



Hermantown City Council Meeting – September 19, 2022

Because of attendance considerations at the regular meeting location due to the health pandemic, Hermantown’s upcoming, City Council Meeting will be conducted both remotely and with in-person access to Council Chambers.

The City Council meeting will utilize the platform “Zoom,” which allows the public to view and/or hear the meeting from their phone or computer. Interested parties can also choose to attend the City Council Meeting in person at City Hall. Current Minnesota Department of Health guidelines regarding the health pandemic will be observed during this meeting.

The 6:30 p.m. City Council Meeting will be available at:

<https://us02web.zoom.us/j/89427926114?pwd=VERySW5HSWNpeGtGcG43NWZtcnVBQT09>

and/or by calling the number (312) 626-6799 and utilizing the meeting ID number of 894-2792-6114 and the passcode of 614195.

Public comment may be possible, but difficult, during the meeting, but any public comments, questions, or concerns can be e-mailed to Community Engagement Manager, Joe Wicklund, at jwicklund@hermantownmn.com up to 3:30 p.m. the day of the meeting with the e-mail title “City Council Meeting.” It is important to note that all comments regarding this meeting are public data.

A few important tips regarding the Zoom platform:

- If your computer does not support audio, you can still watch the meeting on your computer and call in on your phone to hear the meeting
- It is a challenging situation for all, so grace and understanding are appreciated

The 4:30 p.m. Pre-Agenda Meeting will be available in-person only at City Hall. Public comment is not a factor in the pre-agenda meeting, but the meeting is open and members of the public are invited and welcome to attend to this meeting. Attendees of the Pre-Agenda Meeting should expect to follow the current social distancing and mask guidelines.



AGENDA

Pre-Agenda Meeting September 19, 2022 at 4:30 p.m. Council Chambers City Hall - Hermantown Governmental Services Building

Pre-agenda: The Pre-agenda meeting is a work session between the City Council and City staff to review the upcoming City Council meeting and future meetings. The agenda is the same document as the upcoming City Council meeting, but does not follow the same format as the City Council meeting. It is a time for the City Council and City staff to have discussions about the agenda items, and asking and answering questions. Traditionally it is not a time for public comment on the agenda items, as the public can listen to the conversation and ask questions or provide input at the upcoming City Council meeting.

City Council Meeting September 19, 2022 at 6:30 p.m. Council Chambers City Hall - Hermantown Governmental Services Building

Invitation to participate:

The Hermantown City Council welcomes your thoughts, input and opinions to this meeting. The agenda for this meeting contains a brief description of each item to be considered, and the City Council encourages your participation. If you wish to speak on an item contained in the agenda, you will be allowed to address the Council when a motion is on the floor. If you wish to speak on a matter that does not appear on the agenda, you may do so during the public comment period regularly scheduled and set for the beginning of the meeting.

When addressing the City Council, please state your name and address for the record. Please address the City Council as a whole through the Mayor. Comments to individual Council Members or staff are not permitted. Speakers will be limited to three (3) minutes.

Order of discussion

- 1. Reading of the resolution title by Mayor**
- 2. Motion/Second**
- 3. Staff Explanation**
- 4. Initial Discussion by City Council**
- 5. Mayor invites public to speak to the motion (3-minute rule)**
- 6. Follow up staff explanation and/or discussion by City Council**
- 7. Call of the vote**

**CITY OF HERMANTOWN
AGENDA**

**Pre-Agenda Meeting September 19, 2022 at 4:30 p.m.
Council Chambers
Hermantown Governmental Services Building**

**City Council Meeting September 19, 2022 at 6:30 p.m.
Council Chambers
Hermantown Governmental Services Building**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS** *(Council Members may make announcements as needed.)*
5. **PUBLIC HEARING** – *(Only when necessary. The rule adopted three minutes per person if necessary. Any action required after the public hearing will be taken immediately following the closing of the public hearing.)*
6. **COMMUNICATIONS**
 - A. **Correspondence** 22-93 through 22-96 placed on file
 - B. **22-94** Dave Miller, Hermantown Resident
TO: Mayor & City Council
RE: Neighborhoods and Zoning
 - C. **22-96** P&R Properties
TO: Mayor & City Council
RE: Ordinance 2022-11 - Rezoning of 4747 Hermantown Rd
7. **PRESENTATIONS** *(Department Heads may give reports if necessary.)*
 - A. Kevin Orme, Director of Finance and Administration
RE: **Debt Service Budgets 2023**
 - B. Joe Wicklund, Community Development Director
RE: Community Recreation Initiative Educational Efforts *(Pre-Agenda Only)*
8. **PUBLIC DISCUSSION** *(This is the time for individuals to address the Council about any item not on the agenda. The time limit is three minutes per person.)*
9. **CONSENT AGENDA** *(All items on the Consent Agenda are items which are considered routine by the City Council and will be approved by one motion via voice vote. There will be no discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed)*

from the Consent Agenda and considered at the end of the Consent Agenda.)

- A. **Minutes** - Approval or correction of September 6, 2022 City Council Continuation Minutes
- B. **Accounts Payable** – Approve general city warrants from September 1, 2022 through September 15, 2022 in the amount of \$356,991.55

10. MOTIONS

11. ORDINANCES

- A. **2022-10** An Ordinance Recommending That Portions Of The Hermantown City Code Be Temporarily Suspended To Further Study The “Earn-A-Buck” Requirement For The Hermantown City 2022 Bow Hunt

Second Reading

- D. **2022-11** An Ordinance Amending Title 2 Of The Hermantown City Code By Amending The Official Zoning Map 4747 Hermantown Road (Parcels 395-0010-07045 And 395-0010-07050)

Second Reading

- E. **2022-12** An Ordinance Amending Hermantown Code Of Ordinances Section 270 - Fee Schedule

First Reading

12. RESOLUTIONS (*Roll call will be taken only on items required by law and items requiring 4/5’s votes, all others can be done by voice vote.*)

- A. **2022-114** Resolution To Adopt The Proposed Property Tax And Proposed Budget For Taxes Payable 2023 And Scheduling The Truth In Taxation Hearing

(motion, roll call)

- B. **2022-115** Resolution Establishing An Absentee Ballot Board For The 2022 General Election

(motion, roll call)

- C. **2022-116** Resolution Authorizing The City Of Hermantown To Partner With Minnesota Trout Unlimited On A Grant Funding Request Associated With The Okerstrom Road Culvert At Keene Creek Park And Contributing \$35,000 Towards The Purchase And Installation Of Culvert

(motion, roll call)

13. RECESS

Date: September 13, 2022
To: City Council
From: John Mulder, City Administrator
RE: Correspondence

In your agenda packet is a correspondence summary log. This briefly summarizes and assigns a log number for written correspondence received at City Hall.

You are provided with the summary so that you may request a full copy of any correspondence article of interest to you.

I have included in the agenda packet only the correspondence that we believe to be of special interest.

2022 CORRESPONDENCE

<u>DATE</u>	<u>LOG #</u>	<u>FROM</u>	<u>TO</u>	<u>REGARDING</u>	<u>FILED</u>
8/30/2022	22-93	MN Pollution Control Agency	Roger Berntsen, 5340 Maple Grove Rd.	Petroleum Storage Tank Release	8/30/2022
9/12/2022	22-94	Dave & Mary Miller, 4793 Anderson Rd.	City Council	Neighborhoods & zoning	9/6/2022
9/14/2022	22-95	Thomas Gregorich, 330 N Arlington Ave., #409, Duluth, MN 55811	Wayne Boucher, Mayor	Wave Pool	8/4/2022
9/15/2022	22-96	P&R Properties	Eric Johnson, Community Development Director	Ordinance 2022-11 to rezone 4747 Hermantown Rd	9/14/2022

9-06-22022

To the Hermantown City Council members

From Dave Miller, 4793 Anderson Road

Regarding our neighborhoods and zoning

I have been lucky to be part of a family that has a long and storied history in Hermantown. We live in a rural neighborhood surrounded by great neighbors with plenty of space between us to enjoy all that Hermantown has to offer.

Recently we were made aware of an attempt to change the zoning of the Engwall property on Hermantown from R-3 to Commercial to allow a much more expansive development than was originally approved for the site. I see a number of issues related to this change as follows and some of these issues carry forward from the original plan:

*Changing the zoning to Commercial could ultimately allow for any commercial development, many of which do not belong in a residential neighborhood

*Even though there are several grandfathered "commercial" properties in the area the properties are very low impact and add very low loading to the area.

*Access to this property from either the Anderson or Hermantown Road is limited in placement and involves minimum sight lines due to hills and turns. Although speed limits are 30 MPH the general flow of traffic greatly exceeds posted speed limits. I would suspect there is data on speed provided by the mobile radar trailer.

*When a single resident asks for a change in setback from a Natural Environmental Shoreland Overlay like Keene Creek I would suspect they would be denied and yet these huge developments get variances, even though they would vastly impact the creek.

*There is an old cemetery on the property and very close to the proposed building if not under it.

*When property is zoned commercial it tends to have a long term negative impact on the surrounding neighbor's properties.

*This proposed development is huge in scope even by the existing R-3 zoning. Going by the information I have been able to glean the proposed building is 65' tall, has 147 units that at 2.8 residents per unit could put 411 people in one building. That number of units could have 1.5 vehicles for a total of 220 vehicles entering and exiting the property daily. These numbers do not include any other development of the property.

*What could the total number of units be on this property if fully developed?

*What kind of an impact does a development like this have on our fire, utility and school systems?

Let's think about Hermantown. The web site says "Hermantown MN has the advantage of accessible big city amenities while still allowing for country living and a small town community feel."

If this development was proposed for your neighborhood how would you feel?

If we had a current comprehensive zoning and development plan in place would it protect rural neighborhoods from the continued push to over develop and keep commercial in commercial zones?

I see the push for zoning changes to always allow for bigger and larger zoning changes. Would it make sense to look at some of the old grandfathered commercial properties in residential areas and say that if the property was to change hands or be inactive for over a year that they would return to residential zoning? It doesn't always have to get bigger.

Is taxable valuation worth more than a quality neighborhood?

Is it time to step back and complete a comprehensive zoning and development plan that groups commercial with commercial and residential with residential?

We don't always have to create new zoning variances when a request comes in. Let Eric work with his crew to get a good plan in the works. Give him good guidance, he can do a great job.

We have to plan now to protect the future.

Thank you, your neighbors, Dave and Mary Miller

A handwritten signature in blue ink, appearing to read "Dave".

22-96



ENGWALLS DEVELOPMENT



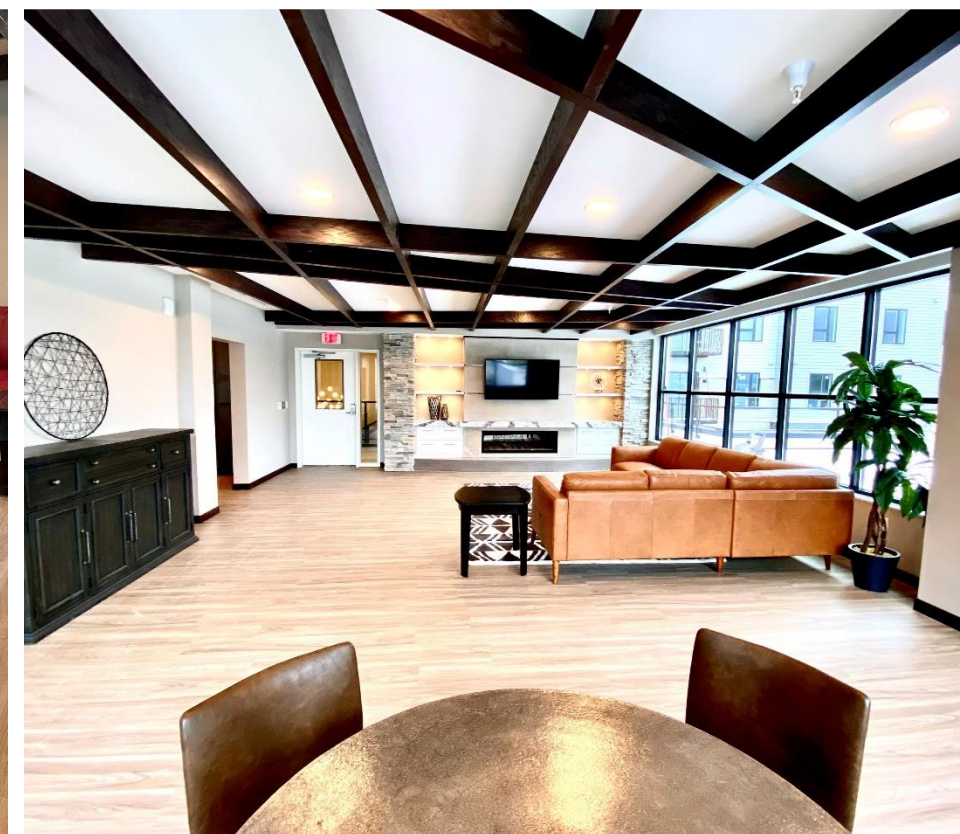
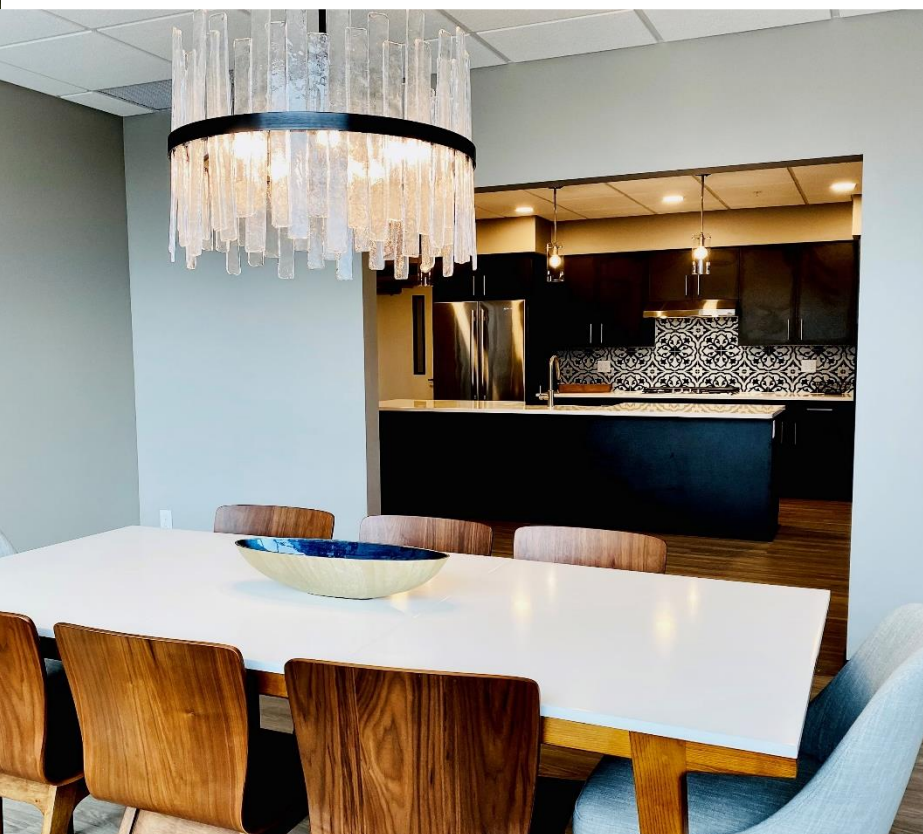
Current Site Location of Engwalls Development Concept

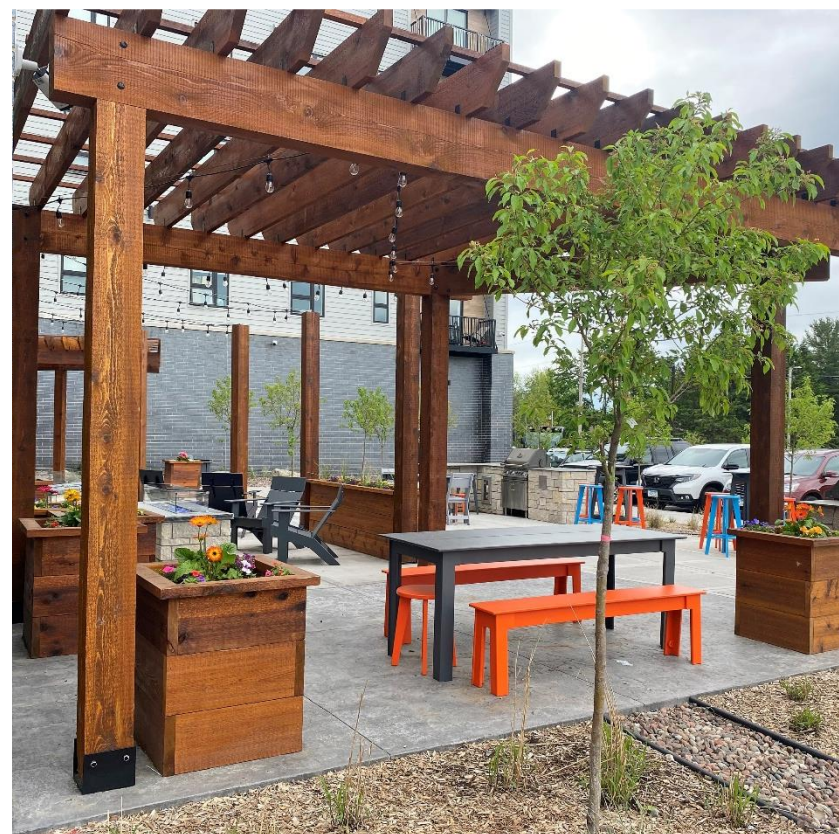
Replacing existing commercial business
with residential multi-family housing





Set in the wooded landscape of Hermantown, this development will have a private, country feel, while offering a contemporary design to fit the landscape and maximize the woodland setting.



