

**CITY OF HERMANTOWN  
UTILITY COMMISSION MEETING SUMMARY  
February 17, 2022  
5:30 PM**

**This meeting was conducted in person and via Zoom.**

**ROLL CALL**            *Jim Samberg, Howard Jacobson, Doug Kerfeld, Rob McLachlan, William Berg*

**ABSENT:**            *Counselor Grant Hauschild*

**VISITORS**            *Paul Senst, Public Works Director; Lindsay Townsend, Utility Billing Clerk;  
David Bolf, City Engineer*

**MINUTES**

*Motion by Rob McLachlan to approve minutes of the January 20, 2022 meeting, seconded by Jim Samberg. All ayes, motion carried.*

**PUBLIC DISCUSSION:** *There were no members of the public present.*

**COMMUNICATIONS** (items of information only – any communication requiring action is provided under that item on the agenda)

- a. MN Dept of Health – Sample Analysis Results - Report was attached*
- b. MN Dept of Health -Unregulated Contaminant Monitoring Rule 5 – Hard copy of memo given*

**PRESENTATIONS**

*none*

**OLD BUSINESS**

*none*

**NEW BUSINESS**

- a. Request for Proposal – Water Distribution System Evaluation and Modeling: David Bolf presented to the commission about the benefits of having a water distribution system. This system will help the City plan for future development of the water system. It will also help the City to run scenarios to help prepare for problems and future uses of the water system. Motion to approve RFP made by Howard Jacobson, seconded by Bill Berg, all ayes, motion carried.*

## REPORTS

- a. Budget to Actual Expenditure Report – *Report was attached.*
- b. Public Works Utility Maintenance & Project Update Report - *Report was attached.*
- c. Water Loss Report – *Report was attached*
- d. WLSSD Monthly Flow, Rain Fall & Flow – *Report was attached.*
- e. New Connections Report – *No report for this month.*
- f. Utility Billing Happenings – *Memo attached.*

## COMMISSION MEMBERS REPORT

- a. Jim Samberg: *No report.*
- b. William Berg: *Mentioned that the broadband taskforce is still working on bringing better options for internet in Hermantown.*
- c. Robert McLachlan: *No report.*
- d. Doug Kerfeld: *No report.*
- e. Howard Jacobson: *No report.*
- f. Councilor Grant Hauschild: *Absent*

**RECESS** Motion by Jim Samberg to adjourn, second by Howard Jacobson. All ayes, motion carried. The meeting recessed at approximately 6:11pm.

Minutes prepared by:  
Lindsay Townsend, Utility Billing Clerk