



## **Hermantown City Council Meeting – March 15, 2021**

Because of attendance limitations at the regular meeting location due to the health pandemic, Hermantown’s March 15, 2021, City Council Meeting, as well as Pre-Agenda Meeting, will be conducted both remotely and with limited access to Council Chambers.

Both meetings will utilize the platform “Zoom” - which allows the public to view and/or hear the meeting from their phone or computer. Interested parties can also choose to attend the City Council Meeting in person at City Hall, but only ten (10) members of the public will be allowed in Council Chambers at any time. Masks and distancing guidelines, per Minnesota Department of Health, will be required.

The 6:30 p.m. City Council Meeting will be available at:

<https://us02web.zoom.us/j/89140076595?pwd=NEtiZms2eVNCb1VhcTNqK29NcC9ndz09>

and/or by calling the number (312) 626-6799 and utilizing the meeting ID number of 891-4007-6595 and the passcode of 264329.

Public comment may be possible, but difficult, during the meeting, but any public comments, questions, or concerns can be e-mailed to Community Engagement Manager, Joe Wicklund, at [jwicklund@hermantownmn.com](mailto:jwicklund@hermantownmn.com) up to 3:30 p.m. the day of the meeting with the e-mail title “March 15, 2021, Meeting.” It is important to note that all comments regarding the March 15, 2021, meeting are public data.

A few important tips regarding the Zoom platform:

- If your computer does not support audio, you can still watch the meeting on your computer and call in on your phone to hear the meeting
- It is a challenging situation for all of us, so grace and understanding are appreciated

The 4:30 p.m. Pre-Agenda Meeting will be available at:

<https://us02web.zoom.us/j/85255885988?pwd=UDVtTjZENHYvZWZvREpsbko0b25EUT09>

and/or by calling the number (312) 626-6799 and utilizing the meeting ID number 852-5588-5988 and the password 701272. Public comment is not a factor in the pre-agenda meeting, but the public is invited to listen to this meeting.



## **AGENDA**

### **Pre-Agenda Meeting Monday, March 15, 2021 at 4:30 p.m. Large Conference Room City Hall - Hermantown Governmental Services Building**

**Pre-agenda:** The Pre-agenda meeting is a work session between the City Council and City staff to review the upcoming City Council meeting and future meetings. The agenda is the same document as the upcoming City Council meeting, but does not follow the same format as the City Council meeting. It is a time for the City Council and City staff to have discussions about the agenda items, and asking and answering questions. Traditionally it is not a time for public comment on the agenda items, as the public can listen to the conversation and ask questions or provide input at the upcoming City Council meeting.

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### **City Council Continuation Meeting March 15, 2021 at 6:30 p.m. Council Chambers City Hall - Hermantown Governmental Services Building**

#### **Invitation to participate:**

The Hermantown City Council welcomes your thoughts, input and opinions to this meeting. The agenda for this meeting contains a brief description of each item to be considered, and the City Council encourages your participation. If you wish to speak on an item contained in the agenda, you will be allowed to address the Council when a motion is on the floor. If you wish to speak on a matter that does not appear on the agenda, you may do so during the public comment period regularly scheduled and set for the beginning of the meeting.

When addressing the City Council, please state your name and address for the record. Please address the City Council as a whole through the Mayor. Comments to individual Council Members or staff are not permitted. Speakers will be limited to three (3) minutes.

#### **Order of discussion**

- 1. Reading of the resolution title by Mayor**
- 2. Motion/Second**
- 3. Staff Explanation**
- 4. Initial Discussion by City Council**
- 5. Mayor invites public to speak to the motion (3 minute rule)**
- 6. Follow up staff explanation and/or discussion by City Council**
- 7. Call of the vote**

**CITY OF HERMANTOWN  
AGENDA**

**Pre-Agenda Meeting Monday, March 15, 2021 at 4:30 p.m.  
Large Conference Room  
Hermantown Governmental Services Building**

**City Council Continuation Meeting March 15, 2021 at 6:30 p.m.  
Council Chambers  
Hermantown Governmental Services Building**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS** *(Council Members may make announcements as needed.)*
5. **PUBLIC HEARING** – *(Only when necessary. The rule adopted three minutes per person if necessary. Any action required after the public hearing will be taken immediately following the closing of the public hearing.)*
6. **COMMUNICATIONS**
  - A. **2021-39** MN Power  
TO: City of Hermantown  
RE: Duluth Loop Reliability Project
  - B. **2021-41** Kevin Orme, Director of Finance & Administration  
TO: City Council  
RE: Sales Tax Revenue
7. **PRESENTATIONS** *(Department Heads may give reports if necessary.)*
  - A. John Mulder, City Administrator *(Pre-Agenda Only)*  
RE: Community Recreation Initiative Survey Results
  - B. Jim Crace, Chief of Police *(City Council Meeting Only)*  
RE: [2020 Police Department Annual Report](#)
8. **PUBLIC DISCUSSION** *(This is the time for individuals to address the Council about any item not on the agenda. The time limit is three minutes per person.)*
9. **CONSENT AGENDA** *(All items on the Consent Agenda are items which are considered routine by the City Council and will be approved by one motion via voice vote. There will be no discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered at the end of the Consent Agenda.)*

- A. **Minutes** - Approval or correction of [March 1, 2021 City Council Minutes](#)
- B. **Accounts Payable** – Approve general city warrants from March 1, 2021 through March 15, 2021 in the amount of \$343,913.74

(motion, roll call)

**10. MOTIONS**

**11. ORDINANCES**

- A. **2021-01**      An Ordinance Amending Chapter 5, Alcoholic Beverages, Of The Hermantown City Code By Amending Section 520, License Fees

First Reading

- B. **2021-02**      An Ordinance Amending Chapter 3, Public Property, Of The Hermantown City Code By Amending Section 350, Accepted And Opened Streets And Roads

First Reading

**12. RESOLUTIONS** (*Roll call will be taken only on items required by law and items requiring 4/5's votes, all others can be done by voice vote.*)

- A. **2021-35**      Resolution Providing For The Sale Of \$4,035,000 General Obligation Improvement And Refunding Bonds, Series 2021A

(motion, roll call)

- B. **2021-36**      Resolution Authorizing The Director Of Finance & Administration To Amend Selected 2020 Budgets And Make Transfers

(motion, roll call)

- C. **2021-37**      Resolution Approving A Local Road Improvement Grant Application For Street Improvement On Richard Avenue And Lindgren Road In The Hermantown Marketplace

(motion, roll call)

- D. **2021-38**      Resolution Approving A Local Road Improvement Grant Application For Street Improvement District #534 SP 202-101-014 Ugstad Road And Arrowhead Road

(motion, roll call)

- E. **2021-39**      Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver Licenses For Utility To Cross Public Waters From The Minnesota Department Of Natural Resources And The City Of Hermantown For Relocating Water And Sewer Mains Under Keene Creek At Morris Thomas Road

(motion, roll call)



F. **2021-40**      Resolution Approving A Grant Application To The Western Lake Superior Sanitary District

(motion, roll call)

13.    **RECESS**

**DATE: 2021**

**TO: City Council Members**

**FROM: John Mulder, City Administrator**

**RE: Correspondence**

In your packet is a correspondence summary log. This briefly summarizes and assigns a log number for written correspondence received at City Hall. You are provided with the summary so that you may request a full copy of any correspondence article of interest to you. Bonnie & I have copied only the correspondence that we believe to be of special interest.

JM

2/25/2021	21-34	John Mulder, City Administrator	Jean Pierce, 5120 W Arrowhead Rd.	Certificate of Pump Ownership	2/25/2021
2/25/2021	21-35	John Mulder, City Administrator	Jean Pierce, 5120 W Arrowhead Rd.	Certificate of Pump Ownership	2/25/2021
2/26/2021	21-36	League of MN Cities	John Mulder, City Administrator	PTSD	2/22/2021
3/2/2021	21-37	Karen Tamminen, MN Dept. of Natural Resources	David Bolf, City Engineer	License # UWAT012341	3/1/2021
3/2/2021	21-38	Karen Tamminen, MN Dept. of Natural Resources	David Bolf, City Engineer	License # UWAT012340 Keene Creek Liquids	3/1/2021
3/5/2021	21-39	MN Power	City of Hermantown	Duluth Loop Reliability Project	3/2/2021
3/5/2021	21-40	Laura Bishop, Minnesota Pollution Control Agency	Douglas Ballotti, U.S. Environmental Protection Agency	Arrowhead Refinery Co., 5315 U.S. Highway 53	3/3/2021
3/9/2021	21-41	Kevin Orme, Director of Finance & Admin.	City Council	Sales Tax Revenue	3/9/2021
3/9/2021	21-42	St. Louis County	City of Hermantown	Master Address Repository	3/9/2021



March 2, 2021

VIA U.S. MAIL**Re: Notice of Availability for Meeting; Minn. Stat. § 216E.03, subd. 3**

*In the Matter of the Application of Minnesota Power for a Certificate of Need for the Duluth Loop Reliability Project.*

MPUC Docket No. E015/CN-21-140

*In the Matter of the Application of Minnesota Power for a Route Permit for the Duluth Loop Reliability Project.*

MPUC Docket No. E015/TL-21-141

Dear Local Government Official,

Minnesota Power (also the "Company") is proposing to construct a new transmission line project known as the Duluth Loop Reliability Project (also the "Duluth Loop Project" or "Project"). The Duluth Loop Project includes the construction of (1) a new 115 kV transmission line connecting the existing Hilltop Substation, located in southwest Duluth, and the Ridgeview Substation, located in the northeast portion of Duluth; (2) an approximately one-mile long extension of the existing Hilltop 230 kV Tap to the Arrowhead Substation; (3) expansion and transmission line reconfigurations at the existing Hilltop and Ridgeview substations; and (4) associated upgrades at the existing Haines Road and Arrowhead substations. The Project is needed to enhance the reliability of the electrical system in Duluth and North Shore by adding additional transmission to the area. The Project will replace the grid stability that was once provided by local coal-fired generation.

Two approvals must be obtained from the Minnesota Public Utilities Commission ("Commission") before high voltage transmission lines like the proposed Project can be built: a Certificate of Need and a Route Permit. In the Certificate of Need proceeding, the Commission determines whether a proposed transmission line project is needed and the appropriate size, configuration, and timing. If the Commission determines that the Project is needed, the Commission will then determine the route for the proposed transmission lines. There are multiple opportunities for public and stakeholder input in these proceedings. Minnesota Power plans to submit a joint application for a Certificate of Need and Route Permit to the Commission in the summer of 2021.

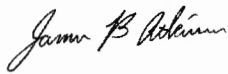
Minnesota Power is currently developing potential routes for the Project. A map of the areas under consideration for the proposed Project is attached to this letter as **Figure 1**.

March 2, 2021

Page 2

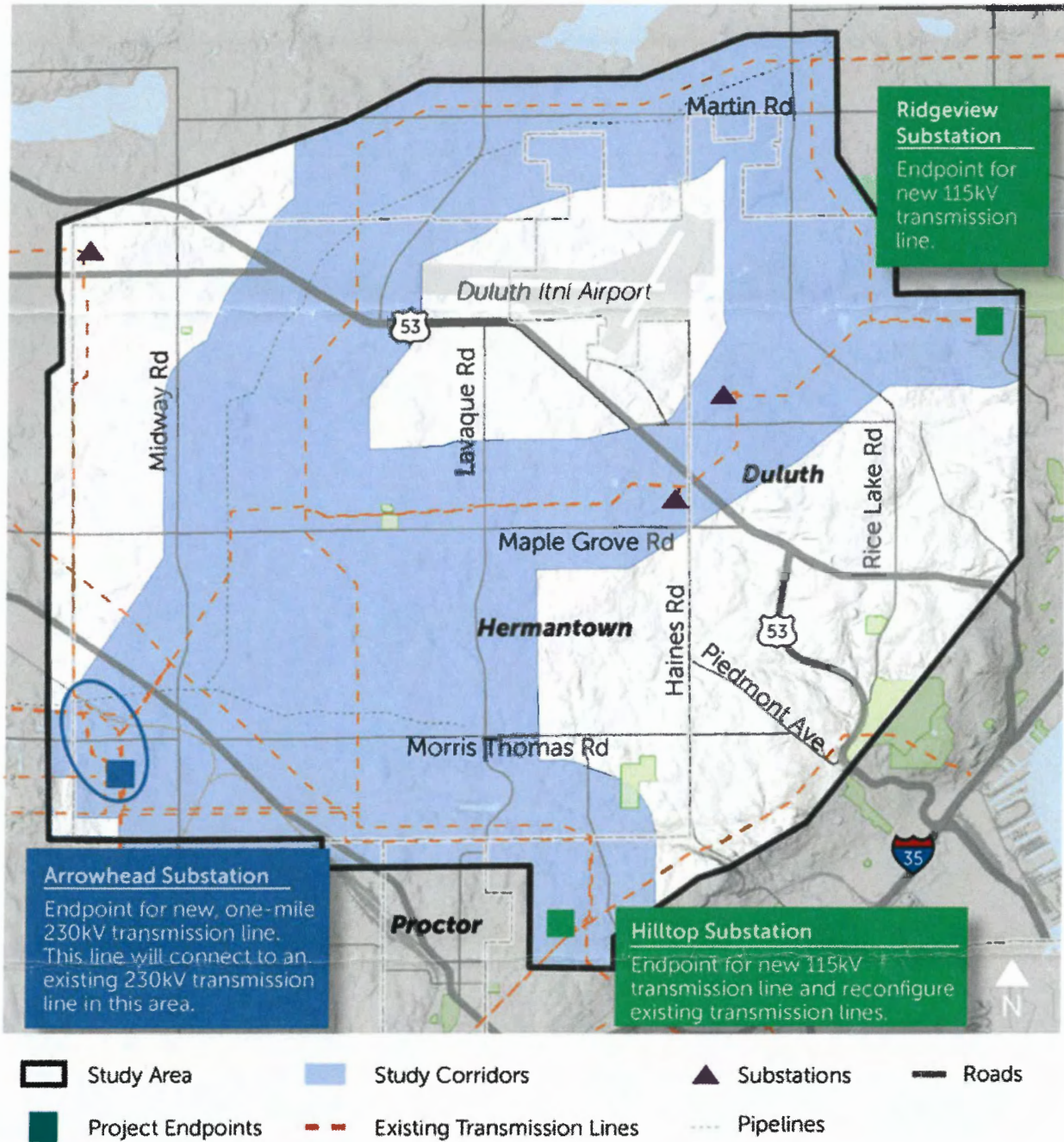
Minnesota Power has begun gathering stakeholder, agency, tribal, and public input on possible route alternatives through meetings, virtual chats, and virtual open house. Minnesota Statute § 216E.03, subd. 3b provides local units of government the opportunity to request a consultation meeting regarding the proposed Project prior to the submission of an application to the Commission. If you would like to request a meeting, please contact me at (218)343-9119 or [ibatkinson@allete.com](mailto:ibatkinson@allete.com). I am happy to discuss any questions that you may have about the Project. Additional information about the Project can also be found on the Project's website at: [www.duluthloop.com](http://www.duluthloop.com).

