

**CITY OF HERMANTOWN**  
**UTILITY COMMISSION AGENDA – May 19, 2022**

Hermantown’s May 19, 2022, **UTILITY COMMISSION** Meeting will be conducted in person with remote connection available via Zoom.

The meeting will utilize the platform “Zoom” – which allows the public to view and/or hear the meeting from their phone or computer.

Topic: Utility Commission Meeting

Time: May 19, 2022 05:30 PM Central Time (US and Canada)

**Join Zoom Meeting**

<https://us02web.zoom.us/j/83937252217?pwd=QzFUWEJtSUJlR4RkNwbVNwVXd4UT09>

**Meeting ID:** 839 3725 2217

**Passcode:** 576504

Dial by your location

+1 312 626 6799 US (Chicago)

**CITY OF HERMANTOWN  
UTILITY COMMISSION AGENDA – May 19, 2022**

*CITY ADMINISTRATIVE BUILDING, 5105 MAPLE GROVE ROAD  
5:30 PM – In Person and Zoom*

1. **ROLL CALL**
2. **MINUTES** – Approval or Correction
  - a. [March 17, 2022 regular meeting.](#)
3. **PUBLIC DISCUSSION** *(This is the time for which individuals can address the Commission about any item pertaining to utilities. The time limit is three minutes per person)*
4. **COMMUNICATIONS** *(items of information only – any communication requiring action is provided under that item on the agenda)*
  - a. [WLSSD Discharge Monitoring Report](#)
  - b. [MN Pollution Control Agency – Sanitary Sewer Extension Permit #82226](#)
  - c. [2021 Drinking Water Report](#)
5. **PRESENTATIONS** *(Department Heads may give reports if necessary)*
6. **OLD BUSINESS**
7. **NEW BUSINESS**
8. **REPORTS**
  - a. [Budget to Actual Expenditure Report](#)
  - b. [Public Works Utility Maintenance & Project Update Report](#)
  - c. [Water Loss Report](#)
  - d. [WLSSD Monthly Flow, Rain Fall & Flow](#)
  - e. [New Connections Report](#)
  - f. [Utility Billing Happenings](#)

9. **COMMISSION MEMBERS REPORT**

- a. Jim Samberg -
- b. William Berg -
- c. Robert McLachlan -
- d. Doug Kerfeld -
- e. Howard Jacobson -
- f. Councilor Grant Hauschild -

10. **RECESS**

**CITY OF HERMANTOWN  
UTILITY COMMISSION MEETING SUMMARY  
March 17, 2022  
5:30 PM**

**This meeting was conducted in person and via Zoom.**

**ROLL CALL**            *Jim Samberg, Doug Kerfeld, Counselor Grant Hauschild*

**ABSENT:**            *Howard Jacobson, Rob McLachlan, William Berg*

**VISITORS**            *Paul Senst, Public Works Director; Lindsay Townsend, Utility Billing Clerk*

**MINUTES**

*Motion by Jim Samberg to approve minutes of the February 17, 2022 meeting, seconded by Counselor Grant Hauschild. All ayes, motion carried.*

**PUBLIC DISCUSSION:** *There were no members of the public present.*

**COMMUNICATIONS** (items of information only – any communication requiring action is provided under that item on the agenda)

- a. WLSSD Discharge Monitoring Report – Report was attached.*
- b. WLSSD Year End Adjustments – Report was attached.*

**PRESENTATIONS**

- a. MN DOT Hermantown Soil Management – Presented by Paul Senst, Public Works Director. Ames Kraemer working on the Twin Ports Interchange project in Duluth will be transporting soil from the project and storing it in Hermantown at the MN DOT property on Hwy 194. The soil will be covered to prevent contamination to the storm water. Ames Kraemer will use the City of Hermantown sewer main to transport contaminated material down to WLSSD for treatment. After the City sewer line is used, Ames Kraemer will perform a video flushing of the line and submit to Paul Senst, Public Works Director.*

**OLD BUSINESS**

*none*

**NEW BUSINESS**

- a. Hermantown School – Credit Request: Hermantown School had a meter freeze and burst in the concession stand building by the football field resulting in 341,000 gallons of water loss. It was determined by the City Public Works Department that 160,000 of this loss did flow through the sanitary sewer system. This amount is calculated based on the pump station records. Sewer credit in the amount of \$1,885.52 recommended based on standard set by commission. Motion by Jim Samberg to approve sewer credit of \$1,885.52, seconded by Counselor Grant Hauschild. All ayes, motion carried.*

## REPORTS

- a. Budget to Actual Expenditure Report – *Report was attached.*
- b. Public Works Utility Maintenance & Project Update Report - *Report was attached.*
- c. Water Loss Report – *Report was attached*
- d. WLSSD Monthly Flow, Rain Fall & Flow – *Report was attached.*
- e. New Connections Report – *No report for this month.*
- f. Utility Billing Happenings – *Memo attached.*

## COMMISSION MEMBERS REPORT

- a. Jim Samberg: *No report.*
- b. William Berg: *Absent.*
- c. Robert McLachlan: *Absent.*
- d. Doug Kerfeld: *No report. Mentioned that the Hwy 194 road project will start mid-May.*
- e. Howard Jacobson: *Absent.*
- f. Councilor Grant Hauschild: *No report.*

**RECESS** Motion by Jim Samberg to adjourn, seconded by Counselor Grant Hauschild. All ayes, motion carried. The meeting recessed at approximately 6:09 pm.

Minutes prepared by:  
Lindsay Townsend, Utility Billing Clerk



2626 Courtland Street  
Duluth, MN 55806-1894  
phone 218.722.3336  
fax 218.727.7471  
www.wlssd.com

---

## Western Lake Superior Sanitary District

April 14, 2022

Minnesota Pollution Control Agency  
520 Lafayette Road North  
St. Paul, Minnesota 55155  
ATTN: Discharge Monitoring Report

Dear Regulatory Authority,

This cover letter is a summary of Western Lake Superior Sanitary District's Wastewater Treatment Plant Report for March 2022 (as per NPDES/SDS permit MN0049786). An electronic copy of this month's report will be submitted to MPCA. If anyone would like a paper or electronic version of the attachments please contact WLSSD at (218) 722-3336.

The average daily flow to the plant in March was 34 MGD.

The average influent cBOD5 concentration was 232 mg/L and the average effluent concentration was 12 mg/L. The cBOD5 removal efficiency for the month of March was 95 percent. The average influent and effluent suspended solids concentrations were 214 mg/L and 6.4 mg/L, respectively, providing a monthly suspended solids removal rate of 96 percent.

For the month of March, the effluent phosphorus calendar month average concentration was 0.4 mg/L and the average mass was 43 kg/d, compared to the respective calendar month average limits of 1.0 mg/L and 115 kg/d.

For the month of March, the effluent's daily maximum mercury concentration was 4.7 ng/L and the monthly average was 3.8 ng/L. WLSSD's NPDES permit which expired May 31, 2021, stipulated mercury discharge limitations of 5.8 ng/L for the calendar month average, and 7.4 ng/L for a daily maximum. In milligrams per day, the calendar month average limit was 1062 and the daily maximum limit was 1355. For the month of March, the calendar month average mercury was 505 mg/d, and the daily maximum was 637 mg/d.

WLSSD proactively submitted a notification letter to the MPCA on May 6, 2021 that identified and discussed the NPDES/SDS permit compliance challenges it faced meeting mercury limits without a variance.

Page 2

April 14, 2022

Release reports for March and corresponding maps are attached.

The submittal contains: Sample Values Spreadsheet, DMR Calculated Values Spreadsheet, 2022 Quarter 1 Report, and Release Reports with Maps.

Sincerely,

A handwritten signature in black ink, appearing to read "Marianne Bohren". The signature is fluid and cursive, with a large, stylized "B" at the end.

Marianne Bohren  
Executive Director

MB/jaf

Attachments

CC: Ms. Alieca Johnson  
Ms. Rhonda Peleski  
Ms. Jill Wartner  
Mr. Caleb Peterson  
Mr. Derek Wolf  
Mr. John Mulder

### Permit for the Construction and Operation of a Disposal System

|  |                                       |
|--|---------------------------------------|
| Sanitary Sewer Collection System       | Hermantown Collection System (AI6512) |
| Wastewater treatment plant             | WLSSD WWTP                            |
| Project title                          | Getchel Utility Extension             |
| Project proposer                       | Titan Premier                         |
| Design engineer                        | Site Design                           |
| Sanitary Sewer Extension Permit number | 82226                                 |
| Issuance date                          | March 15, 2022                        |

The state of Minnesota, on behalf of its citizens through the Minnesota Pollution Control Agency (MPCA), authorizes the Permittee to construct and operate a sanitary sewer disposal system at the facilities named above in accordance with the requirements of this permit.

The goal of this permit is to protect water quality in accordance with the U.S. Clean Water Act, Minnesota statues and rules, and federal laws and regulations.

This permit is effective on the issuance date identified above.

**Questions on this permit?** For questions specific to this project contact the MPCA compliance staff assigned to the wastewater treatment facility. Facility specific staff assignments can be found at <http://www.pca.state.mn.us/index.php/view-document.html?gid=19145>.

### Project description

| Project component | Number of components | Unit type | Design flow per unit (gallons per day) | Total flow (gallons per day) |
|-------------------|----------------------|-----------|--|------------------------------|
| Homes             | 6                    | homes     | 300                                    | 1,800                        |

### Special conditions

- No Special Conditions

### General conditions

The following General Conditions are applicable for all projects that require a Sanitary Sewer Extension Permit issued by the Minnesota Pollution Control Agency (MPCA). These General Conditions, as well as any Special Conditions listed above, must be followed.

1. This permit authorizes the Permittee to perform the activities described herein under the conditions set forth. In issuing this permit, the State/MPCA assumes no responsibility for any damage to permits, property or the environment caused by the activities of the Permittee in the conduct of its actions, including those activities authorized, directed or undertaken pursuant to this permit. To the extent the State/MPCA may have any liability



for the activities of its employees that liability is explicitly limited to that provided in the Torts Claims Act, Minn. Stat. § 3.736.

