

**CITY OF HERMANTOWN  
UTILITY COMMISSION MEETING SUMMARY  
May 19, 2022  
5:30 PM**

**This meeting was conducted in person and via Zoom.**

**ROLL CALL**            *Jim Samberg, William Berg, Howard Jacobson, Rob McLachlan*

**ABSENT:**            *Doug Kerfeld, Councilor Grant Hauschild*

**VISITORS**            *Paul Senst, Public Works Director; Lindsay Townsend, Utility Billing Clerk*

**MINUTES**

*Motion by Howard Jacobson to approve minutes of the March 17, 2022 meeting, seconded by Jim Samberg. All ayes, motion carried.*

**PUBLIC DISCUSSION:** *There were no members of the public present.*

**COMMUNICATIONS** (items of information only – any communication requiring action is provided under that item on the agenda)

- a. WLSSD Discharge Monitoring Report – Report was attached.*
- b. MN Pollution Control Agency – Sanitary Sewer Extension Permit #8226 – Report was attached.*
- c. 2021 Drinking Water Report – Report was attached.*

**PRESENTATIONS**

*none*

**OLD BUSINESS**

*none*

**NEW BUSINESS**

- a. Requested by Commission to add New Business for next month's meeting – Utility Commission frequency discussion.*

**REPORTS**

- a. Budget to Actual Expenditure Report – Question from Rob McLachlan in regards to negative \$1,100 under Cable TV Fund. Will report back at next meeting.*
- b. Public Works Utility Maintenance & Project Update Report - Report was attached.*
- c. Water Loss Report – Report was attached*
- d. WLSSD Monthly Flow, Rain Fall & Flow – Report was attached.*
- e. New Connections Report – Report was attached.*

- f. Utility Billing Happenings – *Memo attached.*

### COMMISSION MEMBERS REPORT

- a. Jim Samberg: *Question to Paul Senst about Ugstad Rd project. Paul informed commission it is currently in the State of MN's hands, looks like it might not start this year.*
- b. William Berg: *Reported that at the next Broadband meeting they will be discussing getting a consultant to assist with moving forward.*
- c. Robert McLachlan: *No report.*
- d. Doug Kerfeld: *Absent.*
- e. Howard Jacobson: *No report.*
- f. Councilor Grant Hauschild: *Absent.*

**RECESS** Motion by Jim Samberg to adjourn, seconded by Howard Jacobson. All ayes, motion carried. The meeting recessed at approximately 6:05 pm.

Minutes prepared by:  
Lindsay Townsend, Utility Billing Clerk