

**CITY OF HERMANTOWN**  
**UTILITY COMMISSION AGENDA – April 15, 2021**

Because attendance at the regular meeting location is not entirely feasible due to the health pandemic, Hermantown’s April 15, 2021, **UTILITY COMMISSION** Meeting will be conducted remotely.

The meeting will utilize the platform “Zoom” – which allows the public to view and/or hear the meeting from their phone or computer. Attendance is allowed at City Hall, with social distancing guidelines to be followed and masks required.

Topic: Utility Commission Meeting

Time: April 15, 2021 05:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83772935306?pwd=ZWl3VnR4SnkxOUxuSlhvWGZqa25aUT09>

Meeting ID: 837 7293 5306

Passcode: 459840

One tap mobile

+13126266799,,83772935306#,,, \*459840# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 837 7293 5306

Passcode: 459840

Find your local number: <https://us02web.zoom.us/j/83772935306?pwd=ZWl3VnR4SnkxOUxuSlhvWGZqa25aUT09>

A few important tips regarding the Zoom platform:

- If your computer does not support audio, you can still watch the meeting on your computer and call in on your phone to hear the meeting
- It is a challenging situation for all of us, so grace and understanding are appreciated

**CITY OF HERMANTOWN  
UTILITY COMMISSION AGENDA – April 15, 2021**

*CITY ADMINISTRATIVE BUILDING, 5105 MAPLE GROVE ROAD  
5:30 PM – Via Zoom*

1. **ROLL CALL**
2. **MINUTES** – Approval or Correction
  - a. [March 18, 2021 regular meeting.](#)
3. **PUBLIC DISCUSSION** *(This is the time for which individuals can address the Commission about any item pertaining to utilities. The time limit is three minutes per person)*
4. **COMMUNICATIONS** (items of information only – any communication requiring action is provided under that item on the agenda)
  - a. [2020 Drinking Water Report \(Published in Hermantown Star 4/8/2021\)](#)
5. **OLD BUSINESS**
6. **NEW BUSINESS**
  - a. [Water Conservation Kits](#)
  - b. [Bel Air Sewer Credit Request](#)
7. **REPORTS**
  - a. [Budget to Actual Expenditure Report](#)
  - b. [Public Works Utility Maintenance & Project Update Report \(no report submitted\)](#)
  - c. [Water Loss Report](#)
  - d. [WLSSD Monthly Flow, Rain Fall & Flow](#)
  - e. [New Connections Report](#)
  - f. [Utility Billing Happenings](#)

**8. COMMISSION MEMBERS REPORT**

- a. Jim Samberg -
- b. William Berg -
- c. Robert McLachlan -
- d. Doug Kerfeld -
- e. Howard Jacobson -
- f. Councilor Grant Hauschild -

**9. RECESS**

**CITY OF HERMANTOWN  
UTILITY COMMISSION MEETING SUMMARY**

**March 18, 2021**

**5:30 PM**

**This meeting was conducted via zoom by all participants**

**ROLL CALL** Jim Samberg, William Berg, Doug Kerfeld, Rob McLachlan, Howard Jacobson, Councilor Grant Hauschild

**ABSENT:** Doug Kerfeld

**VISITORS** Kevin Orme, Director of Finance and Administration; Paul Senst, Director of Public Work; Lindsay Townsend, Utility Billing Clerk; John Mulder, City Administrator

**MINUTES**

Motion by Jim Samberg to correct wording of Cable TV Extension notes, seconded by Howard Jacobsen to correct and approve the minutes of February 18, 2021 regular meeting. All ayes, motions carried 4-0.

**PUBLIC DISCUSSION:** There were no members of the public present.

**COMMUNICATIONS** (items of information only – any communication requiring action is provided under that item on the agenda)

*The following communications were read and placed on file:*

- a. FROM: WLSSD  
TO: City of Hermantown  
RE: Discharge Monitoring Report
  
- b. FROM: WLSSD  
TO: City of Hermantown  
RE: 2021 Grant Application

Paul Senst spoke about the grant application. Grant is for a maximum of \$10,000 if approved. Funds would go towards hiring a UMD student to collect GIS data for the City of Hermantown. Motion to approve grant application made by Howard Jacobsen, seconded by Rob McLachlan. All ayes, motion carried 4-0.

**OLD BUSINESS** – none

## NEW BUSINESS

**a. Paperless Bill / Autopay Sign Up Incentive:**

Incentive program was presented by Kevin Orme. Howard asked if the incentive would include citizens that had already signed up for these services. Kevin responded, stating that the goal of the incentive program is to entice citizens that normally would not sign up for these services, so no it would only be for new sign ups during the month of April 2021. William asked how long it would take the City to recoup the cost of this incentive. Kevin estimated between 6 to 12 months. Jim brought up the possibility of doing this again in the future if it is successful. Motion by Jim Samberg to approve the Paperless Bill / Autopay Sign Up Incentive, seconded by Rob McLachlan. All ayes, motion carried 4-0.

**b. Proposed Past Due Process**

Process presented by Kevin Orme. Howard asked about the \$50 reconnection fee as it seems to be low. It was recommended to increase this fee to \$150 next fall when the fee schedule is discussed. Commission agrees a process needs to be in place and followed, they look forward to hear about the success of this process. All members agree that shut offs should not happen on a Friday or the day before a holiday. Commission supports process. No action taken.

## REPORTS

- a. Budget to Actual Expenditure Report – Report was attached.
- b. Public Works Utility Maintenance & Project Update Report - Report was attached. Howard asked Paul about a large dip on Hermantown Rd. east of the Beacon Bar. Paul informed Howard that there is a water line that is under the road and that is why there is a dip. Howard also brought up to Paul that it would be good to be proactive and start checking on curb stops around properties that are delinquent to verify that service could be shut off easily if need be.
- c. Water Loss Report – Report was attached
- d. WLSSD Monthly Flow, Rain Fall & Flow – Report was attached
- e. New Connections Report – Report was attached
- f. Utility Billing Happenings – Memo attached

**COMMISSION MEMBERS REPORT**

- a. Jim Samberg: No report.
- b. William Berg: William brought up issue with broadband – John informed commission about possibility of starting a broadband task force to work on this issue.
- c. Robert McLachlan: No report.
- d. Doug Kerfeld: Absent.
- e. Howard Jacobson: No report
- f. Councilor Grant Hauschild: Grant informed commission that the broadband issue is a top tier issue and that the City Council is actively working on improvements.

**RECESS** Motion by Jim Samberg, second by Rob McLachlan to adjourn. All ayes, motion carried 4-0. The meeting recessed at approximately 6:15pm.

Minutes prepared by:  
Lindsay Townsend, Utility Billing Clerk

# Hermantown 2020 Drinking Water Report

## Making Safe Drinking Water

Your drinking water comes from a surface water source: purchased water from Duluth.

Hermantown works hard to provide you with safe and reliable drinking water that meets federal and state water quality requirements. The purpose of this report is to provide you with information on your drinking water and how to protect our precious water resources.

Contact Paul Senst, Public Works Director , at 218-729-3640 or [psenst@hermantownmn.com](mailto:psenst@hermantownmn.com) if you have questions about Hermantown's drinking water. You can also ask for information about how you can take part in decisions that may affect water quality.

The U.S. Environmental Protection Agency sets safe drinking water standards. These standards limit the amounts of specific contaminants allowed in drinking water. This ensures that tap water is safe to drink for most people. The U.S. Food and Drug Administration regulates the amount of certain contaminants in bottled water. Bottled water must provide the same public health protection as public tap water.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline at 1-800-426-4791.

## Hermantown Monitoring Results

This report contains our monitoring results from January 1 to December 31, 2020.

We work with the Minnesota Department of Health to test drinking water for more than 100 contaminants. It is not unusual to detect contaminants in small amounts. No water supply is ever completely free of contaminants. Drinking water standards protect Minnesotans from substances that may be harmful to their health.

Learn more by visiting the Minnesota Department of Health's webpage [Basics of Monitoring and testing of Drinking Water in Minnesota](https://www.health.state.mn.us/communities/environment/water/factsheet/sampling.html) (<https://www.health.state.mn.us/communities/environment/water/factsheet/sampling.html>).

## How to Read the Water Quality Data Tables

The tables below show the contaminants we found last year or the most recent time we sampled for that contaminant. They also show the levels of those contaminants and the Environmental Protection Agency's limits. Substances that we tested for but did not find are not included in the tables.

