

CITY OF HERMANTOWN
UTILITY COMMISSION AGENDA – August 18, 2022

Hermantown’s August 18, 2022, **UTILITY COMMISSION** Meeting will be conducted in person with remote connection available via Zoom.

The meeting will utilize the platform “Zoom” – which allows the public to view and/or hear the meeting from their phone or computer.

Topic: Utility Commission Meeting

Time: August 18, 2022 05:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83937252217?pwd=QzFUWEJtSUJlL1R4RkNwbVNwVXd4UT09>

Meeting ID: 839 3725 2217

Passcode: 576504

Dial by your location

+1 312 626 6799 US (Chicago)

**CITY OF HERMANTOWN
UTILITY COMMISSION AGENDA – August 18, 2022**

*CITY ADMINISTRATIVE BUILDING, 5105 MAPLE GROVE ROAD
5:30 PM – In Person and Zoom*

1. **ROLL CALL**
2. **MINUTES** – Approval or Correction
 - a. July 21, 2022 regular meeting.
3. **PUBLIC DISCUSSION** *(This is the time for which individuals can address the Commission about any item pertaining to utilities. The time limit is three minutes per person)*
4. **COMMUNICATIONS** *(items of information only – any communication requiring action is provided under that item on the agenda)*
 - a. WLSSD Discharge Monitoring Report
 - b. WLSSD 2023 Budget Public Hearings
 - c. Mediacom Rate Change
5. **PRESENTATIONS** *(Department Heads may give reports if necessary)*
6. **OLD BUSINESS**
 - a. Utility Commission Meeting Frequency Discussion
7. **NEW BUSINESS**
 - a. 2023 Utility Rates
 - b. Sewer Credit Request – David Bristol 4899 Hermantown Rd.
 - c. Sewer Credit Request – Terrance Diskin 4890 Terrace Circle
8. **REPORTS**
 - a. Budget to Actual Expenditure Report
 - b. Public Works Utility Maintenance & Project Update Report
 - c. Water Loss Report
 - d. WLSSD Monthly Flow, Rain Fall & Flow
 - e. New Connections Report
 - f. Utility Billing Happenings

9. COMMISSION MEMBERS REPORT

- a. Jim Samberg -
- b. William Berg -
- c. Robert McLachlan -
- d. Doug Kerfeld -
- e. Howard Jacobson -
- f. Councilor Grant Hauschild -

10. RECESS

CITY OF HERMANTOWN
UTILITY COMMISSION MEETING SUMMARY
July 21, 2022
5:30 PM
This meeting was conducted in person and via Zoom.

ROLL CALL *Howard Jacobson, Rob McLachlan, Doug Kerfeld, William Berg*

ABSENT: *Jim Samberg; Counselor Grant Hauschild*

VISITORS *Paul Senst, Public Works Director; Lindsay Townsend, Utility Billing Clerk;
Mayor Boucher*

MINUTES

Motion by Howard Jacobson to approve minutes of the June 16, 2022 meeting, seconded by William Berg. All ayes, motion carried.

PUBLIC DISCUSSION: *There were no members of the public present.*

COMMUNICATIONS (items of information only – any communication requiring action is provided under that item on the agenda)

- a. WLSSD Discharge Monitoring Report – Report was attached.*

PRESENTATIONS

none

OLD BUSINESS

- a. Utility Commission Frequency Discussion – Mayor Boucher recommended making sure that the commission meets on months where annual business will happen. Will be getting timeline from the City Finance Director for recommendation. Will be getting information from the City Clerk on open meeting law and requirements of notification for special/emergency meetings if needed on off months. Motion by William Berg to table discussion until next month, seconded by Howard Jacobson. All ayes, motion carried.*

NEW BUSINESS

none

REPORTS

- a. Budget to Actual Expenditure Report – Report was attached. Rob McLachlan requested clarification and explanation on Cable TV fund 260 account 456101 and 456103, will report back at next meeting. Howard Jacobson requested clarification and explanation on Storm Water fund 603 account 441305, will report back at next meeting.*
- b. Public Works Utility Maintenance & Project Update Report - Report was attached.*
- c. Water Loss Report – Report was attached*

- d. WLSSD Monthly Flow, Rain Fall & Flow – *Report was not attached, will be included next month.*
- e. New Connections Report – *Report was attached.*
- f. Utility Billing Happenings – *Memo attached.*

COMMISSION MEMBERS REPORT

- a. Jim Samberg: *Absent*
- b. William Berg: *Reported that the Broadband task force is still in the process of hiring a consultant to help them move forward.*
- c. Robert McLachlan: *No report.*
- d. Doug Kerfeld: *No report.*
- e. Howard Jacobson: *No report.*
- f. Councilor Grant Hauschild: *Absent*

Mayor Boucher: *Informed commission that Mediacom has asked the City of Hermantown for a letter of support for applying for grant funds. Waiting to hear if grant was approved.*

RECESS *Motion by William Berg to adjourn, seconded by Howard Jacobson. All ayes, motion carried. The meeting recessed at approximately 6:12 pm.*

Minutes prepared by:
Lindsay Townsend, Utility Billing Clerk



2626 Courtland Street
Duluth, MN 55806-1894
phone 218.722.3336
fax 218.727.7471
www.wlssd.com

Western Lake Superior Sanitary District

July 13, 2022

Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, Minnesota 55155
ATTN: Discharge Monitoring Report

Dear Regulatory Authority,

This cover letter is a summary of Western Lake Superior Sanitary District's Wastewater Treatment Plant Report for June 2022 (as per NPDES/SDS permit MN0049786). An electronic copy of this month's report will be submitted to MPCA. If anyone would like a paper or electronic version of the attachments please contact WLSSD at (218) 722-3336.

The average daily flow to the plant in June was 36 MGD.

The average influent cBOD5 concentration was 213 mg/L and the average effluent concentration was 8.7 mg/L. The cBOD5 removal efficiency for the month of June was 96 percent. The average influent and effluent suspended solids concentrations were 210 mg/L and 12 mg/L, respectively, providing a monthly suspended solids removal rate of 94 percent.

For the month of June, the effluent phosphorus calendar month average concentration was 0.4 mg/L and the average mass was 53 kg/d, compared to the respective calendar month average limits of 1.0 mg/L and 115 kg/d.

For the month of June, the effluent's daily maximum mercury concentration was 5.4 ng/L and the monthly average was 3.7 ng/L. WLSSD's NPDES permit which expired May 31, 2021, stipulated mercury discharge limitations of 5.8 ng/L for the calendar month average, and 7.4 ng/L for a daily maximum. In milligrams per day, the calendar month average limit was 1062 and the daily maximum limit was 1355. For the month of June, the calendar month average mercury was 537 mg/d, and the daily maximum was 824 mg/d.

WLSSD proactively submitted a notification letter to the MPCA on May 6, 2021 that identified and discussed the NPDES/SDS permit compliance challenges it faced meeting mercury limits without a variance.

In June, a wastewater release occurred from a manhole. This release was unrelated to wet weather. The release report is attached to this submittal.

Page 2

July 13, 2022

This electronic submittal contains a Cover Letter, Sample Values Spreadsheet, Calculated Values Spreadsheet, and a Release Report.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Bohren', written in a cursive style.

Marianne Bohren *FOR Marianne Bohren*
Executive Director

MB/jaf

Attachments

CC: Ms. Alica Johnson
Ms. Rhonda Peleski
Ms. Lori Stigers
Mr. Caleb Peterson
Mr. Derek Wolf
Mr. John Mulder



2626 Courtland Street
Duluth, MN 55806-1894
phone 218.722.3336
fax 218.727.7471
www.wlssd.com



Western Lake Superior Sanitary District

August 8, 2022

Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, Minnesota 55155
ATTN: Discharge Monitoring Report

Dear Regulatory Authority,

This cover letter is a summary of Western Lake Superior Sanitary District's Wastewater Treatment Plant Report for July 2022 (as per NPDES/SDS permit MN0049786). An electronic copy of this month's report will be submitted to MPCA. If anyone would like a paper or electronic version of the attachments please contact WLSSD at (218) 722-3336.

The average daily flow to the plant in July was 33 MGD.

The average influent cBOD5 concentration was 208 mg/L and the average effluent concentration was 6.2 mg/L. The cBOD5 removal efficiency for the month of July was 97 percent. The average influent and effluent suspended solids concentrations were 272 mg/L and 5.9 mg/L, respectively, providing a monthly suspended solids removal rate of 97 percent.

For the month of July, the effluent phosphorus calendar month average concentration was 0.4 mg/L and the average mass was 45 kg/d, compared to the respective calendar month average limits of 1.0 mg/L and 115 kg/d.

For the month of July, the effluent's daily maximum mercury concentration was 2.3 ng/L and the monthly average was 1.3 ng/L. WLSSD's NPDES permit which expired May 31, 2021, stipulated mercury discharge limitations of 5.8 ng/L for the calendar month average, and 7.4 ng/L for a daily maximum. In milligrams per day, the calendar month average limit was 1062 and the daily maximum limit was 1355. For the month of July, the calendar month average mercury was 163 mg/d, and the daily maximum was 309 mg/d.

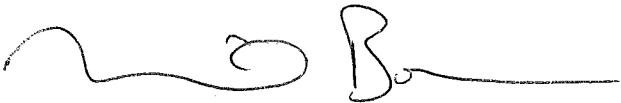
WLSSD proactively submitted a notification letter to the MPCA on May 6, 2021 that identified and discussed the NPDES/SDS permit compliance challenges it faced meeting mercury limits without a variance.

