	69338
602	494500	Sewer Maintenance	MN POLLUTION CONTROL AGENCY	Collection Syst Op-Youngren	23.00	69339
602	494500	Sewer Maintenance	MN POLLUTION CONTROL AGENCY	Collection Syst Op-Bjonskaas	23.00	69339
602	494500	Sewer Maintenance	MN POLLUTION CONTROL AGENCY	Collection Syst Op-LaFave	23.00	69339
101	431100	Street Department	NAPA AUTO PARTS	Fuel Cap/Oil Filter	56.77	69340
245	465100	HEDA	NORTHSPAN GROUP INC	Business Grant Study ARPA	6,327.50	69341
101	431100	Street Department	SATHERS, LLC	Class 5 - Crushed Material/Pit	3,939.60	69342
101	431100	Street Department	SATHERS, LLC	Class 5 - Crushed Material	686.00	69342
601	494400	Water Administration and General	SHORT ELLIOTT HENDRICKSON INC	Water System Model Dev	5,679.81	69343
601	214500	Escrow Deposits Payable	SHORT ELLIOTT HENDRICKSON INC	HERT 22 Sprint @ Hawk Circle W	2,215.45	69343
101	421100	Police Administration	TROY'S BP AMOCO INC	Tires/Vehicle Repair - SQD 21	416.46	69344
101	421100	Police Administration	TROY'S BP AMOCO INC	Tires/Vehicle Repair - SQD 21	601.68	69344
101	421100	Police Administration	TROY'S BP AMOCO INC	Tires - SQD 17	725.68	69344
101	419901	City Hall & Police Building Maintenance	UHL COMPANY INC	VAV #1 Service Call	4,091.92	69345
101	419901	City Hall & Police Building Maintenance	UHL COMPANY INC	MAU Service Call	600.00	69345
101	431100	Street Department	ULLAND BROTHERS INC	Road Gravel - 5 Corners & Oker	57,480.70	69346
101	431100	Street Department	VIKING INDUSTRIAL CENTER	Safety Glasses/Gloves	159.53	69347
602	494500	Sewer Maintenance	VIKING INDUSTRIAL CENTER	Safety Gloves	69.66	69347
602	494500	Sewer Maintenance	WLSSD	2nd Half District Wide Allocat	18,712.00	69348

Totals: 285 records printed

456,329.70

City of Hermantown - Application for Board/Commission

Name: Jim Nelson

Address: 4965 Anderson Rd

Home Phone Number: 218-349-4402 Work Phone Number: 218-786-4000

Cell Phone Number: 218-349-4402 E-Mail Address: jnelson16@yahoo.com

First Choice Board/Commission: Parks

Second Choice Board Commission:

Please state your reason for wanting to serve: I would like to serve the community and believe I would bring a positive presence to the board. Our family is invested in making Hermantown home and the parks are an exciting and growing department

Please state any skills or experience that could benefit the Board/Commission of your choice: Currently serve on the appeals and adjustment commission. I'm a dedicated individual who will serve and looking for this opportunity. I exist in a leadership role at work and love to be involved in evaluating opportunity for change and improvement to constantly strive for best in situations.

Please state any ideas you wish to express that could improve the Board/Commission of your choice: My kids and family are very involved and it's close to my heart to serve the community. I am a founding member of a non profit in my hometown that creates, plans and runs community events that focus on honoring our vets and encouraging our youths.

Boards & Commissions

Board of Appeals & Adjustments Utility Commission Park Board
Planning & Zoning Board Joint Airport Zoning Board
Hermantown Economic Development Authority (HEDA)
Broadband Task Force

All Board/Commission appointments are three-year terms

PLEASE RETURN COMPLETED APPLICATIONS TO JACKIE DOLENTZ, CITY CLERK,
5105 MAPLE GROVE ROAD OR EMAIL TO: jdolentz@hermantownmn.com

TO: Mayor & City Council
FROM: John Mulder, City Administrator



DATE: November 1, 2022 **Meeting Date:** 11/7/22
SUBJECT: Municipal Consent – Chip Seal of Lavaque Road. **Agenda Item:** 12-A **Resolution:** 2022-123

REQUESTED ACTION

Approve Municipal consent for St. Louis County project to chip seal Lavaque Road in 2023

BACKGROUND

Because the County will be using County State Aid Road funds, they are requesting municipal consent to chip seal Lavaque Road in 2023. Because, it is a chip seal, there are not specific plans for the Council to review.

SOURCE OF FUNDS (if applicable)

n/a

ATTACHMENTS

none

Resolution No. 2022-123

RESOLUTION APPROVING ST. LOUIS COUNTY'S SAP 069-030-059, CP 0048 COUNTY STATE-AID HIGHWAY NO. 48 (LAVAQUE ROAD) FROM MORRIS THOMAS ROAD TO TH 53 WITHIN THE CITY OF HERMANTOWN CORPORATE LIMITS

WHEREAS, St. Louis County's plans for SAP 069-030-059, CP 0048 County State-Aid Highway No. 48 (Lavaque Road) from Morris Thomas Road to TH 53 within the limits of the City of Hermantown as a State Aid Project have been prepared and presented to the City; and

WHEREAS, the project to be completed in 2023 will perform a chip seal on the paved surface.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown, Minnesota, as follows:

1. St. Louis County's preliminary plans of SAP 069-030-059, CP 0048 have been in all things approved by the City of Hermantown.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor Peterson and, upon a vote being taken thereon, the following voted in favor thereof:

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted November 7, 2022.

TO: Mayor & City Council
FROM: John Mulder, City Administrator



DATE: November 1, 2022 **Meeting Date:** **11/7/22**
SUBJECT: Cooperative Agreement – St **Agenda Item:** 12-B **Resolution:** 2022-124
Louis County – Rose Road
Crack Seal

REQUESTED ACTION

Approve a cooperative agreement with St. Louis County to crack seal Rose Road between Solway Road and Midway Road in 2023

BACKGROUND

St Louis County will be crack sealing their portion of Rose Road west of Solway in 2023. Through this cooperative agreement, they will also seek bids and manage the contract for crack sealing on the City’s portion of the road between Solway and Midway. Participating in cooperative agreements is more efficient way to purchase road repairs.

SOURCE OF FUNDS (if applicable)

101-431100-403

ATTACHMENTS

Cooperative Agreement

Resolution No. 2022-124

**RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR
AND CITY CLERK TO EXECUTE AND DELIVER A COOPERATIVE AGREEMENT
BETWEEN ST. LOUIS COUNTY AND THE CITY OF HERMANTOWN
FOR 2023 CRACK SEALING CP 0000-401121**

WHEREAS, St. Louis County intends to undertake a crack sealing project on various paved roads (CP-0000-401121), hereinafter referred to as the “County Project”; and

WHEREAS, City of Hermantown intends to undertake a crack sealing project on Rose Road between Solway Road and Midway Road hereinafter will be referred to as the “City of Hermantown Project”; and

WHEREAS, the County Project and City of Hermantown Project shall be hereinafter referred to together as the “Project”; and

WHEREAS, St. Louis County shall prepare a contract for the construction of the County Project and City of Hermantown Project as provided for in the attached Agreement hereto as Exhibit A; and

WHEREAS, St Louis County will advertise, bid, and enter into a contract with the low bidder for the construction of the Project

WHEREAS, the City Administrator and City Council have reviewed the Agreement and believe that it is in the best interest of the City of Hermantown to approve the Agreement and authorize and direct the Mayor and City Clerk to execute and deliver it on behalf of the City of Hermantown.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown, Minnesota as follows:

1. An Agreement substantially in the form of the one attached hereto as Exhibit A is hereby approved.

2. The Mayor and City Clerk are hereby authorized and directed to execute and deliver the Agreement on behalf of the City.