We sample for some contaminants less than once a year because their levels in water are not expected to change from year to year. If we found any of these contaminants the last time we sampled for them, we included them in the tables below with the detection date.

We may have done additional monitoring for contaminants that are not included in the Safe Drinking Water Act. To request a copy of these results, call the Minnesota Department of Health at 651-201-4700 or 1-800-818-9318 between 8:00 a.m. and 4:30 p.m., Monday through Friday.

Some contaminants are monitored regularly throughout the year, and rolling (or moving) annual averages are used to manage compliance. Because of this averaging, there are times where the Range of Detected Test Results for the calendar year is lower than the Highest Average or Highest Single Test Result, because it occurred in the previous calendar year.

## Definitions

- **AL (Action Level):** The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.
- **EPA:** Environmental Protection Agency
- **MCL (Maximum contaminant level):** The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
- **MCLG (Maximum contaminant level goal):** The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
- **MRDL (Maximum residual disinfectant level):** The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
- **MRDLG (Maximum residual disinfectant level goal):** The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
- **N/A (Not applicable):** Does not apply.
- **ppb (parts per billion):** One part per billion in water is like one drop in one billion drops of water, or about one drop in a swimming pool. ppb is the same as micrograms per liter ( $\mu\text{g}/\text{l}$ ).
- **ppm (parts per million):** One part per million is like one drop in one million drops of water, or about one cup in a swimming pool. ppm is the same as milligrams per liter ( $\text{mg}/\text{l}$ ).
- **PWSID:** Public water system identification.



**Monitoring Results – Regulated Substances**

**LEAD AND COPPER – Tested at customer taps.**

Contaminant (Date, if sampled in previous year)	EPA's Ideal Goal (MCLG)	EPA's Action Level	90% of Results Were Less Than	Number of Homes with High Levels	Violation	Typical Sources
<b>Lead (07/31/18)</b>	0 ppb	90% of homes less than 15 ppb	<2 ppb	0 out of 20	NO	Corrosion of household plumbing.
<b>Copper (07/31/18)</b>	0 ppm	90% of homes less than 1.3 ppm	0.09 ppm	0 out of 20	NO	Corrosion of household plumbing.

**CONTAMINANTS RELATED TO DISINFECTION – Tested in drinking water.**

Substance (Date, if sampled in previous year)	EPA's Ideal Goal (MCLG or MRDLG)	EPA's Limit (MCL or MRDL)	Highest Average or Highest Single Test Result	Range of Detected Test Results	Violation	Typical Sources
<b>Total Trihalomethanes (TTHMs)</b>	N/A	80 ppb	12.7 ppb	11.50 - 12.70 ppb	NO	By-product of drinking water disinfection.
<b>Total Haloacetic Acids (HAA)</b>	N/A	60 ppb	5.3 ppb	3.50 - 5.30 ppb	NO	By-product of drinking water disinfection.
<b>Total Chlorine</b>	4.0 ppm	4.0 ppm	0.51 ppm	0.03 - 0.67 ppm	NO	Water additive used to control microbes.

Total HAA refers to HAA5

## Some People Are More Vulnerable to Contaminants in Drinking Water

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. The developing fetus and therefore pregnant women may also be more vulnerable to contaminants in drinking water. These people or their caregivers should seek advice about drinking water from their health care providers. EPA/Centers for Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline at 1-800-426-4791.

## Learn More about Your Drinking Water

### Drinking Water Sources

Minnesota's primary drinking water sources are groundwater and surface water. Groundwater is the water found in aquifers beneath the surface of the land. Groundwater supplies 75 percent of Minnesota's drinking water. Surface water is the water in lakes, rivers, and streams above the surface of the land. Surface water supplies 25 percent of Minnesota's drinking water.

Contaminants can get in drinking water sources from the natural environment and from people's daily activities. There are five main types of contaminants in drinking water sources.

- **Microbial contaminants**, such as viruses, bacteria, and parasites. Sources include sewage treatment plants, septic systems, agricultural livestock operations, pets, and wildlife.
- **Inorganic contaminants** include salts and metals from natural sources (e.g. rock and soil), oil and gas production, mining and farming operations, urban stormwater runoff, and wastewater discharges.
- **Pesticides and herbicides** are chemicals used to reduce or kill unwanted plants and pests. Sources include agriculture, urban stormwater runoff, and commercial and residential properties.
- **Organic chemical contaminants** include synthetic and volatile organic compounds. Sources include industrial processes and petroleum production, gas stations, urban stormwater runoff, and septic systems.
- **Radioactive contaminants** such as radium, thorium, and uranium isotopes come from natural sources (e.g. radon gas from soils and rock), mining operations, and oil and gas production.

The Minnesota Department of Health provides information about your drinking water source(s) in a source water assessment, including:

- How Hermantown is protecting your drinking water source(s);
- Nearby threats to your drinking water sources;
- How easily water and pollution can move from the surface of the land into drinking water sources, based on natural geology and the way wells are constructed.

Find your source water assessment at [Source Water Assessments](https://www.health.state.mn.us/communities/environment/water/swp/swa) (<https://www.health.state.mn.us/communities/environment/water/swp/swa>) or call 651-201-4700 or 1-800-818-9318 between 8:00 a.m. and 4:30 p.m., Monday through Friday.

## Lead in Drinking Water

You may be in contact with lead through paint, water, dust, soil, food, hobbies, or your job. Coming in contact with lead can cause serious health problems for everyone. There is no safe level of lead. Babies, children under six years, and pregnant women are at the highest risk.

Lead is rarely in a drinking water source, but it can get in your drinking water as it passes through lead service lines and your household plumbing system. Hermantown is responsible for providing high quality drinking water, but it cannot control the plumbing materials used in private buildings.

Read below to learn how you can protect yourself from lead in drinking water.

1. **Let the water run** for 30-60 seconds before using it for drinking or cooking if the water has not been turned on in over six hours. If you have a lead service line, you may need to let the water run longer. A service line is the underground pipe that brings water from the main water pipe under the street to your home.
  - You can find out if you have a lead service line by contacting your public water system, or you can check by following the steps at: <https://www.mprnews.org/story/2016/06/24/npr-find-lead-pipes-in-your-home>
  - The only way to know if lead has been reduced by letting it run is to check with a test. If letting the water run does not reduce lead, consider other options to reduce your exposure.
2. **Use cold water** for drinking, making food, and making baby formula. Hot water releases more lead from pipes than cold water.
3. **Test your water.** In most cases, letting the water run and using cold water for drinking and cooking should keep lead levels low in your drinking water. If you are still concerned about lead, arrange with a laboratory to test your tap water. Testing your water is important if young children or pregnant women drink your tap water.
  - Contact a Minnesota Department of Health accredited laboratory to get a sample container and instructions on how to submit a sample:  
[Environmental Laboratory Accreditation Program \(https://eldo.web.health.state.mn.us/public/accreditedlabs/labsearch.seam\)](https://eldo.web.health.state.mn.us/public/accreditedlabs/labsearch.seam)  
 The Minnesota Department of Health can help you understand your test results.
4. **Treat your water** if a test shows your water has high levels of lead after you let the water run.
  - Read about water treatment units:  
[Point-of-Use Water Treatment Units for Lead Reduction \(https://www.health.state.mn.us/communities/environment/water/factsheet/poulead.html\)](https://www.health.state.mn.us/communities/environment/water/factsheet/poulead.html)

Learn more:

- Visit [Lead in Drinking Water \(https://www.health.state.mn.us/communities/environment/water/contaminants/lead.html\)](https://www.health.state.mn.us/communities/environment/water/contaminants/lead.html)
- Visit [Basic Information about Lead in Drinking Water \(http://www.epa.gov/safewater/lead\)](http://www.epa.gov/safewater/lead)
- Call the EPA Safe Drinking Water Hotline at 1-800-426-4791. To learn about how to reduce your contact with lead from sources other than your drinking water, visit [Lead Poisoning Prevention: Common Sources \(https://www.health.state.mn.us/communities/environment/lead/sources.html\)](https://www.health.state.mn.us/communities/environment/lead/sources.html).

CONSUMER CONFIDENCE REPORT

**TO:** Utility Commission Members



**FROM:** Lindsay Townsend, Utility  
Billing Clerk

**DATE:** April 8, 2021

**Meeting Date:** 4/15/21

**SUBJECT:** Water Conservation Kits

**Agenda Item:** 6 a

---

## REQUESTED ACTION

We request commission approval to host a drive up/stop in event to give away free water conservation kits.