Sincerely,

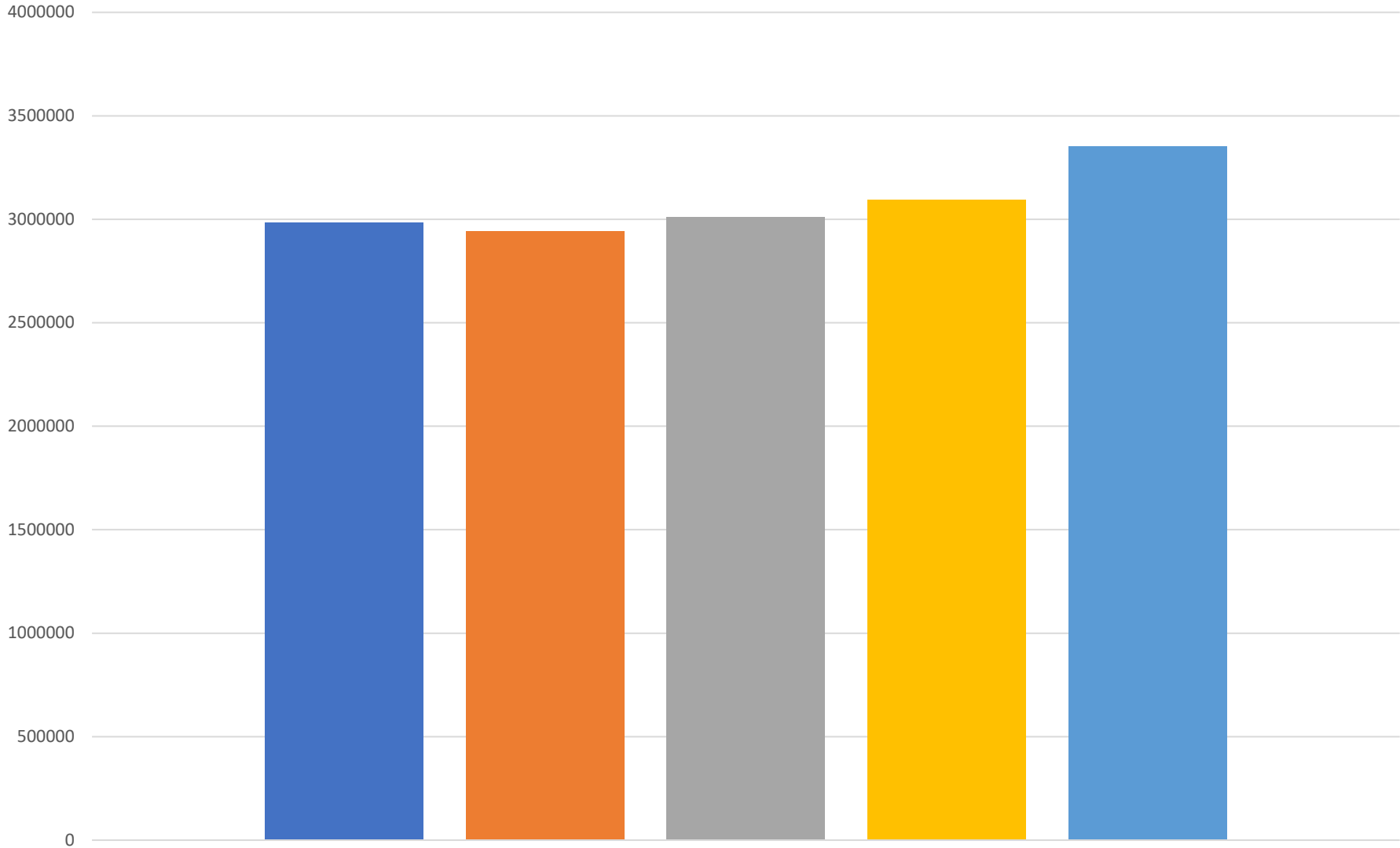


Jim Atkinson  
Environmental and Real Estate Manager  
Minnesota Power

**Figure 1:  
Duluth Loop Reliability Project**



21-41  
CITY OF HERMANTOWN SALES TAX REVENUE



SALES TAX REVENUE

■ 2016 ■ 2017 ■ 2018 ■ 2019 ■ 2020





# The 2020 Annual Report Hermantown Police Department

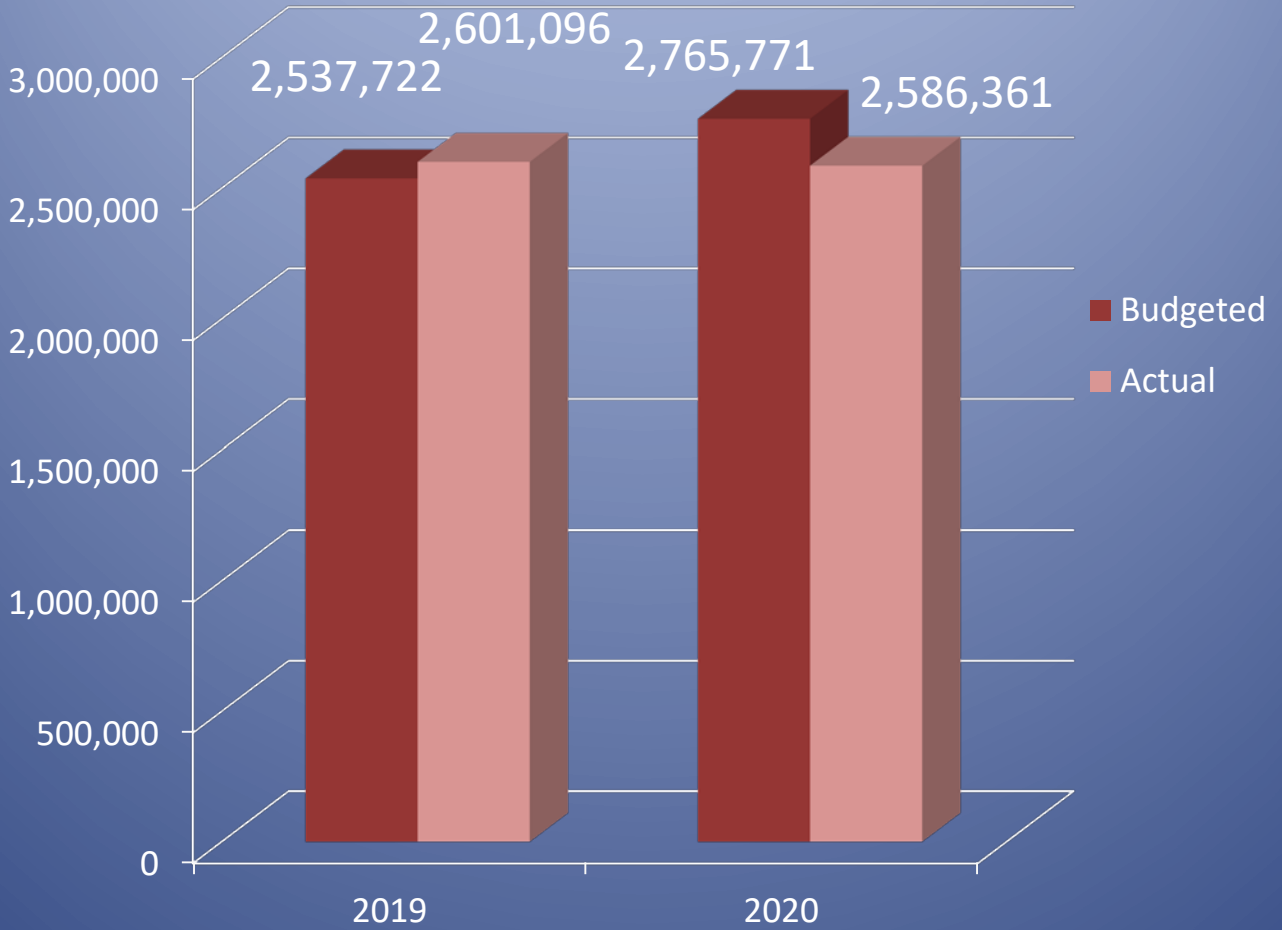


Chief Jim Crace

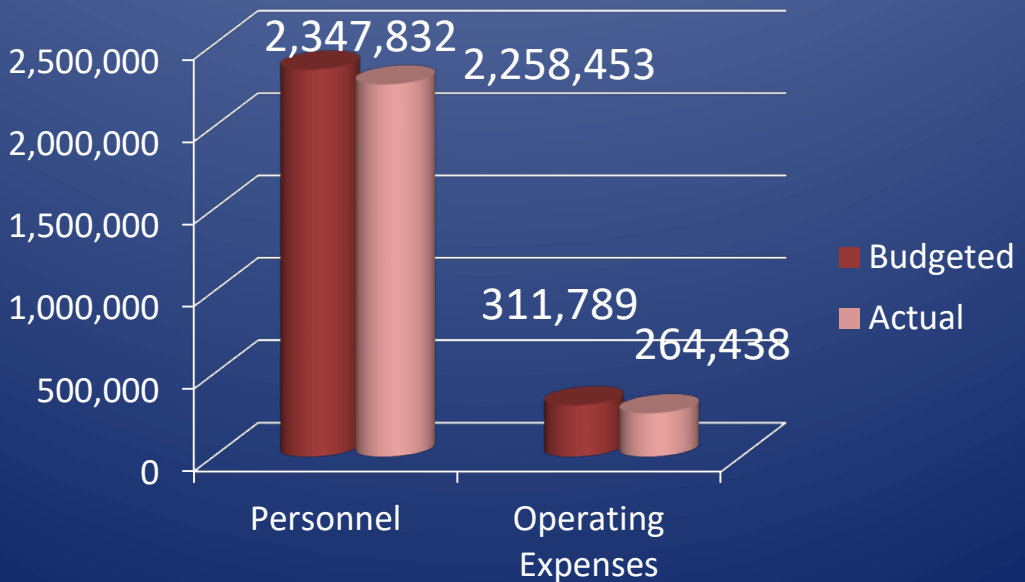


# Budget

## Yearly Budget Comparison

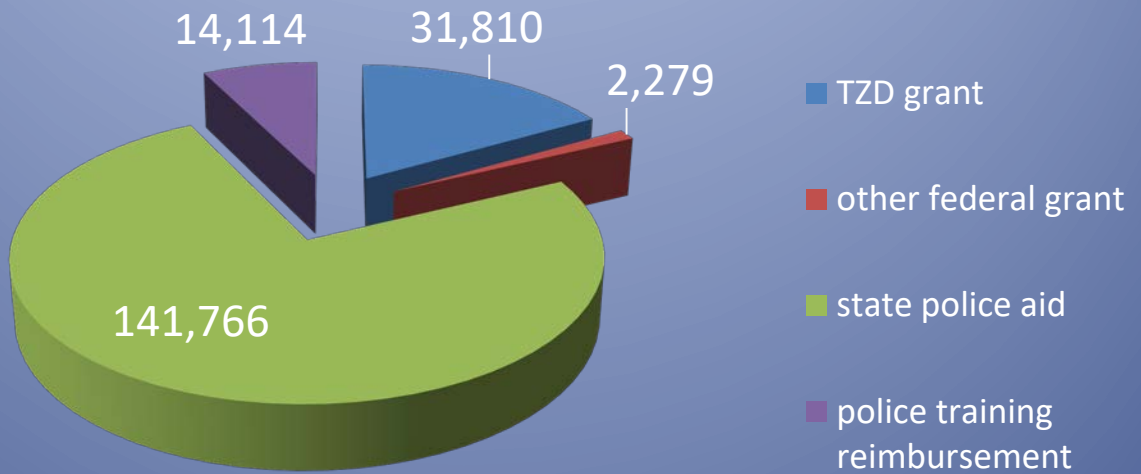


## 2020 Budget Expenses

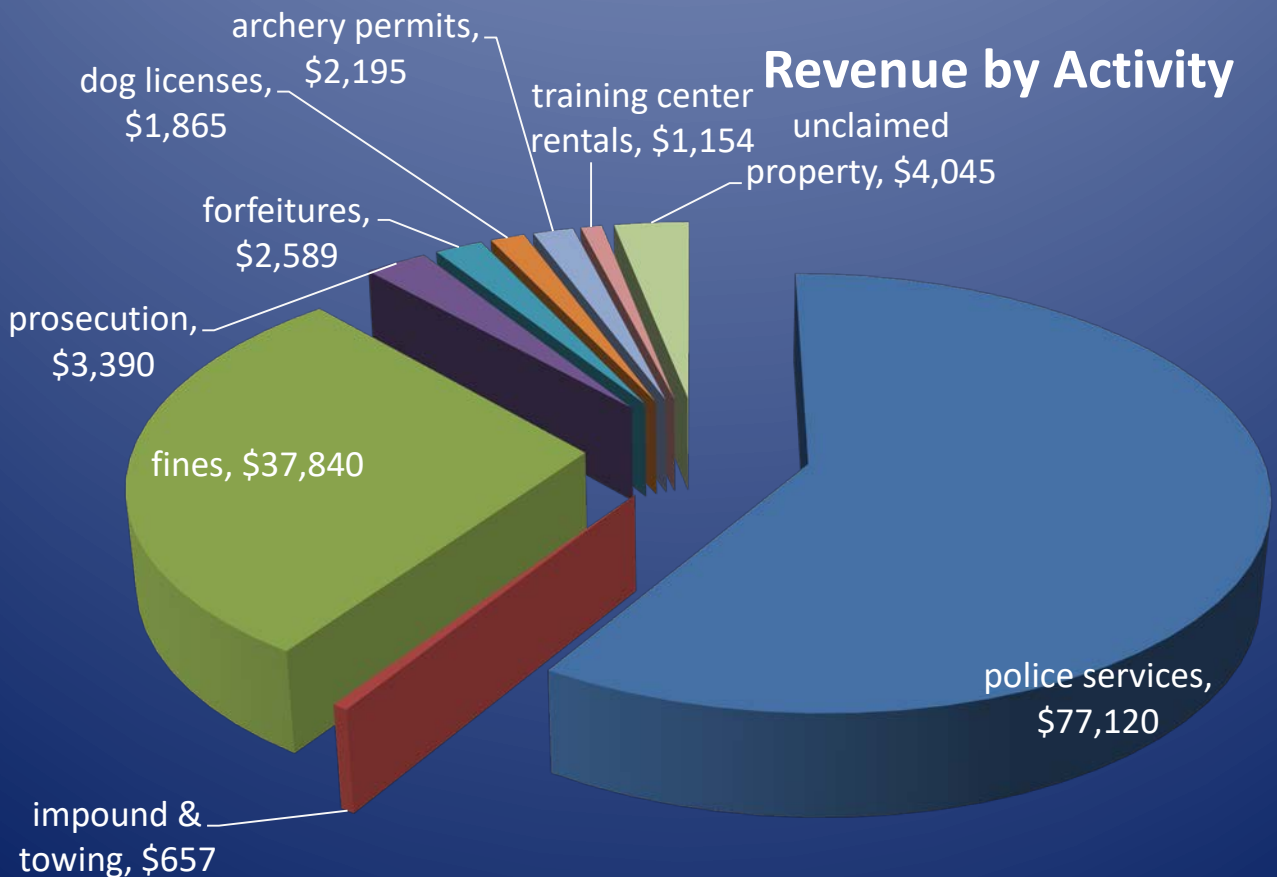


# Revenue

## Revenue by Program



## Revenue by Activity



Total Revenue: \$320,824

# Covid

Covid played a big part in everyone's lives in 2020 and it definitely affected the police department, as well.

Our department went through a temporary schedule change in which we added a 3<sup>rd</sup> crew. This was to give our officers more time between working days for quarantine reasons. In addition, officers were not allowed to work during their scheduled days off so that they were not around officers from other crews. This was done to help ensure the health and safety of our officers and to make sure that we had enough healthy officers to work in case of a Covid outbreak on one of the crews.

As you will see in this annual report, our total number of calls went down significantly between 2019 and 2020. This is directly related to the rules we had to put in place for Covid. Officers were directed to limit contact with the public, which resulted in a lower number of traffic stops and less self-initiated calls. We also had to change our response to calls. Whenever possible, our officers took reports and did follow up by phone instead of in person.

Other Covid changes included closing the Training Center to outside groups. Instead, it was used for precautionary Covid testing local area public safety employees without symptoms.

Department services were also affected by the pandemic. While our building was closed, our staff processed things like gun permits and data requests by mail and email whenever possible. Fingerprinting services were stopped, as it requires close contact.

# Fleet

HPD has twelve vehicles in the fleet. Most are driven primarily for patrol functions. All squads except the Detective vehicle are fully equipped and can be used for primary patrol. HPD traditionally buys two squads per year to keep the fleet in good working order. Squads are replaced at around 90,000 miles to protected against costly repairs. HPD logged over 1XX,000 miles in 2020.

## Squad Miles

			Jan 2020	Jan 2021	
Assignment	Squad #	Year/Model	Mileage Reading		Miles Driven
Investigative Commander	10	2015 Durango	31,789	35,308	3,519
Patrol Commander	11	2014 Charger	70,340	75,350	5,010
Sergeant / K-9 Officer	12	2015 Interceptor	84,178	94,800	10,622
Patrol Sergeant	13	2014 Interceptor	57,803	66,608	8,805
K-9 Officer	14	2016 Interceptor	94,895	114,600	19,705
Patrol Officers	15	2019 Interceptor	16,713	43,969	27,256
SRO	16	2018 Silverado	11,058	17,499	6,441
Patrol Officers	17	2018 Interceptor 2020 Tahoe	98,370 0	110,229 9,305	11,859 9,305
Patrol Officers	18	2018 Interceptor	73,792	88,754	14,962
Detective	19	2018 Interceptor	10,260	14,984	4,724
Chief	20	2015 Tahoe	52,229	58,241	6,012
Patrol Officers	21	2019 Tahoe	25,309	45,959	20,650
<b>Total Miles 2019-2020</b>		<b>184,987</b>	<b>TOTAL MILES DRIVEN</b>		<b>148,870</b>



# Staffing

**Chief**



**Commander  
Patrol**



**Commander  
Investigations /  
Administrative**



**Sergeant  
Patrol**



**Sergeant  
Patrol**



**Detective**



**SRO**



**A Crew  
Patrol**



**B Crew  
Patrol**



**Evidence  
Tech**



**Clerical**



*In 2020, Officer Gary Kneisl left the department for a job outside of law enforcement. Long-time clerical employee Luanne McMillan retired after 20 years with the City.*

# Staffing

Personnel	Position	Begin Service	End Service	Years of Service
James Crace	Chief of Police	04/01/11		9
Mark Gunderson	Commander - Patrol	05/03/04		16
Jon Esterbrooks	Commander -Inv / Admin	02/17/09		11
William Marsolek	Sergeant	02/27/93		27
Griffin Pfeiffer	Sergeant / K9 Officer	07/21/08		12
Jason Salo	Officer	10/17/05		15
Lisa Volk	Detective	06/02/06		14
Timothy Battaglia	SRO / Officer	06/15/09		11
Jon Pernu	K9 Officer	04/29/13		7
Jon Enright	Officer	12/29/14		6
Jake Williams	Officer	09/18/15		5
Gary Kneisl	Officer	10/16/17	07/25/20	3
Erika Johnson	Officer / SRO	10/16/17		3
Jeff Dwyer	Officer	09/04/18		2
Quinn Mischke	Officer	10/15/18		2
Olivia Gottschald	Officer	11/16/20		
Jon Stracek	Officer	11/16/20		
Jessica Sorensen	Lead Clerical	08/10/04		16
Luanne McMillan	Clerical	08/17/04	01/31/20	16
Dana Ross	Clerical / Evidence Tech	07/20/15		5
Samantha Knapp	Clerical	02/10/20		
Total years of service at HPD for current staff				180



# Community Involvement



*2020 brought many challenges to our department. Many community events were cancelled and many were re-vamped to fit with the times. Our Shop with a Cop program was drive-through style this year. We were able to participate in a trunk-or-treat for Halloween and our annual Toys for Tots donation drive. Our community went above and beyond in making our officers and staff feel appreciated during these hard times.*

# School Resources

School Resource Officer Erika Johnson works in the schools full time during the school year; primarily in the high school, but services extend to the middle school, elementary, and early childhood as needed. With the pandemic partially closing the schools during 2020, Officer Johnson has devoted additional time this year to juvenile investigations. She has also filled patrol shifts when needed.

Patrol officers frequent the school area in the morning and afternoon to ensure the safety of our students as they arrive and leave.



Officer Johnson and other officers often monitor sporting events. This is to both promote our involvement in the community and keep the peace should any disturbances occur.



During the 2019-2020 school year, Officer Johnson taught both 5<sup>th</sup> and 6<sup>th</sup> graders the DARE program in an effort to move the instruction toward the younger age group. Unfortunately, with school closings and alternative attendance plans in place, she was unable to teach the program in the fall of 2020 and instead will begin lessons in February 2021.



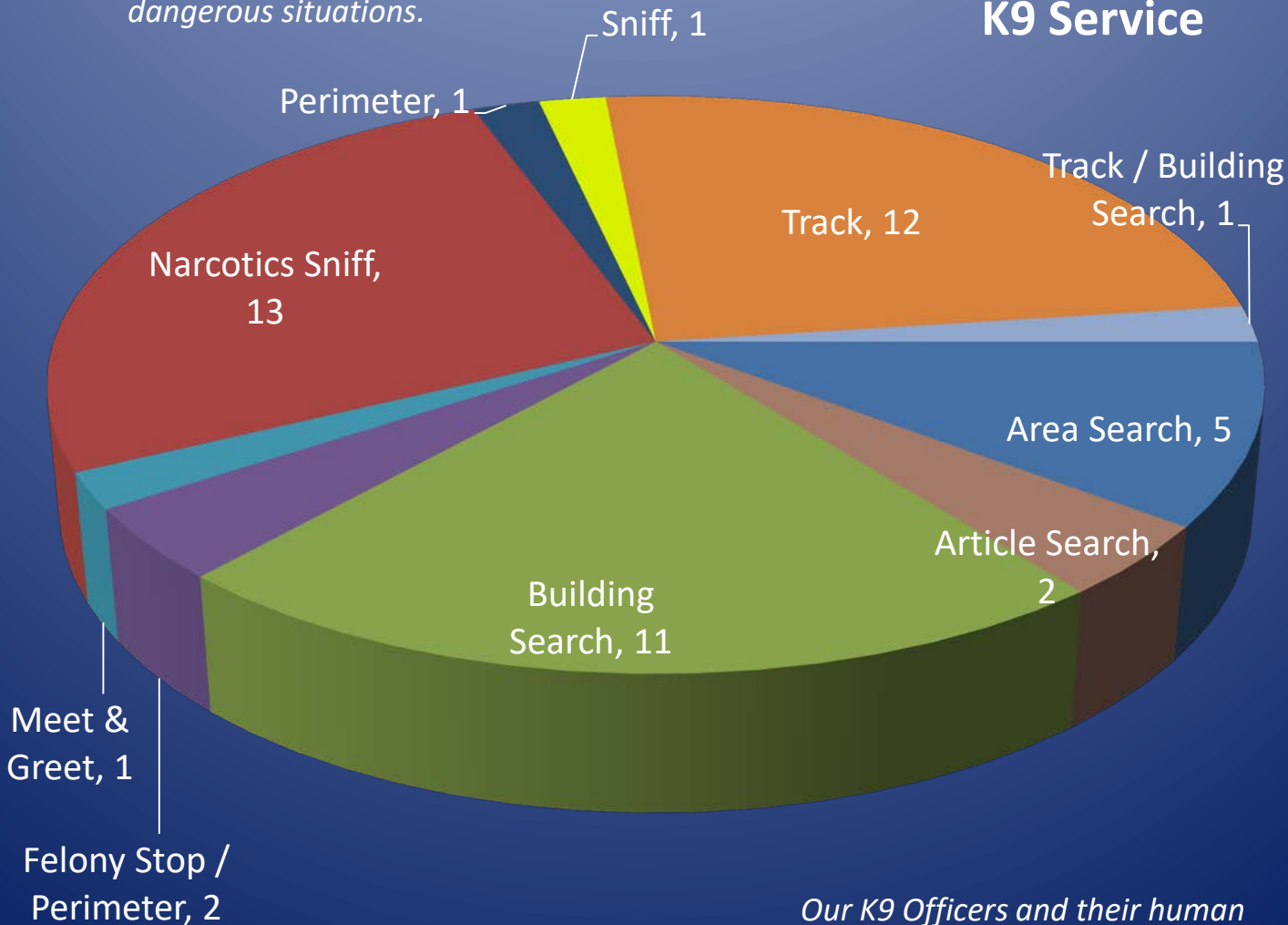
# K9 Officers

In addition to responding to calls, our K9 officers , Tuuko and Jack, underwent over 300 hours of training.



*Police Dogs are used to find hidden evidence and narcotics, track suspects and lost people, community policing activities, and for protecting officers in dangerous situations.*

## K9 Service



*Our K9 Officers and their human partners are assigned to separate crews; this allows us to have a K9 Team on duty daily.*

# K9 Officers

*In March, officers dispatched to Walmart for a person waving a gun inside the vehicle. The vehicle was located in the lot and a high risk stop was initiated. K9 Tuuko was deployed at the vehicle to prevent any of the multiple occupants from running. All occupants ended up complying and a gun was located in the vehicle. A female was arrested for 2<sup>nd</sup> degree assault from the incident. The female later stated she did not run because of the presence of Tuuko.*



*In August, someone was setting buildings on fire on the Fon Du Lac reservation. Officer Pernu and K9 Jack were called to assist in the search for the suspect. As K9 Jack worked the property, which had multiple outbuildings, he picked up a track leading into the woods. K9 Jack pulled into a small brushy area and the suspect was found lying in the brush a few feet in front of K9 Jack.*



*In April, officers received the report of possible drug activity from a renter at the Econolodge. After no cooperation from the suspect, K9 Tuuko did an exterior sniff of the renter's vehicle in the lot. Tuuko alerted to the presence of drugs inside the vehicle. After searching and locating the drugs/drug paraphernalia from inside the vehicle, this information was then immediately used to obtain a search warrant for the motel room. The room was then searched and methamphetamine, evidence of drugs sales, and a large amount of cash was located which led to the arrest of the renter for drugs sales while at the Econolodge.*

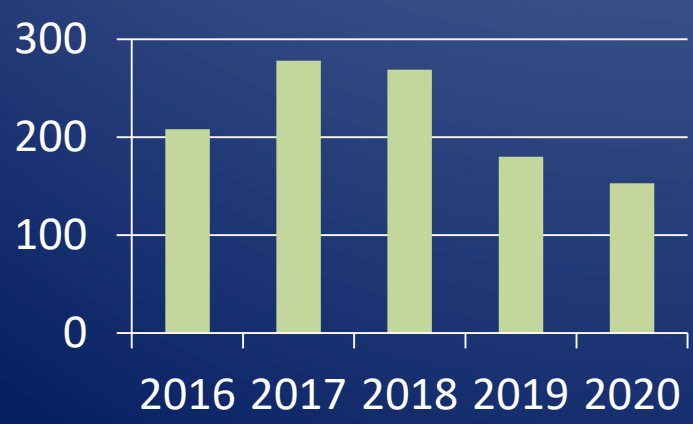
*In July 2020, Officer Pernu and K9 Jack assisted in locating offenders that fled from police. After a shoplifting incident, two suspects took off in a stolen vehicle. After crashing the car, they ran into nearby woods. Witnesses were able to tell officers which way the suspects went and K9 Jack and Officer Pernu began tracking. One of the suspects attempted to outrun K9 and Officer Pernu, but ran into another officer that was watching the perimeter. He later said he thought he'd have better luck running than hiding from the dog. A short time later, the second suspect was found hiding nearby.*

# Investigation Division

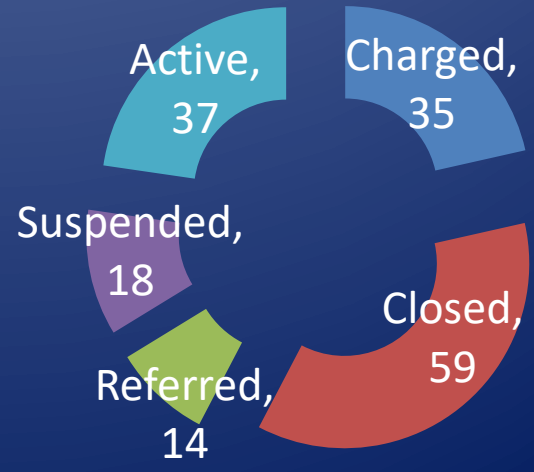
*The HPD Detective Bureau is comprised of one Commander, one Detective, and one School Resource Officer. The responsibility of the Detective Bureau is to follow up on cases that did not reach disposition by our patrol officers. Traditionally, these are more complex cases that require time and extensive follow-up to solve. There were 153 cases assigned to Investigations in 2020. Because of the pandemic impacting our call load, this number is less than 2019. As of January 28, 2021, 23% of cases assigned to the Detective Bureau have been charged.*

Crime	Impact	Outcome	Time Spent on Case
3 <sup>rd</sup> Deg Murder/ Drug Overdose (cocaine, fentanyl, heroin)		Closed	4 weeks
Burglary, Stolen Property, MV Theft	Career Criminal Charged	Charged/ Pending	3 weeks
MV Theft (Duluth Dodge/3 cars, 5 suspects)	4 Charged	Charged/ Pending	2 months
Check Forgery	Multiple HPD cases resolved	Charged/ Pending	4 weeks
Motor Vehicle Thefts/Drive Offs/Stolen Property	Multiple HPD cases resolved	Charged/ Pending	1 week

### Cases Assigned



### Case Clearance



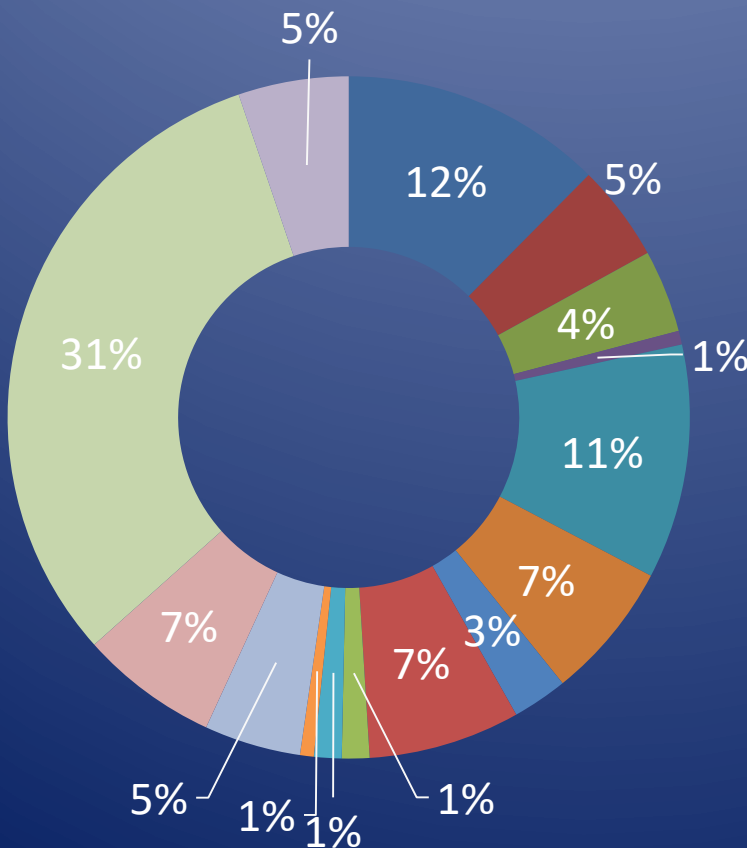


# Investigation Division

## 2020 Detective Bureau Activity by Type



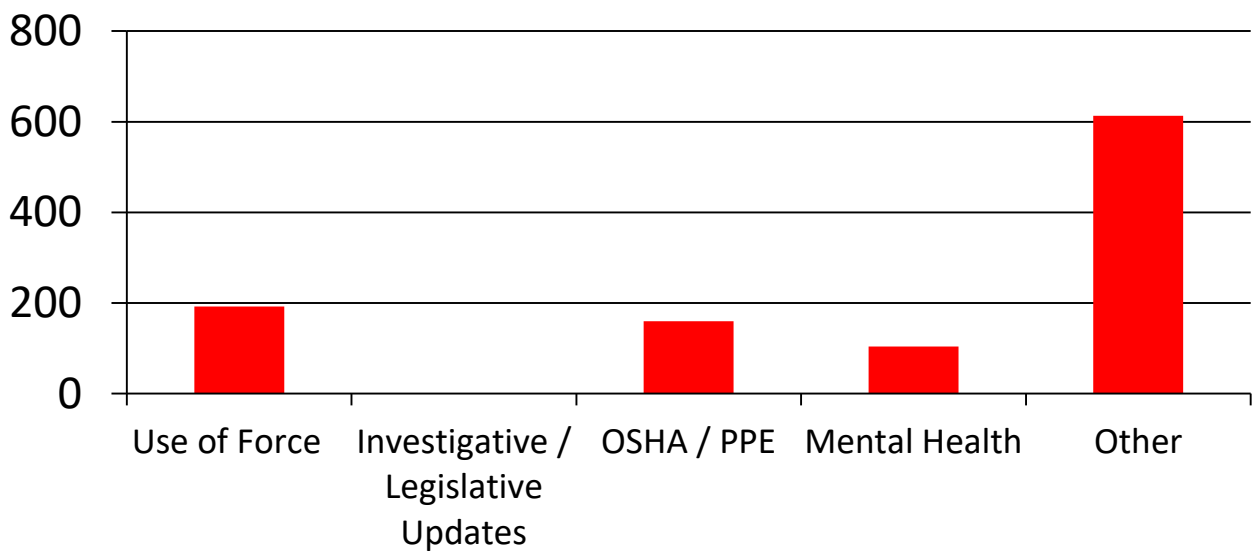
- Fraud & Financial Crimes
- Domestic and OFP/HRO
- Assaults & Terroristic Threats
- Robberies
- Thefts
- Shoplifting
- Motor Vehicle Thefts
- Burglaries
- Damage to Property
- Arson & Suspicious Fire
- Vehicle Prowls
- Driving Violations
- Drug Crimes
- Sex Crimes
- IIU - Social Services
- Misc. Other