Page 2

August 8, 2022

This submittal contains a Cover Letter, a Sample Values Spreadsheet and a DMR Calculated Values Spreadsheet.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Bohren', with a long horizontal line extending to the right.

Marianne Bohren
Executive Director

MB/jaf

Attachments

CC: Ms. Alieca Johnson
Ms. Rhonda Peleski
Ms. Lori Stigers
Mr. Caleb Peterson
Mr. Derek Wolf
Mr. John Mulder



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22-82

red
8/1/22

Western Lake Superior Sanitary District

July 27, 2022

City of Hermantown
5105 Maple Grove Rd
Hermantown, MN 55811

Re: WLSSD 2023 Budget and Notice of September 12, 2022 Capital Budget and Solid Waste Management Fee Public Hearings

Dear John Mulder:

The District is developing its budget for calendar year 2023. This process will involve a detailed analysis of needed capital improvements as well as projected operating budgets to support current and planned solid waste and wastewater operating programs.

Enclosed is a copy of the 2023 budgeting schedule that will be followed by District Board and staff over the next few months. As you can see, this process will involve input and review by the WLSSD Board and Committee of the Whole at several key points. You are invited to attend or send representatives to these meetings. The specific date and time of the meetings will be established well in advance of the actual meetings. Should this schedule be changed, you will be promptly notified by mail. **This letter also serves as notice that the public hearings on the Solid Waste Management Fee and the wastewater capital budget in an amount not to exceed \$20,000,000 will be held on September 12, 2022 beginning at 4 pm in the WLSSD Board Room located at 2626 Courtland Street, Duluth.**

If you have any questions regarding the budgeting process, please feel free to contact me at 740-4788, or by e-mail at cathy.remington@wlssd.com.

Sincerely,

Cathy A. Remington
Director of Finance



2626 Courtland Street
Duluth, MN 55806-1894
phone 218.722.3336
fax 218.727.7471
www.wlssd.com

Western Lake Superior Sanitary District

2023 Budget Schedule

August 17 (Wednesday) – Finance Committee Meeting to review the 2023 O&M and draft of Wastewater and Solid Waste Capital budgets

August 22 (Monday) – Committee of the Whole Meeting to review the 2023 O&M and draft Wastewater and Solid Waste Capital budgets

September 7 (Wednesday) – If needed, Finance Committee review of the O&M and Capital budgets

September 12 (Monday) – Public Hearing on Solid Waste Management Fee

September 12 (Monday) - Public Hearing on Capital Budget (must be held before projects are authorized)

September 21 (Wednesday) – Finance Committee review of the total District budget

September 26 (Monday) – Committee of the Whole review of the total District budget

September 26 (Monday) – Certification to County Auditors of the Solid Waste Management Fee

September 26 (Monday) – 2023 Budget Approved by WLSSD Board

– Latest date for approval is Monday, October 31, 2022



csud
7/22/22

Theresa Sunde
Senior Manager, Government Relations

Sent via USPS

July 19, 2022

Dear Community Official:

The purpose of this letter is to inform you that, on or about August 22, 2022, Mediacom will be implementing the following programming changes and rate adjustments:¹

Product:	Old Rate:	New Rate:	Net Change:
Additional TiVo, eBox or Digital Adapter ²	\$7.00	\$8.50	\$1.50
Kids & Variety Pak	\$7.95	\$9.95	\$2.00
Sports & Information Pak	\$7.95	\$9.95	\$2.00
Movies & Music Digital Pak	\$7.95	\$9.95	\$2.00

The decision to make price adjustments is always a difficult one. However, due to programming cost increases, inflationary pressure, and supply chain challenges, we find it necessary to make these changes to our published rates.

Mediacom appreciates the opportunity to continue to serve your community's telecommunications needs. If you have any questions, please contact me at tsunde@mediacomcc.com.

Sincerely,

Theresa Sunde

¹ Depending on the terms of each customer's promotional package, these rate changes may not impact a customer until their current promotional package expires.

² Additional TiVo, eBox and/or Digital Adapters are those digital adapters or receives in addition to the Primary Digital Adapter. In all cases, "primary" means first digital adapter receiver.

TO: Utility Commission Members



FROM: Lindsay Townsend, Utility
Billing Clerk

DATE: August 11, 2022

Meeting Date: 08/18/2022

SUBJECT: Utility Commission Meeting
Frequency Follow Up

Agenda Item: 6a

I spoke to the City Clerk and she informed me that Special Meetings need to have a notification posted at least three days prior to the meeting. We would post the date, time, place and purpose of the meeting at City Hall and also on our website.

1

MINNESOTA STATUTES 2021

13D.04

13D.04 NOTICE OF MEETINGS.

Subdivision 1. **Regular meetings.** A schedule of the regular meetings of a public body shall be kept on file at its primary offices. If a public body decides to hold a regular meeting at a time or place different from the time or place stated in its schedule of regular meetings, it shall give the same notice of the meeting that is provided in this section for a special meeting.

Subd. 2. **Special meetings.** (a) For a special meeting, except an emergency meeting or a special meeting for which a notice requirement is otherwise expressly established by statute, the public body shall post written notice of the date, time, place, and purpose of the meeting on the principal bulletin board of the public body, or if the public body has no principal bulletin board, on the door of its usual meeting room.

(b) The notice shall also be mailed or otherwise delivered to each person who has filed a written request for notice of special meetings with the public body. This notice shall be posted and mailed or delivered at least three days before the date of the meeting.

(c) As an alternative to mailing or otherwise delivering notice to persons who have filed a written request for notice of special meetings, the public body may publish the notice once, at least three days before the meeting, in the official newspaper of the public body or, if there is none, in a qualified newspaper of general circulation within the area of the public body's authority.

(d) A person filing a request for notice of special meetings may limit the request to notification of meetings concerning particular subjects, in which case the public body is required to send notice to that person only concerning special meetings involving those subjects.

(e) A public body may establish an expiration date for requests for notices of special meetings pursuant to this subdivision and require refiling of the request once each year.

(f) Not more than 60 days before the expiration date of a request for notice, the public body shall send notice of the refiling requirement to each person who filed during the preceding year.

Subd. 3. **Emergency meetings.** (a) For an emergency meeting, the public body shall make good faith efforts to provide notice of the meeting to each news medium that has filed a written request for notice if the request includes the news medium's telephone number.

(b) Notice of the emergency meeting shall be given by telephone or by any other method used to notify the members of the public body.

(c) Notice shall be provided to each news medium which has filed a written request for notice as soon as reasonably practicable after notice has been given to the members.

(d) Notice shall include the subject of the meeting. Posted or published notice of an emergency meeting is not required.

(e) An "emergency" meeting is a special meeting called because of circumstances that, in the judgment of the public body, require immediate consideration by the public body.

(f) If matters not directly related to the emergency are discussed or acted upon at an emergency meeting, the minutes of the meeting shall include a specific description of the matters.

(g) The notice requirement of this subdivision supersedes any other statutory notice requirement for a special meeting that is an emergency meeting.

Official Publication of the State of Minnesota
Revisor of Statutes

Subd. 4. Recessed or continued meetings. (a) If a meeting is a recessed or continued session of a previous meeting, and the time and place of the meeting was established during the previous meeting and recorded in the minutes of that meeting, then no further published or mailed notice is necessary.

(b) For purposes of this subdivision, the term "meeting" includes a public hearing conducted pursuant to chapter 429 or any other law or charter provision requiring a public hearing by a public body.

Subd. 5. Closed meetings. The notice requirements of this section apply to closed meetings.

Subd. 6. State agencies. For a meeting of an agency, board, commission, or department of the state required or permitted by law to transact public business in a meeting:

(1) the notice requirements of this section apply only if a statute governing meetings of the agency, board, or commission does not contain specific reference to the method of providing notice;

(2) all provisions of this section relating to publication are satisfied by publication in the State Register or posting on the website of the agency, board, commission, or department; and

(3) a schedule of the regular meetings shall be kept on file at the primary offices or posted on the website of the agency, board, commission, or department.

Subd. 7. Actual notice. If a person receives actual notice of a meeting of a public body at least 24 hours before the meeting, all notice requirements of this section are satisfied with respect to that person, regardless of the method of receipt of notice.

History: 1957 c 773 s 1; 1967 c 462 s 1; 1973 c 123 art 5 s 7; 1973 c 654 s 15; 1973 c 680 s 1,3; 1975 c 271 s 6; 1981 c 174 s 1; 1983 c 137 s 1; 1983 c 274 s 18; 1984 c 462 s 27; 1987 c 313 s 1; 1990 c 550 s 2,3; 1991 c 292 art 8 s 12; 1991 c 319 s 22; 1994 c 618 art 1 s 39; 1997 c 154 s 2; 2014 c 274 s 1

TO: Utility Commission Members



FROM: Kevin Orme, Director of
Finance and Administration

DATE: August 11, 2022

Meeting Date: 08/18/2022

SUBJECT: 2023 Utility Rates

Agenda Item:

REQUESTED ACTION

Approve 2023 rates

BACKGROUND

As you might remember, Ehler's previously recommended we increase our water rates 4% per year and sewer rates 2.5% per year as part of a prior Utility Rate Study. We have been doing exactly that for quite a few years now. Duluth has been raising our rates 4.7% per year so each year we have been losing .7% more by only raising our rates 4%. We are recommending in 2023 we again raise water rates 4% and sewer rates 2.5%. Ehler's is currently updating our utility study and we hope to give you the results of that late this fall.