2. In addition to this permit, the Permittee may be required to obtain a National Pollutant Discharge Elimination System (NPDES) Permit to discharge stormwater associated with construction activity. Construction activity includes clearing, grading, and excavation. Additional information can be found at <http://www.pca.state.mn.us/water/stormwater/stormwater-c.html>.
3. If an effluent will result from the project, the Contractor shall submit to the MPCA plans, for approval, to provide for the following:
  - a. Water from dewatering operations including effluents from construction activities shall only be discharged when the effluent complies with the applicable water quality and effluent standards. Dewatering shall be performed using well points when feasible and practical. All other dewatering shall be performed so as not to result in increased turbidity in the receiving water. This may require the use of desilting ponds to reduce suspended solids. When the MPCA requires, permits must be obtained.
  - b. A Disposal System Permit shall be obtained by the Contractor from the MPCA prior to any hydraulic dredging, tunneling, or other activity including an effluent which may contain potential pollutants.
4. This permit shall not release the Permittee from any liability or obligation imposed by Minnesota or Federal statutes or local ordinances and shall remain in force subject to all conditions and limitations now or hereafter imposed by law. The permit shall be permissive only and shall not be construed as stopping or limiting any claims against the Permittee for damage or injury to persons or property, or any waters of the State resulting from any acts, operations or omissions of the Permittee, its agents, contractors or assigns for damages to State property, or for any violation of the terms or conditions of this permit.
5. No major alterations or additions to the disposal system shall be made without the written consent of the MPCA.
6. The use of the disposal system shall be limited to the treatment and/or disposal of the sewage, industrial waste, other wastes or substances described in the plans and/or permit application and associated material filed with the MPCA. The MPCA may modify, suspend, or revoke in whole or in part, this permit by taking direct enforcement action, for any just cause including failure: (a) to comply with the terms stated herein; or (b) to comply with MPCA water quality regulations and standards presently in force. Nothing herein shall prohibit the MPCA from exercising its emergency powers.
7. The Permittee acknowledges that nothing contained herein shall prevent the future adoption by the MPCA or its predecessors of any pollution control regulations, standards, orders or statutes more stringent than those now in existence or prevent the enforcement and application of such regulations, standards, orders or statutes to the Permittee.
8. The MPCA, its officers, employees and agency review and comment upon engineering reports and construction plans and specifications solely for the limited purpose of determining whether such report, plans and specifications will enable the facilities to reasonably comply with the regulations and criteria of the MPCA.
9. This permit has not been reviewed by the U.S. Environmental Protection Agency and is not issued pursuant to Section 402 of the Federal Water Pollution Control Act Amendments of 1972.
10. The review of plans and specifications and permit applications is made in accordance with Minn. Stat. § 115.07. Approval of plans and permits is based upon the assumption that the information provided by the applicant is correct and that all necessary legal requirements have been or will be satisfied.

Permit applications are examined with regard to the design features that apply to the operation and maintenance of, the degree of treatment to be provided, the effectiveness and reliability of the system, and compliance of the existing treatment and disposal system. The basis for design review is the most current editions of the following:

- Recommended Standards for Wastewater Facilities, Great Lakes-Upper Mississippi River Board of State and Provincial Public Health and Environmental Managers.

- Standard Utility Specifications, City Engineers Association of Minnesota.
  - Standard Specifications for Construction, Minnesota Department of Transportation.
  - Other accepted engineering references for sewer design and construction.
11. Permit applications are recommended for approval on the basis that the system is to collect only domestic sewage and such industrial or other waste as may have been provided for in the design. Sump pumps, foundation drains, or footing drains to collect groundwater and roof drains or other surface water conduits should not be connected to the sanitary sewer system.
  12. Adequate field supervision and inspection by a qualified representative of the owner should be provided at all times during construction to assure that the project is constructed in compliance with the approved plans and specifications.
  13. The MPCA assumes no responsibility for the integrity of structures or physical features, or for the reliability, durability or efficiency of specific items of propriety equipment or material. All applicable federal, state and local laws, regulations or ordinances must be followed in the design, location and construction of proposed sewer systems or treatment works. The MPCA reserves the right to withdraw its approval of this permit if construction is not undertaken within a reasonable period after issuance.
  14. The Permittee shall comply with all rules, regulations, and requirements of the Minnesota Environmental Quality Board prior to construction of the proposed project. This permit is not effective until the Permittee completes all applicable environmental review (Environmental Assessment Worksheet or Environmental Impact Statement) which may be required for the project.

# Hermantown 2021 Drinking Water Report

## Making Safe Drinking Water

Your drinking water comes from a surface water source: purchased water from Duluth.

Hermantown works hard to provide you with safe and reliable drinking water that meets federal and state water quality requirements. The purpose of this report is to provide you with information on your drinking water and how to protect our precious water resources.

Contact Paul Senst, Public Works Director, at 218-729-3640 or [psenst@hermantownmn.com](mailto:psenst@hermantownmn.com) if you have questions about Hermantown's drinking water. You can also ask for information about how you can take part in decisions that may affect water quality.

The U.S. Environmental Protection Agency sets safe drinking water standards. These standards limit the amounts of specific contaminants allowed in drinking water. This ensures that tap water is safe to drink for most people. The U.S. Food and Drug Administration regulates the amount of certain contaminants in bottled water. Bottled water must provide the same public health protection as public tap water.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline at 1-800-426-4791.

## Hermantown Monitoring Results

This report contains our monitoring results from January 1 to December 31, 2021.

We work with the Minnesota Department of Health to test drinking water for more than 100 contaminants. It is not unusual to detect contaminants in small amounts. No water supply is ever completely free of contaminants. Drinking water standards protect Minnesotans from substances that may be harmful to their health.

Learn more by visiting the Minnesota Department of Health's webpage [Basics of Monitoring and testing of Drinking Water in Minnesota](https://www.health.state.mn.us/communities/environment/water/factsheet/sampling.html) (<https://www.health.state.mn.us/communities/environment/water/factsheet/sampling.html>).

## How to Read the Water Quality Data Tables

The tables below show the contaminants we found last year or the most recent time we sampled for that contaminant. They also show the levels of those contaminants and the Environmental Protection Agency's limits. Substances that we tested for but did not find are not included in the tables.

We sample for some contaminants less than once a year because their levels in water are not expected to change from year to year. If we found any of these contaminants the last time we sampled for them, we included them in the tables below with the detection date.

We may have done additional monitoring for contaminants that are not included in the Safe Drinking Water Act. To request a copy of these results, call the Minnesota Department of Health at 651-201-4700 between 8:00 a.m. and 4:30 p.m., Monday through Friday.

Some contaminants are monitored regularly throughout the year, and rolling (or moving) annual averages are used to manage compliance. Because of this averaging, there are times where the Range of Detected Test Results for the calendar year is lower than the Highest Average or Highest Single Test Result, because it occurred in the previous calendar year.

## Definitions

- **AL (Action Level):** The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.
- **EPA:** Environmental Protection Agency
- **MCL (Maximum contaminant level):** The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
- **MCLG (Maximum contaminant level goal):** The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
- **MRDL (Maximum residual disinfectant level):** The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
- **MRDLG (Maximum residual disinfectant level goal):** The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
- **N/A (Not applicable):** Does not apply.
- **ppb (parts per billion):** One part per billion in water is like one drop in one billion drops of water, or about one drop in a swimming pool. ppb is the same as micrograms per liter ( $\mu\text{g}/\text{l}$ ).
- **ppm (parts per million):** One part per million is like one drop in one million drops of water, or about one cup in a swimming pool. ppm is the same as milligrams per liter ( $\text{mg}/\text{l}$ ).
- **PWSID:** Public water system identification.

**Monitoring Results – Regulated Substances**

**LEAD AND COPPER – Tested at customer taps.**

| Contaminant (Date, if sampled in previous year) | EPA's Ideal Goal (MCLG) | EPA's Action Level             | 90% of Results Were Less Than | Number of Homes with High Levels | Violation | Typical Sources                  |
|---|-------------------------|--------------------------------|-------------------------------|----------------------------------|-----------|----------------------------------|
| <b>Lead</b>                                     | 0 ppb                   | 90% of homes less than 15 ppb  | 1.8 ppb                       | 1 out of 20                      | NO        | Corrosion of household plumbing. |
| <b>Copper</b>                                   | 0 ppm                   | 90% of homes less than 1.3 ppm | 0.16 ppm                      | 0 out of 20                      | NO        | Corrosion of household plumbing. |

**CONTAMINANTS RELATED TO DISINFECTION – Tested in drinking water.**

| Substance (Date, if sampled in previous year) | EPA's Ideal Goal (MCLG or MRDLG) | EPA's Limit (MCL or MRDL) | Highest Average or Highest Single Test Result | Range of Detected Test Results | Violation | Typical Sources                            |
|---|----------------------------------|---------------------------|---|--------------------------------|-----------|--|
| <b>Total Trihalomethanes (TTHMs)</b>          | N/A                              | 80 ppb                    | 16.3 ppb                                      | 16.20 - 16.30 ppb              | NO        | By-product of drinking water disinfection. |
| <b>Total Haloacetic Acids (HAA)</b>           | N/A                              | 60 ppb                    | 13.2 ppb                                      | 12.10 - 13.20 ppb              | NO        | By-product of drinking water disinfection. |
| <b>Total Chlorine</b>                         | 4.0 ppm                          | 4.0 ppm                   | 0.84 ppm                                      | 0.31 - 1.34 ppm                | NO        | Water additive used to control microbes.   |

Total HAA refers to HAA5

## Some People Are More Vulnerable to Contaminants in Drinking Water

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. The developing fetus and therefore pregnant women may also be more vulnerable to contaminants in drinking water. These people or their caregivers should seek advice about drinking water from their health care providers. EPA/Centers for Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline at 1-800-426-4791.

## Learn More about Your Drinking Water

### Drinking Water Sources

Minnesota's primary drinking water sources are groundwater and surface water. Groundwater is the water found in aquifers beneath the surface of the land. Groundwater supplies 75 percent of Minnesota's drinking water. Surface water is the water in lakes, rivers, and streams above the surface of the land. Surface water supplies 25 percent of Minnesota's drinking water.

Contaminants can get in drinking water sources from the natural environment and from people's daily activities. There are five main types of contaminants in drinking water sources.