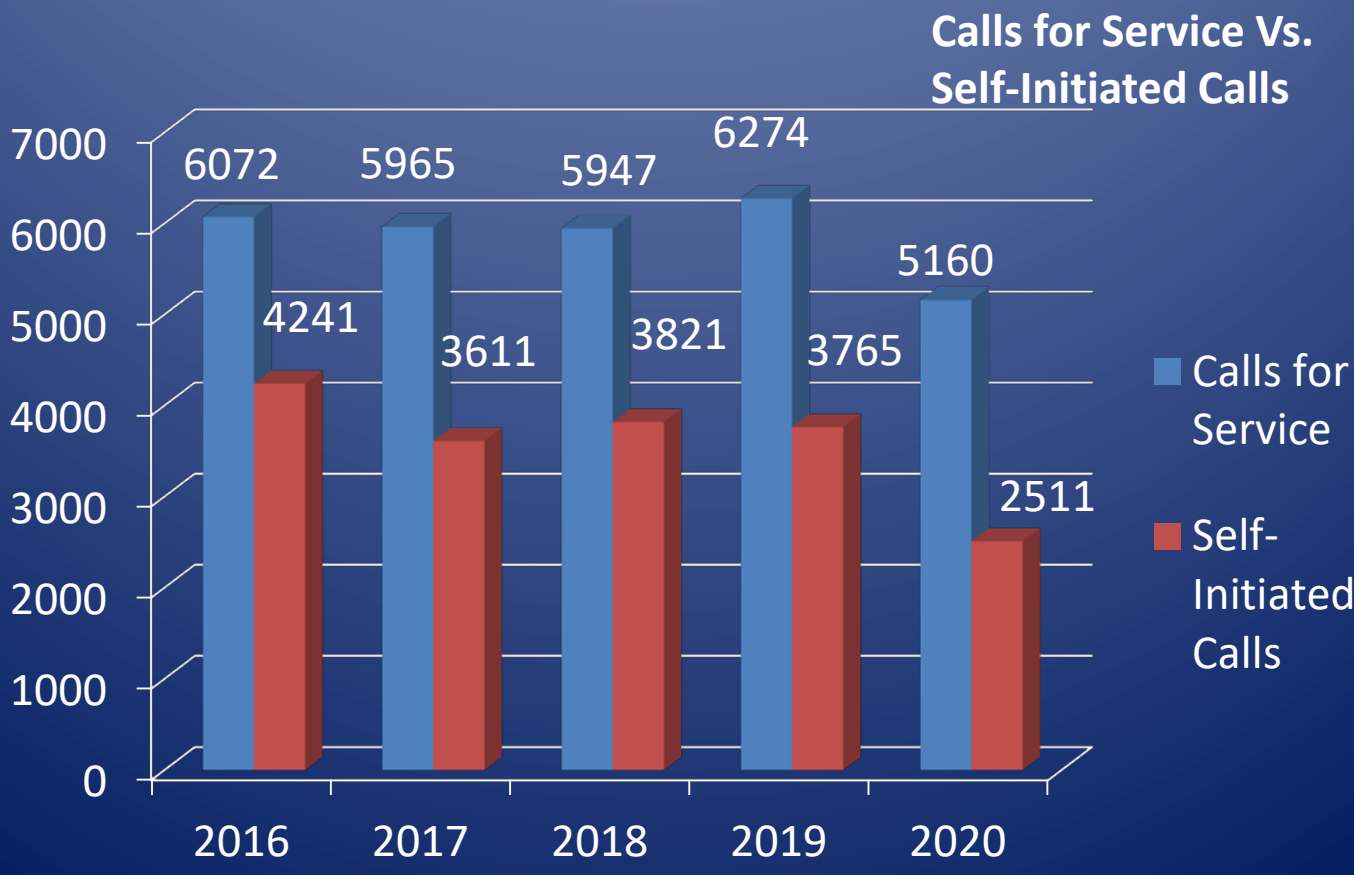
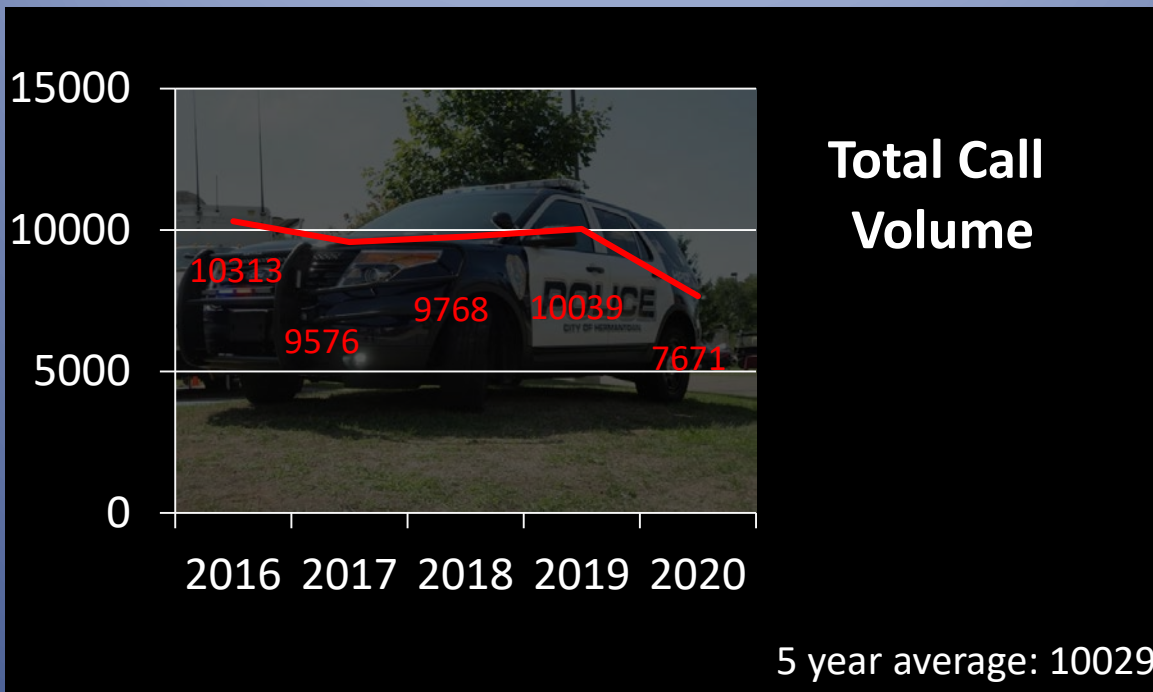
# Training

*Police officers have to put their life on the line occasionally, but they make life and death decisions on a regular basis. They also make decisions on whether or not to take away someone's freedom by incarcerating them. With this in mind, proper training is paramount to the successful delivery of effective service to the community. In 2020, your officers received over 1000 hours of training in many different areas. Proper training is directly related to quality delivery of service to the community and also minimizes potential for litigation.*

## Training Types



# Agency Activity



# Response Times

	2019	2020
<b>Priority 1 Calls</b>		
Avg Time Dispatch to Enroute	05:36	04:38
Avg Time Enroute to Arrival	01:17	01:35
Avg Time to On Scene	07:06	06:12
MINIMUM	0:00:02	0:00:00
MAXIMUM	0:47:44	1:16:13

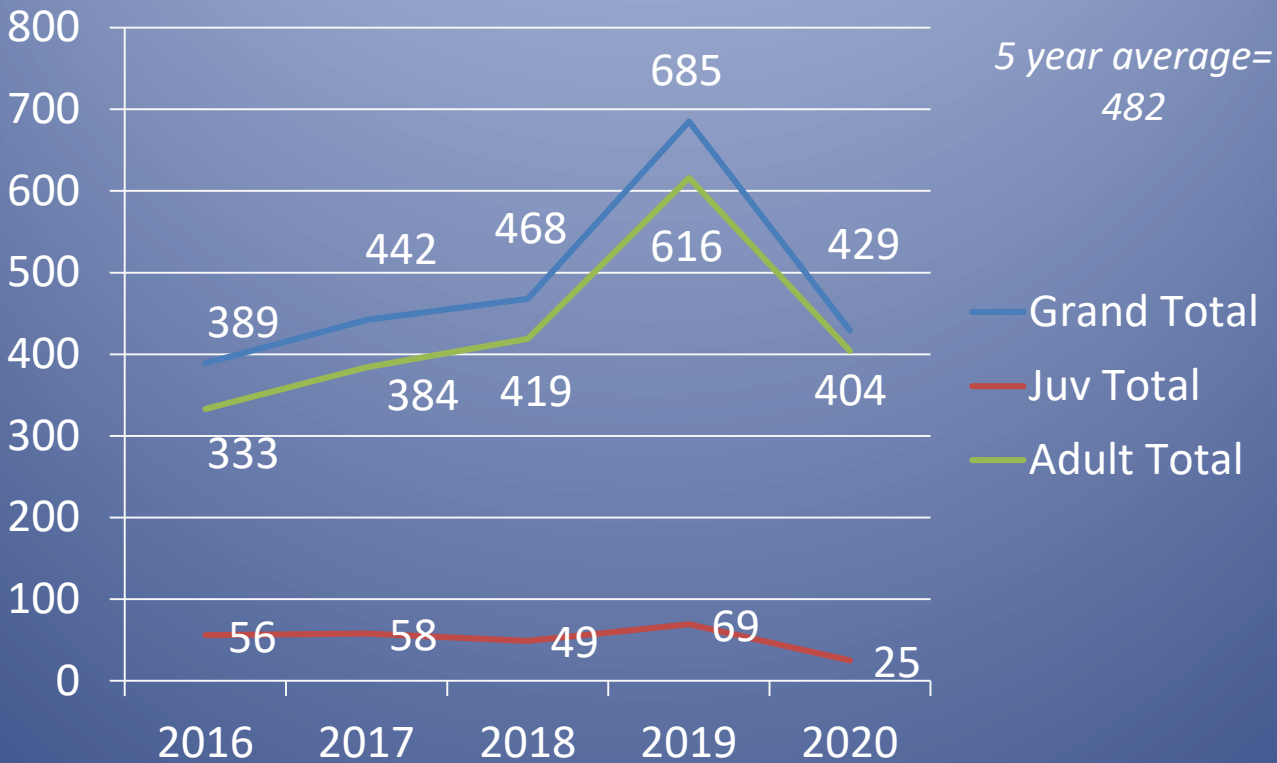
<b>Priority 2 Calls</b>		
Avg Time Dispatch to Enroute	05:18	07:57
Avg Time Enroute to Arrival	02:46	02:50
Avg Time to On Scene	08:04	10:48
MINIMUM	0:00:02	0:00:00
MAXIMUM	1:20:07	1:57:08

<b>Priority 3 Calls</b>		
Avg Time Dispatch to Enroute	07:55	09:24
Avg Time Enroute to Arrival	01:54	02:43
Avg Time to On Scene	09:48	12:07
MINIMUM	0:00:10	0:00:02
MAXIMUM	0:52:36	1:06:08

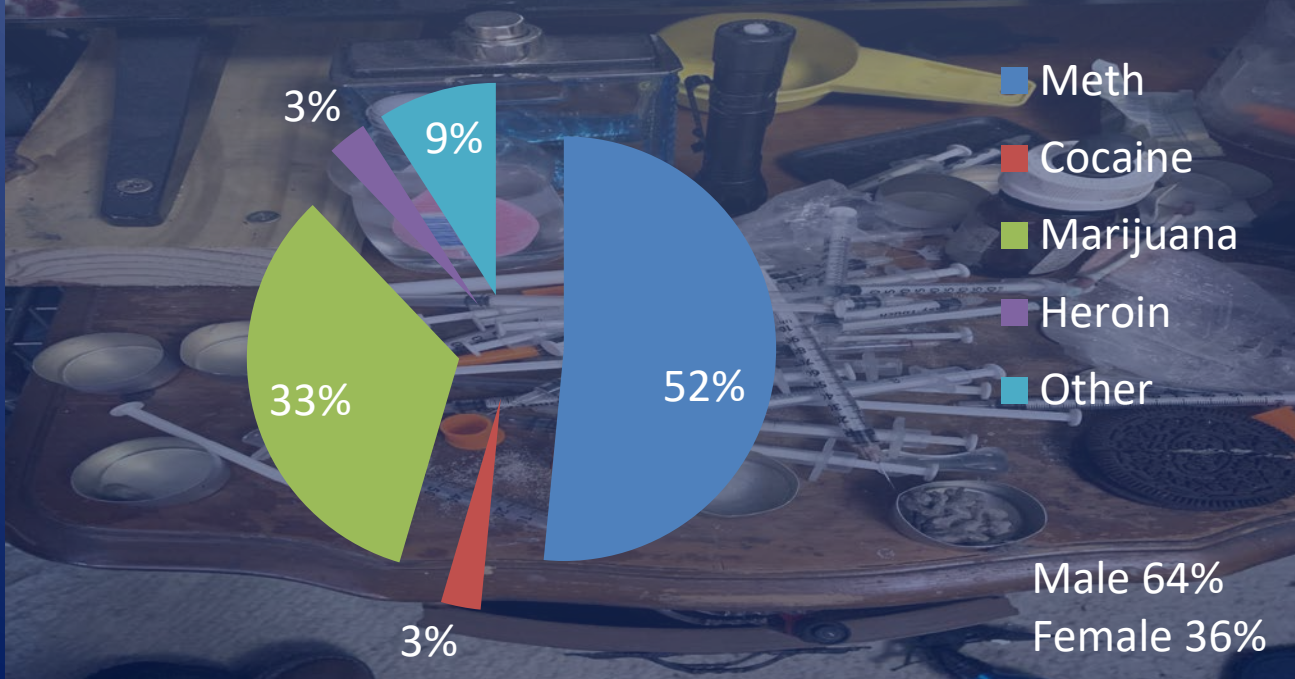


# Arrests

### 2020 Part 1 & 2 Arrest Data



## Drug Related Arrests

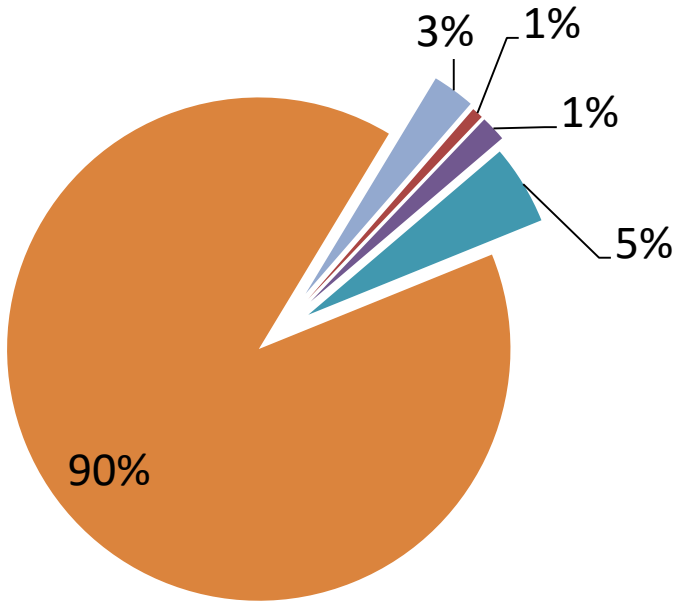




# Crime Statistics

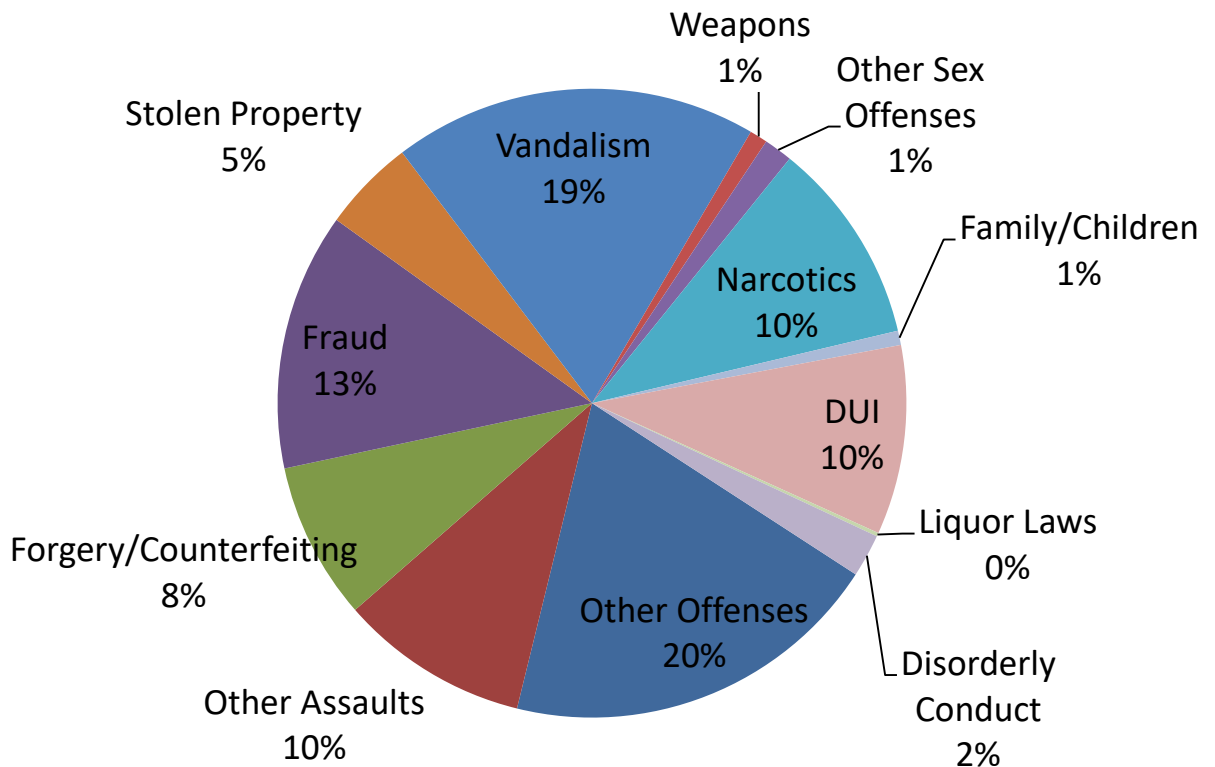
\*includes "attempted" crimes

## 2020 Part I Crimes



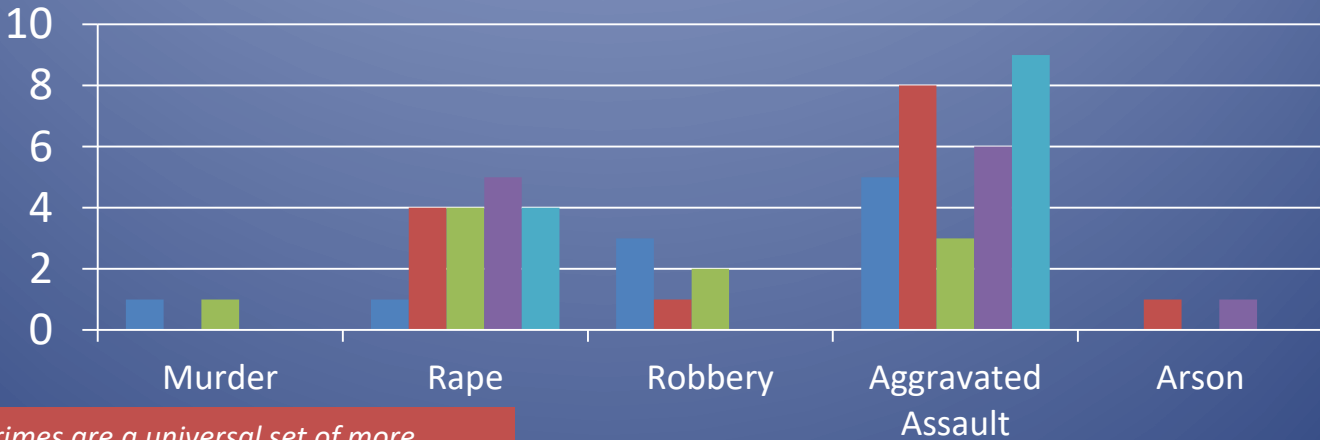
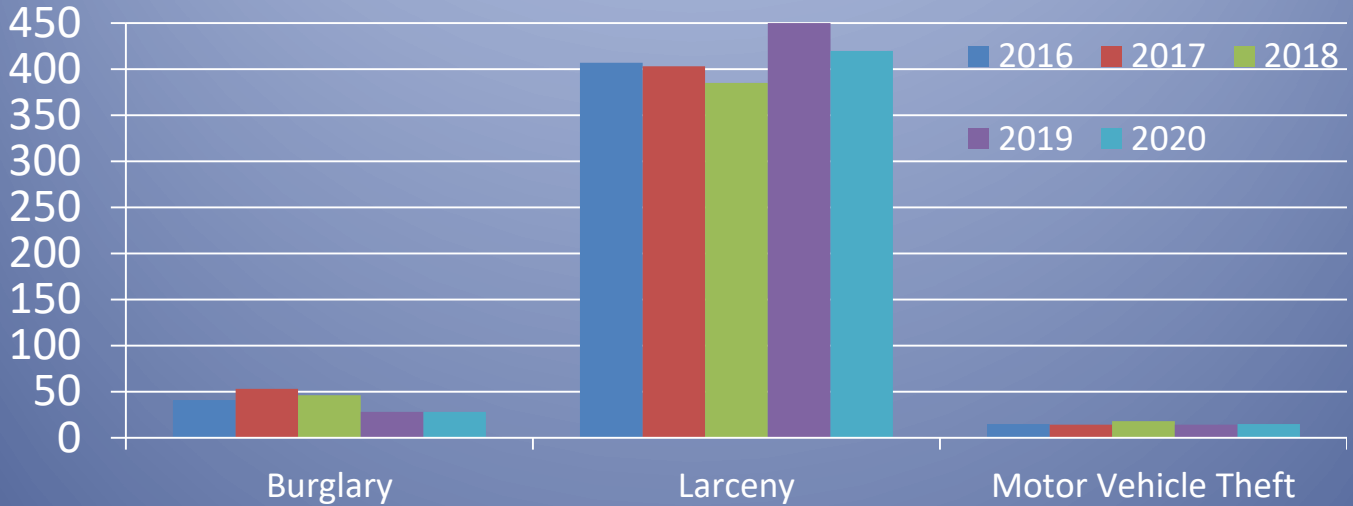
- Murder
- Rape
- Robbery
- Aggravated Assault
- Burglary
- Larceny
- Motor Vehicle Theft
- Arson

