

**CITY OF HERMANTOWN
UTILITY COMMISSION MEETING SUMMARY
March 17, 2022
5:30 PM**

This meeting was conducted in person and via Zoom.

ROLL CALL *Jim Samberg, Doug Kerfeld, Counselor Grant Hauschild*

ABSENT: *Howard Jacobson, Rob McLachlan, William Berg*

VISITORS *Paul Senst, Public Works Director; Lindsay Townsend, Utility Billing Clerk*

MINUTES

Motion by Jim Samberg to approve minutes of the February 17, 2022 meeting, seconded by Counselor Grant Hauschild. All ayes, motion carried.

PUBLIC DISCUSSION: *There were no members of the public present.*

COMMUNICATIONS (items of information only – any communication requiring action is provided under that item on the agenda)

- a. WLSSD Discharge Monitoring Report – Report was attached.*
- b. WLSSD Year End Adjustments – Report was attached.*

PRESENTATIONS

- a. MN DOT Hermantown Soil Management – Presented by Paul Senst, Public Works Director. Ames Kraemer working on the Twin Ports Interchange project in Duluth will be transporting soil from the project and storing it in Hermantown at the MN DOT property on Hwy 194. The soil will be covered to prevent contamination to the storm water. Ames Kraemer will use the City of Hermantown sewer main to transport contaminated material down to WLSSD for treatment. After the City sewer line is used, Ames Kraemer will perform a video flushing of the line and submit to Paul Senst, Public Works Director.*

OLD BUSINESS

none

NEW BUSINESS

- a. Hermantown School – Credit Request: Hermantown School had a meter freeze and burst in the concession stand building by the football field resulting in 341,000 gallons of water loss. It was determined by the City Public Works Department that 160,000 of this loss did flow through the sanitary sewer system. This amount is calculated based on the pump station records. Sewer credit in the amount of \$1,885.52 recommended based on standard set by commission. Motion by Jim Samberg to approve sewer credit of \$1,885.52, seconded by Counselor Grant Hauschild. All ayes, motion carried.*

REPORTS

- a. Budget to Actual Expenditure Report – *Report was attached.*
- b. Public Works Utility Maintenance & Project Update Report - *Report was attached.*
- c. Water Loss Report – *Report was attached*
- d. WLSSD Monthly Flow, Rain Fall & Flow – *Report was attached.*
- e. New Connections Report – *No report for this month.*
- f. Utility Billing Happenings – *Memo attached.*

COMMISSION MEMBERS REPORT

- a. Jim Samberg: *No report.*
- b. William Berg: *Absent.*
- c. Robert McLachlan: *Absent.*
- d. Doug Kerfeld: *No report. Mentioned that the Hwy 194 road project will start mid-May.*
- e. Howard Jacobson: *Absent.*
- f. Councilor Grant Hauschild: *No report.*

RECESS Motion by Jim Samberg to adjourn, seconded by Counselor Grant Hauschild. All ayes, motion carried. The meeting recessed at approximately 6:09 pm.

Minutes prepared by:
Lindsay Townsend, Utility Billing Clerk