



Hermantown City Council Meeting – August 15, 2022

Because of attendance considerations at the regular meeting location due to the health pandemic, Hermantown's upcoming, City Council Meeting will be conducted both remotely and with in-person access to Council Chambers.

The City Council meeting will utilize the platform "Zoom," which allows the public to view and/or hear the meeting from their phone or computer. Interested parties can also choose to attend the City Council Meeting in person at City Hall. Current Minnesota Department of Health guidelines regarding the health pandemic will be observed during this meeting.

The 6:30 p.m. City Council Meeting will be available at:

<https://us02web.zoom.us/j/84196996052?pwd=Mm5Wb0k2VWFkWFJsVy9GL0lQ2cyZz09>

and/or by calling the number (312) 626-6799 and utilizing the meeting ID number of 841-9699-6052 and the passcode of 075854.

Public comment may be possible, but difficult, during the meeting, but any public comments, questions, or concerns can be e-mailed to Community Engagement Manager, Joe Wicklund, at jwicklund@hermantownmn.com up to 3:30 p.m. the day of the meeting with the e-mail title "City Council Meeting." It is important to note that all comments regarding this meeting are public data.

A few important tips regarding the Zoom platform:

- If your computer does not support audio, you can still watch the meeting on your computer and call in on your phone to hear the meeting
- It is a challenging situation for all, so grace and understanding are appreciated

The 4:30 p.m. Pre-Agenda Meeting will be available in-person only at City Hall. Public comment is not a factor in the pre-agenda meeting, but the meeting is open and members of the public are invited and welcome to attend to this meeting. Attendees of the Pre-Agenda Meeting should expect to follow the current social distancing and mask guidelines.



AGENDA

Pre-Agenda Meeting August 15, 2022 at 4:30 p.m. Council Chambers City Hall - Hermantown Governmental Services Building

Pre-agenda: The Pre-agenda meeting is a work session between the City Council and City staff to review the upcoming City Council meeting and future meetings. The agenda is the same document as the upcoming City Council meeting, but does not follow the same format as the City Council meeting. It is a time for the City Council and City staff to have discussions about the agenda items, and asking and answering questions. Traditionally it is not a time for public comment on the agenda items, as the public can listen to the conversation and ask questions or provide input at the upcoming City Council meeting.

City Council Meeting August 15, 2022 at 6:30 p.m. Council Chambers City Hall - Hermantown Governmental Services Building

Invitation to participate:

The Hermantown City Council welcomes your thoughts, input and opinions to this meeting. The agenda for this meeting contains a brief description of each item to be considered, and the City Council encourages your participation. If you wish to speak on an item contained in the agenda, you will be allowed to address the Council when a motion is on the floor. If you wish to speak on a matter that does not appear on the agenda, you may do so during the public comment period regularly scheduled and set for the beginning of the meeting.

When addressing the City Council, please state your name and address for the record. Please address the City Council as a whole through the Mayor. Comments to individual Council Members or staff are not permitted. Speakers will be limited to three (3) minutes.

Order of discussion

- 1. Reading of the resolution title by Mayor**
- 2. Motion/Second**
- 3. Staff Explanation**
- 4. Initial Discussion by City Council**
- 5. Mayor invites public to speak to the motion (3-minute rule)**
- 6. Follow up staff explanation and/or discussion by City Council**
- 7. Call of the vote**

**CITY OF HERMANTOWN
AGENDA**

**Pre-Agenda Meeting August 15, 2022 at 4:30 p.m.
Council Chambers
Hermantown Governmental Services Building**

**City Council Meeting August 15, 2022 at 6:30 p.m.
Council Chambers
Hermantown Governmental Services Building**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS** *(Council Members may make announcements as needed.)*
5. **PUBLIC HEARING** – *(Only when necessary. The rule adopted three minutes per person if necessary. Any action required after the public hearing will be taken immediately following the closing of the public hearing.)*
6. **COMMUNICATIONS**
 - A. **Correspondence** 22-80 through 22-85 placed on file
 - B. **22-85** Natalie Peterson, City Councilor
TO: John Mulder, City Administrator
RE: Resignation from City Council
7. **PRESENTATIONS** *(Department Heads may give reports if necessary.)*
 - A. Eric Lagergren, DSGW
RE: Review of Conceptual Plan for Arena
 - B. Kevin Orme, Director of Finance and Administration
RE: **2023 Prelim General Fund Budget** *(Pre-Agenda Only)*
8. **PUBLIC DISCUSSION** *(This is the time for individuals to address the Council about any item not on the agenda. The time limit is three minutes per person.)*
9. **CONSENT AGENDA** *(All items on the Consent Agenda are items which are considered routine by the City Council and will be approved by one motion via voice vote. There will be no discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered at the end of the Consent Agenda.)*

- A. **Minutes** - Approval or correction of August 1, 2022 City Council Continuation Minutes
- B. **Accounts Payable** – Approve general city warrants from August 1, 2022 through August 15, 2022 in the amount of \$422,615.34

10. MOTIONS

11. ORDINANCES

12. RESOLUTIONS (*Roll call will be taken only on items required by law and items requiring 4/5's votes, all others can be done by voice vote.*)

- A. **2022-105** Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver Agreement Between The Hermantown Police Department And Hermantown Community Schools For Police/School Liaison Officer

(motion, roll call)

- B. **2022-106** Resolution Approving Agency Agreement With The State Of Minnesota For Federal Participation In Advance Construction For S.A. P. 201-101-014/202-104-012

(motion, roll call)

- C. **2022-107** Resolution Accepting The Proposal From Northland Consulting Engineers For Engineering Services To Remove The Bridge On Lindahl Road Over The Midway River Under The City Engineers Contract With The City

(motion, roll call)

- D. **2022-108** Resolution Accepting The Proposal From Northland Consulting Engineers For Engineering Services To Design And Construct Sanitary Sewer Trunkline Spur From Oak Ridge Drive To The Section 24 Trunkline Under The City Engineers Contract With The City

(motion, roll call)

- E. **2022-109** Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver A Cooperative Agreement Between The City Of Hermantown, City Of Duluth And St. Louis County In Project SP 069-691-033, CP 0091-401108

(motion, roll call)

13. RECESS

Date: August 10, 2022
To: City Council
From: John Mulder, City Administrator
RE: Correspondence

In your agenda packet is a correspondence summary log. This briefly summarizes and assigns a log number for written correspondence received at City Hall.

You are provided with the summary so that you may request a full copy of any correspondence article of interest to you.

I have included in the agenda packet only the correspondence that we believe to be of special interest.

2022 CORRESPONDENCE

<u>DATE</u>	<u>LOG #</u>	<u>FROM</u>	<u>TO</u>	<u>REGARDING</u>	<u>FILED</u>
8/2/2022	22-80	MN Power		City of Hermantown - Annual Review Wellness Center	5/26/2022
8/2/2022	22-81	Cassie Theisen, Minnesota Power	John Mulder, City Administrator	Rate Change for Wellness Center	7/18/2022
8/2/2022	22-82	Cathy Remington, WLSSD	John Mulder, City Administrator	2023 Budget & Public Hearings	7/27/2022
8/2/2022	22-83	Theresa Sunde, Mediacom	City of Hermantown	Program Changes & Rate Adjustments	7/19/2022
8/9/2022	22-84	Ryan Kern, Duluth Airshow	John Mulder, City Administrator	2022 Air & Aviation Expo	8/5/2022
8/9/2022	22-85	Natalie Peterson, Councilor	John Mulder, City Administrator	Resignation	8/9/2022

CH-John Mulder

From: Natalie Peterson <npeterson@duluthairport.com>
Sent: Tuesday, August 09, 2022 9:35 AM
To: CH-John Mulder
Subject: Council seat notification

Caution: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

John,

Please accept my City Council seat resignation effective September 30th. Effective October 1st, I will no longer have a residency in the community.

I have really appreciated working with you and your staff. In my 8 years in this role, we have done some great work and made some amazing changes. I will miss working with you, John! Hermantown is lucky to have you.

I can't wait to visit and see all that is to come!

Natalie Peterson
Director of Communications & Marketing
Duluth Airport Authority
4701 Grinden Drive
Duluth, MN 55811
(218) 722-2968 - Main
(218) 625-7768 - Direct



Preliminary General Fund Budget & Levy

A large, light blue, stylized letter 'H' logo is centered on the page. The 'H' is composed of two vertical bars and a horizontal bar connecting them in the middle.

Hermantown

Working together to serve
and build our community

August 15, 2022
City Council/Departments



Preliminary Budget Message

**2023 Budget
August 15, 2022**

Preliminary Budget: Attached is a preliminary City of Hermantown General Fund Budget for 2023. The budget is submitted at this time because of state imposed deadlines for Truth in Taxation purposes. The Council will be asked to set the preliminary levy and a public hearing date of December 5th, 2022 at the City Council meeting on September 19th, 2022. The preliminary levy and the budget hearing date must be approved by the City Council and submitted to St. Louis County by September 30. This preliminary levy represents the maximum proposed levy. The City Council may lower the proposed tax levy between now and the final approval which is scheduled for December 5th, 2022.

Expenditures: At this time, expenditures in the 2022 General Fund Budget are increasing 7.92% or \$533,233. As a measure of comparison the expenditures increased 7% last year. As a general rule in 2023 approximately \$72,000 in expenditures is the equivalent of 1% of tax levy. This increase is due in part to the following factors:

- Normal personnel expenditure increases (cost of living, step increases, health insurance)
- Travelers Insurance rate increase
- Funding for City communications department
- Inflationary expenditure increases such as the price of gasoline
- Funding for park dedication fund
- Increase in funding for capital equipment

Revenues: At this time, revenues in the 2022 General Fund Budget are \$7,266,219 an increase of \$533,233 from 2022. The General Fund budget relies heavily on local property tax (levy) to fund the expenditures. The levy makes up 92% of the total revenue. The statutory formula eliminated Local Government Aid to the City of Hermantown and transferred that burden to the property tax base. Local Government Aid is again zero for 2023.

Levy: The total levy under this preliminary general fund budget is projected to increase 6.91%. The main components of this increase are the general fund levy, debt levy, and the HEDA levy.

General Fund Levy: The general fund levy is increasing 8.83%. This is an increase from the previous year.

HEDA Levy: The HEDA levy is staying the same. This is consistent with our Financial Management Plan.

Debt Levy: The debt levy is decreasing 17.25% due to no new debt in 2022 and a levy supported piece of an old bond issue no longer needed.

For 2022, exclusive of the Fleet Farm and Holiday Inn developments, the Net Tax Capacity grew by approximately 11%. With the total levy growing less than this, it causes an decrease in the tax rate, so that an individual homeowner will pay less for the same value of home. The rate decreases from .4666 to .4544, a 2.62% decrease.

Financial Management Plan:

The City is becoming increasingly proactive in planning farther in advance and planning in a comprehensive way. Towards that end, in January 2019, the City adopted a Financial Management Plan which integrates existing debt, Capital Improvement Plan, future planned debt, tax base growth, future operating expenses, staff additions, actual financial results, current and proposed budgets, and financial policies. A long-term Road Improvement Plan and how to finance road improvements is included in this plan. Some of the tangible benefits of this plan include: Implementing a Road Improvement Plan, additional staff, additional funding for parks, additional funding for municipal buildings, additional funding for HEDA, additional funding for capital improvements, and maintaining adequate Fund Balance reserves. During the 2021 budget process the City made a conscious decision to materially deviate from the Financial Management Plan due to the COVID-19 pandemic. The City accomplished this with delaying and/or changing planned new hires, reducing capital equipment, reducing the HEDA levy, and reducing saving for long term building repairs. This has changed the Financial Management Plan. This City is currently in the process of redoing the Financial Management Plan in 2022 which will continue to help the City maintain fiscal responsibility while striving to achieve stated priorities.

Property Tax Impact of the Proposed 2023 Budget

Table 1

Annual City Levy	Pay 2022	Incr (Decr) 2022-2021	%	Pay 2023	Incr (Decr) 2023-2022	%
Total Levy	7,114,641	611,790	9.41%	7,606,333	491,692	6.91%
Tax rate	0.4666			0.4544		
General Fund Levy	6,408,585	453,668	7.62%	6,974,566	565,981	8.83%
Tax rate	0.4288			0.4243		
Debt Levy	415,234	82,697	24.87%	343,621	(71,613)	-17.25%
Tax rate	0.0278			0.0209		
Fleet Farm Levy	140,822	1,425	1.02%	138,146	(2,676)	-1.90%
Tax rate	0.0094			0.0084		
HEDA Levy	150,000	74,000	97.37%	150,000	-	0.00%
Tax rate	0.0100			0.0091		
Levy Impact						
Impact - \$150,000 home	\$700	\$44	6.67%	\$682	-\$18	-2.62%
Impact - \$200,000 home	\$933	\$58	6.67%	\$909	-\$24	-2.62%
Impact - \$300,000 home	\$1,400	\$88	6.67%	\$1,363	-\$37	-2.62%
Impact - \$400,000 home	\$1,866	\$117	6.67%	\$1,817	-\$49	-2.62%
Impact - \$500,000 home	\$2,333	\$146	6.67%	\$2,272	-\$61	-2.62%
Impact - \$600,000 home	\$2,800	\$175	6.67%	\$2,726	-\$73	-2.62%

2023 PROPOSED BUDGET

REVENUES- TABLE 2

Revenues	Original Budget 2022	Proposed Budget 2023	Increase (Decrease)	Percent
Property Taxes	6,109,256	6,645,338	536,082	8.77%
Licenses & Permits	181,050	179,090	(1,960)	-1.08%
Intergovernmental	249,150	242,050	(7,100)	-2.85%
Charges for Services	144,930	150,041	5,111	3.53%
Fines & Forfeitures	42,600	43,700	1,100	2.58%
Investment Income	6,000	6,000	-	0.00%
Transfers from other Funds	-	-	-	
Totals	6,732,986	7,266,219	533,233	7.92%

Table 2 above shows the changes in the various types of revenue in the general budget.

Taxes: The amount of taxes shown here is the anticipated tax revenue for the General Fund. As in other years, the City has budgeted receiving less than the proposed property tax levy. The full amount levied is higher than listed here because it will include other levies outside of the general fund. Figure 1 is the form that is sent to the County to certify the proposed levy.

Licenses & Permits: Building permit fees are expected to be the same as last year's budget. We are aware of several projects and there are other ones potentially on the horizon, but are not sure if/when those will become reality.

Intergovernmental: Local Government Aid (LGA) for 2023 continues to be zero as in the last several years.

PROPOSED CITY LEVY – ST LOUIS COUNTY

Contact Name: John Mulder
Phone #: 218-729-3600
E-Mail Address: jmulder@hermantownmn.com

The annual tax levy for the year of 2022 collectible in 2023 for the City of Hermantown was adopted by resolution passed at a City Council meeting held on, September 19, 2022.

<u>LEVY PURPOSE</u>	<u>CERTIFIED LEVY</u>
Net Tax Capacity (NTC) Levies	
1. General Fund (See reverse side)	<u>6,974,566</u>
2. General Obligation Bonded Debt	<u>343,621</u>
3. Other Debt	<u> </u>
4. Misc - Fleet Farm Abatement	<u>138,146</u>
5. Miscellaneous HEDA	<u>150,000</u>
6. Total of NTC Levies (Add lines 1 thru 5)	<u>7,606,333</u> (required)
Referendum Market Value (RMV) Levies	
7. General Obligation Bonded Debt	<u> </u>
8. Other Debt	<u> </u>
9. Total of RMV Levies (Add lines 7 & 8)	<u> </u> (required)
Total Levy (NTC+RMV) (Add lines 6 & 9)	<u>7,606,333</u> (required)

(Complete when total of Debt levies is less than certified debt)

The amount levied for total debt is less than the amount due to be paid from this levy because we have \$ on hand.

CERTIFICATION

State of Minnesota – County of St. Louis

I, Kevin Orme, Director of Finance and Administration of the City of Hermantown, St. Louis County, Minnesota, do hereby certify that I have compared the foregoing with Original Resolution now on file and of record in my office, and that the same is a true and correct copy and transcript of said original resolution.

Witness by My Hand and the Seal of the City of Hermantown, St. Louis County, Minnesota, this _____ day of _____, 2022.

Kevin Orme
Director of Finance and Administration

CITY OF: HERMANTOWN

Public Hearing Date Certification

Public Hearing Information

Date: December 5, 2022
(*must be between Nov. 24 & Dec. 27, 2022*) .

Time: 6:30 p.m. (*must be after 6:00 p.m.*)

Location:

Government Services Center

Address To Mail Comments: 5105 Maple Grove Rd
Hermantown, MN 55811

Contact Name: John Mulder

Title: City Administrator

Phone: 218-729-3600

PLEASE RETURN TO THE COUNTY AUDITOR BY SEPTEMBER 30th.
THANK YOU.

EXPENDITURES

Expenditures: The current requested expenditures in the general fund are \$533,233 more than the amount approved in the 2023 budget. This is a 7.92% increase in expenditures. For comparison, last year we had an 7.07% increase in expenditures. Table 4 shows the comparison by Department along with the percentage of the total budget.

By Department:

Elections: 2023 is not an election year. This is the reason for the decrease.