## 2020 Part II Crimes



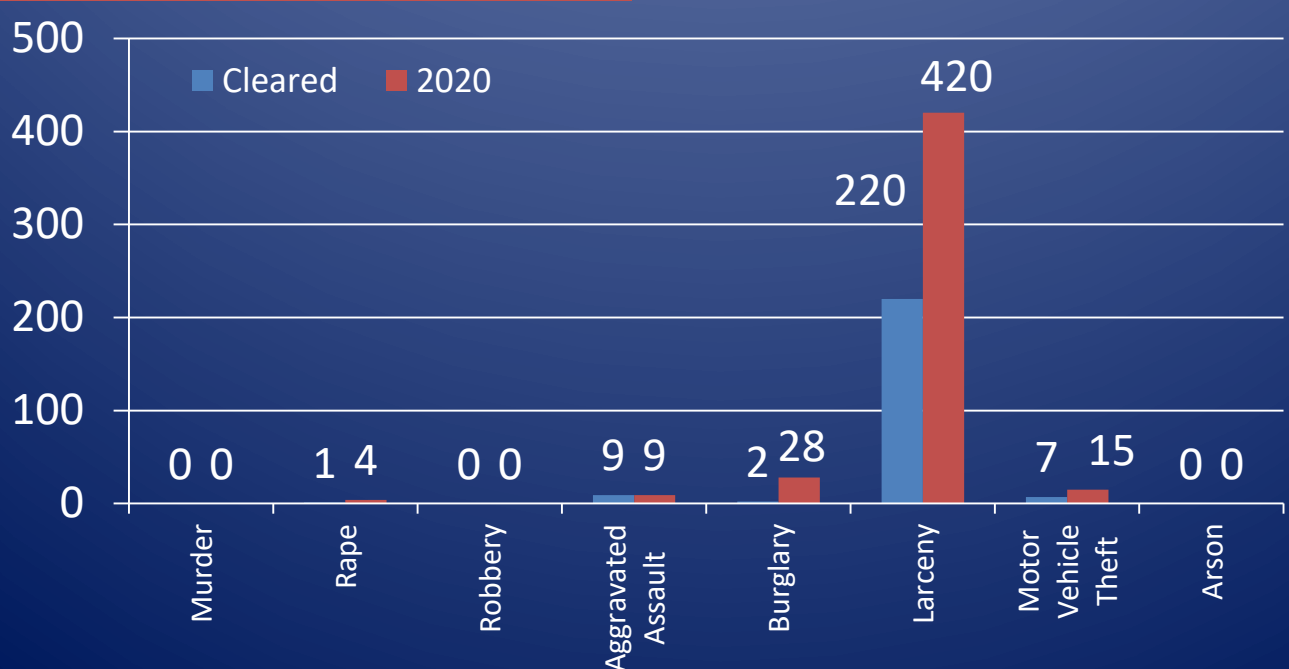
# Crime Statistics

## Part I Crimes by Year



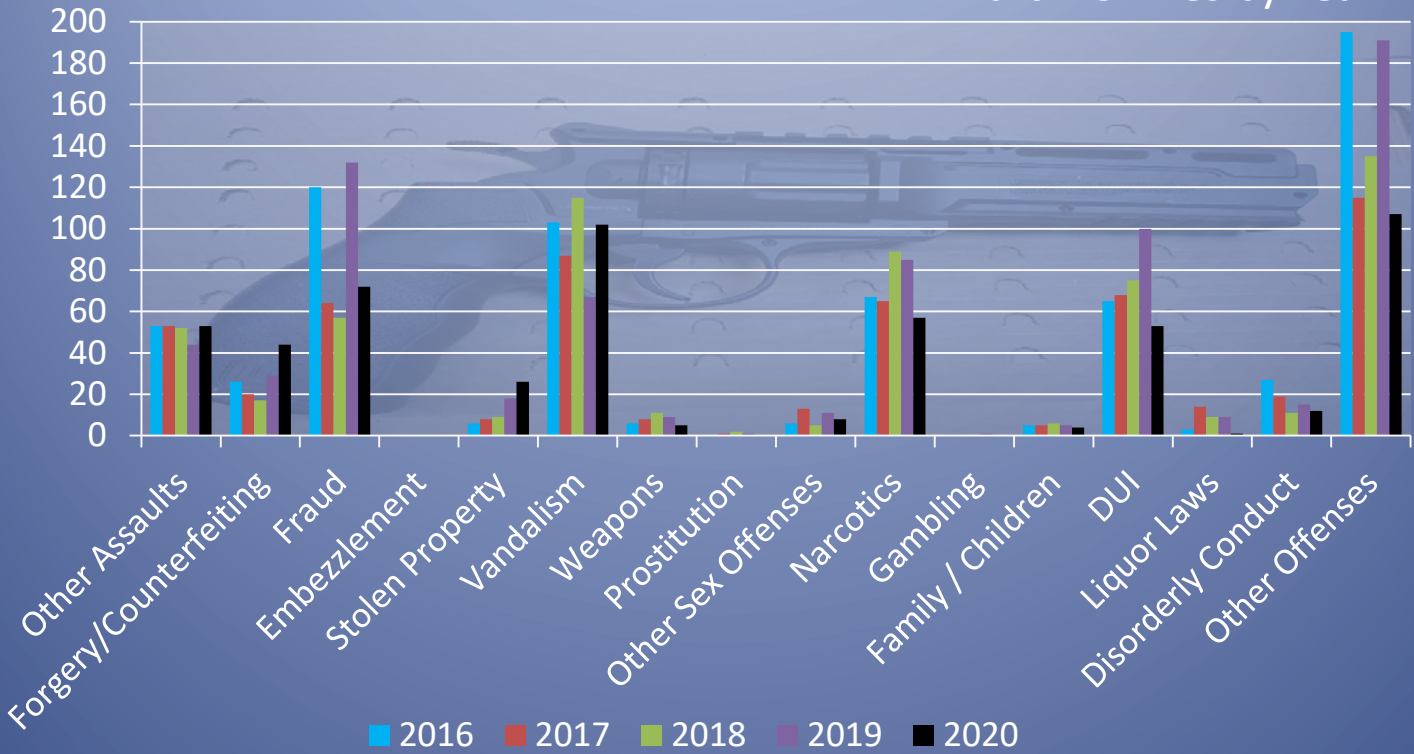
*Part I crimes are a universal set of more serious crimes and are traditionally a higher priority for law enforcement.*

## 2020 Clearance Rate for Part I Crimes

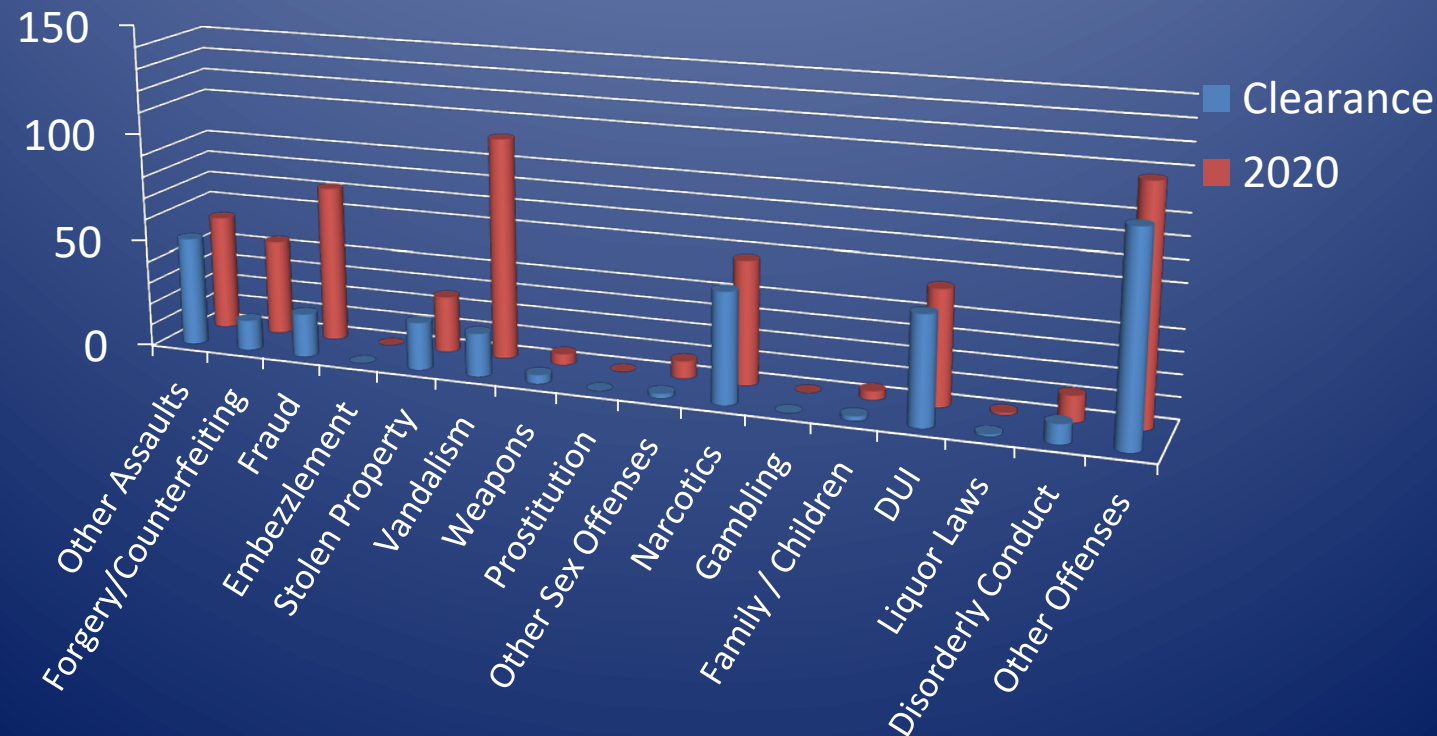


# Crime Statistics

## Part II Crimes by Year



## Part II Clearance by Crime Type



Clearance rates can change with time; these graphs are based on rates as of January 25, 2021.

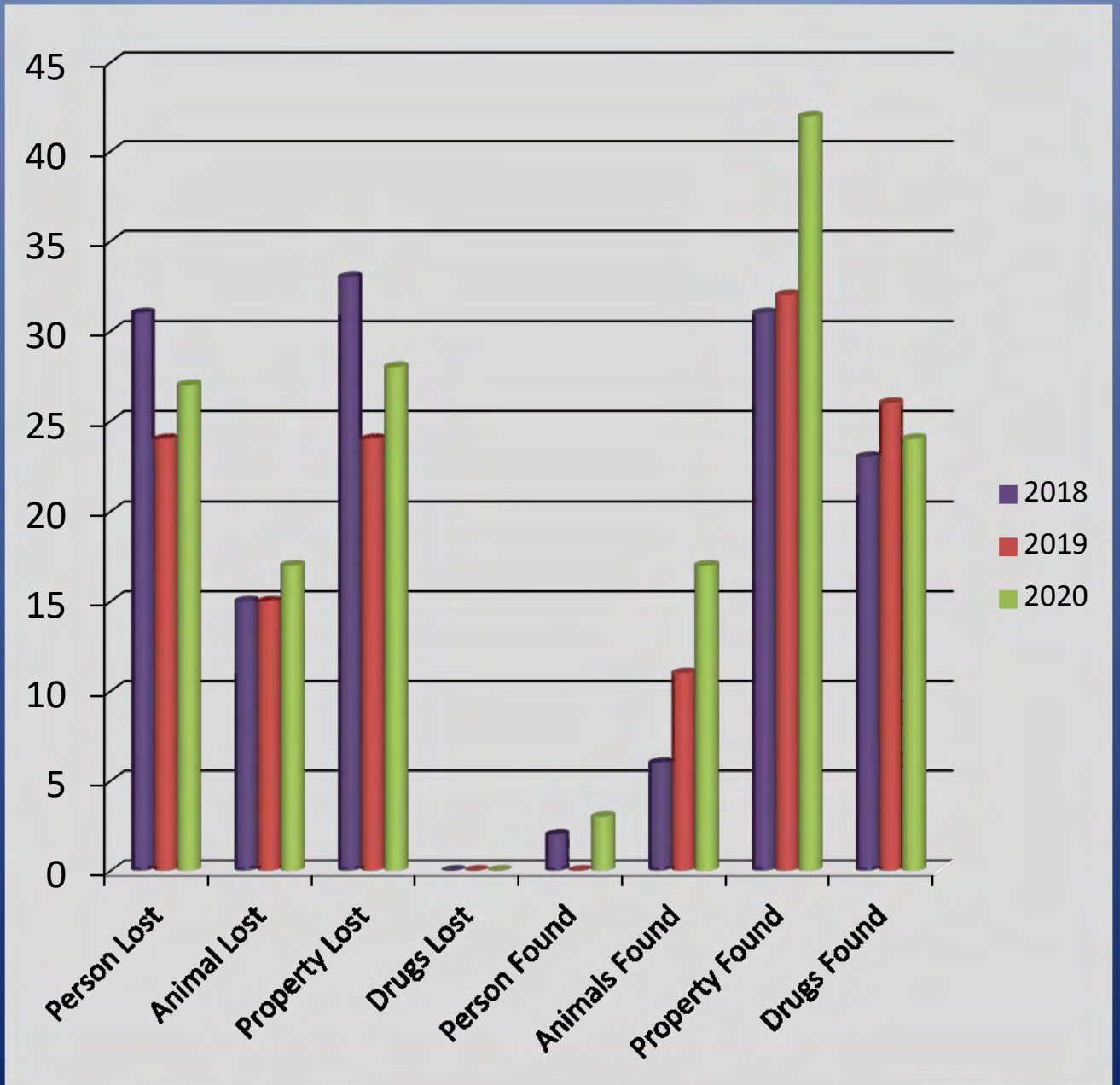
# Yearly Activity Overview

Offense 1	Total	0001 – 0759 hrs	0800 – 1559 hrs	1600 – 2359 hrs
Rape	4	2	1	1
Arson				
Aggravated Assault	9		4	5
Burglary	27	4	18	5
Larceny	404	26	238	140
Motor Vehicle Theft	14	1	10	3
Gambling				
Other Assaults	39	9	15	15
Forgery / Counterfeiting	41	4	25	12
Fraud	62	1	43	18
Stolen Property	12	2	7	3
Vandalism	40	6	24	10
Weapons	3		3	
Prostitution				
Other Sex Offenses	8		5	3
Narcotics	17	3	4	10
Family / Children	4		2	2
DUI	29	9	6	14
Liquor Laws	1			1
Disorderly Conduct	5	1	2	2
Other Offenses	48	9	20	19
N/A (Misc)	6904	1114	3136	2654
<b>TOTALS</b>	<b>7671</b>	<b>1191</b>	<b>3563</b>	<b>2917</b>

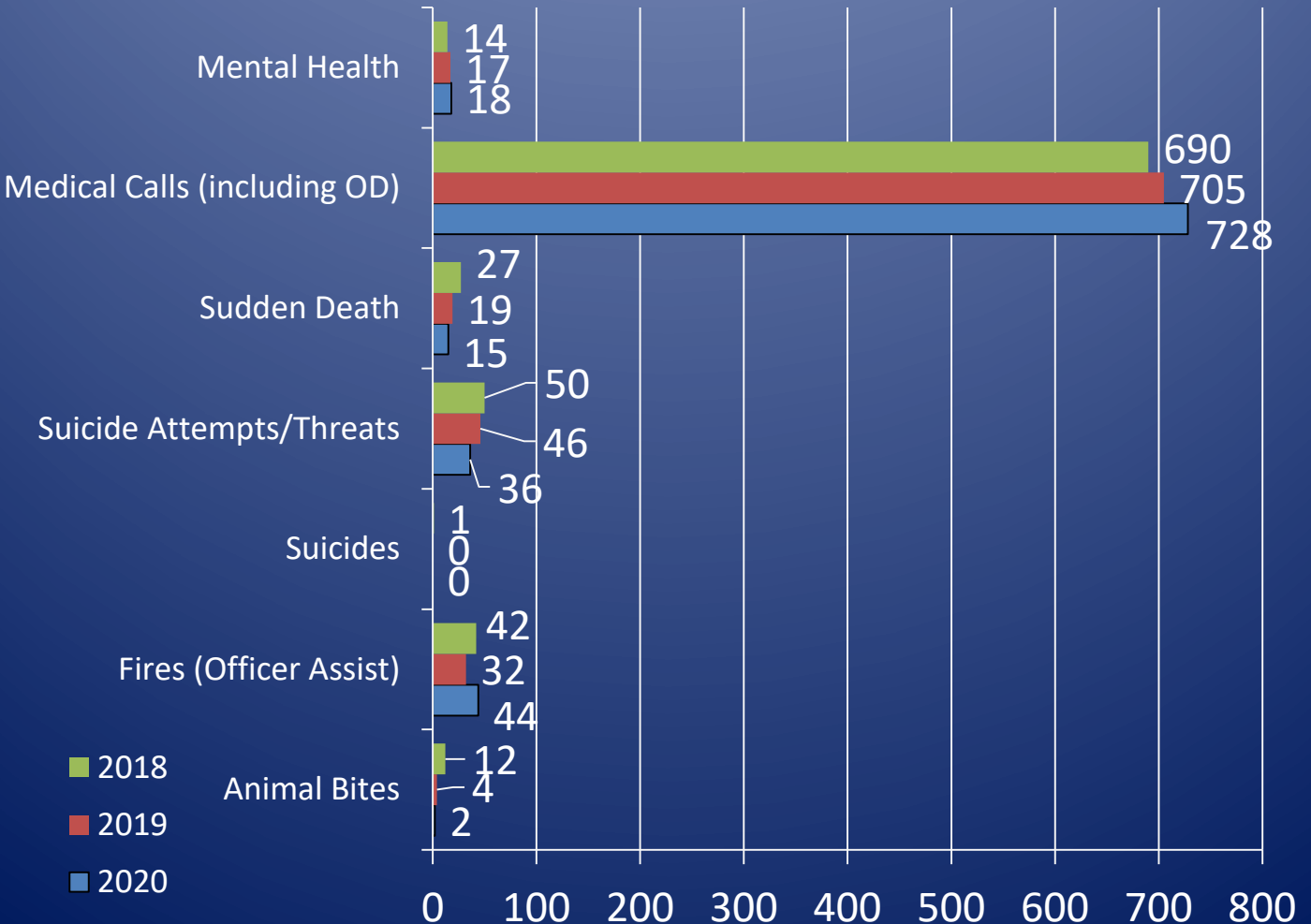
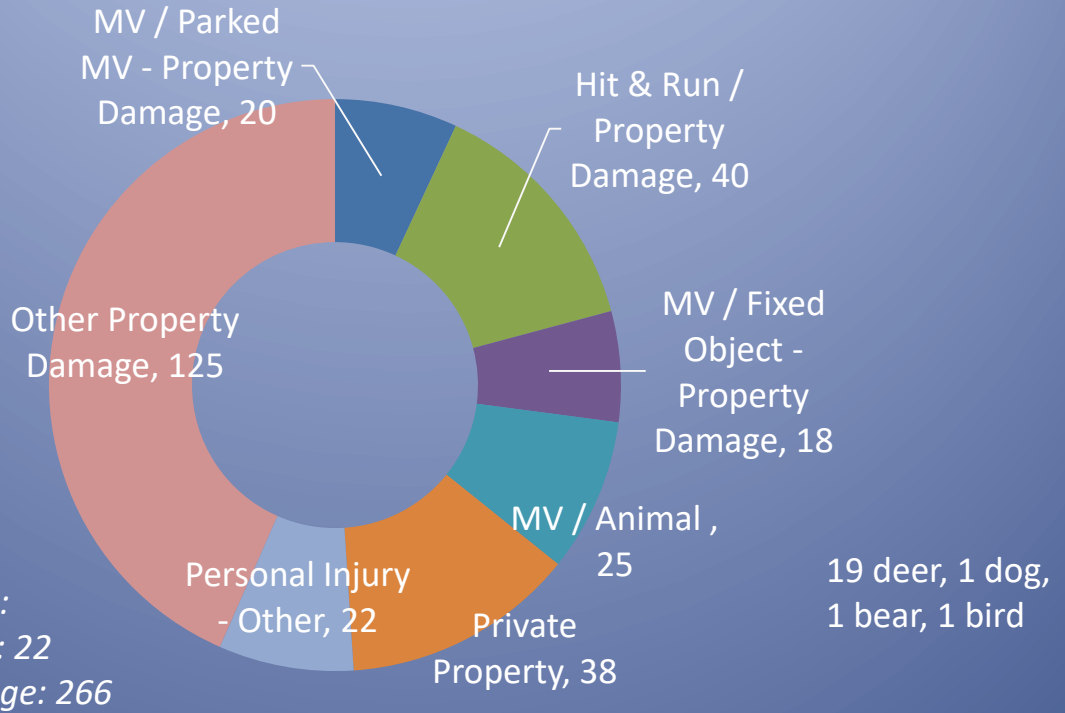
# Monthly Activity Overview

<i>Offense 1</i>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Rape		1			2				1			
Arson												
Aggravated Assault	2	1	1					2		1	2	
Burglary	4		1		2	4	2	4	2	2	3	3
Larceny	50	29	33	23	32	33	32	30	41	28	44	29
Motor Vehicle Theft		2				2	4	1	1	3		1
Gambling												
Other Assaults	5	5	4	4	2	4	3	3	3	1	3	2
Forgery / Counterfeiting	7	2	5	4	1	2	1	2	4	2	6	5
Fraud	9	3	3	2	4	10	2	10	5	5	7	2
Stolen Property	1		2			1	2	1	1		2	2
Vandalism	3	1	3		3	3	5	8	3	5	5	1
Weapons	1		1							1		
Other Sex Offenses	1		1	1		1	1	1			1	1
Narcotics	3	2		1	1		1	1	1	1	1	5
Family / Children			2				1	1				
DUI	6		3	2	2	4	2		3	1	3	3
Liquor Laws									1			
Disorderly Conduct	2							1		2		
Other Offenses	8	6	8	1	4	3	2	3	3	5	2	3
N/A (Misc)	599	647	572	288	377	567	764	595	791	623	435	646
<b>TOTALS</b>	<b>701</b>	<b>699</b>	<b>639</b>	<b>326</b>	<b>430</b>	<b>634</b>	<b>822</b>	<b>663</b>	<b>860</b>	<b>680</b>	<b>514</b>	<b>703</b>

