

**CITY OF HERMANTOWN  
UTILITY COMMISSION MEETING SUMMARY  
January 20, 2022  
5:30 PM  
This meeting was conducted in person and via Zoom.**

**ROLL CALL**            *Jim Samberg, Howard Jacobson, Doug Kerfeld, Rob McLachlan, William Berg, Counselor Grant Hauschild*  
**(Take note if anyone was on zoom)**

**ABSENT:**

**VISITORS**            *Paul Senst, Public Works Director; Lindsay Townsend, Utility Billing Clerk*

**MINUTES**

*Motion by Jim Samberg to approve minutes of the October 21, 2021 meeting, seconded by Rob McLachlan. All ayes, motion carried.*

**PUBLIC DISCUSSION:** *There were no members of the public present.*

**COMMUNICATIONS** (items of information only – any communication requiring action is provided under that item on the agenda)

*none*

**PRESENTATIONS**

*none*

**OLD BUSINESS**

- a. Stormwater Ordinance: Presented by John Mulder at 10/21/2021 meeting – table until January meeting to discuss any updates*
- b. Sewer Trunkline Availability Charges: Presented by John Mulder at 10/21/2021 meeting – table until January meeting to discuss any updates*

**NEW BUSINESS**

- a. Sewer Discount – Essentia Health Wellness Center: A leak was discovered in the pool at the wellness center resulting in substantial water loss. Water did not go into the sewer system. Request for a sewer credit in the amount of \$13,915.65. Questions asked that Paul Senst will follow up with were: Where the leak was? How did the water get to the storm system? Did EWC report leak to MPCA? Motion by Jim Samberg to approve sewer credit in the amount of \$13,915.65, seconded by Rob McLachlan. All ayes, motion carried.*

## REPORTS

- a. Budget to Actual Expenditure Report – *Report was attached.*
- b. Public Works Utility Maintenance & Project Update Report - *Report was attached.*
- c. Water Loss Report – *Report was attached*
- d. WLSSD Monthly Flow, Rain Fall & Flow – *Report was attached.*
- e. New Connections Report – *Report was attached*
- f. Utility Billing Happenings – *Memo attached – final numbers of delinquent utility accounts certified to St. Louis County. 10 monthly water/sewer customers and 57 stormwater only customers.*

## COMMISSION MEMBERS REPORT

- a. Jim Samberg: *No report.*
- b. William Berg: *No report.*
- c. Robert McLachlan: *No report.*
- d. Doug Kerfeld: *informed commission the MN DOT is working on a project at Hwy 194 and Midway Rd starting next year.*
- e. Howard Jacobson: *No report.*
- f. Councilor Grant Hauschild: *Shared with the commission that Bonnie Engseth, City Clerk has retired and the City is currently taking applications to fill this position.*

**RECESS** Motion by Jim Samberg to adjourn, second by William Berg. All ayes, motion carried. The meeting recessed at approximately 6:04pm.

Minutes prepared by:  
Lindsay Townsend, Utility Billing Clerk