Fire: The City's contribution to the volunteer Fire Department is a 5% increase.

Buildings: This is increased to due to increased maintenance and utilities.

Insurance: This is increased due to an insurance premium increase.

Police: This includes normal salary increases and increases due to inflation.

Transfers Out: This amount is increased due to increased existing capital item needed and a new transfer to the Park Dedication Fund. These transfers out are transfers for capital equipment, transfers for long term maintenance to City Hall, and a transfer to the Park Dedication Fund

2023 ANNUAL BUDGET

EXPENDITURE COMPARISON –TABLE 3

<u>Department</u>	<u>2022</u>	<u>2023</u>	<u>Increase (Reduction)</u>	<u>Percent Change</u>	<u>Percent of total</u>
Council	46,875	50,576	3,701	7.90%	0.70%
Legal Notices	1,900	1,800	-100	-5.26%	0.02%
Mayor	13,817	14,885	1,068	7.73%	0.20%
Elections	24,284	5,200	-19,084	-78.59%	0.07%
Admin & Finance	711,219	759,610	48,391	6.80%	10.45%
Attorney	60,000	50,000	-10,000	-16.67%	0.69%
Communications	0	25,000	25,000		0.34%
Community Development	288,164	331,814	43,650	15.15%	4.57%
City Hall Maintenance	167,779	180,559	12,780	7.62%	2.48%
Police	3,076,349	3,238,315	161,966	5.26%	44.57%
Fire	536,795	563,634	26,839	5.00%	7.76%
Fire Hall 1	51,388	56,600	5,212	10.14%	0.78%
Fire Hall 2	6,307	7,089	782	12.40%	0.10%
Fire Hall 3	7,301	7,856	555	7.60%	0.11%
Building Inspector	243,068	172,380	-70,688	-29.08%	2.37%
Poundmaster	2,610	2,700	90	3.45%	0.04%
Street	749,668	773,787	24,119	3.22%	10.65%
City Engineer	29,000	22,000	-7,000	-24.14%	0.30%
Garage Building Maintenance	39,679	48,142	8,463	21.33%	0.66%
Parks & Recreation	139,172	128,937	-10,235	-7.35%	1.77%
Community Building	22,751	24,877	2,126	9.34%	0.34%
Cemetery	5,752	6,350	598	10.40%	0.09%
Transfers Out	475,000	735,000	260,000	54.74%	10.12%
Insurance **	34,108	59,108	25,000	73.30%	0.81%
Totals	6,732,986	7,266,219	533,233	7.92%	

** Not allocated for 2023 in Budget yet

By Category:

Table 4 shows how the budget is broken down by category. This table shows the largest percentage of the budget is related to Personnel Services.

Personnel Services: The increase in personnel services represents wage increases, severance payouts, and an estimated increase in health insurance.

Services: This category includes items like postage, travel, training, legal notices, recording fees, utilities, liability insurance and other items.

Maintenance: Maintenance includes the costs of maintaining the City’s assets such as buildings, equipment (including computers) and other infrastructure.

Capital Outlay: Capital outlay items are shown on the following pages and include all projects by funding source.

Other Finance Uses: This category includes transfers to other funds for needed capital items, for long term maintenance of City Hall, and to the Park Dedication Fund

Expenditure by Category –Table 4

<u>Department</u>	<u>2022</u>	<u>2023</u>	<u>Increase (Reduction)</u>	<u>Percent Change</u>	<u>Percent of total</u>
Personnel Services	4,264,524	4,409,197	144,673	3.39%	60.68%
Supplies	322,420	354,995	32,575	10.10%	4.89%
Services & Maintenance	1,534,542	1,643,527	108,985	7.10%	22.62%
Capital Outlay - General Fund	134,500	117,500	-17,000	-12.64%	1.62%
Other Financing Uses	477,000	741,000	264,000	55.35%	10.20%
Totals	6,732,986	7,266,219	533,233	7.92%	

REVENUE

DETAIL

PAGES 1 - 4

CITY OF HERMANTOWN, MN
Revenue Budget Report -- MultiYear Actuals
For the Year: 2023

Account	Actuals				Current	%	Prelim.	Budget	Final	%	
	2019	2020	2021	2022	Budget	Rec.	Budget	Change	Budget	Old	
							23	23	23	Budget	

101 General Fund											
310100 Current Year Taxes											
310100	Current Year Taxes	5,193,090	5,608,408	5,945,276	3,630,481	6,088,156	60%	6,625,838		6,625,838	108%
	Group:	5,193,090	5,608,408	5,945,276	3,630,481	6,088,156	60%	6,625,838	0	6,625,838	108%
310200 Delinquent Taxes											
310200	Delinquent Taxes	18,668	49,698	56,401	14,358	0	***%			0	0%
	Group:	18,668	49,698	56,401	14,358	0	***%	0	0	0	0%
318100 Franchise Fees											
318100	Franchise Fees	16,000	16,500	16,500	4,125	16,500	25%	16,500		16,500	100%
	Group:	16,000	16,500	16,500	4,125	16,500	25%	16,500	0	16,500	100%
318900 Total Other Tax Revenue											
318990	Other Tax Revenues		704			0	0%			0	0%
	Group:		704			0	0%	0	0	0	0%
319100 Penalty & Interest Property Taxes											
319100	Penalty & Interest	3,687	5,620	2,157	67	3,600	2%	2,000		2,000	55%
	Group:	3,687	5,620	2,157	67	3,600	2%	2,000	0	2,000	55%
319200 Forfeited Tax Apportionments											
319200	Forfeited Tax	1,487		2,744	2,084	1,000	208%	1,000		1,000	100%
	Group:	1,487		2,744	2,084	1,000	208%	1,000	0	1,000	100%
321100 Beer Licenses											
321100	Beer Licenses	4,690				0	0%			0	0%
321110	On Sale Liquor Licenses	30,600	38,775	32,066	39,100	44,000	89%	39,000		39,000	88%
321120	Off Sale Liquor Licenses	675	865	870	790	750	105%	790		790	105%
321140	Sunday Licenses	2,600	2,597	1,913	2,400	2,600	92%	2,400		2,400	92%
321150	Dance Permits	750	1,000	250	1,250	1,000	125%	1,200		1,200	120%
	Group:	39,315	43,237	35,099	43,540	48,350	90%	43,390	0	43,390	89%
321800 Contractors License/Permits											
321800	Contractors	8,035	7,974	8,000	3,600	5,300	68%	7,000		7,000	132%
	Group:	8,035	7,974	8,000	3,600	5,300	68%	7,000	0	7,000	132%
321900 Misc Licenses											
321900	Misc Licenses	6,930	5,360	6,030		6,000	0%	6,000		6,000	100%
321950	Fireworks Permits	750	300	400	300	300	100%	300		300	100%

CITY OF HERMANTOWN, MN
Revenue Budget Report -- MultiYear Actuals
For the Year: 2023

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	2019	2020	2021	2022	Budget	Rec.	Budget	Change	Budget	Budget

101 General Fund										
321990 Other Licenses & Permits	3,725	3,220	3,095	755	3,000	25%	3,000		3,000	100%
Group:	11,405	8,880	9,525	1,055	9,300	11%	9,300	0	9,300	100%
322100 Building Permits										
322100 Building Permits	83,476	92,600	214,269	134,176	100,000	134%	100,000		100,000	100%
322110 Zoning Fees	9,675	9,145	8,576	7,155	9,000	80%	9,000		9,000	100%
322121 Erosion & Sediment	4,500	4,750	4,000	2,000	4,000	50%	3,500		3,500	87%
322126 Wetland Permits	1,000	1,100	2,100	1,400	1,300	108%	1,400		1,400	107%
322130 Property Split Fees	2,500	2,750	3,750	2,400	2,000	120%	2,000		2,000	100%
Group:	101,151	110,345	232,695	147,131	116,300	127%	115,900	0	115,900	99%
322400 Licenses & Fees										
322400 Licenses & Fees	2,745	1,865	1,560	810	1,800	45%	1,600		1,600	88%
Group:	2,745	1,865	1,560	810	1,800	45%	1,600	0	1,600	88%
322900 Handgun/Bow Permits										
322900 Handgun/Bow Permits	2,145	2,195	1,745	10	2,000	1%	1,900		1,900	95%
Group:	2,145	2,195	1,745	10	2,000	1%	1,900	0	1,900	95%
331900										
331998 Police Overtime Reimb.	64,089	34,553	36,572	1,681	25,000	7%	25,000		25,000	100%
331999 Other Federal Grants &	3,038	555,433	6,194		2,500	0%	1,200		1,200	48%
334050 Market Value Credit	976	1,038	895		0	0%			0	0%
334160 Police Training	15,513	14,114	14,425		14,000	0%	14,000		14,000	100%
334180 MSAS Maintenance	65,000	65,000	65,000	65,000	65,000	100%	65,000		65,000	100%
Group:	148,616	670,138	123,086	66,681	106,500	63%	105,200	0	105,200	98%
334200 State 2% Fire Insurance/Fire Relief										
334210 State Police Aid	128,234	141,766	134,058		140,000	0%	135,000		135,000	96%
Group:	128,234	141,766	134,058		140,000	0%	135,000	0	135,000	96%
334900										
334999 Other State Grants & Aids	15,930	1,357	21,889	36,825	2,000	***%	1,200		1,200	60%
Group:	15,930	1,357	21,889	36,825	2,000	***%	1,200	0	1,200	60%
336300 Other Grants & Aids										
336300 Other Grants & Aids	650	650	650	650	650	100%	650		650	100%
Group:	650	650	650	650	650	100%	650	0	650	100%

CITY OF HERMANTOWN, MN
Revenue Budget Report -- MultiYear Actuals
For the Year: 2023

Account	Actuals				Current	%	Prelim.	Budget	Final	%
	2019	2020	2021	2022	Budget	Rec.	Budget	Change	Budget	Old
							23	23	23	Budget

101 General Fund										
341000 Other Income										
341010 Building Rentals	7,010	1,154	3,728	3,727	2,000	186%	3,000		3,000	150%
341015 Community Building	17,491	18,864	19,558	11,168	19,500	57%	22,059		22,059	113%
341030 Zoning & Subdivision	1,000	500	1,000	1,600	750	213%	1,000		1,000	133%
341090 Photocopies City	35		29	61	0	***%			0	0%
Group:	25,536	20,518	24,315	16,556	22,250	74%	26,059	0	26,059	117%
341100 Filing Fees										
341100 Filing Fees		8		20	0	***%			0	0%
341110 Data Privacy				27	0	***%			0	0%
Group:		8		47	0	***%	0	0	0	0%
342000										
342010 Police Services	81,100	77,120	84,101	85,525	77,500	110%	80,400		80,400	103%
342030 Photocopies Police	70	115	190	112	82	137%	99		99	120%
Group:	81,170	77,235	84,291	85,637	77,582	110%	80,499	0	80,499	103%
349400 Cemetery Burial										
349400 Cemetery Burial	1,500	1,895	1,280	225	1,300	17%	700		700	53%
Group:	1,500	1,895	1,280	225	1,300	17%	700	0	700	53%
351000 Impound & Towing Charges										
351000 Impound & Towing Charges	380	657	390	770	400	193%	500		500	125%
351010 Court Fines	62,722	40,626	58,162	23,691	42,000	56%	43,000		43,000	102%
351020 Parking Fines	815	105	105	175	200	88%	200		200	100%
Group:	63,917	41,388	58,657	24,636	42,600	58%	43,700	0	43,700	102%
351200 Dog/City Fines										
351200 Dog/City Fines	500		2,500	100	0	***%			0	0%
Group:	500		2,500	100	0	***%	0	0	0	0%
352000										
352010 Unclaimed Property			245		0	0%			0	0%
Group:			245		0	0%	0	0	0	0%
362100 Investment Interest										
362100 Investment Interest	30,509	23,841	26,698	-4,187	6,000	-70%	6,000		6,000	100%
362120 Interest - Interfund	1,687				0	0%			0	0%
362160 Gain (Loss) on Sale of	18,951	6,919	-41,653		0	0%			0	0%
Group:	51,147	30,760	-14,955	-4,187	6,000	-70%	6,000	0	6,000	100%

CITY OF HERMANTOWN, MN
Revenue Budget Report -- MultiYear Actuals
For the Year: 2023

Account	Actuals				Current	%	Prelim.	Budget	Final	%	
	2019	2020	2021	2022	Budget	Rec.	Budget	Change	Budget	Old	
	2022	2023	2023	2023	2023	2023	2023	2023	2023	2023	
101 General Fund											
362200 Park Field Rental Fees											
362200	Park Field Rental Fees	9,600	9,600	9,600		9,600	0%	9,600		9,600	100%
362210	Park Rental Fees	125		50	75	50	150%	50		50	100%
362250	City Property Lease	16,820	11,018	11,636	2,547	11,138	23%	12,293		12,293	110%
362255	Lightning Drive Tower	14,184	14,893	15,637	9,578	15,000	64%	17,240		17,240	114%
	Group:	40,729	35,511	36,923	12,200	35,788	34%	39,183	0	39,183	109%
362400 911 Signs											
362400	911 Signs	2,690	2,395	3,070	1,080	2,710	40%	2,200		2,200	81%
362410	Insurance Recoveries	35,672	17,170	-571	20,370	1,500	***%	100		100	6%
362415	Other Insurance			8,436		0	0%			0	0%
362430	Refund & Reimbursement	5,905	12,318	6,907	2,359	1,000	236%	1,000		1,000	100%
	Group:	44,267	31,883	17,842	23,809	5,210	457%	3,300	0	3,300	63%
362900 Flex Plan Revenue Over/Short											
362900	Flex Plan Revenue	-582				0	0%			0	0%
362990	Miscellaneous Revenue	5,550	559	3,604	2	300	1%	200		200	66%
	Group:	4,968	559	3,604	2	300	1%	200	0	200	66%
391000											
391010	Sale of General Fixed	7,230	8,510	148,473		500	0%	100		100	20%
	Group:	7,230	8,510	148,473		500	0%	100	0	100	20%
	Fund:	6,012,122	6,917,604	6,954,560	4,110,442	6,732,986	61%	7,266,219	0	7,266,219	107%
	Grand Total:	6,012,122	6,917,604	6,954,560	4,110,442	6,732,986		7,266,219	0	7,266,219	

EXPENDITURES

DETAIL

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CITY OF HERMANTOWN, MN
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2023

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		2019	2020	2021	2022	Budget	Exp.	Budget	Changes	Budget	Budget

101 General Fund											
411100 Council											
101	Full-Time Employees - Reg					0	0%	28,800		28,800	*****
103	Part-Time Employees - Reg	30,480	27,940	30,480	17,780	30,480	58%	3,600		3,600	12%
123	PERA Contributions - DCP	1,082	962	1,083	632	1,113	57%	1,185		1,185	106%
128	Social Security	472	472	472	276	510	54%	539		539	106%
129	Medicare	442	405	442	258	442	58%	470		470	106%
133	Life Insurance	210	173	195	108	194	56%	194		194	100%
151	Workers Compensation	917	1,060	1,002	478	956	50%	956		956	100%
201	Office Supplies		37			50	0%	60		60	120%
209	Computer Equipment		1,868			0	0%			0	0%
315	School & Conference	800		175	239	200	120%	400		400	200%
331	Travel Expense	375				500	0%	1,000		1,000	200%
405	Computer Maintenance	1,002	401	169	1,855	2,580	72%	1,885		1,885	73%
451	Dues & Subscriptions	9,691	9,578	12,372		9,800	0%	11,432		11,432	117%
499	Miscellaneous		155	30		50	0%	55		55	110%
	Account:	45,471	43,051	46,420	21,626	46,875	46%	50,576	0	50,576	108%
411300 Ordinance, Public Notice and Proceedings											
351	Legal Notices Publishing	1,597	1,361	1,196	1,951	1,900	103%	1,800		1,800	95%
	Account:	1,597	1,361	1,196	1,951	1,900	103%	1,800	0	1,800	95%
413100 Mayor											
101	Full-Time Employees - Reg					0	0%	9,600		9,600	*****
103	Part-Time Employees - Reg	10,020	10,020	10,020	5,845	10,020	58%	900		900	9%
123	PERA Contributions - DCP	481	481	481	280	501	56%	525		525	105%
129	Medicare	145	145	145	85	145	59%	152		152	105%
133	Life Insurance	52	49	47	27	49	55%	49		49	100%
151	Workers Compensation	274	350	328	157	313	50%	313		313	100%
209	Computer Equipment		467			0	0%			0	0%
315	School & Conference	465				420	0%	440		440	105%
331	Travel Expense	376	299			300	0%	330		330	110%
405	Computer Maintenance	1,284	1,339	1,278	1,430	1,939	74%	2,446		2,446	126%
451	Dues & Subscriptions	30	30	30		30	0%	30		30	100%
499	Miscellaneous	99	102	175		100	0%	100		100	100%
	Account:	13,226	13,282	12,504	7,824	13,817	57%	14,885	0	14,885	108%
414100 Elections											
101	Full-Time Employees - Reg	2,032	2,493	1,696	963	2,065	47%			0	0%
102	Full-Time Employees - Ove	645	237			0	0%			0	0%
105	Temporary Employees - Reg		11,794	163		11,760	0%			0	0%
111	Severance Pay - Vacation/	752		1,175		0	0%			0	0%
121	PERA Contributions - Coor	168	205	127	72	155	46%			0	0%
128	Social Security	150	168	131	55	857	6%			0	0%
129	Medicare	35	39	31	13	200	7%			0	0%
131	Health Insurance	453	543	282	611	345	177%			0	0%
133	Life Insurance	8	4	6	4	8	50%			0	0%