# Part III Lost and Found



# Part IV Casualties





# Part V Miscellaneous Public

	<u>2018</u>	<u>2019</u>	<u>2020</u>
Deer Complaints	66	69	75
Dog Complaints	122	112	<b>94</b>
Bear Complaints	8	10	11
Horse Complaints	3	3	3
Other Animal Complaints	23	32	17
Check on Welfare	189	219	182
Check Hazard	157	199	124
Request for Extra Patrol	27	27	25
Doors & Windows Found Open	12	24	9
Motorist Assist	81	101	38
Open Car Door	71	85	<b>60</b>
Towed/Abandoned Vehicle	5	10	20
Suspicious Person	3	8	3
Suspicious Vehicle	132	113	94
Suspicious Activity	358	366	297
Illness & Death Notices	2	4	1
Attempt to Locate	293	265	229
Civil Problem	52	68	52
Kid Trouble	50	32	28
911 Hang-Up	27	36	33
Fire/ Security Alarm	279	284	255
Public Assist	182	186	164
Snowmobile/ATV Disturbance	1	3	5
CO Detector	10	7	<b>17</b>



# Part V Miscellaneous Public – cont.

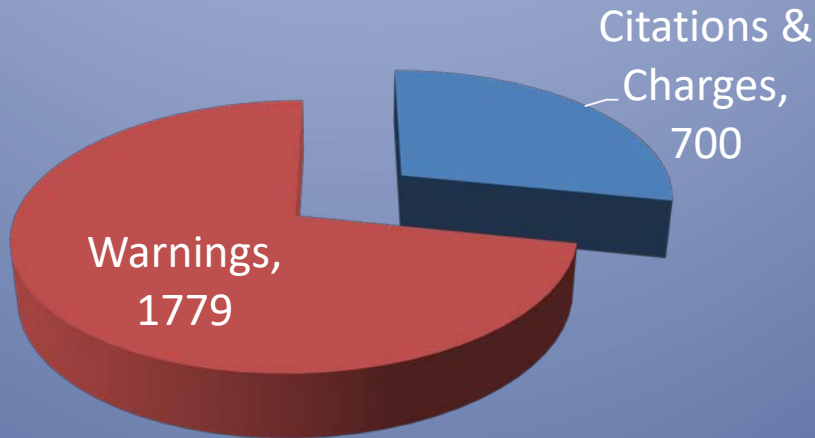
	<u>2018</u>	<u>2019</u>	<u>2020</u>
Residence/Non-residence check	985	747	512
General Disturbance	225	234	251
Domestic Disturb (verbal)	30	20	28
Shots Heard	5	11	11
Unwanted Person	142	290	<b>160</b>
Dog License Issued	179	132	<b>83</b>
Motor Vehicle in Ditch	53	79	30
Fingerprinting	380	351	<b>83</b>
All Other Calls For Service	817	716	517
<b>TOTAL</b>	<b>4969</b>	4843	3511

# Part V Miscellaneous Officer

	<u>2018</u>	<u>2019</u>	<u>2020</u>
Assist Other Agency	248	267	244
Gun Permits	92	87	137
Traffic Control	31	43	14
Serve Subpoena/ Civil Process	7	0	4
Predatory Offender Registration	33	38	16
Liquor License Check	19	22	25
Tobacco License Check	18	21	15
Massage License Check			3
Archery Permits	125	125	134
Other	95	61	19
<b>TOTAL</b>	<b>668</b>	<b>664</b>	<b>611</b>

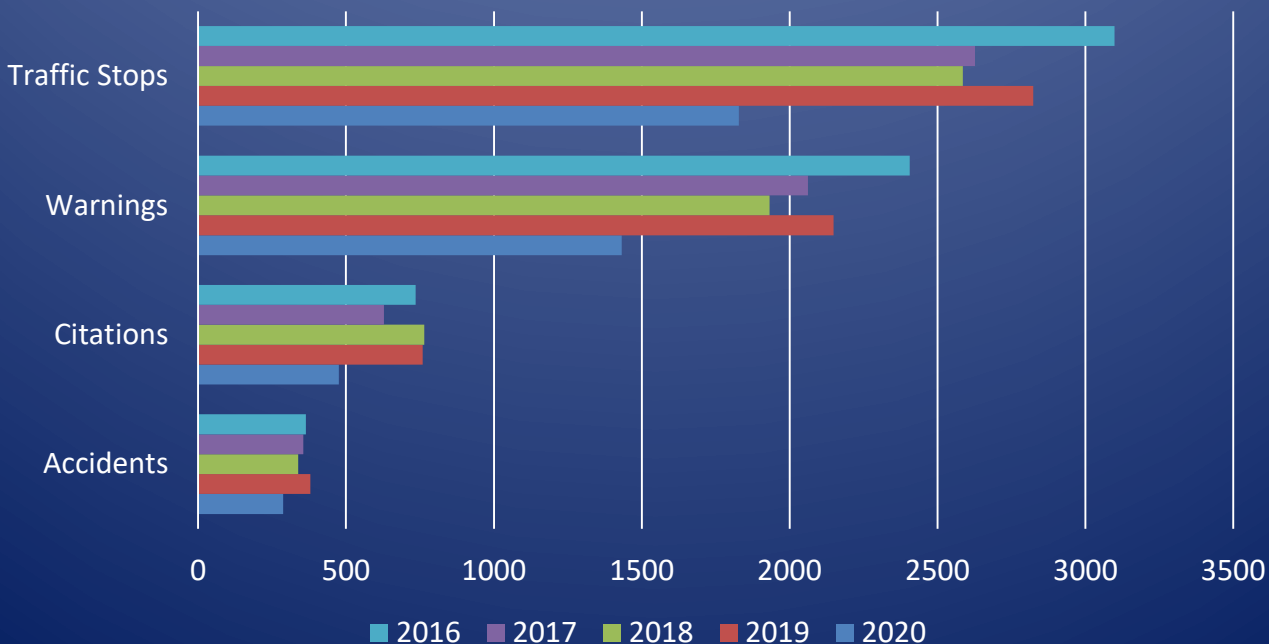
# Traffic

## Traffic Stops



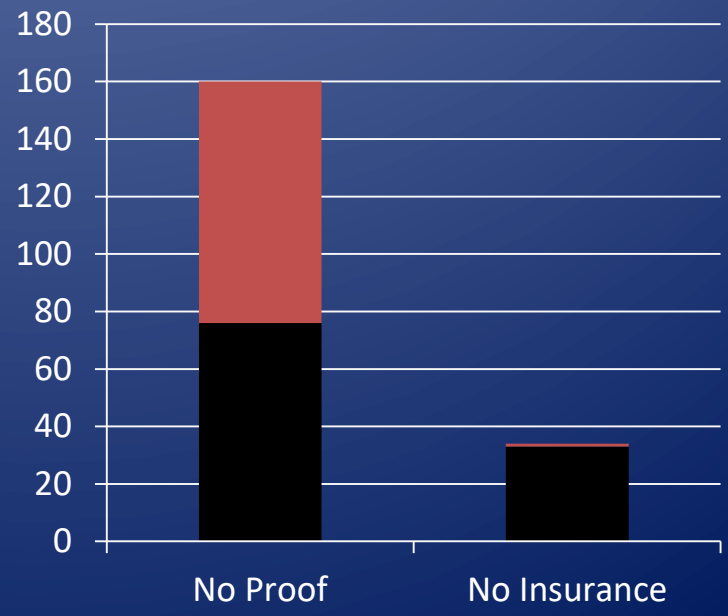
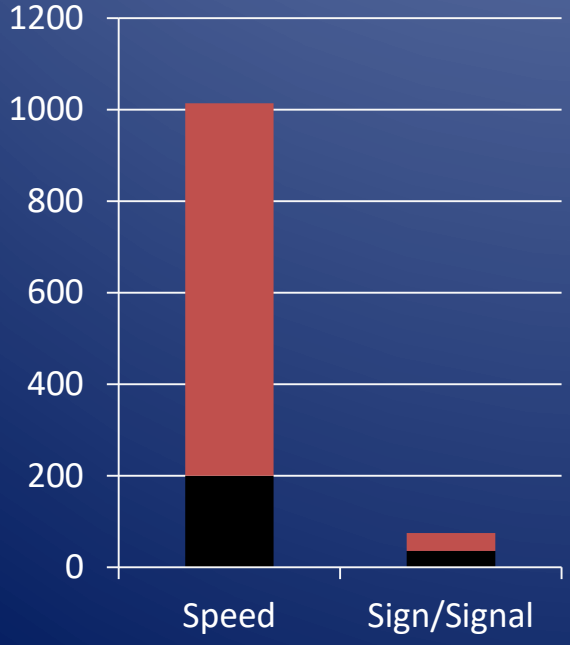
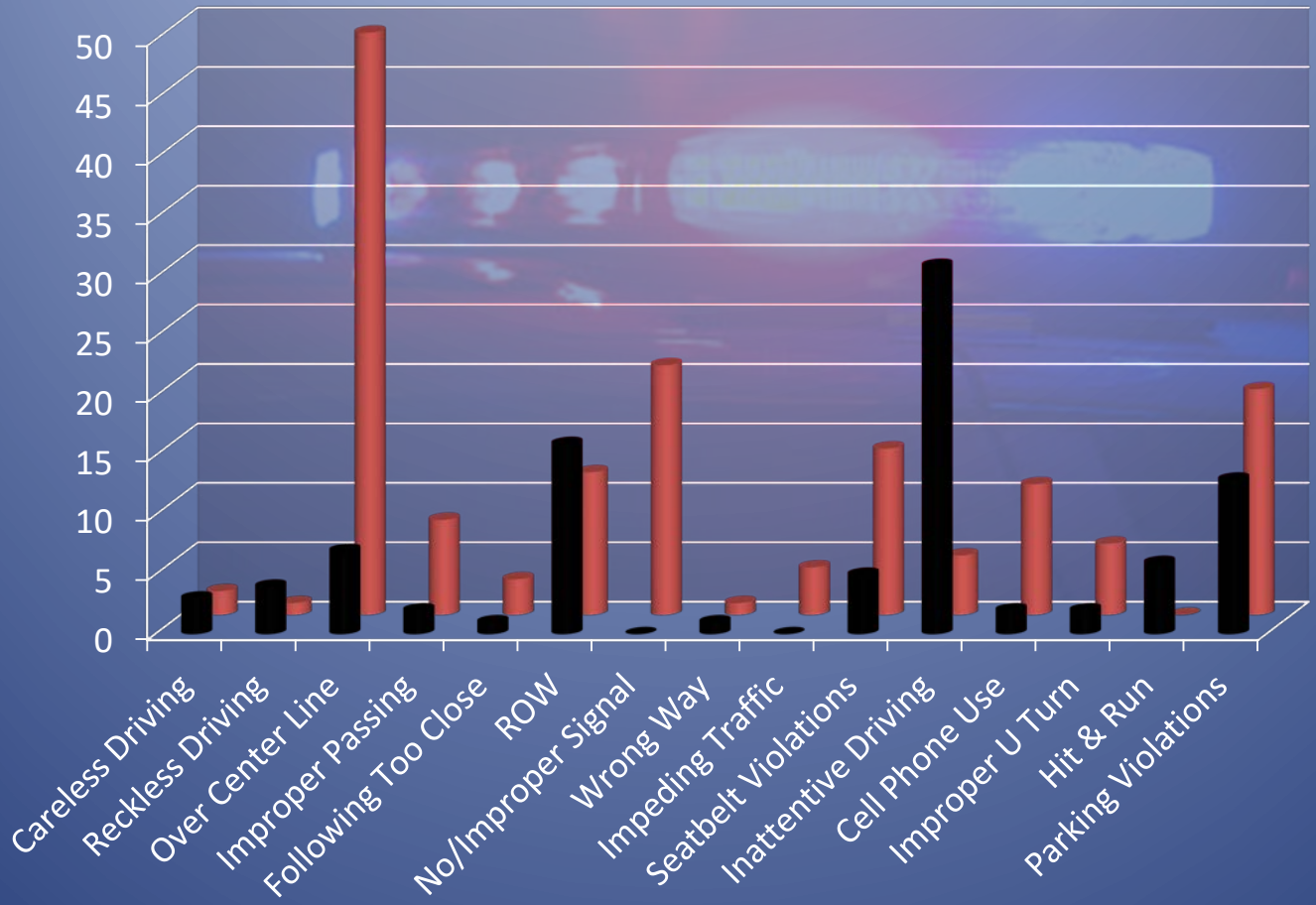
Traffic enforcement is an important element in providing public safety services. Our goal is to influence the behaviors of those driving in our community to ensure safe roadways. Officers have the discretion to determine the best disposition to effectively influence those drivers' behaviors when conducting traffic stops. Routine traffic stops often lead to additional criminal behavior discoveries with additional consequences, which may include arrest and/or vehicles being towed.

## Traffic Offenses and Accidents



# Traffic

■ Charged  
■ Warned





THANK YOU FOR YOUR  
CONTINUED SUPPORT OF THE  
POLICE DEPARTMENT IN 2020.





CITY OF HERMANTOWN  
CITY COUNCIL MEETING  
March 1, 2021  
6:30 p.m.

## MEETING CONDUCTED IN PERSON & VIA ZOOM

### Pledge of Allegiance

**ROLL CALL:** Councilors Geissler, Hauschild, Nelson, Peterson, Mayor Boucher

**CITY STAFF:** John Mulder, City Administrator; Bonnie Engseth, City Clerk; Kevin Orme, Director of Finance & Administration; Eric Johnson; Community Development Director; Joe Wicklund, Communications Manager; Jim Crace, Chief of Police; Paul Senst, Public Works Director; David Bolf, City Engineer; Steve Overom, City Attorney

**ABSENT:**

**VISITORS:** 1

### ANNOUNCEMENTS

### PUBLIC HEARING

### COMMUNICATIONS

Communications 21-24 through and including 21-33 were read and placed on file.

Communication 21-31 from John Mulder, City Administrator to Mayor & City Council regarding Liquor License Fees

Communication 21-32 from David Bolf, City Engineer to City Council regarding Lindahl Road Bridge Removal Direction

Communication 21-33 from John Mulder, City Administrator to Mayor & City Council regarding Legal Services

### PRESENTATIONS

### PUBLIC DISCUSSION

### CONSENT AGENDA

Motion made by Councilor Peterson, seconded by Councilor Nelson to approve the Consent Agenda which includes the following items:

- A. Approve February 16, 2021 City Council Continuation Minutes
- B. Approve general city warrants from February 16, 2021 through February 28, 2021 in the amount of \$427,549.76

Roll Call: Councilors Geissler, Hauschild, Nelson, Peterson, Mayor Boucher, aye. Motion carried.

## **MOTIONS**

Motion made by Councilor Nelson, seconded by Councilor Peterson to appoint Chad Ronchetti to the HEDA Commission for a three-year term effective immediately. Councilors Geissler, Hauschild, Nelson, Peterson, Mayor Boucher, aye. Motion carried.

Councilor Nelson thanked Cyndy Reno for her years of service on the HEDA Commission.

## **ORDINANCES**

## **RESOLUTIONS**

**2021-27**      Resolution Establishing Procedures Relating To Compliance With Reimbursement Bond Regulations Under The Internal Revenue Code

Motion made by Councilor Hauschild, seconded by Councilor Nelson to adopt Resolution 2021-27, Resolution Establishing Procedures Relating To Compliance With Reimbursement Bonds Regulations Under The Internal Revenue Code. Roll Call: Councilors Geissler, Hauschild, Nelson, Peterson, Mayor Boucher, aye. Motion carried.

**2021-28**      Resolution Approving An Amendment To The City Handbook Regarding Engineering Policy

Motion made by Councilor Peterson, seconded by Councilor Geissler to adopt Resolution 2021-28, Resolution Approving An Amendment To The City Handbook Regarding Engineering Policy. Roll Call: Councilors Geissler, Hauschild, Nelson, Peterson, Mayor Boucher, aye. Motion carried.

**2021-29**      Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver An Agreement Between The Hermantown Volunteer Fire Department, Inc. And The City Of Hermantown For The Calendar Year 2021

Motion made by Councilor Nelson, seconded by Councilor Peterson to adopt Resolution 2021-29, Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver An Agreement Between The Hermantown Volunteer Fire Department, Inc. And The City Of Hermantown For The Calendar Year 2021. Roll Call: Councilors Geissler, Hauschild, Nelson, Peterson, Mayor Boucher, aye. Motion carried.

**2021-30**      Resolution Awarding Contract For 2021 Ford F550 Truck Body, Crane & Accessories To ABM Equipment & Supply In The Amount Of \$114,783.91 Plus Taxes & Fees

Motion made by Councilor Peterson, seconded by Councilor Hauschild to adopt Resolution 2021-30, Resolution Awarding Contract For 2021 Ford F550 Truck Body, Crane & Accessories To ABM Equipment & Supply In The Amount Of \$114,783.91 Plus Taxes & Fees. Roll Call: Councilors Geissler, Hauschild, Nelson, Peterson, Mayor Boucher, aye. Motion carried.

**2021-31**      Resolution Approving Policy For Approvals And Denials Of Land Use And Development Applications

Motion made by Councilor Geissler, seconded by Councilor Hauschild to adopt Resolution 2021-31, Resolution Approving Policy For Approvals And Denials Of Land Use And Development Applications. Roll Call: Councilors Geissler, Hauschild, Nelson, Peterson, Mayor Boucher, aye. Motion carried.

**2021-32**      Resolution Approving Right Of Entry Agreement

Motion made by Councilor Geissler, seconded by Councilor Peterson to adopt Resolution 2021-32, Resolution Approving Right Of Entry Agreement. Roll Call: Councilors Geissler, Hauschild, Nelson, Peterson, Mayor Boucher, aye. Motion carried.

**2021-33**      Resolution Approving Preliminary And Final Planned Unit Development For A-Lign Properties LLC

Motion made by Councilor Peterson, seconded by Councilor Hauschild to adopt Resolution 2021-33, Resolution Approving Preliminary And Final Planned Unit Development For A-Lign Properties LLC. Roll Call: Councilors Geissler, Hauschild, Nelson, Peterson, Mayor Boucher, aye. Motion carried.

**2021-34**      Resolution Approving Final Plans & Specifications And Ordering Advertisement For Bids For Keene Creek Park Trail

Motion made by Councilor Nelson, seconded by Councilor Geissler to adopt Resolution 2021-34, Resolution Approving Final Plans & Specifications And Ordering Advertisement For Bids For Keene Creek Park Trail. Roll Call: Councilors Geissler, Hauschild, Nelson, Peterson, Mayor Boucher, aye. Motion carried.

Motion made by Councilor Peterson, seconded by Councilor Nelson to recess the meeting at 6:55 p.m. Motion carried.

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Mayor

ATTEST:

---

Clerk

**CITY OF HERMANTOWN**

CHECKS #67114-#67168  
03/01/2021-03/15/2021

PAYROLL CHECKS

Electronic Checks - #71025-71063 70,163.13

LIABILITY CHECKS

Electronic Checks - #71020-71024 \$55,179.06

Checks - #67114 \$982.55

**PAYROLL EXPENSE TOTAL \$126,324.74**

ACCOUNTS PAYABLE

Checks - #67115-67168 \$217,069.18

Electronic Payments - #99885-#99886 \$519.82

**ACCOUNTS PAYABLE TOTAL \$217,589.00**

**TOTAL \$343,913.74**



CITY OF HERMANTOWN, MN 03/01/2021-03/15/2021  
 Check # is between 67114 and 67168 or Check # is between -99886 and -99885

3/9/2021

Page 1

Fund	Account	Department	Vendor Name	Description	Amount	Check #
101	217450	Employee Flexplan	FURTHER ELECTRONIC PAYMENTS	Claim Reimbursement - Electron	372.30	-99886
101	217450	Employee Flexplan	FURTHER ELECTRONIC PAYMENTS	Claim Reimbursement - Electron	147.52	-99885
101	419100	Community Development	ARROWHEAD ABSTRACT & TITLE CO.	O-308549 O&E A-align Prop PUD	75.00	67115
101	421100	Police Administration	ARROWHEAD AUTO BODY	Repair 2014 Dodge Charger	1,000.00	67116
475	431150	Street Improvements	BAKER, JUSTIN & ELLI	Temp Easement Lavaque Jct Proj	500.00	67117
101	431100	Street Department	BLUE TARP FINANCIAL	Casters for fab table	135.96	67118
602	494500	Sewer Maintenance	CENTRAL PENSION FUND	Trainging per Contract	45.80	67119
601	494300	Water Distribution	CENTRAL PENSION FUND	Trainging per Contract	45.80	67119
101	431100	Street Department	CENTRAL PENSION FUND	Trainging per Contract	45.80	67119
101	422903	Firehall #3 Midway Road	CENTURYLINK	Internet FH #3	79.98	67120
101	431100	Street Department	CINTAS CORPORATION	Uniforms	10.80	67121
101	431901	City Garage	CINTAS CORPORATION	Mats at PW	20.58	67121
101	431100	Street Department	CINTAS CORPORATION	Uniforms	26.42	67121
101	431100	Street Department	CINTAS CORPORATION	Uniforms	10.80	67121
101	419901	City Hall & Police Building Maintenance	CINTAS CORPORATION	Mats at CH	8.88	67121
101	431901	City Garage	CINTAS CORPORATION	Mats at PW	2.10	67121
101	431901	City Garage	CINTAS CORPORATION	Supplies	29.75	67121
101	419901	City Hall & Police Building Maintenance	CINTAS CORPORATION	Mats at FD/PD	30.72	67121
101	431901	City Garage	CINTAS CORPORATION	Supplies	11.25	67121
101	431100	Street Department	CINTAS CORPORATION	Uniforms	26.42	67121
605	431160	Street Lighting	CITY OF DULUTH	2020 signal and st light maint	10,252.45	67122
601	494300	Water Distribution	CORE & MAIN LP	Water Meters	1,337.41	67123
230	465100	HEDA	CREATIVE ARCADE	Website Monthly Maintenance	250.00	67124
101	421100	Police Administration	CW TECHNOLOGY GROUP INC	Workstation Disk Encrypt	24.00	67125
101	421100	Police Administration	CW TECHNOLOGY GROUP INC	CW Care March	2,015.82	67125
602	494900	Sewer Administration and General	CW TECHNOLOGY GROUP INC	CW Care March	275.08	67125
101	419100	Community Development	CW TECHNOLOGY GROUP INC	CW Care March	275.08	67125
101	424100	Building Inspection	CW TECHNOLOGY GROUP INC	CW Care March	91.83	67125
101	415300	Administration & Finance	CW TECHNOLOGY GROUP INC	CW Care March	549.77	67125
101	431100	Street Department	CW TECHNOLOGY GROUP INC	Toner for Printer - PW	678.80	67125
601	494400	Water Administration and General	CW TECHNOLOGY GROUP INC	CW Care March	275.08	67125
101	415300	Administration & Finance	CW TECHNOLOGY GROUP INC	Backup Protect Cloud March	558.00	67125
101	431100	Street Department	CW TECHNOLOGY GROUP INC	CW Care March	366.51	67125
101	413100	Mayor	CW TECHNOLOGY GROUP INC	CW Care March	91.83	67125
275	452200	Community Building	CW TECHNOLOGY GROUP INC	EWC -CW Care - March	880.00	67125
101	422901	Firehall #1 Maple Grove Road	DALCO	Restroom Supplies FH #1	165.30	67126
101	419901	City Hall & Police Building Maintenance	DALCO	Restroom Supplies CH/PD	131.08	67126
101	415300	Administration & Finance	DELUXE	Checks	989.56	67127

CITY OF HERMANTOWN, MN 03/01/2021-03/15/2021  
 Check # is between 67114 and 67168 or Check # is between -99886 and -99885