---

## BACKGROUND

We would like to team up with Minnesota Energy to give away water conservation kits. With summer soon approaching and with the high summer usage last year, we want to help residents to reduce their water usage. Reducing usage will help residents save on their water bill and will also save them money on their natural gas bill. Minnesota Energy has a free program where they will provide the city with 50 to 75 water conservation kits for the city to distribute to residents.

---

## HIGHLIGHTS

- There is absolutely no cost for the city.
- Residents must be Minnesota Energy customers.
- Minnesota Energy will send out information flyers with their natural gas bills
- Informational note will be on our next water utility bill

---

## ATTACHMENTS

1. MN Energy Water Kit Contents
2. MN Energy Savings Statistics
3. MN Energy Informational Flyer Example (sent with MN Energy bills)

## Attachment 1

This is what is included:

We offer our residential customers **free** water conservation kits. The kits include low-flow showerheads, kitchen and bathroom faucet aerators, pipe insulation and a water temperature card. These items are easy to install so you can begin saving on your home's water heating costs right away.

### Requirements

- Water heater must be fueled by natural gas.
- You must be a Minnesota Energy Resources residential customer with an existing account.
- New construction homes are not eligible.
- Households may receive one kit every 10 years.
- Program is subject to change or end any time without notice.



Attachment 2

**REAL SAVINGS**  
**REAL QUALITY**  
**REAL EASY**

and best of all  
**FREE!**

Water Conservation Kits from Minnesota Energy Resources are one way for you to **save on monthly water heating** and water bills. You can make a difference **without sacrificing water pressure** or the quality of your running water. Join the thousands who have already **saved millions of gallons** of water.






**51,623** (and counting)  
**NUMBER OF CUSTOMERS**  
 who ordered a  
**FREE KIT**  
 Valued at over \$35

★★★★★  
**97.5%**  
 of people who were very satisfied with the quality of the kit components



★★★★★  
**99.2%**  
 of people who would recommend a water kit to others

**FACT**  Consumer Reports and Better Homes & Gardens have rated the Niagara brand showerhead very highly in **performance** and **value**.

**HOW MUCH CAN YOU SAVE?**

Item Installed	AVERAGE ANNUAL ENERGY SAVINGS FOR WATER HEATING		AVERAGE ANNUAL WATER SAVINGS	
	Therms Per Year	Savings	Gallons Per Year	Savings
Low-Flow Showerhead	13	7.2% Savings	7,300	40% Savings
Kitchen Faucet Aerator	4	2.8% Savings	1,825	40% Savings
Bathroom Faucet Aerator	6	3.3% Savings	2,190	80% Savings
Pipe Insulation	11	6.1% Savings	N/A	N/A



**Here is how to get yours**

 **866-872-0052, option 1**

 **[minnesotaenergyresources.com/frekit](http://minnesotaenergyresources.com/frekit)**  
Make sure to have your account number handy!



**Attachment 3**

Working to serve, building the future. [Learn More](#)



## Pick up your FREE water conservation kit

May 2021

### Energy Efficiency event hosted by the City of Hermantown

While supplies last, the City of Hermantown is hosting a drive through energy efficiency event and is distributing free water conservation kits, compliments of Minnesota Energy Resources!



Simply drive up to City Hall and pick up your kit!

**5105 Maple Grove Road  
Hermantown, MN 55811**

Monday through Friday, 9 a.m. to 5 p.m.

Each kit includes **new chrome**, easy-to-install low-flow showerheads, kitchen and bathroom aerators, and pipe insulation. When installed, they provide immediate natural gas and water savings. With more time being spent at home, it's the perfect do-it-yourself project to help your household save.

### Can't pick up in person?

You can still order your free kit [online](#) or by phone at 866-872-0052, option 1. The kit will be delivered right to your door.



**TO:** Utility Commission Members



**FROM:** Lindsay Townsend, Utility  
Billing Clerk.

**DATE:** April 8, 2021

**Meeting Date:** 04/15/21

**SUBJECT:** Sewer Credit- Bel Air Manor

**Agenda Item:** 6 b

---

## **REQUESTED ACTION**

**Gayle Ankarlo, Manager of Bel Air Manor is requesting a sewer credit**

---

## **BACKGROUND**

Bel Air Manor is a mobile home park in Hermantown. Bel Air manages each mobile home's individual meter and the City has one 4" meter that supplies the park as a whole.

On March 26<sup>th</sup> 2021 Gayle reached out to the city in regards to one of the mobile homes. The tenant at this home goes south for the winter months and there is no one residing in the home during those months. Gayle discovered a leak at the property on March 23. The furnace had failed and the toilet in the master bathroom froze and cracked resulting in the home being flooded. It is unknown when the leak happened. It is also unknown the amount of water that went down the sanitary sewer system. It is assumed that this leak happened during the billing cycle of March based on higher usage. Bel Air is requesting a sewer credit. We are suggesting a sewer credit for the difference between their March usage and their previous six-month average usage. (This has been done in the past by the Utility Commission) The previous six-month average usage for Bel Air is 148,000 gallons per month. In March they used 230,000 gallons. That difference is 82,000 gallons.

Sewer rate is \$10.15 per 1000 gallons. (82,000 gallons x \$0.01015 = \$832.30)

Credit request amount: \$832.30

---

## **ATTACHMENTS**

260 Cable TV Fund

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% ( 25) Committed
456100							
456101	Cable						
	101 Full-Time Employees - Regular	303.74	855.86	4,165.00	4,165.00	3,309.14	21 %
	121 PERA Contributions - Coordinated	24.02	67.69	312.00	312.00	244.31	22 %
	128 Social Security	19.17	53.60	258.00	258.00	204.40	21 %
	129 Medicare	4.48	12.52	60.00	60.00	47.48	21 %
	131 Health Insurance	60.10	217.82	906.00	906.00	688.18	24 %
	133 Life Insurance	0.66	1.85	9.00	9.00	7.15	21 %
	134 Disability Insurance	1.12	3.13	14.00	14.00	10.87	22 %
	136 MSRS	1.20	3.40	16.00	16.00	12.60	21 %
	151 Workers Compensation	0.00	0.00	6.00	6.00	6.00	%
	308 Legal Fees	0.00	0.00	300.00	300.00	300.00	%
	314 Computer/Software Fees	11,914.56	11,914.56	0.00	0.00	-11,914.56	%
	319 Contracted Services	625.00	1,875.00	7,500.00	7,500.00	5,625.00	25 %
	331 Travel Expense	16.62	46.89	0.00	0.00	-46.89	%
	361 General Liability Insurance	0.00	0.00	44.00	44.00	44.00	%
	404 Equipment Maintenance	0.00	4,581.01	1,000.00	1,000.00	-3,581.01	458 %
	<b>Account Total:</b>	<b>12,970.67</b>	<b>19,633.33</b>	<b>14,590.00</b>	<b>14,590.00</b>	<b>-5,043.33</b>	<b>135 %</b>
	<b>Account Group Total:</b>	<b>12,970.67</b>	<b>19,633.33</b>	<b>14,590.00</b>	<b>14,590.00</b>	<b>-5,043.33</b>	<b>135 %</b>
	<b>Fund Total:</b>	<b>12,970.67</b>	<b>19,633.33</b>	<b>14,590.00</b>	<b>14,590.00</b>	<b>-5,043.33</b>	<b>135 %</b>