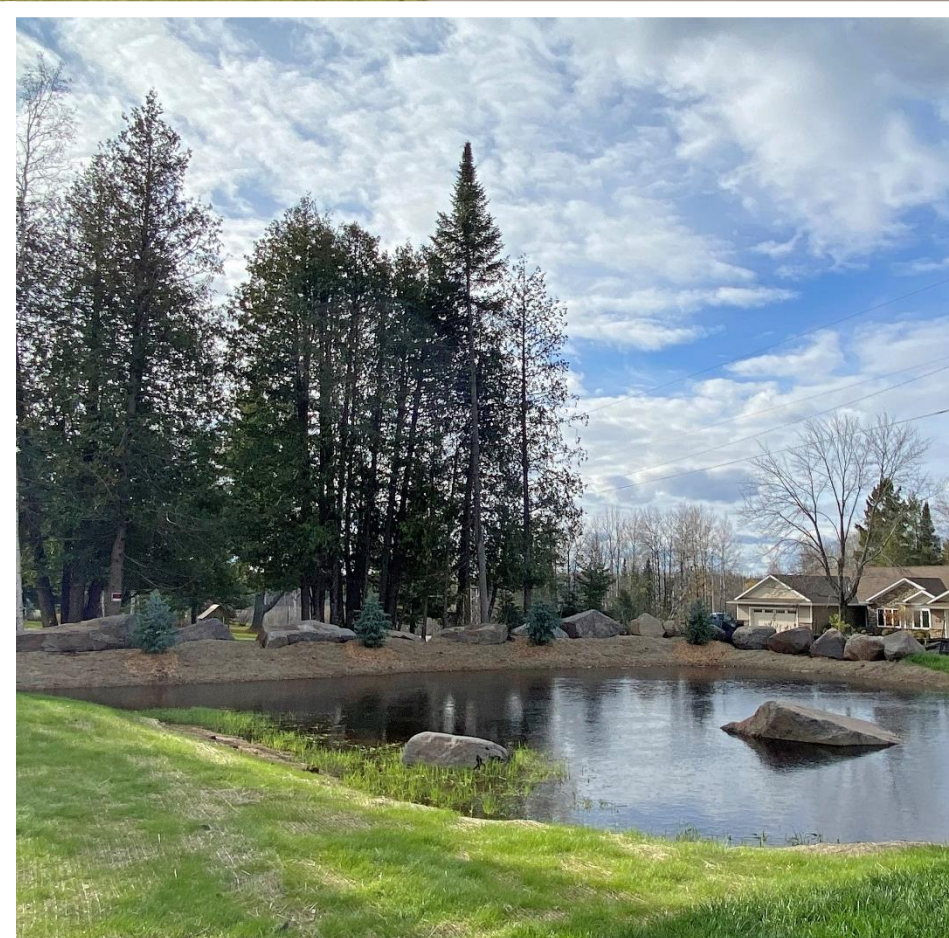


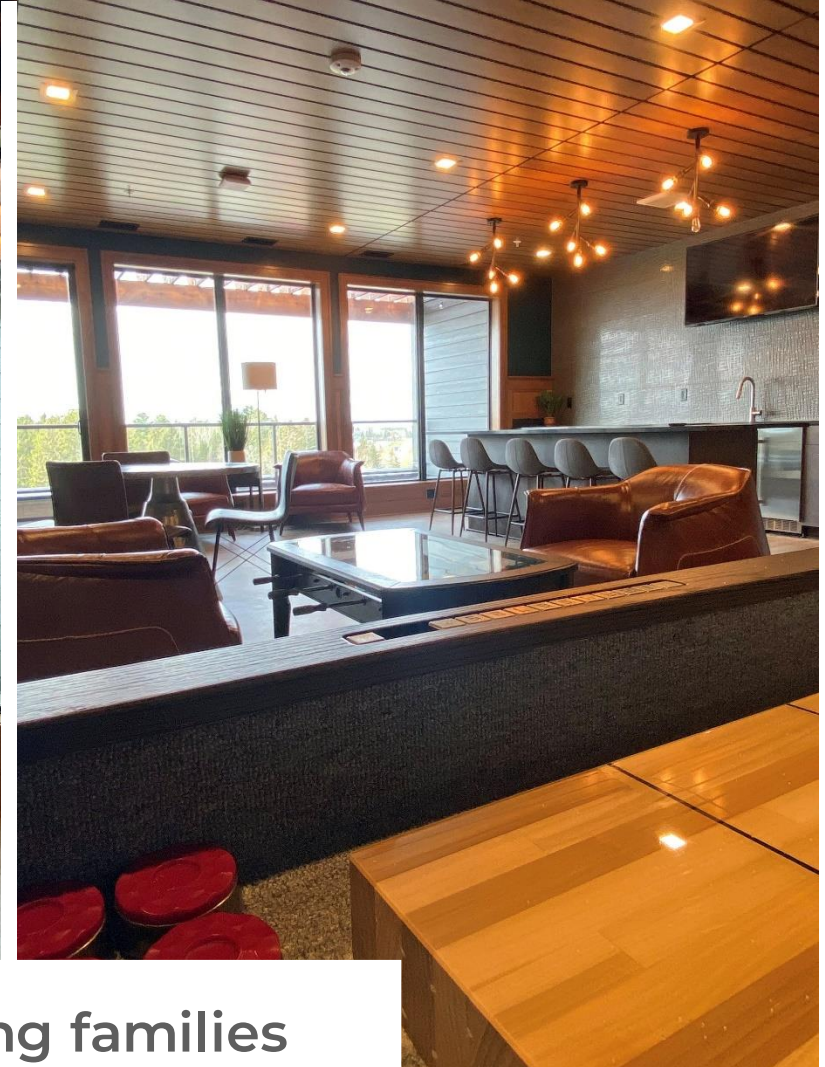






Community parking and access to the Keene Creek Trail System in Hermantown. Plus, provides a wooded buffer between buildings and the edge of property line.

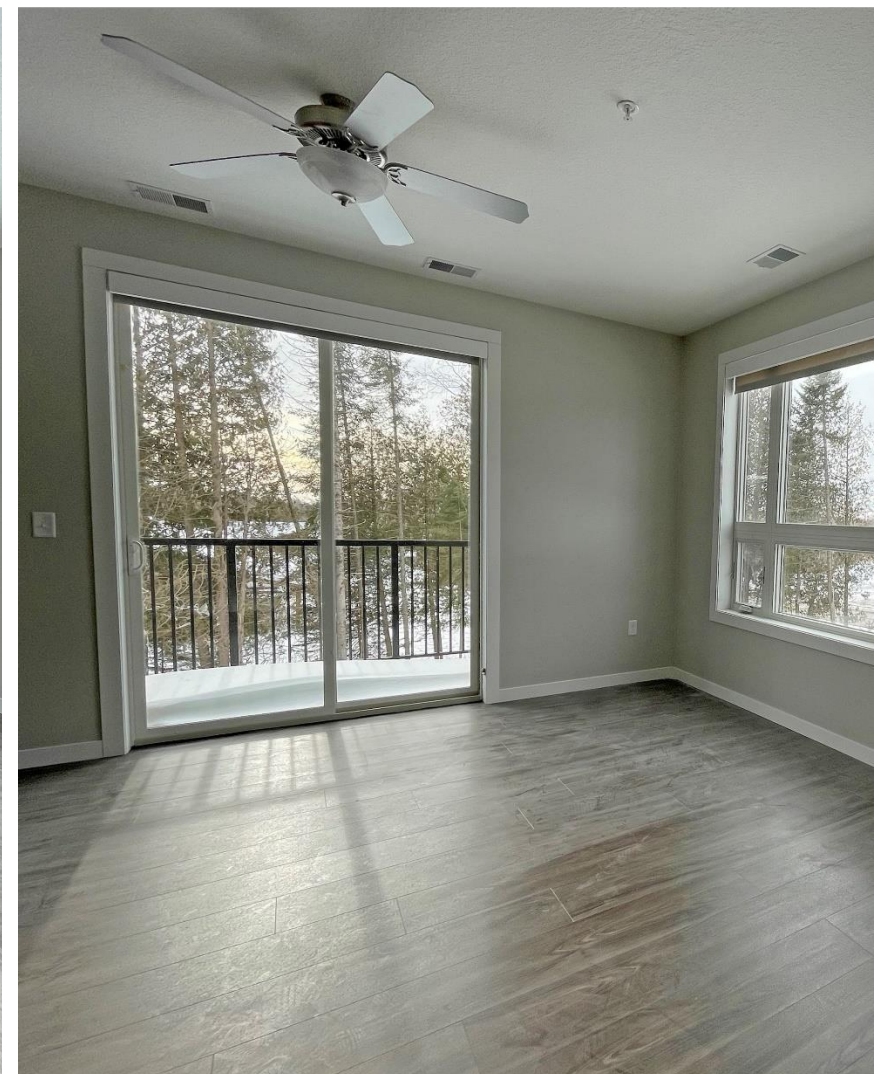




“Simply, Hermantown needs more housing. Young families want to get back to an area where they grew up and grandparents want to be close to grandkids. The Engwalls development allows that, without requiring a huge footprint.”
— Pete Pavlovich, owner



Phase I of this residential complex proposes 140 residential units including one-, two- and three-bedroom layouts, as well as studio-style apartments. Each of the designer-inspired floorplans offer private open-air decks and ample square footage and amenities.



PREVIOUS HERMANTOWN DEVELOPMENT EXPERIENCE



SNAPSHOT OF AERY | OPENED 2021

- 20-86 Age range of tenants at Aery
- 99% Occupied units prior to official December 2021 opening
- 4% Families moved-in to Aery from outside of Twin Ports area
- 100 Local union jobs provided during construction
- 100% Percentage of Market-Rate units
- 150+ Local families supported by local jobs during construction

Site Plan Phase I



“Our goal is to continue to provide premium homes and quality jobs in the areas in which we live long into the future. Those aspects of what we do and what we provide to our residents and employees have a lasting impact on our local community.”

— Ryan Nelson, owner

Site Plan Phase I

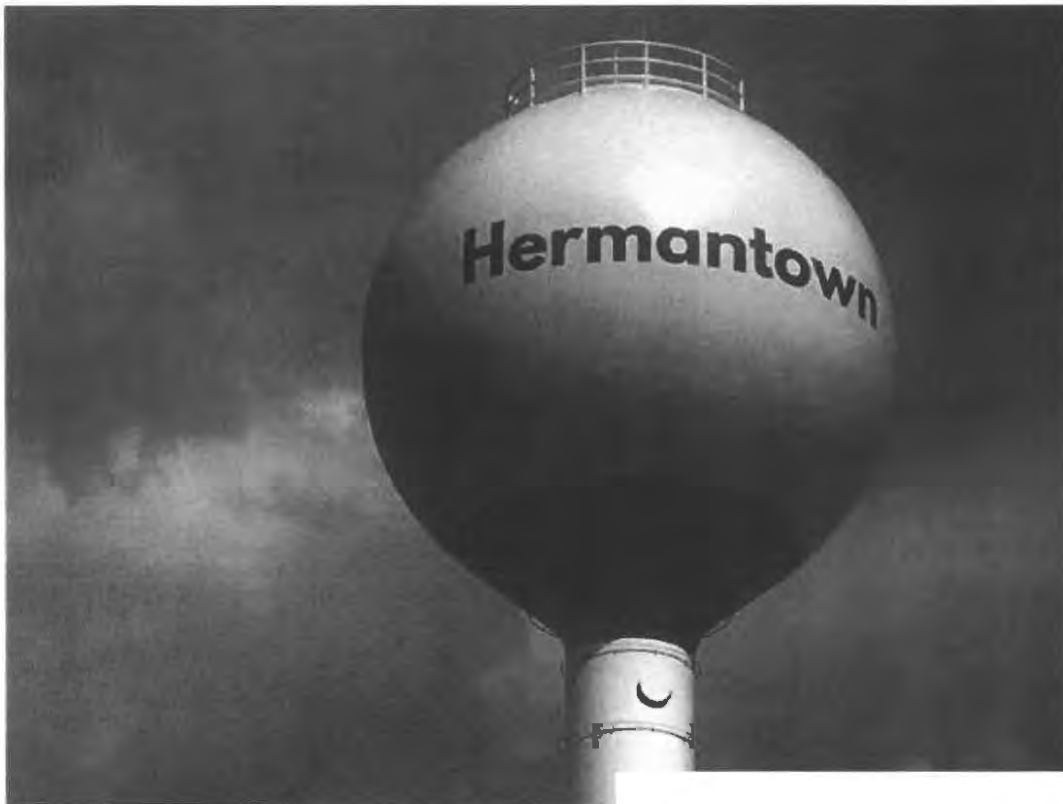


P&R COMPANIES



enriching communities

City of Hermantown 2023 Preliminary Debt Service Budgets



2023 Debt Service Budgets

- City has approx. \$33 million in bond debt
- Individual bonds expire between 2027 and 2039
- Annually the City pays approx. \$3.75 million to service our current debt
- Sales Tax covers approx. 73% of the debt payments
- Tax Levy covers approx. 9% of debt payments
 - Tax levy usage in 2023 (2022 was 415,234)
 - Total = \$343,621
 - Fund 323 (Firehalls) = \$145,241
 - Fund 324 (Rose Road) = \$52,828
 - Fund 326 (2020 Road Plan) = \$63,885
 - Fund 328 (2021 Road Plan) = 81,667
- City in planning stages of approximately \$2 million of additional bonds for the 2023 Road Improvement Plan and possibly more pending the outcome of the vote on the potential sales tax increase

City of Hermantown Debt Service Budgets September 2022

Included in this booklet are the budget sheets for each of the debt services funds. (Funds numbered in the 300's).

Sales Tax (Fund 240) technically, is not a debt service fund, but a Special Revenue Fund. It is included in this budget booklet because the revenue is used primarily for debt service through transfers out of this fund to the various debt service funds as allowed per the statutes regarding the use of the sales tax revenue. Per the statutes, "The proceeds of the tax imposed under this section must be used to meet the costs of: (1) extending a sewer interceptor line; (2) construction of a booster pump station, reservoirs, and related improvements to the water system; (3) construction of a building containing a police and fire station and an administrative services facility; and (4) meet the costs of debt service payments for construction of the Hermantown Wellness Center." The fourth authorized use was approved by the Legislative in 2017.

The City currently has ten bonds outstanding. (Funds 315,318,320, 322-328). Each fund represents a bond issued by the City for various projects.

Fund	Name	Original Principal	Interest Rate	Expires	Optional Call Date
315	2016B GO	5,055,000	1.35	2027	None
318	2016A GO	3,285,000	1.56	2030	2/1/2018
320	2012A GO	2,500,000	1.93	2026	2/1/2020
322	2014A GO	2,170,000	2.20	2028	2/1/2024
323	2018A GO	2,035,000	3.20	2039	2/1/2027
324	2018B GO	7,715,000	3.14	2039	2/1/2027
325	2019A GO	8,845,000	3.14	2039	2/1/2027
326	2020A GO	3,588,000	1.74	2036	2/1/2029
327	2020B GO	3,915,000	1.83	2037	2/1/2029
328	2021A GO	3,860,000	1.21	2037	2/1/2030
		42,968,000			

Each fund has a tab, and included for each fund are the following:

- Brief Description
- Revenues and Expenditures

Funds 315, 325, and 327 are funded 100% by sales tax.

Fund 350 is referred to as the Special Deficiency Fund. This fund accounts for accumulated resources to make debt payments when special assessments have been deferred.

No action is required at this time as these budgets are part of the overall budget that will be presented to the City Council for adoption in December, 2022.

Fund 240 - City Sales Tax Fund

Accounts for the City sales tax collected that is authorized by the Minnesota State Legislature to fund the construction of a city administrative services/public safety facility, Hermantown sewer trunk line and water infrastructure improvements. The Hermantown City Sales Tax rate was increased from .5% to 1%. Voters approved the increase in the 2012 General Election. Collections at the 1% rate were effective April 1, 2013. In 2017 the State Legislature approved extending the sales tax through December 2036 and added the ability to use the sales tax for a Wellness Center. Per the statutes, the proceeds of the tax imposed under this section must be used to meet the costs of: (1) extending a sewer interceptor line; (2) construction of a booster pump station, reservoirs, and related improvements to the water system; (3) construction of a building containing a police and fire station and an administrative services facility; and (4) meet the costs of debt service payments for construction of the Hermantown Wellness Center. (This fourth authorized use was approved by the Legislature in 2017)

Fund		2023 Transfer for Debt Service
315	2006A GO	698,807
318	2009A GO	153,907
320	2012A GO	197,539
322	2014A GO	65,000
324	2018B GO	520,971
325	2019A GO	647,620
326	2020A GO	180,188
327	2020B GO	293,370
<hr/> Total		2,757,402

CITY OF HERMANTOWN, MN
Revenue Budget Report -- MultiYear Actuals
For the Year: 2023

Account	Actuals				Current Budget 2022	% Rec. 2022	Prelim. Budget 23	Budget Change 23	Final Budget 23	% Old Budget 23
	2019	2020	2021	2022						
240 City Sales Tax Fund										
313100 City Sales Tax										
313100 City Sales Tax	3,093,501	3,351,435	3,673,481	2,098,203	3,000,000	70%	3,300,000		3,300,000	110%
Group:	3,093,501	3,351,435	3,673,481	2,098,203	3,000,000	70%	3,300,000	0	3,300,000	110%
318900 Total Other Tax Revenue										
318990 Other Tax Revenues	32,254	222,142	208,728	105,918	0	***%	185,000		185,000	*****%
Group:	32,254	222,142	208,728	105,918	0	***%	185,000	0	185,000	*****%
361100 Principal - Current										
361100 Principal - Current				55,070	0	***%			0	0%
Group:				55,070	0	***%	0	0	0	0%
362100 Investment Interest										
362100 Investment Interest	138,897	94,313	66,721	-7,173	10,000	-72%	10,000		10,000	100%
362160 Gain (Loss) on Sale of	86,991	5,942	-83,097		0	0%			0	0%
Group:	225,888	100,255	-16,376	-7,173	10,000	-72%	10,000	0	10,000	100%
362400 911 Signs										
362430 Refund & Reimbursement		7,150			0	0%			0	0%
Group:		7,150			0	0%	0	0	0	0%
392000										
392010 Transfers In			137,689		0	0%			0	0%
Group:			137,689		0	0%	0	0	0	0%
393100 Bond Issuance										
393100 Bond Issuance		4,092,438			0	0%			0	0%
Group:		4,092,438			0	0%	0	0	0	0%
394000 Contributed Capital										
394000 Contributed Capital		66,190			0	0%			0	0%
Group:		66,190			0	0%	0	0	0	0%
Fund:	3,351,643	7,839,610	4,003,522	2,252,018	3,010,000	75%	3,495,000	0	3,495,000	116%
Grand Total:	3,351,643	7,839,610	4,003,522	2,252,018	3,010,000		3,495,000	0	3,495,000	

CITY OF HERMANTOWN, MN
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2023

Account	Object	Actuals				Current Budget	% Exp.	Prelim. Budget	Budget Changes	Final Budget	% Old Budget
		2019	2020	2021	2022						
240 City Sales Tax Fund											
413200	City Administrator										
	720 Transfer Out	2,148,919	2,741,143	3,264,206		2,953,454	0%	2,757,402		2,757,402	93%
	Account:	2,148,919	2,741,143	3,264,206		2,953,454	0%	2,757,402	0	2,757,402	93%
432510	Trunk Sewer Construction										
	305 Engineer Fees	217,986	228,994	65,645	6,028	0	***%	265,000		265,000	*****%
	308 Legal Fees	24,805	7,355	10,832	697	0	***%			0	0%
	310 Recording/Filing Fees	460	138			0	0%			0	0%
	319 Contracted Services	5,000				0	0%			0	0%
	351 Legal Notices Publishing	297				0	0%			0	0%
	395 State Fees/Surcharges			10,530		0	0%			0	0%
	460 Permits & Licenses	113,050				0	0%			0	0%
	465 Restorations (Wetland)	18,414				0	0%			0	0%
	510 Land Acquisition	72,841		306,000		0	0%			0	0%
	530 Improvements Other Than B	245,319	3,087,105	396,000		0	0%			0	0%
	Account:	698,172	3,323,592	789,007	6,725	0	***%	265,000	0	265,000	*****%
433200	Water Tower										
	305 Engineer Fees			15,475	19,456	0	***%			0	0%
	308 Legal Fees			906		0	0%			0	0%
	351 Legal Notices Publishing			297		0	0%			0	0%
	530 Improvements Other Than B				388,569	505,425	77%			0	0%
	Account:			16,678	408,025	505,425	81%	0	0	0	0%
433500	Water Improvements										
	351 Legal Notices Publishing				281	0	***%			0	0%
	550 Street Improvements					192,000	0%			0	0%
	580 Other Equipment				32,700	325,000	10%	325,000		325,000	100%
	Account:				32,981	517,000	6%	325,000	0	325,000	63%
471000	Debt Service										
	303 Banking Fees		3,330	1,771		0	0%			0	0%
	620 Fiscal Agent Fees		78,975			0	0%			0	0%
	Account:		82,305	1,771		0	***%	0	0	0	0%
494300	Water Distribution										
	305 Engineer Fees	77,030	825			0	0%			0	0%
	308 Legal Fees	576				0	0%			0	0%
	319 Contracted Services	12,100				0	0%			0	0%
	351 Legal Notices Publishing	198				0	0%			0	0%
	530 Improvements Other Than B	469,235				0	0%			0	0%
	Account:	559,139	825			0	***%	0	0	0	0%
494400	Water Administration and General										
	432 Bad Debts			52,952		0	0%			0	0%
	Account:			52,952		0	***%	0	0	0	0%

09/02/22
13:21:06

CITY OF HERMANTOWN, MN
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2023

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		2019	2020	2021	2022	Budget 2022	Exp. 2022	Budget 23	Changes 23	Budget 23	Budget 23
494500	Sewer Maintenance										
305	Engineer Fees	54,681		3,420	380	0	***%			0	0%
308	Legal Fees	1,116				0	0%			0	0%
319	Contracted Services	1,372				0	0%			0	0%
351	Legal Notices Publishing	512				0	0%			0	0%
595	Transmission/Distribution	630,023				0	0%			0	0%
	Account:	687,704		3,420	380	0	***%	0	0	0	0%
	Fund:	4,093,934	6,147,865	4,128,034	448,111	3,975,879	11%	3,347,402	0	3,347,402	84% %
	Grand Total:	4,093,934	6,147,865	4,128,034	448,111	3,975,879		3,347,402	0	3,347,402	

Fund 315 - 2016B G.O. Bonds

The Public Project Revenue Bonds, Series 2006A were issued in December of 2006 in the original amount of \$9,630,000, carry a net interest rate of 4.04% and mature in 2027. The bonds were used to refinance the Public Project Revenue Bonds, Series 1998 (Police/Fire Building) and to construct an administrative services addition to the public safety facility. The debt is being paid by city sales tax collections. No levy. In 2016, the bonds in fund 315 were refunded. The first payment on the new 2016B G.O. bonds was February 1, 2017. The new true interest rate is 1.353%. This saves the City future value savings in the amount of \$999,957. The debt is being paid by City sales tax collections.