In 2019 the City implemented a Stormwater Utility. We told the citizens when it was approved that we wouldn't raise the rates for 3 years....2019-2021. Last year we could have raised the rates but decided against it so the rate has been the same for 4 years now. The initial rate and current rate is \$7/ERU per month. Costs have gone up a lot in 4 years and we have two major projects in 2023 to be funded by Stormwater. Those projects are the Lindahl Road Bridge and Hermantown Road Bridge. We are proposing to raise the rate to \$8/ERU per month in 2023. Even with this increase we project we will lose \$100,000 in 2023 due to those projects.

SOURCE OF FUNDS (if applicable)

ATTACHMENTS

2023 Fee Schedule – Utility Rates

UTILITIES DEPARTMENT (WATER/SEWER)

Administrative fee in delinquent utility property tax certification	\$100	
Assessment Construction Project Admin. Fee	3.5%	
Excavating Contractor's License	\$200	
- Permit	\$50	
Excavating Permit for Private Person	\$50	
Fats, Oil, Grease (FOG Program)		
Sewer Service Surcharge	\$100	Monthly
Late Payment Fee (penalty on current balance due)	10%	
Return Check Fee	\$30	
Unpolluted Water Surcharge (monthly)	\$100	
Water Filling Station (per 1008 gallons)	\$15	
<u>Water Rates: (per 1,000 gallons)</u>		
Residential Tier 1 (up to 2,500 gallons)	\$8.48	\$8.82
Residential Tier 2 (between 2,501-4,500 gallons)	\$9.76	\$10.15
Residential Tier 3 (over 4,501 gallons)	\$10.73	\$11.16
<u>Multi Family</u>		
Multi-Family Tier 1 (all usage)	\$9.76	\$10.16
Multi-Family Tier 2 (all usage)	\$9.76	\$10.16
Multi-Family Tier 3 (all usage)	\$9.76	\$10.16
<u>Commercial</u>		
Tier 1 (up to 20,000 gallons)	\$8.77	\$9.12
Tier 2 (between 20,001-50,000 gallons)	\$9.22	\$9.59
Tier 3 (over 50,001 gallons)	\$10.13	\$10.54
<u>Irrigation</u>		
Tier 1 (all usage)	\$10.73	\$11.16
Tier 1 (all usage)	\$10.73	\$11.16
Tier 3 (all usage)	\$10.73	\$11.16
Water testing fee - August annual bill	\$9.72	
Temporary meter rental (construction and hydrant)	\$150 per season	
Service charges - billed monthly		
5/8" to 1" meter	\$9.36	\$9.73
1 1/4" meter	\$14.04	\$14.60
1 1/2" meter	\$14.04	\$14.60
2" meter	\$35.10	\$36.50
3" meter	\$40.94	\$42.58
4" meter	\$52.64	\$54.75
6" meter	\$76.03	\$79.01
On/Off Fees		
Snowbirds	\$25	

Reconnection for delinquent accounts	\$75	
Water Hookups		
Residential (includes duplex)	\$850	
Irrigation Meter	\$850	
Commercial	\$1,400	
<u>Sewer Rates: (per 1,000 gallons)</u>		
Residential Tier 1 (all usage)	\$10.40	\$10.66
Multi-Family Tier 1 (all usage)	\$10.40	\$10.66
Commercial Tier 1 (all usage)	\$10.40	\$10.66
Flat Rate Tier 2 – Residential (2,500-gallons)	\$31.21	\$38.07
Flat Rate Tier 3 – Commercial (4,500-gallons)	\$46.80	\$47.97
Service charge - monthly	\$3.32	\$3.40
Minimum sewer charges		
Service charge	\$3.32	\$3.40
Sewer Hookup		
Residential (includes duplex)	\$850	
Permit	\$85	
Commercial	\$2,200	
Permit	\$85	
Stool Fee per toilet - max 50 toilets	\$50	
Capacity Availability Fee For Single Family (contact WLSSD for fee determination of commercial buildings)	\$940	
Call for Water & Sewer Availability Charges		
<u>Stormwater Rates:</u>		
Equivalent Rate Unit (ERU)	\$7.00/ERU	\$8.00/ERU

TO: Utility Commission Members



FROM: Lindsay Townsend, Utility
Billing Clerk

DATE: August 11, 2022

Meeting Date: 08/18/2022

SUBJECT: Sewer Credit Request
4899 Hermantown Rd

Agenda Item: 7a

REQUESTED ACTION

Requesting approval to issue a sewer credit in the amount of \$1,102.40 on account # 0337-00

BACKGROUND

David Bristol owns a rental property at 4899 Hermantown Rd. and has two tenants that reside there. When we read meters on June 15th it was discovered that the property had used 91,700 gallons of water which is much more than the average usage of 2,100 gallons. Bob Miller from public works spoke to David and gave him some pointers on things to check within the home. David was able to find that there was a break in the line for his outdoor faucet. The water made its way down the side of the foundation to the drain tile and never went into the sanitary sewer system. The high-water usage from this leak ran into two billing cycles. It is my recommendation that we give a sewer credit in the amount of \$1,102.40.

(June) $91,700 - 2,100 = 89,600 / 1000 = 89.6 * \$10.40 = \$931.84$

(July) $18,500 - 2,100 = 16,400 / 1000 = 16.4 * \$10.40 = \$170.56$

ATTACHMENTS

Photo



Working together to serve and build our community.

TO: Utility Commission Members



FROM: Lindsay Townsend, Utility
Billing Clerk

DATE: August 11, 2022

Meeting Date: 08/18/2022

SUBJECT: Sewer Credit Request
4890 Terrace Circle

Agenda Item: 7b

REQUESTED ACTION

Requesting approval to issue a sewer credit in the amount of \$151.84 on account # 0131-00

BACKGROUND

On July 29, 2022 Terrance Diskin stopped into City Hall asking if the City would consider a sewer credit on his July utility bill. He stated that he had a leak that had already been repaired on his outside faucet. Public Works was not dispatched to location to verify as the repair was already made. Terrance kindly asked that a sewer credit would still be considered on his behalf.

His July usage was 15,800 gallons which is 14,600 gallons over his normal usage of 1,200 gallons. Please consider a sewer credit in the amount of \$151.84.

$$(July) 15,800 - 1,200 = 14,600 / 1000 = 14.6 * \$10.40 = \$151.84$$

ATTACHMENTS

Letter from Terrance Diskin
July Utility Bill Account #0131-00

July 29, 2022

To the Hermantown Utility
Dept:

This letter is
asking if I can
get some
relief on my
sewage bill.

I discovered a
leak on my
outside faucet
that had broken.
This has been
fixed.

I would ask
that these extra
charges be
adjusted as I
am on a fixed
income. Thank you.
Terry Diskin



CITY OF HERMANTOWN
 5105 Maple Grove Road
 Hermantown, MN 55811
 utility@hermantownmn.com
 218-729-3600

PLEASE RETURN TOP PORTION WITH YOUR PAYMENT

Billing Date: 07/20/2022

Billing Period: 06/15/2022 to 07/15/2022

Service Address: 4890 TERRACE CIRCLE

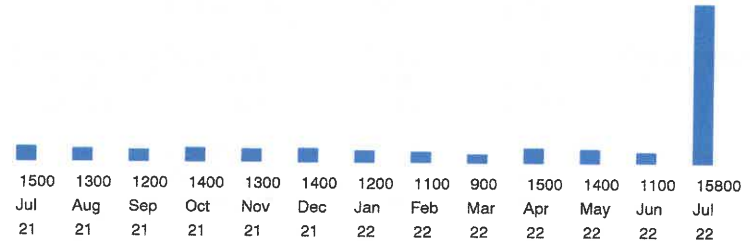
Account Number	Web ID	Current Charges	Past Due Amount	Total Amount Due	Last Payment Date	Last Payment Amount	Late Fee After
0131-00	131	\$355.68	\$0.00	\$291.76	05/04/2022	\$100.00	08/10/2022

CURRENT CHARGES	
WATER	161.96
W-SERVICE CHARG	9.36
SEWER	164.32
S-SERVICE CHARG	3.32
STATE TEST FEE	9.72
STORMWATER	7.00
TOTAL CURRENT CHARGES	\$355.68
PRIOR CREDIT BALANCE	\$63.92-
LATE FEE/PAST DUE	\$0.00
CURRENT BALANCE	\$291.76

METER READING		TOTAL GALLONS USED
PREVIOUS	PRESENT	
992200 06/15/2022	8000 07/15/2022	15800

TIER BREAKDOWN CURRENT USAGE		
	GALLONS	CHARGES
TIER 1	2500	20.38
TIER 2	2000	18.76
TIER 3	11300	122.82
TOTAL WATER USAGE	15800	161.96

WATER USAGE HISTORY



ONLINE SERVICES	
Create Your Online Account at www.hermantownmn.com	
<ul style="list-style-type: none"> Pay Online View History Auto Pay Paperless Billing 	<ul style="list-style-type: none"> Access Forms Online Transfer Service New Service

IMPORTANT INFORMATION
<p>Sign up for automatic payment on our Utility Portal!</p> <p>https://hermantownmn.com/departments/utility-department/</p> <p>Conserve water by watering outdoor plants in the early morning or late evening. Due to the cooler temperatures, less water will be lost from evaporation.</p>