Councilor introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted November 7, 2022.

EXHIBIT A
Cooperative Agreement

AGREEMENT

THIS AGREEMENT is between the CITY OF HERMANTOWN, a duly organized City within the County of St. Louis within the State of Minnesota, hereinafter referred to as “CITY OF HERMANTOWN”, and the COUNTY OF ST. LOUIS, a duly organized county within the State of Minnesota, hereinafter referred to as “ST LOUIS COUNTY”.

WITNESSETH:

WHEREAS, ST LOUIS COUNTY intends to undertake a Crack Sealing project on various paved roads (CP 0000-401121), hereinafter referred to as the “County Project”; and

WHEREAS, CITY OF HERMANTOWN intends to undertake a Crack Sealing project on Rose Road between Solway Road and Midway Road; hereinafter referred to as the “City of Hermantown Project”; and

WHEREAS, the County Project and City of Hermantown Project shall be hereinafter referred to together as the “Project”; and

WHEREAS, ST LOUIS COUNTY shall prepare a contract for the construction of the County Project and City of Hermantown Project as provided for below intended for letting and construction as a single, unitary construction project in 2023 (the “Contract”), and it is justified and mutually beneficial for CITY OF HERMANTOWN and ST LOUIS COUNTY to combine these projects to mutually benefit from economies of scale, mobilization, and contract administration; and

WHEREAS, ST LOUIS COUNTY will advertise, bid, and enter into a contract with the low bidder for construction of the Project.

THEREFORE, IT IS MUTUALLY AGREED AND UNDERSTOOD, with regard to the aforementioned project, of ST LOUIS COUNTY’s and CITY OF HERMANTOWN’s paved streets and highways the parties hereby agree to the following:

1. ST LOUIS COUNTY shall prepare plans and specifications for the construction of the Project. ST LOUIS COUNTY shall include the plans and specifications in the proposed bid package, from which the costs for the City of Hermantown Project will be determined by the bid prices in accordance with the terms of the proposal.
2. ST LOUIS COUNTY and CITY OF HERMANTOWN shall perform, by contract, the construction work provided for in the Plan, with the construction costs of the County Project covered by the County and the construction costs of the City of Hermantown Project covered by the CITY OF HERMANTOWN. ST LOUIS COUNTY, shall prepare bid documents by compiling pay items from the County Project and City of Hermantown Project, and shall award the contract for said projects to the lowest

- responsible bidder in accordance with current specifications. After contract letting, and prior to contract award, ST LOUIS COUNTY will provide CITY OF HERMANTOWN with an abstract of all bids received. CITY OF HERMANTOWN will promptly review bid information. The County will award the Contract if the low bid is no more than 20 percent over the engineers estimate for the City of Hermantown Project without further approval from the CITY OF HERMANTOWN.
3. ST LOUIS COUNTY shall perform all construction engineering, staking, inspection, material certification and acceptance, and measurement of all items in accordance with State Aid standard for the Project.
 4. All further costs for change orders, work orders and supplemental agreements related to the County Project shall be allocated to and paid for by the County. All further costs for change orders related to the City of Hermantown Project shall be allocated to and paid for by CITY OF HERMANTOWN.
 5. CITY OF HERMANTOWN will pay ST LOUIS COUNTY \$500 for plan preparation and construction administration
 6. ST LOUIS COUNTY shall take all actions necessary to prepare the Project for construction, including, but not limited to obtaining any and all applicable environmental permits as required by law, temporary storage sites, temporary or permanent easements, and site restoration at its cost and expense.
 7. In the event that CITY OF HERMANTOWN takes any action, except as authorized by this Agreement that results in lost time or efficiency or a delay of completion of the County's construction of the County Project, CITY OF HERMANTOWN shall bear the full financial responsibility for any claims or causes of action arising therefrom.
 8. CITY OF HERMANTOWN will pay to ST LOUIS COUNTY, within thirty (30) days after award of Contract, an amount equal to ninety-five percent (95%) of the estimated cost of CITY OF HERMANTOWN's portion of the City of Hermantown's Project, based on the contract unit prices as contained in the successful Contractor's bidding documents.
 9. CITY OF HERMANTOWN shall make final payment to ST LOUIS COUNTY after final acceptance of the City of Hermantown Project. Payment will be due within thirty (30) days of receipt of a valid statement of final Contract quantities for CITY OF HERMANTOWN's cost as described herein. If any funds are received by ST LOUIS COUNTY in excess of the project costs, they will be returned to CITY OF HERMANTOWN without interest.
 10. ST LOUIS COUNTY shall require all contractors and subcontractors performing work on the project described in this agreement to name CITY OF HERMANTOWN

as an insured party in the amounts listed in the insurance requirements contained in the Plan.

11. CITY OF HERMANTOWN shall indemnify, hold harmless and defend ST LOUIS COUNTY, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which ST LOUIS COUNTY, its officers or employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of CITY OF HERMANTOWN, its agents, servants or employees, in the execution, performance, or failure to adequately perform CITY OF HERMANTOWN 's obligations pursuant to this Agreement.
12. ST LOUIS COUNTY shall indemnify, hold harmless and defend CITY OF HERMANTOWN its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which CITY OF HERMANTOWN, its officers or employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of ST LOUIS COUNTY, its agents, servants or employees, in the execution, performance, or failure to adequately perform ST LOUIS COUNTY 's obligations pursuant to this Agreement.
13. To the full extent permitted by law, actions by the Parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the Parties that they shall be deemed a "single governmental unit" for the purpose of liability, as set forth in Minnesota Statutes, Section 471.59, Subd. 1a; provided further that for purposes of that statute, each Party to this Agreement expressly declines responsibility for the acts or omissions of the other Party.
14. Each party designates an Authorized Representative for the purpose of administering this Agreement. A party's authorized representative has the authority to give and receive notices, and to make any other decision required or permitted by this Agreement.
 - a. For the County:

Steve Krasaway, P.E.
Public Works Department
/ Resident Engineer
4787 Midway Road
Duluth, MN 55811
(218) 625-3841
 - b. For the City:

John Mulder
City Administrator
5105 Maple Grove Road
Hermantown, MN 55811
(218) 729-3600
jmulder@hermantownmn.com

IT IS FURTHER AGREED, that any and all employees of the County of St. Louis, while engaged in the performance of any work or service which ST LOUIS COUNTY is specifically required to perform under this Agreement, shall be considered employees of ST LOUIS COUNTY only and not of CITY OF HERMANTOWN, and that any and all claims that may or might arise under the Workers Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act of said employees, shall be the sole obligation of ST LOUIS COUNTY.