- **Microbial contaminants**, such as viruses, bacteria, and parasites. Sources include sewage treatment plants, septic systems, agricultural livestock operations, pets, and wildlife.
- **Inorganic contaminants** include salts and metals from natural sources (e.g. rock and soil), oil and gas production, mining and farming operations, urban stormwater runoff, and wastewater discharges.
- **Pesticides and herbicides** are chemicals used to reduce or kill unwanted plants and pests. Sources include agriculture, urban stormwater runoff, and commercial and residential properties.
- **Organic chemical contaminants** include synthetic and volatile organic compounds. Sources include industrial processes and petroleum production, gas stations, urban stormwater runoff, and septic systems.
- **Radioactive contaminants** such as radium, thorium, and uranium isotopes come from natural sources (e.g. radon gas from soils and rock), mining operations, and oil and gas production.

The Minnesota Department of Health provides information about your drinking water source(s) in a source water assessment, including:

- How Hermantown is protecting your drinking water source(s);
- Nearby threats to your drinking water sources;
- How easily water and pollution can move from the surface of the land into drinking water sources, based on natural geology and the way wells are constructed.

Find your source water assessment at [Source Water Assessments](https://www.health.state.mn.us/communities/environment/water/swp/swa) (<https://www.health.state.mn.us/communities/environment/water/swp/swa>) or call 651-201-4700 between 8:00 a.m. and 4:30 p.m., Monday through Friday.

## Lead in Drinking Water

You may be in contact with lead through paint, water, dust, soil, food, hobbies, or your job. Coming in contact with lead can cause serious health problems for everyone. There is no safe level of lead. Babies, children under six years, and pregnant women are at the highest risk.

Lead is rarely in a drinking water source, but it can get in your drinking water as it passes through lead service lines and your household plumbing system. Hermantown is responsible for providing high quality drinking water, but it cannot control the plumbing materials used in private buildings.

Read below to learn how you can protect yourself from lead in drinking water.

1. **Let the water run** for 30-60 seconds before using it for drinking or cooking if the water has not been turned on in over six hours. If you have a lead service line, you may need to let the water run longer. A service line is the underground pipe that brings water from the main water pipe under the street to your home.
  - You can find out if you have a lead service line by contacting your public water system, or you can check by following the steps at: <https://www.mprnews.org/story/2016/06/24/npr-find-lead-pipes-in-your-home>
  - The only way to know if lead has been reduced by letting it run is to check with a test. If letting the water run does not reduce lead, consider other options to reduce your exposure.
2. **Use cold water** for drinking, making food, and making baby formula. Hot water releases more lead from pipes than cold water.
3. **Test your water.** In most cases, letting the water run and using cold water for drinking and cooking should keep lead levels low in your drinking water. If you are still concerned about lead, arrange with a laboratory to test your tap water. Testing your water is important if young children or pregnant women drink your tap water.
  - Contact a Minnesota Department of Health accredited laboratory to get a sample container and instructions on how to submit a sample:  
[Environmental Laboratory Accreditation Program](https://eldo.web.health.state.mn.us/public/accreditedlabs/labsearch.seam)  
(<https://eldo.web.health.state.mn.us/public/accreditedlabs/labsearch.seam>)  
The Minnesota Department of Health can help you understand your test results.
4. **Treat your water** if a test shows your water has high levels of lead after you let the water run.
  - Read about water treatment units:  
[Point-of-Use Water Treatment Units for Lead Reduction](https://www.health.state.mn.us/communities/environment/water/factsheet/poulead.html)  
(<https://www.health.state.mn.us/communities/environment/water/factsheet/poulead.html>)

Learn more:

- Visit [Lead in Drinking Water](https://www.health.state.mn.us/communities/environment/water/contaminants/lead.html)  
(<https://www.health.state.mn.us/communities/environment/water/contaminants/lead.html>)
- Visit [Basic Information about Lead in Drinking Water](http://www.epa.gov/safewater/lead) (<http://www.epa.gov/safewater/lead>)
- Call the EPA Safe Drinking Water Hotline at 1-800-426-4791. To learn about how to reduce your contact with lead from sources other than your drinking water, visit [Common Sources](https://www.health.state.mn.us/communities/environment/lead/fs/common.html)  
(<https://www.health.state.mn.us/communities/environment/lead/fs/common.html>).

260 Cable TV Fund

| Account | Object                            | Committed<br>Current Month | Committed<br>YTD | Original<br>Appropriation | Current<br>Appropriation | Available<br>Appropriation | % (<br>Commit |
|---------|-----------------------------------|----------------------------|------------------|---------------------------|--------------------------|----------------------------|---------------|
| 456100  |                                   |                            |                  |                           |                          |                            |               |
| 456101  | Cable                             |                            |                  |                           |                          |                            |               |
|         | 101 Full-Time Employees - Regular | 346.40                     | 1,193.20         | 4,282.00                  | 4,282.00                 | 3,088.80                   | 28 %          |
|         | 103 Part-Time Employees - Regular | 1,650.00                   | 1,650.00         | 0.00                      | 0.00                     | -1,650.00                  | %             |
|         | 121 PERA Contributions -          | 27.22                      | 94.18            | 321.00                    | 321.00                   | 226.82                     | 29 %          |
|         | 128 Social Security               | 55.72                      | 176.78           | 266.00                    | 266.00                   | 89.22                      | 66 %          |
|         | 129 Medicare                      | 13.05                      | 41.39            | 62.00                     | 62.00                    | 20.61                      | 67 %          |
|         | 131 Health Insurance              | 99.49                      | 387.09           | 944.00                    | 944.00                   | 556.91                     | 41 %          |
|         | 133 Life Insurance                | 0.65                       | 2.47             | 8.00                      | 8.00                     | 5.53                       | 31 %          |
|         | 134 Disability Insurance          | 1.19                       | 4.55             | 13.00                     | 13.00                    | 8.45                       | 35 %          |
|         | 136 MSRS                          | 1.20                       | 4.54             | 20.00                     | 20.00                    | 15.46                      | 23 %          |
|         | 151 Workers Compensation          | 3.00                       | 3.00             | 6.00                      | 6.00                     | 3.00                       | 50 %          |
|         | 308 Legal Fees                    | 0.00                       | 0.00             | 500.00                    | 500.00                   | 500.00                     | %             |
|         | 319 Contracted Services           | -1,100.00                  | 0.00             | 7,500.00                  | 7,500.00                 | 7,500.00                   | %             |
|         | 331 Travel Expense                | 16.62                      | 62.92            | 0.00                      | 0.00                     | -62.92                     | %             |
|         | 361 General Liability Insurance   | 26.00                      | 26.00            | 52.00                     | 52.00                    | 26.00                      | 50 %          |
|         | 404 Equipment Maintenance         | 0.00                       | 0.00             | 1,000.00                  | 1,000.00                 | 1,000.00                   | %             |
|         | <b>Account Total:</b>             | <b>1,140.54</b>            | <b>3,646.12</b>  | <b>14,974.00</b>          | <b>14,974.00</b>         | <b>11,327.88</b>           | <b>24 %</b>   |
|         | <b>Account Group Total:</b>       | <b>1,140.54</b>            | <b>3,646.12</b>  | <b>14,974.00</b>          | <b>14,974.00</b>         | <b>11,327.88</b>           | <b>24 %</b>   |
|         | <b>Fund Total:</b>                | <b>1,140.54</b>            | <b>3,646.12</b>  | <b>14,974.00</b>          | <b>14,974.00</b>         | <b>11,327.88</b>           | <b>24 %</b>   |