Amortization Schedule

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	510,000	110,100	620,100
2021	530,000	94,500	624,500
2022	545,000	78,375	623,375
2023	560,000	61,800	621,800
2024	575,000	44,775	619,775
2025	595,000	27,225	622,225
2026	610,000	9,150	619,150
Total	3,925,000	425,925	4,350,925

Budget Detail

09/02/22
10:41:38

CITY OF HERMANTOWN, MN
Revenue Budget Report -- MultiYear Actuals
For the Year: 2023

Page: 8 of 20
Report ID: B250

315 2016B 2006 Governmental Services Facility Bond (2016B)

Account	Actuals				Current Budget 2022	% Rec. 2022	Prelim. Budget 23	Budget Change 23	Final Budget 23	% Old Budget 23
	2019	2020	2021	2022						
392000										
392010 Transfers In	698,807	698,807	698,807		698,807	0%	698,807		698,807	100%
Group:	698,807	698,807	698,807		698,807	0%	698,807	0	698,807	100%
Fund:	698,807	698,807	698,807		698,807	0%	698,807	0	698,807	100%

09/02/22
10:42:11

CITY OF HERMANTOWN, MN
Expenditure Budget Report -- MultiYear Actuals
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315 2016B 2006 Governmental Services Facility Bond (2016B)

Account	Object	Actuals				Current Budget 2022	% Exp. 2022	Prelim. Budget 23	Budget Changes 23	Final Budget 23	% Old Budget 23
		2019	2020	2021	2022						
471000	Debt Service										
601	Bond Principal	500,000	510,000	530,000	545,000	545,000	100%	560,000	560,000	103%	
611	Bond Interest	125,250	110,100	94,500	78,375	78,375	100%	61,800	61,800	79%	
620	Fiscal Agent Fees	914	855	1,855	870	1,400	62%	1,400	1,400	100%	
	Account:	626,164	620,955	626,355	624,245	624,775	100%	623,200	623,200	100%	
	Fund:	626,164	620,955	626,355	624,245	624,775	100%	623,200	623,200	100%	

Fund 318 -2016A G.O. Bonds

The General Obligation Improvement Bonds, Series 2009A were issued in December of 2009 in the original amount of \$5,515,000, carry a net interest rate of 3.48% and mature in 2030. The bonds were used for acquisition of the existing public works facility, construction of a new salt storage building, sewer improvements, and to refund the General Obligation Improvement Bonds, Series 2003A-(Fund 312), financing Public improvements; #305 water project, #413,406,408,415,421 and 429 sewer projects. The debt is being repaid by special assessments, property tax levy, city sales taxes, water fund, and sewer fund. These bonds were refunded and are now Series 2016A.

Amortization Schedule

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	365,000	55,050	420,050
2021	375,000	47,650	422,650
2022	380,000	40,100	420,100
2023	385,000	32,450	417,450
2024	400,000	24,600	424,600
2025	355,000	17,050	372,050
2026	140,000	12,100	152,100
2027	140,000	9,300	149,300
2028	140,000	6,500	146,500
2029	145,000	3,650	148,650
2030	110,000	1,100	111,100
Total	2,935,000	249,550	3,184,550

Budget Detail

CITY OF HERMANTOWN, MN
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318 2016A (2009A Bond - PW Salt Storage & Refinance 2003 Bonds)

Account	Actuals				Current Budget 2022	% Rec. 2022	Prelim. Budget 23	Budget Change 23	Final Budget 23	% Old Budget 23
	2019	2020	2021	2022						
310100 Current Year Taxes										
310100 Current Year Taxes	78,242	78,165	78,423	44,639	74,871	60%	79,015		79,015	106%
Group:	78,242	78,165	78,423	44,639	74,871	60%	79,015	0	79,015	105%
310200 Delinquent Taxes										
310200 Delinquent Taxes	373	850	836	197	0	***%			0	0%
Group:	373	850	836	197	0	***%	0	0	0	0%
361100 Principal - Current										
361100 Principal - Current	86,266	90,888	89,181	62,173	89,000	70%	100,000		100,000	112%
361110 Principal - Delinquent	1,714	1,064	238		0	0%			0	0%
361120 Principal - Prepaid	27,327	30,065	3,463		0	0%			0	0%
Group:	115,307	122,017	92,882	62,173	89,000	70%	100,000	0	100,000	112%
361200 Interest - Current										
361200 Interest - Current	39,927	34,531	27,302		0	0%			0	0%
361210 Interest - Delinquent	1,317	381	990		0	0%			0	0%
361220 Interest - Prepaid		3,693			0	0%			0	0%
Group:	41,244	38,605	28,292		0	0%	0	0	0	0%
361300 Penalties & Interest										
361300 Penalties & Interest	1,284	731	553	202	0	***%			0	0%
Group:	1,284	731	553	202	0	***%	0	0	0	0%
392000										
392010 Transfers In	215,507	216,657	217,723		215,923	0%	216,623		216,623	100%
Group:	215,507	216,657	217,723		215,923	0%	216,623	0	216,623	100%
Fund:	451,957	457,025	418,709	107,211	379,794	28%	395,638	0	395,638	104%

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318 2016A (2009A Bond - PW Salt Storage & Refinance 2003 Bonds)

Account	Object	Actuals				Current Budget 2022	% Exp. 2022	Prelim. Budget 23	Budget Changes 23	Final Budget 23	% Old Budget 23
		2019	2020	2021	2022						
471000	Debt Service										
	601 Bond Principal	350,000	365,000	375,000	380,000	380,000	100%	385,000	385,000	101%	
	611 Bond Interest	62,200	55,050	47,650	40,100	40,100	100%	32,450	32,450	81%	
	620 Fiscal Agent Fees	914	5,855	2,855	870	1,400	62%	1,400	1,400	100%	
	Account:	413,114	425,905	425,505	420,970	421,500	100%	418,850	0	418,850	99%
	Fund:	413,114	425,905	425,505	420,970	421,500	100%	418,850	0	418,850	99%

Fund 320 - 2012A G.O. Bonds

The General Obligation Improvement Bonds, Series 2012A were issued in July of 2012 in the amount of \$2,500,000, carry a net interest rate of 1.93% and mature in 2026. The bonds were used to refund the General Obligation Bonds, Series 2003B (Fund 313) on August 1, 2012 and the General Obligation Bonds, Series 2005A (Fund 314) on February 1, 2013. The debt is being repaid by special assessments and city sales taxes.

Amortization Schedule

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	155,000	23,931	178,931
2021	165,000	21,204	186,204
2022	170,000	17,935	187,935
2023	175,000	14,311	189,311
2024	175,000	10,505	185,505
2025	180,000	6,510	186,510
2026	185,000	2,220	187,220
Total	1,205,000	96,616	1,301,616

Budget Detail

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Revenue Budget Report -- MultiYear Actuals
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320 2012A General Obligation Bonds

Account	Actuals				Current Budget 2022	% Rec. 2022	Prelim. Budget 23	Budget Change 23	Final Budget 23	% Old Budget 23
	2019	2020	2021	2022						
361100 Principal - Current										
361100 Principal - Current	28,737	32,637	30,033	23,410	35,000	67%	35,000	-	35,000	100%
361110 Principal - Delinquent	8,752	2,592			0	0%			0	0%
361120 Principal - Prepaid		9,791	4,008		0	0%			0	0%
Group:	37,489	45,020	34,041	23,410	35,000	67%	35,000	0	35,000	100%
361200 Interest - Current										
361200 Interest - Current	13,843	13,108	9,760	200	0	***%			0	0%
361210 Interest - Delinquent		1,427			0	0%			0	0%
Group:	13,843	14,535	9,760	200	0	***%	0	0	0	0%
361300 Penalties & Interest										
361300 Penalties & Interest	64	1,003	-51		0	0%			0	0%
Group:	64	1,003	-51		0	0%	0	0	0	0%
392000										
392010 Transfers In	197,539	197,539	197,539		197,539	0%	197,539		197,539	100%
Group:	197,539	197,539	197,539		197,539	0%	197,539	0	197,539	100%
Fund:	248,935	258,097	241,289	23,610	232,539	10%	232,539	0	232,539	100%

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320 2012A General Obligation Bonds

Account	Object	Actuals				Current Budget 2022	% Exp. 2022	Prelim. Budget 23	Budget Changes 23	Final Budget 23	% Old Budget 23
		2019	2020	2021	2022						
471000	Debt Service										
601	Bond Principal	155,000	155,000	165,000	170,000	170,000	100%	175,000	175,000	103%	
611	Bond Interest	26,179	23,931	21,204	17,935	17,935	100%	14,311	14,311	80%	
620	Fiscal Agent Fees	914	855	855	870	1,400	62%	1,400	1,400	100%	
	Account:	182,093	179,786	187,059	188,805	189,335	100%	190,711	0	190,711	101%
	Fund:	182,093	179,786	187,059	188,805	189,335	100%	190,711	0	190,711	101%

Fund 322 - 2014A G.O. Improvement Bonds

The General Obligation Improvement Bonds, Series 2014A were issued in December of 2014 in the amount of \$2,170,000, true interest cost of 2.207% and mature in 2028. The Bonds were used to refund the City's outstanding Series 2007A bonds and to crossover refund the City's outstanding Series 2007B Bonds for an interest cost savings. This debt is being repaid by special assessments, water, sewer, and sales tax.

Amortization Schedule

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	240,000	32,600	272,600
2021	235,000	27,850	262,850
2022	120,000	23,700	143,700
2023	125,000	20,025	145,025
2024	110,000	16,500	126,500
2025	115,000	13,125	128,125
2026	125,000	9,525	134,525
2027	125,000	5,775	130,775
2028	130,000	1,950	131,950
Total	1,325,000	151,050	1,476,050

Budget Detail

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Revenue Budget Report -- MultiYear Actuals
For the Year: 2023

322 2014A General Obligation Improvement Bonds

Account	Actuals				Current Budget 2022	% Rec. 2022	Prelim. Budget 23	Budget Change 23	Final Budget 23	% Old Budget 23
	2019	2020	2021	2022						
361100 Principal - Current										
361100 Principal - Current	42,917	42,430	39,622	32,096	46,000	70%	46,000		46,000	100%
361110 Principal - Delinquent	1,950	3,346	883		0	0%			0	0%
361120 Principal - Prepaid	37,493	35,734	10,187		0	0%			0	0%
Group:	82,360	81,510	50,692	32,096	46,000	70%	46,000	0	46,000	100%
361200 Interest - Current										
361200 Interest - Current	26,238	23,128	18,475		0	0%			0	0%
361210 Interest - Delinquent	922	2,678	544		0	0%			0	0%
Group:	27,160	25,806	19,019		0	0%	0	0	0	0%
361300 Penalties & Interest										
361300 Penalties & Interest	1,359	1,757	199	104	0	***%			0	0%
Group:	1,359	1,757	199	104	0	***%	0	0	0	0%
392000										
392010 Transfers In	226,700	231,500	231,200		230,900	0%	80,450		80,450	35%
Group:	226,700	231,500	231,200		230,900	0%	80,450	0	80,450	34%
Fund:	337,579	340,573	301,110	32,200	276,900	12%	126,450	0	126,450	45%

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322 2014A General Obligation Improvement Bonds

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		2019	2020	2021	2022	Budget	Exp.	Budget	Changes	Budget	Budget
		2019	2020	2021	2022	2022	2022	23	23	23	23
471000	Debt Service										
601	Bond Principal	220,000	240,000	235,000	120,000	120,000	100%	125,000		125,000	104%
611	Bond Interest	37,200	32,600	27,850	23,700	23,700	100%	20,025		20,025	84%
620	Fiscal Agent Fees	914	5,855	855	870	1,400	62%	1,400		1,400	100%
	Account:	258,114	278,455	263,705	144,570	145,100	100%	146,425	0	146,425	101%
	Fund:	258,114	278,455	263,705	144,570	145,100	100%	146,425	0	146,425	101%

Fund 323 2018A G.O. Bond - Fire halls #2 & #3

The General Obligation Improvement Bonds, Series 2018A were issued in April of 2018 in the amount of \$2,035,000, true interest cost of 3.20% and mature in 2039. The bonds were used to construct new Fire halls #2 and #3. The bonds will be repaid with property taxes.

Year	Principal	Interest	Total
2020	75,000	61,500	136,500
2021	75,000	59,250	134,250
2022	80,000	56,925	136,925
2023	80,000	54,525	134,525
2024	85,000	52,050	137,050
2025	85,000	49,500	134,500
2026	90,000	46,875	136,875
2027	90,000	44,175	134,175
2028	95,000	41,400	136,400
2029	100,000	38,475	138,475
2030	100,000	35,475	135,475
2031	105,000	32,400	137,400
2032	105,000	29,250	134,250
2033	110,000	25,956	135,956
2034	115,000	22,440	137,441
2035	115,000	18,776	133,776
2036	120,000	14,957	134,957
2037	125,000	10,975	135,975
2038	130,000	6,750	136,750
2039	135,000	2,278	137,278
Total	2,015,000	703,932	2,718,932

Budget Detail

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323 2018A GO Bond (Firehalls #2 & #3)

Account	Actuals				Current Budget 2022	% Rec. 2022	Prelim. Budget 23	Budget Change 23	Final Budget 23	% Old Budget 23
	2019	2020	2021	2022						
310100 Current Year Taxes										
310100 Current Year Taxes	143,582	142,520	143,246	80,511	135,725	59%	138,325		138,325	102%
Group:	143,582	142,520	143,246	80,511	135,725	59%	138,325	0	138,325	101%
310200 Delinquent Taxes										
310200 Delinquent Taxes	219	949	1,281	329	0	***%			0	0%
Group:	219	949	1,281	329	0	***%	0	0	0	0%
392000										
392010 Transfers In	71,415				0	0%			0	0%
Group:	71,415				0	0%	0	0	0	0%
Fund:	215,216	143,469	144,527	80,840	135,725	60%	138,325	0	138,325	101%

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323 2018A GO Bond (Firehalls #2 & #3)

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		2019	2020	2021	2022	Budget	Exp.	Budget	Changes	Budget	Budget
		2022	2022	2022	2022	2022	2022	23	23	23	23
471000	Debt Service										
601	Bond Principal	20,000	75,000	75,000	80,000	80,000	100%	80,000		80,000	100%
611	Bond Interest	79,609	61,500	59,250	56,925	56,925	100%	54,525		54,525	96%
620	Fiscal Agent Fees	914	3,855	855	870	1,400	62%	1,400		1,400	100%
	Account:	100,523	140,355	135,105	137,795	138,325	100%	135,925	0	135,925	98%
	Fund:	100,523	140,355	135,105	137,795	138,325	100%	135,925	0	135,925	98%

Fund 324 2018B G.O. Bond - Essentia Wellness Center & Rose Rd Softball Fields

The General Obligation Improvement Bonds, Series 2018B were issued in August of 2018 in the amount of \$7,715,000, true interest cost of 3.14% and mature in 2039. The bonds were used to construct the Essentia Wellness Center and redo the Rose Road Softball complex. The Rose Road Softball complex component of bonds will be repaid with the property tax. The Essentia Wellness Center portion of the bonds will ultimately be paid with sales tax.

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	150,000	264,475	414,475
2021	280,000	255,875	535,875
2022	290,000	244,475	534,475
2023	305,000	232,575	537,575
2024	320,000	220,075	540,075
2025	330,000	207,075	537,075
2026	340,000	193,675	533,675
2027	355,000	179,775	534,775
2028	375,000	165,175	540,175
2029	385,000	151,900	536,900
2030	395,000	140,200	535,200
2031	410,000	128,125	538,125
2032	425,000	115,600	540,600
2033	435,000	102,428	537,428
2034	450,000	88,600	538,600
2035	460,000	74,094	534,094
2036	480,000	58,819	538,819
2037	495,000	42,975	537,975
2038	510,000	26,325	536,325
2039	525,000	8,859	533,859
Total	7,715,000	2,901,100	10,616,100

Budget Detail

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324 2018B GO Bond (Wellness Center & Rose Rd Softball)

Account	Actuals				Current Budget 2022	% Rec. 2022	Prelim. Budget 23	Budget Change 23	Final Budget 23	% Old Budget 23
	2019	2020	2021	2022						
310100 Current Year Taxes										
310100 Current Year Taxes	52,711	50,862	49,046	27,472	46,312	59%	50,312		50,312	109%
Group:	52,711	50,862	49,046	27,472	46,312	59%	50,312	0	50,312	108%
310200 Delinquent Taxes										
310200 Delinquent Taxes		297	454	112	0	***%			0	0%
Group:		297	454	112	0	***%	0	0	0	0%
392000										
392010 Transfers In	494,931	517,821	517,611		522,231	0%	520,971		520,971	100%
Group:	494,931	517,821	517,611		522,231	0%	520,971	0	520,971	99%
Fund:	547,642	568,980	567,111	27,584	568,543	5%	571,283	0	571,283	100%

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324 2018B GO Bond (Wellness Center & Rose Rd Softball)

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		2019	2020	2021	2022	Budget	Exp.	Budget	Changes	Budget	Budget
		2019	2020	2021	2022	2022	2022	23	23	23	23
471000	Debt Service										
	601 Bond Principal		150,000	280,000	290,000	290,000	100%	305,000		305,000	105%
	611 Bond Interest	261,531	264,475	255,875	244,475	244,475	100%	232,575		232,575	95%
	620 Fiscal Agent Fees	914	855	855	870	1,400	62%	1,400		1,400	100%
	Account:	262,445	415,330	536,730	535,345	535,875	100%	538,975	0	538,975	101%
	Fund:	262,445	415,330	536,730	535,345	535,875	100%	538,975	0	538,975	101%

Fund 325 2019A G.O. Bond - Essentia Wellness Center

The General Obligation Improvement Bonds, Series 2019A were issued in January of 2019 in the amount of \$8,845,000, true interest cost of 3.14% and mature in 2039. The bonds will be used to construct the Essentia Wellness Center. The bonds will ultimately be paid with sales tax.