CITY OF HERMANTOWN, MN
Expenditure Budget Report -- Multi Year Actuals
For the Year: 2023

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		2019	2020	2021	2022	Budget	Exp.	Budget	Changes	Budget	Budget
134	Disability Insurance	11	25	11		11	0%			0	0%
136	MSRS	6	16	14	20	20	100%			0	0%
151	Workers Compensation	4	3	182	182	363	50%			0	0%
201	Office Supplies		752		317	1,500	21%			0	0%
221	General Supplies		50		676	50	***%			0	0%
314	Computer/Software Fees				4,524	0	***%			0	0%
315	School & Conference					400	0%			0	0%
325	Postage	50	1,284		32	1,200	3%	50		50	4%
331	Travel Expense	184	334			450	0%			0	0%
351	Legal Notices Publishing	66	3,152		157	2,600	6%	150		150	6%
404	Equipment Maintenance	435		1,888	1,573	1,700	93%	1,700		1,700	100%
405	Computer Maintenance					0	0%	3,100		3,100	****%
499	Miscellaneous	200	762			600	0%	200		200	33%
	Account:	5,199	21,861	5,706	9,199	24,284	38%	5,200	0	5,200	21%
415300	Administration & Finance										
101	Full-Time Employees - Reg	320,812	370,841	366,766	225,788	422,474	53%	443,891		443,891	105%
102	Full-Time Employees - Ove	137	265			184	0%	108		108	59%
111	Severance Pay - Vacation/	26,018		38,027		0	0%			0	0%
121	PERA Contributions - Coord	23,692	28,066	27,804	17,079	31,685	54%	33,292		33,292	105%
128	Social Security	19,667	22,953	23,314	13,579	26,193	52%	27,520		27,520	105%
129	Medicare	4,599	5,297	5,452	3,176	6,126	52%	6,437		6,437	105%
131	Health Insurance	79,038	87,580	71,521	73,435	94,331	78%	119,700		119,700	127%
132	Health Care Savings Plan/	578	1,210	736		0	0%			0	0%
133	Life Insurance	962	993	936	599	1,044	57%	1,057		1,057	101%
134	Disability Insurance	1,162	1,529	1,598	903	1,855	49%	2,019		2,019	109%
136	MSRS	1,161	1,925	1,877	2,789	3,198	87%	6,162		6,162	193%
151	Workers Compensation	439	523	575	294	587	50%	615		615	105%
201	Office Supplies	5,404	5,100	4,419	2,710	4,100	66%	5,000		5,000	122%
202	Printing Supplies	3,806	2,208	1,284	1,156	2,200	53%	1,500		1,500	68%
209	Computer Equipment		1,401	-581	198	350	57%	400		400	114%
221	General Supplies	1,510		4,303	1,861	0	***%	500		500	****%
301	Audit/Account Services	26,616	13,055	22,204	18,165	31,500	58%	31,500		31,500	100%
302	Assessors Fees	663	619	649		670	0%	670		670	100%
314	Computer/Software Fees	2,840	2,653	3,830	4,500	3,000	150%	500		500	17%
315	School & Conference	3,348	599	1,131	2,782	3,950	70%	4,000		4,000	101%
317	Personnel Testing, Physic	1,050				0	0%			0	0%
319	Contracted Services	9,619	1,303	2,515	5,461	23,000	24%	5,000		5,000	22%
320	Personnel Search Expenses			315		0	0%	1,000		1,000	****%
321	Telephone	1,072	1,486	1,761	735	1,500	49%	1,550		1,550	103%
325	Postage	1,425	1,491	1,115	763	1,200	64%	1,200		1,200	100%
331	Travel Expense	8,967	3,729	3,263	8,500	5,400	157%	7,000		7,000	130%
343	Community Relations	4,200	3,069	77	3,721	4,200	89%	4,400		4,400	105%
351	Legal Notices Publishing	1,522	1,440	1,739		850	0%	1,000		1,000	118%
361	General Liability Insuran				23	0	***%			0	0%
380	Property Taxes				12	0	***%	50		50	****%
405	Computer Maintenance	32,476	26,753	33,995	24,888	33,822	74%	43,939		43,939	130%
413	Equipment Rental	4,318	4,127	3,975	2,084	3,800	55%	4,000		4,000	105%
434	Employee Recognition Prog	1,609	100	791	200	650	31%	800		800	123%

CITY OF HERMANTOWN, MN
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Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		2019	2020	2021	2022	Budget	Exp.	Budget	Changes	Budget	Budget
451	Dues & Subscriptions	3,020	3,087	3,035	3,412	3,050	112%	4,300		4,300	141%
499	Miscellaneous	576	1,364	663	250	300	83%	500		500	167%
	Account:	592,306	594,766	629,089	419,063	711,219	59%	759,610	0	759,610	107%
416100	City Attorney										
308	Legal Fees	32,013	38,207	57,952	22,728	60,000	38%	50,000		50,000	83%
	Account:	32,013	38,207	57,952	22,728	60,000	38%	50,000	0	50,000	83%
417200	Communications										
319	Contracted Services					0	0%	25,000		25,000	****%
	Account:					0	***%	25,000	0	25,000	****%
419100	Community Development										
101	Full-Time Employees - Reg	84,482	94,079	96,763	59,780	165,425	36%	186,420		186,420	113%
121	PERA Contributions - Coord	6,629	7,056	7,500	4,484	12,407	36%	13,982		13,982	113%
128	Social Security	5,363	5,670	6,024	3,603	10,256	35%	11,558		11,558	113%
129	Medicare	1,254	1,326	1,409	843	2,399	35%	2,703		2,703	113%
131	Health Insurance	27,630	28,070	27,041	20,348	51,835	39%	56,349		56,349	109%
133	Life Insurance	280	259	259	146	426	34%	452		452	106%
134	Disability Insurance	454	439	448	271	733	37%	820		820	112%
136	MSRS					423	0%	1,170		1,170	277%
151	Workers Compensation	165	192	215	115	230	50%	259		259	113%
201	Office Supplies	179	57	31	23	500	5%	300		300	60%
202	Printing Supplies					500	0%	300		300	60%
209	Computer Equipment		531			0	0%			0	0%
304	Parcel Research Fees	1,848	1,565	1,240	1,130	1,500	75%	2,500		2,500	167%
305	Engineer Fees	1,765	7,380	4,415	2,208	8,500	26%	10,000		10,000	118%
308	Legal Fees	13,985	8,533	28,849	21,565	10,000	216%	17,500		17,500	175%
310	Recording/Filing Fees	736	1,150	980	368	750	49%	1,500		1,500	200%
314	Computer/Software Fees	2,069	1,972	397	453	1,500	30%	1,500		1,500	100%
315	School & Conference	553			370	200	185%	1,500		1,500	750%
319	Contracted Services	46,761	20,180	7,582	19	1,000	2%	1,250		1,250	125%
321	Telephone	300	300	300		300	0%	300		300	100%
325	Postage	420	678	531	288	850	34%	1,000		1,000	118%
331	Travel Expense	1,015		30		500	0%	1,000		1,000	200%
351	Legal Notices Publishing	1,068	1,466	2,446	425	1,500	28%	2,000		2,000	133%
361	General Liability Insurance	7,841	8,213	8,212	4,106	8,212	50%	8,212		8,212	100%
405	Computer Maintenance	5,088	3,667	3,831	4,289	6,218	69%	7,739		7,739	124%
451	Dues & Subscriptions	550	296	150	150	2,000	8%	1,500		1,500	75%
	Account:	210,435	193,079	198,653	124,984	288,164	43%	331,814	0	331,814	115%
419901	City Hall & Police Building Maintenance										
101	Full-Time Employees - Reg	35,485	38,586	45,891	25,185	35,195	72%	37,870		37,870	108%
102	Full-Time Employees - Ove	3,322	2,657	2,845	1,605	0	***%	273		273	****%
103	Part-Time Employees - Reg	6,562	6,975	7,805	5,013	10,943	46%	13,884		13,884	127%
111	Severance Pay - Vacation/			2,457		0	0%			0	0%
121	PERA Contributions - Coord	3,375	3,616	4,239	2,385	2,639	90%	2,861		2,861	108%
128	Social Security	2,614	2,782	3,479	1,810	2,860	63%	3,226		3,226	113%
129	Medicare	611	651	814	423	669	63%	754		754	113%

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		2019	2020	2021	2022	Budget	Exp.	Budget	Changes	Budget	Budget
131	Health Insurance	16,920	18,395	17,981	17,080	20,391	84%	20,930		20,930	103%
132	Health Care Savings Plan/			10,898		0	0%			0	0%
133	Life Insurance	45	43	22	27	41	66%	41		41	100%
134	Disability Insurance	208	206	131	142	180	79%	206		206	114%
136	MSRS					338	0%			0	0%
151	Workers Compensation	1,817	2,121	2,046	947	1,893	50%	2,134		2,134	113%
201	Office Supplies	32				0	0%			0	0%
211	Cleaning Supplies			109	28	0	***%			0	0%
212	Motor Fuels	2,351	1,239	2,166	1,907	1,550	123%	2,000		2,000	129%
216	Uniforms	217	370	377	192	350	55%	500		500	143%
221	General Supplies	4,727	7,745	5,475	4,583	6,000	76%	6,500		6,500	108%
223	Maintenance Supplies			17	532	0	***%			0	0%
224	Land Maintenance & Repair	16		501	95	2,000	5%	2,000		2,000	100%
319	Contracted Services	1,053	1,062	1,438	1,772	2,000	89%	2,000		2,000	100%
321	Telephone	8,661	7,571	7,343	3,829	7,572	51%	7,572		7,572	100%
322	Internet	7,273	8,674	6,354	3,372	8,200	41%	8,200		8,200	100%
361	General Liability Insurance	10,613	9,382	9,381	5,104	10,208	50%	10,208		10,208	100%
381	Electricity	26,202	24,428	26,071	18,072	24,500	74%	25,000		25,000	102%
383	Heating Gas	16,335	12,149	13,497	15,953	16,000	100%	17,500		17,500	109%
384	Garbage Removal	2,727	3,190	4,575	2,299	2,600	88%	2,750		2,750	106%
401	Building Maintenance	12,444	7,207	27,722	8,641	7,500	115%	10,000		10,000	133%
404	Equipment Maintenance	8	366	19,262	15,574	4,000	389%	4,000		4,000	100%
405	Computer Maintenance	1,090	684			0	0%			0	0%
406	Vehicle Maintenance			108	44	0	***%			0	0%
451	Dues & Subscriptions	15	65	130	40	50	80%	50		50	100%
460	Permits & Licenses	70	59	70	19	100	19%	100		100	100%
	Account:	164,793	160,223	223,204	136,673	167,779	81%	180,559	0	180,559	108%
421100	Police Administration										
101	Full-Time Employees - Reg	1,310,778	1,347,808	1,458,064	840,087	1,542,357	54%	1,619,008		1,619,008	105%
102	Full-Time Employees - Ove	166,484	130,030	154,152	77,522	147,410	53%	160,113		160,113	109%
111	Severance Pay - Vacation/		13,155	23,901		0	0%			0	0%
121	PERA Contributions - Coor	11,654	10,969	11,605	6,979	12,443	56%	13,038		13,038	105%
122	PERA Contributions - Poli	224,943	235,334	257,974	145,946	269,724	54%	284,134		284,134	105%
128	Social Security	8,589	8,618	9,867	5,219	10,286	51%	10,778		10,778	105%
129	Medicare	20,396	20,486	22,582	12,766	24,502	52%	25,797		25,797	105%
131	Health Insurance	438,789	430,246	443,980	339,863	533,572	64%	546,693		546,693	102%
132	Health Care Savings Plan/	4,135	6,747	7,010		0	0%			0	0%
133	Life Insurance	1,827	1,696	1,611	977	1,733	56%	1,733		1,733	100%
134	Disability Insurance	6,521	6,092	6,700	4,233	7,763	55%	8,389		8,389	108%
136	MSRS	1,073	1,569	1,564	2,434	10,270	24%	4,680		4,680	46%
151	Workers Compensation	33,149	45,703	46,378	23,151	46,304	50%	51,987		51,987	112%
201	Office Supplies	1,232	1,994	1,669	215	1,500	14%	1,500		1,500	100%
202	Printing Supplies	547	1,153	1,003	239	1,500	16%	1,500		1,500	100%
209	Computer Equipment	816	1,117	1,811	67	1,000	7%	1,500		1,500	150%
211	Cleaning Supplies		120			0	0%			0	0%
212	Motor Fuels	39,289	23,653	39,042	24,931	38,000	66%	63,250		63,250	166%
216	Uniforms	11,914	17,030	17,724	15,900	13,800	115%	17,000		17,000	123%
218	Medical Supplies	969	384	1,179	163	800	20%	1,200		1,200	150%

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		2019	2020	2021	2022	Budget	Exp.	Budget	Changes	Budget	Budget
219	Other Operating Equipment			146		0	0%			0	0%
221	General Supplies	6,783	2,735	6,414	2,995	4,000	75%	5,700		5,700	143%
222	Tires	4,460	3,334	6,572	706	4,500	16%	6,000		6,000	133%
240	Gun Supplies/Ammo/Tasers	10,631	9,730	5,890	16,232	10,500	155%	10,500		10,500	100%
303	Banking Fees			39		0	0%			0	0%
308	Legal Fees	47,862	66,150	59,170	35,026	83,000	42%	83,000		83,000	100%
314	Computer/Software Fees	21,328	21,030	28,249	23,434	25,000	94%	25,000		25,000	100%
315	School & Conference	11,877	4,836	10,070	5,440	11,000	49%	11,000		11,000	100%
317	Personnel Testing, Physic	199	1,981	3,245		0	0%			0	0%
319	Contracted Services	7,342	3,565	3,589	1,551	5,000	31%	5,000		5,000	100%
320	Personnel Search Expenses	33	99		83	0	***%			0	0%
321	Telephone	14,285	16,389	15,687	8,196	16,000	51%	16,500		16,500	103%
325	Postage	1,088	746	1,385	746	1,300	57%	1,400		1,400	108%
331	Travel Expense	9,148	1,598	5,949	1,986	7,500	26%	7,500		7,500	100%
343	Community Relations	839	57	1,163	382	1,500	25%	1,500		1,500	100%
351	Legal Notices Publishing	112	74	470		300	0%	300		300	100%
361	General Liability Insuran	25,230	26,146	34,218	21,228	42,387	50%	42,387		42,387	100%
404	Equipment Maintenance	3,681	3,182	3,862	1,369	3,000	46%	3,000		3,000	100%
405	Computer Maintenance	32,992	30,380	30,689	54,214	40,248	135%	58,328		58,328	145%
406	Vehicle Maintenance	14,263	13,220	19,070	11,877	13,500	88%	15,000		15,000	111%
413	Equipment Rental	4,479	4,113	4,030	1,838	5,000	37%	5,000		5,000	100%
434	Employee Recognition Prog	123	268	42		250	0%	250		250	100%
436	Towing Charges	250	215	905		250	0%	250		250	100%
451	Dues & Subscriptions	1,972	1,806	3,298	1,500	2,000	75%	2,000		2,000	100%
460	Permits & Licenses	422	531	87	481	650	74%	400		400	62%
490	K-9 Expenses	3,357		2,189	1,180	3,000	39%	3,000		3,000	100%
495	Property Damage Reimb. by	1,260	302	21,124	10,794	2,000	540%	2,000		2,000	100%
499	Miscellaneous	4,058	3,757	3,164	3,173	3,500	91%	3,500		3,500	100%
540	Office Equip/Furnishings		4,227			2,500	0%	2,500		2,500	100%
544	Motor Vehicles	83,861	54,378	126,374	15,572	115,000	14%	115,000		115,000	100%
580	Other Equipment	8,430	4,865	6,725	42,927	10,500	409%			0	0%
	Account:	2,603,470	2,583,618	2,911,631	1,763,622	3,076,349	57%	3,238,315	0	3,238,315	105%
422100	Fire Administration										
318	Fire Protection	516,000	516,000	521,160	402,596	536,795	75%	563,634		563,634	105%
	Account:	516,000	516,000	521,160	402,596	536,795	75%	563,634	0	563,634	105%
422901	Firehall #1 Maple Grove Road										
101	Full-Time Employees - Reg	16,038	15,681	9,412	1,350	10,829	12%	11,652		11,652	108%
102	Full-Time Employees - Ove	1,022	817	875	494	0	***%	84		84	****%
103	Part-Time Employees - Reg	605	305	456	323	0	***%			0	0%
111	Severance Pay - Vacation/			756		0	0%			0	0%
121	PERA Contributions - Coord	1,279	1,237	771	138	812	17%	880		880	108%
128	Social Security	1,008	958	666	123	671	18%	728		728	108%
129	Medicare	236	224	156	29	157	18%	170		170	108%
131	Health Insurance	7,069	7,098	4,217	1,904	6,274	30%	6,440		6,440	103%
132	Health Care Savings Plan/			3,353		0	0%			0	0%
133	Life Insurance	20	17	8	2	13	15%	13		13	100%
134	Disability Insurance	92	83	39	10	55	18%	63		63	115%