601 Water Enterprise Fund

| Account | Object                           | Committed<br>Current Month | Committed<br>YTD  | Original<br>Appropriation | Current<br>Appropriation | Available<br>Appropriation | % (<br>Commit |
|---------|----------------------------------|----------------------------|-------------------|---------------------------|--------------------------|----------------------------|---------------|
| 494300  | Water Distribution               |                            |                   |                           |                          |                            |               |
| 494300  | Water Distribution               |                            |                   |                           |                          |                            |               |
| 101     | Full-Time Employees - Regular    | 8,400.59                   | -1,599.57         | 169,097.00                | 169,097.00               | 170,696.57                 | -1 %          |
| 102     | Full-Time Employees - Overtime   | 1,591.65                   | 3,482.09          | 12,687.00                 | 12,687.00                | 9,204.91                   | 27 %          |
| 111     | Severance Pay - Vacation/Sick    | 0.00                       | 0.00              | 19,387.00                 | 19,387.00                | 19,387.00                  | %             |
| 121     | PERA Contributions -             | 749.40                     | 2,870.67          | 13,634.00                 | 13,634.00                | 10,763.33                  | 21 %          |
| 128     | Social Security                  | 598.46                     | 2,274.08          | 12,473.00                 | 12,473.00                | 10,198.92                  | 18 %          |
| 129     | Medicare                         | 139.95                     | 531.78            | 2,917.00                  | 2,917.00                 | 2,385.22                   | 18 %          |
| 131     | Health Insurance                 | 6,022.72                   | 24,057.20         | 76,877.00                 | 76,877.00                | 52,819.80                  | 31 %          |
| 133     | Life Insurance                   | 12.25                      | 50.22             | 205.00                    | 205.00                   | 154.78                     | 24 %          |
| 134     | Disability Insurance             | 47.48                      | 200.51            | 904.00                    | 904.00                   | 703.49                     | 22 %          |
| 136     | MSRS                             | 30.00                      | 71.62             | 1,307.00                  | 1,307.00                 | 1,235.38                   | 5 %           |
| 151     | Workers Compensation             | 3,680.00                   | 3,680.00          | 7,360.00                  | 7,360.00                 | 3,680.00                   | 50 %          |
| 212     | Motor Fuels                      | 0.00                       | 1,295.75          | 3,000.00                  | 3,000.00                 | 1,704.25                   | 43 %          |
| 216     | Uniforms                         | 33.33                      | 250.72            | 500.00                    | 500.00                   | 249.28                     | 50 %          |
| 221     | General Supplies                 | 0.00                       | 329.48            | 5,500.00                  | 5,500.00                 | 5,170.52                   | 6 %           |
| 228     | Utility System Maint Supplies    | 0.00                       | 8,878.80          | 39,000.00                 | 39,000.00                | 30,121.20                  | 23 %          |
| 308     | Legal Fees                       | 0.00                       | 535.53            | 0.00                      | 0.00                     | -535.53                    | %             |
| 314     | Computer/Software Fees           | 0.00                       | 2,500.00          | 3,750.00                  | 3,750.00                 | 1,250.00                   | 67 %          |
| 315     | School & Conference              | 0.00                       | 147.11            | 2,500.00                  | 2,500.00                 | 2,352.89                   | 6 %           |
| 319     | Contracted Services              | 0.00                       | 0.00              | 30,000.00                 | 30,000.00                | 30,000.00                  | %             |
| 321     | Telephone                        | 0.00                       | 1,303.94          | 0.00                      | 0.00                     | -1,303.94                  | %             |
| 331     | Travel Expense                   | 0.00                       | 0.00              | 750.00                    | 750.00                   | 750.00                     | %             |
| 351     | Legal Notices Publishing         | 0.00                       | 0.00              | 250.00                    | 250.00                   | 250.00                     | %             |
| 361     | General Liability Insurance      | 2,922.00                   | 2,922.00          | 5,843.00                  | 5,843.00                 | 2,921.00                   | 50 %          |
| 382     | Water Purchases                  | 72,869.51                  | 203,899.77        | 740,000.00                | 740,000.00               | 536,100.23                 | 28 %          |
| 404     | Equipment Maintenance            | 0.00                       | 0.00              | 4,000.00                  | 4,000.00                 | 4,000.00                   | %             |
| 406     | Vehicle Maintenance              | 0.00                       | 242.05            | 2,000.00                  | 2,000.00                 | 1,757.95                   | 12 %          |
| 413     | Equipment Rental                 | 0.00                       | 0.00              | 7,500.00                  | 7,500.00                 | 7,500.00                   | %             |
| 417     | Uniform Rental                   | 0.00                       | 0.00              | 500.00                    | 500.00                   | 500.00                     | %             |
| 451     | Dues & Subscriptions             | 0.00                       | 567.00            | 700.00                    | 700.00                   | 133.00                     | 81 %          |
| 460     | Permits & Licenses               | 0.00                       | 19.25             | 0.00                      | 0.00                     | -19.25                     | %             |
| 470     | Booster Pump Repairs             | 0.00                       | 0.00              | 250.00                    | 250.00                   | 250.00                     | %             |
| 471     | Water Line Repairs               | 664.79                     | 5,889.31          | 40,000.00                 | 40,000.00                | 34,110.69                  | 15 %          |
| 472     | Hydrant Repairs                  | 0.00                       | 0.00              | 14,500.00                 | 14,500.00                | 14,500.00                  | %             |
| 540     | Office Equip/Furnishings         | 0.00                       | 143.90            | 0.00                      | 0.00                     | -143.90                    | %             |
| 580     | Other Equipment                  | 0.00                       | 0.00              | 5,000.00                  | 5,000.00                 | 5,000.00                   | %             |
|         | <b>Account Total:</b>            | <b>97,762.13</b>           | <b>264,543.21</b> | <b>1,222,391.00</b>       | <b>1,222,391.00</b>      | <b>957,847.79</b>          | <b>22 %</b>   |
|         | <b>Account Group Total:</b>      | <b>97,762.13</b>           | <b>264,543.21</b> | <b>1,222,391.00</b>       | <b>1,222,391.00</b>      | <b>957,847.79</b>          | <b>22 %</b>   |
| 494400  | Water Administration and General |                            |                   |                           |                          |                            |               |
| 494400  | Water Administration and General |                            |                   |                           |                          |                            |               |
| 101     | Full-Time Employees - Regular    | 5,849.46                   | 1,866.80          | 90,116.00                 | 90,116.00                | 88,249.20                  | 2 %           |
| 102     | Full-Time Employees - Overtime   | 18.09                      | 18.09             | 574.00                    | 574.00                   | 555.91                     | 3 %           |
| 121     | PERA Contributions -             | 446.30                     | 1,641.75          | 6,759.00                  | 6,759.00                 | 5,117.25                   | 24 %          |
| 128     | Social Security                  | 349.83                     | 1,284.61          | 5,587.00                  | 5,587.00                 | 4,302.39                   | 23 %          |
| 129     | Medicare                         | 81.81                      | 300.44            | 1,307.00                  | 1,307.00                 | 1,006.56                   | 23 %          |
| 131     | Health Insurance                 | 3,077.37                   | 11,760.51         | 32,643.00                 | 32,643.00                | 20,882.49                  | 36 %          |
| 133     | Life Insurance                   | 10.16                      | 38.36             | 170.00                    | 170.00                   | 131.64                     | 23 %          |
| 134     | Disability Insurance             | 28.30                      | 108.23            | 395.00                    | 395.00                   | 286.77                     | 27 %          |
| 135     | Unemployment Insurance           | 0.00                       | -3,332.00         | 0.00                      | 0.00                     | 3,332.00                   | %             |

601 Water Enterprise Fund

| Account | Object                      | Committed<br>Current Month | Committed<br>YTD  | Original<br>Appropriation | Current<br>Appropriation | Available<br>Appropriation | % (<br>Commit |
|---------|-----------------------------|----------------------------|-------------------|---------------------------|--------------------------|----------------------------|---------------|
| 136     | MSRS                        | 30.01                      | 101.03            | 728.00                    | 728.00                   | 626.97                     | 14 %          |
| 151     | Workers Compensation        | 63.00                      | 63.00             | 125.00                    | 125.00                   | 62.00                      | 50 %          |
| 201     | Office Supplies             | 0.00                       | 98.94             | 50.00                     | 50.00                    | -48.94                     | 198 %         |
| 202     | Printing Supplies           | 0.00                       | 0.00              | 500.00                    | 500.00                   | 500.00                     | %             |
| 301     | Audit/Account Services      | 0.00                       | 150.00            | 6,750.00                  | 6,750.00                 | 6,600.00                   | 2 %           |
| 303     | Banking Fees                | 750.59                     | 2,642.86          | 7,200.00                  | 7,200.00                 | 4,557.14                   | 37 %          |
| 305     | Engineer Fees               | 0.00                       | 2,307.00          | 3,000.00                  | 3,000.00                 | 693.00                     | 77 %          |
| 308     | Legal Fees                  | 0.00                       | 346.00            | 4,000.00                  | 4,000.00                 | 3,654.00                   | 9 %           |
| 314     | Computer/Software Fees      | 0.00                       | 1,000.00          | 3,700.00                  | 3,700.00                 | 2,700.00                   | 27 %          |
| 315     | School & Conference         | 0.00                       | 0.00              | 1,000.00                  | 1,000.00                 | 1,000.00                   | %             |
| 319     | Contracted Services         | 3.62                       | 5,337.66          | 16,120.00                 | 16,120.00                | 10,782.34                  | 33 %          |
| 321     | Telephone                   | 219.52                     | 677.69            | 2,510.00                  | 2,510.00                 | 1,832.31                   | 27 %          |
| 322     | Internet                    | 0.00                       | 92.54             | 400.00                    | 400.00                   | 307.46                     | 23 %          |
| 323     | Gopher One Call Locates     | 0.00                       | 72.12             | 1,200.00                  | 1,200.00                 | 1,127.88                   | 6 %           |
| 325     | Postage                     | 63.92                      | 66.96             | 622.00                    | 622.00                   | 555.04                     | 11 %          |
| 331     | Travel Expense              | 83.08                      | 314.52            | 1,480.00                  | 1,480.00                 | 1,165.48                   | 21 %          |
| 351     | Legal Notices Publishing    | 812.62                     | 812.62            | 600.00                    | 600.00                   | -212.62                    | 135 %         |
| 361     | General Liability Insurance | 4,767.00                   | 4,767.00          | 9,537.00                  | 9,537.00                 | 4,770.00                   | 50 %          |
| 381     | Electricity                 | 1,911.22                   | 3,376.31          | 7,000.00                  | 7,000.00                 | 3,623.69                   | 48 %          |
| 383     | Heating Gas                 | 0.00                       | 2,244.15          | 3,000.00                  | 3,000.00                 | 755.85                     | 75 %          |
| 405     | Computer Maintenance        | 1,307.87                   | 9,948.20          | 19,278.00                 | 19,278.00                | 9,329.80                   | 52 %          |
| 420     | Depreciation Expenses       | 0.00                       | 0.00              | 220,000.00                | 220,000.00               | 220,000.00                 | %             |
| 460     | Permits & Licenses          | 0.00                       | 38.50             | 0.00                      | 0.00                     | -38.50                     | %             |
| 720     | Transfer Out                | 0.00                       | 0.00              | 91,749.00                 | 91,749.00                | 91,749.00                  | %             |
|         | <b>Account Total:</b>       | <b>19,873.77</b>           | <b>48,143.89</b>  | <b>538,100.00</b>         | <b>538,100.00</b>        | <b>489,956.11</b>          | <b>9 %</b>    |
|         | <b>Account Group Total:</b> | <b>19,873.77</b>           | <b>48,143.89</b>  | <b>538,100.00</b>         | <b>538,100.00</b>        | <b>489,956.11</b>          | <b>9 %</b>    |
| 495000  | Transfer Out                |                            |                   |                           |                          |                            |               |
| 495000  | Transfer Out                |                            |                   |                           |                          |                            |               |
| 720     | Transfer Out                | 0.00                       | 0.00              | 17,500.00                 | 17,500.00                | 17,500.00                  | %             |
|         | <b>Account Total:</b>       | <b>0.00</b>                | <b>0.00</b>       | <b>17,500.00</b>          | <b>17,500.00</b>         | <b>17,500.00</b>           | <b>%</b>      |
|         | <b>Account Group Total:</b> | <b>0.00</b>                | <b>0.00</b>       | <b>17,500.00</b>          | <b>17,500.00</b>         | <b>17,500.00</b>           | <b>%</b>      |
|         | <b>Fund Total:</b>          | <b>117,635.90</b>          | <b>312,687.10</b> | <b>1,777,991.00</b>       | <b>1,777,991.00</b>      | <b>1,465,303.90</b>        | <b>18 %</b>   |