601 Water Enterprise Fund

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% ( 25) Committed
471000	Debt Service						
471000	Debt Service						
	303 Banking Fees	1.70	1.70	0.00	0.00	-1.70	%
	<b>Account Total:</b>	<b>1.70</b>	<b>1.70</b>	<b>0.00</b>	<b>0.00</b>	<b>-1.70</b>	<b>%</b>
	<b>Account Group Total:</b>	<b>1.70</b>	<b>1.70</b>	<b>0.00</b>	<b>0.00</b>	<b>-1.70</b>	<b>%</b>
494300	Water Distribution						
494300	Water Distribution						
	101 Full-Time Employees - Regular	10,119.22	1,046.10	161,050.00	161,050.00	160,003.90	1 %
	102 Full-Time Employees - Overtime	0.00	-79.85	12,537.00	12,537.00	12,616.85	-1 %
	121 PERA Contributions - Coordinated	758.95	2,085.97	13,019.00	13,019.00	10,933.03	16 %
	128 Social Security	601.04	1,643.85	10,762.00	10,762.00	9,118.15	15 %
	129 Medicare	140.54	384.42	2,517.00	2,517.00	2,132.58	15 %
	131 Health Insurance	3,809.69	13,995.81	72,063.00	72,063.00	58,067.19	19 %
	133 Life Insurance	15.28	42.28	223.00	223.00	180.72	19 %
	134 Disability Insurance	54.86	157.78	819.00	819.00	661.22	19 %
	136 MSRS	12.00	33.86	130.00	130.00	96.14	26 %
	151 Workers Compensation	0.00	0.00	7,009.00	7,009.00	7,009.00	%
	212 Motor Fuels	0.00	507.57	3,000.00	3,000.00	2,492.43	17 %
	216 Uniforms	0.00	77.55	500.00	500.00	422.45	16 %
	221 General Supplies	15.61	283.52	5,000.00	5,000.00	4,716.48	6 %
	228 Utility System Maint Supplies	157.51	1,694.91	4,000.00	4,000.00	2,305.09	42 %
	314 Computer/Software Fees	0.00	0.00	3,750.00	3,750.00	3,750.00	%
	315 School & Conference	42.80	134.25	3,500.00	3,500.00	3,365.75	4 %
	319 Contracted Services	0.00	0.00	30,000.00	30,000.00	30,000.00	%
	331 Travel Expense	0.00	0.00	750.00	750.00	750.00	%
	361 General Liability Insurance	0.00	0.00	4,949.00	4,949.00	4,949.00	%
	382 Water Purchases	0.00	122,962.34	711,000.00	711,000.00	588,037.66	17 %
	404 Equipment Maintenance	0.00	502.50	5,000.00	5,000.00	4,497.50	10 %
	405 Computer Maintenance	0.00	2,400.00	0.00	0.00	-2,400.00	%
	406 Vehicle Maintenance	0.00	23.33	2,500.00	2,500.00	2,476.67	1 %
	413 Equipment Rental	0.00	0.00	12,500.00	12,500.00	12,500.00	%
	417 Uniform Rental	0.00	0.00	500.00	500.00	500.00	%
	451 Dues & Subscriptions	0.00	676.00	700.00	700.00	24.00	97 %
	460 Permits & Licenses	293.00	293.00	0.00	0.00	-293.00	%
	470 Booster Pump Repairs	0.00	0.00	250.00	250.00	250.00	%
	471 Water Line Repairs	3,929.60	8,922.58	25,000.00	25,000.00	16,077.42	36 %
	472 Hydrant Repairs	0.00	0.00	29,500.00	29,500.00	29,500.00	%
	540 Office Equip/Furnishings	0.00	0.00	1,000.00	1,000.00	1,000.00	%
	542 Light Equipment	0.00	0.00	6,000.00	6,000.00	6,000.00	%
	544 Motor Vehicles	0.00	0.00	165,000.00	165,000.00	165,000.00	%
	580 Other Equipment	0.00	115,625.22	314,500.00	314,500.00	198,874.78	37 %
	<b>Account Total:</b>	<b>19,950.10</b>	<b>273,412.99</b>	<b>1,609,028.00</b>	<b>1,609,028.00</b>	<b>1,335,615.01</b>	<b>17 %</b>
	<b>Account Group Total:</b>	<b>19,950.10</b>	<b>273,412.99</b>	<b>1,609,028.00</b>	<b>1,609,028.00</b>	<b>1,335,615.01</b>	<b>17 %</b>
494400	Water Administration and General						

601 Water Enterprise Fund

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% ( 25 ) Committed
494400	Water Administration and General						
	101 Full-Time Employees - Regular	5,765.34	-5,290.18	81,921.00	81,921.00	87,211.18	-6 %
	102 Full-Time Employees - Overtime	13.58	13.58	505.00	505.00	491.42	3 %
	121 PERA Contributions - Coordinated	441.72	1,243.73	6,182.00	6,182.00	4,938.27	20 %
	128 Social Security	346.47	971.42	5,110.00	5,110.00	4,138.58	19 %
	129 Medicare	81.06	227.26	1,195.00	1,195.00	967.74	19 %
	131 Health Insurance	1,831.06	6,743.01	20,002.00	20,002.00	13,258.99	34 %
	133 Life Insurance	9.72	27.40	156.00	156.00	128.60	18 %
	134 Disability Insurance	18.95	53.05	355.00	355.00	301.95	15 %
	136 MSRS	16.00	45.15	208.00	208.00	162.85	22 %
	151 Workers Compensation	0.00	0.00	115.00	115.00	115.00	%
	202 Printing Supplies	0.00	0.00	600.00	600.00	600.00	%
	301 Audit/Account Services	0.00	472.50	4,500.00	4,500.00	4,027.50	11 %
	305 Engineer Fees	0.00	5,800.00	0.00	0.00	-5,800.00	%
	308 Legal Fees	0.00	512.50	3,000.00	3,000.00	2,487.50	17 %
	314 Computer/Software Fees	25.20	1,025.20	1,800.00	1,800.00	774.80	57 %
	319 Contracted Services	3.62	1,413.49	3,200.00	3,200.00	1,786.51	44 %
	321 Telephone	42.82	456.76	2,210.00	2,210.00	1,753.24	21 %
	322 Internet	41.38	124.14	280.00	280.00	155.86	44 %
	323 Gopher One Call Locates	0.00	97.62	1,550.00	1,550.00	1,452.38	6 %
	325 Postage	0.00	104.75	3,675.00	3,675.00	3,570.25	3 %
	331 Travel Expense	110.78	312.56	1,400.00	1,400.00	1,087.44	22 %
	351 Legal Notices Publishing	0.00	0.00	600.00	600.00	600.00	%
	361 General Liability Insurance	0.00	0.00	4,093.00	4,093.00	4,093.00	%
	381 Electricity	957.11	2,006.50	6,850.00	6,850.00	4,843.50	29 %
	383 Heating Gas	243.41	962.19	3,200.00	3,200.00	2,237.81	30 %
	405 Computer Maintenance	623.02	8,531.89	14,964.00	14,964.00	6,432.11	57 %
	420 Depreciation Expenses	0.00	0.00	200,000.00	200,000.00	200,000.00	%
	720 Transfer Out	0.00	0.00	91,838.00	91,838.00	91,838.00	%
	<b>Account Total:</b>	<b>10,571.24</b>	<b>25,854.52</b>	<b>459,509.00</b>	<b>459,509.00</b>	<b>433,654.48</b>	<b>6 %</b>
	<b>Account Group Total:</b>	<b>10,571.24</b>	<b>25,854.52</b>	<b>459,509.00</b>	<b>459,509.00</b>	<b>433,654.48</b>	<b>6 %</b>
	<b>Fund Total:</b>	<b>30,523.04</b>	<b>299,269.21</b>	<b>2,068,537.00</b>	<b>2,068,537.00</b>	<b>1,769,267.79</b>	<b>14 %</b>