IT IS FURTHER AGREED, that any and all employees of CITY OF HERMANTOWN, while engaged in the performance of any work or service which CITY OF HERMANTOWN is specifically required to perform under this Agreement, shall be considered employees of CITY OF HERMANTOWN only and not of ST LOUIS COUNTY, and that any and all claims that may or might arise under the Workers Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act, of said employees, shall be the sole obligation of CITY OF HERMANTOWN.

IN WITNESS WHEREOF, the parties have executed this Agreement this
day of _____, 2022 .

ST LOUIS COUNTY

By 
Public Works Director/Highway Engineer

APPROVED AS TO FORM:

By _____
County Attorney

Saint Louis County Contract Number:

CITY OF HERMANTOWN

COUNTERSIGNED:

By _____
Mayor

By _____
City Clerk

TO: Mayor & City Council
FROM: John Mulder, City Administrator
DATE: November 1, 2022
SUBJECT: Ugstad Road Plans



Meeting Date: 11/7/22
Agenda Item: 12-C
Resolution: 2022-125

REQUESTED ACTION

Approve plans and authorize bids for the road improvements on Ugstad Road between Maple Grove Road and Hwy 53

BACKGROUND

The improvement on Ugstad Road were originally planned for 2022, but we were waiting for approval of the plans from the State of MN. We now have those approvals and are ready to advertise. The plan is to seek bids until December and award the contract shortly after the first of the year.

A complete set of plans is available if requested.

SOURCE OF FUNDS (if applicable)

402-431150-530 Project 534

ATTACHMENTS

Advertisement
Excerpt of plan set.

Resolution No. 2022-125

**RESOLUTION APPROVING FINAL PLANS AND
SPECIFICATIONS AND ORDERING ADVERTISEMENT
FOR BIDS FOR ROAD IMPROVEMENT DISTRICT NO. 534 (UGSTAD ROAD)**

WHEREAS, MSA Professional Services, Inc., the Project Engineer hired by the City has prepared final plans and specifications for road improvement for Road Improvement District No. 534 (Ugstad Road); and

WHEREAS, such final plans and specifications have been presented to the City Council; and

WHEREAS, the City Council has reviewed such final plans and specifications and believes it to be in the best interest of the City of Hermantown to approve such final plans and specifications; and

WHEREAS, the City will finance the Project from an issue of tax-exempt bonds; and

WHEREAS, by law the City of Hermantown is obligated to advertise for bids for construction of the improvements described in such final plans and specifications; and

WHEREAS, the City Council believes that it is in the best interest of the City of Hermantown that such bids be advertised for at the earliest possible time.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hermantown, Minnesota, as follows:

1. The final plans and specifications prepared by MSA Professional Services, Inc. are hereby approved and ordered placed on file in the office of the City Clerk.

2. WHEREAS, the City reasonably expects to finance the Project from an issue of tax-exempt bonds. In advance of issuance of the bonds, it will be necessary for the City to temporarily finance certain costs of the Project by using either working capital or cash reserves, which are needed for other purposes. The City reasonably expects to reimburse itself from the proceeds of the bonds within eighteen (18) months after the date the Project is paid from such working capital or cash reserves.

3. The City Clerk is hereby directed to file such final plans and specifications in the permanent records of the City.

4. The City Clerk is hereby further authorized and directed to prepare and cause to be inserted in the Hermantown Star, the official newspaper an advertisement for bids for Road Improvement District No. 534 (Ugstad Road) in accordance with the plans and specifications approved by the City Council. The advertisement for bids shall be published in the Hermantown Star on November 10, 2022, November 17, 2022, November 24, 2022, and December 8, 2022.

5. Such advertisement shall specify the work to be done, shall state that the bids will be publicly opened and tabulated by the Consulting Engineer and the City Clerk on **Thursday, December 8, 2022, at 10:00 a.m.**, that the tabulated bids will be considered at the City Council meeting on **February 6, 2023 at 6:30 p.m.**, and shall state that no bids will be considered unless sealed and filed with the City Clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City of Hermantown for five percent (5%) of the amount bid.

6. The notice to be published shall be substantially in the form of the one attached hereto as Exhibit A.

Councilor ____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor ____ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted November 7, 2022.

ADVERTISEMENT FOR BIDS
S.P. 202-101-014, 202-104-012
MN PROJECT NO.: STBG 6922(198)
Ugstad Rd & Arrowhead Rd Improvements

NOTICE IS HEREBY GIVEN that the City Council of the City of Hermantown, Minnesota, will receive bids at the office of the City Clerk until 10:00 a.m. Local Time, Thursday, December 8, 2022. The project takes place in the City of Hermantown in accordance with the plans and specifications on file in the office of the City Clerk, Minnesota Builders Exchange, and QuestCDN (Quest eBidDoc™ #8327931)

All bids shall be made on the proposal form contained in the specifications and shall be accompanied by a cashier's check, bid bond or certified check payable to the order of the City of Hermantown for not less than five percent (5%) of the amount bid.

Digital image copies of the Bidding Documents are available QuestCDN (Quest eBidDoc™ #8327931). These documents may be downloaded by selecting this project from the PROJECT BID INFORMATION on the SEARCH PROJECTS page. For assistance and free membership registration, contact QuestCDN at 952.233.1632 or info@questcdn.com.

Bids shall be mailed or delivered to the City Clerk, 5105 Maple Grove Road, Hermantown, MN 55811. Securely sealed and endorsed upon the outside wrapper with a brief statement or summary as to the work for which the bid is made.

The City Council reserves the right to reject all bids.

Bids will be opened and compiled by the City Clerk and the City Engineer at 10:00 a.m. Local Time, Thursday, December 8, 2022 at the Hermantown Government Services Building. Any questions regarding the project should be directed to James Watters, P.E. at 612.548.3152 or jwatters@msaps.com.

Authorized by the City Council.

Jackie Dolentz, CLERK
City of Hermantown

S.P. 202-101-014, 202-104-012, MINN. PROJECT NO STBG 6922(198)
UGSTAD RD & ARROWHEAD RD IMPROVEMENTS

Major items include:

Clearing and Grubbing	Acre	0.5
Remove Curb & Gutter	Lin Ft	11,653
Remove Sewer Pipe (Storm)	Lin Ft	1,224
Remove Bituminous Pavement	Sq Yd	18,164
Excavation – Common	Cu Yd	16,540
Select Granular Embankment Mod 7% (CV)	Cu Yd	7,165
Common Embankment (CV)	Cu Yd	4,075
Geotextile Fabric Type 5	Sq Yd	17,405
Aggregate Base (CV) Class 5	Cu Yd	7,450
Full Depth Reclamation	Sq Yd	10,445
Mill Bituminous Surface (3.0")	Sq Yd	23,670
Type SP 9.5 Wearing Course Mixture (3,C)	Ton	5,185
Type SP 9.5 Wearing Course Mixture (3,B)	Ton	4,220
Type SP 12.5 Non-Wearing Course Mixture (3,C)	Ton	1,885
RC Pipe Sewer Design 3006 (12"-30")	Lin Ft	595
Span RC Pipe-Arch Sewer	Lin Ft	762
Connect to Existing Water Main	Each	2
Hydrant	Each	5
Const. Drainage Structure Design 4020 (48"-84")	Each	24
Const. Drainage Structure Design G	Each	20
Concrete Walk (4" & 6")	Sq Ft	65,404
Concrete Curb & Gutter Design S524	Lin Ft	16,169
Sign Panels Type C	Sq Ft	260
Silt Fence	Lin Ft	8,305
Sodding Type Lawn	Sq Yd	1,915
Seeding	Acre	2
Rolled Erosion Prevention Category 25	Sq Yd	10,610
4" Double Solid Line Multi-Comp Ground In	Lin Ft	13,005
4" Solid Line Multi-Comp Ground In	Lin Ft	26,159

Minimum wage rates to be paid by the Contractors have been predetermined and are subject to the Work Hours Act of 1962, P.L. 87-581 and implementing regulations.

READ CAREFULLY THE WAGE SCALES AND DIVISION A OF THE SPECIAL
PROVISIONS AS THEY AFFECT THIS/THESE PROJECT/PROJECTS

The Minnesota Department of Transportation hereby notifies all bidders:
in accordance with Title VI of the Civil Rights Act of 1964 (Act), as amended and Title 49, Code of
Federal Regulations, Subtitle A Part 21, Non-discrimination in Federally-assisted programs of the

Department of Transportation, it will affirmatively assure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded maximum opportunity to participate and/or to submit bids in response to this invitation, and will not be discriminated against on the grounds of race, color, disability, age, sex or national origin in consideration for an award;

in accordance with Title VI of the Civil Rights Act of 1964 as amended, and Title 23, Code of Federal Regulations, Part 230 Subpart A-Equal Employment Opportunity on Federal and Federal-Aid Construction Contracts (including supportive services), it will affirmatively assure increased participation of minority groups and disadvantaged persons and women in all phases of the highway construction industry, and that on any project constructed pursuant to this advertisement equal employment opportunity will be provided to all persons without regard to their race, color, disability, age, religion, sex or national origin;

in accordance with the Minnesota Human Rights Act, Minnesota Statute 363A.08 Unfair discriminatory Practices, it will affirmatively assure that on any project constructed pursuant to this advertisement equal employment opportunity will be offered to all persons without regard to race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age;

in accordance with the Minnesota Human Rights Act, Minnesota Statute 363A.36 Certificates of Compliance for Public Contracts, and 363A.37 Rules for Certificates of Compliance, it will assure that appropriate parties to any contract entered into pursuant to this advertisement possess valid Certificates of Compliance.

If you have employed more than 40 full-time employees in any state, on any single working day during the previous 12 months, you must have a compliance certificate issued by the Minnesota Department of Human Rights to bid on any job in this advertisement. Please contact the Department of Human Rights immediately if you need assistance in obtaining a certificate.

The following notice from the Minnesota Department of Human Rights applies to all contractors:

"It is hereby agreed between the parties that Minnesota Statute, section 363A.36 and Minnesota Rules, parts 5000.3400 to 5000.3600 are incorporated into any contract between these parties based on this specification or any modification of it. A copy of Minnesota Statute 363A.36 and Minnesota Rules, parts 5000.3400 to 5000.3600 is available upon request from the contracting agency."

"It is hereby agreed between the parties that this agency will require affirmative action requirements be met by contractors in relation to Minnesota Statute 363A.36 and Minnesota Rules 5000.3600. Failure by a contractor to implement an affirmative action plan or make a good faith effort shall result in revocation of its certificate or revocation of the contract (Minnesota Statute 363A.36, Subd. 2 and 3)."

A minimum goal of 3.0 % Good Faith Effort to be subcontracted to Disadvantaged Business Enterprises.

LEGEND

- W — EXISTING WATER MAIN
- +—+— EXISTING GATE VALVE & HYDRANT
- WATER SERVICE & CURB STOP
- +—+— PROPOSED WATERMAIN, VALVE, & HYDRANT
- PROPOSED WATER SERVICE & CURB STOP
- SAN— EXISTING SANITARY SEWER & MANHOLE
- FM— EXISTING FORCEMAIN
- SM— EXISTING STORM SEWER & INLET
- +—+— PROPOSED STORM SEWER & INLET
- +—+— PROPOSED STORM SEWER & MANHOLE
- +—+— PROPOSED SANITARY SEWER & MANHOLE
- E— BURIED ELECTRIC
- G— BURIED GAS & VALVE
- TV— BURIED CABLE TELEVISION
- T— BURIED TELEPHONE
- FO— BURIED FIBER OPTICS
- OH— OVERHEAD UTILITY
- +—+— RAILROAD TRACKS
- +—+— EXISTING CURB & GUTTER
- +—+— PROPOSED CURB & GUTTER
- +—+— EXISTING SIDEWALK
- +—+— PROPOSED SIDEWALK
- CP— EXISTING CULVERT PIPE
- CP— PROPOSED CULVERT PIPE
- +—+— FENCE LINE
- +—+— DRAINAGE ARROW
- +—+— SILT FENCE
- +—+— EXISTING RIGHT-OF-WAY
- +—+— PROPOSED RIGHT-OF-WAY (FEE)
- T.E.— TEMPORARY LIMITED EASEMENT (TLE)
- P.E.— PERMANENT LIMITED EASEMENT (PLE)
- EX.E.— EXISTING EASEMENT (EX E)
- +—+— PROPERTY LINE
- +—+— TREE LINE
- +—+— BENCHMARK
- IRON PIPE
- IRON ROD
- +—+— ST. LOUIS COUNTY MONUMENT
- CONTROL POINT
- UTILITY POLE & GUY
- SOIL BORING
- LIGHT POLE
- PEDESTAL
- STREET SIGN
- MAILBOX
- FLAGPOLE
- TREE - DECIDUOUS
- TREE - CONIFEROUS
- TREE TO BE REMOVED