602 Sewer Enterprise Fund

| Account | Object                             | Committed<br>Current Month | Committed<br>YTD  | Original<br>Appropriation | Current<br>Appropriation | Available<br>Appropriation | % (<br>Commit |
|---------|------------------------------------|----------------------------|-------------------|---------------------------|--------------------------|----------------------------|---------------|
| 432500  | Sewer Improvements                 |                            |                   |                           |                          |                            |               |
| 432500  | Sewer Improvements                 |                            |                   |                           |                          |                            |               |
|         | 550 Street Improvements            | 0.00                       | 0.00              | 50,950.00                 | 50,950.00                | 50,950.00                  | %             |
|         | <b>Account Total:</b>              | <b>0.00</b>                | <b>0.00</b>       | <b>50,950.00</b>          | <b>50,950.00</b>         | <b>50,950.00</b>           | <b>%</b>      |
|         | <b>Account Group Total:</b>        | <b>0.00</b>                | <b>0.00</b>       | <b>50,950.00</b>          | <b>50,950.00</b>         | <b>50,950.00</b>           | <b>%</b>      |
| 494500  | Sewer Maintenance                  |                            |                   |                           |                          |                            |               |
| 494500  | Sewer Maintenance                  |                            |                   |                           |                          |                            |               |
|         | 101 Full-Time Employees - Regular  | 7,654.32                   | 3,458.33          | 124,923.00                | 124,923.00               | 121,464.67                 | 3 %           |
|         | 102 Full-Time Employees - Overtime | 1,220.53                   | 2,126.84          | 9,227.00                  | 9,227.00                 | 7,100.16                   | 23 %          |
|         | 111 Severance Pay - Vacation/Sick  | 0.00                       | 0.00              | 14,100.00                 | 14,100.00                | 14,100.00                  | %             |
|         | 121 PERA Contributions -           | 665.61                     | 2,312.93          | 10,061.00                 | 10,061.00                | 7,748.07                   | 23 %          |
|         | 128 Social Security                | 531.07                     | 1,833.60          | 9,192.00                  | 9,192.00                 | 7,358.40                   | 20 %          |
|         | 129 Medicare                       | 124.18                     | 428.80            | 2,150.00                  | 2,150.00                 | 1,721.20                   | 20 %          |
|         | 131 Health Insurance               | 4,586.24                   | 17,583.55         | 56,482.00                 | 56,482.00                | 38,898.45                  | 31 %          |
|         | 133 Life Insurance                 | 11.59                      | 43.24             | 154.00                    | 154.00                   | 110.76                     | 28 %          |
|         | 134 Disability Insurance           | 43.82                      | 163.46            | 665.00                    | 665.00                   | 501.54                     | 25 %          |
|         | 136 MSRS                           | 30.00                      | 71.62             | 962.00                    | 962.00                   | 890.38                     | 7 %           |
|         | 151 Workers Compensation           | 2,747.00                   | 2,747.00          | 5,494.00                  | 5,494.00                 | 2,747.00                   | 50 %          |
|         | 212 Motor Fuels                    | 0.00                       | 863.83            | 1,500.00                  | 1,500.00                 | 636.17                     | 58 %          |
|         | 216 Uniforms                       | 33.33                      | 250.72            | 500.00                    | 500.00                   | 249.28                     | 50 %          |
|         | 221 General Supplies               | 31.51                      | 31.51             | 2,500.00                  | 2,500.00                 | 2,468.49                   | 1 %           |
|         | 228 Utility System Maint Supplies  | 0.00                       | 0.00              | 2,500.00                  | 2,500.00                 | 2,500.00                   | %             |
|         | 229 Lift Station Maintenance       | 0.00                       | 960.00            | 10,000.00                 | 10,000.00                | 9,040.00                   | 10 %          |
|         | 314 Computer/Software Fees         | 0.00                       | 0.00              | 5,650.00                  | 5,650.00                 | 5,650.00                   | %             |
|         | 315 School & Conference            | 0.00                       | 647.11            | 1,000.00                  | 1,000.00                 | 352.89                     | 65 %          |
|         | 317 Personnel Testing, Physicals,  | 0.00                       | 45.00             | 450.00                    | 450.00                   | 405.00                     | 10 %          |
|         | 319 Contracted Services            | 0.00                       | 2,086.25          | 20,000.00                 | 20,000.00                | 17,913.75                  | 10 %          |
|         | 331 Travel Expense                 | 0.00                       | 443.07            | 250.00                    | 250.00                   | -193.07                    | 177 %         |
|         | 361 General Liability Insurance    | 945.00                     | 945.00            | 1,890.00                  | 1,890.00                 | 945.00                     | 50 %          |
|         | 385 Sewer Charges                  | 0.00                       | 142,896.00        | 619,000.00                | 619,000.00               | 476,104.00                 | 23 %          |
|         | 403 Road Maintenance               | 0.00                       | 0.00              | 5,000.00                  | 5,000.00                 | 5,000.00                   | %             |
|         | 404 Equipment Maintenance          | 0.00                       | 1,264.50          | 5,500.00                  | 5,500.00                 | 4,235.50                   | 23 %          |
|         | 406 Vehicle Maintenance            | 0.00                       | 0.00              | 2,500.00                  | 2,500.00                 | 2,500.00                   | %             |
|         | 413 Equipment Rental               | 0.00                       | 0.00              | 3,500.00                  | 3,500.00                 | 3,500.00                   | %             |
|         | 451 Dues & Subscriptions           | 0.00                       | 0.00              | 150.00                    | 150.00                   | 150.00                     | %             |
|         | 460 Permits & Licenses             | 0.00                       | 46.00             | 250.00                    | 250.00                   | 204.00                     | 18 %          |
|         | 475 Sewerline Repairs              | 0.00                       | 0.00              | 45,000.00                 | 45,000.00                | 45,000.00                  | %             |
|         | 476 Lift Station Repairs Sewer     | 0.00                       | 235.14            | 5,000.00                  | 5,000.00                 | 4,764.86                   | 5 %           |
|         | 477 I & I Maintenance              | 0.00                       | 0.00              | 15,000.00                 | 15,000.00                | 15,000.00                  | %             |
|         | 478 Sewer Cleaning                 | 0.00                       | 0.00              | 40,000.00                 | 40,000.00                | 40,000.00                  | %             |
|         | 499 Miscellaneous                  | 0.00                       | 0.00              | 7,500.00                  | 7,500.00                 | 7,500.00                   | %             |
|         | 580 Other Equipment                | 0.00                       | 0.00              | 47,500.00                 | 47,500.00                | 47,500.00                  | %             |
|         | 590 Pumping Plant & Lift Stations  | 0.00                       | 0.00              | 40,000.00                 | 40,000.00                | 40,000.00                  | %             |
|         | <b>Account Total:</b>              | <b>18,624.20</b>           | <b>181,483.50</b> | <b>1,115,550.00</b>       | <b>1,115,550.00</b>      | <b>934,066.50</b>          | <b>16 %</b>   |
|         | <b>Account Group Total:</b>        | <b>18,624.20</b>           | <b>181,483.50</b> | <b>1,115,550.00</b>       | <b>1,115,550.00</b>      | <b>934,066.50</b>          | <b>16 %</b>   |

602 Sewer Enterprise Fund

| Account | Object                           | Committed<br>Current Month | Committed<br>YTD  | Original<br>Appropriation | Current<br>Appropriation | Available<br>Appropriation | % (<br>Commit |
|---------|----------------------------------|----------------------------|-------------------|---------------------------|--------------------------|----------------------------|---------------|
| 494900  | Sewer Administration and General |                            |                   |                           |                          |                            |               |
| 494900  | Sewer Administration and General |                            |                   |                           |                          |                            |               |
| 101     | Full-Time Employees - Regular    | 5,849.46                   | 1,736.19          | 90,116.00                 | 90,116.00                | 88,379.81                  | 2 %           |
| 102     | Full-Time Employees - Overtime   | 18.10                      | 18.10             | 574.00                    | 574.00                   | 555.90                     | 3 %           |
| 121     | PERA Contributions -             | 446.31                     | 1,631.91          | 6,759.00                  | 6,759.00                 | 5,127.09                   | 24 %          |
| 128     | Social Security                  | 349.85                     | 1,276.97          | 5,587.00                  | 5,587.00                 | 4,310.03                   | 23 %          |
| 129     | Medicare                         | 81.81                      | 298.64            | 1,307.00                  | 1,307.00                 | 1,008.36                   | 23 %          |
| 131     | Health Insurance                 | 2,664.86                   | 10,407.67         | 32,643.00                 | 32,643.00                | 22,235.33                  | 32 %          |
| 133     | Life Insurance                   | 10.14                      | 38.06             | 170.00                    | 170.00                   | 131.94                     | 22 %          |
| 134     | Disability Insurance             | 28.30                      | 107.71            | 395.00                    | 395.00                   | 287.29                     | 27 %          |
| 135     | Unemployment Insurance           | 0.00                       | -3,332.00         | 0.00                      | 0.00                     | 3,332.00                   | %             |
| 136     | MSRS                             | 30.01                      | 100.46            | 728.00                    | 728.00                   | 627.54                     | 14 %          |
| 151     | Workers Compensation             | 63.00                      | 63.00             | 125.00                    | 125.00                   | 62.00                      | 50 %          |
| 201     | Office Supplies                  | 0.00                       | 98.94             | 25.00                     | 25.00                    | -73.94                     | 396 %         |
| 202     | Printing Supplies                | 0.00                       | 0.00              | 400.00                    | 400.00                   | 400.00                     | %             |
| 301     | Audit/Account Services           | 0.00                       | 150.00            | 6,750.00                  | 6,750.00                 | 6,600.00                   | 2 %           |
| 303     | Banking Fees                     | 750.58                     | 2,642.84          | 7,200.00                  | 7,200.00                 | 4,557.16                   | 37 %          |
| 305     | Engineer Fees                    | 0.00                       | 992.00            | 2,000.00                  | 2,000.00                 | 1,008.00                   | 50 %          |
| 308     | Legal Fees                       | 0.00                       | 847.00            | 2,000.00                  | 2,000.00                 | 1,153.00                   | 42 %          |
| 314     | Computer/Software Fees           | 0.00                       | 1,000.00          | 3,700.00                  | 3,700.00                 | 2,700.00                   | 27 %          |
| 315     | School & Conference              | 0.00                       | 0.00              | 1,000.00                  | 1,000.00                 | 1,000.00                   | %             |
| 319     | Contracted Services              | 5.43                       | 4,871.91          | 12,620.00                 | 12,620.00                | 7,748.09                   | 39 %          |
| 321     | Telephone                        | 209.85                     | 1,950.30          | 2,510.00                  | 2,510.00                 | 559.70                     | 78 %          |
| 322     | Internet                         | 0.00                       | 138.80            | 400.00                    | 400.00                   | 261.20                     | 35 %          |
| 323     | Gopher One Call Locates          | 0.00                       | 48.08             | 1,200.00                  | 1,200.00                 | 1,151.92                   | 4 %           |
| 325     | Postage                          | 42.61                      | 44.64             | 622.00                    | 622.00                   | 577.36                     | 7 %           |
| 331     | Travel Expense                   | 83.08                      | 314.52            | 960.00                    | 960.00                   | 645.48                     | 33 %          |
| 351     | Legal Notices Publishing         | 12.38                      | 12.38             | 0.00                      | 0.00                     | -12.38                     | %             |
| 361     | General Liability Insurance      | 4,768.00                   | 4,768.00          | 9,537.00                  | 9,537.00                 | 4,769.00                   | 50 %          |
| 381     | Electricity                      | 791.90                     | 3,269.48          | 8,000.00                  | 8,000.00                 | 4,730.52                   | 41 %          |
| 383     | Heating Gas                      | 0.00                       | 1,402.59          | 2,000.00                  | 2,000.00                 | 597.41                     | 70 %          |
| 405     | Computer Maintenance             | 1,307.87                   | 9,948.20          | 19,278.00                 | 19,278.00                | 9,329.80                   | 52 %          |
| 420     | Depreciation Expenses            | 0.00                       | 0.00              | 556,747.00                | 556,747.00               | 556,747.00                 | %             |
| 720     | Transfer Out                     | 0.00                       | 0.00              | 56,260.00                 | 56,260.00                | 56,260.00                  | %             |
|         | <b>Account Total:</b>            | <b>17,513.54</b>           | <b>44,846.39</b>  | <b>831,613.00</b>         | <b>831,613.00</b>        | <b>786,766.61</b>          | <b>5 %</b>    |
|         | <b>Account Group Total:</b>      | <b>17,513.54</b>           | <b>44,846.39</b>  | <b>831,613.00</b>         | <b>831,613.00</b>        | <b>786,766.61</b>          | <b>5 %</b>    |
| 495000  | Transfer Out                     |                            |                   |                           |                          |                            |               |
| 495000  | Transfer Out                     |                            |                   |                           |                          |                            |               |
| 720     | Transfer Out                     | 0.00                       | 0.00              | 17,500.00                 | 17,500.00                | 17,500.00                  | %             |
|         | <b>Account Total:</b>            | <b>0.00</b>                | <b>0.00</b>       | <b>17,500.00</b>          | <b>17,500.00</b>         | <b>17,500.00</b>           | <b>%</b>      |
|         | <b>Account Group Total:</b>      | <b>0.00</b>                | <b>0.00</b>       | <b>17,500.00</b>          | <b>17,500.00</b>         | <b>17,500.00</b>           | <b>%</b>      |
|         | <b>Fund Total:</b>               | <b>36,137.74</b>           | <b>226,329.89</b> | <b>2,015,613.00</b>       | <b>2,015,613.00</b>      | <b>1,789,283.11</b>        | <b>11 %</b>   |