602 Sewer Enterprise Fund

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% ( 25) Committed
471000	Debt Service						
471000	Debt Service						
	303 Banking Fees	0.07	0.07	0.00	0.00	-0.07	%
	<b>Account Total:</b>	<b>0.07</b>	<b>0.07</b>	<b>0.00</b>	<b>0.00</b>	<b>-0.07</b>	<b>%</b>
	<b>Account Group Total:</b>	<b>0.07</b>	<b>0.07</b>	<b>0.00</b>	<b>0.00</b>	<b>-0.07</b>	<b>%</b>
494500	Sewer Maintenance						
494500	Sewer Maintenance						
	101 Full-Time Employees - Regular	7,580.49	4,846.50	118,951.00	118,951.00	114,104.50	4 %
	102 Full-Time Employees - Overtime	0.00	-208.43	9,118.00	9,118.00	9,326.43	-2 %
	121 PERA Contributions - Coordinated	568.55	1,528.69	9,605.00	9,605.00	8,076.31	16 %
	128 Social Security	448.17	1,201.04	7,940.00	7,940.00	6,738.96	15 %
	129 Medicare	104.80	280.83	1,857.00	1,857.00	1,576.17	15 %
	131 Health Insurance	2,910.98	10,131.39	52,944.00	52,944.00	42,812.61	19 %
	133 Life Insurance	10.39	28.16	168.00	168.00	139.84	17 %
	134 Disability Insurance	41.42	112.19	603.00	603.00	490.81	19 %
	136 MSRS	6.00	16.93	104.00	104.00	87.07	16 %
	151 Workers Compensation	0.00	0.00	5,237.00	5,237.00	5,237.00	%
	212 Motor Fuels	0.00	338.38	1,500.00	1,500.00	1,161.62	23 %
	216 Uniforms	0.00	77.55	350.00	350.00	272.45	22 %
	221 General Supplies	0.00	281.66	2,500.00	2,500.00	2,218.34	11 %
	228 Utility System Maint Supplies	0.00	0.00	2,500.00	2,500.00	2,500.00	%
	229 Lift Station Maintenance	0.00	4.18	15,000.00	15,000.00	14,995.82	%
	314 Computer/Software Fees	0.00	0.00	3,750.00	3,750.00	3,750.00	%
	315 School & Conference	42.80	134.25	1,500.00	1,500.00	1,365.75	9 %
	317 Personnel Testing, Physicals,	0.00	0.00	450.00	450.00	450.00	%
	319 Contracted Services	0.00	3,625.00	23,500.00	23,500.00	19,875.00	15 %
	331 Travel Expense	0.00	0.00	500.00	500.00	500.00	%
	351 Legal Notices Publishing	0.00	0.00	561.00	561.00	561.00	%
	361 General Liability Insurance	0.00	0.00	1,601.00	1,601.00	1,601.00	%
	385 Sewer Charges	41,026.00	123,078.00	564,000.00	564,000.00	440,922.00	22 %
	403 Road Maintenance	0.00	0.00	5,000.00	5,000.00	5,000.00	%
	404 Equipment Maintenance	155.40	2,067.61	5,500.00	5,500.00	3,432.39	38 %
	406 Vehicle Maintenance	0.00	53.91	2,500.00	2,500.00	2,446.09	2 %
	413 Equipment Rental	0.00	0.00	6,500.00	6,500.00	6,500.00	%
	451 Dues & Subscriptions	0.00	120.00	150.00	150.00	30.00	80 %
	460 Permits & Licenses	293.00	293.00	250.00	250.00	-43.00	117 %
	475 Sewerline Repairs	0.00	2,600.00	15,000.00	15,000.00	12,400.00	17 %
	476 Lift Station Repairs Sewer	0.00	20.11	15,000.00	15,000.00	14,979.89	%
	477 I & I Maintenance	0.00	0.00	15,000.00	15,000.00	15,000.00	%
	478 Sewer Cleaning	0.00	0.00	45,000.00	45,000.00	45,000.00	%
	499 Miscellaneous	0.00	0.00	500.00	500.00	500.00	%
	540 Office Equip/Furnishings	0.00	0.00	750.00	750.00	750.00	%
	580 Other Equipment	0.00	6,175.00	2,500.00	2,500.00	-3,675.00	247 %
	590 Pumping Plant & Lift Stations	0.00	0.00	40,000.00	40,000.00	40,000.00	%
	<b>Account Total:</b>	<b>53,188.00</b>	<b>156,805.95</b>	<b>977,889.00</b>	<b>977,889.00</b>	<b>821,083.05</b>	<b>16 %</b>
	<b>Account Group Total:</b>	<b>53,188.00</b>	<b>156,805.95</b>	<b>977,889.00</b>	<b>977,889.00</b>	<b>821,083.05</b>	<b>16 %</b>

602 Sewer Enterprise Fund

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% ( 25) Committed
494900	Sewer Administration and General						
494900	Sewer Administration and General						
	101 Full-Time Employees - Regular	4,484.96	-3,554.65	72,140.00	72,140.00	75,694.65	-5 %
	102 Full-Time Employees - Overtime	10.19	10.19	505.00	505.00	494.81	2 %
	121 PERA Contributions - Coordinated	341.30	961.27	5,448.00	5,448.00	4,486.73	18 %
	128 Social Security	267.82	751.22	4,504.00	4,504.00	3,752.78	17 %
	129 Medicare	62.63	175.69	1,053.00	1,053.00	877.31	17 %
	131 Health Insurance	1,383.52	4,988.28	18,061.00	18,061.00	13,072.72	28 %
	133 Life Insurance	8.16	23.03	140.00	140.00	116.97	16 %
	134 Disability Insurance	15.19	42.51	323.00	323.00	280.49	13 %
	136 MSRS	14.00	39.49	182.00	182.00	142.51	22 %
	151 Workers Compensation	0.00	0.00	101.00	101.00	101.00	%
	202 Printing Supplies	0.00	0.00	400.00	400.00	400.00	%
	301 Audit/Account Services	0.00	472.50	4,500.00	4,500.00	4,027.50	11 %
	305 Engineer Fees	0.00	0.00	1,000.00	1,000.00	1,000.00	%
	308 Legal Fees	0.00	96.50	900.00	900.00	803.50	11 %
	314 Computer/Software Fees	14.40	1,014.40	2,000.00	2,000.00	985.60	51 %
	315 School & Conference	0.00	0.00	50.00	50.00	50.00	%
	319 Contracted Services	5.43	1,418.91	300.00	300.00	-1,118.91	473 %
	321 Telephone	36.07	429.05	2,100.00	2,100.00	1,670.95	20 %
	322 Internet	62.07	186.21	700.00	700.00	513.79	27 %
	323 Gopher One Call Locates	0.00	65.08	950.00	950.00	884.92	7 %
	325 Postage	0.00	73.16	2,580.00	2,580.00	2,506.84	3 %
	331 Travel Expense	55.38	156.25	880.00	880.00	723.75	18 %
	351 Legal Notices Publishing	0.00	0.00	100.00	100.00	100.00	%
	361 General Liability Insurance	0.00	0.00	4,736.00	4,736.00	4,736.00	%
	381 Electricity	714.63	1,430.95	8,000.00	8,000.00	6,569.05	18 %
	383 Heating Gas	152.13	601.36	2,400.00	2,400.00	1,798.64	25 %
	405 Computer Maintenance	623.02	8,531.89	14,963.00	14,963.00	6,431.11	57 %
	420 Depreciation Expenses	0.00	0.00	556,747.00	556,747.00	556,747.00	%
	720 Transfer Out	0.00	0.00	67,944.00	67,944.00	67,944.00	%
	<b>Account Total:</b>	<b>8,250.90</b>	<b>17,913.29</b>	<b>773,707.00</b>	<b>773,707.00</b>	<b>755,793.71</b>	<b>2 %</b>
	<b>Account Group Total:</b>	<b>8,250.90</b>	<b>17,913.29</b>	<b>773,707.00</b>	<b>773,707.00</b>	<b>755,793.71</b>	<b>2 %</b>
495000	Transfer Out						
495000	Transfer Out						
	720 Transfer Out	0.00	0.00	99,125.00	99,125.00	99,125.00	%
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>99,125.00</b>	<b>99,125.00</b>	<b>99,125.00</b>	<b>%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>99,125.00</b>	<b>99,125.00</b>	<b>99,125.00</b>	<b>%</b>
	<b>Fund Total:</b>	<b>61,438.97</b>	<b>174,719.31</b>	<b>1,850,721.00</b>	<b>1,850,721.00</b>	<b>1,676,001.69</b>	<b>9 %</b>