3/9/2021

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Fund	Account	Department	Vendor Name	Description	Amount	Check #
101	419901	City Hall & Police Building Maintenance	DOORCO, INC.	Door Repair PD	1,159.00	67128
101	431100	Street Department	DSC COMMUNICATIONS	Antenna 624 Loader	71.10	67129
101	431100	Street Department	EMERGENCY AUTOMOTIVE TECHNOLOGIES INC	Install Lights 1 Ton	1,202.80	67130
101	431100	Street Department	EMERGENCY AUTOMOTIVE TECHNOLOGIES INC	Lights for 1 ton	1,031.52	67130
101	422903	Firehall #3 Midway Road	ESC SYSTEMS SOUND AND LIFE SAFETY	TruPortal Update FH#2 & 3	87.50	67131
101	422902	Firehall #2 Morris Thomas Road	ESC SYSTEMS SOUND AND LIFE SAFETY	TruPortal Update FH#2 & 3	87.50	67131
101	419901	City Hall & Police Building Maintenance	ESC SYSTEMS SOUND AND LIFE SAFETY	System issues after Power outa	228.25	67131
601	494300	Water Distribution	FERGUSON WATERWORKS #2516	Stock Repair Bands & Couplers	1,471.69	67132
602	494900	Sewer Administration and General	GOPHER STATE ONE-CALL INC	Feb Locates	15.66	67133
601	494400	Water Administration and General	GOPHER STATE ONE-CALL INC	Feb Locates	23.49	67133
101	419901	City Hall & Police Building Maintenance	GRAYBAR ELECTRIC CO INC	Fluorescent Bulbs CH/PD	72.72	67134
101	421100	Police Administration	GREAT LAKES MOBIL LUBE EXPRESS	Oil Change Squad 17	74.37	67135
101	419901	City Hall & Police Building Maintenance	HARTEL'S/DBJ DISPOSAL CO LLC	Garbage Recycling Feb	279.43	67136
101	431901	City Garage	HARTEL'S/DBJ DISPOSAL CO LLC	Yard Trash Disposal Feb	190.76	67136
101	431100	Street Department	HERMANTOWN HYDRAULICS	Hose Couplers JD 624 wing	80.10	67137
101	411300	Ordinance, Public Notice and Proceedings	HERMANTOWN STAR LLC	Ad Bldg Maint Position	82.50	67138
101	419100	Community Development	HERMANTOWN STAR LLC	Public Hearing P&Z	90.75	67138
101	411300	Ordinance, Public Notice and Proceedings	HERMANTOWN STAR LLC	Budget Summary	313.40	67138
230	465100	HEDA	HERMANTOWN STAR LLC	HEDA Opening	28.88	67138
101	421100	Police Administration	HOLIDAY COMPANIES	Feb Car Washes	20.00	67139
230	465100	HEDA	ICS	Hermantown Recreation Initiati	2,400.00	67140
230	465100	HEDA	ICS	Hermantown Recreation Initiati	2,400.00	67140
101	421100	Police Administration	INSIDE THE TAPE	Death Investig Trg Course Este	295.00	67141
101	431100	Street Department	INTER CITY OIL CO INC	Fuel	434.61	67142
101	431100	Street Department	INTER CITY OIL CO INC	Fuel	771.32	67142
101	431100	Street Department	INTER CITY OIL CO INC	Fuel	550.32	67142
101	431100	Street Department	INTER CITY OIL CO INC	Fuel	694.41	67142
101	431100	Street Department	INTER CITY OIL CO INC	Fuel	402.10	67142
101	134000	Retiree Insurance/Telephone Reimb.	KNEISL, GARY M	Refund Life Ins overpayment	38.76	67143
602	494500	Sewer Maintenance	KRAEMER CONSTRUCTION, INC.	Steel for Weld/Fab table	502.50	67144
601	494300	Water Distribution	KRAEMER CONSTRUCTION, INC.	Steel for Weld/Fab table	502.50	67144
101	431100	Street Department	KRAEMER CONSTRUCTION, INC.	Steel for Weld/Fab table	1,005.00	67144
601	494300	Water Distribution	KWIK TRIP EXTENDED NETWORK	Gas Utility	290.52	67145
602	494500	Sewer Maintenance	KWIK TRIP EXTENDED NETWORK	Gas Utility	193.68	67145
101	421100	Police Administration	KWIK TRIP EXTENDED NETWORK	Car Wash PD	87.00	67145
101	431100	Street Department	KWIK TRIP EXTENDED NETWORK	Gas Street	153.49	67145
101	419901	City Hall & Police Building Maintenance	KWIK TRIP EXTENDED NETWORK	Gas Bldg	204.45	67145
101	421100	Police Administration	KWIK TRIP EXTENDED NETWORK	Gas PD	2,213.66	67145

Fund	Account	Department	Vendor Name	Description	Amount	Check #
475	431150	Street Improvements	LUCARELLI, RYAN AND HEATHER	Temp Easement Lavaque Jct Proj	500.00	67146
601	220100	Refund Payable	MATHIEU, MARY	Refund Overpayment 0629-01	59.88	67147
601	494300	Water Distribution	MCCOY CONSTRUCTION & FORESTRY, INC	JD Loader	109,329.00	67148
101	419901	City Hall & Police Building Maintenance	MEDIACOM	Internet CH	163.92	67149
602	494900	Sewer Administration and General	MEDIACOM	Phone PW	13.55	67149
101	431100	Street Department	MEDIACOM	Internet PW	103.45	67149
101	422901	Firehall #1 Maple Grove Road	MEDIACOM	Phone FD	98.70	67149
101	431100	Street Department	MEDIACOM	Phone PW	22.57	67149
101	422901	Firehall #1 Maple Grove Road	MEDIACOM	Internet FD	40.98	67149
602	494900	Sewer Administration and General	MEDIACOM	Internet PW	62.07	67149
601	494400	Water Administration and General	MEDIACOM	Phone PW	9.03	67149
101	419901	City Hall & Police Building Maintenance	MEDIACOM	Phone CH	394.82	67149
601	494400	Water Administration and General	MEDIACOM	Internet PW	41.38	67149
275	452200	Community Building	MEDIACOM	EWC - Line for Elevator	183.81	67149
101	431100	Street Department	MENARD INC	Skid Steer Trailer Lights	48.79	67150
101	422901	Firehall #1 Maple Grove Road	MENARD INC	Dishwasher FH #1	401.98	67150
602	494500	Sewer Maintenance	MENARD INC	Duct Seal Compound	4.18	67150
101	422903	Firehall #3 Midway Road	MENARD INC	Softener Salt FH #3	59.88	67150
101	431100	Street Department	MENARD INC	Power Strip Fab Table	18.43	67150
101	421100	Police Administration	METRO SALES INC	Copier Lease	353.73	67151
101	431100	Street Department	MIKE'S SIGNS	Loader Lettering	100.00	67152
326	361120	Principal - Prepaid	MILLER, THOMAS	Refund 395-0095-00110	131.60	67153
601	494400	Water Administration and General	MN ENERGY RESOURCES CORP	Natural Gas Lightning Dr	374.80	67154
101	431901	City Garage	MN ENERGY RESOURCES CORP	Natural Gas old CH	60.62	67154
101	452200	Community Building	MN ENERGY RESOURCES CORP	Natural Gas old CH	545.58	67154
101	431901	City Garage	MN ENERGY RESOURCES CORP	Natural Gas Lightning Dr	327.95	67154
602	494900	Sewer Administration and General	MN ENERGY RESOURCES CORP	Natural Gas Lightning Dr	234.24	67154
101	431100	Street Department	MN EQUIPMENT	Left Side Sprocket JD Snow Blo	228.70	67155
101	431100	Street Department	MN EQUIPMENT	Left Side Tension Sprocket Sno	75.76	67155
101	431100	Street Department	NAPA AUTO PARTS	Gear Oil for H4	115.07	67156
101	431100	Street Department	NAPA AUTO PARTS	Drain Pan	44.99	67156
101	431100	Street Department	NAPA AUTO PARTS	Tail lights H26	13.49	67156
101	431100	Street Department	NAPA AUTO PARTS	Wiring Components for 2 way	17.01	67156
101	431100	Street Department	NAPA AUTO PARTS	V-Belt for Drill Press	6.29	67156
601	494300	Water Distribution	NAPA AUTO PARTS	Safety Light H25	23.33	67156
101	419100	Community Development	NORTHERN BUSINESS PRODUCTS	Desk Sign Buckley Simmons	19.43	67157
101	419100	Community Development	NORTHERN BUSINESS PRODUCTS	Desk Sign Beth Wentzclaff	11.96	67157
101	421100	Police Administration	NORTHERN BUSINESS PRODUCTS	Sharpies - PD	6.11	67157

CITY OF HERMANTOWN, MN 03/01/2021-03/15/2021  
 Check # is between 67114 and 67168 or Check # is between -99886 and -99885

3/9/2021

Page 4

Fund	Account	Department	Vendor Name	Description	Amount	Check #
101	431100	Street Department	NORTHERN ENGINE & SUPPLY INC	LED Safety Lights - New Loader	227.80	67158
101	431100	Street Department	NORTHERN STATES SUPPLY INC	Plow Bolts	35.76	67159
101	419100	Community Development	NORTHLAND CONSULTING ENGINEERS L.L.P.	PO 2326 Kaski	130.00	67160
412	419100	Community Development	NORTHLAND CONSULTING ENGINEERS L.L.P.	Keene Creek Trail	9,735.00	67160
101	431130	City Engineer	NORTHLAND CONSULTING ENGINEERS L.L.P.	PO 2313 MSA	260.00	67160
101	419100	Community Development	NORTHLAND CONSULTING ENGINEERS L.L.P.	PO 2318 Engineering Mtg	455.00	67160
475	431150	Street Improvements	NORTHLAND CONSULTING ENGINEERS L.L.P.	Old Hwy 2 Reclamation	390.00	67160
475	431150	Street Improvements	NORTHLAND CONSULTING ENGINEERS L.L.P.	Lavaque Junction Rd Reconstruc	1,821.00	67160
101	431130	City Engineer	NORTHLAND CONSULTING ENGINEERS L.L.P.	PO 2325 LRIP Applications	130.00	67160
101	419100	Community Development	NORTHLAND CONSULTING ENGINEERS L.L.P.	PO 2320 Accurate Auto	130.00	67160
402	431150	Street Improvements	NORTHLAND CONSULTING ENGINEERS L.L.P.	Ugstad Rd - SP 202-101-014	650.00	67160
101	431130	City Engineer	NORTHLAND CONSULTING ENGINEERS L.L.P.	Four Square, PreAgenda, Council	1,040.00	67160
240	432510	Trunk Sewer Construction	NORTHLAND CONSULTING ENGINEERS L.L.P.	Hermantown Trunk Sewer Spur Se	2,340.00	67160
101	419100	Community Development	NORTHLAND CONSULTING ENGINEERS L.L.P.	P&R Properties	292.50	67160
603	441100	Storm Water	NORTHLAND CONSULTING ENGINEERS L.L.P.	Lindahl Rd Bridge Removal	455.00	67160
101	415300	Administration & Finance	SAM'S CLUB DIRECT	Misc supplies CH	167.32	67161
101	421100	Police Administration	SAM'S CLUB DIRECT	Misc supplies PD	69.72	67161
101	421100	Police Administration	SHEL/DON GROUP INC	Envelopes PD qty 1,000	213.52	67162
101	421100	Police Administration	SHEL/DON GROUP INC	Business Cards Williams & Dwyer	79.81	67162
460	465120	Economic Development	ST LOUIS COUNTY AUDITOR	2020 -TIF Maintenance Charge	494.30	67163
101	422903	Firehall #3 Midway Road	SUPERIOR FUEL COMPANY	Propane FH #3	856.17	67164
101	431100	Street Department	TELCOLOGIX	March Maintenance	16.75	67165
101	419901	City Hall & Police Building Maintenance	TELCOLOGIX	March Maintenance	237.85	67165
101	422901	Firehall #1 Maple Grove Road	TELCOLOGIX	March Maintenance	70.35	67165
101	452200	Community Building	TELCOLOGIX	March Maintenance	10.05	67165
101	415300	Administration & Finance	TOSHIBA FINANCIAL SERVICES	Copier Lease Toshiba	145.57	67166
101	421100	Police Administration	TROY'S BP AMOCO INC	Starter Squad 12	278.23	67167
602	494500	Sewer Maintenance	WLSSD	Wastewater Charges	42,613.00	67168
602	494500	Sewer Maintenance	WLSSD	2020 Adjustment	-1,587.00	67168

Totals: 143 records printed

217,589.00



**TO:** Mayor & City Council  
**FROM:** John Mulder, City Administrator  
**DATE:** March 10, 2021  
**SUBJECT:** Ordinance Amending Chapter 5, Liquor License Fees



**Meeting Date:** 3/15/21

**Ordinance 2021-01**

---

**REQUESTED ACTION**

**First reading of Ordinance Amending Chapter 5, Alcoholic Beverages for a one-time reduction of liquor license fees by 25% and by allowing liquor license fees to be paid in three installments instead of in full at the time of renewal for on-sale license holders and also to provide for a temporary outdoor service area.**

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**BACKGROUND**

In 2020, we did not reduce fees but allowed on-sale license holders to pay in 3 installments. The outdoor service area provision expired November, 2020. This year, we are proposing a 25% one-time reduction, payment in 3 installments and a temporary outdoor service area until the governor's executive order expires or November 1, 2021, whichever comes first. The license fees will return to normal for the 2022/2023 license year. Exhibit A shows the dance permit amount removed for AAD Shrine & Beacon, the 25% reduction, the total reduction and the one-time 2021/2022 fee amount for each license holder as well as the 2022/2023 fees.

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**SOURCE OF FUNDS (if applicable)**

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**ATTACHMENTS**

**Ordinance No. 2021-01**

The City Council of the City of Hermantown does ordain:

**AN ORDINANCE AMENDING CHAPTER 5, ALCOHOLIC BEVERAGES, OF THE HERMANTOWN CITY CODE BY AMENDING SECTION 520, LICENSE FEES AND SECTION 530, LICENSING PROCEDURES AND REQUIREMENTS**

Section 1. Purpose and Intent. The purpose and intent of this amendment to Chapter 5, Alcoholic Beverages, of the Hermantown City Code (“Alcoholic Beverage Code”) is to update the provisions of the Alcoholic Beverage Code in response to the COVID-19 pandemic to provide a one-time reduction in liquor license fees and a temporary payment solution for holders of existing licenses and new applicants for licenses issued under the Alcoholic Beverage Code and also to provide for temporary outdoor service area.

Section 2. Amendment to Section 520. The Alcoholic Beverage Code is hereby amended by adding Section 520.03, COVID-19 Pandemic Payment Plan, to read as follows:

**“520.03 COVID-19 Pandemic One-Time Fee Reduction Payment Plan.** The license fees otherwise payable pursuant to Section 520 are reduced on a one-time basis to the amounts shown on Exhibit A in the 2021/2022 license year and may be payable to the City Clerk in the amounts listed on Exhibit A in three (3) equal installments on June 30, 2021, September 30, 2021 and December 31, 2021. Failure to remit such amounts may result in a suspension of the license issued under this Chapter 5. Any suspension for failure to make payment required by this Section 520.03 shall be effective five (5) days after the date of a letter from the City Clerk to the license holder advising the license holder that his/her/its license will be suspended unless the payment required to be paid is made. The provisions of this Section 520.03 shall expire and be of no further force and effective on December 31, 2021.” The license fees will return to the amounts shown on Exhibit A for the 2022/2023 license year and following years.

Section 3. Amendment to Section 530. The Alcoholic Beverage Code is hereby amended by adding Section 530.15.1.1, COVID-19 Pandemic Temporary Outdoor Service Area, to read as follows:

**“530.15.1.1 COVID-19 Pandemic Temporary Outdoor Service Area.** The provisions of 530.15.1 requiring the exterior service area be bounded by a permanent structure of at least six feet, be replaced with a requirement that the exterior service area be bounded by a barrier acceptable to the Chief of Police and City Clerk. The provisions of this Section 530.15.1.1 shall expire and be of no further force and effect on November 1, 2021 or until the governor’s executive order expires.

Section 4. Amendments to be Inserted in Code. After this ordinance becomes effective, the changes made by this ordinance shall be made in the appropriate place in the Hermantown City Code. This ordinance shall be published in the official newspaper of the City.

Section 5. Effective Date. The provisions of this Ordinance shall be effective immediately after adoption.

Dated:

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

Adopted:

Published:\_\_\_\_\_

Effective Date:\_\_\_\_\_

**EXHIBIT A**



On Sale Liquor Licensees	2022/2023 Fee		One-Time Reduction	25% Reduction	Total Reduction	One-Time 2021/2022 Fee
AAD Temple	\$4,155.00	Incl. Sunday/Dance	\$500.00	\$913.75	\$1,413.75	\$2,741.25
Beacon Sports Bar	\$4,155.00	Incl. Sunday/Dance	\$500.00	\$913.75	\$1,413.75	\$2,741.25
Chalet Lounge	\$3,655.00	Incl. Sunday		\$913.75	\$913.75	\$2,741.25
Fosters Sports Bar & Grill	\$3,655.00	Incl. Sunday		\$913.75	\$913.75	\$2,741.25
Maya Authentic Mexican Restaurant	\$3,655.00	Incl. Sunday		\$913.75	\$913.75	\$2,741.25
McKenzies Bar & Grill	\$3,655.00	Incl. Sunday		\$913.75	\$913.75	\$2,741.25
Outback Steakhouse	\$3,655.00	Incl. Sunday		\$913.75	\$913.75	\$2,741.25
Skyline Lounge	\$3,655.00	Incl. Sunday		\$913.75	\$913.75	\$2,741.25
The Social House	\$3,655.00	Incl. Sunday		\$913.75	\$913.75	\$2,741.25
Valentini's	\$3,655.00	Incl. Sunday		\$913.75	\$913.75	\$2,741.25
Wine/Strong Beer Licensees	2022/2023 Fee					
China Star	\$1,150.00			\$287.50	\$287.50	\$862.50
Do North Pizzeria	\$1,355.00	Incl. Sunday		\$338.75	\$338.75	\$1,016.25
Sammys Pizza of Hermantown	\$1,355.00	Incl. Sunday		\$338.75	\$338.75	\$1,016.25
The King of Creams	\$1,355.00	Incl. Sunday		\$338.75	\$338.75	\$1,016.25
Yellow Bike Coffee	\$1,150.00			\$287.50	\$287.50	\$862.50
	<b>\$43,915.00</b>				<b>\$11,728.75</b>	<b>\$32,186.25</b>

On Sale Intox. Liquor - \$3,450.00
Sunday - \$205.00
Dance - \$500.00
Wine/Strong Beer - \$1,150.00

**TO:** Mayor & City Council  
**FROM:** John Mulder, City Administrator  
**DATE:** March 10, 2021  
**SUBJECT:** Ordinance Amending Chapter 3, Public Property



**Meeting Date:** 3/15/21

**Ordinance 2021-02**

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**REQUESTED ACTION**

**First reading of Ordinance Amending Chapter 3, Public Property, by updating the accepted and opened streets and roads**

---

**BACKGROUND**

This was last updated in 2016. Since 2016 we have added some Roads and changed the segmentation on a few. The attached Exhibit A has these changes highlighted in yellow.

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**SOURCE OF FUNDS (if applicable)**

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**ATTACHMENTS**

Exhibit A Section 350- Rev. 2021.

**Ordinance No. 2021-02**

The City Council of the City of Hermantown does ordain:

**AN ORDINANCE AMENDING HERMANTOWN  
CODE OF ORDINANCES BY AMENDING SECTION 350,  
ACCEPTED AND OPENED STREETS AND ROADS**

**Section 1.** Purpose and Intent. The purpose and intent of this Ordinance is to update the accepted and opened streets and roads.

**Section 2.** Amendment to Chapter 3. Chapter 3, Public Property, of the City of Hermantown Code of Ordinances is hereby amended by updating Section 350, Accepted and Opened Streets and Roads, to read as shown on Exhibit A attached hereto.

**Section 3.** Amendment to be Inserted in Code. After the amendment made by this ordinance becomes effective, it shall be inserted in the appropriate place in the Hermantown City Code.

**Section 4.** Effective Date. The provisions of this Ordinance shall be effective after adoption and immediately upon publication once in the official newspaper of the City of Hermantown.

Dated:

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

Adopted:

Published: \_\_\_\_\_

Effective Date: \_\_\_\_\_

**EXHIBIT A**

## Exhibit A

### 2021 Road Inventory

Quadrant	Road Name	Road Section	Surface	Length (Miles)
NW	Abrahamson Rd	TH 53 - N 0.128 miles	Gravel	0.272
NE	Adrian Ln	Stebner - E 1.004 miles	Bit.	0.261
NE	Airport Rd	HWY 53 - Airport	Grass	0.030
SE	Alder Ave	County Road - N 0.247 miles	Bit.	0.073
SE	Alexander Rd	Morris Thomas-Portland	Bit.	0.501
SW	Almquist Rd	Hwy 2-Hermantown	Gravel	0.917
SE	Anderson Rd	Getchell-Stebner	Bit.	0.546
SE	Anderson Rd	Dead End Getchell - W 0.057 miles	Gravel	0.259
SE	Anderson Rd	Stebner-Haines	Bit.	0.951
SE	Arthur Ln	Hermantown-Keene Creek	Bit.	0.079
NE	Beaver Creek Rd	Lavaque - W 0.501 miles	Bit.	0.206
SE	Benson Rd	Lavaque - E 0.288 miles	Gravel	0.236
SE	Berkeley Rd	Haines - W 0.217 miles	Bit.	0.310
SE	Birch Rd	Morris Thomas - S 0.053 miles	Gravel	0.249
NW	Birch Valley Rd	Arrowhead - S 0.466 miles	Bit.	0.372
NE	Bullyan Dr	Sugar Maple-Bullyan	Bit.	0.060
SE	Bush Dr	County Road - N 0.231 miles	Bit.	0.080
SE	Carlson St	Alexander-Haines	Bit.	0.122
NE	Cedar Ridge Dr	Grouse Ridge - E 1.103 miles	Bit.	0.231
SE	Chris Dr	Garden Park - E 0.38 miles	Gravel	0.128
NE	Cirrus Dr	TH 53-Airport	Bit.	0.312
NW	Cold Creek Ln	Hagberg Rd North	Gravel	0.250
SE	Copley Rd	Morris Thomas-Berkeley	Bit.	0.500
SE	Country Lane	Country Road - S 0.379 miles	Bit.	0.332
SE	Country Road	Lavaque - W 0.377 miles	Bit.	0.498
NE	Creekwood Place	Trails End - N 0.4 miles	Bit.	0.075