603 Storm Water Enterprise Fund

| Account | Object                             | Committed<br>Current Month | Committed<br>YTD | Original<br>Appropriation | Current<br>Appropriation | Available<br>Appropriation | % (<br>Commit |
|---------|------------------------------------|----------------------------|------------------|---------------------------|--------------------------|----------------------------|---------------|
| 441100  | Storm Water                        |                            |                  |                           |                          |                            |               |
| 441100  | Storm Water                        |                            |                  |                           |                          |                            |               |
|         | 101 Full-Time Employees - Regular  | 5,234.36                   | -5,730.79        | 64,487.00                 | 64,487.00                | 70,217.79                  | -9 %          |
|         | 102 Full-Time Employees - Overtime | 619.71                     | 1,375.73         | 2,108.00                  | 2,108.00                 | 732.27                     | 65 %          |
|         | 111 Severance Pay - Vacation/Sick  | 0.00                       | 0.00             | 1,762.00                  | 1,762.00                 | 1,762.00                   | %             |
|         | 121 PERA Contributions -           | 441.14                     | 1,344.28         | 4,974.00                  | 4,974.00                 | 3,629.72                   | 27 %          |
|         | 128 Social Security                | 349.62                     | 1,060.32         | 4,221.00                  | 4,221.00                 | 3,160.68                   | 25 %          |
|         | 129 Medicare                       | 81.79                      | 248.05           | 987.00                    | 987.00                   | 738.95                     | 25 %          |
|         | 131 Health Insurance               | 3,883.75                   | 12,280.96        | 25,229.00                 | 25,229.00                | 12,948.04                  | 49 %          |
|         | 133 Life Insurance                 | 8.92                       | 30.58            | 104.00                    | 104.00                   | 73.42                      | 29 %          |
|         | 134 Disability Insurance           | 28.16                      | 90.09            | 309.00                    | 309.00                   | 218.91                     | 29 %          |
|         | 136 MSRS                           | 25.99                      | 75.86            | 514.00                    | 514.00                   | 438.14                     | 15 %          |
|         | 151 Workers Compensation           | 831.00                     | 831.00           | 1,662.00                  | 1,662.00                 | 831.00                     | 50 %          |
|         | 305 Engineer Fees                  | 0.00                       | 815.00           | 10,000.00                 | 10,000.00                | 9,185.00                   | 8 %           |
|         | 308 Legal Fees                     | 0.00                       | 187.00           | 1,500.00                  | 1,500.00                 | 1,313.00                   | 12 %          |
|         | 310 Recording/Filing Fees          | 0.00                       | 0.00             | 500.00                    | 500.00                   | 500.00                     | %             |
|         | 314 Computer/Software Fees         | 0.00                       | 1,000.00         | 1,500.00                  | 1,500.00                 | 500.00                     | 67 %          |
|         | 319 Contracted Services            | 0.00                       | 1,525.44         | 30,000.00                 | 30,000.00                | 28,474.56                  | 5 %           |
|         | 325 Postage                        | 0.00                       | 76.85            | 500.00                    | 500.00                   | 423.15                     | 15 %          |
|         | 331 Travel Expense                 | 27.70                      | 104.86           | 300.00                    | 300.00                   | 195.14                     | 35 %          |
|         | 351 Legal Notices Publishing       | 8.25                       | 8.25             | 0.00                      | 0.00                     | -8.25                      | %             |
|         | 403 Road Maintenance               | 0.00                       | 259.98           | 11,000.00                 | 11,000.00                | 10,740.02                  | 2 %           |
|         | 413 Equipment Rental               | 44.48                      | 44.48            | 20,000.00                 | 20,000.00                | 19,955.52                  | %             |
|         | 451 Dues & Subscriptions           | 0.00                       | 1,880.00         | 2,000.00                  | 2,000.00                 | 120.00                     | 94 %          |
|         | 530 Improvements Other Than Bldgs  | 0.00                       | 0.00             | 200,000.00                | 200,000.00               | 200,000.00                 | %             |
|         | 550 Street Improvements            | 0.00                       | 0.00             | 60,000.00                 | 60,000.00                | 60,000.00                  | %             |
|         | 720 Transfer Out                   | 0.00                       | 0.00             | 21,473.00                 | 21,473.00                | 21,473.00                  | %             |
|         | <b>Account Total:</b>              | <b>11,584.87</b>           | <b>17,507.94</b> | <b>465,130.00</b>         | <b>465,130.00</b>        | <b>447,622.06</b>          | <b>4 %</b>    |
|         | <b>Account Group Total:</b>        | <b>11,584.87</b>           | <b>17,507.94</b> | <b>465,130.00</b>         | <b>465,130.00</b>        | <b>447,622.06</b>          | <b>4 %</b>    |
| 495000  | Transfer Out                       |                            |                  |                           |                          |                            |               |
| 495000  | Transfer Out                       |                            |                  |                           |                          |                            |               |
|         | 720 Transfer Out                   | 0.00                       | 0.00             | 1,496.00                  | 1,496.00                 | 1,496.00                   | %             |
|         | <b>Account Total:</b>              | <b>0.00</b>                | <b>0.00</b>      | <b>1,496.00</b>           | <b>1,496.00</b>          | <b>1,496.00</b>            | <b>%</b>      |
|         | <b>Account Group Total:</b>        | <b>0.00</b>                | <b>0.00</b>      | <b>1,496.00</b>           | <b>1,496.00</b>          | <b>1,496.00</b>            | <b>%</b>      |
|         | <b>Fund Total:</b>                 | <b>11,584.87</b>           | <b>17,507.94</b> | <b>466,626.00</b>         | <b>466,626.00</b>        | <b>449,118.06</b>          | <b>4 %</b>    |

605 Street Lighting & Traffic Signalization

| Account | Object                      | Committed<br>Current Month | Committed<br>YTD | Original<br>Appropriation | Current<br>Appropriation | Available<br>Appropriation | % (<br>Commit |
|---------|-----------------------------|----------------------------|------------------|---------------------------|--------------------------|----------------------------|---------------|
| 431100  | Street Department           |                            |                  |                           |                          |                            |               |
| 431160  | Street Lighting             |                            |                  |                           |                          |                            |               |
|         | 227 Street Lights & Signs   | 0.00                       | 0.00             | 5,000.00                  | 5,000.00                 | 5,000.00                   | %             |
|         | 381 Electricity             | 3,142.06                   | 12,764.04        | 28,000.00                 | 28,000.00                | 15,235.96                  | 46 %          |
|         | 550 Street Improvements     | 0.00                       | 0.00             | 96,000.00                 | 96,000.00                | 96,000.00                  | %             |
|         | <b>Account Total:</b>       | <b>3,142.06</b>            | <b>12,764.04</b> | <b>129,000.00</b>         | <b>129,000.00</b>        | <b>116,235.96</b>          | <b>10 %</b>   |
|         | <b>Account Group Total:</b> | <b>3,142.06</b>            | <b>12,764.04</b> | <b>129,000.00</b>         | <b>129,000.00</b>        | <b>116,235.96</b>          | <b>10 %</b>   |
|         | <b>Fund Total:</b>          | <b>3,142.06</b>            | <b>12,764.04</b> | <b>129,000.00</b>         | <b>129,000.00</b>        | <b>116,235.96</b>          | <b>10 %</b>   |
|         | <b>Grand Total:</b>         | <b>169,641.11</b>          | <b>0.00</b>      | <b>572,935.09</b>         | <b>4,404,204.00</b>      | <b>3,831,268.91</b>        | <b>13 %</b>   |