603 Storm Water Enterprise Fund

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% ( 25) Committed
441100	Storm Water						
441100	Storm Water						
	101 Full-Time Employees - Regular	5,536.73	-8,667.83	63,588.00	63,588.00	72,255.83	-14 %
	102 Full-Time Employees - Overtime	10.19	-60.73	2,046.00	2,046.00	2,106.73	-3 %
	121 PERA Contributions - Coordinated	420.18	1,207.37	4,923.00	4,923.00	3,715.63	25 %
	128 Social Security	332.85	949.16	4,069.00	4,069.00	3,119.84	23 %
	129 Medicare	77.84	234.92	952.00	952.00	717.08	25 %
	131 Health Insurance	1,755.91	7,513.53	19,197.00	19,197.00	11,683.47	39 %
	133 Life Insurance	10.72	30.86	112.00	112.00	81.14	28 %
	134 Disability Insurance	20.99	62.04	297.00	297.00	234.96	21 %
	136 MSRS	17.99	50.75	130.00	130.00	79.25	39 %
	151 Workers Compensation	0.00	0.00	1,592.00	1,592.00	1,592.00	%
	305 Engineer Fees	0.00	455.00	6,000.00	6,000.00	5,545.00	8 %
	308 Legal Fees	0.00	63.00	1,000.00	1,000.00	937.00	6 %
	310 Recording/Filing Fees	0.00	46.00	500.00	500.00	454.00	9 %
	314 Computer/Software Fees	14.40	1,014.40	0.00	0.00	-1,014.40	%
	319 Contracted Services	0.00	1,399.37	30,000.00	30,000.00	28,600.63	5 %
	325 Postage	0.00	0.00	500.00	500.00	500.00	%
	331 Travel Expense	55.38	156.25	300.00	300.00	143.75	52 %
	403 Road Maintenance	0.00	0.00	11,000.00	11,000.00	11,000.00	%
	413 Equipment Rental	0.00	0.00	10,000.00	10,000.00	10,000.00	%
	451 Dues & Subscriptions	0.00	1,100.00	2,000.00	2,000.00	900.00	55 %
	530 Improvements Other Than Bldgs	0.00	0.00	150,000.00	150,000.00	150,000.00	%
	550 Street Improvements	0.00	0.00	149,935.00	149,935.00	149,935.00	%
	720 Transfer Out	0.00	0.00	21,945.00	21,945.00	21,945.00	%
	<b>Account Total:</b>	<b>8,253.18</b>	<b>5,554.09</b>	<b>480,086.00</b>	<b>480,086.00</b>	<b>474,531.91</b>	<b>1 %</b>
	<b>Account Group Total:</b>	<b>8,253.18</b>	<b>5,554.09</b>	<b>480,086.00</b>	<b>480,086.00</b>	<b>474,531.91</b>	<b>1 %</b>
471000	Debt Service						
471000	Debt Service						
	303 Banking Fees	1.71	1.71	0.00	0.00	-1.71	%
	<b>Account Total:</b>	<b>1.71</b>	<b>1.71</b>	<b>0.00</b>	<b>0.00</b>	<b>-1.71</b>	<b>%</b>
	<b>Account Group Total:</b>	<b>1.71</b>	<b>1.71</b>	<b>0.00</b>	<b>0.00</b>	<b>-1.71</b>	<b>%</b>
495000	Transfer Out						
495000	Transfer Out						
	720 Transfer Out	0.00	0.00	6,125.00	6,125.00	6,125.00	%
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>6,125.00</b>	<b>6,125.00</b>	<b>6,125.00</b>	<b>%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>6,125.00</b>	<b>6,125.00</b>	<b>6,125.00</b>	<b>%</b>
	<b>Fund Total:</b>	<b>8,254.89</b>	<b>5,555.80</b>	<b>486,211.00</b>	<b>486,211.00</b>	<b>480,655.20</b>	<b>1 %</b>

605 Street Lighting & Traffic Signalization

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% ( 25) Committed
431100	Street Department						
431160	Street Lighting						
	227 Street Lights & Signs	0.00	0.00	5,000.00	5,000.00	5,000.00	%
	381 Electricity	2,840.81	5,783.41	28,000.00	28,000.00	22,216.59	21 %
	<b>Account Total:</b>	<b>2,840.81</b>	<b>5,783.41</b>	<b>33,000.00</b>	<b>33,000.00</b>	<b>27,216.59</b>	<b>18 %</b>
	<b>Account Group Total:</b>	<b>2,840.81</b>	<b>5,783.41</b>	<b>33,000.00</b>	<b>33,000.00</b>	<b>27,216.59</b>	<b>18 %</b>
	<b>Fund Total:</b>	<b>2,840.81</b>	<b>5,783.41</b>	<b>33,000.00</b>	<b>33,000.00</b>	<b>27,216.59</b>	<b>18 %</b>
	<b>Grand Total:</b>	<b>116,028.38</b>					
			0.00				
			504,961.06	4,453,059.00	4,453,059.00	3,948,097.94	11 %



## City of Hermantown - 2021 Water Loss Report

	Duluth Billed (Gallons)	Hermantown Billed (Gallons)	Difference	Percent Difference	Water Main Breaks	Truck Fill/ Temp Meter	City Usage	Total Accounted	Total Unaccounted Gallons
Jan	14,008,544	13,130,447	878,097	6.3%	-	23,400	20,990	44,390	833,707
Feb	13,577,696	11,567,332	2,010,364	14.8%	1,145,000	7,900	13,972	1,166,872	843,492
Mar	12,871,584	12,712,351	159,233	1.2%	50,000	20,900	17,470	88,370	70,863
Apr	-	-	-	#DIV/0!	-	-	-	-	-
May	-	-	-	#DIV/0!	-	-	-	-	-
Jun	-	-	-	#DIV/0!	-	-	-	-	-
Jul	-	-	-	#DIV/0!	-	-	-	-	-
Aug	-	-	-	#DIV/0!	-	-	-	-	-
Sep	-	-	-	#DIV/0!	-	-	-	-	-
Oct	-	-	-	#DIV/0!	-	-	-	-	-
Nov	-	-	-	#DIV/0!	-	-	-	-	-
Dec	-	-	-	#DIV/0!	-	-	-	-	-
	40,457,824	37,410,130	3,047,694	7.5%	1,195,000	52,200	52,432	1,299,632	1,748,062

Total Percent of Duluth Billed Unaccounted For:

4.32%



Clear Answers for Clean Water™

**WLSSD**

**Western Lake Superior Sanitary District**

2626 Courtland Street  
Duluth, MN 55806-1894  
(218) 722-3336

Account No.	8420
Invoice Date	03/31/2021

To: CITY OF HERMANTOWN  
5105 MAPLE GROVE ROAD  
HERMANTOWN MN 55811

Invoice	Trans Date	Due Date	PO	Desc	Quantity	Unit Rate	Amount
033121HER1	03/31/2021	04/15/2021		WASTEWATER CHARGES			42,613.00
033121HER2	03/31/2021	04/15/2021		2020 ADJUSTMENT			-1,587.00

Current	1-30 Days	31-60 Days	Over 60 Days	Amount Due
41,026.00	0.00	0.00	0.00	<b>41,026.00</b>

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution. For inquiries please call WLSSD at 218-722-3336.

2021 FLOW AND LOADINGS  
SUMMARY ONLY

**Bayview Interceptor**  
(City of Hermantown)

BOD Biochemical Oxygen Demand  
SS Suspended Solids  
FLOW Million Gallons per Day

MONTH	TOTAL FLOW MG	AVG FLOW MGD	PEAK HR FLOW RATE MGD	TOTAL BOD LBS	AVG BOD LBS/DAY	TOTAL SS LBS	AVG SS LBS/DAY
JANUARY	6.5467	0.2112	0.3787	10,920	352	10,920	352
FEBRUARY	5.9565	0.2127	0.6357	9,935	355	9,935	355
MARCH							
APRIL							
MAY							
JUNE							
JULY							
AUGUST							
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							
<b>TOTAL or AVG</b>	<b>12.5032</b>	<b>0.2119</b>		<b>20,855</b>	<b>353</b>	<b>20,855</b>	<b>353</b>

Questions regarding Billing  
In this summary form  
should be directed to:  
**Cathy Remington**  
Director of Finance  
Western Lake Superior Sanitary District  
2626 Courtland Street  
Duluth, MN 55806  
Phone: (218) 740-4788  
Fax: (218) 727-7471  
Email: Cathy.Remington@wlssd.com

Data Verified by:  
**Julie Macor, Director of Environmental Services - (218) 740-4814**  
**Grant Brown, Director of Information Services - (218) 740 - 4777**  
Western Lake Superior Sanitary District  
2626 Courtland Street  
Duluth, MN 55806  
Fax: (218) 727-7471  
Email: julie.macor@wlssd.com  
Email: grant.brown@wlssd.com

Initialed By: *JLM*  
Initialed By: *JSB*

2021 FLOW AND LOADINGS  
SUMMARY ONLY

**City of Hermantown**  
Includes Bayview and Haines Road Metering Station

BOD Biochemical Oxygen Demand  
SS Suspended Solids  
FLOW Million Gallons per Day