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Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%	
		2019	2020	2021	2022	Budget	Exp.	Budget	Changes	Budget	Budget	
136	MSRS					104	0%				0	0%
151	Workers Compensation	444	517	490	222	444	50%	481			481	108%
221	General Supplies		258	615		0	0%				0	0%
321	Telephone	2,090	1,884	1,824	964	2,050	47%	2,100			2,100	102%
322	Internet	1,859	2,169	1,673	843	1,690	50%	1,700			1,700	101%
361	General Liability Insuran	3,105	2,723	2,575	1,394	2,789	50%	2,789			2,789	100%
381	Electricity	17,330	15,614	16,668	11,556	15,000	77%	17,000			17,000	113%
383	Heating Gas	9,237	7,489	8,523	9,367	10,000	94%	12,000			12,000	120%
401	Building Maintenance	657	495	8,008	94	500	19%	500			500	100%
460	Permits & Licenses	10	10	10		0	0%				0	0%
	Account:	62,101	57,579	61,095	28,813	51,388	56%	56,600	0		56,600	110%
422902	Firehall #2 Morris Thomas Road											
221	General Supplies			25	15	20	75%				0	0%
223	Maintenance Supplies					0	0%	50			50	*****
319	Contracted Services		216	88	125	88	142%	200			200	227%
322	Internet	843	850	860	560	911	61%	911			911	100%
361	General Liability Insuran	884	1,248	1,180	639	1,278	50%	1,278			1,278	100%
381	Electricity	785	1,019	1,023	822	1,200	69%	1,350			1,350	113%
383	Heating Gas	2,392	2,085	2,515	1,852	2,310	80%	2,800			2,800	121%
401	Building Maintenance	266	541	2,662		500	0%	500			500	100%
	Account:	5,170	5,959	8,353	4,013	6,307	64%	7,089	0		7,089	112%
422903	Firehall #3 Midway Road											
221	General Supplies	94	108	85	37	50	74%				0	0%
223	Maintenance Supplies			285	15	600	3%	50			50	8%
319	Contracted Services		216	88		88	0%				0	0%
322	Internet	898	861	880	480	957	50%	1,000			1,000	104%
361	General Liability Insuran	912	1,275	1,206	653	1,306	50%	1,306			1,306	100%
381	Electricity	850	833	865	677	1,200	56%	1,200			1,200	100%
383	Heating Gas	2,434	2,449	1,561	1,960	2,600	75%	3,800			3,800	146%
401	Building Maintenance	70	450	2,352		500	0%	500			500	100%
	Account:	5,258	6,192	7,322	3,822	7,301	52%	7,856	0		7,856	108%
424100	Building Inspection											
101	Full-Time Employees - Reg	99,358	98,646	102,008	79,391	112,828	70%	104,207			104,207	92%
111	Severance Pay - Vacation/					60,013	0%				0	0%
121	PERA Contributions - Coord	7,151	7,399	7,627	5,938	8,462	70%	7,816			7,816	92%
128	Social Security	6,278	6,444	6,614	5,029	10,716	47%	6,461			6,461	60%
129	Medicare	1,468	1,507	1,547	1,176	2,506	47%	1,511			1,511	60%
131	Health Insurance	30,475	31,057	29,948	32,078	34,699	92%	35,660			35,660	103%
133	Life Insurance	303	274	274	215	273	79%	273			273	100%
134	Disability Insurance	495	497	520	315	519	61%	551			551	106%
136	MSRS	364	523	521	681	806	84%	1,560			1,560	194%
151	Workers Compensation	124	145	155	79	157	50%	145			145	92%
201	Office Supplies	108	99	682	125	400	31%	400			400	100%
209	Computer Equipment		467			0	0%				0	0%
216	Uniforms					0	0%	750			750	*****
221	General Supplies			33		0	0%				0	0%

CITY OF HERMANTOWN, MN
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Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		2019	2020	2021	2022	Budget	Exp.	Budget	Changes	Budget	Budget
227	Street Lights & Signs	920	623	1,070	496	1,150	43%	1,200		1,200	104%
308	Legal Fees			763		0	0%			0	0%
315	School & Conference	313	305	50	50	100	50%	1,500		1,500	1500%
320	Personnel Search Expenses				917	800	115%			0	0%
325	Postage	122	178	232	92	200	46%	200		200	100%
331	Travel Expense	3,214	7,240	7,220	4,035	7,200	56%	7,200		7,200	100%
351	Legal Notices Publishing			74		0	0%			0	0%
405	Computer Maintenance	1,384	1,299	1,278	1,430	1,939	74%	2,446		2,446	126%
451	Dues & Subscriptions	270			135	300	45%	500		500	167%
	Account:	152,347	156,703	160,616	132,182	243,068	54%	172,380	0	172,380	71%
427100	Poundmaster										
319	Contracted Services	4,685	2,610	3,680	150	2,610	6%	2,700		2,700	103%
	Account:	4,685	2,610	3,680	150	2,610	6%	2,700	0	2,700	103%
431100	Street Department										
101	Full-Time Employees - Reg	213,936	231,085	217,941	144,379	209,147	69%	217,508		217,508	104%
102	Full-Time Employees - Ove	29,467	13,190	10,249	11,303	11,722	96%	13,028		13,028	111%
103	Part-Time Employees - Reg	10,511		8,242	10,109	0	***%			0	0%
121	PERA Contributions - Coor	18,255	18,321	17,114	11,676	16,565	70%	17,290		17,290	104%
128	Social Security	15,278	14,315	14,090	9,855	13,694	72%	14,293		14,293	104%
129	Medicare	3,573	3,416	3,295	2,305	3,203	72%	3,343		3,343	104%
131	Health Insurance	82,472	98,190	88,506	77,559	79,566	97%	80,958		80,958	102%
132	Health Care Savings Plan/	255	-3,431	419		0	0%			0	0%
133	Life Insurance	329	314	301	190	277	69%	277		277	100%
134	Disability Insurance	1,182	1,111	1,134	798	1,080	74%	1,180		1,180	109%
136	MSRS		51	209	283	1,615	18%	780		780	48%
151	Workers Compensation	10,872	14,646	15,672	8,005	16,009	50%	16,710		16,710	104%
209	Computer Equipment	179				0	0%			0	0%
212	Motor Fuels	56,193	32,774	35,270	36,428	60,000	61%	60,000		60,000	100%
213	Lubricants/Additives	5,506	4,395	5,120	1,954	3,500	56%	5,000		5,000	143%
216	Uniforms	677	614	625	1,212	1,000	121%	1,000		1,000	100%
221	General Supplies	8,840	2,572	2,521	1,526	5,500	28%	5,500		5,500	100%
222	Tires	845	6,135	5,455	1,500	6,000	25%	6,000		6,000	100%
225	Street Maintenance Suppli	52,250	26,173	27,599	16,160	26,000	62%	28,945		28,945	111%
226	Sand, Salt, Chloride	113,285	67,400	72,966	43,240	72,500	60%	80,500		80,500	111%
227	Street Lights & Signs	2,764	1,139	2,978	4,188	2,500	168%	2,500		2,500	100%
305	Engineer Fees			390		0	0%			0	0%
314	Computer/Software Fees	1,604	1,576		30	1,576	2%	1,600		1,600	102%
315	School & Conference	307	416	1,116	284	1,000	28%	1,000		1,000	100%
317	Personnel Testing, Physic		60			500	0%	500		500	100%
319	Contracted Services	29,392	16,365	20,034	6,253	23,500	27%	23,500		23,500	100%
320	Personnel Search Expenses					0	0%	1,500		1,500	****%
321	Telephone	2,752	2,281	2,297	2,415	2,300	105%	2,300		2,300	100%
322	Internet	605	1,211	1,105	574	1,200	48%	1,200		1,200	100%
325	Postage	62				0	0%			0	0%
331	Travel Expense	1	315	68		300	0%	300		300	100%
351	Legal Notices Publishing	41	99	140		100	0%	100		100	100%
361	General Liability Insuran	7,049	7,672	10,682	6,395	12,790	50%	12,790		12,790	100%

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Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		2019	2020	2021	2022	Budget	Exp.	Budget	Changes	Budget	Budget
403	Road Maintenance	78,947	90,643	104,626	16,126	100,000	16%	105,000		105,000	105%
404	Equipment Maintenance	72,399	41,448	26,953	25,039	40,000	63%	40,000		40,000	100%
405	Computer Maintenance	5,753	6,739	6,317	5,726	8,124	70%	12,285		12,285	151%
406	Vehicle Maintenance		205	773	2,579	3,750	69%	3,750		3,750	100%
413	Equipment Rental	36,630	7,993	6,754		15,000	0%	10,000		10,000	67%
417	Uniform Rental	2,405	2,604	2,524	1,209	2,500	48%	2,500		2,500	100%
434	Employee Recognition Prog			204		300	0%	300		300	100%
460	Permits & Licenses	75	198	215	173	350	49%	350		350	100%
540	Office Equip/Furnishings		421			1,500	0%			0	0%
580	Other Equipment	1,773	2,352			5,000	0%			0	0%
	Account:	866,464	715,008	713,904	449,473	749,668	60%	773,787	0	773,787	103%
431130	City Engineer										
305	Engineer Fees	59,159	24,115	16,745	6,838	29,000	24%	22,000		22,000	76%
	Account:	59,159	24,115	16,745	6,838	29,000	24%	22,000	0	22,000	76%
431901	City Garage										
101	Full-Time Employees - Reg	3,990	6,604	4,529	2,719	12,116	22%	12,697		12,697	105%
102	Full-Time Employees - Ove	1,053	729	740	747	674	111%	769		769	114%
103	Part-Time Employees - Reg	874	180	768	417	0	***%			0	0%
111	Severance Pay - Vacation/			189		0	0%			0	0%
121	PERA Contributions - Coor	378	550	395	260	959	27%	1,010		1,010	105%
128	Social Security	353	446	370	229	793	29%	835		835	105%
129	Medicare	83	104	87	54	185	29%	195		195	105%
131	Health Insurance	2,422	3,673	2,859	2,252	5,263	43%	5,382		5,382	102%
132	Health Care Savings Plan/	14	17	853		0	0%			0	0%
133	Life Insurance	5	8	4	3	12	25%	12		12	100%
134	Disability Insurance	23	34	21	18	66	27%	73		73	111%
136	MSRS					104	0%			0	0%
151	Workers Compensation	676	792	834	421	842	50%	884		884	105%
221	General Supplies	2,852	6,140	6,807	3,478	4,000	87%	5,840		5,840	146%
223	Maintenance Supplies	593	5,578	2,931	296	1,600	19%	5,600		5,600	350%
321	Telephone	201	117			250	0%	250		250	100%
361	General Liability Insuran	1,976	1,644	1,445	782	1,565	50%	1,565		1,565	100%
381	Electricity	3,150	3,728	2,961	2,398	3,500	69%	3,780		3,780	108%
383	Heating Gas	4,472	3,146	3,717	4,497	3,250	138%	4,500		4,500	138%
384	Garbage Removal	1,989	2,301	1,943	1,037	2,000	52%	2,250		2,250	113%
401	Building Maintenance	3,290	2,347	2,260	235	2,500	9%	2,500		2,500	100%
404	Equipment Maintenance			263		0	0%			0	0%
460	Permits & Licenses	20	20			0	0%			0	0%
	Account:	28,414	38,158	33,976	19,843	39,679	50%	48,142	0	48,142	121%
452100	Parks										
101	Full-Time Employees - Reg	8,495	7,490	16,754	3,988	12,405	32%	12,896		12,896	104%
102	Full-Time Employees - Ove	1,663	747	656	656	335	196%	349		349	104%
103	Part-Time Employees - Reg	12,124	5,882	13,541	5,951	29,560	20%	33,871		33,871	115%
104	Part-Time Employees - Ove	15				0	0%			0	0%
121	PERA Contributions - Coor	762	618	1,306	348	956	36%	993		993	104%
128	Social Security	1,361	852	1,867	644	2,623	25%	2,921		2,921	111%

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Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		2019	2020	2021	2022	Budget	Exp.	Budget	Changes	Budget	Budget
129	Medicare	318	199	437	151	613	25%	683		683	111%
131	Health Insurance	3,274	4,290	7,821	2,659	2,229	119%	2,207		2,207	99%
133	Life Insurance	10	9	19	4	10	40%	10		10	100%
134	Disability Insurance	45	42	92	23	65	35%	72		72	111%
136	MSRS					104	0%			0	0%
151	Workers Compensation	1,423	2,044	2,118	1,066	2,131	50%	2,344		2,344	110%
212	Motor Fuels	52	166	39		0	0%			0	0%
219	Other Operating Equipment				13,003	5,000	260%			0	0%
221	General Supplies	241	711	1,103	1,687	2,500	67%	1,500		1,500	60%
224	Land Maintenance & Repair	13,081	10,592	37,624	1,311	35,000	4%	22,250		22,250	64%
319	Contracted Services	16,774	7,176	26,310	12,600	25,000	50%	25,000		25,000	100%
325	Postage	38	27	28		0	0%			0	0%
361	General Liability Insuran	1,299	1,683	1,559	670	1,341	50%	1,341		1,341	100%
381	Electricity	3,179	3,287	3,553	2,268	3,300	69%	3,500		3,500	106%
402	Grounds/Land Maintenance	3,805	6,363	10,471	1,651	6,500	25%	6,500		6,500	100%
404	Equipment Maintenance	5,037	5,150	4,395	121	4,000	3%	4,000		4,000	100%
413	Equipment Rental	3,805	2,940	8,791	3,370	3,500	96%	2,500		2,500	71%
493	Community Contributions				36,825	0	***%			0	0%
530	Improvements Other Than B	6,029				0	0%			0	0%
720	Transfer Out	2,000	2,000	2,000	3,000	2,000	150%	6,000		6,000	300%
	Account:	84,830	62,268	140,484	91,996	139,172	66%	128,937	0	128,937	93%
452101	Passive Park										
493	Community Contributions	12,527	13	17,160		0	0%			0	0%
	Account:	12,527	13	17,160		0	***%	0	0	0	0%
452200	Community Building										
101	Full-Time Employees - Reg	3,284	3,282	3,141	489	5,414	9%	5,826		5,826	108%
102	Full-Time Employees - Ove	510	407	436	246	0	***%	42		42	***%
103	Part-Time Employees - Reg	524	221	321	222	0	***%			0	0%
111	Severance Pay - Vacation/			378		0	0%			0	0%
121	PERA Contributions - Coord	285	277	268	55	406	14%	440		440	108%
128	Social Security	248	226	251	55	336	16%	364		364	108%
129	Medicare	58	53	59	13	79	16%	85		85	108%
131	Health Insurance	1,856	1,790	1,645	817	3,137	26%	3,220		3,220	103%
132	Health Care Savings Plan/			1,677		0	0%			0	0%
133	Life Insurance	5	4	2	1	6	17%	6		6	100%
134	Disability Insurance	21	18	8	4	28	14%	32		32	114%
136	MSRS					52	0%			0	0%
151	Workers Compensation	222	259	245	111	222	50%	241		241	109%
221	General Supplies	17		127		0	0%			0	0%
223	Maintenance Supplies		84	39	55	350	16%	700		700	200%
321	Telephone	121	121	121	70	121	58%	121		121	100%
361	General Liability Insuran	2,561	2,246	2,124	1,150	2,300	50%	2,300		2,300	100%
381	Electricity	5,411	4,489	5,558	3,867	5,250	74%	5,500		5,500	105%
383	Heating Gas	4,181	3,416	3,749	4,886	4,250	115%	5,000		5,000	118%
401	Building Maintenance	955	381	617	1,916	800	240%	1,000		1,000	125%
404	Equipment Maintenance			555		0	0%			0	0%
405	Computer Maintenance	542	1,721			0	0%			0	0%
	Account:	20,801	18,995	21,321	13,957	22,751	61%	24,877	0	24,877	109%

CITY OF HERMANTOWN, MN
Expenditure Budget Report -- Multi Year Actuals
For the Year: 2023

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		2019	2020	2021	2022	Budget	Exp.	Budget	Changes	Budget	Budget

465200	Community Development										
308	Legal Fees				488	0	***%			0	0%
	Account:				488	0	***%	0	0	0	0%

490100	Cemetery										
101	Full-Time Employees - Reg	2,370	976	304	107	1,262	8%	1,312		1,312	104%
102	Full-Time Employees - Ove	111	56	73	61	77	79%	80		80	104%
103	Part-Time Employees - Reg	1,529	540	466	638	3,284	19%	3,763		3,763	115%
121	PERA Contributions - Coord	186	77	28	13	100	13%	104		104	104%
128	Social Security	242	95	51	50	287	17%	320		320	111%
129	Medicare	57	22	12	12	67	18%	75		75	112%
131	Health Insurance	961	499	225	145	426	34%	432		432	101%
132	Health Care Savings Plan/	3	3	3		0	0%			0	0%
133	Life Insurance	3	1			1	0%	1		1	100%
134	Disability Insurance	13	5	2	1	7	14%	8		8	114%
136	MSRS					10	0%			0	0%
151	Workers Compensation	106	219	229	116	231	50%	255		255	110%
	Account:	5,581	2,493	1,393	1,143	5,752	20%	6,350	0	6,350	110%

492100	Unallocated - COVID CARES Act										
101	Full-Time Employees - Reg		196			0	0%			0	0%
105	Temporary Employees - Reg		1,080			0	0%			0	0%
201	Office Supplies		9			0	0%			0	0%
209	Computer Equipment		189,400			0	0%			0	0%
218	Medical Supplies		886			0	0%			0	0%
221	General Supplies		4,034			0	0%			0	0%
308	Legal Fees		2,555			0	0%			0	0%
321	Telephone		350			0	0%			0	0%
325	Postage		3,779			0	0%			0	0%
405	Computer Maintenance		2,907			0	0%			0	0%
451	Dues & Subscriptions		114			0	0%			0	0%
493	Community Contributions		248,513			0	0%			0	0%
499	Miscellaneous		570			0	0%			0	0%
	Account:		454,393			0	***%	0	0	0	0%

492200	Insurance										
361	General Liability Insurance	23,467	24,713	25,158	12,050	34,108	35%	59,108		59,108	173%
	Account:	23,467	24,713	25,158	12,050	34,108	35%	59,108	0	59,108	173%

495000	Transfer Out										
705	Contributed Capital Expen			140,000		0	0%			0	0%
720	Transfer Out	213,834	627,121	343,000		475,000	0%	735,000		735,000	155%
	Account:	213,834	627,121	483,000		475,000	0%	735,000	0	735,000	155%

	Fund:	5,729,148	6,361,768	6,301,722	3,675,034	6,732,986	55%	7,266,219	0	7,266,219	108%

	Grand Total:	5,729,148	6,361,768	6,301,722	3,675,034	6,732,986		7,266,219	0	7,266,219	%

CITY OF HERMANTOWN
CITY COUNCIL MEETING
August 1, 2022
6:30 p.m.