**Public Works  
Utility Maintenance Report**

|                          |                |               |
|--------------------------|----------------|---------------|
| <b>Meeting Date:</b>     | 5/19/2022      |               |
| <b>Reporting Period:</b> | From: 4/1/2022 | To: 4/30/2022 |

**1. Water Utility**

- a. Project Update
  - i. Peyton Acres
    - 1. NO Change in April
      - a. They are planning on their phase 1B in 2022
      - b. This is approx. 10 more lots
      - c. Looking into a possible additional phase in 2022
        - i. Meeting on 5/10/22
  - ii. Hwy 53 Water Tower Recoating
    - 1. Osseo Construction- Low Responsible Bidder
      - a. Contracts are signed
      - b. Meeting on 3/16
      - c. Work started on 4/25
        - i. Water tower is offline and sandblasting is starting 5/16 or before
- b. Valve Replacement on Haines/Arrowhead intersection
  - i. Work to be 2022 Quoted work
  - ii. Putting information together in Feb.
    - 1. Early June Quote Date
    - 2. Summer 2022 Work
- c. Irrigation meter plan for 2022
  - i. Plan approved, Has been publicized
  - ii. Have 3 Applications to Date
    - 1. 3 Meters are installed
- d. Watermain Breaks
  - i. None in April
- e. Water System Modeling
  - i. NCE put together RFP
  - ii. RFP's back
    - iii. Recommend SEH Inc. to City Council on 4/18

**2. Sewer**

- a. Project Update
  - i. Planning 2022 Sanitary sewer cleaning
- b. Lift Stations
  - i. Planning on upgrading Radar Road lift station in 2022
    - 1. Pumps ordered
  - ii. Looking into an annual Inspection on all pumps by a 3<sup>rd</sup> party
    - 1. Checking budget for 2022, but will more than likely work with Electric pump to do this inspection annually for a cost of about \$5,000+/-
      - a. Will be working with Electric Pump on this

### **3. Stormwater**

- a. Project Update
  - i. Bridge inspection on Hermantown Road Bridge near 5 Corners by LHB
    - 1. Completed and a report will be presented by David Bolf @ 2/7/22 Council mtg.
      - a. Report will state the bridge should be replaced as part of the 2023 Road Improvement plan on Hermantown Road
      - b. RFP for design services to be solicited by the City of Hermantown in May
- b. Steamed culverts for stormwater to move
- c. 2022 Street sweeping to start about 4/13 or so. This will take 3-4 weeks.
  - i. Will be completed week of 5/16/22

### **4. Looking Ahead to 2022**

- a. Haines Road Sanitary sewer repairs
- b. 2022 Driveway Culvert replacements
- c. Oak Ridge Trunk Sewer Spur Planning



## City of Hermantown - 2022 Water Loss Report

|     | Duluth<br>Billed<br>(Gallons) | Hermantown<br>Billed<br>(Gallons) | Difference     | Percent<br>Difference | Water<br>Main<br>Breaks | Truck Fill/<br>Temp Meter | City<br>Usage | Total<br>Accounted | Total<br>Unaccounted<br>Gallons |
|-----|-------------------------------|-----------------------------------|----------------|-----------------------|-------------------------|---------------------------|---------------|--------------------|---------------------------------|
| Jan | 15,494,072                    | 14,395,819                        | 1,098,253      | 7.1%                  | 398,000                 | 35,366                    | 16,930        | 450,296            | 647,957                         |
| Feb | 13,843,236                    | 12,925,752                        | 917,484        | 6.6%                  | -                       | 8,100                     | 18,806        | 26,906             | 890,578                         |
| Mar | 13,102,716                    | 11,919,815                        | 1,182,901      | 9.0%                  | 460,000                 | 24,200                    | 16,797        | 500,997            | 681,904                         |
| Apr | 14,988,424                    | 13,230,700                        | 1,757,724      | 11.7%                 | -                       | 20,000                    | 19,256        | 39,256             | 1,718,468                       |
| May | -                             | #DIV/0!                           | #DIV/0!        | #DIV/0!               | -                       | -                         | -             | -                  | -                               |
| Jun | -                             | #DIV/0!                           | #DIV/0!        | #DIV/0!               | -                       | -                         | -             | -                  | -                               |
| Jul | -                             | #DIV/0!                           | #DIV/0!        | #DIV/0!               | -                       | -                         | -             | -                  | -                               |
| Aug | -                             | #DIV/0!                           | #DIV/0!        | #DIV/0!               | -                       | -                         | -             | -                  | -                               |
| Sep | -                             | #DIV/0!                           | #DIV/0!        | #DIV/0!               | -                       | -                         | -             | -                  | -                               |
| Oct | -                             | #DIV/0!                           | #DIV/0!        | #DIV/0!               | -                       | -                         | -             | -                  | -                               |
| Nov | -                             | #DIV/0!                           | #DIV/0!        | #DIV/0!               | -                       | -                         | -             | -                  | -                               |
| Dec | -                             | #DIV/0!                           | -              | #DIV/0!               | -                       | -                         | -             | -                  | -                               |
|     | <b>57,428,448</b>             | <b>#DIV/0!</b>                    | <b>#DIV/0!</b> | <b>#DIV/0!</b>        | <b>858,000</b>          | <b>87,666</b>             | <b>71,789</b> | <b>1,017,455</b>   | <b>3,938,907</b>                |

Total Percent of Duluth Billed Unaccounted For:

6.86%



Clear Answers for Clean Water<sup>SM</sup>

**Western Lake Superior Sanitary District**  
 2626 Courtland Street  
 Duluth, MN 55806-1894  
 (218) 722-3336

|              |            |
|--------------|------------|
| Account No.  | 8420       |
| Invoice Date | 04/30/2022 |

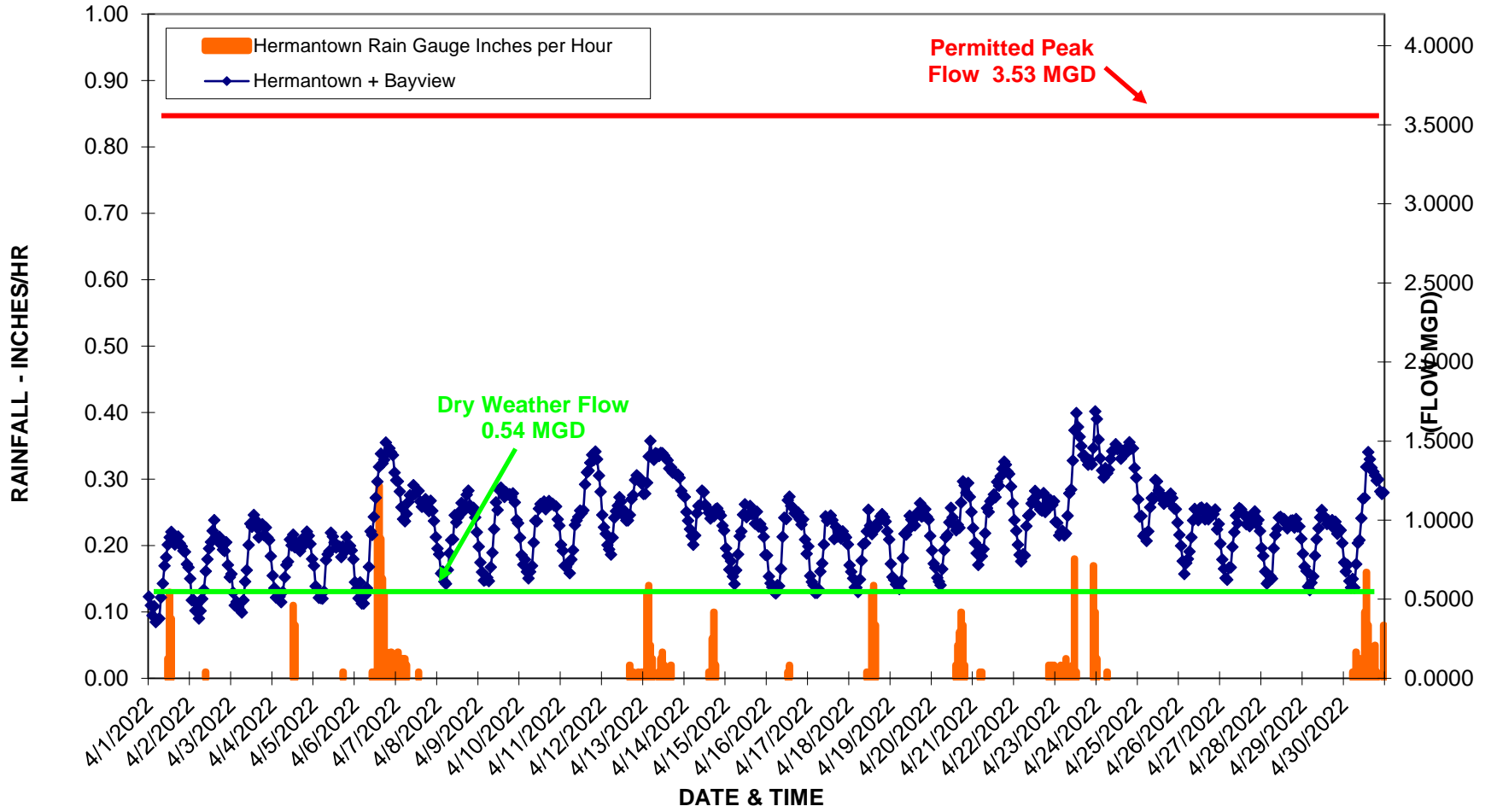
To: CITY OF HERMANTOWN  
 5105 MAPLE GROVE ROAD  
 HERMANTOWN MN 55811

| Invoice    | Trans Date | Due Date   | PO | Desc               | Quantity | Unit Rate | Amount    |
|------------|------------|------------|----|--------------------|----------|-----------|-----------|
| 033122HER1 | 03/31/2022 | 04/15/2022 |    | WASTEWATER CHARGES |          |           | 48,228.00 |
| 033122HER2 | 03/31/2022 | 04/15/2022 |    | 2021 ADJUSTMENT    |          |           | -596.00   |
| 043022HER1 | 04/30/2022 | 05/15/2022 |    | WASTEWATER CHARGES |          |           | 48,228.00 |
| 043022HER2 | 04/30/2022 | 05/15/2022 |    | 2021 ADJUSTMENT    |          |           | -596.00   |