260 Cable TV Fund

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (Commit
456100							
456101	Cable						
	101 Full-Time Employees - Regular	473.38	2,297.51	4,282.00	4,282.00	1,984.49	54 %
	103 Part-Time Employees - Regular	550.00	3,300.00	0.00	0.00	-3,300.00	%
	121 PERA Contributions -	37.35	181.34	321.00	321.00	139.66	56 %
	128 Social Security	64.39	348.77	266.00	266.00	-82.77	131 %
	129 Medicare	15.06	81.66	62.00	62.00	-19.66	132 %
	131 Health Insurance	99.48	610.65	944.00	944.00	333.35	65 %
	133 Life Insurance	0.66	4.44	8.00	8.00	3.56	56 %
	134 Disability Insurance	1.20	8.16	13.00	13.00	4.84	63 %
	136 MSRS	1.80	8.75	20.00	20.00	11.25	44 %
	151 Workers Compensation	0.00	3.00	6.00	6.00	3.00	50 %
	308 Legal Fees	0.00	0.00	500.00	500.00	500.00	%
	319 Contracted Services	0.00	0.00	7,500.00	7,500.00	7,500.00	%
	331 Travel Expense	24.93	121.09	0.00	0.00	-121.09	%
	361 General Liability Insurance	0.00	26.00	52.00	52.00	26.00	50 %
	404 Equipment Maintenance	0.00	0.00	1,000.00	1,000.00	1,000.00	%
	Account Total:	1,268.25	6,991.37	14,974.00	14,974.00	7,982.63	47 %
	Account Group Total:	1,268.25	6,991.37	14,974.00	14,974.00	7,982.63	47 %
	Fund Total:	1,268.25	6,991.37	14,974.00	14,974.00	7,982.63	47 %

601 Water Enterprise Fund

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (Commit
494300	Water Distribution						
494300	Water Distribution						
101	Full-Time Employees - Regular	20,830.20	38,536.89	169,097.00	169,097.00	130,560.11	23 %
102	Full-Time Employees - Overtime	2,361.02	8,660.66	12,687.00	12,687.00	4,026.34	68 %
103	Part-Time Employees - Regular	91.71	124.82	0.00	0.00	-124.82	%
111	Severance Pay - Vacation/Sick	0.00	0.00	19,387.00	19,387.00	19,387.00	%
121	PERA Contributions -	1,739.35	6,269.28	13,634.00	13,634.00	7,364.72	46 %
128	Social Security	1,404.85	4,994.24	12,473.00	12,473.00	7,478.76	40 %
129	Medicare	328.54	1,167.91	2,917.00	2,917.00	1,749.09	40 %
131	Health Insurance	7,714.22	39,414.42	76,877.00	76,877.00	37,462.58	51 %
133	Life Insurance	16.98	95.22	205.00	205.00	109.78	46 %
134	Disability Insurance	72.04	385.75	904.00	904.00	518.25	43 %
136	MSRS	45.00	176.63	1,307.00	1,307.00	1,130.37	14 %
151	Workers Compensation	0.00	3,680.00	7,360.00	7,360.00	3,680.00	50 %
212	Motor Fuels	0.00	2,774.19	3,000.00	3,000.00	225.81	92 %
216	Uniforms	0.00	250.72	500.00	500.00	249.28	50 %
221	General Supplies	651.47	1,109.84	5,500.00	5,500.00	4,390.16	20 %
228	Utility System Maint Supplies	4,591.16	18,570.13	39,000.00	39,000.00	20,429.87	48 %
308	Legal Fees	0.00	1,507.53	0.00	0.00	-1,507.53	%
314	Computer/Software Fees	0.00	2,500.00	3,750.00	3,750.00	1,250.00	67 %
315	School & Conference	0.00	283.98	2,500.00	2,500.00	2,216.02	11 %
319	Contracted Services	0.00	0.00	30,000.00	30,000.00	30,000.00	%
321	Telephone	0.00	1,303.94	0.00	0.00	-1,303.94	%
331	Travel Expense	0.00	0.00	750.00	750.00	750.00	%
351	Legal Notices Publishing	0.00	0.00	250.00	250.00	250.00	%
361	General Liability Insurance	0.00	2,922.00	5,843.00	5,843.00	2,921.00	50 %
382	Water Purchases	88,968.56	435,244.80	740,000.00	740,000.00	304,755.20	59 %
404	Equipment Maintenance	0.00	0.00	4,000.00	4,000.00	4,000.00	%
406	Vehicle Maintenance	0.00	242.05	2,000.00	2,000.00	1,757.95	12 %
413	Equipment Rental	0.00	0.00	7,500.00	7,500.00	7,500.00	%
417	Uniform Rental	0.00	0.00	500.00	500.00	500.00	%
451	Dues & Subscriptions	0.00	567.00	700.00	700.00	133.00	81 %
460	Permits & Licenses	0.00	19.25	0.00	0.00	-19.25	%
470	Booster Pump Repairs	0.00	0.00	250.00	250.00	250.00	%
471	Water Line Repairs	9,571.15	20,447.87	40,000.00	40,000.00	19,552.13	51 %
472	Hydrant Repairs	117.80	1,263.28	14,500.00	14,500.00	13,236.72	9 %
540	Office Equip/Furnishings	-143.90	0.00	0.00	0.00	0.00	%
580	Other Equipment	0.00	0.00	5,000.00	5,000.00	5,000.00	%
	Account Total:	138,360.15	592,512.40	1,222,391.00	1,222,391.00	629,878.60	48 %
	Account Group Total:	138,360.15	592,512.40	1,222,391.00	1,222,391.00	629,878.60	48 %
494400	Water Administration and General						
494400	Water Administration and General						
101	Full-Time Employees - Regular	8,666.51	21,957.07	90,116.00	90,116.00	68,158.93	24 %
102	Full-Time Employees - Overtime	42.82	60.91	574.00	574.00	513.09	11 %
121	PERA Contributions -	662.55	3,173.60	6,759.00	6,759.00	3,585.40	47 %
128	Social Security	529.72	2,494.62	5,587.00	5,587.00	3,092.38	45 %
129	Medicare	123.90	583.47	1,307.00	1,307.00	723.53	45 %
131	Health Insurance	3,077.22	18,492.71	32,643.00	32,643.00	14,150.29	57 %
133	Life Insurance	10.91	75.08	170.00	170.00	94.92	44 %
134	Disability Insurance	28.27	193.11	395.00	395.00	201.89	49 %

601 Water Enterprise Fund

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (Commit
135	Unemployment Insurance	0.00	-3,332.00	0.00	0.00	3,332.00	%
136	MSRS	45.01	206.06	728.00	728.00	521.94	28 %
151	Workers Compensation	0.00	63.00	125.00	125.00	62.00	50 %
201	Office Supplies	0.00	98.94	50.00	50.00	-48.94	198 %
202	Printing Supplies	0.00	63.74	500.00	500.00	436.26	13 %
301	Audit/Account Services	0.00	3,892.50	6,750.00	6,750.00	2,857.50	58 %
303	Banking Fees	916.30	5,177.93	7,200.00	7,200.00	2,022.07	72 %
305	Engineer Fees	8,150.40	11,915.40	3,000.00	3,000.00	-8,915.40	397 %
308	Legal Fees	126.50	1,874.50	4,000.00	4,000.00	2,125.50	47 %
314	Computer/Software Fees	0.00	1,000.00	3,700.00	3,700.00	2,700.00	27 %
315	School & Conference	0.00	0.00	1,000.00	1,000.00	1,000.00	%
319	Contracted Services	688.44	7,063.49	16,120.00	16,120.00	9,056.51	44 %
321	Telephone	29.25	2,389.14	2,510.00	2,510.00	120.86	95 %
322	Internet	0.00	229.52	400.00	400.00	170.48	57 %
323	Gopher One Call Locates	0.00	467.40	1,200.00	1,200.00	732.60	39 %
325	Postage	0.00	99.95	622.00	622.00	522.05	16 %
331	Travel Expense	124.62	605.30	1,480.00	1,480.00	874.70	41 %
351	Legal Notices Publishing	0.00	1,234.62	600.00	600.00	-634.62	206 %
361	General Liability Insurance	0.00	4,767.00	9,537.00	9,537.00	4,770.00	50 %
381	Electricity	621.10	4,586.49	7,000.00	7,000.00	2,413.51	66 %
383	Heating Gas	0.00	2,905.35	3,000.00	3,000.00	94.65	97 %
405	Computer Maintenance	1,588.47	12,530.42	19,278.00	19,278.00	6,747.58	65 %
420	Depreciation Expenses	0.00	0.00	220,000.00	220,000.00	220,000.00	%
451	Dues & Subscriptions	50.00	50.00	0.00	0.00	-50.00	%
460	Permits & Licenses	0.00	38.50	0.00	0.00	-38.50	%
720	Transfer Out	0.00	0.00	91,749.00	91,749.00	91,749.00	%
	Account Total:	25,481.99	104,957.82	538,100.00	538,100.00	433,142.18	20 %
	Account Group Total:	25,481.99	104,957.82	538,100.00	538,100.00	433,142.18	20 %
495000	Transfer Out						
495000	Transfer Out						
	720 Transfer Out	0.00	0.00	17,500.00	17,500.00	17,500.00	%
	Account Total:	0.00	0.00	17,500.00	17,500.00	17,500.00	%
	Account Group Total:	0.00	0.00	17,500.00	17,500.00	17,500.00	%
	Fund Total:	163,842.14	697,470.22	1,777,991.00	1,777,991.00	1,080,520.78	39 %