MEETING CONDUCTED IN PERSON & VIA ZOOM

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilors Geissler, Nelson, Peterson, Mayor Boucher

CITY STAFF: John Mulder, City Administrator; Jackie Dolentz, City Clerk; Kevin Orme, Director of Finance & Administration; Gunnar Johnson, City Attorney

ABSENT: Councilor Hauschild

VISITORS: 1

ANNOUNCEMENTS

Hermantown will celebrate National Night Out with a community-wide gathering held at the Hermantown Governmental Services Building. The Tuesday, August 2, event is open to residents and includes food, drinks, and a chance to visit with members of the Hermantown Police Department and Hermantown Volunteer Fire Department. The family-friendly event begins at 4:30 p.m. and continues until 7:00 p.m.

PUBLIC HEARING

COMMUNICATIONS

Communications 22-76 through and including 22-79 were read and placed on file.

PRESENTATIONS

Two new officers to the Hermantown Police Department were sworn in by Judge Harris. Congratulations Officers Alex Prouse and Brandon Solem and welcome!

Eric Johnson, Community Development Director, presented information on the Community Recreation Initiative for Fichtner Field.

Motion made by Councilor Nelson, seconded by Councilor Peterson, to close the pre-agenda meeting of the Hermantown City Council at 5:20 p.m. and go into a closed session pursuant to the following statute and stated reason: Minnesota Statutes §§ 13D.05, subd. 3(c)(1) and 13D.05, subd. 3(c)(3) to evaluate the asking price of naming rights associated with a proposed hockey arena located in the City of Hermantown and develop offers and counteroffers and pursuant to Minnesota Statute § 13D.05, Subd. 3(b), per the attorney-client privilege for discussions regarding potential or threatened litigation and a leak in the pool at the Essentia Wellness Center.

Motion made by Councilor Geissler, seconded by Councilor Nelson, to re-convene into open session at 5:52 p.m. Motion carried.

PUBLIC DISCUSSION

CONSENT AGENDA

Motion made by Councilor Nelson, seconded by Councilor Geissler, to approve the Consent Agenda which includes the following items:

- A. Approve July 18, 2022 City Council Continuation Minutes
- B. Approve general city warrants from July 16, 2022 through July 31, 2022 in the amount of \$965,578.69

Roll Call: Councilors Geissler, Nelson, Peterson, Mayor Boucher, aye. Councilor Hauschild, Absent. Motion carried.

MOTIONS

ORDINANCES

2022-09 An Ordinance Declaring A Temporary Moratorium On Edible Cannabinoid Products Derived From Hemp Within The City Of Hermantown

One and Only Reading

Motion made by Councilor Peterson, seconded by Councilor Geissler, to adopt Ordinance 2022-09 An Ordinance Declaring A Temporary Moratorium On Edible Cannabinoid Products Derived From Hemp Within The City Of Hermantown. Roll Call: Councilors Geissler, Nelson, Peterson, Mayor Boucher, aye. Councilor Hauschild, Absent. Motion carried.

RESOLUTIONS

2022-99 Resolution Approving Pay Request Number 4 For Reconditioning Of Highway 53 Water Tower (Water Improvement District No. 318) To Osseo Construction Co. LLC In The Amount Of \$25,792.50

Motion made by Councilor Geissler, seconded by Councilor Nelson, to adopt Resolution 2022-99 Resolution Approving Pay Request Number 4 For Reconditioning Of Highway 53 Water Tower (Water Improvement District No. 318) To Osseo Construction Co. LLC In The Amount Of \$25,792.50. Roll Call: Councilors Geissler, Nelson, Peterson, Mayor Boucher, aye. Councilor Hauschild, Absent. Motion carried.

2022-100 Resolution Approving An Amendment To The City Handbook Regarding Mental Health Crisis Data

Motion made by Councilor Peterson, seconded by Councilor Nelson, to adopt Resolution 2022-100 Resolution Approving An Amendment To The City Handbook Regarding Mental Health Crisis Data. Roll Call: Councilors Geissler, Nelson, Peterson, Mayor Boucher, aye. Councilor Hauschild, Absent. Motion carried.

2022-101 Resolution Approving An Update To The City Of Hermantown Minnesota Government Data Practices Act Police Department Procedures

Motion made by Councilor Nelson, seconded by Councilor Peterson, to adopt Resolution 2022-101 Resolution Approving An Update To The City Of Hermantown Minnesota Government Data Practices Act Police Department Procedures. Roll Call: Councilors Geissler, Nelson, Peterson, Mayor Boucher, aye. Councilor Hauschild, Absent. Motion carried.

2022-102 Resolution Approving An Update To The City Of Hermantown Minnesota Government Data Practices Act City Hall Procedures

Motion made by Councilor Geissler, seconded by Councilor Peterson, to adopt Resolution 2022-102 Resolution Approving An Update To The City Of Hermantown Minnesota Government Data Practices Act City Hall Procedures. Roll Call: Councilors Geissler, Nelson, Peterson, Mayor Boucher, aye. Councilor Hauschild, Absent. Motion carried.

2022-103 Resolution Approving A Consent Related To The Development Contract Between The Hermantown Economic Development Authority, The City Of Hermantown And KTJ 360, LLC For The Pillars Of Hermantown Senior Living Project

Motion made by Councilor Nelson, seconded by Councilor Geissler, to adopt Resolution 2022-103 Resolution Approving A Consent Related To The Development Contract Between The Hermantown Economic Development Authority, The City Of Hermantown And KTJ 360, LLC For The Pillars Of Hermantown Senior Living Project. Roll Call: Councilors Geissler, Nelson, Peterson, Mayor Boucher, aye. Councilor Hauschild, Absent. Motion carried.

2022-104 Resolution Approving A Consent To The Assignment And Assumption Agreements Between KTJ 360, LLC And Pillars Of Hermantown LLC And Authorizing And Directing The Mayor And Clerk To Execute And Deliver The Consent On Behalf Of The City

Motion made by Councilor Peterson, seconded by Councilor Geissler, to adopt Resolution 2022-104 Resolution Approving A Consent To The Assignment And Assumption Agreements Between KTJ 360, LLC And Pillars Of Hermantown LLC And Authorizing And Directing The Mayor And Clerk To Execute And Deliver The Consent On Behalf Of The City. Roll Call: Councilors Geissler, Nelson, Peterson, Mayor Boucher, aye. Councilor Hauschild, Absent. Motion carried.

Motion made by Councilor Peterson, seconded by Nelson, to recess the meeting at 6:42 p.m. Motion carried.

Mayor

ATTEST:

City Clerk

CITY OF HERMANTOWN

CHECKS #69025-69077
08/01/2022-08/15/2022

PAYROLL CHECKS

Electronic Checks - #-68999-69049 \$96,044.61

LIABILITY CHECKS

Electronic Checks - #-69050-69051 \$77,406.36

Electronic Checks - #-68994-68998 \$72,051.86

Check - #69027 \$1,085.24

Check - #69076 \$1,332.41

PAYROLL EXPENSE TOTAL \$247,920.48

ACCOUNTS PAYABLE

Check - 69025 \$90.00

Check - #69028-69075 \$126,238.91

Check - 69077 5.31

Electronic Payments #-99704-99714 \$48,360.64

ACCOUNTS PAYABLE TOTAL \$174,694.86

TOTAL \$422,615.34

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Fun d	Account	Department	Vendor Name	Description	Amount	Check #
101	431100	Street Department	AT&T MOBILITY	Cell Phones/Tablets-PW/CH	134.82	-99714
101	421100	Police Administration	AT&T MOBILITY	Cell Phones PD	1,428.13	-99714
101	415300	Administration & Finance	AT&T MOBILITY	Cell Phones/Tablets-PW/CH	149.35	-99714
101	419901	City Hall & Police Building Maintenance	AT&T MOBILITY	Cell Phones/Tablets-PW/CH	44.94	-99714
602	494900	Sewer Administration and General	AT&T MOBILITY	Cell Phones/Tablets-PW/CH	1,238.86	-99714
601	494400	Water Administration and General	AT&T MOBILITY	Cell Phones/Tablets-PW/CH	1,238.86	-99714
101	217450	Employee Flexplan	FURTHER ELECTRONIC PAYMENTS	Claim Reimbursement - Electron	37.62	-99713
275	452200	Community Building	MN ENERGY RESOURCES CORP	Natural Gas EWC	3,749.41	-99712
602	494900	Sewer Administration and General	MN ENERGY RESOURCES CORP	Natural Gas Lightning Dr	16.79	-99712
101	431901	City Garage	MN ENERGY RESOURCES CORP	Natural Gas Lightning Dr	23.50	-99712
601	494400	Water Administration and General	MN ENERGY RESOURCES CORP	Natural Gas Lightning Dr	26.86	-99712
101	419901	City Hall & Police Building Maintenance	MN ENERGY RESOURCES CORP	Natural Gas CH/PD	47.00	-99712
101	452100	Parks	DULUTH LAWN CARE INC	Fert/Weed/Insect FH1&2 &Fields	8,061.00	-99711
601	494300	Water Distribution	GOODIN COMPANY INC	Water Tower Parts	16.34	-99710
602	494900	Sewer Administration and General	GOPHER STATE ONE-CALL INC	July 22 Locates	79.38	-99709
601	494400	Water Administration and General	GOPHER STATE ONE-CALL INC	July 22 Locates	119.07	-99709
101	431901	City Garage	HARTEL'S/DBJ DISPOSAL CO LLC	Yard Trash Disposal July	170.52	-99708
101	419901	City Hall & Police Building Maintenance	HARTEL'S/DBJ DISPOSAL CO LLC	Garbage Recycling July	564.08	-99708
245	456201	Broadband	HTB PROJECT NAVIGATION, LLC	Proposed Business Park & Brdb	625.00	-99707
230	465100	HEDA	HTB PROJECT NAVIGATION, LLC	Prop Business Park & Brdbnd	968.75	-99707
101	431100	Street Department	INTER CITY OIL CO INC	Fuel	1,305.67	-99706
101	431100	Street Department	INTER CITY OIL CO INC	Fuel	1,257.69	-99706
240	433200	Water Tower	OSSEO CONSTRUCTION CO. LLC	Water Tower Reconditioning	25,792.50	-99705
602	494500	Sewer Maintenance	SJE-RHOMBUS, INC.	SCADA Monitoring Jul-Sept 2022	1,264.50	-99704
101	421100	Police Administration	MN BOARD OF PEACE OFFICER STANDARDS & TR	Peace Officer License - Solem	90.00	69025
101	452100	Parks	A G O'BRIEN PLUMBING & HEATING INC	Test and Repair RPZ - Stebner	789.79	69028
101	431100	Street Department	ACME TOOLS	Chain Saw Chain	37.98	69029
101	431901	City Garage	ACME TOOLS	Screw Extractor	8.58	69029
101	322126	Wetland Permits	ANNIS, WENDY	Wetland Delineation Refund	175.00	69030
101	421100	Police Administration	AT-SCENE LLC	Software subscription iCrimeFi	3,800.00	69031
101	419901	City Hall & Police Building Maintenance	BATTERIES PLUS BULBS	Recycle Fluorescent Light Bulb	196.20	69032
101	419901	City Hall & Police Building Maintenance	CAPITAL ONE TRADE CREDIT	Grinder Tool/Wheels	147.96	69033
101	419901	City Hall & Police Building Maintenance	CAPITAL ONE TRADE CREDIT	Returned Pneumatic Wheel&Tire	-39.99	69033
101	419901	City Hall & Police Building Maintenance	CAPITAL ONE TRADE CREDIT	Pneumatic Wheel & Tire	55.98	69033
602	494500	Sewer Maintenance	CENTRAL PENSION FUND	Training Per Contract	71.23	69034
601	494300	Water Distribution	CENTRAL PENSION FUND	Training Per Contract	71.23	69034
101	431100	Street Department	CENTRAL PENSION FUND	Training Per Contract	71.24	69034

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Fun d	Account	Department	Vendor Name	Description	Amount	Check #
101	422903	Firehall #3 Midway Road	CENTURYLINK	Internet FH3 07/22/22-08/21/22	79.98	69035
101	421100	Police Administration	CHASE ELECTRONICS LLC	Repair Decatur OnSite 300	187.95	69036
101	419901	City Hall & Police Building Maintenance	CINTAS CORPORATION	Mats at FD/PD	30.72	69037
101	431100	Street Department	CINTAS CORPORATION	Uniforms	25.52	69037
101	431100	Street Department	CINTAS CORPORATION	Uniforms	25.52	69037
101	431901	City Garage	CINTAS CORPORATION	Supplies	37.50	69037
101	431100	Street Department	CINTAS CORPORATION	Uniforms	9.72	69037
101	431901	City Garage	CINTAS CORPORATION	Mats at PW	10.35	69037
101	431901	City Garage	CINTAS CORPORATION	Supplies	22.50	69037
101	431100	Street Department	CINTAS CORPORATION	Uniforms	9.72	69037
101	431901	City Garage	CINTAS CORPORATION	Mats at PW	28.83	69037
101	419901	City Hall & Police Building Maintenance	CINTAS CORPORATION	Mats at CH	8.88	69037
240	433500	Water Improvements	CORE & MAIN LP	TGB for AMI Radios	25,625.00	69038
230	465100	HEDA	CREATIVE ARCADE	Website Monthly Maintenance	250.03	69039
601	494400	Water Administration and General	CUSTOMER ELATION INC	7/05 - 08/01 Answering	29.25	69040
602	494900	Sewer Administration and General	CUSTOMER ELATION INC	7/05 - 08/01 Answering	19.50	69040
101	431100	Street Department	DAN'S FEED BIN	Grass Seed	337.90	69041
101	452100	Parks	DULUTH LAWN & SPORT	Rider Mower Parts	73.25	69042
328	471000	Debt Service	EHLERS & ASSOCIATES INC	Continuing Disclosure Rerporti	395.00	69043
315	471000	Debt Service	EHLERS & ASSOCIATES INC	Continuing Disclosure Rerporti	395.00	69043
323	471000	Debt Service	EHLERS & ASSOCIATES INC	Continuing Disclosure Rerporti	395.00	69043
327	471000	Debt Service	EHLERS & ASSOCIATES INC	Continuing Disclosure Rerporti	395.00	69043
325	471000	Debt Service	EHLERS & ASSOCIATES INC	Continuing Disclosure Rerporti	395.00	69043
326	471000	Debt Service	EHLERS & ASSOCIATES INC	Continuing Disclosure Rerporti	395.00	69043
324	471000	Debt Service	EHLERS & ASSOCIATES INC	Continuing Disclosure Rerporti	395.00	69043
230	214500	Escrow Deposits Payable	EHLERS & ASSOCIATES INC	Abatement-Oppidan Senior Livin	2,500.00	69043
320	471000	Debt Service	EHLERS & ASSOCIATES INC	Continuing Disclosure Rerporti	395.00	69043
318	471000	Debt Service	EHLERS & ASSOCIATES INC	Continuing Disclosure Rerporti	395.00	69043
322	471000	Debt Service	EHLERS & ASSOCIATES INC	Continuing Disclosure Rerporti	395.00	69043
101	421100	Police Administration	EMERGENCY AUTOMOTIVE TECHNOLOGIES INC	New Squad Build - #18	5,438.51	69044
101	422903	Firehall #3 Midway Road	ESC SYSTEMS SOUND AND LIFE SAFETY	Access Service Call for FH #3	135.00	69045
601	494300	Water Distribution	FERGUSON WATERWORKS #2516	Water Tower Test Spigots	31.22	69046
101	322130	Property Split Fees	GILBERT, GARY	Admin Parcel Split Refund	300.00	69047
101	421100	Police Administration	GREAT LAKES MOBIL LUBE EXPRESS	Oil Change Squad 16	111.72	69048
101	419100	Community Development	HERMANTOWN STAR LLC	Public Hearing P&Z	37.12	69049
101	415300	Administration & Finance	HERMANTOWN STAR LLC	Park Board Opening	33.00	69049
101	414100	Elections	HERMANTOWN STAR LLC	Accuracy Test	24.75	69049
101	431100	Street Department	HERMANTOWN TRANSMISSION & EXHAUST	Transmission Repairs - H-9	1,756.95	69050