NW	Dahl Rd	Arrowhead - N 0.546 miles	Bit.	0.125
SE	Dana Rd	Morris Thomas - S 0.121 miles	Bit.	0.159
NE	Eagle Dr	Kingswood-Falcon	Bit.	0.148
NE	Evee Dr.	Haines RD	Bit.	0.250
NE	Falcon Dr	Ugstad - E 0.07 miles	Bit.	0.319
SW	Five Corners Rd	Hermantown-Maple Grove	Gravel	1.144
SE	Foxborrow	Lavaque Rd	Gravel	0.250
NE	Frontier Way	Haines - W 0.087 miles	Bit.	0.113
SE	Garden Park Dr	St Louis River Rd-Maple Dr	Gravel	0.180
NE	Getchell Rd	Arrowhead-Trails End	Bit.	0.400
SE	Getchell Rd	Stebner-Morris Thomas	Bit.	0.970
SE	Getchell Rd	Maple Grove - Lightning	Gravel	0.372
SE	Getchell Rd	Anderson-Maple Grove	Bit.	0.850
SE	Getchell Rd	Hermantown-Anderson	Bit.	0.480
SE	Getchell Rd	Anderson-Red Cedar	Gravel	0.150
SE	Getchell Rd	Morris Thomas - Hermantown	Gravel	0.524
SE	Greystone	Stebner - W 0.119 miles	Bit.	0.393
NE	Grouse Ridge Dr	Arrowhead - N 0.363 miles	Bit.	0.379
NW	Hagberg Rd	Midway - E & W 0.18 miles	Gravel	1.372
SW	Hahn Rd	Hwy 2 - N 0.9 miles	Gravel	0.180
NE	Heartwood Ln	Arrowhead - S 2.72 miles	Bit.	0.261
SE	Hermantown Rd	Stebner-Okerstrom	Bit.	0.500
SE	Hermantown Rd	Ugstad-Lavaque	Bit.	1.180
SE	Hermantown Rd	Okerstrom-Haines	Bit.	0.500
SE	Hermantown Rd	Lavaque-Stebner	Bit.	1.080
SW	Hermantown Rd	Lindahl-Ugstad	Bit.	1.000
SW	Hermantown Rd	HWY 2-Midway	Bit.	1.060
SW	Hermantown Rd	Midway-Lindahl	Bit.	0.900
SE	Hidden Creek Ave	Whitepine - Red Cedar	Bit.	0.250
NW	Jackson Dr.	Washington Dr	Bit.	0.500
NW	Jamebard Rd	Midway - W of	Gravel	0.466

NW	Jamie Dr	Joshua - N 0.97 miles	Bit.	0.280
NW	Jefferson	McKinley- S.	Bit.	0.170
NW	Joey	Dahl Rd - E of	Bit.	0.153
SE	Johnson Rd	Morris Thomas-Portland	Bit.	0.578
NE	Jonan	E and W of Getchell	Bit.	0.203
NW	Joshua Ln	Dahl Rd - W 1.18 miles	Bit.	0.050
SE	Kenroy Rd	Anderson - S 0.372 miles	Gravel	0.366
NE	Kingswood Ln	Rebecca-Eagle	Bit.	0.181
NE	Lavaque Junction Rd	Ugstad-Lavaque	Bit.	1.004
NE	Lightning Dr	Stebner - W to Thunderchief Ln.	Bit.	0.210
NE	Lightning Dr	Thunderchief Ln - Getchell	Gravel	0.300
SE	Linda Rd	Morris Thomas - N 0.5 miles	Bit.	0.243
NW	Lindahl Rd	TH 53 - N 0.082 miles	Bit.	0.440
NW	Lindahl Rd	Arrowhead - N 0.319 miles	Gravel	0.397
NW	Lindahl Rd	Maple Grove-Arrowhead	Gravel	1.000
NW	Lindahl Rd	Hwy 53/South	Gravel	0.250
SW	Lindahl Rd	HWY 2-Morris Thomas (Dead End @ Creek)	Gravel	0.662
SW	Lindahl Rd	Hermantown-Maple Grove	Gravel	0.999
NE	Lindgren Rd	Loberg-Haines	Bit.	0.070
NE	Lindgren Rd	E and W of Loberg	Gravel	0.363
NE	Loberg Rd	Maple Grove - Hwy 53	Bit.	0.830
NE	Market Street	Loberg-Haines	Bit.	0.250
NE	Market Street	Loberg - Westberg	Bit	.0250
NE	Maribe Dr	Getchell - E 0.159 miles	Bit.	0.089
NE	Marko Dr	Getchell - E 0.393 miles	Bit.	0.087
SE	Mary Ln Dr	Haines - W 0.125 miles	Gravel	0.319
NW	McKinley Dr	Washington Dr	Bit.	0.500
NE	Menard Dr	Arrowhead - N 0.578 miles	Bit.	0.121
SW	Misty Morning Dr	Maple Grove - S 0.259 miles	Bit.	0.225
NE	Norway Pines Pl	HWY 53 -N 0.234 miles	Bit.	0.160
SE	Oak Ridge Dr	Stebner - E 1.08 miles	Bit.	0.457

SE	Okerstrom Rd	Morris Thomas - S 0.05 miles	Gravel	0.245
SE	Okerstrom Rd	Hermantown-Anderson	Bit.	0.283
SE	Okerstrom Rd	Morris Thomas-Hermantown	Gravel	0.720
SE	Okerstrom Rd	Anderson - N 0.153 miles	Gravel	0.132
SW	Old Hwy 2	Midway Rd West-Hwy 2	Gravel	1.103
SW	Old Hwy 2	Midway Rd. East to Dead End	Gravel	0.320
SW	Old Midway	Midway-Midway	Bit.	0.988
SE	Park Dr	Youngdahl-Sheridan	Gravel	0.085
SE	Portland Rd	Johnson-Haines	Bit.	0.243
NE	Prospect Blvd	Market St. - N 0.374 miles	Bit.	0.083
SE	Radar Rd	Stebner - W 0.272 miles	Gravel	0.174
SE	Radar Rd	Getchell - W 0.397 miles	Gravel	0.250
NE	Ralston Dr	Airbase Rd - Stebner	Bit.	0.380
NE	Rebecca Rd	Arrowhead-Kingswood	Bit.	0.144
SE	Red Cedar St	Getchell - W 0.524 miles	Bit.	0.234
SE	Red Oak Circle	Whitetail - W 0.366 miles	Bit.	0.082
SE	Reinke Rd	Hermantown-Maple Grove	Gravel	1.065
NE	Richard Dr.	Maple Grove	Bit.	0.250
NE	Ridge Circle	Terrace - S 0.261 miles	Bit.	0.056
NW	Roosevelt Dr	Ugstad - W 0.287 miles	Bit.	0.472
NW	Rose Rd	Solway-Midway	Bit.	1.016
NW	Rose Rd	TH 53 - W 0.085 miles	Gravel	0.163
NW	Rose Rd	Midway - E 0.166 miles	Gravel	0.393
NW	Rose Rd	Midway E-0.180	Bit.	0.180
NE	Sams Dr.	Richard Dr.	Bit.	0.250
SW	Sangstrom Rd	Maple Grove - S 5.232 miles	Gravel	0.611
SE	Secora Rd	Wagner - S 0.163 miles	Gravel	0.253
NE	Service Rd (Miner's)	Hwy #53 East of Lavaque	Bit.	0.500
NE	Service Rd (Chalet)	Hwy #53 East of Stebner	Bit.	0.500
SE	Shelby Rd	Getchell-Stebner	Bit.	0.287
SE	Sheridan Rd	Park-Lavaque	Gravel	0.166

NE	Silver Leaf St	Lavaque-Sugar Maple	Bit.	0.435
SW	Splitrail Dr	Ugstad - W 0.174 miles	Bit.	0.199
NE	Stebner	Maple Grove - Hwy #53	Bit.	1.500
SE	Stebner	Morris Thomas-Hermantown	Bit.	0.730
SE	Stebner	Anderson-Maple Grove	Bit.	1.000
SE	Stebner	Hermantown-Anderson	Bit.	0.280
SE	Sterling Pond Pl	Greystone - S 0.06 miles	Bit.	0.053
NE	Sugar Maple Dr	Th 53 - S 0.148 miles	Bit.	0.597
NE	Sundby Rd	Air Base-Swan lake	Bit.	0.259
SW	Sunnyview Rd	Ugstad - W 0.18 miles	Gravel	0.217
NE	Swan Lake Rd	Sundby-Haines	Bit.	0.340
NE	Terrace Circle	Stebner - E 0.203 miles	Bit.	0.308
NW	Thielke Circle	W. Arrowhead –N.	Bit.	.0120
SE	Thompson Rd	Lavaque-Getchell	Bit.	0.591
NE	Thunderchief Ln	Stebner - W 0.14 miles	Gravel	0.105
NE	Timber Hill Ct	Sugar Maple - E 0.181 miles	Bit.	0.057
NE	Trails End Dr	Getchell-Trailwood	Bit.	0.636
NE	Trailwood St	Stebner-Trails End	Bit.	0.119
NW	Truman Drive	Ugstad-Jefferson	Bit.	.0330
NE	Twin Pines St	Ugstad - E 0.144 miles	Bit.	0.221
SW	Ugstad	Hwy.#53-St.Louis Rover Road	Bit.	5.232
NW	Vaux Rd	TH 53 - N 0.312 miles	Bit.	0.140
NW	W. Arrowhead Rd	Midway-Hwy#53	Bit.	5.500
NW	W. Arrowhead Rd	Midway-Solway	Gravel	1.000
SE	Wagner Rd	Lavaque - W 0.48 miles	Gravel	0.247
SW	Wargin Rd	Morris Thomas - S 0.662 miles	Gravel	0.312
NW	Washington Dr.	Roosevelt Dr	Bit.	0.500
NW	Welsh Rd	Hagberg Rd North	Gravel	0.250
NE	West Pond Dr	Adrian-Terrace	Bit.	0.164
NE	Westberg Rd	Maple Grove Rd – Market St.	Bit.	0.380
NW	Westwood Rd	Arrowhead - S 0.122 miles	Bit.	0.244

SE	White Pine St	Getchell	Bit.	0.500
SE	Whitetail Dr	Maple Grove-Stebner	Bit.	0.312
SE	Wildrose Trail	Getchell - W 0.083 miles	Bit.	0.374
SE	Willow Place	Red Cedar - N 0.597 miles	Bit.	0.067
NE	Woodridge Dr	Stebner - E 0.308 miles	Bit.	0.253
SE	Youngdahl Rd	Park - W 0.457 miles	Gravel	0.180



**TO:** Mayor & City Council  
**FROM:** Kevin Orme, Director of  
Finance & Administration



**DATE:** March 3, 2021                      **Meeting Date:** 3/15/21  
**SUBJECT:** Bond Issuance, Series 2021A    **Agenda Item: 12-A**            **Resolution 2021-35**

---

**REQUESTED ACTION**

**Approve issuance, sale and delivery of \$4,035,000 General Obligation Improvement and Refunding Bonds, Series 2021A.**

---

**BACKGROUND**

The City is issuing new bonds, Series 2021A. The bonds will be in the amount of \$4,035,000. These bonds have several components. These bonds will be for the 2021 Lavaque Junction Road Improvements that are part of the City's Financial Management Plan. The bonds will be repaid by the following: Debt Levy (property taxes), Road Assessments, Water Fund, and Stormwater Fund.

These bonds will also refund the City's outstanding General Obligation Improvement Bonds, Series 2012B for an interest cost savings.

If approved, the Council will award the sale of the bonds April 19, 2021.

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**SOURCE OF FUNDS (if applicable)**

N/A

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**ATTACHMENTS**

Pre-Sale Report, Series 2021A

**Resolution No. 2021-35**

**RESOLUTION PROVIDING FOR THE SALE OF \$4,035,000 GENERAL OBLIGATION IMPROVEMENT AND REFUNDING BONDS, SERIES 2021A**

WHEREAS, the City Council of the City of Hermantown, Minnesota has heretofore determined that it is necessary and expedient to issue the City's \$4,035,000 General Obligation Improvement and Refunding Bonds, Series 2021A (the "Bonds"), to finance the construction of the 2021 LaVaque Junction Road Improvements in the City; and to current refund the City's outstanding General Obligation Improvement Bonds, Series 2012B for an interest cost savings; and

WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown, Minnesota, as follows:

1. Authorization; Findings. The City Council hereby authorizes Ehlers to assist the City for the sale of the Bonds.
2. Meeting; Proposal Opening. The City Council shall meet at 6:30 p.m. on April 19, 2021, for the purpose of considering proposals for and awarding the sale of the Bonds.
3. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

Councilor \_\_\_\_ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor \_\_\_\_ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors

and the following voted in opposition thereto:

WHEREUPON, such resolution has been duly passed and adopted March 15, 2021.

March 15, 2021

Pre-Sale Report for

# City of Hermantown, Minnesota

\$4,035,000 General Obligation Improvement and  
Refunding Bonds, Series 2021A



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**Prepared by:**

Ehlers  
3060 Centre Pointe Drive  
Roseville, MN 55113

**Advisors:**

Todd Hagen, Senior Municipal Advisor  
Jason Aarsvold, Senior Municipal Advisor  
Keith Dahl, Financial Specialist

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**BUILDING COMMUNITIES. IT'S WHAT WE DO.**

# EXECUTIVE SUMMARY OF PROPOSED DEBT

## Proposed Issue:

\$4,035,000 General Obligation Improvement and Refunding Bonds, Series 2021A

## Purposes:

The proposed issue includes financing for the following purposes:

1. To finance the construction of the 2021 LaVaque Junction Road Improvements in the City. Debt service will be paid from special assessments and taxes to be reduced with available water and storm sewer revenues.
2. To current refund the City's outstanding General Obligation Improvement Bonds, Series 2012B for an interest cost savings. The Series 2012B Bonds were issued to finance the Project 442 Sewer, Miller Trunk Water, and LaVaque Sewer improvements in the City. Debt service will continue to be paid from special assessments.

Interest rates on the obligations proposed to be refunded are 2.00% to 2.625%. The refunding is expected to reduce debt service expense by approximately \$132,413 over the next 12 years. The Net Present Value Benefit of the refunding is estimated to be \$119,438, equal to 5.491% of the refunded principal.

This refunding is a "current refunding" as the obligations being refunded are either callable (prepayable) now or will be within 90 days of the date of issue of the new Bonds.

## Authority:

The Bonds are being issued pursuant to Minnesota Statutes, Chapters:

- 475 (general bonding authority)
- 429 (special assessment pledge)

Because the City is assessing at least 20% of the project costs, the Bonds can be a general obligation without a referendum and will not count against the City's debt limit.

The Bonds will be general obligations of the City for which its full faith, credit and taxing powers are pledged.

## Term/Call Feature:

The Bonds are being issued for a term of 15 years. Principal on the Bonds will be due on February 1 in the years 2022 through 2037. Interest is payable every six months beginning February 1, 2022. A portion of the Bond proceeds will be used to make the February 1, 2022 interest payment.

The Bonds will be subject to prepayment at the discretion of the City on February 1, 2030 or any date thereafter.

### **Bank Qualification:**

Because the City is expecting to issue no more than \$10,000,000 in tax exempt debt during the calendar year, the City will be able to designate the Bonds as “bank qualified” obligations. Bank qualified status broadens the market for the Bonds, which can result in lower interest rates.

### **Rating:**

The City’s most recent bond issues were rated by Standard & Poor’s. The current ratings on those bonds are “AA”. The City will request a new rating for the Bonds.

If the winning bidder on the Bonds elects to purchase bond insurance, the rating for the issue may be higher than the City’s bond rating in the event that the bond rating of the insurer is higher than that of the City.

### **Basis for Recommendation:**

Based on our knowledge of your situation, your objectives communicated to us, our advisory relationship as well as characteristics of various municipal financing options, we are recommending the issuance of general obligation bonds as a suitable financing option for the following reasons:

- The City’s policy and past practice has been to finance and refinance improvement projects with this type of debt issue.
- This is a cost-effective option among the limited other options available to finance and refinance these types of projects.
- General obligation bonds provide the lowest possible interest cost.
- The expectation that this form of financing will also meet the City’s objectives for term, structure, and optional redemption.
- The method of sale process identified herein complies with City policy as well as best practices endorsed by the Government Finance Officers Association (GFOA).

### **Method of Sale/Placement:**

We will solicit competitive bids for the purchase of the Bonds from underwriters and banks.

We will include an allowance for discount bidding in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

### **Premium Pricing:**

In some cases, investors in municipal bonds prefer “premium” pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid more than face value is considered “reoffering premium.” The underwriter of the bonds will retain a portion of this reoffering premium as their compensation (or “discount”) but will pay the remainder of the premium to the City.

For this issue of Bonds, we have been directed to use the net premium to reduce the size of the issue rather than increase the net proceeds for the project; but that could change on the day of sale. The resulting adjustments may slightly change the true interest cost of the issue, either up or down.

### **Review of Existing Debt:**

We have reviewed all outstanding indebtedness for the City and find that, other than the obligations proposed to be refunded by the Bonds, there are no other refunding opportunities at this time.

We will continue to monitor the market and the call dates for the City's outstanding debt and will alert you to any future refunding opportunities.

### **Continuing Disclosure:**

Because the City has more than \$10,000,000 in outstanding debt (including this issue) and this issue is over \$1,000,000, the City will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the "MSRB"), as required by rules of the Securities and Exchange Commission (SEC).

The City is already obligated to provide such reports for its existing bonds and has contracted with Ehlers to prepare and file the reports.

### **Arbitrage Monitoring:**

The City must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations ("Arbitrage Rules") throughout the life of the issue to maintain the tax-exempt status of the Bonds. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account.

IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The City's specific arbitrage responsibilities will be detailed in the Officers' Certificate prepared by your Bond Attorney and provided at closing.

**Small Issuer Exception (\$5M or less)** - The City expects to qualify for the small issuer exception to arbitrage rebate on the Bonds.

We recommend that the City review its specific responsibilities related to the Bonds with an arbitrage expert to utilize one or more of the exceptions listed above.

### **Investment of Bond Proceeds:**

Ehlers can assist the City in developing a strategy to invest your Bond proceeds until the funds are needed to pay project costs and to redeem the refunded obligations.

### **Risk Factors:**

**Special Assessments:** We have not assumed any pre-paid special assessments and we have assumed that assessments will be levied as projected. If the City receives a significant amount of pre-paid assessments or does not levy the assessments, it may need to increase the levy



portion of the debt service to make up for lower interest earnings than the expected assessment interest rate.

**GO Pledge:** Because the Bonds will be general obligations of the City for which its full faith, credit and taxing powers are pledged, if the annual special assessments and tax levy collected are not sufficient to pay the debt service payments, other City funds will need to be used.

**Current Refunding:** The Bonds are being issued to finance a current refunding of prior City debt obligations. Those prior debt obligations are callable on or after February 1, 2021. The new Bonds will not be callable until February 1, 2030.

This refunding is being undertaken based in part on an assumption that the City does not expect to pay-off this debt prior to the new call date and that market conditions warrant the refunding at this time.

### **Other Service Providers:**

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.

**Bond Attorney:** Fryberger Buchanan

**Paying Agent:** Bond Trust Services

**Rating Agency:** Standard & Poor's

### **Summary:**

The decisions to be made by the City Council are as follows:

- Accept or modify the finance assumptions described in this report
- Adopt the resolution attached to this report.

This presale report summarizes our understanding of the City's objectives for the structure and terms of this financing as of this date. As additional facts become known or capital markets conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the City's objectives.

## PROPOSED DEBT ISSUANCE SCHEDULE

Pre-Sale Review by City Council:	March 15, 2021
Due Diligence Call to review Official Statement and Conference with Rating Agency:	Week of April 5, 2021
Print Official Statement:	April 8, 2021
City Council Meeting to Award Sale of the Bonds:	April 19, 2021
Estimated Closing Date:	May 6, 2021
Redemption Date for the Obligations Being Refunded:	May 25, 2021

### Attachments

- Estimated Sources and Uses of Funds
- Estimated Proposed Debt Service Schedule
- Bond Buyer Index
- Estimated Debt Service Comparison
- Resolution Authorizing Ehlers to Proceed with Bond Sale

## EHLERS' CONTACTS

Todd Hagen, Senior Municipal Advisor	(651) 697-8508
Jason Aarsvold, Senior Municipal Advisor	(651) 697-8512
Keith Dahl, Financial Specialist	(651) 697-8595
Emily Wilkie, Senior Public Finance Analyst	(651) 697-8588
Alicia Gage, Senior Financial Analyst	(651) 697-8551

The Preliminary Official Statement for this financing will be sent to the City Council at their home or email address for review prior to the sale date.

# Hermantown, Minnesota

\$4,035,000 G.O. Improvement & Refunding Bonds, Series 2021A  
 Issue Summary - New Money & Current Refunding 2012B  
 Assumes Current Market BQ AA Rates plus 15bps

## Total Issue Sources And Uses

Dated 05/06/2021 | Delivered 05/06/2021

	Road Portion	Water Portion	Storm Sewer Portion	Cur Refund 2012B - Project 442 Sewer	Cur Refund 2012B - Miller Trunk Water	Cur Refund 2012B - LaVaque Sewer	Issue Summary
<b>Sources Of Funds</b>							
Par Amount of Bonds	\$1,510,000.00	\$195,000.00	\$75,000.00	\$1,830,000.00	\$300,000.00	\$125,000.00	\$4,035,000.00
<b>Total Sources</b>	<b>\$1,510,000.00</b>	<b>\$195,000.00</b>	<b>\$75,000.00</b>	<b>\$1,830,000.00</b>	<b>\$300,000.00</b>	<b>\$125,000.00</b>	<b>\$4,035,000.00</b>
<b>Uses Of Funds</b>							
Total Underwriter's Discount (1.200%)	18,120.00	2,340.00	900.00	21,960.00	3,600.00	1,500.00	48,420.00
Costs of Issuance	25,447.32	3,286.25	1,263.94	30,840.15	5,055.76	2,106.58	68,000.00
Deposit to Capitalized Interest (CIF) Fund	11,928.68	1,610.24	581.53	-	-	-	14,120.45
Deposit to Project Construction Fund	1,449,855.00	190,355.00	72,579.00	-	-	-	1,712,789.00
Deposit to Current Refunding Fund	-	-	-	1,777,712.19	292,054.38	120,843.13	2,190,609.70
Rounding Amount	4,649.00	(2,591.49)	(324.47)	(512.34)	(710.14)	550.29	1,060.85
<b>Total Uses</b>	<b>\$1,510,000.00</b>	<b>\$195,000.00</b>	<b>\$75,000.00</b>	<b>\$1,830,000.00</b>	<b>\$300,000.00</b>	<b>\$125,000.00</b>	<b>\$4,035,000.00</b>

# Hermantown, Minnesota

## \$4,035,000 G.O. Improvement & Refunding Bonds, Series 2021A

### Issue Summary - New Money & Current Refunding 2012B

Assumes Current Market BQ AA Rates plus 15bps

### Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
05/06/2021	-	-	-	-	-	-	-
02/01/2022	175,000.00	0.350%	28,693.61	203,693.61	(14,120.45)	189,573.16	189,573.16
08/01/2022	-	-	19,183.75	19,183.75	-	19,183.75	-
02/01/2023	280,000.00	0.400%	19,183.75	299,183.75	-	299,183.75	318,367.50
08/01/2023	-	-	18,623.75	18,623.75	-	18,623.75	-
02/01/2024	270,000.00	0.450%	18,623.75	288,623.75	-	288,623.75	307,247.50
08/01/2024	-	-	18,016.25	18,016.25	-	18,016.25	-
02/01/2025	280,000.00	0.500%	18,016.25	298,016.25	-	298,016.25	316,032.50
08/01/2025	-	-	17,316.25	17,316.25	-	17,316.25	-
02/01/2026	285,000.00	0.650%	17,316.25	302,316.25	-	302,316.25	319,632.50
08/01/2026	-	-	16,390.00	16,390.00	-	16,390.00	-
02/01/2027	280,000.00	0.750%	16,390.00	296,390.00	-	296,390.00	312,780.00
08/01/2027	-	-	15,340.00	15,340.00	-	15,340.00	-
02/01/2028	290,000.00	0.900%	15,340.00	305,340.00	-	305,340.00	320,680.00
08/01/2028	-	-	14,035.00	14,035.00	-	14,035.00	-
02/01/2029	300,000.00	1.000%	14,035.00	314,035.00	-	314,035.00	328,070.00
08/01/2029	-	-	12,535.00	12,535.00	-	12,535.00	-
02/01/2030	295,000.00	1.100%	12,535.00	307,535.00	-	307,535.00	320,070.00
08/01/2030	-	-	10,912.50	10,912.50	-	10,912.50	-
02/01/2031	300,000.00	1.200%	10,912.50	310,912.50	-	310,912.50	321,825.00
08/01/2031	-	-	9,112.50	9,112.50	-	9,112.50	-
02/01/2032	300,000.00	1.250%	9,112.50	309,112.50	-	309,112.50	318,225.00
08/01/2032	-	-	7,237.50	7,237.50	-	7,237.50	-
02/01/2033	315,000.00	1.350%	7,237.50	322,237.50	-	322,237.50	329,475.00
08/01/2033	-	-	5,111.25	5,111.25	-	5,111.25	-
02/01/2034	280,000.00	1.450%	5,111.25	285,111.25	-	285,111.25	290,222.50
08/01/2034	-	-	3,081.25	3,081.25	-	3,081.25	-
02/01/2035	125,000.00	1.550%	3,081.25	128,081.25	-	128,081.25	131,162.50
08/01/2035	-	-	2,112.50	2,112.50	-	2,112.50	-
02/01/2036	130,000.00	1.600%	2,112.50	132,112.50	-	132,112.50	134,225.00
08/01/2036	-	-	1,072.50	1,072.50	-	1,072.50	-
02/01/2037	130,000.00	1.650%	1,072.50	131,072.50	-	131,072.50	132,145.00
<b>Total</b>	<b>\$4,035,000.00</b>	<b>-</b>	<b>\$368,853.61</b>	<b>\$4,403,853.61</b>	<b>(14,120.45)</b>	<b>\$4,389,733.16</b>	<b>-</b>