CITY OF HERMANTOWN

PLAN REVISIONS		
DATE	SHEET NO.	APPROVER

MINNESOTA DEPARTMENT OF TRANSPORTATION CITY OF HERMANTOWN, ST. LOUIS COUNTY DEPARTMENT OF PUBLIC WORKS

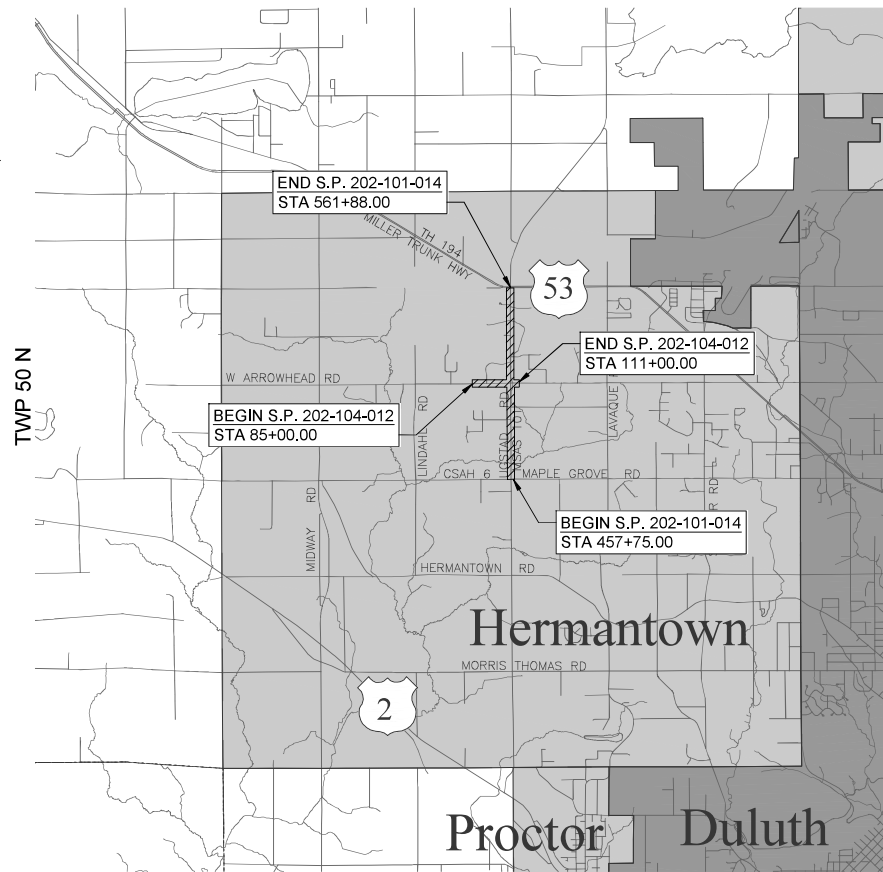
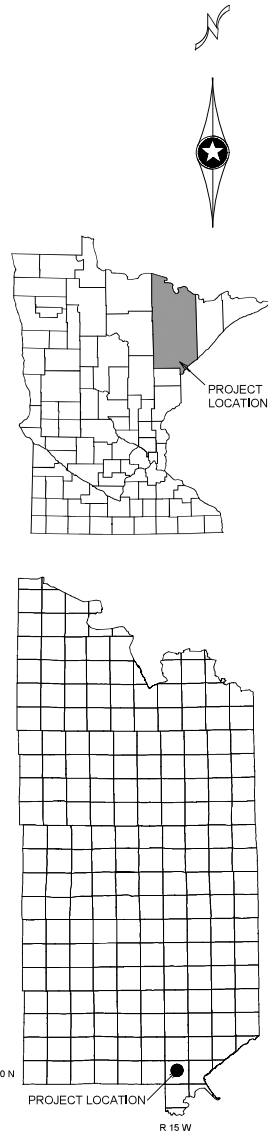
UGSTAD RD & ARROWHEAD RD IMPROVEMENTS

CONSTRUCTION PLANS FOR: GRADING, BITUMINOUS SURFACING, CONCRETE CURB & GUTTER, STORM SEWER, ADA IMPROVEMENTS, PAVEMENT MARKINGS, AND SIGNING

LOCATED ON UGSTAD RD (MSAS 101) FROM MAPLE GROVE RD (CSAH 6) TO MILLER TRUNK HWY 194 (USH 53) (GEOGRAPHIC DESCRIPTION)
FROM SEC. 16 & 17, T 50, R 15 TO SEC. 4 & 5, T 50, R 15

LOCATED ON W ARROWHEAD RD (MSAS 104) FROM 830' WEST OF HAWK CIRCLE DR TO 220' EAST OF THIELKE CIRCLE (GEOGRAPHIC DESCRIPTION)
FROM SEC. 9 & 16, T 50, R 15 TO SEC. 10 & 15, T 50, R 15 (LEGAL DESCRIPTION)

<p>STATE AID PROJ. NO. S.P. 202-101-014 GROSS LENGTH 10,413.00 FEET 1.972 MILES BRIDGES-LENGTH 0 FEET 0 MILES EXCEPTIONS-LENGTH 0 FEET 0 MILES NET LENGTH 10,413.00 FEET 1.972 MILES REF. POINT STA 457+75.00 TO REF. POINT STA 561+88.00</p>	<p>STATE AID PROJ. NO. S.P. 202-104-012 GROSS LENGTH 2,600.00 FEET 0.492 MILES BRIDGES-LENGTH 0 FEET 0 MILES EXCEPTIONS-LENGTH 0 FEET 0 MILES NET LENGTH 2,600.00 FEET 0.492 MILES REF. POINT STA 85+00.00 TO REF. POINT STA 111+00.00</p>
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WARNING:
LOCATION OF UNDERGROUND UTILITIES TO BE VERIFIED BY CONTRACTOR. CALL BEFORE DIGGING. GOPHER STATE ONE CALL 1-800-252-1166 REQUIRED BY LAW

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA".



ENGINEERING | ARCHITECTURE | SURVEYING
FUNDING | PLANNING | ENVIRONMENTAL
332 W Superior Street, Duluth MN 55802
(218) 722-3915 www.msa-ps.com
© MSA Professional Services, Inc.

UGSTAD RD & ARROWHEAD RD IMPROVEMENTS
CITY OF HERMANTOWN
ST. LOUIS COUNTY

MINN. PROJ. NO. **STBG 6922(198)**

GOVERNING SPECIFICATIONS
THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE FOLLOWING:
"MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES" - "LATEST EDITION"
"MINNESOTA TEMPORARY TRAFFIC CONTROL FIELD MANUAL" - "LATEST EDITION"
THE 2017 EDITION OF THE CITY OF HERMANTOWN STANDARD SPECIFICATIONS FOR CONSTRUCTION SHALL APPLY

SHEET INDEX

G.1	TITLE SHEET
G.2	GENERAL LAYOUT
G.3-G.6	STATEMENT OF ESTIMATED QUANTITIES
G.7	STANDARD PLATES
G.8	SOILS AND CONSTRUCTION NOTES
TB.1-TB.28	TABULATION
U.1-U.12	INPLACE UTILITY PLAN
TS.1-TS.7	TYPICAL SECTIONS
SP.1-SP.14	STANDARD PLANS - MNDOT
SD.1-SD.8	STANDARD DETAILS - HERMANTOWN
AL.1	ALIGNMENT TABULATION
R.1-R.12	REMOVALS PLAN
CP.1-CP.23	CONSTRUCTION PLAN & PROFILE
CD.1-CD.16	CONSTRUCTION PLAN DETAILS
DR.1-DR.12	DRAINAGE PLAN
DR.13-DR.15	DRAINAGE PROFILES
EC.1-EC.3	SWPP NARRATIVE
EC.4-EC.15	EROSION CONTROL AND TURF ESTABLISHMENT PLAN
TC.1-TC.8	TRAFFIC CONTROL
PM.1-PM.16	PERMANENT PAVEMENT MARKING & SIGNING PLAN
EW.1	EARTHWORK
CS.1-CS.96	CROSS SECTIONS

THIS PLAN CONTAINS 280 SHEETS

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

JAMES A. WATTERS
PROJECT ENGINEER (TYPED OR PRINTED NAME)

James A. Watters 3/4/2022 53557
PROJECT ENGINEER DATE LIC. NO.