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Fun d	Account	Department	Vendor Name	Description	Amount	Check #
230	465100	HEDA	IGNITE	Digital Campaign-Youth Sports	4,000.00	69051
101	415300	Administration & Finance	INNOVATIVE OFFICE SOLUTIONS, LLC	Files/Correcting Tape	43.91	69052
101	431100	Street Department	INTERSTATE ALL BATTERY CENTER	Battery - H23	148.95	69053
101	419100	Community Development	JOHNSON, ERIC	Phone Reimburse Jan-Jun 2022	150.00	69054
101	419901	City Hall & Police Building Maintenance	LBT OPERATING ALLOUEZ MARINE, LLC	USA & MN Flag	474.50	69055
101	431100	Street Department	LINDE GAS & EQUIPMENT INC.	CylRent/SafeEnvFee6/20-7/20/22	49.09	69056
101	431100	Street Department	MENARD INC	Extension Cord Plug	8.37	69057
101	431100	Street Department	MENARD INC	Tools for Paul's Truck	30.26	69057
101	431100	Street Department	MENARD INC	Fence Repair at Wild Rose Trai	85.75	69057
101	431100	Street Department	MENARD INC	Tools for ROW Mower	97.16	69057
101	422903	Firehall #3 Midway Road	MENARD INC	Cleaner	41.94	69057
101	431901	City Garage	MENARD INC	Cups	1.59	69057
101	452100	Parks	MENARD INC	Tools for Paul's Truck & Parks	43.30	69057
101	452200	Community Building	MENARD INC	Locks	8.44	69057
101	452100	Parks	MENARD INC	Gas Cans	92.98	69057
601	494300	Water Distribution	MENARD INC	Water Tower Test Supplies	34.67	69057
601	494300	Water Distribution	MENARD INC	Truck Supplies - H-22	12.48	69057
101	421100	Police Administration	METRO SALES INC	Copier Lease	335.31	69058
235	452100	Parks	MN DNR PERMITTING/REPORTING	Trail Signs	299.65	69059
230	465100	HEDA	MN POLLUTION CONTROL AGENCY	Arrowhead Refinery-VIC Reimbur	150.00	69060
101	422901	Firehall #1 Maple Grove Road	MN TELECOMMUNICATIONS	August 2022 Internet	90.00	69061
101	419901	City Hall & Police Building Maintenance	MN TELECOMMUNICATIONS	August 2022 Internet	360.00	69061
101	431100	Street Department	NAPA AUTO PARTS	Relay	17.97	69062
101	452100	Parks	NAPA AUTO PARTS	Battery for Rider	130.76	69062
101	492200	Insurance	NORTH RISK PARTNERS	Cyber Liability	683.49	69063
602	494900	Sewer Administration and General	NORTH RISK PARTNERS	Cyber Liability	683.50	69063
101	150000	Prepaid Items	NORTH RISK PARTNERS	Cyber Liability	683.50	69063
602	150000	Prepaid Items	NORTH RISK PARTNERS	Cyber Liability	683.50	69063
601	150000	Prepaid Items	NORTH RISK PARTNERS	Cyber Liability	683.50	69063
601	494400	Water Administration and General	NORTH RISK PARTNERS	Cyber Liability	683.50	69063
101	419100	Community Development	NORTHLAND CONSULTING ENGINEERS L.L.P.	PO 2354 - NASCAR Town Plan	70.00	69064
475	431150	Street Improvements	NORTHLAND CONSULTING ENGINEERS L.L.P.	Richard Lindgren - SAP 202-080	2,480.00	69064
603	441100	Storm Water	NORTHLAND CONSULTING ENGINEERS L.L.P.	PO 2355 - MS4 Compliance Revie	140.00	69064
235	452100	Parks	NORTHLAND CONSULTING ENGINEERS L.L.P.	Fitchner Park Master Plan	3,909.50	69064
603	441100	Storm Water	NORTHLAND CONSULTING ENGINEERS L.L.P.	Rocky Run Bridge Replacement	532.50	69064
101	431130	City Engineer	NORTHLAND CONSULTING ENGINEERS L.L.P.	PO 2351 - Data Request	42.50	69064
101	419100	Community Development	NORTHLAND CONSULTING ENGINEERS L.L.P.	PO 2356 - North Shore Detail	70.00	69064
603	441100	Storm Water	NORTHLAND CONSULTING ENGINEERS L.L.P.	PO 2339 - Keene Creek LOMR	160.00	69064

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Fun d	Account	Department	Vendor Name	Description	Amount	Check #
475	431150	Street Improvements	NORTHLAND CONSULTING ENGINEERS L.L.P.	Lavaque Junction Road Recon	580.00	69064
101	431130	City Engineer	NORTHLAND CONSULTING ENGINEERS L.L.P.	City Council, Four Square	640.00	69064
101	214500	Escrow Deposits Payable	NORTHLAND CONSULTING ENGINEERS L.L.P.	Peyton Property Development	460.00	69064
601	494400	Water Administration and General	NORTHLAND CONSULTING ENGINEERS L.L.P.	Water System Modeling	800.00	69064
101	452100	Parks	NORTHLAND LAWN & SPORT INC	Repair JD 1600 Mower	1,362.65	69065
101	421100	Police Administration	SHRED-N-GO INC	Shredding Contract	109.08	69066
101	419100	Community Development	ST LOUIS COUNTY RECORDERS OFFICE	PUD - Pillars of Hermantown	46.00	69067
402	431150	Street Improvements	ST LOUIS COUNTY RECORDERS OFFICE	Ugstad Easement - Gethsemane C	46.00	69067
101	419100	Community Development	ST LOUIS COUNTY RECORDERS OFFICE	PUD - Engwalls	46.00	69067
101	419100	Community Development	ST LOUIS COUNTY RECORDERS OFFICE	PUD - Pine Flat View	46.00	69067
402	431150	Street Improvements	ST LOUIS COUNTY RECORDERS OFFICE	Ugstad Rd Easement-Fitzgerald,	46.00	69067
101	419901	City Hall & Police Building Maintenance	STACK BROS MECHANICAL, INC.	Repair Boiler System	282.00	69068
101	419901	City Hall & Police Building Maintenance	STACK BROS MECHANICAL, INC.	Repair Boiler Fittings	3,402.00	69068
101	419901	City Hall & Police Building Maintenance	STACK BROS MECHANICAL, INC.	Repair Chiller - PD	2,054.73	69068
101	214500	Escrow Deposits Payable	STRAND, NATASHA	Refund - Erosion Control and F	500.00	69069
101	421100	Police Administration	STREICHER'S	Uniform - Prouse	64.99	69070
101	421100	Police Administration	STREICHER'S	Gear - Solem	23.98	69070
101	421100	Police Administration	STREICHER'S	Uniform - Prouse	40.99	69070
101	421100	Police Administration	STREICHER'S	Uniform - Solem	180.99	69070
101	421100	Police Administration	STREICHER'S	Gear - Prouse	54.97	69070
101	421100	Police Administration	STREICHER'S	Gear - Solem	921.32	69070
101	421100	Police Administration	STREICHER'S	Uniform - Solem	129.98	69070
101	421100	Police Administration	STREICHER'S	Gear - Prouse	797.35	69070
101	452200	Community Building	TELCOLOGIX	Aug 2022 Maintenance	10.05	69071
101	419901	City Hall & Police Building Maintenance	TELCOLOGIX	Aug 2022 Maintenance	237.85	69071
101	431100	Street Department	TELCOLOGIX	Aug 2022 Maintenance	16.75	69071
101	422901	Firehall #1 Maple Grove Road	TELCOLOGIX	Aug 2022 Maintenance	70.35	69071
101	415300	Administration & Finance	TOSHIBA FINANCIAL SERVICES	Copier Lease Toshiba	145.57	69072
101	421100	Police Administration	TROY'S BP AMOCO INC	Oil & Filter - SQD 11	59.74	69073
602	494500	Sewer Maintenance	UTILITYLOGIC	Repair/Recert - Gas Monitor	703.41	69074
602	494500	Sewer Maintenance	WLSSD	Wastewater Charges	47,632.00	69075
101	134000	Retiree Insurance/Telephone Reimb.	MN LIFE	Vatne Life Ins - Inactive	5.31	69077

Totals: 145 records printed

174,694.86

TO: Mayor & City Council

FROM: Jim Crace, Chief of Police



DATE: August 9, 2022

Meeting Date: 8/15/2022

SUBJECT: SRO Contract

Agenda Item: 12-A

Resolution 2022-105

REQUESTED ACTION

Approve the renewal contract with the Hermantown School District for SRO Services

BACKGROUND

This agreement has been in place for decades; it is an agreement for services rendered by the police department, to the school, for law enforcement and security services.

SOURCE OF FUNDS (if applicable)

N/A

ATTACHMENTS

Proposed agreement for the 2022-2023 and 2023-2024 school years.

Resolution No. 2022-105

**RESOLUTION AUTHORIZING AND DIRECTING MAYOR
AND CITY CLERK TO EXECUTE AND DELIVER AGREEMENT
BETWEEN THE HERMANTOWN POLICE DEPARTMENT AND HERMANTOWN
COMMUNITY SCHOOLS FOR POLICE/SCHOOL
LIAISON OFFICER**

WHEREAS, a cooperative effort by Independent School District No. 700 and the Hermantown Police Department to reduce delinquency and crime in the community, and to provide educational, prevention opportunities and security with our youth for a better understanding of law and law enforcement; and

WHEREAS, an Agreement for School Resource Officer (“SRO”) between the City of Hermantown Police Department and Independent School District No. 700 with respect to such services is attached hereto; and

WHEREAS, the City Council has duly considered the attached Agreement for SRO services and believes that it is in the best interests of the City of Hermantown for it to enter into such Agreement with Independent School District No. 700.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown that the Mayor and City Clerk are hereby authorized and directed to execute and deliver on behalf of the City of Hermantown the Agreement for SRO Services attached hereto between the City of Hermantown and Independent School District No. 700.

Councilor Peterson introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor Geissler and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors aye.

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted August 15, 2022.

**HERMANTOWN POLICE DEPARTMENT
HERMANTOWN COMMUNITY SCHOOLS
SCHOOL RESOURCE OFFICER**

I. PURPOSE

A cooperative effort by Independent School District No. 700 and the Hermantown Police Department to reduce delinquency and crime in the community, and to provide educational, prevention opportunities and security with our youth for a better understanding of law and law enforcement.

II. DEFINITION

The School Resource Officer (SRO) will be a Hermantown police officer with a minimum of two years of law enforcement experience. The SRO will assist in the coordination of a community approach involving the schools, parents, police and outside resources reaching the needs of both youth and the community.

III. ASSIGNMENT

Assignments to the SRO program are a temporary assignment and shall not be deemed a promotion. Reassignment may occur at any time, depending on the needs and priorities of the police department administration.

The officer's immediate supervisor will coordinate the duty schedule of the SRO. During school holidays and days off, the SRO is to resume patrol or investigative duties or as assigned otherwise.

IV. DUTIES OF THE SCHOOL RESOURCE OFFICER

1. Operate under the direct administration and supervision of the Hermantown Police Department and School Administration
2. Serve as a resource to staff, administration, parents and students regarding police and juvenile policies and procedures.
3. Coordinate with school administration for prevention and awareness educational subjects taught in the classroom.
Mentoring – Reading Program
Vocational – Drug & Tobacco Education
“Just say No” Programs – DARE & Bullying
4. Respond to teachers' requests to speak in classes on other appropriate subjects.
5. Perform public relations activities, as requested by department supervisor and the School District.
6. Meet as needed with the Student Council, School Improvement Team and staff at the schools.

7. Work in conjunction with the District’s psychologist, social worker and counselors as a resource person.
8. Work closely with the department supervisor and officers within the department on incidents concerning juveniles.
9. Establish a schedule for participation/visitation at the elementary school.
10. Work in cooperation with other agencies that support children’s need and issues.
 - a) Make referrals to appropriate agencies.
11. Perform necessary and appropriate law enforcement functions.
12. Provide police supervision and security at extracurricular activities, as needed.
There will be no overtime charged to the School District.

V. COMPENSATION

The School District will, in exchange for the School Resource Officer’s service, pay the City of Hermantown a sum of Eighty Thousand, Four Hundred Dollars (\$80,400) on or before March 1, 2023 for the 2022-2023 school year; and Eighty-Three Thousand Dollars (\$83,000) on or before March 1, 2024 for the 2023-2024 school year.

VI. TERMINATION

Either party may terminate this agreement with thirty (30) days notice or based upon the elimination of the Safe School levy, which directly funds the SRO services and DARE Program. Payment to the City would then be based on a prorating of service days provided. Unless sooner terminated by either party hereto, this agreement shall terminate and be of no further force and effect on June 30, 2024.

HERMANTOWN I.S.D. #700

CITY OF HERMANTOWN

Date: _____

Mayor
Date: _____

ATTEST:

City Clerk
Date: _____

TO: Mayor & City Council
FROM: John Mulder, City Administrator



DATE: August 9, 2022 **Meeting Date:** **8/15/2022**
SUBJECT: Agency Agreement with **Agenda Item:** 12-B **Resolution:** 2022-106
MnDOT – Ugstad Road

REQUESTED ACTION

Approve an agency agreement with MnDOT for federal participation on the Ugstad Road Project.

BACKGROUND

The City is will be making road improvements on Ugstad Road between Hwy 53 and Maple Grove Road in 2023 using in part Federal funds. The state Department of Transportation acts as a conduit for those funds, so the City must enter into an agreement for the state to act as an agent for the City on this project for that purpose.

SOURCE OF FUNDS (if applicable)

n/a

ATTACHMENTS

Resolution
Agreement

Resolution No. 2022-106

**RESOLUTION APPROVING AGENCY AGREEMENT WITH THE STATE OF
MINNESOTA FOR FEDERAL PARTICIPATION IN ADVANCE
CONSTRUCTION FOR
S.A. P. 201-101-014/202-104-012**

WHEREAS, the City of Hermantown is planning to make road improvements to Ugstad road using federal funds implement Municipal State Aid Street Project(s) in 2023 which will require State Aid Funds in excess of those available in its State Aid Construction Account; and

NOW, THEREFORE BE IT RESOLVED that pursuant to Minnesota Stat. Sec 161.36, the Commissioner of Transportation be appointed as the Agent of the City of Hermantown to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED the Mayor and City Clerk are hereby authorize and directed for and on behalf of the City of Hermantown to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in the Minnesota Department of Transportation MnDOT Contract Number 1050441,” a copy of which said agreement was before the City Council and which is made a part hereof by reference.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____, and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted on August 15, 2022.



Minnesota Department of Transportation

State Aid for Local Transportation

395 John Ireland Boulevard, MS 500

Saint Paul, MN 55155

July 28, 2022

David Bolf
City of Hermantown Engineer
102 S. 21st Ave W, Suite 1
Duluth, MN 55806

**SUBJECT: SP 202-101-014/202-104-012, STBG 6922(198)
Ugstad Road and Arrowhead Road Improvements
MnDOT Contract Number 1050441**

Dear Mr. Bolf:

Attached is the agency agreement between the City of Hermantown and MnDOT, which allows for MnDOT to act as the Local Government's agent in accepting federal aid in connection with the above referenced project.

This agreement is for Advance Construction, because you wish to begin construction of the project prior to the year it is designated in the STIP. The project will be converted to "real" funds in Federal fiscal year 2024 or sooner as funds are available.

Please review and if approved, please sign. A City Council resolution similar to the example attached, must be passed by your governing board. The certified resolution should then be placed as the last page of the agreement. Please verify that the person/title authorized to sign as stated in the resolution, corresponds to the signature (person/title) on the signature page. Please return signed copy of the agreement to Olga.kruglova@state.mn.us for MnDOT signatures. A fully executed copy will be returned to you. If you have any questions or need any revisions, please feel free to contact me at 651.366.3826.

Sincerely,

Angela Murphy, PE
Federal Plans Engineer

Enclosures

Cc: Krysten Saatela Foster — DSAE
Cindy Degener — Finance
File

An Equal Opportunity Employer



STATE OF MINNESOTA
AGENCY AGREEMENT
 for
FEDERAL PARTICIPATION IN ADVANCE CONSTRUCTION

State Project Number: 202-101-014/202-104-012__

FAIN Number: STBG 6922(198)_____

This agreement is entered into by and between City of Hermantown (“Local Government”) and the State of Minnesota acting through its Commissioner of Transportation (“MnDOT”).