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	280,000	318,632	598,632
2021	305,000	304,007	609,007
2022	320,000	288,382	608,382
2023	340,000	273,581	613,581
2024	350,000	258,030	608,030
2025	370,000	240,031	610,031
2026	390,000	221,031	611,031
2027	405,000	201,155	606,155
2028	430,000	184,581	614,581
2029	440,000	171,532	611,532
2030	455,000	158,106	613,106
2031	465,000	144,305	609,305
2032	480,000	130,131	610,131
2033	495,000	115,507	610,507
2034	510,000	100,113	610,113
2035	525,000	83,940	608,940
2036	545,000	66,881	611,881
2037	560,000	48,926	608,926
2038	580,000	30,037	610,037
2039	600,000	10,125	610,125
Total	8,845,000	3,349,033	12,194,033

Budget Detail

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325 2019A GO Bond (Wellness Center)

Account	Actuals				Current Budget 2022	% Rec. 2022	Prelim. Budget 23	Budget Change 23	Final Budget 23	% Old Budget 23
	2019	2020	2021	2022						
392000										
392010 Transfers In	168,428	647,462	647,200		651,400	0%	647,620		647,620	99%
Group:	168,428	647,462	647,200		651,400	0%	647,620	0	647,620	99%
Fund:	168,428	647,462	647,200		651,400	0%	647,620	0	647,620	99%

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325 2019A GO Bond (Wellness Center)

Account	Object	Actuals				Current Budget 2022	% Exp. 2022	Prelim. Budget 23	Budget Changes 23	Final Budget 23	% Old Budget 23
		2019	2020	2021	2022						
471000	Debt Service										
601	Bond Principal		280,000	305,000	320,000	320,000	100%	340,000		340,000	106%
611	Bond Interest	177,288	318,631	304,006	288,381	288,381	100%	273,581		273,581	95%
620	Fiscal Agent Fees	914	855	855	870	1,400	62%	1,400		1,400	100%
	Account:	178,202	599,486	609,861	609,251	609,781	100%	614,981	0	614,981	101%
	Fund:	178,202	599,486	609,861	609,251	609,781	100%	614,981	0	614,981	101%

Fund 326 2020A G.O. Bond – Road Improvement and 2010A Refunding Bonds

The General Obligation Bonds, Series 2020A were issued in May 2020 for the construction of the 2020 Road Improvements in the City and to current refund the City's outstanding General Obligation Bonds, Series 2010A for an interest cost savings. The 2020A bonds were issued in the amount of \$3,585,000 and carry a true interest cost of 1.74%. The General Obligation Improvement Bonds, Series 2010A were issued in November of 2010 in the original amount of \$3,955,000. Those bonds were used to refund the General Obligation Utility Revenue Bonds, Series 2002- Fund 311, and to finance public improvements: water tower, #311,310 water projects, phase II sewer trunk line, #405,407,408,411,412,432 and 434 sewer projects. The 2020 Road Improvements portion of the bonds will be repaid with property taxes. The 2010A refunded portion of the debt will be repaid by special assessments, city sales taxes, sewer fund, and special deficiency.

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	365,000	112,945	477,944.45
2022	500,000	77,350	577,350.00
2023	495,000	62,425	557,425.00
2024	165,000	52,525	217,525.00
2025	170,000	47,500	217,500.00
2026	175,000	42,325	217,325.00
2027	175,000	37,075	212,075.00
2028	180,000	31,750	211,750.00
2029	185,000	26,275	211,275.00
2030	185,000	21,650	206,650.00
2031	190,000	17,900	207,900.00
2032	150,000	14,500	164,450.00
2033	155,000	11,450	166,450.00
2034	155,000	8,350	163,350.00
2035	170,000	5,100	175,100.00
2036	170,000	1,700	171,700.00
Total	3,585,000	570,820	4,155,820

Budget Detail

CITY OF HERMANTOWN, MN
Revenue Budget Report -- MultiYear Actuals
For the Year: 2023

326 2020A GO Bond (Road Plan & 2010A)

Account	Actuals				Current Budget 2022	% Rec. 2022	Prelim. Budget 23	Budget Change 23	Final Budget 23	% Old Budget 23
	2019	2020	2021	2022						
310100 Current Year Taxes			59,069	34,817	58,693	59%	60,842		60,842	104%
Group:			59,069	34,817	58,693	59%	60,842	0	60,842	103%
310200 Delinquent Taxes				132	0	***%			0	0%
Group:				132	0	***%	0	0	0	0%
361100 Principal - Current										
361100 Principal - Current		56,303	88,097	65,936	58,000	114%	58,000		58,000	100%
361110 Principal - Delinquent		276	4,606		0	0%			0	0%
361120 Principal - Prepaid		250,145	53,157		0	0%			0	0%
Group:		306,724	145,860	65,936	58,000	114%	58,000	0	58,000	100%
361200 Interest - Current										
361200 Interest - Current		23,745	42,634		0	0%			0	0%
361210 Interest - Delinquent		282	1,859		0	0%			0	0%
Group:		24,027	44,493		0	0%	0	0	0	0%
361300 Penalties & Interest										
361300 Penalties & Interest		324	1,952		0	0%			0	0%
Group:		324	1,952		0	0%	0	0	0	0%
362100 Investment Interest										
362100 Investment Interest			1		0	0%			0	0%
362160 Gain (Loss) on Sale of			2		0	0%			0	0%
Group:			3		0	0%	0	0	0	0%
392000										
392010 Transfers In		272,484	309,705		297,945	0%	297,000		297,000	100%
Group:		272,484	309,705		297,945	0%	297,000	0	297,000	99%
Fund:		603,559	561,082	100,885	414,638	24%	415,842	0	415,842	100%

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CITY OF HERMANTOWN, MN
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2023

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326 2020A GO Bond (Road Plan & 2010A)

Account	Object	Actuals				Current Budget 2022	% Exp. 2022	Prelim. Budget 23	Budget Changes 23	Final Budget 23	% Old Budget 23
		2019	2020	2021	2022						
471000	Debt Service										
303	Banking Fees			10		0	0%			0	0%
601	Bond Principal			365,000	500,000	500,000	100%	495,000		495,000	99%
611	Bond Interest			112,944	77,350	77,350	100%	62,425		62,425	81%
620	Fiscal Agent Fees		380	855	870	1,400	62%	1,400		1,400	100%
	Account:		380	478,809	578,220	578,750	100%	558,825	0	558,825	97%
	Fund:		380	478,809	578,220	578,750	100%	558,825	0	558,825	97%

Fund 327 2020B G.O. Bond - Section 24 Sewer Trunk line

The General Obligation Improvement Bonds, Series 2020B were issued in May of 2020 in the amount of \$3,915,000, carry a true interest cost of 1.82% and mature in 2037. The bonds will be used to finance the Section 24 Sewer Trunk line extension project. The bonds will be repaid with sales tax.

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	-	22,926	22,926
2021	205,000	94,025	299,025
2022	190,000	88,100	278,100
2023	195,000	82,325	277,325
2024	200,000	76,400	276,400
2025	205,000	70,325	275,325
2026	210,000	64,100	276,400
2027	220,000	57,650	275,325
2028	225,000	50,975	274,100
2029	230,000	44,150	277,650
2030	240,000	38,300	275,975
2031	240,000	33,500	274,150
2032	245,000	28,650	278,300
2033	250,000	23,700	273,500
2034	255,000	18,650	273,650
2035	260,000	13,500	273,500
2036	270,000	8,200	278,200
2037	275,000	2,750	277,750
Total	3,915,000	818,226.39	4,733,226

Budget Detail

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CITY OF HERMANTOWN, MN
Revenue Budget Report -- MultiYear Actuals
For the Year: 2023

327 2020B GO Bond (Section 24 Sewer)

Account	Actuals				Current Budget 2022	% Rec. 2022	Prelim. Budget 23	Budget Change 23	Final Budget 23	% Old Budget 23
	2019	2020	2021	2022						
392000										
392010 Transfers In		90,300	294,997		294,263	0%	293,370	---	293,370	100%
Group:		90,300	294,997		294,263	0%	293,370	0	293,370	99%
Fund:		90,300	294,997		294,263	0%	293,370	0	293,370	99%

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CITY OF HERMANTOWN, MN
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2023

327 2020B GO Bond (Section 24 Sewer)

Account	Object	Actuals				Current Budget 2022	% Exp. 2022	Prelim. Budget 23	Budget Changes 23	Final Budget 23	% Old Budget 23
		2019	2020	2021	2022						
471000	Debt Service										
601	Bond Principal			205,000	190,000	190,000	100%	195,000		195,000	103%
611	Bond Interest		22,926	94,025	88,100	88,100	100%	82,325		82,325	93%
620	Fiscal Agent Fees		855	855	870	1,400	62%	1,400		1,400	100%
	Account:		23,781	299,880	278,970	279,500	100%	278,725	0	278,725	100%
	Fund:		23,781	299,880	278,970	279,500	100%	278,725	0	278,725	100%

Fund 328 – 2021A G.O. Bond (Road Improvement and 2012B Refunding Bonds)

The General Obligation Bonds, Series 2021A were issued in April of 2021 in the amount of \$3,860,000, carry a true interest cost of 1.21% and mature in 2037. The bonds will be used to finance the 2021 Road Improvement Plan and to current refund the City's outstanding General Obligation Bonds, Series 2012B for an interest cost savings.. The 2021 Road Improvements portion of the bonds will be repaid with property taxes, water fund and the stormwater fund. The 2012B refunded portion of the debt will be repaid by special assessments, sales taxes, and the special deficiency fund. (The General Obligation Improvement Bonds, Series 2012B were issued in September of 2012 in the amount of \$3,155,000, true interest cost of 2.2436% and would have matured in 2033. The bonds were used to finance Projects; #442 Sewer, #314 Miller Trunk Water and #432 Lavaque Sewer.)

Amortization Schedule

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2022	150,000	82,003	199,726
2023	245,000	62,102	309,552
2024	250,000	57,152	309,652
2025	265,000	52,002	319,653
2026	270,000	46,652	319,352
2027	270,000	41,252	313,953
2028	280,000	35,752	318,553
2029	285,000	30,102	317,953
2030	295,000	24,302	322,252
2031	295,000	19,656	316,353
2032	300,000	16,085	317,960
2033	300,000	12,260	314,210
2034	275,000	8,385	285,310
2035	125,000	5,398	131,460
2036	125,000	3,273	129,335
2037	130,000	1,105	132,210
Total	3,860,000	497,484	4,357,484

Budget Detail

CITY OF HERMANTOWN, MN
Revenue Budget Report -- MultiYear Actuals
For the Year: 2023

328 2021A GO Bond (Lavaque Junction & refund 2012B)

Account	Actuals				Current Budget 2022	% Rec. 2022	Prelim. Budget 23	Budget Change 23	Final Budget 23	% Old Budget 23
	2019	2020	2021	2022						
310100 Current Year Taxes										
310100 Current Year Taxes				47,146	79,478	59%	77,778		77,778	98%
Group:				47,146	79,478	59%	77,778	0	77,778	97%
361100 Principal - Current										
361100 Principal - Current			4,771	78,988	85,000	93%	84,000		84,000	99%
361110 Principal - Delinquent			1,001		0	0%			0	0%
361120 Principal - Prepaid			175,258		0	0%			0	0%
Group:			181,030	78,988	85,000	93%	84,000	0	84,000	98%
361200 Interest - Current										
361200 Interest - Current			44,228		0	0%			0	0%
361210 Interest - Delinquent			2,077		0	0%			0	0%
Group:			46,305		0	0%	0	0	0	0%
361300 Penalties & Interest										
361300 Penalties & Interest			605	15	0	***%			0	0%
Group:			605	15	0	***%	0	0	0	0%
392000										
392010 Transfers In			1,665,893		43,230	0%	14,340		14,340	33%
Group:			1,665,893		43,230	0%	14,340	0	14,340	33%
Fund:			1,893,833	126,149	207,708	61%	176,118	0	176,118	84%

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CITY OF HERMANTOWN, MN
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2023

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328 2021A GO Bond (Lavaque Junction & refund 2012B)

Account	Object	Actuals				Current Budget	% Exp.	Prelim. Budget	Budget Changes	Final Budget	% Old Budget
		2019	2020	2021	2022						
471000	Debt Service										
	601 Bond Principal				150,000	100%	245,000		245,000	163%	
	611 Bond Interest				82,002	100%	62,103		62,103	76%	
	620 Fiscal Agent Fees				870	62%	1,400		1,400	100%	
	Account:				232,872	100%	308,503		0	132%	
	Fund:				232,872	100%	308,503		0	132%	

Fund 350 - Special Assessment Deficiency Fund

Accounts for the accumulated resources to ensure debt service payments of bonds in cases where special assessments have been deferred or collections are not sufficient.

Transfers out:

<u>Fund</u>	<u>Name</u>	<u>Transfers From Special Deficiency</u>
326	2020A GO	27,806

Budget Detail

CITY OF HERMANTOWN, MN
Revenue Budget Report -- MultiYear Actuals
For the Year: 2023

350 Special Assessment Deficiency Fund

Account	Actuals				Current Budget 2022	% Rec. 2022	Prelim. Budget 23	Budget Change 23	Final Budget 23	% Old Budget 23
	2019	2020	2021	2022						
361100 Principal - Current										
361100 Principal - Current	20,784	5,263	16,457	10,453	15,000	70%	14,000		14,000	93%
361120 Principal - Prepaid				7,682	0	***%			0	0%
Group:	20,784	5,263	16,457	18,135	15,000	121%	14,000	0	14,000	93%
361200 Interest - Current										
361200 Interest - Current	3,500	3,096	1,898	123	0	***%			0	0%
Group:	3,500	3,096	1,898	123	0	***%	0	0	0	0%
361300 Penalties & Interest										
361300 Penalties & Interest		74	-9		0	0%			0	0%
Group:		74	-9		0	0%	0	0	0	0%
362100 Investment Interest										
362100 Investment Interest	5,828	2,992	1,508	-259	0	***%			0	0%
362160 Gain (Loss) on Sale of	3,641	901	-2,572		0	0%			0	0%
Group:	9,469	3,893	-1,064	-259	0	***%	0	0	0	0%
Fund:	33,753	12,326	17,282	17,999	15,000	120%	14,000	0	14,000	93%
Grand Total:	6,914,731	14,028,640	12,646,349	3,526,672	7,795,565		3,709,992	0	3,709,992	

CITY OF HERMANTOWN, MN
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2023

350 Special Assessment Deficiency Fund

Account	Object	Actuals				Current Budget 2022	% Exp. 2022	Prelim. Budget 23	Budget Changes 23	Final Budget 23	% Old Budget 23
		2019	2020	2021	2022						
415300	Administration & Finance										
	319 Contracted Services	919	2,750	3,506	390	2,200	18%	2,200		2,200 100%	
	Account:	919	2,750	3,506	390	2,200	18%	2,200	0	2,200 100%	
471000	Debt Service										
	720 Transfer Out	27,806	27,806	27,806		27,806	0%	27,806		27,806 100%	
	Account:	27,806	27,806	27,806		27,806	0%	27,806	0	27,806 100%	
	Fund:	28,725	30,556	31,312	390	30,006	1%	30,006	0	30,006 100%	
										%	
Grand Total:		6,819,149	11,387,837	11,779,780	4,584,567	8,367,201		8,258,884	0	8,258,884	

CITY OF HERMANTOWN
CITY COUNCIL MEETING
September 6, 2022
6:30 p.m.

MEETING CONDUCTED IN PERSON & VIA ZOOM

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilors Geissler, Hauschild, Nelson, Mayor Boucher

CITY STAFF: John Mulder, City Administrator; Jackie Dolentz, City Clerk; Eric Johnson; Community Development Director; Jim Crace, Chief of Police; Gunnar Johnson, City Attorney

ABSENT: Councilor Peterson

VISITORS: 25

ANNOUNCEMENTS

PUBLIC HEARING

COMMUNICATIONS

Communications 22-86 through and including 22-92 were read and placed on file.

Communication 22-87 from Ronald Trethewey, Hermantown residents, to the City Council, regarding concerns about traffic around Edgewood Vista.

Communication 22-91 from Jim Crace, Chief of Police, to Mayor & City Council regarding the results of 2022 alcohol compliance checks.

Communication 22-91 from Jim Crace, Chief of Police, to Mayor & City Council regarding the results of the 2022 tobacco compliance checks.

PRESENTATIONS

John Mulder, City Administrator, updated the City Council on the Community Recreation Initiative.

PUBLIC DISCUSSION

Dave Miller, 4793 Anderson Road, presented a letter to the City Council and voiced his concerns about Ordinance 2022-11 and the rezoning of this property from R-3 to commercial.

Tammy Johnson, 3884 Okerstrom Road, voiced her concerns about Ordinance 2022-11 and the rezoning of this property from R-3 to commercial.

Mryna Johnson, 4774 Anderson Road, voiced her concerns about Ordinance 2022-11 and the rezoning of this property from R-3 to commercial.

Peggy Harri, 3773 Keene Creek Lane, voiced her concerns about Ordinance 2022-11 and the rezoning of this property from R-3 to commercial.

Paul Johnson, 3884 Okerstrom Road, voiced his concerns about Ordinance 2022-11 and the rezoning of this property from R-3 to commercial.

Rod Saline, 3296 North Little Alden Lake Road, spoke to the City Council to answer some of the concerns raised by residents at the meeting.

Don Kallos, 4775 Anderson Road, voiced his concerns about Ordinance 2022-11 and the rezoning of this property from R-3 to commercial.

CONSENT AGENDA

Motion made by Councilor Nelson, seconded by Councilor Geissler, to approve the Consent Agenda which includes the following items:

- A. Approve August 15, 2022 City Council Continuation Minutes
- B. Approve general city warrants from August 16, 2022 through August 31, 2022 in the amount of \$578,435.55

Roll Call: Councilors Geissler, Hauschild, Nelson, Mayor Boucher, aye. Councilor Peterson, absent. Motion carried.

MOTIONS

The application for temporary service area expansion for AAD Shrine on September 24, 2022 was withdrawn by the AAD Shrine. No action taken.

Motion made by Councilor Hauschild, seconded by Councilor Geissler, to appoint Councilor Nelson to the Comprehensive Plan Steering Committee. Roll Call: Councilors Geissler, Hauschild, Nelson, Mayor Boucher, aye. Councilor Peterson, absent. Motion carried.

ORDINANCES

2022-10 An Ordinance Recommending That Portions Of The Hermantown City Code Be Temporarily Suspended To Further Study The “Earn-A-Buck” Requirement For The Hermantown City 2022 Bow Hunt

First Reading

2022-11 An Ordinance Amending Title 2 Of The Hermantown City Code By Amending The Official Zoning Map 4747 Hermantown Road (Parcels 395-0010-07045 And 395-0010-07050)

First Reading

RESOLUTIONS

2022-110 Resolution Calling A Public Hearing On An Ordinance Amending The Fee Schedule For Licenses, Permits, And Fees Section 270 Of The Hermantown Code Of Ordinances

Motion made by Councilor Geissler, seconded by Councilor Hauschild, to adopt Resolution 2022-110 Resolution Calling A Public Hearing On An Ordinance Amending The Fee Schedule For Licenses, Permits, And Fees Section 270 Of The Hermantown Code Of Ordinances. Roll Call: Councilors Geissler, Hauschild, Nelson, Mayor Boucher, aye. Councilor Peterson, absent. Motion carried.

2022-111 Resolution Approving Pay Request Number 5 For Reconditioning Of Highway 53 Water Tower (Water Improvement District No. 318) To Osseo Construction Co. LLC In The Amount Of \$25,175.00

Motion made by Councilor Nelson, seconded by Councilor Geissler, to adopt Resolution 2022-111 Resolution Approving Pay Request Number 5 For Reconditioning Of Highway 53 Water Tower (Water Improvement District No. 318) To Osseo Construction Co. LLC In The Amount Of \$25,175.00. Roll Call: Councilors Geissler, Hauschild, Nelson, Mayor Boucher, aye. Councilor Peterson, absent. Motion carried.

2022-112 Resolution Approving Special Use Permit For Construction Of An Accessory Structure In Excess Of 1,600 Square Feet In The R-1 Zoning District At 58xx Highway 194 (395-0077-00010) And Imposing Conditions Thereon

Motion made by Councilor Hauschild, seconded by Councilor Nelson, to adopt Resolution 2022-112, Resolution Approving Special Use Permit For Construction Of An Accessory Structure In Excess Of 1,600 Square Feet In The R-1 Zoning District At 58xx Highway 194 (395-0077-00010) And Imposing Conditions Thereon. Roll Call: Councilors Geissler, Hauschild, Nelson, Mayor Boucher, aye. Councilor Peterson, absent. Motion carried.

2022-113 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver An Agreement For Consulting Services With Hometown Fiber In An Amount Not To Exceed \$19,987.00

Motion made by Councilor Nelson, seconded by Councilor Hauschild, to adopt Resolution 2022-113, Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver An Agreement For Consulting Services With Hometown Fiber In An Amount Not To Exceed \$19,987.00. Roll Call: Councilors Geissler, Hauschild, Nelson, Mayor Boucher, aye. Councilor Peterson, absent. Motion carried.

Motion made by Councilor Geissler, seconded by Councilor Hauschild, to close the regular meeting of the Hermantown City Council at 7:17 p.m. and go into a closed session pursuant to the following statute and stated reason: Minnesota Statutes §§ 13D.05, subd. 3(c)(1) and 13D.05, subd. 3(c)(3) to evaluate the asking price of naming rights associated with a proposed hockey arena located in the City of Hermantown and develop offers and counteroffers and pursuant to Minnesota Statute § 13D.05, Subd. 3(b), per the attorney-client privilege for discussions regarding potential or threatened litigation related to an employment matter.