CITY APPROVAL

APPROVED *[Signature]* 3/22/22
HERMANTOWN CITY ENGINEER DATE

STATE APPROVAL

[Signature] 3/29/2022
DATE

DISTRICT STATE AID ENGINEER: REVIEWED FOR COMPLIANCE WITH STATE-AID AND FEDERAL AID RULES/POLICY

Angela Murphy Digitally signed by Angela Murphy
Date: 2022.06.20 16:03:54 -05'00'

STATE-AID ENGINEER: APPROVED FOR STATE-AID AND FEDERAL AID FUNDING

TITLE SHEET	SHEET G.1
MSA 07994009	OF 280
S.P. 202-101-014, S.P. 202-104-012	SHEETS

CITY OF HERMANTOWN
5105 MAPLE GROVE ROAD
HERMANTOWN, MN 55811

*******PROPOSAL*******

FOR HIGHWAY CONSTRUCTION
AND MAINTENANCE PROJECTS WITH
BIDS RECEIVED UNTIL 10:00 O'CLOCK A.M. ON DECEMBER 8, 2022

PROPOSAL OF

(NAME OF FIRM)

(ADDRESS)

(AREA CODE) TELEPHONE NUMBER

TO FURNISH AND DELIVER ALL MATERIALS AND TO PERFORM ALL WORK IN ACCORDANCE WITH THE CONTRACT, THE PLANS AND THE APPROVED DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION", 2020 EDITION, EXCEPT AS STATED OTHERWISE IN THE SPECIAL PROVISIONS WHICH ARE PART OF THIS PROPOSAL, FOR

STATE PROJECT NO. **SP 202-101-014, 202-104-012**

MINNESOTA PROJECT NO. **STBG 6922(198)**

LOCATION: **UGSTAD RD FROM MAPLE GROVE RD TO MILLER TRUNK HIGHWAY 194 (US 53)
ARROWHEAD RD FROM 1300 FT WEST OF UGSTAD RD TO 800 FT EAST OF UGSTAD RD.**

TYPE OF WORK: **GRADING, BITUMINOUS SURFACING, CONCRETE CURB & GUTTER,
STORM SEWER, ADA IMPROVEMENTS, PAVEMENT MARKINGS, SIGNING.**

LENGTH: **SP 202-101-014 UGSTAD RD MSAS 101 – 1.972 MILES
SP 202-104-012 – ARROWHEAD RD MSAS 104 – 0.492 MILES**

STARTING DATE: _____**XXX**_____

COMPLETION DATE: _____**XXX**_____

NOTICE TO BIDDERS: Submit bids in accordance with MnDOT 1206 through 1210 except as stated otherwise in the Special Provisions.

I certify that this Proposal was prepared by me or under my direct supervision, and that I am a licensed professional engineer under the laws of the State of Minnesota.

James A. Watters, P.E.
License Number 53557 Date: October 20, 2022

BID RIGGING IS A SERIOUS CRIME. IF YOU HAVE ANY INFORMATION CONCERNING COLLUSIVE BIDDING, EVEN A REQUEST TO SUBMIT A COMPLIMENTARY BID, PLEASE CALL THE MINNESOTA ATTORNEY GENERAL'S OFFICE AT TELEPHONE NO. (651) 296-1796

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- DISADVANTAGED BUSINESS ENTERPRISE (DBE) SPECIAL PROVISIONS
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- ATTACHMENT CM 32-34
- NON-COLLUSION AFFIDAVIT
- STATE OF MINNESOTA – EQUAL PAY CERTIFICATE
- RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE
- FORM 21126D

ADVERTISEMENT FOR BIDS
S.P. 202-101-014, 202-104-012
MN PROJECT NO.: STBG 6922(198)
Ugstad Rd & Arrowhead Rd Improvements

The City of Hermantown will receive sealed bids for the “Ugstad Rd & Arrowhead Rd Improvements” project until 10:00 A.M., Thursday December 8, 2022 at the Hermantown City Hall located at 5105 Maple Grove Rd, Hermantown, MN 55811 at which time they will be publicly opened and read aloud for the furnishing of all labor and materials and all else necessary for:

S.P. 202-101-014, 202-104-012, MINN. PROJECT NO STBG 6922(198)
UGSTAD RD & ARROWHEAD RD IMPROVEMENTS

Major items include:

Clearing and Grubbing	Acre	0.5
Remove Curb & Gutter	Lin Ft	11,653
Remove Sewer Pipe (Storm)	Lin Ft	1,224
Remove Bituminous Pavement	Sq Yd	18,164
Excavation – Common	Cu Yd	16,540
Select Granular Embankment Mod 7% (CV)	Cu Yd	7,165
Common Embankment (CV)	Cu Yd	4,075
Geotextile Fabric Type 5	Sq Yd	17,405
Aggregate Base (CV) Class 5	Cu Yd	7,450
Full Depth Reclamation	Sq Yd	10,445
Mill Bituminous Surface (3.0")	Sq Yd	23,670
Type SP 9.5 Wearing Course Mixture (3,C)	Ton	5,185
Type SP 9.5 Wearing Course Mixture (3,B)	Ton	4,220
Type SP 12.5 Non-Wearing Course Mixture (3,C)	Ton	1,885
RC Pipe Sewer Design 3006 (12"-30")	Lin Ft	595
Span RC Pipe-Arch Sewer	Lin Ft	762
Connect to Existing Water Main	Each	2
Hydrant	Each	5
Const. Drainage Structure Design 4020 (48"-84")	Each	24
Const. Drainage Structure Design G	Each	20
Concrete Walk (4" & 6")	Sq Ft	65,404
Concrete Curb & Gutter Design S524	Lin Ft	16,169
Sign Panels Type C	Sq Ft	260
Silt Fence	Lin Ft	8,305
Sodding Type Lawn	Sq Yd	1,915
Seeding	Acre	2
Rolled Erosion Prevention Category 25	Sq Yd	10,610
4" Double Solid Line Multi-Comp Ground In	Lin Ft	13,005
4" Solid Line Multi-Comp Ground In	Lin Ft	26,159

Minimum wage rates to be paid by the Contractors have been predetermined and are subject to the Work Hours Act of 1962, P.L. 87-581 and implementing regulations.