RECITALS

1. MnDOT Contract Number dcp(1029954) which has been executed between the Local Government and MnDOT, appoints MnDOT as the Local Government’s agent to receive and disburse transportation related federal funds, and sets forth duties and responsibilities for letting, payment, and other procedures for a federally funded contract let by the Local Government; and
2. Pursuant to Minnesota Statutes Section 161.36, the Local Government desires MnDOT to act as the Local Government's agent to accept and disburse federal funds for the construction, improvement, or enhancement of transportation financed in whole or in part by federal funds, hereinafter referred to as the “Project”; and
3. The Local Government is proposing a federal aid project for Ugstad Road and Arrowhead Road Improvements, hereinafter referred to as the “Project”; and
4. The Project is eligible for the expenditure of federal aid funds and is programmed in the approved federally approved STIP for the fiscal year 2024, and is identified in MnDOT records as State Projects 202-101-014 and 202-104-012 and in Federal Highway Administration (“FHWA”) records as Minnesota Project STBG 6922(198); and
5. The Local Government desires to proceed with the construction of the project in advance of the year it is programmed for the federal funds; and
6. It is permissible under Federal Highway Administration procedures to perform advance construction of eligible projects with non-federal funds, with the intent to request federal funding for the federally eligible costs in a subsequent federal fiscal year(s), if sufficient funding and obligation authority are available; and
7. The Local Government desires to temporarily provide Local Government State Aid and/or other local funds in lieu of the federal funds so that the project may proceed prior to the fiscal year(s) designated in the STIP; and
8. MnDOT requires that the terms and conditions of this agency be set forth in an agreement.

AGREEMENT TERMS

1. Term of Agreement

- 1.1. **Effective Date.** This agreement will be effective upon execution by the Local Government and by appropriate State officials, pursuant to Minnesota Statutes Section 16C.05, and will remain in effect for five (5) years from the effective date or until all obligations set forth in this agreement have been satisfactorily

fulfilled, whichever occurs first.

2. Local Government's Duties

2.1. The Local Government will perform all of its duties and obligations in MnDOT Contract Number dcp(1029954), which is incorporated herein by reference, in the solicitation, letting, award, and administration of the construction of the Project.

3. MnDOT's Duties

- 3.1. MnDOT will perform all of its duties in accordance with MnDOT Contract Number dcp(1029954), which is incorporated herein by reference.
- 3.2. MnDOT will make the necessary requests to the FHWA for authorization to use federal funds for the Project, and for reimbursement of eligible costs pursuant to the terms of this agreement.
- 3.3. MnDOT will request the conversion of the Project to federal funding of eligible costs, when funding and obligation authority are available.
- 3.4. At such time that the project is converted to federal funding and such funding is received by MnDOT, MnDOT will reimburse to the Local Government the federal aid share of the federally eligible costs, previously provided by the Local Government. Reimbursement for Local Government State Aid funds used in lieu of federal funds, will be deposited in the Local Government's State Aid Account. Reimbursement for other Local Government funds used in lieu of federal funds will be forwarded to the Local Government.

4. Time

- 4.1. The Local Government must comply with all the time requirements described in this agreement. In the performance of this agreement, time is of the essence
- 4.2. The period of performance is defined as beginning on the date of federal authorization and ending on the date defined in the federal financial system or federal agreement ("end date"). **No work completed** after the **end date** will be eligible for federal funding. Local Government must submit all contract close out paperwork to MnDOT, twenty four months prior to the **end date**.

5. Payment

- 5.1. It is estimated that the total cost of the Project is \$4,380,00. The amount of STBG funds available, at 80% of the eligible total cost, is \$1,480,000 for federal fiscal year 2024.
- 5.2. The Local Government will pay any part of the cost or expense of the work that the FHWA does not pay.
- 5.3. Request for reimbursement of the federal aid share of the federally eligible costs can be made any time after the work is completed, however payment may not be made until after October 1, 2023 for federal fiscal year 2024. It could be earlier if funding and obligation authority are available (subject to the Area Transportation Partnership (ATP) policy).
- 5.4. The Local Government will make requests for reimbursement in accordance with the payment provisions in MnDOT Contract Number dcp(1029954), which is incorporated by reference, and will comply with the requirements of 2 CFR Part 200.

6. Authorized Representatives

6.1. MnDOT's Authorized Representative is:

Name: Angela Murphy, or her successor.

Title: State Aid, Federal Plans Engineer

Phone: 651-366-3826

Email: angela.murphy@state.mn.us

MnDOT's Authorized Representative has the responsibility to monitor Local Government's performance and the authority to accept the services provided under this agreement. If the services are satisfactory, MnDOT's Authorized Representative will certify acceptance on each invoice submitted for payment.

6.2. The Local Government's Authorized Representative is:

Name: David Bolf _____, or his successor.

Title: Hermantown City Engineer _____

Phone: 218-727-5995 _____

Email: david@nce-duluth.com _____

If the Local Government's Authorized Representative changes at any time during this agreement, the Local Government will immediately notify MnDOT.

7. Assignment Amendments, Waiver, and Agreement Complete

- 7.1. **Assignment.** The Local Government may neither assign nor transfer any rights or obligations under this agreement without the prior written consent of MnDOT and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this agreement, or their successors in office.
- 7.2. **Amendments.** Any amendments to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.
- 7.3. **Waiver.** If MnDOT fails to enforce any provision of this agreement, that failure does not waive the provision or MnDOT's right to subsequently enforce it.
- 7.4. **Agreement Complete.** This agreement contains all negotiations and agreements between MnDOT and the Local Government. No other understanding regarding this agreement, whether written or oral, may be used to bind either party.
- 7.5. **Severability.** If any provision of this Agreement or the application thereof is found invalid or unenforceable to any extent, the remainder of the Agreement, including all material provisions and the application of such provisions, will not be affected and will be enforceable to the greatest extent permitted by the law.

8. Liability and Claims

- 8.1. **Tort Liability.** Each party is responsible for its own acts and omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of any others and the results thereof. The Minnesota Tort Claims Act, Minnesota Statutes Section 3.736, governs MnDOT liability.
- 8.2. **Claims.** The Local Government acknowledges that MnDOT is acting only as the Local Government's agent for acceptance and disbursement of federal funds, and not as a principal or co-principal with respect to the Project. The Local Government will pay any and all lawful claims arising out of or incidental to the Project including, without limitation, claims related to contractor selection (including the solicitation, evaluation, and acceptance or rejection of bids or proposals), acts or omissions in performing the Project work, and any *ultra vires* acts. The Local Government will indemnify, defend (to the extent permitted by the Minnesota Attorney General), and hold MnDOT harmless from any claims or costs arising out of or incidental to the Project(s), including reasonable attorney fees incurred by MnDOT. The Local Government's indemnification obligation extends to any actions related to the certification of DBE participation, even if such actions are recommended by MnDOT.

9. Audits

- 9.1. Under Minn. Stat. § 16C.05, Subd.5, the Local Government's books, records, documents, and accounting procedures and practices of the Local Government, or other party relevant to this agreement or transaction, are subject to examination by MnDOT and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. The Local Government will take timely and appropriate action on all deficiencies identified by an audit.
- 9.2. All requests for reimbursement are subject to audit, at MnDOT's discretion. The cost principles outlined in 2 CFR 200.400-.475 will be used to determine whether costs are eligible for reimbursement under this agreement.
- 9.3. If Local Government expends \$750,000 or more in Federal Funds during the Local Government's fiscal year, the Local Government must have a single audit or program specific audit conducted in accordance with 2 CFR Part 200.

10. Government Data Practices. The Local Government and MnDOT must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by MnDOT under this agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Local Government under this agreement. The civil remedies of Minn. Stat. §13.08 apply to the release of the data referred to in this clause by either the Local Government or MnDOT.

11. Workers Compensation. The Local Government certifies that it is in compliance with Minn. Stat. §176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Local Government's employees and agents will not be considered MnDOT employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way MnDOT's obligation or responsibility.

12. Governing Law, Jurisdiction, and Venue. Minnesota law, without regard to its choice-of-law provisions, governs this agreement. Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

13. Termination; Suspension

- 13.1. **Termination by MnDOT.** MnDOT may terminate this agreement with or without cause, upon 30 days written notice to the Local Government. Upon termination, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
- 13.2. **Termination for Cause.** MnDOT may immediately terminate this agreement if MnDOT finds that there has been a failure to comply with the provisions of this agreement, that reasonable progress has not been made, that fraudulent or wasteful activity has occurred, that the Local Government has been convicted of a criminal offense relating to a state agreement, or that the purposes for which the funds were granted have not been or will not be fulfilled. MnDOT may take action to protect the interests of MnDOT of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.
- 13.3. **Termination for Insufficient Funding.** MnDOT may immediately terminate this agreement if:
 - 13.3.1. Funding is not obtained from the Minnesota Legislature; or
 - 13.3.2. Funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Local Government. MnDOT is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. MnDOT will not be assessed

any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. MnDOT will provide the Local Government notice of the lack of funding within a reasonable time of MnDOT's receiving that notice.

- 13.4. **Suspension.** MnDOT may immediately suspend this agreement in the event of a total or partial government shutdown due to the failure to have an approved budget by the legal deadline. Work performed by the Local Government during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.
14. **Data Disclosure.** Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Local Government consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to MnDOT, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Local Government to file state tax returns and pay delinquent state tax liabilities, if any.
15. **Fund Use Prohibited.** The Local Government will not utilize any funds received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Local Government from utilizing these funds to pay any party who might be disqualified or debarred after the Local Government's contract award on this Project.
16. **Discrimination Prohibited by Minnesota Statutes §181.59.** The Local Government will comply with the provisions of Minnesota Statutes §181.59 which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this Agreement.
17. **Appendix II 2 CFR Part 200 Federal Contract Clauses.** The Local Government agrees to comply with the following federal requirements as identified in 2 CFR 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, and agrees to pass through these requirements to its subcontractors and third party contractors, as applicable. In addition, the Local Government shall have the same meaning as "Contractor" in the federal requirements listed below.
- 17.1.1. **Remedies.** Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.
- 17.1.2. **Termination.** All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the

basis for settlement.

- 17.1.3. **Equal Employment Opportunity.** Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”
- 17.1.4. **Davis-Bacon Act, as amended.** (40 U.S.C. 3141-3148) When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.
- 17.1.5. **Contract Work Hours and Safety Standards Act.** (40 U.S.C. 3701-3708) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
- 17.1.6. **Rights to Inventions Made Under a Contract or Agreement.** If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any

implementing regulations issued by the awarding agency.

- 17.1.7. **Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended.** Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued under the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- 17.1.8. **Debarment and Suspension.** (Executive Orders 12549 and 12689) A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
- 17.1.9. **Byrd Anti-Lobbying Amendment.** (31 U.S.C. 1352) Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.
- 17.1.10. **Procurement of Recovered Materials.** See 2 CFR 200.322 Procurement of Recovered Materials.
- 17.1.11. **Telecommunications Certification.** By signing this agreement, Contractor certifies that, consistent with Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232 (Aug. 13, 2018), and 2 CFR 200.216, Contractor will not use funding covered by this agreement to procure or obtain, or to extend, renew, or enter into any contract to procure or obtain, any equipment, system, or service that uses "covered telecommunications equipment or services" (as that term is defined in Section 889 of the Act) as a substantial or essential component of any system or as critical technology as part of any system. Contractor will include this certification as a flow down clause in any contract related to this agreement.
- 17.2. **Drug-Free Workplace.** In accordance with 2 C.F.R. § 32.400, the Local Government will comply with the Drug-Free Workplace requirements under subpart B of 49 C.F.R. Part 32.
- 17.3. **Nondiscrimination.** The Local Government hereby agrees that, as a condition of receiving any Federal financial assistance under this agreement, it will comply with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. § 2000d), related nondiscrimination statutes (i.e., 23 U.S.C. § 324, Section 504 of the Rehabilitation Act of 1973 as amended, and the Age Discrimination Act of 1975), and applicable regulatory requirements to the end that no person in the United States shall, on the grounds of race, color, national origin, sex, handicap, or age be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the Local Government receives Federal financial assistance. The specific requirements of the Department of Transportation Civil Rights assurances (required by 49 C.F.R. §§ 21.7 and 27.9) are incorporated in the agreement.
- 17.4. **Federal Funding Accountability and Transparency Act (FFATA).**
- 17.4.1. This Agreement requires the Local Government to provide supplies and/or services that are funded in whole or in part by federal funds that are subject to FFATA. The Local Government is responsible

for ensuring that all applicable requirements, including but not limited to those set forth herein, of FFATA are met and that the Local Government provides information to the MnDOT as required.

- a. Reporting of Total Compensation of the Local Government's Executives.
- b. The Local Government shall report the names and total compensation of each of its five most highly compensated executives for the Local Government's preceding completed fiscal year, if in the Local Government's preceding fiscal year it received:
 - i. 80 percent or more of the Local Government's annual gross revenues from Federal procurement contracts and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
 - ii. \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and
 - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/excomp.htm>).

Executive means officers, managing partners, or any other employees in management positions.

- c. Total compensation means the cash and noncash dollar value earned by the executive during the Local Government's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):
 - i. Salary and bonus.
 - ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
 - iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
 - iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
 - v. Above-market earnings on deferred compensation which is not tax qualified.
- 17.4.2. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.
- 17.4.3. The Local Government must report executive total compensation described above to the MnDOT by the end of the month during which this agreement is awarded.
- 17.4.4. The Local Government will obtain a Data Universal Numbering System (DUNS) number and maintain its DUNS number for the term of this agreement. This number shall be provided to MnDOT on the

plan review checklist submitted with the plans for each project. More information about obtaining a DUNS Number can be found at: <http://fedgov.dnb.com/webform/>

- 17.4.5. The Local Government's failure to comply with the above requirements is a material breach of this agreement for which the MnDOT may terminate this agreement for cause. The MnDOT will not be obligated to pay any outstanding invoice received from the Local Government unless and until the Local Government is in full compliance with the above requirements.

[THE REMAINDER OF THIS PAGE HAS INTENTIONALLY BEEN LEFT BLANK.]

City of Hermantown

City of Hermantown certifies that the appropriate person(s) have executed the contract on behalf of the Local Government as required by applicable articles, bylaws, resolutions or ordinances

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

By: _____

Title: State Aid Engineer _____

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____

Date: _____

SAMPLE RESOLUTION FOR AGENCY AGREEMENT

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of City of Hermantown to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the **Mayor* and the **Clerk* are hereby authorized and directed for and on behalf of City of Hermantown to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1050441," a copy of which said agreement was before the City Council and which is made a part hereof by reference.

**Titles of persons authorized to sign on behalf of the City **

SAMPLE CERTIFICATION

STATE OF MINNESOTA

COUNTY OF _____

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by City of Hermantown name at a duly authorized meeting thereof held on the ____ day of _____, 20____, as shown by the minutes of said meeting in my possession.

Clerk

Notary Public

My Commission expires _____

(SEAL)

TO: Mayor & City Council
FROM: John Mulder, City Administrator



DATE: August 9, 2022 **Meeting Date:** **8/15/2022**
SUBJECT: Engineering Services – Removal of Lindahl Bridget **Agenda Item:** 12-C **Resolution:** 2022-107

REQUESTED ACTION

Accept proposal from Northland Consulting Engineers for engineering services to remove the bridge over the Midway River on Lindahl Road

BACKGROUND

The City Council had previously decided to remove the bridge over the Midway River on Lindahl Road. The estimated costs of the removal is less than \$500,000, so it is recommended that the City accept the proposal from Northland Consulting Engineers to have them perform the work under the City Engineers Contract. The removal would happen in 2023

SOURCE OF FUNDS (if applicable)

603-441100-530 Stormwater Fund

ATTACHMENTS

Resolution
Proposal

Resolution No. 2022-107

RESOLUTION ACCEPTING THE PROPOSAL FROM NORTHLAND CONSULTING ENGINEERS FOR ENGINEERING SERVICES TO REMOVE THE BRIDGE ON LINDAHL ROAD OVER THE MIDWAY RIVER UNDER THE CITY ENGINEERS CONTRACT WITH THE CITY

WHEREAS, the City of Hermantown (“City”) has a contract (“Agreement”) with Northland Consulting Engineers (“Engineer”) to provide engineering services, and

WHEREAS, the City of Hermantown (“City”) desires to have the bridge on Lindahl Road over the Midway River removed (“Project”); and

WHEREAS, the (“Engineer”) submitted a proposal as shown on Exhibit A attached hereto to the City to provide such services and

WHEREAS, the Engineering work for the project will be performed under the terms of the Contract with Northland Consulting Engineers City and Engineer desire to enter into an Agreement for Engineering Services (“Agreement”) in which Engineer provides engineering to City pursuant to these terms of the Agreement; and

WHEREAS, the City Council believes that it is in the best interests of the City of Hermantown to accept the proposal and authorize the City Engineer to proceed on the “Project” and direct the Mayor and City Clerk to execute and deliver it on behalf of the City of Hermantown.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hermantown, Minnesota as follows:

1. The proposal from the Engineer is hereby accepted and the Engineer is authorized to proceed on the “Project”
2. The source of payment for the consultant services will be City Fund No. 603-441100-530

Councilor introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor and upon a vote being taken thereon, the following voted in favor thereof:

, aye.