MONTH	TOTAL	AVG	PEAK HR	TOTAL	AVG	TOTAL	AVG
	FLOW	FLOW	FLOW RATE	BOD	BOD	SS	SS
	MG	MGD	MGD	LBS	LBS/DAY	LBS	LBS/DAY
JANUARY	15.8166	0.5102	0.8312	26,823	865	33,767	1,089
FEBRUARY	14.4651	0.5166	0.9316	24,075	860	23,123	826
MARCH							
APRIL							
MAY							
JUNE							
JULY							
AUGUST							
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							
<b>TOTAL or AVG</b>	<b>30.2817</b>	<b>0.5132</b>	Allocation	<b>50,898</b>	<b>863</b>	<b>56,890</b>	<b>964</b>
<b>2021 BUDGET</b>		<b>0.6500</b>	<b>3.5300</b>		<b>1,150</b>		<b>1,100</b>

Questions regarding Billing  
In this summary form  
should be directed to:  
**Cathy Remington**  
Director of Finance  
Western Lake Superior Sanitary District  
2626 Courtland Street  
Duluth, MN 55806  
Phone: (218) 740-4788  
Fax: (218) 727-7471  
Email: Cathy.Remington@wlssd.com

Data Verified by:  
**Julie Macor, Director of Environmental Services - (218) 740-4814**  
**Grant Brown, Director of Information Services - (218) 740 - 4777**  
Western Lake Superior Sanitary District  
2626 Courtland Street  
Duluth, MN 55806  
Fax: (218) 727-7471  
Email: julie.macor@wlssd.com  
Email: grant.brown@wlssd.com

Initialed By: JLM  
Initialed By: GSB

2021 FLOW AND LOADINGS

BOD Biochemical Oxygen Demand

SUMMARY ONLY

**Hermantown  
(Haines Road Metering Station)**

SS Suspended Solids

FLOW Million Gallons per Day

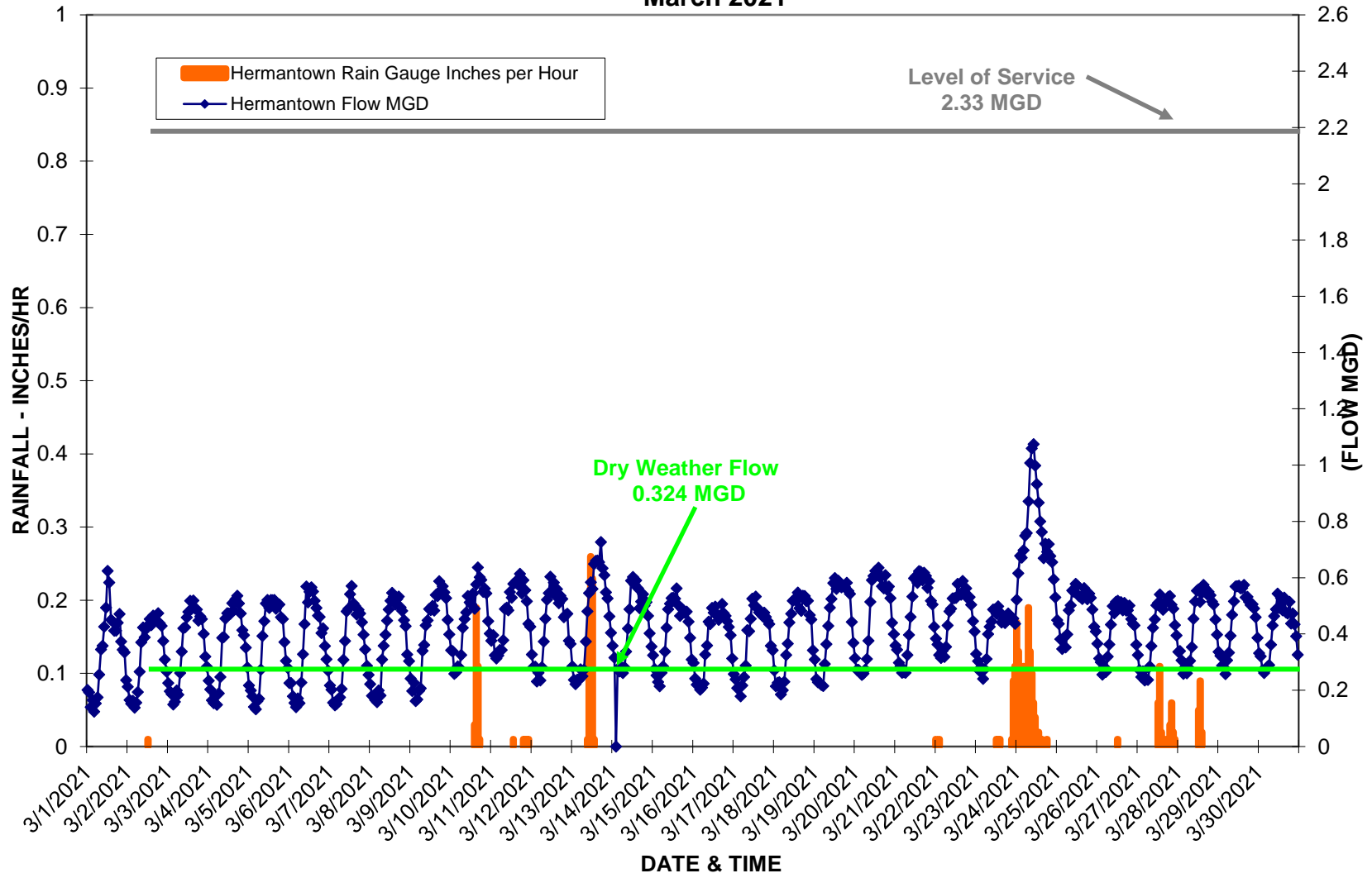
MONTH	TOTAL FLOW MG	AVG FLOW MGD	PEAK HR FLOW RATE MGD	TOTAL BOD LBS	AVG BOD LBS/DAY	TOTAL SS LBS	AVG SS LBS/DAY
JANUARY	9.2699	0.2990	0.5122	15,903	513	22,847	737
FEBRUARY	8.5086	0.3039	0.5846	14,140	505	13,188	471
MARCH							
APRIL							
MAY							
JUNE							
JULY							
AUGUST							
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							
<b>TOTAL or AVG</b>	<b>17.7785</b>	<b>0.3013</b>		<b>30,043</b>	<b>509</b>	<b>36,035</b>	<b>611</b>

Questions regarding Billing  
In this summary form  
should be directed to:  
**Cathy Remington**  
Director of Finance  
Western Lake Superior Sanitary District  
2626 Courtland Street  
Duluth, MN 55806  
Phone: (218) 740-4788  
Fax: (218) 727-7471  
Email: Cathy.Remington@wlssd.com