READ CAREFULLY THE WAGE SCALES AND DIVISION A OF THE SPECIAL PROVISIONS AS THEY AFFECT THIS/THESE PROJECT/PROJECTS

The Minnesota Department of Transportation hereby notifies all bidders: in accordance with Title VI of the Civil Rights Act of 1964 (Act), as amended and Title 49, Code of Federal Regulations, Subtitle A Part 21, Non-discrimination in Federally-assisted programs of the Department of Transportation, it will affirmatively assure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded maximum opportunity to participate and/or to submit bids in response to this invitation, and will not be discriminated against on the grounds of race, color, disability, age, sex or national origin in consideration for an award;

in accordance with Title VI of the Civil Rights Act of 1964 as amended, and Title 23, Code of Federal Regulations, Part 230 Subpart A-Equal Employment Opportunity on Federal and Federal-Aid Construction Contracts (including supportive services), it will affirmatively assure increased participation of minority groups and disadvantaged persons and women in all phases of the highway construction industry, and that on any project constructed pursuant to this advertisement equal employment opportunity will be provided to all persons without regard to their race, color, disability, age, religion, sex or national origin;

in accordance with the Minnesota Human Rights Act, Minnesota Statute 363A.08 Unfair discriminatory Practices, it will affirmatively assure that on any project constructed pursuant to this advertisement equal employment opportunity will be offered to all persons without regard to race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age;

in accordance with the Minnesota Human Rights Act, Minnesota Statute 363A.36 Certificates of Compliance for Public Contracts, and 363A.37 Rules for Certificates of Compliance, it will assure that appropriate parties to any contract entered into pursuant to this advertisement possess valid Certificates of Compliance.

If you have employed more than 40 full-time employees in any state, on any single working day during the previous 12 months, you must have a compliance certificate issued by the Minnesota Department of Human Rights to bid on any job in this advertisement. Please contact the Department of Human Rights immediately if you need assistance in obtaining a certificate.

The following notice from the Minnesota Department of Human Rights applies to all contractors:

"It is hereby agreed between the parties that Minnesota Statute, section 363A.36 and Minnesota Rules, parts 5000.3400 to 5000.3600 are incorporated into any contract between these parties based on this specification or any modification of it. A copy of Minnesota Statute 363A.36 and Minnesota Rules, parts 5000.3400 to 5000.3600 is available upon request from the contracting agency."

"It is hereby agreed between the parties that this agency will require affirmative action requirements be met by contractors in relation to Minnesota Statute 363A.36 and Minnesota Rules 5000.3600. Failure by a contractor to implement an affirmative action plan or make a good faith effort shall result in revocation of its certificate or revocation of the contract (Minnesota Statute 363A.36, Subd. 2 and 3)."

A minimum goal of 3.0 % Good Faith Effort to be subcontracted to Disadvantaged Business Enterprises.

James A. Watters P.E.
MSA Professional Services, Inc.
October 19, 2022

TO: Mayor & City Council
FROM: John Mulder, City Administrator
DATE: November 1, 2022
SUBJECT: Delinquent Utilities



Meeting Date: 11/7/22
Agenda Item: 12-D
Resolution: 2022-126

REQUESTED ACTION

Authorize the preparation of an assessment roll for delinquent utilities.

BACKGROUND

Each year, the City goes through a process to notify utility customers who are delinquent in their payments that the delinquent amounts will be certified as an assessment to be paid with their property taxes.

Notices were sent out, and customers were given an opportunity to have a hearing in front of the Utility Commission on October 20, 2022. No one requested a hearing or appeared at the meeting to discuss the delinquent amounts.

A final assessment roll will be presented to the City Council on November 21st.

SOURCE OF FUNDS (if applicable)

ATTACHMENTS

Resolution No. 2022-126

**RESOLUTION DIRECTING PREPARATION OF ASSESSMENT ROLL
FOR DELINQUENT WATER AND SEWER USE, HOOKUP, PERMIT
AND AVAILABILITY CHARGES, AND STORMWATER CHARGES**

WHEREAS, the City of Hermantown City Code Section 940.10 allows delinquent water charges to be certified to the County Auditor each year; and

WHEREAS, City of Hermantown City Code Section 930.09.06 allows delinquent sewer charges to be certified to the County Auditor each year; and

WHEREAS, City of Hermantown City Code Section 910.11 allows delinquent stormwater charges to be certified to the County Auditor each year; and

WHEREAS, the City of Hermantown imposes water use, water availability charges, sewer use, sewer availability charges, sewer hookup charges and water hookup charges, sewer permit charges, stormwater charges, miscellaneous charges as a condition(s) to individuals making connections to the Hermantown waterlines or Hermantown sewer lines; and

WHEREAS, certain individuals and businesses have made connections to the city waterline and/or sewerline without paying the required water use, water availability charge, sewer use, sewer availability charge, water hookup charge or sewer hookup charge, sewer permit charge, stormwater charge, miscellaneous charge; and

WHEREAS, such charges constitute delinquent water, sewer, stormwater and miscellaneous charges; and

WHEREAS, there are individuals and businesses in the City of Hermantown with delinquent water use charges, delinquent sewer use charges, unpaid and due water availability charges, unpaid and due water hookup charges, unpaid and due sewer availability charges, unpaid and due sewer hookup charges, unpaid and due sewer permit charges, unpaid and due stormwater charges, unpaid and due delinquent installments under water contracts and sewer contracts and/or unpaid miscellaneous charges as of the date of this resolution.

WHEREAS, The City Clerk, with the assistance of the Utility Billing Clerk, prepared an assessment roll covering all delinquent water use, hookup or availability charges, sewer use, hookup, permit or availability charges; charges for stormwater and/or miscellaneous charges by September 30, 2022.

WHEREAS, the City Clerk notified the individuals and businesses affected by such assessment roll that the City Council of the City of Hermantown will meet on November 21, 2022 at 6:30 p.m. in the Hermantown Governmental Services Building, 5105 Maple Grove Road, to consider the proposed assessment roll.

WHEREAS, the notice was sent first class mail to the owner of the premises which were served by such utility service. Such notice shall be sent to the address of such owner as determined from the records of the St. Louis County Auditor. After mailing an Affidavit of Mailing shall be prepared by the person mailing such notices.

WHEREAS, The Hermantown Utility Commission met on October 20, 2022 to conduct hearings on any requests for hearings on October 20, 2022 and no one appeared, therefor the Utility Commission recommends to the City Council that an assessment roll be prepared for consideration at the November 21, 2022 City Council meeting.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown, Minnesota as follows:

1. City Staff shall prepare an assessment roll for delinquent water and sewer use, hookup, permit and availability charges, and stormwater charges for City Council consideration on November 21, 2022

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors.

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted November 7, 2022.

TO: Mayor & City Council

FROM: Paul Senst



DATE: October 26th, 2022

Meeting Date: 11/07/2022

SUBJECT: Purchase of Altoz Tracked
Mower

Agenda Item: 12-E

Resolution: 2022-127

REQUESTED ACTION

Approve Purchase of Altoz Tracked Zero Turn Mower

BACKGROUND

The purchase of this zero-turn mower will allow Public Works to mow the trails at Keene Creek Park, allow for more consistent mowing along the existing trails from Stebner Park to Keene's Creek Park and will allow for better care of some mowing that we would like to do in areas, but do not have the correct equipment.

We solicited 3 quotes for this piece of equipment. 1 w/ the MN State bid and 2 from Sourcewell and recommend the Purchase thru Milaca General Rental Center.

This is a purchase thru the Sourcewell Bid Process and will be paid with ARPA funds.