602 Sewer Enterprise Fund

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (Commit
432500	Sewer Improvements						
432500	Sewer Improvements						
	550 Street Improvements	0.00	0.00	50,950.00	50,950.00	50,950.00	%
	Account Total:	0.00	0.00	50,950.00	50,950.00	50,950.00	%
	Account Group Total:	0.00	0.00	50,950.00	50,950.00	50,950.00	%
494500	Sewer Maintenance						
494500	Sewer Maintenance						
	101 Full-Time Employees - Regular	14,706.25	33,578.29	124,923.00	124,923.00	91,344.71	27 %
	102 Full-Time Employees - Overtime	1,246.84	5,023.43	9,227.00	9,227.00	4,203.57	54 %
	103 Part-Time Employees - Regular	341.90	401.60	0.00	0.00	-401.60	%
	111 Severance Pay - Vacation/Sick	0.00	0.00	14,100.00	14,100.00	14,100.00	%
	121 PERA Contributions -	1,196.46	4,789.16	10,061.00	10,061.00	5,271.84	48 %
	128 Social Security	985.17	3,836.20	9,192.00	9,192.00	5,355.80	42 %
	129 Medicare	230.42	897.19	2,150.00	2,150.00	1,252.81	42 %
	131 Health Insurance	4,931.19	28,322.17	56,482.00	56,482.00	28,159.83	50 %
	133 Life Insurance	12.71	79.22	154.00	154.00	74.78	51 %
	134 Disability Insurance	49.08	299.98	665.00	665.00	365.02	45 %
	136 MSRS	45.00	176.63	962.00	962.00	785.37	18 %
	151 Workers Compensation	0.00	2,747.00	5,494.00	5,494.00	2,747.00	50 %
	212 Motor Fuels	0.00	1,849.45	1,500.00	1,500.00	-349.45	123 %
	216 Uniforms	0.00	250.72	500.00	500.00	249.28	50 %
	221 General Supplies	713.59	958.58	2,500.00	2,500.00	1,541.42	38 %
	228 Utility System Maint Supplies	0.00	0.00	2,500.00	2,500.00	2,500.00	%
	229 Lift Station Maintenance	0.00	960.00	10,000.00	10,000.00	9,040.00	10 %
	314 Computer/Software Fees	0.00	0.00	5,650.00	5,650.00	5,650.00	%
	315 School & Conference	0.00	783.98	1,000.00	1,000.00	216.02	78 %
	317 Personnel Testing, Physicals,	0.00	45.00	450.00	450.00	405.00	10 %
	319 Contracted Services	1,690.00	3,776.25	20,000.00	20,000.00	16,223.75	19 %
	331 Travel Expense	0.00	443.07	250.00	250.00	-193.07	177 %
	361 General Liability Insurance	0.00	945.00	1,890.00	1,890.00	945.00	50 %
	385 Sewer Charges	0.00	304,504.00	619,000.00	619,000.00	314,496.00	49 %
	403 Road Maintenance	0.00	0.00	5,000.00	5,000.00	5,000.00	%
	404 Equipment Maintenance	0.00	2,529.00	5,500.00	5,500.00	2,971.00	46 %
	406 Vehicle Maintenance	0.00	0.00	2,500.00	2,500.00	2,500.00	%
	413 Equipment Rental	140.52	140.52	3,500.00	3,500.00	3,359.48	4 %
	451 Dues & Subscriptions	0.00	0.00	150.00	150.00	150.00	%
	460 Permits & Licenses	0.00	46.00	250.00	250.00	204.00	18 %
	475 Sewerline Repairs	1,370.49	21,740.04	45,000.00	45,000.00	23,259.96	48 %
	476 Lift Station Repairs Sewer	3,120.00	10,514.58	5,000.00	5,000.00	-5,514.58	210 %
	477 I & I Maintenance	0.00	0.00	15,000.00	15,000.00	15,000.00	%
	478 Sewer Cleaning	0.00	5,295.00	40,000.00	40,000.00	34,705.00	13 %
	499 Miscellaneous	0.00	0.00	7,500.00	7,500.00	7,500.00	%
	580 Other Equipment	0.00	0.00	47,500.00	47,500.00	47,500.00	%
	590 Pumping Plant & Lift Stations	0.00	0.00	40,000.00	40,000.00	40,000.00	%
	Account Total:	30,779.62	434,932.06	1,115,550.00	1,115,550.00	680,617.94	39 %
	Account Group Total:	30,779.62	434,932.06	1,115,550.00	1,115,550.00	680,617.94	39 %

602 Sewer Enterprise Fund

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (Commit
494900	Sewer Administration and General						
494900	Sewer Administration and General						
101	Full-Time Employees - Regular	8,666.53	21,826.52	90,116.00	90,116.00	68,289.48	24 %
102	Full-Time Employees - Overtime	42.82	60.92	574.00	574.00	513.08	11 %
121	PERA Contributions -	662.55	3,163.78	6,759.00	6,759.00	3,595.22	47 %
128	Social Security	529.73	2,487.00	5,587.00	5,587.00	3,100.00	45 %
129	Medicare	123.93	581.71	1,307.00	1,307.00	725.29	45 %
131	Health Insurance	2,664.72	16,727.40	32,643.00	32,643.00	15,915.60	51 %
133	Life Insurance	10.92	74.81	170.00	170.00	95.19	44 %
134	Disability Insurance	28.27	192.61	395.00	395.00	202.39	49 %
135	Unemployment Insurance	0.00	-3,332.00	0.00	0.00	3,332.00	%
136	MSRS	45.01	205.49	728.00	728.00	522.51	28 %
151	Workers Compensation	0.00	63.00	125.00	125.00	62.00	50 %
201	Office Supplies	0.00	98.94	25.00	25.00	-73.94	396 %
202	Printing Supplies	0.00	63.74	400.00	400.00	336.26	16 %
301	Audit/Account Services	0.00	3,892.50	6,750.00	6,750.00	2,857.50	58 %
303	Banking Fees	916.30	5,177.89	7,200.00	7,200.00	2,022.11	72 %
305	Engineer Fees	0.00	1,240.00	2,000.00	2,000.00	760.00	62 %
308	Legal Fees	60.50	907.50	2,000.00	2,000.00	1,092.50	45 %
314	Computer/Software Fees	0.00	1,000.00	3,700.00	3,700.00	2,700.00	27 %
315	School & Conference	0.00	0.00	1,000.00	1,000.00	1,000.00	%
319	Contracted Services	690.26	6,603.18	12,620.00	12,620.00	6,016.82	52 %
321	Telephone	19.50	3,639.50	2,510.00	2,510.00	-1,129.50	145 %
322	Internet	0.00	344.27	400.00	400.00	55.73	86 %
323	Gopher One Call Locates	0.00	311.60	1,200.00	1,200.00	888.40	26 %
325	Postage	0.00	66.64	622.00	622.00	555.36	11 %
331	Travel Expense	124.62	605.30	960.00	960.00	354.70	63 %
351	Legal Notices Publishing	0.00	265.58	0.00	0.00	-265.58	%
361	General Liability Insurance	0.00	4,768.00	9,537.00	9,537.00	4,769.00	50 %
381	Electricity	766.01	5,933.64	8,000.00	8,000.00	2,066.36	74 %
383	Heating Gas	0.00	1,815.86	2,000.00	2,000.00	184.14	91 %
405	Computer Maintenance	1,588.47	12,530.42	19,278.00	19,278.00	6,747.58	65 %
420	Depreciation Expenses	0.00	0.00	556,747.00	556,747.00	556,747.00	%
451	Dues & Subscriptions	50.00	50.00	0.00	0.00	-50.00	%
720	Transfer Out	0.00	0.00	56,260.00	56,260.00	56,260.00	%
	Account Total:	16,990.14	91,365.80	831,613.00	831,613.00	740,247.20	11 %
	Account Group Total:	16,990.14	91,365.80	831,613.00	831,613.00	740,247.20	11 %
495000	Transfer Out						
495000	Transfer Out						
720	Transfer Out	0.00	0.00	17,500.00	17,500.00	17,500.00	%
	Account Total:	0.00	0.00	17,500.00	17,500.00	17,500.00	%
	Account Group Total:	0.00	0.00	17,500.00	17,500.00	17,500.00	%
	Fund Total:	47,769.76	526,297.86	2,015,613.00	2,015,613.00	1,489,315.14	26 %