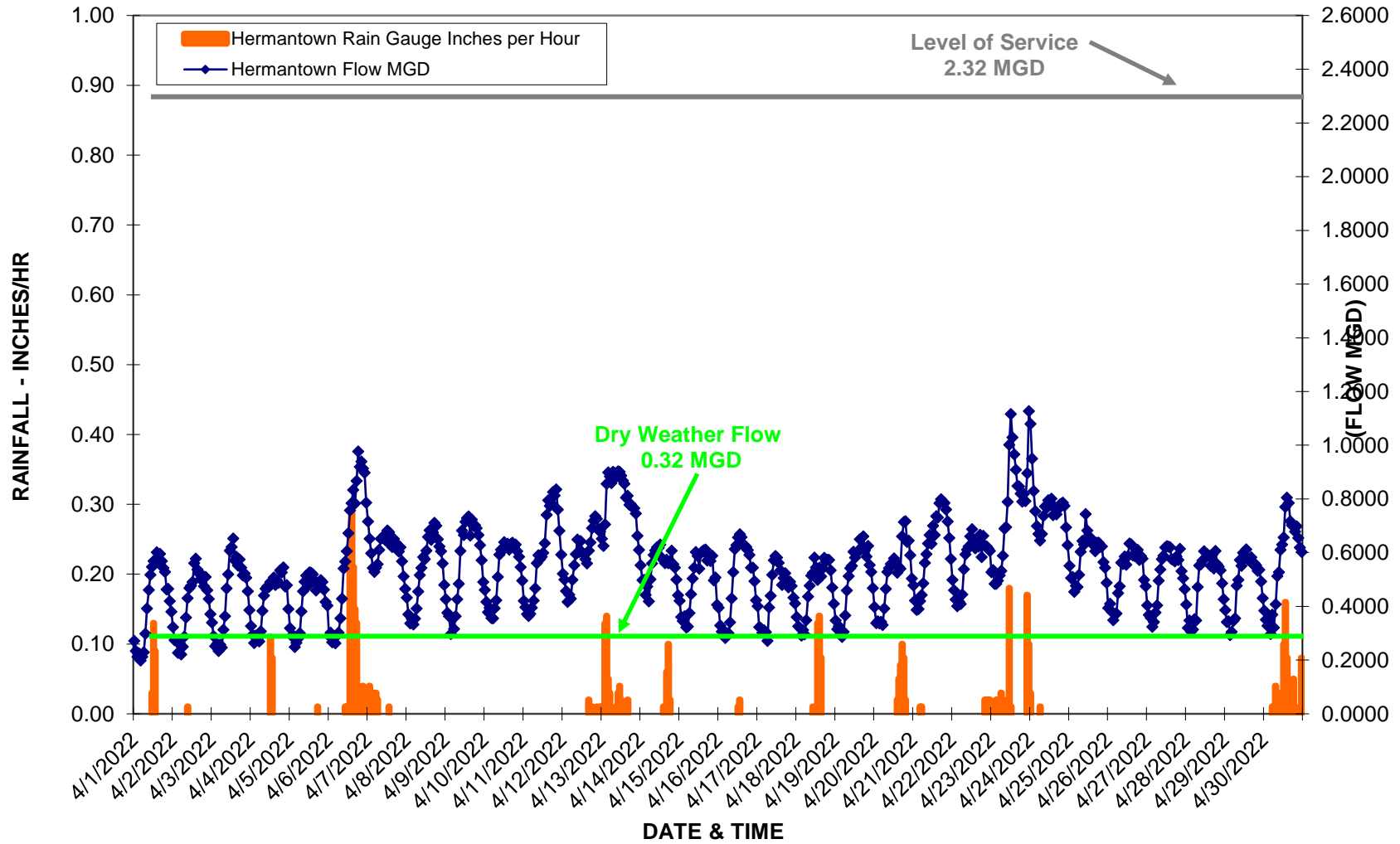
| Current   | 1-30 Days | 31-60 Days | Over 60 Days | Amount Due       |
|-----------|-----------|------------|--------------|------------------|
| 47,632.00 | 47,632.00 | 0.00       | 0.00         | <b>95,264.00</b> |

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution. For inquiries please call WLSSD at 218-722-3336.

# Hermantown Flow + Bayview April 2022

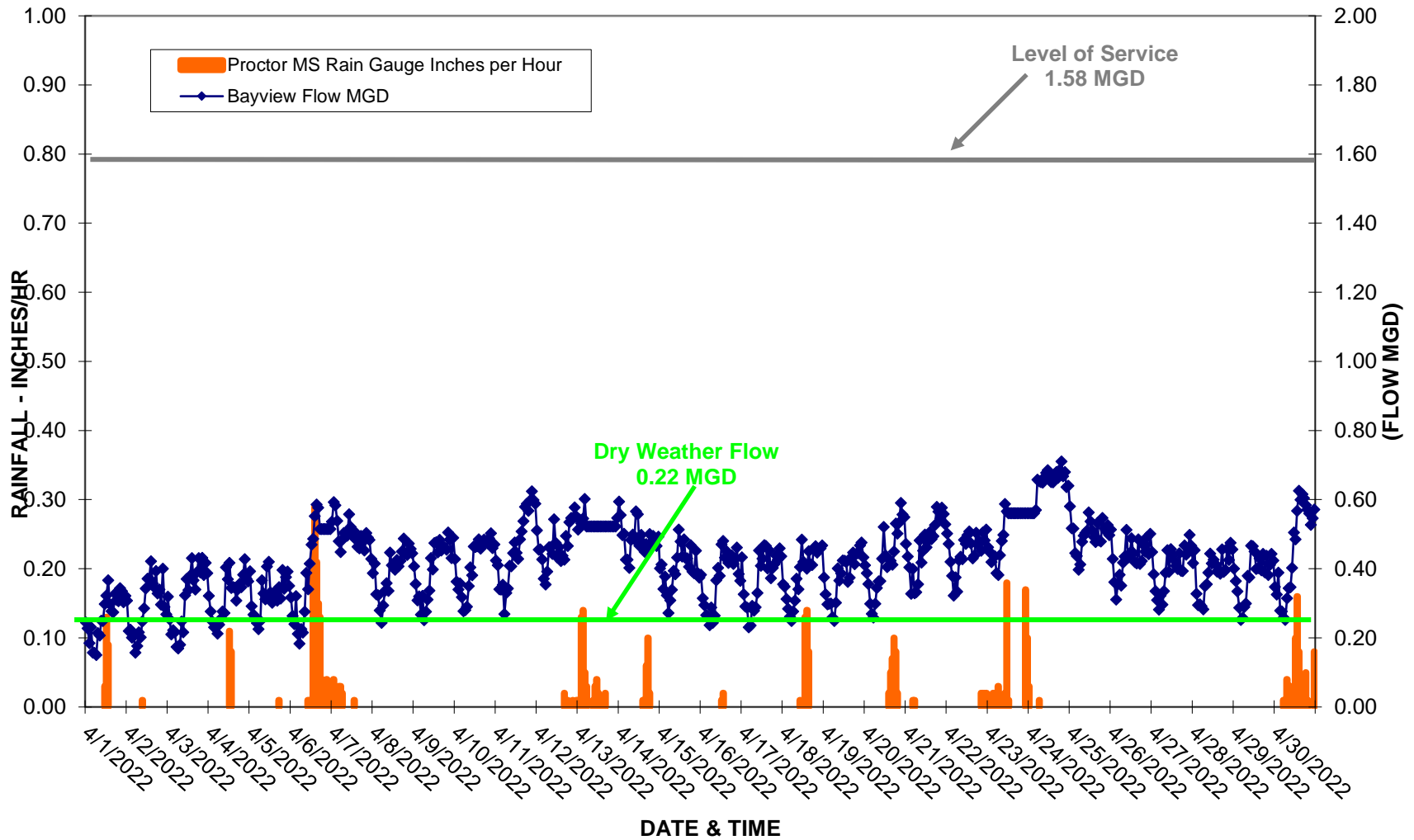


# Hermantown Flow - Haines Road April 2022



# BAYVIEW METERING STATION

## April 2022



## 2022 New Connection Applications Received

| Application Signed Date | Address             | Sewer | Water | Home Owner or Contractor | New or Existing Home |
|-------------------------|---------------------|-------|-------|--------------------------|----------------------|
| 4/5/2022                | 3967 Peyton Lane    | x     | x     | Easy Housing of Duluth   | New                  |
| 4/18/2022               | 4467 Sugar Maple Dr | x     | x     | Billman                  | New                  |
| 4/18/2022               | 4469 Sugar Maple Dr | x     | x     | Billman                  | New                  |
| 5/5/2022                | 4165 Jefferson Dr   | x     | x     | Gilbert Contracting      | New                  |

**TO:** Utility Commission Members



**FROM:** Lindsay Townsend, Utility  
Billing Clerk

**DATE:** May 12, 2022

**Meeting Date:** 05/19/2022

**SUBJECT:** Utility Billing Happenings

**Agenda Item:** 8f

- 
- Utility Portal Update: 1,275 accounts, 456 paperless, 368 autopay (Last month: 1235 accounts, 449 paperless, 345 autopay)
  - Past Due Accounts as of May 12: 73 accts (56 accounts last month)
    - 120 days – 4 accts (Previous month: 2)
    - 90 days – 1 accts (Previous month: 3)
    - 60 days – 68 accts (Previous month: 5)
    - 30 days – 0 accts (Previous month: 46)
  - 102 assessment searches completed so far in 2022. In 2021 at this same time about 152 were done.
  - Irrigation Meter Grant Program: 3 residents have applied and have been approved. Two of them have been installed and completed.