SOURCE OF FUNDS (if applicable)

ARPA Fund
245-452100-580

ATTACHMENTS

1 MN State Bid Quote
2 Source-well Quotes

Resolution No. 2022-127

**RESOLUTION AWARDING CONTRACT FOR A ZERO TURN MOWER TO MILACA
GENERAL RENTAL CENTER, INC. IN THE AMOUNT OF \$23,499**

WHEREAS, the City of Hermantown has a need for a zero turn mower for park and trail maintenance; and

WHEREAS, the City obtained three quotes using the MN State Bid Process and Sourcewell; and

WHEREAS, after fully considering this matter, the City Council of the City of Hermantown believes that it is in the best interest of the City of Hermantown to award the contract for the zero-turn mower to Milaca General Rental Center, Inc.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown as follows:

1. Milaca General Rental Center Inc, is hereby determined to be able to provide the zero-turn mower to the City.
2. The price of \$23,499.00 for the Zero turn mower (TRX 7661 V37 A) is hereby accepted.
3. The funds for the payment of the zero-turn mower will be paid from Fund No. 245-452100-580.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors.

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted November 7, 2022.

MILACA GENERAL RENTAL CENTER, INC.
12590 STATE HIGHWAY 23
MILACA, MN 56353

Quote Print

Phone: 320-983-6668
Fax: 320-983-3474

Reference: City of Hermantown
Quote Date: 10/3/2022
Print Date: 10/5/2022

Customer Information

Name:	City of Hermantown	Email:	psenst@hermantownmn.com
Address:	Attn: Paul Sens Hermantown, MN	Day Phone:	218-729-3640

Part Number	Description	Price	Qty	Extended Price
1055144	TRX 766I V37 A	\$23,999.00	1	\$23,999.00
2500491	KIT,MOWER DECK,FINISH CUT,TRX660/766	\$3,895.95	1	\$3,895.95
2500427	KIT,STRAIGHT BLADE,AT SPINDLE,TRX A	\$89.95	1	\$89.95
2500535	KIT,GATOR G6 BLADE,22.5",XPHD/TRX 66"	\$82.95	1	\$82.95
2500439	KIT,SLOPE METER,40 DEG,TRX	\$69.95	1	\$69.95

-QUOTE VALID UNTIL 11/15/2022

-QUOTE VALID ONLY IF

**THERE IS AVAILABILITY OF A
TRX 766I V37**

**-NO FREIGHT OR DELIVERY CHARGE
ON INITIAL ORDER OF MOWER,
PARTS & ACCESSORIES**

**-10% OFF PARTS FOR THE FIRST
12 MONTHS (EXCLUDES ACTUAL
FREIGHT CHARGES)**

**-WILLINGESS & ABILITY TO
DROPSHIP PARTS FACTORY
DIRECT WITHIN 1-2 BUSINESS
DAYS**

-SOURCEWELL CONTRACT #206785

Discount	-\$4,638.80
Grand Total	\$23,499.00

Thank you for your business! Items must be returned in the original package with receipt within 30 days and are subject to a 20% restocking fee. No returns on electrical parts or special ordered parts.

Bill To				Ship To			
City of Hermantown							
Customer	Contact	Customer Tax Number	Phone	Cell Phone	Transaction	PO Number	
36281		gov	(715) -		Estimate		
Counter Person	Sales Person	Date Printed	Reference	Email Address			Department
Caleb	House Account	10/06/22	113673	psenst@hermantownmn.com			Counter Sales

Line	Description	Ordered	B/O'd	Shipped	List	Net Each	Amount
ALTP	KIT,MOWER DECK,FINISH	1		1	\$3,495.95	\$3,116.76	\$3,116.76
ALTP	KIT,STRAIGHT BLADE,AT	1		1	\$98.81	\$71.96	\$71.96
ALTP	KIT,GATOR G6 BLADE,22	1		1	\$91.12	\$66.36	\$66.36
ALTP	KIT,SLOPE METER,40 DE	1		1	\$83.21	\$55.96	\$55.96

Model	Line	Description	Ordered	B/O'd	Shipped	List	Net	Amount
1055144	ALTW	TRX 766 V37 All Terrain Deck	1		1		\$20,399.15	\$20,399.15

Description	Line	Reference	Quantity	Net Each	Amount
Shipping/Handling		Freight	1	\$500.00	\$500.00

Note

Sourcewell Contract #070821-ATZ
 Minnesota Turf Management Equipment Contract # 206785
 Quote on TRX 766 All Terrain 37 EFI. 15% off on unit and 20% off on accessories
 Ramer Small Engine is an authorized dealer for Altoz Products. We are also a service and warranty dealer for Briggs and Stratton and Kawasaki Engines and Hydro Gear transmissions.

Sub Total	\$23,710.19
Miscellaneous	\$500.00
Labor	\$0.00

Tax Type	Tax Rate	Tax Amount
Wisconsin Sales Tax	5.5000%	\$0.00
Sales Tax Total		\$0.00

Grand Total \$24,210.19

Thank you for your business! Items must be returned in the original package with receipt within 30 days and are subject to a 20% restocking fee. No returns on electrical parts or special ordered parts.

Notes:		Customer acknowledges receipt thereof:
--------	---	--

ALTOZ, INC.	
20502 160TH STREET	
GREENBUSH, MN 56726	
PHONE:	218-782-5869
FAX:	218-782-2580

FOR ESTIMATING PURPOSES ONLY

CUSTOMER INFORMATION			
NAME:	CITY OF HERMANTOWN		
ADDRESS:	4971 LIGHTNING DR		
	HERMANTOWN	MN	55811

PART NUMBER	DESCRIPTION	MSRP	DISCOUNT
1055144	TRX 766I V37 AT	\$ 23,999.00	10%
2500491	KIT,MOWER DECK,FINISH CUT,TRX660/766	\$ 3,895.95	10%
2500427	KIT,STRAIGHT BLADE,AT SPINDLE,TRX A	\$ 89.95	10%
2500535	KIT,GATOR G6 BLADE,22.5",XPHD/TRX 66"	\$ 82.95	10%
2500439	KIT,SLOPE METER,40 DEG,TRX	\$ 69.95	10%

NOTES	
MN STATE CONTRACT NUMBER: #206785 FOR TURF MANAGEMENT EQUIPMENT	
ALTOZ IS UNABLE TO SUPPLY THE TRX 766 V37 AT MOWER FROM THE FACTORY AS WE	
FREIGHT QUOTED DELIVERED TO ZIP CODE: 55744	\$ 300.00 (CALCULATED)
MOWER CAN ALSO BE PICKED UP AT THE ALTOZ DEALER IN ORDER TO ELIMINATE THE F	
CLOSEST ALTOZ DEALER IS MILACA GENERAL RENTAL CENTER IN MILACA, MN 56353	
MOWER PRICING REFLECTS 10% DISCOUNT OFF MSRP	
ACCESSORIES PRICING REFLECT 10% DISCOUNT OFF MSRP	
THIS QUOTE IS FOR ESTIMATING PURPOSES ONLY AS WE DO NOT HAVE THE V37 ENGINE	
QUOTED BY:	CARMEN SOLOM
855-782-5869 EXT. 330	