Motion made by Councilor Geissler, seconded by Councilor Nelson, to re-convene into open session at 8:14 p.m. Motion carried.

Motion made by Councilor Nelson, seconded by Hauschild, Nelson to recess the meeting at 8:14 p.m. Motion carried.

Mayor

ATTEST:

City Clerk

CITY OF HERMANTOWN

CHECKS #69106-69153
09/01/2022-09/15/2022

PAYROLL CHECKS

Electronic Checks - #-68887-68931 \$79,198.21

LIABILITY CHECKS

Electronic Checks - #-68932-68933 \$74,260.60

Electronic Checks - #-68881-68885 \$59,867.75

Checks - #69144-69150 \$5,644.30

Checks - #69152 \$949.35

PAYROLL EXPENSE TOTAL \$219,920.21

ACCOUNTS PAYABLE

Checks - 69106-69143 \$86,289.34

Checks - #69153 \$48.33

Electronic Payments #-99682-99693 \$50,733.67

ACCOUNTS PAYABLE TOTAL \$137,071.34

TOTAL \$356,991.55

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Fun d	Account	Department	Vendor Name	Description	Amount	Check #
101	217450	Employee Flexplan	FURTHER ELECTRONIC PAYMENTS	Claim Reimbursement - Electron	200.00	-99693
101	431901	City Garage	MN ENERGY RESOURCES CORP	Natural Gas old CH	3.12	-99692
101	419901	City Hall & Police Building Maintenance	MN ENERGY RESOURCES CORP	Natural Gas CH/PD	138.04	-99692
101	431901	City Garage	MN ENERGY RESOURCES CORP	Natural Gas Comm Building	15.27	-99692
275	452200	Community Building	MN ENERGY RESOURCES CORP	Natural Gas EWC	3,249.81	-99692
101	452200	Community Building	MN ENERGY RESOURCES CORP	Natural Gas old CH	28.08	-99692
101	419901	City Hall & Police Building Maintenance	MN POWER	4995600000City Hall/Police/Fir	3,655.85	-99691
101	431901	City Garage	MN POWER	4971 Lightning Dr	321.04	-99691
101	422901	Firehall #1 Maple Grove Road	MN POWER	4995600000City Hall/Police/Fir	2,337.35	-99691
601	494400	Water Administration and General	MN POWER	4971 Lightning Dr	192.62	-99691
605	431160	Street Lighting	MN POWER	1424100000 Street Lights	286.75	-99691
602	494900	Sewer Administration and General	MN POWER	0973881171 Sewer	598.07	-99691
605	431160	Street Lighting	MN POWER	6175310000 Street Lights	739.16	-99691
101	422903	Firehall #3 Midway Road	MN POWER	4995600000 FH#3 Midway/Rose	78.39	-99691
101	431901	City Garage	MN POWER	4995600000 5255 Maple Grove Rd	20.90	-99691
101	422902	Firehall #2 Morris Thomas Road	MN POWER	4995600000 FH#2 MorrisThomas &	110.27	-99691
605	431160	Street Lighting	MN POWER	0234310000 Overhead St Lights	489.90	-99691
602	494900	Sewer Administration and General	MN POWER	4971 Lightning Dr	128.42	-99691
605	431160	Street Lighting	MN POWER	3060281959 Street Lights (Roun	19.33	-99691
275	452200	Community Building	MN POWER	5498955531 4289 UgstadRd/EWC	17,799.63	-99691
275	452200	Community Building	MN POWER	3481871314 EWC Garage	32.66	-99691
101	452200	Community Building	MN POWER	0606881181 Community Bldg	479.91	-99691
101	452100	Parks	MN POWER	7463700000 Little Leagues	39.69	-99691
605	431160	Street Lighting	MN POWER	0247020000 Street Lights	399.76	-99691
601	494400	Water Administration and General	MN POWER	3623400000 Water	380.55	-99691
101	452100	Parks	MN POWER	0606881181 Parks	795.67	-99691
605	431160	Street Lighting	MN POWER	0041881181 Street Lights	469.83	-99691
605	431160	Street Lighting	MN POWER	0733871171 Traffic Lights	799.50	-99691
101	419100	Community Development	PITNEY BOWES PURCHASE POWER	Refill Postage Meter 4745753	54.14	-99690
101	415300	Administration & Finance	PITNEY BOWES PURCHASE POWER	Refill Postage Meter 4745753	205.38	-99690
602	494900	Sewer Administration and General	PITNEY BOWES PURCHASE POWER	Refill Postage Meter 4745753	16.44	-99690
101	452100	Parks	PITNEY BOWES PURCHASE POWER	Refill Postage Meter 4745753	0.53	-99690
601	494400	Water Administration and General	PITNEY BOWES PURCHASE POWER	Refill Postage Meter 4745753	24.65	-99690
101	419100	Community Development	PITNEY BOWES PURCHASE POWER	Refill Postage Meter 4745753	15.37	-99690
101	421100	Police Administration	PITNEY BOWES PURCHASE POWER	Refill Postage Meter 4745753	148.61	-99690
101	424100	Building Inspection	PITNEY BOWES PURCHASE POWER	Refill Postage Meter 4745753	39.79	-99690
101	414100	Elections	PITNEY BOWES PURCHASE POWER	Refill Postage Meter 4745753	195.29	-99690
603	441100	Storm Water	PITNEY BOWES PURCHASE POWER	Refill Postage Meter 4745753	5.30	-99690

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Fun d	Account	Department	Vendor Name	Description	Amount	Check #
101	419901	City Hall & Police Building Maintenance	HARTEL'S/DBJ DISPOSAL CO LLC	Garbage Recycling August	493.46	-99689
101	431901	City Garage	HARTEL'S/DBJ DISPOSAL CO LLC	Yard Trash Disposal August	170.52	-99689
603	441100	Storm Water	LHB INC	Predesign&Survey - Rocky Run C	1,446.75	-99688
101	431100	Street Department	NORTHERN STATES SUPPLY INC	Cable Ties	13.21	-99687
601	494300	Water Distribution	NORTHERN STATES SUPPLY INC	Thread for Hydrant Repair	187.89	-99687
240	432510	Trunk Sewer Construction	NORTHLAND CONSULTING ENGINEERS L.L.P.	Oak Ridge Dr. Sanitary Sewer E	4,603.00	-99686
101	419100	Community Development	NORTHLAND CONSULTING ENGINEERS L.L.P.	PO 2356 - North Shore Detail	160.00	-99686
603	441100	Storm Water	NORTHLAND CONSULTING ENGINEERS L.L.P.	Rocky Run Bridge Replacement	640.00	-99686
101	431130	City Engineer	NORTHLAND CONSULTING ENGINEERS L.L.P.	City Council, Four Square, Pre	1,440.00	-99686
475	431150	Street Improvements	NORTHLAND CONSULTING ENGINEERS L.L.P.	Richard Lindgren - SAP 202-080	560.00	-99686
101	214500	Escrow Deposits Payable	NORTHLAND CONSULTING ENGINEERS L.L.P.	Peyton Property Development	480.00	-99686
602	494500	Sewer Maintenance	VEGA AMERICAS, INC.	Radar Monitor Ugstad Lift Stat	1,310.83	-99685
101	134000	Retiree Insurance/Telephone Reimb.	NORTHEAST SERVICE COOPERATIVE	Health Ins Aug-Inactive Rich	2,223.23	-99684
101	134000	Retiree Insurance/Telephone Reimb.	NORTHEAST SERVICE COOPERATIVE	Health Ins Aug-Inactives	873.65	-99683
101	421100	Police Administration	NORTHEAST SERVICE COOPERATIVE	Health Ins Aug-Inactives	1,396.06	-99683
101	134000	Retiree Insurance/Telephone Reimb.	NORTHEAST SERVICE COOPERATIVE	Dental Ins Aug/Sept-Inact-Rich	220.00	-99682
101	431100	Street Department	ACME TOOLS	Chainsaw Chain	18.99	69106
101	431100	Street Department	ACME TOOLS	Chainsaw Chain	-22.99	69106
101	431100	Street Department	ACME TOOLS	Chains for Chain Saws	287.40	69106
601	220100	Refund Payable	BAUMAN, JOHN	Refund Acct #0255-02	17.42	69107
601	220100	Refund Payable	BGRS RELOCATION, INC.	Refund Acct#1421-02 Lee-Lo, De	203.89	69108
101	431100	Street Department	BJONSKAAS, ARON	Reimburse Safety Boots	100.00	69109
601	494300	Water Distribution	BJONSKAAS, ARON	Reimburse Safety Boots	50.00	69109
602	494500	Sewer Maintenance	BJONSKAAS, ARON	Reimburse Safety Boots	50.00	69109
475	431150	Street Improvements	BWSR	Wetland Withdral & Stewardship	24.66	69110
101	419901	City Hall & Police Building Maintenance	CAPITAL ONE TRADE CREDIT	Rubber Caster	13.99	69111
101	431100	Street Department	CAPITAL ONE TRADE CREDIT	Grinding Wheel	31.98	69111
101	431901	City Garage	CAPITAL ONE TRADE CREDIT	Shovels, Wheel & Tire for Whee	110.76	69111
101	422903	Firehall #3 Midway Road	CENTURYLINK	Internet FH3 08/22/22-09/21/22	79.98	69112
101	421100	Police Administration	CERTIFIED CRIME FIGHTER	Annual Subscriptions	1,344.00	69113
101	431100	Street Department	CINTAS CORPORATION	Uniforms	9.72	69114
101	431100	Street Department	CINTAS CORPORATION	Uniforms	25.49	69114
101	419901	City Hall & Police Building Maintenance	CINTAS CORPORATION	Mats at CH	8.88	69114
101	431901	City Garage	CINTAS CORPORATION	Supplies	37.50	69114
101	431901	City Garage	CINTAS CORPORATION	Mats at PW	30.03	69114
101	431901	City Garage	CINTAS CORPORATION	Supplies	22.50	69114
101	419901	City Hall & Police Building Maintenance	CINTAS CORPORATION	Mats at FD/PD	30.72	69114
101	431100	Street Department	CINTAS CORPORATION	Uniforms	26.93	69114

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Fun d	Account	Department	Vendor Name	Description	Amount	Check #
101	431901	City Garage	CINTAS CORPORATION	Mats at PW	10.35	69114
101	431100	Street Department	CINTAS CORPORATION	Uniforms	9.72	69114
101	431901	City Garage	CINTAS CORPORATION	1st Aid Cabinets	207.12	69114
101	419901	City Hall & Police Building Maintenance	DALCO	Toilet Tissue/Trash Liner/Pape	285.43	69115
101	419901	City Hall & Police Building Maintenance	DOORCO, INC.	Door Repair/Weather Seals - CH	682.50	69116
101	421100	Police Administration	EMERGENCY AUTOMOTIVE TECHNOLOGIES INC	Vehicle Repair - SQD 16	191.48	69117
101	421100	Police Administration	ESSENTIA HEALTH	Test - Prouse & Solem	3,067.00	69118
251	421100	Police Administration	FAMOUS DAVES	Food - NNO	500.00	69119
101	411300	Ordinance, Public Notice and Proceedings	HERMANTOWN STAR LLC	Ordinance Amending Title 2	49.50	69120
460	465100	HEDA	HERMANTOWN STAR LLC	Disclosure Tax Increments	99.00	69120
101	419100	Community Development	HERMANTOWN STAR LLC	Public Hearing P&Z	74.25	69120
101	411300	Ordinance, Public Notice and Proceedings	HERMANTOWN STAR LLC	Ordinance 2022-09	123.75	69120
101	415300	Administration & Finance	INNOVATIVE OFFICE SOLUTIONS, LLC	Calendars/Book	261.63	69121
475	431150	Street Improvements	LABODA ENTERPRISES LLC	Wetland Credits - Richard/Lind	1,960.20	69122
101	413100	Mayor	LEAGUE OF MINNESOTA CITIES	MN Mayors Assn Dues Boucher	30.00	69123
101	411100	Council	LEAGUE OF MINNESOTA CITIES	Membership Dues 22-23	10,556.00	69123
251	421100	Police Administration	LINSKIE, MAELYNN JEAN	Refund	546.42	69124
101	419901	City Hall & Police Building Maintenance	MENARD INC	CH Supplies	19.58	69125
101	414100	Elections	MENARD INC	Masking Tape	8.91	69125
101	452100	Parks	MENARD INC	Trimmer Line	30.98	69125
101	422903	Firehall #3 Midway Road	MENARD INC	Mouse Traps	10.76	69125
601	494300	Water Distribution	MENARD INC	Water Cap	2.29	69125
101	452100	Parks	MENARD INC	PVC Parts	77.84	69125
101	452100	Parks	MENARD INC	2 Stroke Oil/Lawn Mower Blade	30.57	69125
101	422903	Firehall #3 Midway Road	MENARD INC	Rat Glue	8.98	69125
602	494500	Sewer Maintenance	MENARD INC	Marking Paint	127.33	69125
101	419901	City Hall & Police Building Maintenance	MENARD INC	GFI Cover	8.51	69125
101	431901	City Garage	MENARD INC	Wire Cup Brush	11.99	69125
101	421100	Police Administration	METRO SALES INC	Copier Lease	336.17	69126
601	220100	Refund Payable	MISCHKE, QUINNTIN R	Refund Acct #0264-07	14.65	69127
601	220110	Water Test Fee Payable	MN DEPARTMENT OF HEALTH	Water Supply Serv Connect fee	5,727.72	69128
230	465100	HEDA	MN POLLUTION CONTROL AGENCY	Arrowhead Refinery-VIC Reimbur	600.00	69129
230	465100	HEDA	MN POLLUTION CONTROL AGENCY	Arrowhead Refinery-VIC Reimbur	450.00	69129
230	465100	HEDA	MN POLLUTION CONTROL AGENCY	Arrowhead Refinery-VIC Reimbur	75.00	69129
101	431100	Street Department	NAPA AUTO PARTS	Toggle Switch	17.48	69130
101	431100	Street Department	NAPA AUTO PARTS	Spark Plugs/Windshield Washer	34.56	69130
101	431100	Street Department	NAPA AUTO PARTS	Air Filter Return	-15.00	69130
101	431100	Street Department	NAPA AUTO PARTS	Spark Plugs/Windshield Washer	74.64	69130

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Fun d	Account	Department	Vendor Name	Description	Amount	Check #
101	452100	Parks	NAPA AUTO PARTS	Spark Plug/Funnel	24.05	69130
240	433200	Water Tower	NORTHERN INDUSTRIAL INSULATION, INC.	Materials for Water Tower	2,393.90	69131
601	220100	Refund Payable	PETERSON, ROSS	Refund Acct #1331-04	23.83	69132
101	421100	Police Administration	PETTY CASH	PD - DVS Tabs/Compliance	14.25	69133
101	421100	Police Administration	PETTY CASH	PD - DVS Tabs/Compliance	52.27	69133
601	220100	Refund Payable	PLAISTED, RICKEY OR GLORIA	Refund Acct#2146-04	16.54	69134
101	452100	Parks	PRO TIRE	Tire Repair Big Mower	19.62	69135
101	452100	Parks	PRO TIRE	Tire Repair Big Mower	25.46	69135
101	452100	Parks	PRO TIRE	Tire Repair Big Mower	19.95	69135
101	431100	Street Department	SATHERS, LLC	Class 5 - Crushed Material	98.00	69136
101	421100	Police Administration	STREICHER'S	Non Lethal Ammo	1,982.16	69137
101	421100	Police Administration	STREICHER'S	Uniform - Solem	30.99	69137
101	421100	Police Administration	STREICHER'S	Uniform - Prouse	138.00	69137
101	421100	Police Administration	STREICHER'S	Uniform - Solem	69.00	69137
101	421100	Police Administration	STREICHER'S	Non Lethal Ammo	991.08	69137
101	421100	Police Administration	STREICHER'S	Uniform - Prouse	109.98	69137
101	431100	Street Department	SUNBELT RENTALS, INC.	12" Chipper Rental	2,885.18	69138
101	422903	Firehall #3 Midway Road	SUPERIOR FUEL COMPANY	Propane FH #3	585.07	69139
101	415300	Administration & Finance	TOSHIBA FINANCIAL SERVICES	Copier Lease Toshiba	145.57	69140
101	421100	Police Administration	TROY'S BP AMOCO INC	Oil & Filter - SQD 18	72.68	69141
101	421100	Police Administration	TROY'S BP AMOCO INC	Vehicle Repair - SQD 15	85.55	69141
601	220100	Refund Payable	VEECH, NICOLE	Refund Acct #0534-02	65.05	69142
602	494500	Sewer Maintenance	WLSSD	Wastewater Charges	47,632.00	69143
101	134000	Retiree Insurance/Telephone Reimb.	MN LIFE	Rich - Inactive Aug/Sept	43.02	69153
101	134000	Retiree Insurance/Telephone Reimb.	MN LIFE	Vatne - Inactive	5.31	69153

Totals: 139 records printed

137,071.34

TO: City Council Members
FROM: Jim Crace, Chief of Police
DATE: August 30th, 2022
SUBJECT: Archery Hunt



Meeting Date: 09/19/2022

Agenda Item: 11-A **Ordinance:** 2022-10

REQUESTED ACTION

Approve a one-year Moratorium on the Earn a Buck language in the Hermantown Code.

BACKGROUND

The Hermantown Archery Deer Hunt was put in place primarily to control numbers of deer in the city. At the time of the initial passage, the deer numbers were very high and thus there was a desire to have female deer harvested to control the population. Deer numbers have been leveling off due to harvest and harsh winters as of late. With this change in deer numbers, I believe it is appropriate to lift the requirement to shoot a doe prior to being able to shoot an antlered male. If passed, we can look at this next year and decide if the moratorium should be extended.

SOURCE OF FUNDS (if applicable)

N/A

ATTACHMENTS

Ordinance

Ordinance No. 2022-10

The City Council of the City of Hermantown does ordain:

AN ORDINANCE RECOMMENDING THAT PORTIONS OF THE HERMANTOWN CITY CODE BE TEMPORARILY SUSPENDED TO FURTHER STUDY THE “EARN-A-BUCK” REQUIREMENT FOR THE HERMANTOWN CITY 2022 BOW HUNT

WHEREAS, the City of Hermantown’s Code of Ordinance Section 740 regulates hunting deer by bow and arrow; and

WHEREAS, Section 740.02.1.11 requires that licensed hunters first be required to harvest antlerless deer prior to harvesting antlered buck during the City’s bow hunting season (“Earn-a-Buck Requirement”); and

WHEREAS, administrative staff of the City of Hermantown and the Hermantown Police Department desire to study the effectiveness of the Earn-a-Buck Requirement further and have recommended that Section 740.02.1.11 be suspended for one (1) year; and

WHEREAS, the City Council has duly considered the recommendation of the City’s staff and the Hermantown Police Department and that a suspension of Section 740.02.1.11 for a period of one (1) year is in the best interests of the residents of the City of Hermantown.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Hermantown, Minnesota, that the following regulations be adopted as an Ordinance of the City of Hermantown:

1. Hermantown City Code Section 740.02.1.11 be suspended for one (1) year.
2. Hunters licensed through the State of Minnesota with an archery permit issued by the Hermantown Police Department are allowed to harvest either an antlerless deer or an antlered buck as their first harvest for the 2022 season.
3. This Ordinance is adopted pursuant to the provisions of Minnesota Statutes Section 462.355, Subdivision 4.
4. The purpose and intent of this Ordinance is set forth in the above whereas clauses.
5. This Ordinance shall be effective immediately upon adoption.
6. This Ordinance shall be published once in the official newspaper of the City of Hermantown.
7. City administrative staff and the Hermantown Police Department are hereby directed to study the outcomes of the suspension of the Earn-a-Buck Requirement and provide their report and recommendations to the City Council as soon as possible.

Dated the _____ day of _____, 2022.