603 Storm Water Enterprise Fund

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (Commit
431100	Street Department						
431100	Street Department						
	413 Equipment Rental	-1,317.61	0.00	0.00	0.00	0.00	%
	Account Total:	-1,317.61	0.00	0.00	0.00	0.00	%
	Account Group Total:	-1,317.61	0.00	0.00	0.00	0.00	%
441100	Storm Water						
441100	Storm Water						
	101 Full-Time Employees - Regular	7,820.73	11,394.27	64,487.00	64,487.00	53,092.73	18 %
	102 Full-Time Employees - Overtime	765.58	3,162.46	2,108.00	2,108.00	-1,054.46	150 %
	111 Severance Pay - Vacation/Sick	0.00	0.00	1,762.00	1,762.00	1,762.00	%
	121 PERA Contributions -	647.11	2,769.99	4,974.00	4,974.00	2,204.01	56 %
	128 Social Security	520.16	2,194.61	4,221.00	4,221.00	2,026.39	52 %
	129 Medicare	121.62	513.30	987.00	987.00	473.70	52 %
	131 Health Insurance	3,842.15	19,483.72	25,229.00	25,229.00	5,745.28	77 %
	133 Life Insurance	9.25	58.42	104.00	104.00	45.58	56 %
	134 Disability Insurance	29.40	171.29	309.00	309.00	137.71	55 %
	136 MSRS	38.98	166.77	514.00	514.00	347.23	32 %
	151 Workers Compensation	0.00	831.00	1,662.00	1,662.00	831.00	50 %
	305 Engineer Fees	0.00	14,765.00	10,000.00	10,000.00	-4,765.00	148 %
	308 Legal Fees	0.00	187.00	1,500.00	1,500.00	1,313.00	12 %
	310 Recording/Filing Fees	0.00	0.00	500.00	500.00	500.00	%
	314 Computer/Software Fees	0.00	1,000.00	1,500.00	1,500.00	500.00	67 %
	319 Contracted Services	684.83	3,230.67	30,000.00	30,000.00	26,769.33	11 %
	325 Postage	0.00	77.38	500.00	500.00	422.62	15 %
	331 Travel Expense	41.55	201.81	300.00	300.00	98.19	67 %
	351 Legal Notices Publishing	0.00	177.05	0.00	0.00	-177.05	%
	403 Road Maintenance	0.00	371.98	11,000.00	11,000.00	10,628.02	3 %
	413 Equipment Rental	1,317.61	28,290.98	20,000.00	20,000.00	-8,290.98	141 %
	451 Dues & Subscriptions	0.00	1,880.00	2,000.00	2,000.00	120.00	94 %
	530 Improvements Other Than Bldgs	0.00	0.00	200,000.00	200,000.00	200,000.00	%
	550 Street Improvements	0.00	0.00	60,000.00	60,000.00	60,000.00	%
	720 Transfer Out	0.00	0.00	21,473.00	21,473.00	21,473.00	%
	Account Total:	15,838.97	90,927.70	465,130.00	465,130.00	374,202.30	20 %
	Account Group Total:	15,838.97	90,927.70	465,130.00	465,130.00	374,202.30	20 %
495000	Transfer Out						
495000	Transfer Out						
	720 Transfer Out	0.00	0.00	1,496.00	1,496.00	1,496.00	%
	Account Total:	0.00	0.00	1,496.00	1,496.00	1,496.00	%
	Account Group Total:	0.00	0.00	1,496.00	1,496.00	1,496.00	%
	Fund Total:	14,521.36	90,927.70	466,626.00	466,626.00	375,698.30	19 %

605 Street Lighting & Traffic Signalization

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (Commit
431100	Street Department						
431160	Street Lighting						
	227 Street Lights & Signs	0.00	0.00	5,000.00	5,000.00	5,000.00	%
	381 Electricity	3,143.03	22,209.54	28,000.00	28,000.00	5,790.46	79 %
	550 Street Improvements	0.00	0.00	96,000.00	96,000.00	96,000.00	%
	Account Total:	3,143.03	22,209.54	129,000.00	129,000.00	106,790.46	17 %
	Account Group Total:	3,143.03	22,209.54	129,000.00	129,000.00	106,790.46	17 %
	Fund Total:	3,143.03	22,209.54	129,000.00	129,000.00	106,790.46	17 %
	Grand Total:	230,544.54	0.00	1,343,896.69	4,404,204.00	3,060,307.31	31 %

**Public Works
Utility Maintenance Report**

Meeting Date:	8/18/2022			
Reporting Period:	From:	7/1/2022	To:	7/31/2022

1. Water Utility

- a. Project Update
 - i. Peyton Acres
 - 1. NO Change in May
 - a. They are planning on their phase 1B in 2022
 - b. This is approx. 10 more lots
 - c. Looking into a possible additional phase in 2022
 - i. June 13th Start
 - ii. Started Mid June w/ Phase 1B for an additional 10 lots.
 - iii. Phase 1 A putting 2 houses online in July
 - iv. Phase 1 B Sanitary and Water completed
 - 1. Testing to be completed in early August
 - ii. Hwy 53 Water Tower Recoating
 - 1. Osseo Construction- Low Responsible Bidder
 - a. Contracts are signed
 - b. Meeting on 3/16
 - c. Work started on 4/25
 - i. Water tower is offline and sandblasting is starting 5/16 or before
 - ii. Blasting interior 100% Complete
 - iii. Blasting Exterior 100% Complete
 - iv. Waiting on Finish Coat Of Epoxy to arrive July 17
 - v. ALL WORK COMPLETE IN JULY
 - 1. Water Back online August 1st, 2022
 - 2. Punchlist being completed in early August
- b. Valve Replacement on Haines/Arrowhead intersection
 - i. Work to be 2022 Quoted work
 - ii. Putting information together in June.
 - 1. Early July Quote Date
 - 2. Have to do AFTER Hwy 53 Tower is Back on line
 - 3. Work will have to be in 2023 due to Valve availability
- c. Irrigation meter plan for 2022
 - i. Plan approved, Has been publicized
 - ii. Have 5 Applications to Date
 - 1. 5 Meters are installed
- d. Watermain Breaks
 - i. None in July
- e. Water System Modeling
 - i. NCE put together RFP

- ii. RFP's back
- iii. Recommend SEH Inc. to City Council on 4/18
- iv. SEH started process
 - 1. Data Collection began in Mid June
 - 2. All requested info to SEH in July
 - 3. Expected information back to City of Hermantown in late Sept. or early Oct.

2. Sewer

- a. Project Update
 - i. Planning 2022 Sanitary sewer cleaning
 - 1. Lift Stations Mid June for Spring Cleaning
- b. Lift Stations
 - i. Planning on upgrading Radar Road lift station in 2022
 - 1. Pumps ordered
 - a. Week of August 29th Installation
 - ii. Looking into an annual inspection on all pumps by a 3rd party
 - 1. Checking budget for 2022, but will more than likely work with Electric pump to do this inspection annually for a cost of about \$5,000+/-
 - a. Will be working with Electric Pump on this
 - i. Work to begin late Aug./Early Sept.
- c. Sanitary Sewer Repair coming on July 6th on Stebner Road by Church

3. Stormwater

- a. Project Update
 - i. Bridge inspection on Hermantown Road Bridge near 5 Corners by LHB
 - 1. Completed and a report will be presented by David Bolf @ 2/7/22 Council mtg.
 - a. Report will state the bridge should be replaced as part of the 2023 Road Improvement plan on Hermantown Road
 - b. RFP for design services to be solicited by the City of Hermantown in May
 - i. LHB Awarded design contract for Bridge
 - ii. Design Started in July

4. Other Notes

5. Looking Ahead to 2022

- a. Haines Road Sanitary sewer repairs
- b. 2022 Driveway Culvert replacements- 7 to Date- September Work
- c. Oak Ridge Trunk Sewer Spur Planning – RFP from NCE to City Council on 8/15

City of Hermantown - 2022 Water Loss Report

	Duluth Billed (Gallons)	Hermantown Billed (Gallons)	Difference	Percent Difference	Water Main Breaks	Truck Fill/ Temp Meter	City Usage	Total Accounted	Total Unaccounted Gallons
Jan	15,494,072	14,395,819	1,098,253	7.1%	398,000	35,366	16,930	450,296	647,957
Feb	13,843,236	12,925,752	917,484	6.6%	-	8,100	18,806	26,906	890,578
Mar	13,102,716	11,919,815	1,182,901	9.0%	460,000	24,200	16,797	500,997	681,904
Apr	14,988,424	13,230,700	1,757,724	11.7%	-	20,000	19,256	39,256	1,718,468
May	14,446,872	13,890,460	556,412	3.9%	340,000	12,100	15,290	367,390	189,022
Jun	14,835,084	14,819,309	15,775	0.1%	40,000	88,100	26,870	154,970	(139,195)
Jul	18,305,804	16,948,520	1,357,284	7.4%	10,000	109,835	18,296	138,131	1,219,153
Aug	-	#DIV/0!	#DIV/0!	#DIV/0!	-	-	-	-	-
Sep	-	#DIV/0!	#DIV/0!	#DIV/0!	-	-	-	-	-
Oct	-	#DIV/0!	#DIV/0!	#DIV/0!	-	-	-	-	-
Nov	-	#DIV/0!	#DIV/0!	#DIV/0!	-	-	-	-	-
Dec	-	#DIV/0!	-	#DIV/0!	-	-	-	-	-
	105,016,208	#DIV/0!	#DIV/0!	#DIV/0!	1,248,000	297,701	132,245	1,677,946	5,207,887

Total Percent of Duluth Billed Unaccounted For:

4.96%



Clear Answers for Clean Water™

Western Lake Superior Sanitary District

2626 Courtland Street
 Duluth, MN 55806-1894
 (218) 722-3336

Account No.	8420
Invoice Date	07/31/2022

To: CITY OF HERMANTOWN
 5105 MAPLE GROVE ROAD
 HERMANTOWN MN 55811

Invoice	Trans Date	Due Date	PO	Desc	Quantity	Unit Rate	Amount
073122HER1	07/31/2022	08/15/2022		WASTEWATER CHARGES			48,228.00
073122HER2	07/31/2022	08/15/2022		2021 ADJUSTMENT			-596.00

Current	1-30 Days	31-60 Days	Over 60 Days	Amount Due
47,632.00	0.00	0.00	0.00	47,632.00

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution. For inquiries please call WLSSD at 218-722-3336.