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted August 15, 2022.

Civil Engineering Fee Proposal



Date: 8/4/22

Proposal #: P0322

Project Title: Lindahl Road Bridge Removal
Project Location: Hermantown, MN
Company: City of Hermantown
Client Contact: John Mulder
Full Address: 5105 Maple Grove Road, Hermantown, MN 55811

Client Email: jmulder@hermantownmn.com
Office Phone: 218-729-3600
Cell Phone:

Project Description

Northland Consulting Engineer's understands the City of Hermantown's desire to remove the bridge on Lindahl Road over the Midway River.

Scope of Civil Engineering Services

1. Meetings and Communications.
2. Design Engineering
3. Construction Engineering

Proposed Fee Calculation Table	Estimated Hours / Hourly Rates					Extended Cost
	Principal	PE	Tech.	Clerical	Other	
Design Engineering Services	\$180.00	\$140.00	\$85.00	\$50.00		
Meetings & Discussions with Owner	2	4				\$ 920.00
Turn Around Design and Bridge Removal Plan	2	8	24			\$ 3,520.00
Public Meetings (2)	4	4	4			\$ 1,620.00
Easement Acquisition	16	8	8			\$ 4,680.00
MN DNR Permit	2	8	2			\$ 1,650.00
Details and Specifications	2	4	8			\$ 1,600.00
					Subtotal	\$ 13,990.00
Construction Engineering Services						
Bidding Assistance		4				\$ 560.00
Construction Inspection			40			\$ 3,400.00
Contract Administration	8	40				\$ 7,040.00
Record Drawing		2	2			\$ 450.00
					Subtotal	\$ 11,450.00
Subconsultant Fee - ALTA Land Survey Company						
Topographic Survey and Easement Descriptions						\$ 5,500.00
					Total NCE Engineering Fees	\$ 30,940.00

Assumptions

1. Compensation for services described above will be performed on a Lump-Sum-Fee basis based on the overall project description and scope of services listed above.
2. Additional Services may be required. Additional services will be performed only upon written approval by the client and billed on an hourly rate basis in accordance with NCE current rate schedule.
3. If acceptable, this proposal along with the attached terms and conditions sheet will serve as our contract for the project.

We understand that this proposal including the attached terms and conditions will serve as our contract for this project.

Submitted By

 8/4/22

Signature _____ Date _____
 David Bolf, P.E.
 Principle Partner - Civil Department Manager
 Northland Consulting Engineers LLP

Accepted By

Signature _____ Date _____
 Printed Name _____
 Title _____
 Representing _____

TO: Mayor & City Council
FROM: John Mulder, City Administrator
DATE: August 9, 2022
SUBJECT: Engineering Services – Oak
Ridge Sanitary Sewer Trunkline
Spur



Meeting Date: 8/15/2022
Agenda Item: 12-D
Resolution: 2022-108

REQUESTED ACTION

Accept proposal from Northland Consulting Engineers for engineering services for design and construction engineering for the Oak Ridge Sanitary Sewer Trunkline Spur

BACKGROUND

There is currently a lift station at the east end of Oak Ridge Drive. With continued development in the area, it is recommended to construct a sanitary sewer Trunkline spur to connect the Oak Ridge Sewer to the Section 24 Trunkline. This would allow the City to remove the lift station and serve this area and future development through a gravity sewer. Before construction could begin, easements will need to be obtained.

SOURCE OF FUNDS (if applicable)

Sales Tax City Fund No. 240-494500-530.

ATTACHMENTS

Resolution
Proposal

Resolution No. 2022-108

RESOLUTION ACCEPTING THE PROPOSAL FROM NORTHLAND CONSULTING ENGINEERS FOR ENGINEERING SERVICES FOR DESIGN AND CONSTRUCT ENGINEERING FOR THE SANITARY SEWER TRUNKLINE SPUR FROM OAK RIDGE DRIVE TO THE SECTION 24 TRUNKLINE UNDER THE CITY ENGINEERS CONTRACT WITH THE CITY

WHEREAS, the City of Hermantown (“City”) has a contract (“Agreement”) with Northland Consulting Engineers (“Engineer”) to provide engineering services, and

WHEREAS, the City of Hermantown (“City”) desires to construct a sanitary sewer Trunkline spur from Oak Ridge Drive to the Section 24 Trunkline (“Project”); and

WHEREAS, the (“Engineer”) submitted a proposal as shown on Exhibit A attached hereto to the City to provide such services and

WHEREAS, the Engineering work for the project will be performed under the terms of the Contract with Northland Consulting Engineers City and Engineer desire to enter into an Agreement for Engineering Services (“Agreement”) in which Engineer provides engineering to City pursuant to these terms of the Agreement; and

WHEREAS, the City Council believes that it is in the best interests of the City of Hermantown to accept the proposal and authorize the City Engineer to proceed on the “Project” and direct the Mayor and City Clerk to execute and deliver it on behalf of the City of Hermantown.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hermantown, Minnesota as follows:

1. The proposal from the Engineer is hereby accepted and the Engineer is authorized to proceed on the “Project”

2. The source of payment for the consultant services will by Sales Tax City Fund No. 240-494500-530.

Councilor introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor and upon a vote being taken thereon, the following voted in favor thereof:

, aye.

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted August 15, 2022.

Civil Engineering Fee Proposal



Date: 8/4/22

Proposal #: P0322

Project Title: Oak Ridge Drive Sanitary Sewer Extension
Project Location: Hermantown, MN
Company: City of Hermantown
Client Contact: John Mulder
Full Address: 5105 Maple Grove Road, Hermantown, MN 55811

Client Email: jmulder@hermantownmn.com
Office Phone: 218-729-3600
Cell Phone:

Project Description

Northland Consulting Engineer's understands the City of Hermantown's desire to extend the sanitary sewer extension to eliminate the lift station at the east end of Oak Ridge Drive.

Scope of Civil Engineering Services

1. Meetings and Communications.
2. Design Engineering
3. Construction Engineering

Proposed Fee Calculation Table	Estimated Hours / Hourly Rates					Extended Cost
	Principal	PE	Tech.	Clerical	Other	
Design Engineering Services	\$180.00	\$140.00	\$85.00	\$50.00		
Meetings & Discussions with Owner	2	4				\$ 920.00
Public Meetings (2)	4	4	4			\$ 1,620.00
Easement Acquisition	16	8	8			\$ 4,680.00
Permitting	2	8	8			\$ 2,160.00
Sanitary Sewer Plan and Profile Sheets	8	24	80			\$ 11,600.00
Details and Specifications	2	4	8			\$ 1,600.00
					Subtotal	\$ 22,580.00
Construction Engineering Services						
Construction Inspection			120			\$ 10,200.00
Contract Administration	40	40				\$ 12,800.00
Record Drawing		2	2			\$ 450.00
					Subtotal	\$ 23,450.00
Subconsultant Fee - ALTA Land Survey Company						
Topographic Survey and Easement Descriptions						\$ 5,500.00
					Total NCE Engineering Fees	\$ 51,530.00

Assumptions

1. Compensation for services described above will be performed on a Lump-Sum-Fee basis based on the overall project description and scope of services listed above.
2. Additional Services may be required. Additional services will be performed only upon written approval by the client and billed on an hourly rate basis in accordance with NCE current rate schedule.
3. If acceptable, this proposal along with the attached terms and conditions sheet will serve as our contract for the project.

We understand that this proposal including the attached terms and conditions will serve as our contract for this project.

Submitted By

 8/4/22

Signature _____ Date _____
 David Bolf, P.E.
 Principle Partner - Civil Department Manager
 Northland Consulting Engineers LLP

Accepted By

Signature _____ Date _____
 Printed Name _____
 Title _____
 Representing _____

TO: Mayor & City Council
FROM: John Mulder, City Administrator



DATE: August 9, 2022

Meeting Date: 8/15/2022

SUBJECT: Cooperative Agreement – St
Louis County – Traffic Signal
painting Anderson and Haines
Road

Agenda Item: 12-E

Resolution: 2022-109

REQUESTED ACTION

Approve a cooperative agreement with St Louis County to paint the traffic signals at the intersection of Anderson and Haines Road

BACKGROUND

The City has an agreement with St Louis County and the City of Duluth regarding the maintenance of the traffic signals at the intersection of Anderson and Haines Road. As part of their project to repave Haines Road in 2023, the County is proposing to repaint those signals. Per the agreement, the City of Hermantown pays 50% and the City of Duluth pays 50%. It is estimated that the costs will be a total of \$20,000. Hermantown would be responsible for \$10,000.

This replaces the Cooperative Agreement that was approved in 2021.

SOURCE OF FUNDS (if applicable)

Street Light Fund No. 605-431160-227

ATTACHMENTS

Resolution
Cooperative Agreement

Resolution No. 2022-109

**RESOLUTION AUTHORIZING AND DIRECTING MAYOR
AND CITY CLERK TO EXECUTE AND DELIVER A COOPERATIVE
AGREEMENT BETWEEN THE CITY OF HERMANTOWN, CITY OF DULUTH AND
ST. LOUIS COUNTY IN PROJECT SP 069-691-033, CP 0091-401108**

WHEREAS, the County has proposed to resurface Haines Road (CSAH 91) beginning at Morris Thomas Road (CSAH 56) and ending at Airport Road and identified as SP 069-691-033, CP 0091-401108 (“Project”); and

WHEREAS, the Project includes revising traffic signal systems at Piedmont Avenue (CSAH 54)/Hermantown Road, Anderson Road and Mall Drive/Market Street; and

WHEREAS, the City of Hermantown (“City”) would be responsible for fifty percent (50%) of the costs related to the cleaning and painting of the traffic signal system at Anderson Road in connection with the Project; and

WHEREAS, the County has prepared the proposed Cooperative Agreement attached hereto as Exhibit A; and

WHEREAS, the City and County are authorized to enter such Cooperative Agreement pursuant to Minnesota Statutes § 471.59; and

WHEREAS, the City Council of the City of Hermantown has reviewed the proposed Cooperative Agreement and has determined that it is justified and considered mutually desirable for the City to participate in in the Project.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hermantown, Minnesota, as follows:

1. The Cooperative Agreement substantially in the form of the one attached hereto as Exhibit A is hereby approved.
2. The Mayor and City Clerk are hereby authorized and directed to execute and deliver the Cooperative Agreement.

The amounts paid pursuant to this Resolution shall be charged to Street Light Fund No. 605-431160-227

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and, upon a vote being taken thereon, the following voted in favor thereof:

And the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted.

**COOPERATIVE AGREEMENT
BETWEEN**

**COUNTY OF ST. LOUIS,
CITY OF DULUTH
AND
CITY OF HERMANTOWN**

THIS AGREEMENT, hereinafter referred to as the “Agreement,” is made and entered into between the COUNTY OF ST. LOUIS, a body politic and corporate existing under the laws of the State of Minnesota, hereinafter referred to as “St. Louis County”, the CITY OF DULUTH, a body politic and corporate existing under the laws of the State of Minnesota, hereinafter referred to as “Duluth”, and the CITY OF HERMANTOWN, a body politic and corporate existing under the laws of the State of Minnesota, hereinafter referred to as “Hermantown”.

WITNESSETH:

WHEREAS, St. Louis County has prepared a project, SP 069-691-033, CP 0091-401108, to resurface Haines Road (CSAH 91) beginning at Morris Thomas Road (CSAH 56) and ending at Airport Road; and

WHEREAS, this project includes revising traffic signal systems at Piedmont Avenue (CSAH 54)/Hermantown Road, Anderson Road and Mall Drive/Market Street; and

WHEREAS, the traffic signal system at Anderson Road is in need of repainting in coordination with the traffic signal systems revisions to maintain the painted finish which hereafter will be referred to as the “Project”; and

WHEREAS, Duluth and Hermantown are each responsible at 50 percent of the cost of the Project; and

WHEREAS, St. Louis County, Duluth and Hermantown have agreed to participate in the Project costs as hereinafter set forth.

THEREFORE, with regard to the Project, the parties hereby agree to the following:

1. St. Louis County shall prepare the plan, specifications, proposal and engineer's estimate for said Project in accordance with the 2020 Edition of the Minnesota Department of Transportation “Standard Specifications for Construction”.
2. St. Louis County, acting through the St. Louis County Highway Engineer, shall award the contract for said Project to the lowest responsible bidder in accordance with current Minnesota Statutes. Prior to the award of the contract for the Project, the Duluth city engineer and Hermantown city engineer shall have reviewed and approved in writing the apparent low bidder proposal.

St. Louis County, City of Duluth and City of Hermantown
Traffic Signal Painting – Intersection of Haines Road (CSAH 91) and Anderson Road
SP 069-691-033, CP 0091-401108

3. St. Louis County shall perform all necessary contract administration, and shall administer the terms of the contract from contract award to the certification of final payment.
4. St. Louis County shall perform all record keeping and construction inspection for the Project in accordance with the plan and proposal.
5. Duluth's cost participation shall be 50 percent of the PAINT SIGNAL SYSTEM item as provided in the plan and proposal at the contract unit prices. Exhibit A includes a breakdown of the estimated cost participation for Duluth.
6. Hermantown's cost participation shall be 50 percent of the PAINT SIGNAL SYSTEM item as provided in the plan and proposal at the contract unit prices. Exhibit A includes a breakdown of the estimated cost participation for Hermantown.
7. Upon completion of the Project, Duluth and Hermantown shall pay to St. Louis County their total cost obligation within 35 days of receipt of an invoice from St. Louis County.
8. St. Louis County shall require all contractors and subcontractors performing work for said Project to name Duluth and Hermantown as an insured party in the amounts listed in the insurance requirements contained in the contract.
9. To the full extent permitted by law, actions by the Parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the Parties that they shall be deemed a "single governmental unit" for the purpose of liability, as set forth in Minnesota Statutes, Section 471.59, Subd. 1a.
10. Each party shall be liable for its own acts to the extent provided by law, and each party hereby agrees to indemnify, hold harmless and defend the others, their officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees, which the others, their officers and employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act of omission of the party, its agents, servants or employees, in the execution, performance, or failure to adequately perform its obligations pursuant to this Agreement.
11. Any and all employees of St. Louis County, while engaged in the performance of any work or service which St. Louis County is specifically required to perform under this Agreement, shall be considered employees of St. Louis County only and not of Duluth or Hermantown. Any and all claims that may or might arise under the Workers Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act, of said employees, shall be the sole obligation of St. Louis County.

12. Any and all employees of Duluth, while engaged in the performance of any work or service which Duluth is specifically required to perform under this Agreement, shall be considered employees of Duluth only and not of St. Louis County or Hermantown. Any and all claims that may or might arise under the Workers Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act of said employees shall be the sole obligation of Duluth.
13. Any and all employees of Hermantown, while engaged in the performance of any work or service which Hermantown is specifically required to perform under this Agreement, shall be considered employees of Hermantown only and not of St. Louis County or Duluth. Any and all claims that may or might arise under the Workers Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act of said employees shall be the sole obligation of Hermantown.
14. This Agreement terminates the 2021 Traffic Signal Painting Project, CP 0000-599792 agreement between St. Louis County and the City of Hermantown.
15. Each party designates an authorized representative for the purpose of administering this Agreement. A party's authorized representative has the authority to give and receive notices, and to make any other decision required or permitted by this Agreement.
 - a. For St. Louis County:

Victor Lund, PE (or successor)
Traffic Engineer
St. Louis County Public Works Department
4787 Midway Road
Duluth, MN 55811
Phone: 218-625-3873
lundv@stlouiscountymn.gov
 - b. For Duluth:

Duncan Schwensohn, PE (or successor)
Traffic Engineer
City of Duluth
411 West 1st Street
Duluth, MN 55802
Phone: 218-730-5200
dschwensohn@duluthmn.gov

St. Louis County, City of Duluth and City of Hermantown
Traffic Signal Painting – Intersection of Haines Road (CSAH 91) and Anderson Road
SP 069-691-033, CP 0091-401108

c. For Hermantown:

John Mulder (or successor)
City Administrator
City of Hermantown
5105 Maple Grove Road
Hermantown, MN 55811
Phone: 218-729-3600
jmulder@hermantownmn.com

CITY OF DULUTH

COUNTY OF ST. LOUIS

Mayor

County Board Chair

City Clerk

County Auditor

APPROVED AS TO FORM

Public Works Director/Highway Engineer

City Attorney

APPROVED AS TO FORM

CITY OF HERMANTOWN

Assistant County Attorney

Mayor

Contract No. _____

City Clerk

APPROVED AS TO FORM

City Attorney

Exhibit A

**City of Duluth and City of Hermantown
Estimated Cost Share of Painting the Traffic Signal System at the Intersection of
Haines Road (CSAH 91) and Anderson Road**

Intersection Description	Cost Share	Estimated Unit Price	Estimated Cost
City of Duluth	50%	\$20,000	\$10,000
City of Hermantown	50%	\$20,000	\$10,000
Total			\$20,000