Mayor

ATTEST:

City Clerk

Adopted: _____

Published: _____

Effective Date: _____

TO: Mayor & City Council
FROM: Eric Johnson, Community
Development Director



DATE: September 13, 2022

Meeting Date: 09/19/2022

SUBJECT: Zoning Map Amendment from R-3
Residential to C - Commercial

Agenda Item: 11-B

Ordinance: 2022-11

REQUESTED ACTION

Conduct a second reading on the proposed amendment to the Hermantown Zoning Map by rezoning parcels: 395-0010-07045 and 395-0010-07050 from R-3 Residential to C, Commercial. This is the former Engwall's Florist site.

DESCRIPTION OF REQUEST

Requested is the proposed change to the Hermantown Zoning Map by rezoning 4747 Hermantown Road (395-0010-07050 and 395-0010-07045) from R-3, Residential to C, Commercial. The application was made by P&R Development with the concurrence of the property owner Saline Properties, LLC.

The Planning and Zoning Commission is a recommending body in the City Process. The Planning and Zoning Commission did not support the rezoning request and voted 6-0 on a recommendation to deny the rezoning.

This application is now forwarded to the City Council with a recommendation to deny by the Planning and Zoning Commission. The City Council may vote to uphold the decision of the Planning and Zoning Commission or vote to overturn the Planning and Zoning Commission's recommendation and in turn approve the application. Decisions of the City Council shall be final.

SITE DATA

Address: 4747 Hermantown Road (395-0010-07045 and 395-0010-07050)
Comprehensive Plan: Concept Area 1: Maintain Suburban Character, Preserve Critical Natural Features, Phase Residential Development, Existing and New Park Areas
Current Zoning: R-3 Residential
Current Use: Property is currently vacant but buildings remain
Lot Size: 27 acres
Wetlands: Yes, delineation approved in 2019; Impacts for trail approved in 2020
Shoreland Overlay: Yes – Natural Environment Shoreland
Airport Zoning: N/A

ZONING PROCESS

A rezoning to C, Commercial would allow an applicant to apply for a Commercial Industrial Development Permit (CIDP) in order to construct up to 56 permitted uses, of which one of them is multifamily housing. An R-3 Residential district has 10 permitted uses.

A CIDP is reviewed and approved by the Heramtown Planning and Zoning Commission with no City Council review or approval required, however any Development or utility Agreements will require review and action by the City Council.

Dimensional standards would change as follows:

Dimensional Standards	R-3	C
Height	35 feet	65 feet
Setbacks		
<i>Front</i>	50 feet	35 feet
<i>Side (abutting street)</i>	10 feet	35 feet
<i>Side</i>	10 foot minimum, 25foot aggregate	10 feet
<i>Rear</i>	40 feet	40 feet
Minimum lot area	½ acre	none
Minimum lot width	100 feet	none
Maximum lot coverage	35%	50%

COMPREHENSIVE PLAN

The site is in Area 1 on the Hermantown Comprehensive Plan Concepts Map. The goal for Area 1 is to maintain suburban character, preserve critical natural features, phase residential development, and develop existing and new park areas. Suburban character includes residential development and is compatible with the uses of the adjacent properties.

The City is beginning the Comprehensive Plan Update process. Given the commercial characteristics of this Hermantown Road corridor, City staff will be discussing a study area with the planning consultant.

BACKGROUND

The Applicant has had exploratory conversations with City staff regarding the possible construction of a multifamily housing development at the former Engwall's Floral site. There are two potential routes to facilitate this type of development; the submission of a Planned Unit Development which would allow for the creation of site-specific setbacks and density while maintaining a maximum of 43 feet of building height or the rezoning of the property to C, Commercial which allows for multifamily housing. The C, Commercial zoning district has district wide setbacks in place along with a 65-foot maximum building height.

The applicant has chosen to pursue a property rezoning as that would provide greater flexibility for a project design in the future as well as potentially create a smaller building footprint and the opportunity to have more greenspace on the property.

At this time, the applicant has not applied for any building/development related permits.

The property is bordered by the R-3, Residential zoning district. There is a C, Commercial zoning district located at the intersection of Hermantown Road and Haines Road which contains Accurate Auto Repair and a BP Gas Station. The Salem Lutheran Church property is located between the subject parcels and the C, Commercial zoned properties. Churches, synagogues and convents are permitted uses within the R-3, Residential and C, Commercial zoning districts.

The property at 4770 Hermantown Road is a Kidz Kollege learning Center (daycare) which received a Special Use Permit in 2008. 4776 Hermantown Road houses an antique and estate treasures business. This property was formerly the Carlson Florist and Greenhouse which was in existence prior to 1976. Although located in a R-3 Residential district, these two uses do have commercial characteristics.

The Keene Creek townhome development consisting of 44 townhomes (22 buildings) is located on the south side of Hermantown Road in close proximity of the subject parcels.

SITE HISTORY

The property was the former location of Engwall's Florist which predated 1976. Engwall's left the site in 2021 with the property currently being vacant at this time.

The property owner has been actively marketing the land for redevelopment since 2015. A concept master plan for the overall 27 acres was prepared in 2015 and has been used for marketing since then.

The City extended a sanitary sewer main through parcel 395-0010-07050 in 2020 and 2021. The location of the sewermain was coordinated with the property owner in order to not impede redevelopment of the property. The alignment of the sanitary sewer main generally follows the concept master plan. New development would be able to access the sanitary sewer via manholes installed as part of the City's project.

There is an approved Planned Unit Development for the northern 8 acres of the subject property for 25 single family lots. These lots are approximately 5,000 square feet in size and utilized the master plan as the basis of the project design. A rezoning of these parcels would not affect this previously approved development.

PLANNING AND ZONING COMMISSION MEETING

A public hearing before the Planning and Zoning Commission for this application was held on Tuesday, August 16, 2022. There were 21 people in attendance for the hearing. Pete Pavlovich (applicant – P&R Development) spoke to the potential development plans associated with the site. There is the potential for 1-2 apartment buildings on the property similar in scale to the Aery development located on Highway 53. A rezoning of the property from R-3 to C would allow P&R to propose a building similar in scale and height (60'+/-) to the Aery. Under the R-3 zoning the height would be capped at 43' which would necessitate a larger building footprint, less overall site greenspace and potentially an increased construction cost. Alex Bushey of F.I. Salter spoke in

favor of the rezoning as their proposed project at the north portion of the Engwall's site would benefit from the P&R project as both projects could potentially share infrastructure costs.

Nine members of the public who spoke were not in favor of the rezoning as it would allow for a larger structure than could be permitted under the R-3 zoning as well as a use which is out of character with the surrounding properties. Another common concern was the potential unknown use of the property should it be rezoned to commercial should P&R not pursue their project.

The Planning and Zoning Commission expressed similar concerns regarding the unknowns associated with the site should a rezoning be approved and the P&R project not move forward. In addition, two of the members stated that the Comprehensive Plan update should review this area as a whole vs. approving a single lot rezoning at this time.

Discussions also included the ability to develop an apartment on this site utilizing the existing zoning and a Planned Unit Development. Staff reiterated to the board that there was not an application for development at this time, only a rezoning application.

The Planning and Zoning Commission is a recommending body in the City Process. The Planning and Zoning Commission did not support the rezoning request and voted 6-0 on a recommendation to deny the rezoning.

SUMMARY

Staff had recommended that the rezoning be supported by the Planning and Zoning Commission with their motion reflecting this support. Staff recommended approval of the rezoning based on the following findings:

1. The property is included in the suburban development concept area (Area 1) of the Comprehensive Plan within which commercial zoning and commercial development currently exist.
2. C, Commercial uses are compatible with the surrounding uses, including an auto repair business, a gas/convenience store, a church, daycare and retail sales.
3. C, Commercial zoned property is located approximately 660 feet to the east at the Hermantown Road/Haines Road intersection.
4. A rezoning to C, Commercial allows for the maximization of existing water and sanitary sewer infrastructure thus allowing for more development opportunities than can be realized under a R-3 Residential zoning.
5. A rezoning to C, Commercial allows for multifamily housing and more redevelopment opportunities than can be accomplished with R-3 Residential zoning.

However, the Planning and Zoning Commission recommended denial of this application for rezoning on a 6-0 vote based on the following rationale:

1. A rezoning of a single property in this area is premature and should be reviewed on a larger scale as part of the Comprehensive Plan Update.
2. A rezoning of the property to C, Commercial without P&R Development being a verified end user could present compatibility issues with the residential uses abutting the property.
3. An apartment use at a reduced height can be accomplished with a Planned Unit Development application.

SOURCE OF FUNDS (if applicable)

N/A

ATTACHMENTS

- Location Map
- Current and Proposed Zoning Maps
- Ordinance

Findings of Fact. Approving Rezoning Request by P&R Development

1. A rezoning to C, Commercial is compatible with the surrounding uses, including an auto repair business, a gas/convenience store, a church, daycare and retail sales.
2. The property is bordered by the R-3, Residential zoning district. There is a C, Commercial zoning district located at the intersection of Hermantown Road and Haines Road which contains Accurate Auto Repair and a BP Gas Station. The Salem Lutheran Church property is located between the subject parcels and the C, Commercial zoned properties. Churches, synagogues and convents are permitted uses within the R-3, Residential and C, Commercial zoning districts.
3. The property at 4770 Hermantown Road is a Kidz Kollege learning Center (daycare) which received a Special Use Permit in 2008. 4776 Hermantown Road houses an antique and estate treasures business. This property was formerly the Carlson Florist and Greenhouse which was in existence prior to 1976. Although located in a R-3 Residential district, these two uses do have commercial characteristics.
4. The Keene Creek townhome development consisting of 44 units (22 buildings) is located on the south side of Hermantown Road in close proximity of the Land.
5. C, Commercial zoned property is located approximately 660 feet to the east at the Hermantown Road/Haines Road intersection.
6. A rezoning to C, Commercial allows for the maximization of existing water and sanitary sewer infrastructure thus allowing for more development opportunities than can be realized under a R-3 Residential zoning.
7. A rezoning to C, Commercial allows for multifamily housing and more redevelopment opportunities than can be accomplished with R-3 Residential zoning.
8. The Land falls within the City's Urban Services Boundary. A sanitary sewer main was extended through this property with service manholes provided for future development.
9. The Applicant has had exploratory conversations with City staff regarding the possible construction of a multifamily housing development on the Land.
10. Maps showing the Land in question adjacent to the Property are attached.

Findings of Fact Denying Rezoning Request by P&R Development

1. The proposed rezoning does not meet the policy statements or recommended goals of the adopted Hermantown Comprehensive Plan (2001). The site is in Area 1 of the Hermantown Comprehensive Plan Concepts Map. The goal for Area 1 is to maintain suburban character, preserve critical natural features, phase residential development, and develop existing and new park areas.

2. A C, Commercial zoning district includes land uses that are generally higher in intensity than those land uses permitted in the R-3 Residential district. Further information would be needed prior to making a determination about the capabilities of the existing transportation system.

3. The proposal to rezone the R-3 Residential zoned property in this location is inconsistent with surrounding land uses. All properties abutting these parcels are zoned R-3 Residential. The addition of a property zoned C, Commercial, a higher intensity land use with different impacts to adjacent properties, in the midst of this R-3 property could result in negative externalities to existing property owners within the R-3 district directly abutting and in the immediate vicinity of the Land.

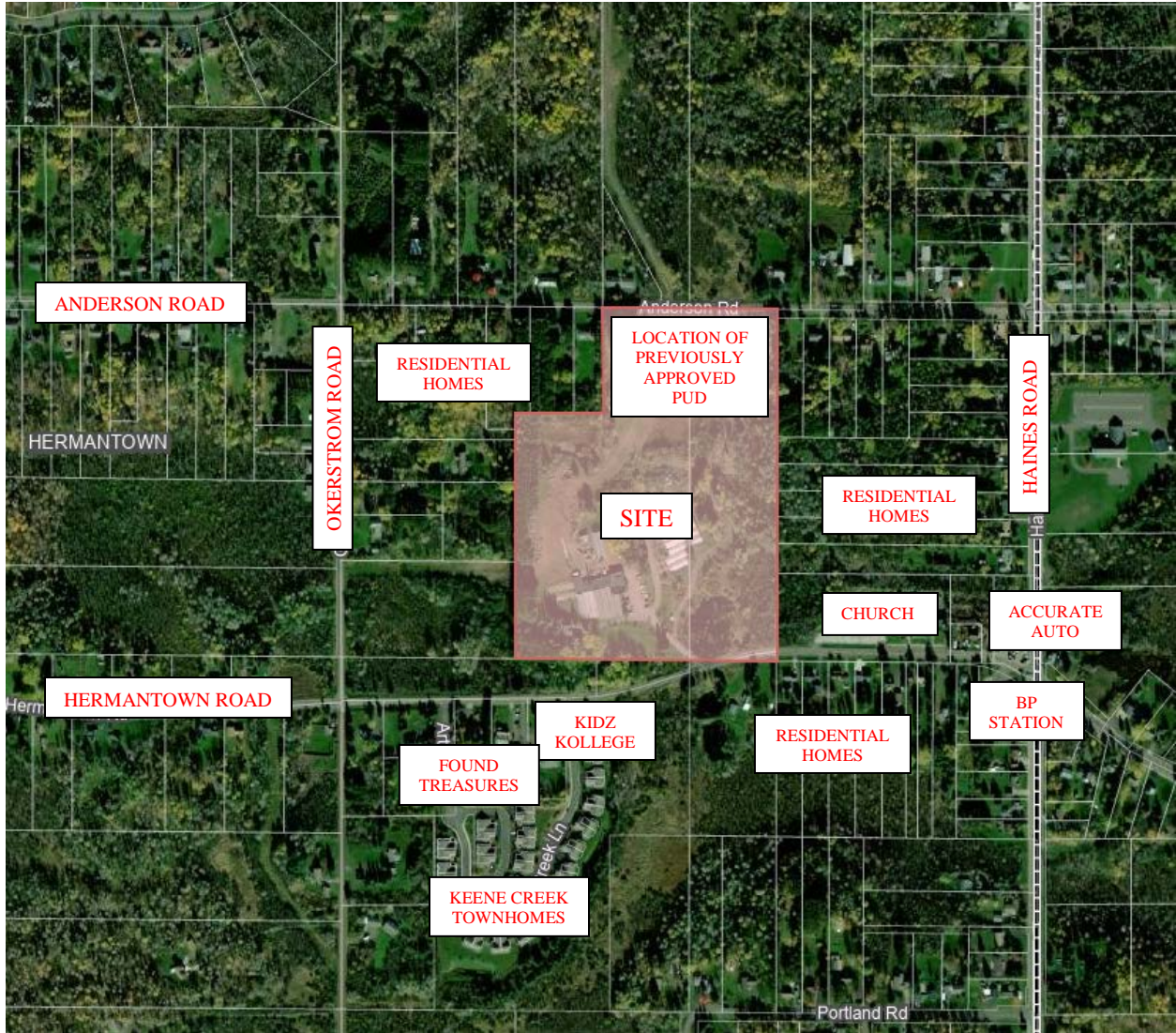
4. The City has commenced with the Comprehensive Plan Update. The rezoning of the Land in this area is premature and should be reviewed on a larger scale as part of the Comprehensive Plan Update.

5. At this time, the Applicant has provided a concept plan for development of the Land. There are no assurances with the rezoning application that the Land would be redeveloped as indicated by the Applicant should the site if rezoned.

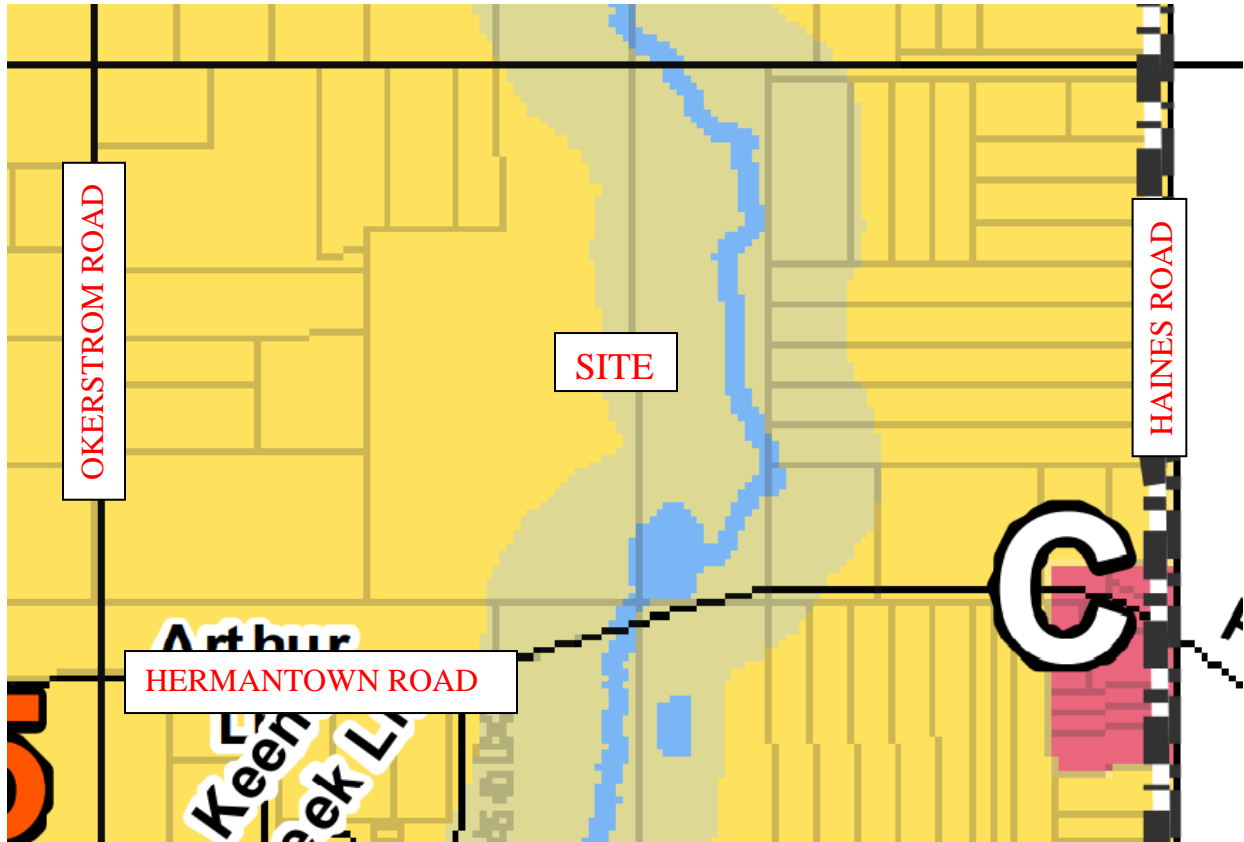
6. C, Commercial uses generally will produce more noise than R-3 Residential use which may result in negative externalities to surrounding property owners.