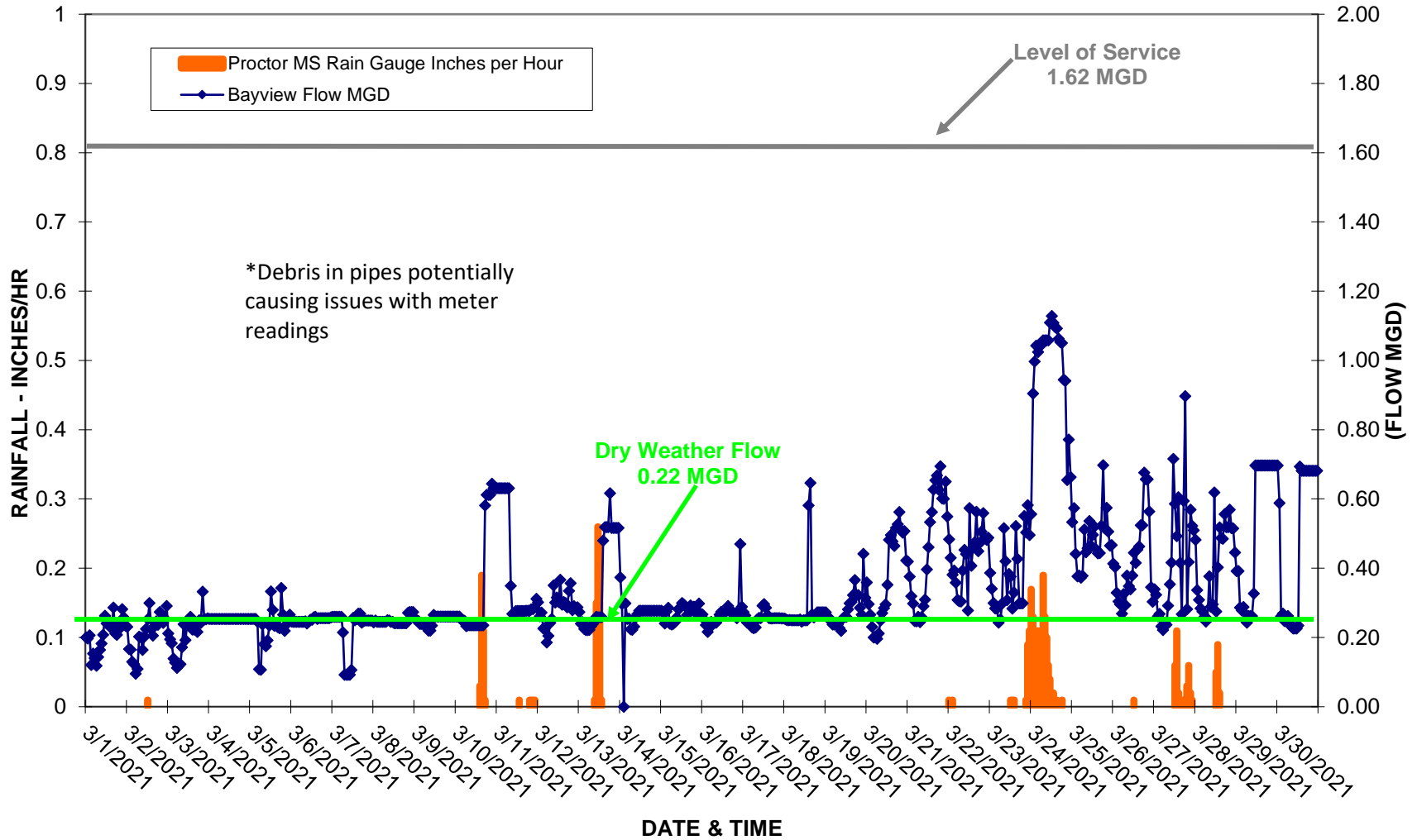
Data Verified by:  
**Julie Macor, Director of Environmental Services - (218) 740-4814**  
**Grant Brown, Director of Information Services - (218) 740 - 4777**  
Western Lake Superior Sanitary District  
2626 Courtland Street  
Duluth, MN 55806  
Fax: (218) 727-7471  
Email: julie.macor@wlssd.com  
Email: grant.brown@wlssd.com

Initialed By: *JLM*  
Initialed By: *GB*

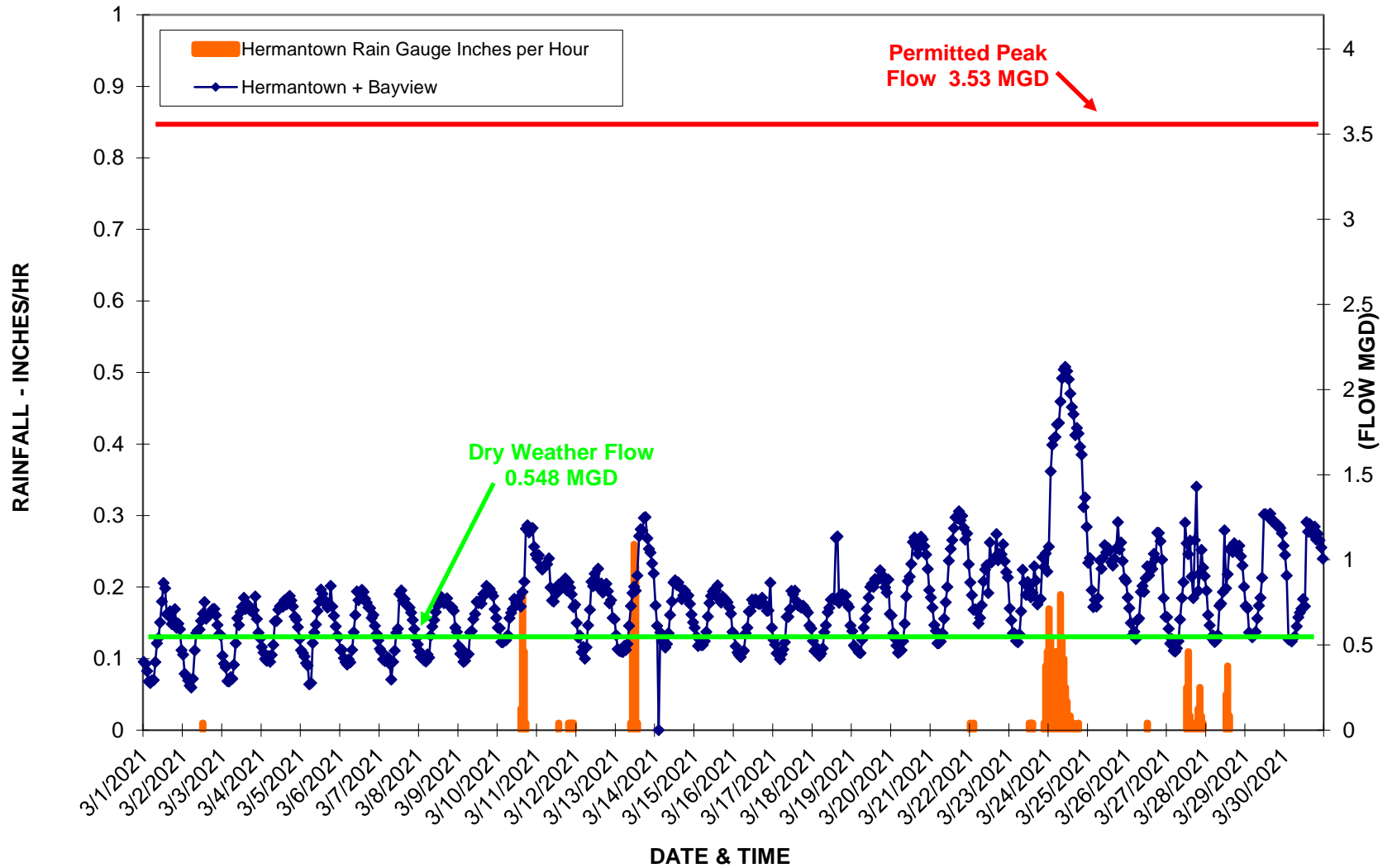
# Hermantown Flow - Haines Road March 2021



# BAYVIEW METERING STATION March 2021



# Hermantown Flow + Bayview March 2021





## 2021 Connection Applications Received

Application Signed Date	Address	Sewer	Water	Home Owner	New or Existing Home
1/6/2021	3691 Patriot Lane	x	x	Jay Zierden	New
1/28/2021	4995 W Arrowhead Rd	x	x	Les Adolphson	New
2/24/2021	4975 Thompson Rd		x	Thomas & Sharon Havron	Existing
3/3/2021	5064 Silver Leaf St	x	x	Jason & Rachel Wise	New
3/8/2021	4180 W Pond Dr.	x	x	David Rauschenfels	New
3/15/2021	4720 Morris Thomas Rd		x	Shelley & Evan Wingness	Existing

**TO:** Utility Commission Members



**FROM:** Lindsay Townsend, Utility  
Billing Clerk

**DATE:** April 8<sup>th</sup> 2021

**Meeting Date:** 4/15/2021

**SUBJECT:** Utility Billing Happenings

**Agenda Item:** 7 f

---

## REQUESTED ACTION

---

## BACKGROUND

- ❖ **Utility Incentive Update:** We decided to have the incentive start immediately as there were many residents that signed up before April 1. As of April 8<sup>th</sup>, we have had 61 customers sign up for paperless billing and 68 customers sign up for automatic payment.
- ❖ **Past Due Accounts – 181 accounts (Monthly Billing Accounts)**
  - 120+ Days Past Due – 15 accounts (Previous Month: 24)
  - 90+ Days Past Due – 8 accounts (Previous Month: 10)
  - 60+ Days Past Due – 14 accounts (Previous Month: 23)
  - 30+ Days Past Due - 144 accounts (Previous Month: 54)
- ❖ **Utility Portal Update:** 778 active accounts, 310 paperless billing accounts and 166 accounts set up on automatic payment. (Previous Month: 639 accts, 196 paperless, 97 autopay)
- ❖ **Ongoing Projects:** Update Ordinances, Policies & Procedures – review and make improvements

---

## SOURCE OF FUNDS (if applicable)

---

## ATTACHMENTS