2022 FLOW AND LOADINGS

SUMMARY ONLY

Hermantown
(Haines Road Metering Station)

BOD Biochemical Oxygen Demand

SS Suspended Solids

FLOW Million Gallons per Day

MONTH	TOTAL	AVG	PEAK HR	TOTAL	AVG	TOTAL	AVG
	FLOW	FLOW	FLOW RATE	BOD	BOD	SS	SS
	MG	MGD	MGD	LBS	LBS/DAY	LBS	LBS/DAY
JANUARY	10.0509	0.3242	0.5802	18,197	587	16,802	542
FEBRUARY	9.0304	0.3225	0.6012	16,604	593	14,616	522
MARCH	11.3384	0.3658	0.6572	19,158	618	17,422	562
APRIL	16.2736	0.5425	1.1272	21,900	730	23,460	782
MAY	16.2176	0.5231	1.1274	20,894	674	17,329	559
JUNE	12.9876	0.4329	0.7700	19,770	659	19,860	662
JULY							
AUGUST							
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							
TOTAL or AVG	75.8985	0.4193		116,523	644	109,489	605

Questions regarding Billing

In this summary form
should be directed to:

Cathy Remington

Director of Finance

Western Lake Superior Sanitary District

2626 Courtland Street

Duluth, MN 55806

Phone: (218) 740-4788

Fax: (218) 727-7471

Email: Cathy.Remington@wlssd.com

Data Verified by:

Julie Macor, Director of Environmental Services - (218) 740-4814

Grant Brown, Director of Information Services - (218) 740 - 4777

Western Lake Superior Sanitary District

2626 Courtland Street

Duluth, MN 55806

Fax: (218) 727-7471

Email: julie.macor@wlssd.com

Email: grant.brown@wlssd.com

Initialed By: BLK

Initialed By: SP

2022 FLOW AND LOADINGS

SUMMARY ONLY

City of Hermantown

Includes Bayview and Haines Road Metering Station

BOD Biochemical Oxygen Demand

SS Suspended Solids

FLOW Million Gallons per Day

MONTH	TOTAL	AVG	PEAK HR	TOTAL	AVG	TOTAL	AVG
	FLOW	FLOW	FLOW RATE	BOD	BOD	SS	SS
	MG	MGD	MGD	LBS	LBS/DAY	LBS	LBS/DAY
JANUARY	17.2962	0.5579	0.9161	30,282	977	28,887	932
FEBRUARY	15.0769	0.5384	0.8587	26,690	953	24,702	882
MARCH	19.2182	0.6200	1.1177	32,302	1,042	30,566	986
APRIL	28.8160	0.9606	1.6875	42,821	1,427	44,381	1,479
MAY	28.5881	0.9221	1.6792	41,528	1,340	37,963	1,225
JUNE	21.8277	0.7276	1.2083	34,515	1,151	34,605	1,154
JULY							
AUGUST							
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							
TOTAL or AVG	130.8231	0.7228	Allocation	208,137	1,150	201,103	1,111
2022 BUDGET		0.6500	3.8000		1,150		1,100

Questions regarding Billing

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should be directed to:

Cathy Remington

Director of Finance

Western Lake Superior Sanitary District

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Duluth, MN 55806

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Email: grant.brown@wlssd.com

Initialed By: *BLK*

Initialed By: *CSK*

2022 FLOW AND LOADINGS
SUMMARY ONLY

Bayview Interceptor
(City of Hermantown)

BOD Biochemical Oxygen Demand
SS Suspended Solids
FLOW Million Gallons per Day

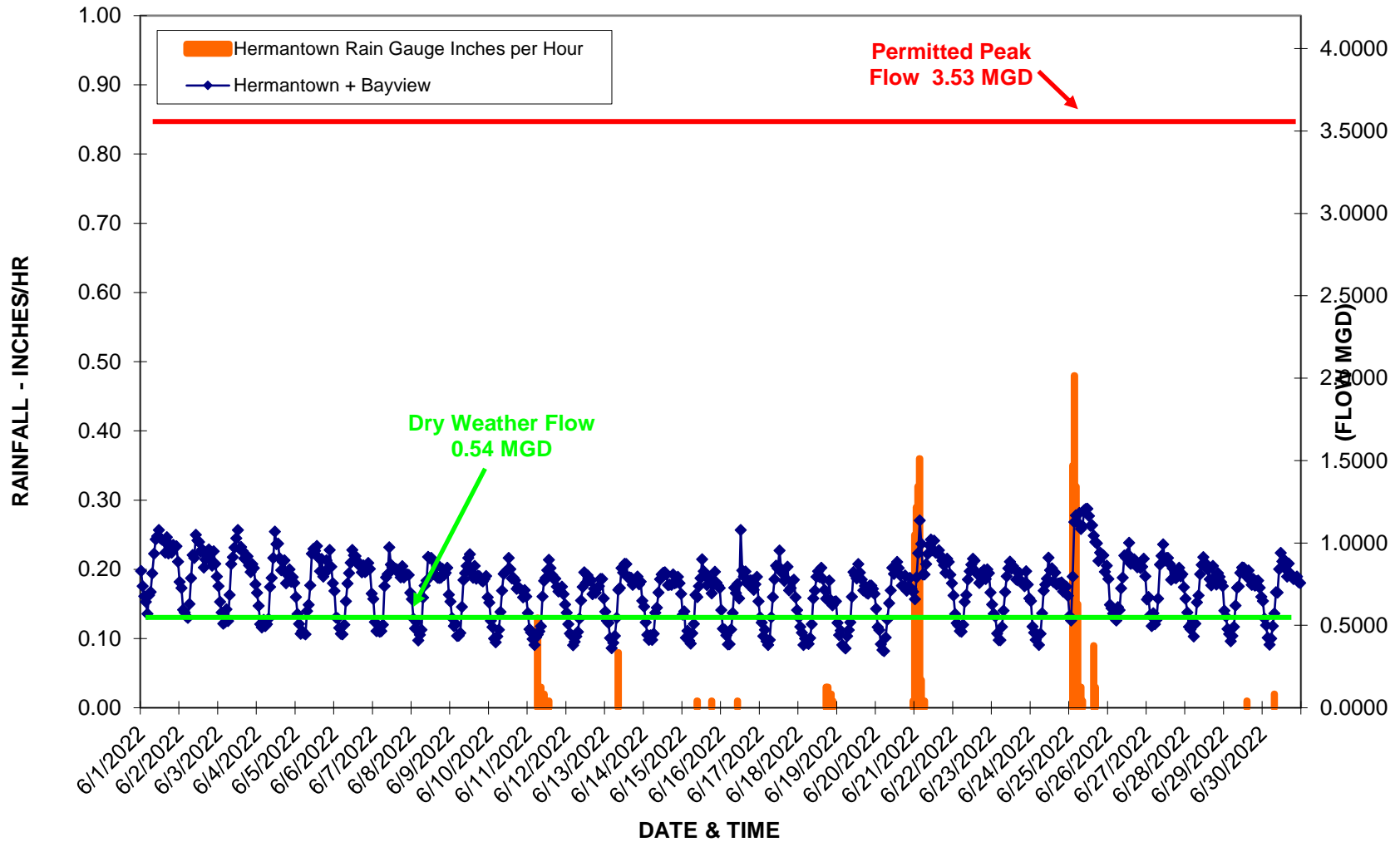
MONTH	TOTAL	AVG	PEAK HR	TOTAL	AVG	TOTAL	AVG
	FLOW	FLOW	FLOW RATE	BOD	BOD	SS	SS
	MG	MGD	MGD	LBS	LBS/DAY	LBS	LBS/DAY
JANUARY	7.2453	0.2337	0.3959	12,085	390	12,085	390
FEBRUARY	6.0465	0.2159	0.3602	10,086	360	10,086	360
MARCH	7.8798	0.2542	0.4606	13,144	424	13,144	424
APRIL	12.5424	0.4181	0.7106	20,921	697	20,921	697
MAY	12.3705	0.3990	0.6818	20,634	666	20,634	666
JUNE	8.8401	0.2947	0.5271	14,745	492	14,745	492
JULY							
AUGUST							
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							
TOTAL or AVG	54.9246	0.3035		91,614	506	91,614	506