7. Maps showing the Land in question adjacent to the Property are attached.

Location Map



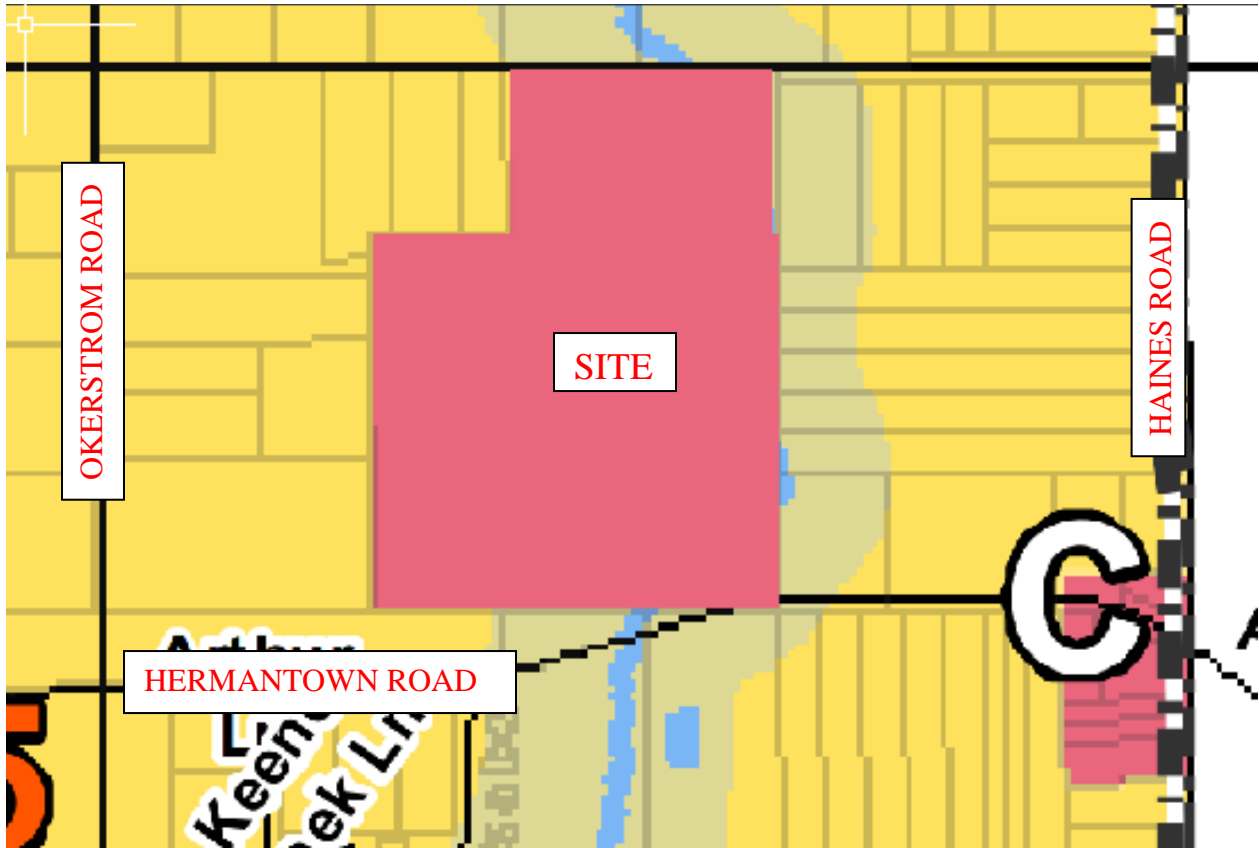
Existing Zoning Map



Hermantown Zoning Districts

- HM-Hermantown Marketplace
- BLM-Business/Light Manufacturing
- C-General Commercial
- C1-Office/Light Industrial
- C1A-Sexually Oriented Uses
- M2-Heavy Industrial
- O-Conservation/Open Space
- P-Public Facilities
- PUD-Planned Unit Development
- R1-Residential
- R3-Residential
- R3a-Multiple Family Dwellings
- S1-Rural/Suburban

Proposed Zoning Map



Hermantown Zoning Districts

- HM-Hermantown Marketplace
- BLM-Business/Light Manufacturing
- C-General Commercial
- C1-Office/Light Industrial
- C1A-Sexually Oriented Uses
- M2-Heavy Industrial
- O-Conservation/Open Space
- P-Public Facilities
- PUD-Planned Unit Development
- R1-Residential
- R3-Residential
- R3a-Multiple Family Dwellings
- S1-Rural/Suburban

Ordinance No. 2022-11

The City Council of the City of Hermantown does ordain:

**AN ORDINANCE AMENDING TITLE 2 OF THE HERMANTOWN CITY CODE
BY AMENDING THE OFFICIAL ZONING MAP
4747 HERMANTOWN ROAD (PARCELS 395-0010-07045 AND
395-0010-07050)**

Section 1. Amendment to Official Zoning Map. The Official Zoning Map of the City of Hermantown is hereby amended so that Parcels 395-0010-07045 and 395-0010-07050 are zoned C, Commercial. See Exhibit A for Legal Description.

Section 2. Purpose and Intent. The purpose of this amendment is to rezone Parcels 395-0010-07045 and 395-0010-07050 to C, Commercial with the following Findings of Fact:

Findings of Fact.

1. The Planning Commission of the City of Hermantown (“Planning Commission”) held a public hearing on the rezoning request on August 16, 2022 at which time all parties desiring to be heard were afforded the opportunity to be heard.

2. A rezoning to C, Commercial is compatible with the surrounding uses, including an auto repair business, a gas/convenience store, a church, daycare and retail sales.

3. The property is bordered by the R-3, Residential zoning district. There is a C, Commercial zoning district located at the intersection of Hermantown Road and Haines Road which contains Accurate Auto Repair and a BP Gas Station. The Salem Lutheran Church property is located between the subject parcels and the C, Commercial zoned properties. Churches, synagogues and convents are permitted uses within the R-3, Residential and C, Commercial zoning districts.

4. The property at 4770 Hermantown Road is a Kidz Kollege learning Center (daycare) which received a Special Use Permit in 2008. 4776 Hermantown Road houses an antique and estate treasures business. This property was formerly the Carlson Florist and Greenhouse which was in existence prior to 1976. Although located in a R-3 Residential district, these two uses do have commercial characteristics.

5. The Keene Creek townhome development consisting of 44 units (22 buildings) is located on the south side of Hermantown Road in close proximity of the Land.

6. C, Commercial zoned property is located approximately 660 feet to the east at the Hermantown Road/Haines Road intersection.

7. A rezoning to C, Commercial allows for the maximization of existing water and sanitary sewer infrastructure thus allowing for more development opportunities than can be realized under a R-3 Residential zoning.

8. A rezoning to C, Commercial allows for multifamily housing and more redevelopment opportunities than can be accomplished with R-3 Residential zoning.

9. The Land falls within the City's Urban Services Boundary. A sanitary sewer main was extended through this property with service manholes provided for future development.

10. The Applicant has had exploratory conversations with City staff regarding the possible construction of a multifamily housing development on the Land.

Section 3. Effective Date. This amendment to Title 2 of the Hermantown Code that amends the Official Zoning Map shall be effective after adoption immediately upon (1) the publication of this Amendment to Title 2 of the Hermantown City Code once in the legal newspaper of the City of Hermantown and (2) the filing of this Amendment to Title 2 with the County Recorder of St. Louis County.

Dated: _____ Mayor _____

Attest:

City Clerk

Adopted: _____

Published: _____

Effective Date: _____

Exhibit A – Legal Descriptions

Parcels

395-0010-07045

395-0010-07050

East Half of Northwest Quarter of Northeast Quarter (E1/2 of NW1/4 of NE1/4), and West Half of West Half of Northeast Quarter of Northeast Quarter (W1/2 of W1/2 of NE1/4 of NE1/4), Section Twenty-five (25), Township Fifty (50) North, of Range Fifteen (15) West of the Fourth PM, EXCEPTING therefrom the following:

- A. That part of the W1/2 of W1/2 of NE1/4 of NE1/4 which is South of Hermantown Road, as the same was laid out and constructed on June 7, 1934, and**
- B. The Westerly 330 feet of Northerly 400 feet of the E1/2 of NW1/4 of NE1/4.**

TO: Mayor & City Council Kevin

FROM: Orme, Director of Finance &
Administration



DATE: September 14, 2022

Meeting Date: 09/19/2022

SUBJECT: Ordinance - Section 270 - Fee
Schedule

Agenda Item: 11-C

Ordinance: 2022-12

REQUESTED ACTION

First Reading of the Ordinance for the 2023 Fee Schedule

BACKGROUND

Each year, the department heads are asked to review the Fee Schedule. The document following this memo shows in red all the proposed changes to the Fee Schedule beginning January 1, 2023.

SOURCE OF FUNDS (if applicable)

ATTACHMENTS

Fee Schedule w/ Marked Changes

Section 270 - Fee Schedule

As of January 1, 2023

DESCRIPTION	FEE
Antenna Lease (New or Amendment)	\$1,000
Assessment Searches	
- First Parcel	\$35 \$40
- Additional	\$20
AUDIO/VISUAL	
-Audio CD of Meetings	\$15
- Photo CD's	\$15
- Video Tapes/DVD's	\$15
BUILDING DEPARTMENT	
911 Signs	
Installed Signpost	\$75
Sign and Bracket Only	\$35
Appeals	
Building Code Appeals	\$250
Fire Code Appeals	\$250
Hazardous & Unsafe Structures - Fire Code	\$250
Commercial	
Permit Fees are Based On Value (See Schedule B)	
- Plan Checking Fee (% of Building Permit Fee)	65%
Demolition *- Single Family Res.	\$0
- Other	\$100
*Charge waived if issued with building permit	
Floodproofing Permit Fee	\$25
Inspect Fire sprinkler systems	\$50
Inspections after normal business hours	\$65/hr
Investigation Fee	
First Infraction - Double Permit (Min. \$200)	
Each Add'l in 12 Month -Triple Permit (min \$300)	
Residential	
- Re-roofing Permit	\$30 \$50
- Re-siding Permit	\$30 \$50
- Window Replacement	\$30 \$50
- Door Replacement	\$30 \$50
- Plumbing Permit - initial	\$30 \$50
- Plus per fixture	\$5
- Mechanical Permit - initial	\$25 \$50
- Plus per fixture	\$15
- Replacement	\$25 \$50
- Detached Garage/Accessory Building (less than 1200 sq. ft.)	\$115 \$150
- Mobile/Manufactured -Home Setting Fee	\$600

- Park Dedication Fee - per bedroom	\$150
- Plan Checking Fee (% of Building Permit Fee)	65%
All Other Permit Fees are Based On Value (Schedule A)	
Special Permit Fees	\$25
State Surcharge	See Schedule B
single fixed fee permit for fees under \$10,010	\$1

CEMETERY/BURIAL

- Burial	
- Non-winter weekday	\$600
- Non-winter weekend	\$800
- Winter weekday (Nov 1 - Mar 31)	\$800
- Winter weekend (Nov 1 - Mar 31)	\$1,250
- Burial of Urn	
- New Plot	\$350
- Shared Plot	\$225
- Winter - New Plot (Nov 1 - Mar 31)	\$550
- Winter - Shared Plot (Nov 1 - Mar 31)	\$450
- Weekend	\$1,000

CITY CLERK

BUSINESS LICENSE FEES

Adult Businesses

- Application Fee	
- New Principal License	\$3,500
- Renewal of Principal License	\$725
- New Accessory License	\$725
- Renewal of Accessory License	\$160
- License Fee	
- Principal License	\$1,425
- Accessory License	\$305

LIQUOR LICENSE FEES:

- 3.2% Malt Liquor	
- On Sale	\$550
- Off Sale	\$80
- Temporary - per day	\$60
- Transfer - On Sale	\$110
- Off Sale	\$60
Charities Temporary Service Area	\$105
- Club License	
- Under 200 members	\$300
- 201-500 members	\$500
- 501-1000 members	\$650
- 1001-2000 members	\$800
- 2001-4000 members	\$1,000
- 4001-6000 members	\$2,000

- Over 6000 members	\$3,000
- Dance Permit	\$500
- Intoxicating Liquor	
- On Sale	\$3,450
- Off Sale	\$155
- Temporary - per day	\$255
- Transfer/On Sale	\$155
/Off Sale	\$130
- Investigation Fee (Police)	\$210
Summerfest Temporary Service Area	\$250
Temporary Service Area Expansion	\$250
Deposit for Temporary Service Area Expansion	\$250
- Sunday License	\$200
- Wine	
- Only Wine	\$815
- With Hard Beer	\$1,150
- Temporary - per day	\$110
- Transfer	\$110
Other License Fees:	
Pawn Shop	\$3,750
- Transaction Fee	\$6
\$25,000 Bond Required	
Investigation fee with new application	\$660
Massage Establishment	\$125
Massage Therapist	\$55
-Investigation fee with new application	\$30
Tobacco License	\$335
Candidate Filing Fee for City Council	\$5

COPIES, DOCUMENTS, FAXES, MAPS

	No chg under \$5
Data Practice Request	
- Color copies Additional charge per side	\$0
- Copies smaller than 11' x 17' (per copy)	\$0.25
- 2 sided copy	\$0.50
- 11 x 17 - 1st Page	\$2.00
- Add'l	\$1.00
Other Requests	
- 8 1/2 x 11 - 1st Page	\$1
- Add'l	\$0
- 8 1/2 x 14 - 1st Page	\$1.00
- Add'l	\$0
- 11 x 17 - 1st Page	\$2.00
- Add'l	\$1.00
- Larger than 11 x 17	\$10
- Photo - per page	\$4
FAXES	
- Local - 1st Page	\$2.00
- Add'l	\$0

- Long Dist.- 1st Page	\$3.00
- Add'l	\$0

MAPS

- Address	\$1
- 11 x 17	\$10
- 20 x 30	\$10
- 24 x 36	\$45

OTHER FEES

Foot and Bicycle Races	\$25
Gambling Investigation Fee	\$100
Non-Sufficient Funds (NSF) Charge	\$30
Recording Fee	\$60 \$75

PARKS DEPARTMENT

Hermantown Community Park (Passive Park)

- Resident	\$25
- Non Resident	\$75

PLANNING & ZONING DEPARTMENT

Administrative Appeal	\$200
Alternative Energy Systems Permit	\$30
Christmas Tree Permit (\$25 refund after Season)	\$100
Com'l Industrial Development Permit	
- With Development Agreement*	\$665 \$700
- Without Development Agreement	\$400
- Zoning Certificate in lieu of CIDP	\$250
* Plus Professional Fees	
Dog Exception Permit	\$195
Driveway Access	
- Permit (Plus \$250 Deposit)	\$100
Erosion & Sediment Control	
- Multi-Family/Com'l/Industrial	\$250
- Single Family Residential	\$125
- Utility - Per lineal foot disturbed	\$0.125
- Minimum	\$250
Park Fee	
- Single Family, Two Family, Three Family, Residential Parcel	\$1,100
- Multi-Family, 2+ bedrooms	\$800
- Multi-Family, 1 bedroom and studio	\$400
-Commercial and Industrial	\$1,100 per acre
-Planned Unit Development	Proportional to Mix of Development
Fence Permit	
If Building Permit Not Needed	\$30 \$35
Fireworks Permit	

- Established Retail	\$100	
- Temporary Structure	\$350	
Land Alternation Permits (Fill)		
- Flat Fee	\$125	
- Refundable Deposit	\$500	
Mobile Home Park Approval Fee *	\$445	
*Plus Professional Fees		
Non-Conforming Use Permit & Fee Application		
Single Family	\$150	
Commercial	\$400	
Ordinance		
- Amendment	\$300	\$350
- Interpretation	\$185	
Parcel Split Review Fee		
Fee per Split Reviewed	\$300	
Planned Unit Development Approval*		
PUD Fee	\$700	
*Plus Professional Fee		
PUD Amendment	\$350	
Recording Fee	\$75	
Rezoning Application Fee	\$300	\$350
Sign Permits		
- Temporary (Class G)	\$20	
- Com'l (Class C-Other up to 25 ft.)	\$75	
- Com'l (Class C-Other over 25 ft.)	\$110	
- Com'l (Class C-Free Standing)	\$110	
- Billboards (Class D)	\$500	
Special Use Permit *		
- New	\$400	
- Renewal	\$350	
- Amendment	\$350	
* Plus professional fees		
Stormwater *		
- New application	\$450	
- Recording fee	\$75	
* Plus professional fees		
- Concept Plan Review***		
*** Includes professional fees		
Subdivision Plan Approval		
- Preliminary	\$350	
- Final	\$300	
- Combined process	\$600	
Vacation Fee (easement)	\$235	
Variance Application Fee	\$250	\$300
Wetland Permits *		
- Deminimus Exemption	\$250	
- Delineation	\$175	\$200

- No Loss Determination	\$225	\$250
- Replacement Plans		
- Individual/Single Family	\$350	
- Subdivisions/Com'l/Multi Family	\$750	
*Plus Professional Fees		

Wetland Impact Fee

- per sq. ft. x mitigation ratio	\$0.15	
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Zoning Verification Letter	\$25	\$30
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Zoning Certificate Fee	\$30	\$35
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Hermantown Marketplace Zoning Certificate	\$250	
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Zoning Maps (GIS Maps) Plotted

- 11 x 17	\$10	
- 24 x 36	\$45	
- Color map	\$30	

POLICE DEPARTMENT

Animal Licenses (Dog & Cat)	\$10	
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Lifetime Permit	\$50	
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Lifetime Animal Transfer Fee	\$5	
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Duplicate Tag Fee	\$5	
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Animal Licenses at City Impound Facility	\$12	
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Dangerous Animal	\$500	
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Archery (Bow Hunting)

-Resident Permit	\$10	
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-Non-Resident Permit	\$25	\$30
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Fingerprinting	\$25	\$30
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Police Services

Officer for School Events Beyond Contract (per unit per hour)	\$60	\$70
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Officer for Special Events (Per unit per hour)	\$75	\$85
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Administrative Parking Violations under Hermantown Code Section 830

-Handicapped	\$200	
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-All other Parking Violations	\$30	
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Training Center Rental

- Resident - During Working Hours	Free once a month	
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Training Center Rental

- During Working Hours (8:00 am - 4:30 pm)	\$175	\$190
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- After Hours (After 4:30)	\$220	\$245
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Add: Saturday Rental	\$50	\$75
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Vehicle Storage/Impound (per day)	\$25	\$30
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UTILITIES DEPARTMENT (WATER/SEWER)

Administrative fee in delinquent utility property tax certification	\$100	
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Assessment Construction Project Admin. Fee	3.5%	
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Excavating Contractor's License	\$200	
- Permit	\$50	
Excavating Permit for Private Person	\$50	
Fats, Oil, Grease (FOG Program)		
Sewer Service Surcharge	\$100	Monthly
Late Payment Fee (penalty on current balance due)	10%	
Return Check Fee	\$30	
Unpolluted Water Surcharge (monthly)	\$100	
Water Filling Station (per 1008 gallons)	\$15	
<u>Water Rates: (per 1,000 gallons)</u>		
Residential Tier 1 (up to 2,500 gallons)	\$8.48	\$8.82
Residential Tier 2 (between 2,501-4,500 gallons)	\$9.76	\$10.15
Residential Tier 3 (over 4,501 gallons)	\$10.73	\$11.16
<u>Multi Family</u>		
Multi-Family Tier 1 (all usage)	\$9.76	\$10.16
Multi-Family Tier 2 (all usage)	\$9.76	\$10.16
Multi-Family Tier 3 (all usage)	\$9.76	\$10.16
<u>Commercial</u>		
Tier 1 (up to 20,000 gallons)	\$8.77	\$9.12
Tier 2 (between 20,001-50,000 gallons)	\$9.22	\$9.59
Tier 3 (over 50,001 gallons)	\$10.13	\$10.54
<u>Irrigation</u>		
Tier 1 (all usage)	\$10.73	\$11.16
Tier 1 (all usage)	\$10.73	\$11.16
Tier 3 (all usage)	\$10.73	\$11.16
Water testing fee - August annual bill	\$9.72	
Temporary meter rental (construction and hydrant)	\$150 per	
	season	
Service charges - billed monthly		
5/8" to 1" meter	\$9.36	\$9.73
1 1/4" meter	\$14.04	\$14.60
1 1/2" meter	\$14.04	\$14.60
2" meter	\$35.10	\$36.50
3" meter	\$40.94	\$42.58
4" meter	\$52.64	\$54.75
6" meter	\$76.03	\$79.01
On/Off Fees		
Snowbirds	\$25	
Reconnection for delinquent accounts	\$75	
Water Hookups		
Residential (includes duplex)	\$850	
Irrigation Meter	\$850	
Commercial	\$1,400	
<u>Sewer Rates: (per 1,000 gallons)</u>		
Residential Tier 1 (all usage)	\$10.40	\$10.66
Multi-Family Tier 1 (all usage)	\$10.40	\$10.66
Commercial Tier 1 (all usage)	\$10.40	\$10.66

Flat Rate Tier 2 – Residential Average (2,500 gallons)	\$31.21	\$38.07
Flat Rate Tier 3 – Commercial Average (4,500 gallons)	\$46.80	\$47.97
Service charge - monthly	\$3.32	\$3.40
Minimum sewer charges		
Service charge	\$3.32	\$3.40
Sewer Hookup		
Residential (includes duplex)	\$850	
Permit	\$85	
Commercial	\$2,200	
Permit	\$85	
Stool Fee per toilet - max 50 toilets	\$50	
Capacity Availability Fee For Single Family (contact WLSSD for fee determination of commercial buildings)	\$940	
Call for Water & Sewer Availability Charges		

Stormwater Rates:

Equivalent Rate Unit (ERU) ~~————— \$7.00/ERU~~ \$8.00/ERU

Schedule A

Residential Building Permit Fee Schedule

This reflects a roughly 20% increase from 2022 to 2023

The City of Hermantown for purposes of establishing the valuation to be utilized in establishing the building permit fee shall use the most updated building valuation data sheets, which list Minnesota State Building Code Designation for Occupancy, Type and Cost Per Square Foot as provided by the State of Minnesota, Department of Administration, Building Codes and Standards Division. The only exceptions to these are special inspections listed in the Fee Schedule.

Total Valuation		Fee
\$1.00 to \$500.00	\$25.00	\$15.00
\$501.00 to \$2,000.00	\$25 plus \$2.50 for each \$100	\$15.00 for the \$500.00 plus \$2.00 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2001.00 to \$25,000.00	\$54 plus \$11.00 for each \$1,000	\$45.00 for the first \$2,000.00 plus \$9.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$302 plus \$8.00 for each \$1,000	\$252.00 for the first \$25,000.00 plus \$6.50 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$497 plus \$5.50 for each \$1,000	\$414.50 for the first \$50,000.00 plus \$4.50 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,000.00 to \$500,000.00	\$767 plus \$4.50 for each \$1,000	\$639.50 for the first \$100,000.00 plus \$3.50 for each additional \$1,000.00 or fraction thereof
\$500,000.00 to \$1,000,000.00	\$2,446 plus \$4.00 for each \$1,000	\$2,039.50 for the first \$500,000.00 plus \$3.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,000.00 and up	\$4,246 plus \$2.50 for each \$1,000	\$3,539.50 for the first \$1,000,000.00 plus \$2.00 for each additional \$1,000.00 or fraction thereof

All fees shall include a surcharge of .0005 times the valuation to determine the total fee. The minimum surcharge for a "fixed fee" permit is \$5.00

Schedule B

Commercial Building Permit Fee Schedule This reflects a roughly 20% increase from 2022 to 2023

The City of Hermantown for purposes of establishing the valuation to be utilized in establishing the building permit fee shall use the most updated building valuation data sheets, which list Minnesota State Building Code Designation for Occupancy, Type and Cost Per Square Foot as provided by the State of Minnesota, Department of Administration, Building Codes and Standards Division. The only exceptions to these are special inspections listed in the Fee Schedule.

Total Valuation		Fee
\$1.00 to \$500.00	\$30.00	\$22.00
\$501.00 to \$2,000.00	\$30 plus \$3.50 for each \$100	\$22.00 for the \$500.00 plus \$2.75 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2001.00 to \$25,000.00	\$75 plus \$15.00 for each \$1,000	\$63.00 for the first \$2,000.00 plus \$12.50 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$422 plus \$11.00 for each \$1,000	\$352.00 for the first \$25,000.00 plus \$9.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$696 plus \$7.50 for each \$1,000	\$580.00 for the first \$50,000.00 plus \$6.25 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,000.00 to \$500,000.00	\$1074 plus \$6.00 for each \$1,000	\$895.00 for the first \$100,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof
\$500,000.00 to \$1,000,000.00	\$3,426 plus \$5.00 for each \$1,000	\$2,855.00 for the first \$500,000.00 plus \$4.25 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,000.00 and up	\$5,946 plus \$3.00 for each \$1,000	\$4,955.00 for the first \$1,000,000.00 plus \$2.75 for each additional \$1,000.00 or fraction thereof

All fees shall include a surcharge of .0005 times the valuation to determine the total fee. The minimum surcharge for a "fixed fee" permit is \$5.00

TO: Mayor & City Council
FROM: Kevin Orme, Director of
Finance & Administration



DATE: September 19, 2022 **Meeting Date:** 09/19/2022
SUBJECT: 2023 Proposed General Fund Budget and Total Levy **Agenda Item:** 12-A **Resolution:** 2022-114

REQUESTED ACTION

Adopt preliminary proposed property tax levy and set the Truth in Taxation hearing date.

BACKGROUND

The Preliminary 2023 General Fund Budget Booklet was presented to you in August. In that booklet it proposed a total levy of \$7,606,333. It also showed general fund expenditures increasing approximately 7.9%, the general fund levy increasing 8.83%, and the effective tax rate decreasing 2.62%.

The City Council must set the preliminary levy on Monday September 19, 2022 and will then take final action following the public hearing to be tentatively held on December 5, 2022.

SOURCE OF FUNDS (if applicable)

ATTACHMENTS

Resolution No. 2022-114

**RESOLUTION TO ADOPT THE PROPOSED PROPERTY TAX
AND PROPOSED BUDGET FOR TAXES PAYABLE 2023 AND SCHEDULING THE TRUTH IN
TAXATION HEARING**

WHEREAS, the City Council will hold a Truth In Taxation Hearing on Monday, December 5, 2022 at 6:30 p.m.

BE IT RESOLVED, by the City Council of the City of Hermantown, County of St. Louis, Minnesota, that the following sums of money be levied for the current year, collectible in 2023, upon taxable property in the City of Hermantown, for the following purposes:

General Fund Levy	\$6,974,566
General Obligation Bonded Debt	\$ 343,621
Other Debt	\$ -0-
Fleet Farm Abatement	\$ 138,146
HEDA Levy	\$ 150,000
Total Levy	\$7,606,333

The City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of St. Louis County, Minnesota.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and, upon a vote being taken thereon, the following voted in favor thereof:

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted September 19, 2022.

TO: Mayor & City Council

FROM: Jackie Dolentz, City Clerk



DATE: June 15, 2022

Meeting Date: 09/19/2022

SUBJECT: Appointment of Absentee Ballot Board

Agenda Item: 12-B

Resolution: 2022-115

REQUESTED ACTION

Approve the Absentee Ballot Board for the 2022 General Election.

BACKGROUND

The City of Hermantown is required by Minnesota Statute 203B.121, Subd. 1 to establish an Absentee Ballot Board to process the acceptance and rejection of returned absentee ballots.

SOURCE OF FUNDS (if applicable)

101-414100-105

ATTACHMENTS

Resolution

Resolution No. 2022-115

**RESOLUTION ESTABLISHING AN ABSENTEE BALLOT BOARD
FOR THE 2022 GENERAL ELECTION**

WHEREAS, the City of Hermantown is required by Minnesota Statutes 203B.121, Subd. 1 to establish an Absentee Ballot Board effective September 23, 2022; and

WHEREAS, this board will bring uniformity in the processing of accepting or rejecting returned absentee ballots in the City of Hermantown, Saint Louis County; and

WHEREAS, the Absentee Ballot Board would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or deputy county auditors trained in the processing and counting of absentee ballots; and

WHEREAS, the City Clerk is hereby authorized and directed to appoint the members of the ballot board, including substitutions as necessary. The clerk shall establish, maintain and update a roster of members appoint to and currently serving on the ballot board with the following as the ballot board:

Liz Shannon	Bonnie Frey	Steven Peterson
Shaunna DeBoer	Jackie Dolentz	Mary Melde

THEREFORE, BE IT RESOLVED THAT, the City of Hermantown City Council hereby establishes an Absentee Ballot Board that would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or deputy auditors to perform the task.

BE IT FURTHER RESOLVED THAT the City of Hermantown City Council hereby authorized any member of the ballot board to be compensated as required by Minnesota Statutes Section 203B.121, when said member performs any required duty of the ballot board.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and, upon a vote being taken thereon, the following voted in favor thereof:

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted on September 23, 2022.

TO: Mayor & City Council
FROM: Eric Johnson, Community
Development Director



DATE: September 14, 2022 **Meeting Date:** 09/19/2022
SUBJECT: Application for a Conservation Partners Legacy Grant for Keene Creek Culvert **Agenda Item:** 12-C **Resolution:** 2022-116

REQUESTED ACTION

Approve a grant funding request for a Conservation Partners Legacy Grant in order to fund a replacement concrete culvert for the Okerstrom Road – Keene Creek crossing.

BACKGROUND

The City has been working with the South St. Louis Soil and Water Conservation District (SWCD) and Minnesota Trout Unlimited for the purpose of restoring damage and scouring of the Keene Creek stream bank which was damaged in the 2012 flood event and have continued to worsen with time. The streambank restoration has been finished with the next project being the eventual replacement of the concrete culvert running under Okerstrom Road near the entry to Keene Creek Park.

City staff had an initial conversation with the SWCD and Minnesota Trout Unlimited in the spring of 2022 regarding the eventual replacement. At that time staff informed the parties that future discussions would need to take place regarding this work given the cost of the project.

Staff was contacted on September 7, 2022 by a consultant to SWCD/Minnesota Trout Unlimited to discuss a grant opportunity which they recently became aware of. Minnesota Trout Unlimited is asking to partner with the City in order to apply for the grant which would cover 90% of the culvert cost and work associated with the replacement/installation. The consultant to SWCD/Minnesota Trout Unlimited would perform the engineering design work and the City would contribute 10% as a match to the grant. The consultant has estimated the cost of the culvert materials and installation at \$350,000 with the City contributing \$35,000 as the 10% match.

Should the grant application be successful, the preferred installation date is the summer/fall of 2023 but project could be delayed until 2024 if need be.

SOURCE OF FUNDS (if applicable)

Conservation Partners Legacy Grant
Stormwater Utility Fund

ATTACHMENTS

Draft Grant Application
Cost Estimate
Resolution

Draft, 9-14-22

Project Contact

Project name: Okerstrom Road Culvert Replacement

Organization name: Minnesota Trout Unlimited

Organization type: non-profit 501(c)(3)

Mailing address 1: P.O. Box 845

City: Chanhassen

State: Minnesota

Zip code: 55317

Project manager: John Lenczewski

Title: Executive Director

Phone

Email: jlenczewski@comcast.com

Project Summary

Have you ever received a CPL grant before?

Yes

Project Location Summary

Primary county: Saint Louis County

Project site name: Okerstrom Road Culvert Replacement

Primary land ownership: Public – City of Hermantown

Habitat and Activity Summary

Primary habitat type: Aquatic: River – Headwater to Large

Primary activity: Preserving aquatic organism passage

Total project sites: One culvert replacement

Total project acres: <1

Summary: A watershed-wide assessment of Keene Creek has resulted in several habitat restorations and a culvert replacement project within the Keene Creek Park located within the City of Hermantown (Attachment 1). This culvert replacement project on Okerstrom Road will replace an undersized culvert with no substrate between two newly constructed stream restoration projects. This culvert replacement will provide aquatic organism passage and connectivity to over four miles of Keene Creek above the culvert and approximately 3 square miles of drainage area.

Problem statement: The culvert at the crossing of Okerstrom Road and Keene Creek is undersized and has no substrate required for aquatic organism movement and lifecycle. This culvert has caused aggradation upstream and impacted fish habitat by reducing the pool depths and elongating the riffles. As of August 2022, the reach upstream of the culvert was restored using natural channel design that included regrading appropriate channel dimensions and pattern and reestablishing fish and aquatic species habitat. See the photolog for photographs of the undersized culvert and recent stream restoration projects upstream and downstream of proposed culvert replacement (Attachment 2).

Project objectives: Replace the Okerstrom Road culvert with a new concrete, open-bottom culvert designed to meet the hydraulic capacity of Keene Creek and facilitate the movement and lifecycle needs of the fish and other aquatic organisms at the road-stream intersection.

Methods: The undersized culvert will be replaced with a concrete, open-bottom culvert sized to bankfull width. The culvert will be installed so that riffle substrate can be placed, providing fish habitat and ensuring aquatic organism passage. See Attachment 3 for Engineering Design

Experience / Abilities: Trout Unlimited and their design team have removed over ten fish passage barriers and designed and implemented culvert replacements that provide hydraulic capacity and aquatic organism passage along the Northshore in Minnesota.

BIPOC and diverse communities: Keene Creek is an urban trout stream flowing through economically diverse neighborhoods. Keene Creek Park is an 80+ acre park that is informal and provides access to a non-programmed field and open space. Restoring Keene Creek within the Keene Creek Park has provided ecological benefits and increased the ecosystem services provided to the area, specifically this park.

Project Timeline: If funding is secured, the project will go into construction Spring or early Summer of 2023. Estimated project completion date: September 2023

Budget Information

Name: John and City of Hermantown

Title

Email

Phone

Street address 1

Street address 2

City

State

Zip Code

Budget Details

Additional Funding

Additional Funds are dollars used towards the project that are not grant funds or counted as match.

MN Trout Unlimited has funded the design of the crossing and up and downstream stream restoration projects in the recent past.

Project Information

Answer each of the following questions in 1000 characters or less.

1. Describe the degree of collaboration and local support for this project.

The City of Hermantown, South St. Louis Soil and Water Conservation District, and Trout Unlimited support the replacement of the Okerstrom Culvert. Their support has resulted in the stream restoration projects up and downstream of the culvert removal, and the culvert replacement will create connectivity and completion of

these restoration projects. See Attachment 4 for the letters of support from the Minnesota Department of Natural Resources and Attachment 5 for the Partner Commitment letter with the City of Hermantown.

2. Describe any urgency associated with this project.

The stream was restored upstream of the culvert in 2022 and downstream in 2021. Currently, the culvert is undersized and causes a backwater effect at high flows in the upstream portion of the restoration. The new culvert will be appropriately sized to effectively pass water and sediment through the culvert at high flows.

3. Discuss if there is full funding secured for this project, the sources of that funding and if CPL Grant funds will supplement or supplant existing funding.

There is no funding secured for this project other than the required local match. With the local match the project will be fully funded with the CPL Grant Funds.

4. Describe public access at project site for hunting and fishing, identifying all open seasons.

Keene Creek is designated as a trout stream with excellent public access in this location. The creek flows through a city park that is well utilized and contains walking trails that allow for continued access to the stream. The stream restoration projects have been designed for trout and fish habitat with the intention of improving size structure and the population of native trout. City archery deer hunting is prohibited at this location.

5. Discuss use of native vegetation (if applicable).

All impacted areas will be seeded with native grasses, forbes, and native tree species. A detailed list of grasses, Forbes, and trees that have been used previously on the stream restoration projects is attached in Attachment 6 and will likely be used in this restoration project. Native tree species will be planted away from the road to allow road maintenance and plowing.

6. Discuss your budget and why it is cost effective.

The project is being designed to the minimum city standards with the use of an open bottom concrete arch design. This will enhance the area and improve the long-term effectiveness of the stream restoration projects.

7. Provide information on how your organization encourages a local conservation culture. This includes your organization's history of promoting conservation in the

local area, visibility of work to the public and any activities and outreach your organization has completed in the local area.

Minnesota Trout Unlimited (MNTU) represents several thousand members and five chapters in Minnesota. Its mission is to conserve, protect, restore and sustain Minnesota's coldwater fisheries and watersheds. MNTU has restored habitat in over 75 miles of trout streams. Specifically in the region, MNTU has supported the Keene Creek Park stream restoration projects, Coffee Creek restoration, and Miller Creek restoration. MNTU is a responsible manager of grant funding.

8. Does your project involve the removal of invasive species? If yes, please describe your long term management plan after the project has been completed. If you have a plan you would like to submit with the application (recommended), please attach it on the attachments tab.

The culvert replacement project will include a vegetation plan of native species. No invasive species have been identified within the project area; however, if invasives such as, Buckthorn, will be removed and treated identified within the project area before the project is completed.

Site Information

See Attachment 7 for the Land Management Approval Form

Land Manager

Name: Eric Johnson – City of Hermantown

Organization: City of Hermantown

Title: Community Development Director

Review and approval form

Phone: 218-729-3600

Email: eric.johnson@hermantownmn.com

Natural Heritage Database Review

Answer the following questions

Natural Heritage elements were found within one mile of my project site(s)

There were no occurrences of rare features.

List all elements found within one mile of site(s) and discuss how you will mitigate or avoid impacts to these elements.

Additional Documentation

Attach additional documentation as applicable using the appropriate categories below. If you exceed the size limit while uploading, contact CPL staff to discuss your options.

Attachment 1: Site Location Map

Attachment 2: Photolog

Attachment 3: Engineer Designs

Attachment 4: Letters of Support

Attachment 5: Partner Commitment Letters

Attachment 6: Native Seed Mix/Restoration Plan

Attachment 7: Land Management Approval Form

Supplemental Documents

Keene Creek Restoration, Okerstrom Road Culvert Replacement Estimate

by: KAA
Date: 9/9/22

ESTIMATED QUANTITIES, OPEN BOTTOM CONCRETE ARCH

NO.	ITEM	SPEC.	QUANTITY	UNIT	Cost/unit	COST
1	MOBILIZATION		1	LS	\$17,971.37	\$17,971
2	TRAFFIC CONTROL		1	LS	\$1,500.00	\$1,500
3	CUT COMMON CHANNEL EXCAVATION		100	CU YD	\$20.00	\$2,000
4	FILL COMMON CHANNEL EXCAVATION		100	CU YD	\$20.00	\$2,000
5	STREAM DIVERSION SYSTEM		1	LS	\$5,000.00	\$5,000
6	COARSE FILTER AGGREGATE		50	CY	\$75.00	\$3,750
7	GRAVEL AMENDMENT IN CULVERT		1	EACH	\$5,000.00	\$5,000
8	CONCRETE ARCH WITH WING WALLS		50	LF	\$3,000.00	\$150,000
9	FOOTINGS		1	LS	\$40,000.00	\$40,000
10	STREAM CROSS VANE		1	EACH	\$3,000.00	\$3,000
11	TOE WOOD, COMPLETE		50	LIN FT	\$100.00	\$5,000
12	COMPOST SEDIMENT LOG		300	LIN FT	\$5.00	\$1,500
13	SELECT GRANULAR BORROW		200	CY	\$30.00	\$6,000
14	REMOVE AND DISPOSE OF EXISTING CULVERT		1	EACH	\$2,000.00	\$2,000
15	GUARD RAILING		50	LIN FT	\$500.00	\$25,000
16	TREE, 2.0' HEIGHT, 2 GALLON POT, COMPLETE WITH DEER PROTECTION WHERE NOTED		33	EACH	\$60.00	\$1,995
17	SEED MIXTURE 36-311		5	LBS	\$200.00	\$1,000
18	SEEDING		0.10	ACRES	\$1,000.00	\$100
19	EROSION CONTROL BLANKETS CATEGORY 3N2S		222	SQ YD	\$4.00	\$889
20	EROSION CONTROL BLANKET- 700 GRAM COCONUT FIBER WITH CAT. 3N BLANKET		100	SQ YD	\$10.00	\$1,000
SUBTOTAL						\$274,705
CONTINGENCIES						15% \$41,206
Estimate Construction Cost						\$315,911
Engineering Oversight/Permitting/structural design/geotech						10% \$31,591.11
Total						\$347,502.16

Resolution No. 2022-116

RESOLUTION AUTHORIZING THE CITY OF HERMANTOWN TO PARTNER WITH MINNESOTA TROUT UNLIMITED ON A GRANT FUNDING REQUEST ASSOCIATED WITH THE OKERSTROM ROAD CULVERT AT KEENE CREEK PARK AND CONTRIBUTING \$35,000 TOWARDS THE PURCHASE AND INSTALLATION OF CULVERT

BE IT RESOLVED by the City Council of the City of Hermantown, Minnesota, as follows:

WHEREAS, the City of Hermantown has the legal authority to enter into a partnership with Minnesota Trout Unlimited (PARTNER) in order to apply for a grant to fund a culvert at Okerstrom Road for Keene Creek (PROJECT); and

WHEREAS, the City is fully aware of the information provided in the funding request, including any match and any other long-term commitments as defined in the funding request as submitted; and

WHEREAS, the City has been presented with information and estimates from the PARTNER; and

WHEREAS, the City of Hermantown has not incurred any development costs; and

WHEREAS, that upon approval of its application by the STATE, the City may enter into an agreement with the PARTNER for the above referenced project, and that the City certifies that it will comply with all applicable laws and regulations as stated in the grant contract

NOW, THEREFORE BE IT RESOLVED that the City Administrator is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the City of Hermantown.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and, upon a vote being taken thereon, the following voted in favor thereof:

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted September 19, 2022.