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should be directed to:
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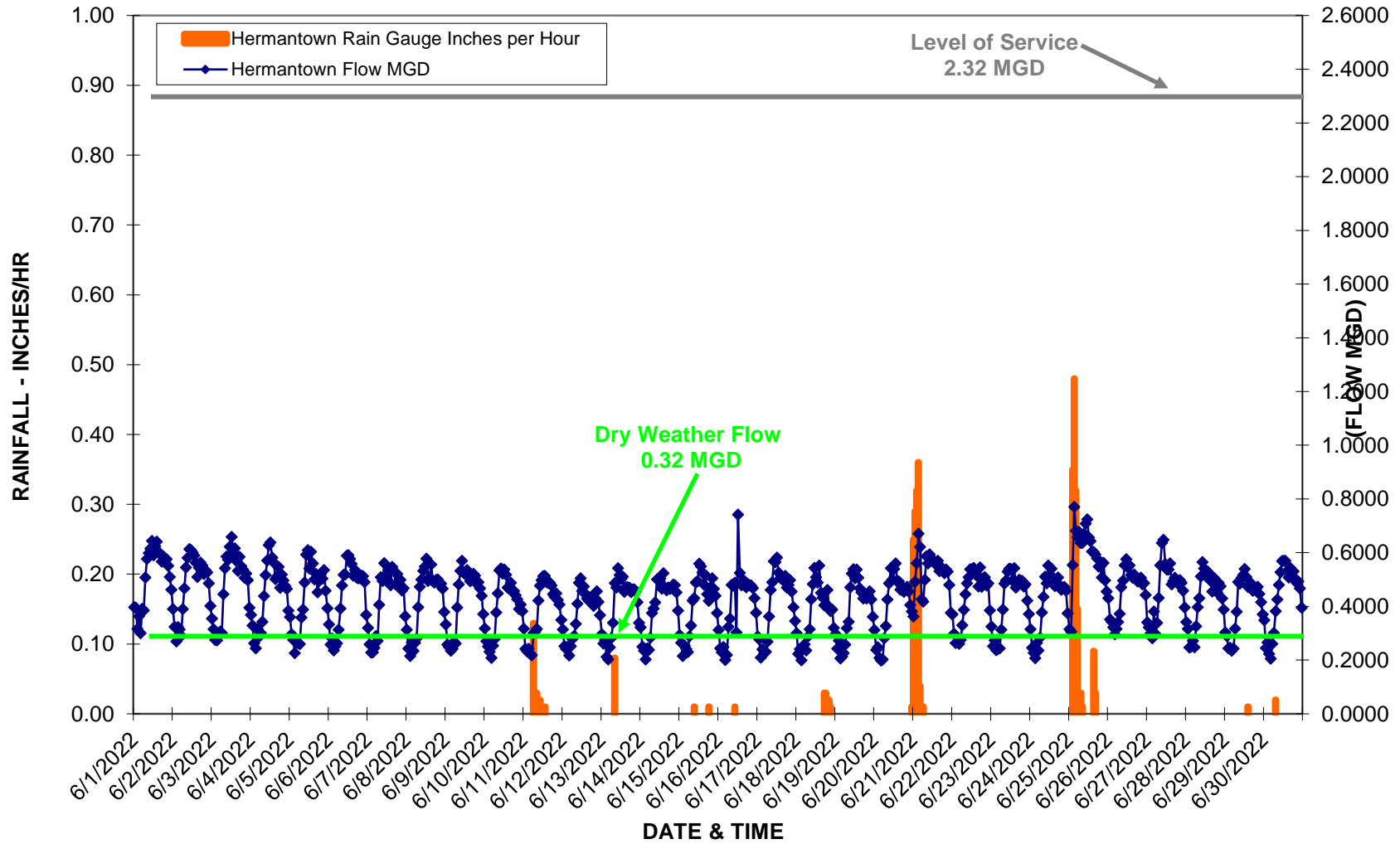
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Initialed By: Blk
Initialed By: GB

Hermantown Flow + Bayview June 2022

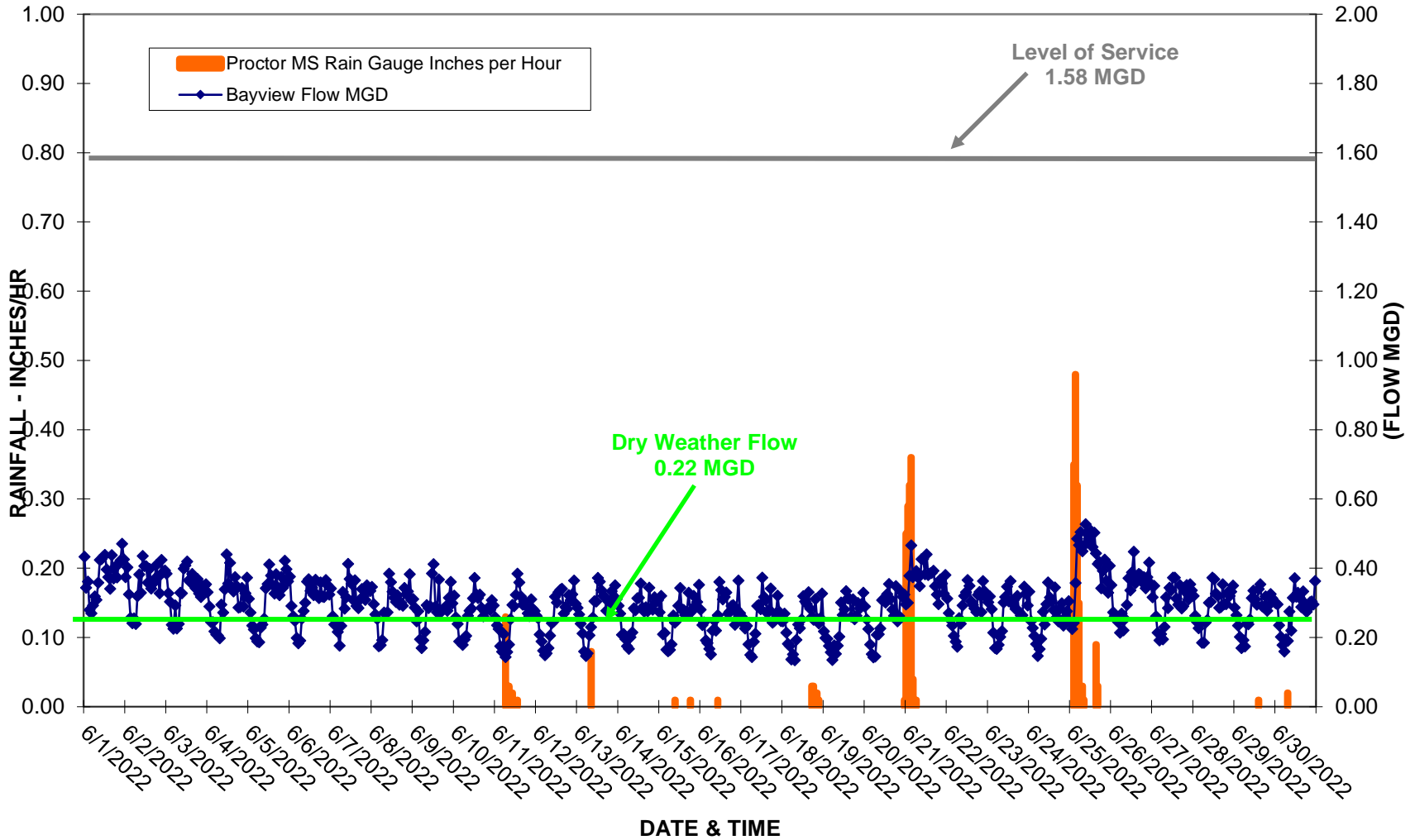


Hermantown Flow - Haines Road June 2022



BAYVIEW METERING STATION

June 2022



2022 New Connection Applications Received

Application Signed Date	Address	Sewer	Water	Home Owner or Contractor	New or Existing Home
4/5/2022	3967 Peyton Lane	x	x	Easy Housing of Duluth	New
4/18/2022	4467 Sugar Maple Dr	x	x	Billman	New
4/18/2022	4469 Sugar Maple Dr	x	x	Billman	New
5/5/2022	4165 Jefferson Dr	x	x	Gilbert Contracting	New
7/12/2022	5662 Seville Rd	x		Haley & Jacob Walkowiak	Existing

Pending Hook Ups

Address	Owner	Paid	Signed App	Horn Delivered	Meter Installed
4059 Ugstad Rd	Clear Vision Builders	Yes	Yes	No	No
4061 Ugstad Rd	Clear Vision Builders	Yes	Yes	No	No
4990 Trails End Dr	David & Sherry Johnson	No	No	No	No
3964 Peyton Lane	Ryan Reinking	No	No	No	No
3960 Peyton Lane	Weets Brothers	No	No	No	No
3967 Peyton Lane	Easy Housing of Duluth	No	yes	No	No
3963 Peyton Lane	Mike Vankessel	yes	yes	No	No
4319 Sugar Maple Dr	Obey Construction	No	Yes	No	No
4334 Theilke Circle	Christopher Robbins	No	No	No	No
4467 Sugar Maple Dr	Billman	yes	yes	No	No
4469 Sugar Maple Dr	Billman	yes	yes	No	No
5274 Twin Pines St	Jesse Stokke	no	no	No	No
5276 Twin Pines St	Jesse Stokke	no	no	No	No
5356 Truman Dr	Ross & Katie Peterson	no	no	No	No
4371 Lavaque Rd	Soumis Construction	no	no	no	no
4373 Lavaque Rd	Soumis Construction	no	no	no	no
4427 Sugar Maple Dr	Dave & Andrea Engstrom	no	no	no	no

TO: Utility Commission Members



FROM: Lindsay Townsend, Utility
Billing Clerk

DATE: August 10, 2022

Meeting Date: 08/18/2022

SUBJECT: Utility Billing Happenings

Agenda Item: 8f

-
- Utility Portal Update: 1,348 accounts, 465 paperless, 393 autopay (Last month: 1314 accounts, 461 paperless, 379 autopay)
 - Past Due Accounts as of August 10: 95 accts (101 accounts last month)
 - 120 days – 1 accts (Previous month: 2)
 - 90 days – 4 accts (Previous month: 6)
 - 60 days – 18 accts (Previous month: 18)
 - 30 days – 72 accts (Previous month: 75)
 - 8 Shut Off notices delivered on 7/19/2022.
 - Follow up from last meeting:
 1. Budget to Actual report clarification/ explanation:
 - Cable TV Fund 260 Account 456101 & 456103
Account 456101 is a small portion of City Administrators salary.
Account 456103 is the communications intern salary.
 - Stormwater Fund 603 Account 441305
St. Louis County engineering fees for review of stormwater flow after box culvert was installed in Keene Creek.