# Hermantown, Minnesota

\$4,035,000 G.O. Improvement & Refunding Bonds, Series 2021A

Issue Summary - New Money & Current Refunding 2012B

Assumes Current Market BQ AA Rates plus 15bps

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total	Assessments	Water Revenue	Storm Sewer Rev	Utility Revenue (Refunding)	Levy/ (Surplus)
02/01/2022	175,000.00	0.350%	28,693.61	203,693.61	(14,120.45)	189,573.16	199,051.82	-	-	-	199,051.82	-
02/01/2023	280,000.00	0.400%	38,367.50	318,367.50	-	318,367.50	334,285.88	32,433.12	12,796.88	6,079.50	198,644.25	84,332.13
02/01/2024	270,000.00	0.450%	37,247.50	307,247.50	-	307,247.50	322,609.88	32,433.12	12,754.88	6,058.50	187,430.25	83,933.13
02/01/2025	280,000.00	0.500%	36,032.50	316,032.50	-	316,032.50	331,834.13	32,433.13	12,707.63	6,034.88	197,174.25	83,484.25
02/01/2026	285,000.00	0.650%	34,632.50	319,632.50	-	319,632.50	335,614.13	32,433.13	12,655.13	6,008.63	201,531.75	82,985.50
02/01/2027	280,000.00	0.750%	32,780.00	312,780.00	-	312,780.00	328,419.00	32,433.13	12,586.88	5,974.50	195,087.38	82,337.12
02/01/2028	290,000.00	0.900%	30,680.00	320,680.00	-	320,680.00	336,714.00	32,433.13	12,508.13	5,935.13	198,998.63	86,839.00
02/01/2029	300,000.00	1.000%	28,070.00	328,070.00	-	328,070.00	344,473.50	32,433.13	17,663.63	5,887.88	202,594.88	85,894.00
02/01/2030	295,000.00	1.100%	25,070.00	320,070.00	-	320,070.00	336,073.50	32,433.12	17,506.13	5,835.38	195,454.88	84,844.01
02/01/2031	300,000.00	1.200%	21,825.00	321,825.00	-	321,825.00	337,916.25	32,433.12	17,332.88	5,777.63	198,683.63	83,689.01
02/01/2032	300,000.00	1.250%	18,225.00	318,225.00	-	318,225.00	334,136.25	32,433.12	17,143.88	5,714.63	196,415.63	82,429.01
02/01/2033	315,000.00	1.350%	14,475.00	329,475.00	-	329,475.00	345,948.75	32,433.13	16,947.00	5,649.00	204,553.13	86,366.50
02/01/2034	280,000.00	1.450%	10,222.50	290,222.50	-	290,222.50	304,733.63	32,433.13	16,734.38	5,578.13	165,109.88	84,878.12
02/01/2035	125,000.00	1.550%	6,162.50	131,162.50	-	131,162.50	137,720.63	32,433.12	16,506.00	5,502.00	-	83,279.51
02/01/2036	130,000.00	1.600%	4,225.00	134,225.00	-	134,225.00	140,936.25	32,433.12	16,261.88	5,420.63	-	86,820.63
02/01/2037	130,000.00	1.650%	2,145.00	132,145.00	-	132,145.00	138,752.25	32,433.13	16,009.88	5,336.63	-	84,972.62
<b>Total</b>	<b>\$4,035,000.00</b>	-	<b>\$368,853.61</b>	<b>\$4,403,853.61</b>	<b>(14,120.45)</b>	<b>\$4,389,733.16</b>	<b>\$4,609,219.82</b>	<b>\$486,496.88</b>	<b>\$228,115.13</b>	<b>\$86,793.00</b>	<b>\$2,540,730.32</b>	<b>\$1,267,084.50</b>

## Significant Dates

Dated	5/06/2021
First Coupon Date	2/01/2022

## Yield Statistics

Bond Year Dollars	\$31,290.21
Average Life	7.55 Years
Average Coupon	1.1788148%
Net Interest Cost (NIC)	1.3335597%
True Interest Cost (TIC)	1.3364793%
Bond Yield for Arbitrage Purposes	1.1717225%
All Inclusive Cost (AIC)	1.5725899%

# Hermantown, Minnesota

\$1,510,000 G.O. Improvement & Refunding Bonds, Series 2021A

Road Portion

## Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
05/06/2021	-	-	-	-	-	-	-
02/01/2022	-	-	11,928.68	11,928.68	(11,928.68)	-	-
08/01/2022	-	-	8,102.50	8,102.50	-	8,102.50	-
02/01/2023	95,000.00	0.400%	8,102.50	103,102.50	-	103,102.50	111,205.00
08/01/2023	-	-	7,912.50	7,912.50	-	7,912.50	-
02/01/2024	95,000.00	0.450%	7,912.50	102,912.50	-	102,912.50	110,825.00
08/01/2024	-	-	7,698.75	7,698.75	-	7,698.75	-
02/01/2025	95,000.00	0.500%	7,698.75	102,698.75	-	102,698.75	110,397.50
08/01/2025	-	-	7,461.25	7,461.25	-	7,461.25	-
02/01/2026	95,000.00	0.650%	7,461.25	102,461.25	-	102,461.25	109,922.50
08/01/2026	-	-	7,152.50	7,152.50	-	7,152.50	-
02/01/2027	95,000.00	0.750%	7,152.50	102,152.50	-	102,152.50	109,305.00
08/01/2027	-	-	6,796.25	6,796.25	-	6,796.25	-
02/01/2028	100,000.00	0.900%	6,796.25	106,796.25	-	106,796.25	113,592.50
08/01/2028	-	-	6,346.25	6,346.25	-	6,346.25	-
02/01/2029	100,000.00	1.000%	6,346.25	106,346.25	-	106,346.25	112,692.50
08/01/2029	-	-	5,846.25	5,846.25	-	5,846.25	-
02/01/2030	100,000.00	1.100%	5,846.25	105,846.25	-	105,846.25	111,692.50
08/01/2030	-	-	5,296.25	5,296.25	-	5,296.25	-
02/01/2031	100,000.00	1.200%	5,296.25	105,296.25	-	105,296.25	110,592.50
08/01/2031	-	-	4,696.25	4,696.25	-	4,696.25	-
02/01/2032	100,000.00	1.250%	4,696.25	104,696.25	-	104,696.25	109,392.50
08/01/2032	-	-	4,071.25	4,071.25	-	4,071.25	-
02/01/2033	105,000.00	1.350%	4,071.25	109,071.25	-	109,071.25	113,142.50
08/01/2033	-	-	3,362.50	3,362.50	-	3,362.50	-
02/01/2034	105,000.00	1.450%	3,362.50	108,362.50	-	108,362.50	111,725.00
08/01/2034	-	-	2,601.25	2,601.25	-	2,601.25	-
02/01/2035	105,000.00	1.550%	2,601.25	107,601.25	-	107,601.25	110,202.50
08/01/2035	-	-	1,787.50	1,787.50	-	1,787.50	-
02/01/2036	110,000.00	1.600%	1,787.50	111,787.50	-	111,787.50	113,575.00
08/01/2036	-	-	907.50	907.50	-	907.50	-
02/01/2037	110,000.00	1.650%	907.50	110,907.50	-	110,907.50	111,815.00
<b>Total</b>	<b>\$1,510,000.00</b>	<b>-</b>	<b>\$172,006.18</b>	<b>\$1,682,006.18</b>	<b>(11,928.68)</b>	<b>\$1,670,077.50</b>	<b>-</b>



# Hermantown, Minnesota

\$1,510,000 G.O. Improvement & Refunding Bonds, Series 2021A  
Road Portion

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total	Assessments	Levy/(Surplus)
02/01/2022	-	-	11,928.68	11,928.68	(11,928.68)	-	-	-	-
02/01/2023	95,000.00	0.400%	16,205.00	111,205.00	-	111,205.00	116,765.25	32,433.12	84,332.13
02/01/2024	95,000.00	0.450%	15,825.00	110,825.00	-	110,825.00	116,366.25	32,433.12	83,933.13
02/01/2025	95,000.00	0.500%	15,397.50	110,397.50	-	110,397.50	115,917.38	32,433.13	83,484.25
02/01/2026	95,000.00	0.650%	14,922.50	109,922.50	-	109,922.50	115,418.63	32,433.13	82,985.50
02/01/2027	95,000.00	0.750%	14,305.00	109,305.00	-	109,305.00	114,770.25	32,433.13	82,337.12
02/01/2028	100,000.00	0.900%	13,592.50	113,592.50	-	113,592.50	119,272.13	32,433.13	86,839.00
02/01/2029	100,000.00	1.000%	12,692.50	112,692.50	-	112,692.50	118,327.13	32,433.13	85,894.00
02/01/2030	100,000.00	1.100%	11,692.50	111,692.50	-	111,692.50	117,277.13	32,433.12	84,844.01
02/01/2031	100,000.00	1.200%	10,592.50	110,592.50	-	110,592.50	116,122.13	32,433.12	83,689.01
02/01/2032	100,000.00	1.250%	9,392.50	109,392.50	-	109,392.50	114,862.13	32,433.12	82,429.01
02/01/2033	105,000.00	1.350%	8,142.50	113,142.50	-	113,142.50	118,799.63	32,433.13	86,366.50
02/01/2034	105,000.00	1.450%	6,725.00	111,725.00	-	111,725.00	117,311.25	32,433.13	84,878.12
02/01/2035	105,000.00	1.550%	5,202.50	110,202.50	-	110,202.50	115,712.63	32,433.12	83,279.51
02/01/2036	110,000.00	1.600%	3,575.00	113,575.00	-	113,575.00	119,253.75	32,433.12	86,820.63
02/01/2037	110,000.00	1.650%	1,815.00	111,815.00	-	111,815.00	117,405.75	32,433.13	84,972.62
<b>Total</b>	<b>\$1,510,000.00</b>	<b>-</b>	<b>\$172,006.18</b>	<b>\$1,682,006.18</b>	<b>(11,928.68)</b>	<b>\$1,670,077.50</b>	<b>\$1,753,581.38</b>	<b>\$486,496.88</b>	<b>\$1,267,084.50</b>

## Significant Dates

Dated	5/06/2021
First Coupon Date	2/01/2022

## Yield Statistics

Bond Year Dollars	\$13,506.53
Average Life	8.945 Years
Average Coupon	1.2735041%
Net Interest Cost (NIC)	1.4076614%
True Interest Cost (TIC)	1.4098119%
Bond Yield for Arbitrage Purposes	1.1717225%
All Inclusive Cost (AIC)	1.6165525%

# Hermantown, Minnesota

## \$195,000 G.O. Improvement & Refunding Bonds, Series 2021A

Water Portion

### Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
05/06/2021	-	-	-	-	-	-	-
02/01/2022	-	-	1,610.24	1,610.24	(1,610.24)	-	-
08/01/2022	-	-	1,093.75	1,093.75	-	1,093.75	-
02/01/2023	10,000.00	0.400%	1,093.75	11,093.75	-	11,093.75	12,187.50
08/01/2023	-	-	1,073.75	1,073.75	-	1,073.75	-
02/01/2024	10,000.00	0.450%	1,073.75	11,073.75	-	11,073.75	12,147.50
08/01/2024	-	-	1,051.25	1,051.25	-	1,051.25	-
02/01/2025	10,000.00	0.500%	1,051.25	11,051.25	-	11,051.25	12,102.50
08/01/2025	-	-	1,026.25	1,026.25	-	1,026.25	-
02/01/2026	10,000.00	0.650%	1,026.25	11,026.25	-	11,026.25	12,052.50
08/01/2026	-	-	993.75	993.75	-	993.75	-
02/01/2027	10,000.00	0.750%	993.75	10,993.75	-	10,993.75	11,987.50
08/01/2027	-	-	956.25	956.25	-	956.25	-
02/01/2028	10,000.00	0.900%	956.25	10,956.25	-	10,956.25	11,912.50
08/01/2028	-	-	911.25	911.25	-	911.25	-
02/01/2029	15,000.00	1.000%	911.25	15,911.25	-	15,911.25	16,822.50
08/01/2029	-	-	836.25	836.25	-	836.25	-
02/01/2030	15,000.00	1.100%	836.25	15,836.25	-	15,836.25	16,672.50
08/01/2030	-	-	753.75	753.75	-	753.75	-
02/01/2031	15,000.00	1.200%	753.75	15,753.75	-	15,753.75	16,507.50
08/01/2031	-	-	663.75	663.75	-	663.75	-
02/01/2032	15,000.00	1.250%	663.75	15,663.75	-	15,663.75	16,327.50
08/01/2032	-	-	570.00	570.00	-	570.00	-
02/01/2033	15,000.00	1.350%	570.00	15,570.00	-	15,570.00	16,140.00
08/01/2033	-	-	468.75	468.75	-	468.75	-
02/01/2034	15,000.00	1.450%	468.75	15,468.75	-	15,468.75	15,937.50
08/01/2034	-	-	360.00	360.00	-	360.00	-
02/01/2035	15,000.00	1.550%	360.00	15,360.00	-	15,360.00	15,720.00
08/01/2035	-	-	243.75	243.75	-	243.75	-
02/01/2036	15,000.00	1.600%	243.75	15,243.75	-	15,243.75	15,487.50
08/01/2036	-	-	123.75	123.75	-	123.75	-
02/01/2037	15,000.00	1.650%	123.75	15,123.75	-	15,123.75	15,247.50
<b>Total</b>	<b>\$195,000.00</b>	<b>-</b>	<b>\$23,862.74</b>	<b>\$218,862.74</b>	<b>(1,610.24)</b>	<b>\$217,252.50</b>	<b>-</b>

# Hermantown, Minnesota

\$195,000 G.O. Improvement & Refunding Bonds, Series 2021A

Water Portion

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Water Rev 105% of Total
02/01/2022	-	-	1,610.24	1,610.24	(1,610.24)	-	-
02/01/2023	10,000.00	0.400%	2,187.50	12,187.50	-	12,187.50	12,796.88
02/01/2024	10,000.00	0.450%	2,147.50	12,147.50	-	12,147.50	12,754.88
02/01/2025	10,000.00	0.500%	2,102.50	12,102.50	-	12,102.50	12,707.63
02/01/2026	10,000.00	0.650%	2,052.50	12,052.50	-	12,052.50	12,655.13
02/01/2027	10,000.00	0.750%	1,987.50	11,987.50	-	11,987.50	12,586.88
02/01/2028	10,000.00	0.900%	1,912.50	11,912.50	-	11,912.50	12,508.13
02/01/2029	15,000.00	1.000%	1,822.50	16,822.50	-	16,822.50	17,663.63
02/01/2030	15,000.00	1.100%	1,672.50	16,672.50	-	16,672.50	17,506.13
02/01/2031	15,000.00	1.200%	1,507.50	16,507.50	-	16,507.50	17,332.88
02/01/2032	15,000.00	1.250%	1,327.50	16,327.50	-	16,327.50	17,143.88
02/01/2033	15,000.00	1.350%	1,140.00	16,140.00	-	16,140.00	16,947.00
02/01/2034	15,000.00	1.450%	937.50	15,937.50	-	15,937.50	16,734.38
02/01/2035	15,000.00	1.550%	720.00	15,720.00	-	15,720.00	16,506.00
02/01/2036	15,000.00	1.600%	487.50	15,487.50	-	15,487.50	16,261.88
02/01/2037	15,000.00	1.650%	247.50	15,247.50	-	15,247.50	16,009.88
<b>Total</b>	<b>\$195,000.00</b>	<b>-</b>	<b>\$23,862.74</b>	<b>\$218,862.74</b>	<b>(1,610.24)</b>	<b>\$217,252.50</b>	<b>\$228,115.13</b>

## Significant Dates

Dated	5/06/2021
First Coupon Date	2/01/2022

## Yield Statistics

Bond Year Dollars	\$1,838.54
Average Life	9.428 Years
Average Coupon	1.2979167%
Net Interest Cost (NIC)	1.4251915%
True Interest Cost (TIC)	1.4281091%
Bond Yield for Arbitrage Purposes	1.1717225%
All Inclusive Cost (AIC)	1.6248155%

# Hermantown, Minnesota

## \$75,000 G.O. Improvement & Refunding Bonds, Series 2021A

### Storm Sewer Portion

#### Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
05/06/2021	-	-	-	-	-	-	-
02/01/2022	-	-	581.53	581.53	(581.53)	-	-
08/01/2022	-	-	395.00	395.00	-	395.00	-
02/01/2023	5,000.00	0.400%	395.00	5,395.00	-	5,395.00	5,790.00
08/01/2023	-	-	385.00	385.00	-	385.00	-
02/01/2024	5,000.00	0.450%	385.00	5,385.00	-	5,385.00	5,770.00
08/01/2024	-	-	373.75	373.75	-	373.75	-
02/01/2025	5,000.00	0.500%	373.75	5,373.75	-	5,373.75	5,747.50
08/01/2025	-	-	361.25	361.25	-	361.25	-
02/01/2026	5,000.00	0.650%	361.25	5,361.25	-	5,361.25	5,722.50
08/01/2026	-	-	345.00	345.00	-	345.00	-
02/01/2027	5,000.00	0.750%	345.00	5,345.00	-	5,345.00	5,690.00
08/01/2027	-	-	326.25	326.25	-	326.25	-
02/01/2028	5,000.00	0.900%	326.25	5,326.25	-	5,326.25	5,652.50
08/01/2028	-	-	303.75	303.75	-	303.75	-
02/01/2029	5,000.00	1.000%	303.75	5,303.75	-	5,303.75	5,607.50
08/01/2029	-	-	278.75	278.75	-	278.75	-
02/01/2030	5,000.00	1.100%	278.75	5,278.75	-	5,278.75	5,557.50
08/01/2030	-	-	251.25	251.25	-	251.25	-
02/01/2031	5,000.00	1.200%	251.25	5,251.25	-	5,251.25	5,502.50
08/01/2031	-	-	221.25	221.25	-	221.25	-
02/01/2032	5,000.00	1.250%	221.25	5,221.25	-	5,221.25	5,442.50
08/01/2032	-	-	190.00	190.00	-	190.00	-
02/01/2033	5,000.00	1.350%	190.00	5,190.00	-	5,190.00	5,380.00
08/01/2033	-	-	156.25	156.25	-	156.25	-
02/01/2034	5,000.00	1.450%	156.25	5,156.25	-	5,156.25	5,312.50
08/01/2034	-	-	120.00	120.00	-	120.00	-
02/01/2035	5,000.00	1.550%	120.00	5,120.00	-	5,120.00	5,240.00
08/01/2035	-	-	81.25	81.25	-	81.25	-
02/01/2036	5,000.00	1.600%	81.25	5,081.25	-	5,081.25	5,162.50
08/01/2036	-	-	41.25	41.25	-	41.25	-
02/01/2037	5,000.00	1.650%	41.25	5,041.25	-	5,041.25	5,082.50
<b>Total</b>	<b>\$75,000.00</b>	<b>-</b>	<b>\$8,241.53</b>	<b>\$83,241.53</b>	<b>(581.53)</b>	<b>\$82,660.00</b>	<b>-</b>

# Hermantown, Minnesota

## \$75,000 G.O. Improvement & Refunding Bonds, Series 2021A Storm Sewer Portion

### Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Storm Sewer Rev 105% of Total
02/01/2022	-	-	581.53	581.53	(581.53)	-	-
02/01/2023	5,000.00	0.400%	790.00	5,790.00	-	5,790.00	6,079.50
02/01/2024	5,000.00	0.450%	770.00	5,770.00	-	5,770.00	6,058.50
02/01/2025	5,000.00	0.500%	747.50	5,747.50	-	5,747.50	6,034.88
02/01/2026	5,000.00	0.650%	722.50	5,722.50	-	5,722.50	6,008.63
02/01/2027	5,000.00	0.750%	690.00	5,690.00	-	5,690.00	5,974.50
02/01/2028	5,000.00	0.900%	652.50	5,652.50	-	5,652.50	5,935.13
02/01/2029	5,000.00	1.000%	607.50	5,607.50	-	5,607.50	5,887.88
02/01/2030	5,000.00	1.100%	557.50	5,557.50	-	5,557.50	5,835.38
02/01/2031	5,000.00	1.200%	502.50	5,502.50	-	5,502.50	5,777.63
02/01/2032	5,000.00	1.250%	442.50	5,442.50	-	5,442.50	5,714.63
02/01/2033	5,000.00	1.350%	380.00	5,380.00	-	5,380.00	5,649.00
02/01/2034	5,000.00	1.450%	312.50	5,312.50	-	5,312.50	5,578.13
02/01/2035	5,000.00	1.550%	240.00	5,240.00	-	5,240.00	5,502.00
02/01/2036	5,000.00	1.600%	162.50	5,162.50	-	5,162.50	5,420.63
02/01/2037	5,000.00	1.650%	82.50	5,082.50	-	5,082.50	5,336.63
<b>Total</b>	<b>\$75,000.00</b>	<b>-</b>	<b>\$8,241.53</b>	<b>\$83,241.53</b>	<b>(581.53)</b>	<b>\$82,660.00</b>	<b>\$86,793.00</b>

### Significant Dates

Dated	5/06/2021
First Coupon Date	2/01/2022

### Yield Statistics

Bond Year Dollars	\$655.21
Average Life	8.736 Years
Average Coupon	1.2578488%
Net Interest Cost (NIC)	1.3952097%
True Interest Cost (TIC)	1.3972254%
Bond Yield for Arbitrage Purposes	1.1717225%
All Inclusive Cost (AIC)	1.6085076%

# Hermantown, Minnesota

\$1,830,000 G.O. Improvement & Refunding Bonds, Series 2021A

Cur Refund 2012B - Project 442 Sewer

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
05/06/2021	-	-	-	-	-
02/01/2022	135,000.00	0.350%	11,976.53	146,976.53	146,976.53
08/01/2022	-	-	7,898.75	7,898.75	-
02/01/2023	135,000.00	0.400%	7,898.75	142,898.75	150,797.50
08/01/2023	-	-	7,628.75	7,628.75	-
02/01/2024	130,000.00	0.450%	7,628.75	137,628.75	145,257.50
08/01/2024	-	-	7,336.25	7,336.25	-
02/01/2025	135,000.00	0.500%	7,336.25	142,336.25	149,672.50
08/01/2025	-	-	6,998.75	6,998.75	-
02/01/2026	140,000.00	0.650%	6,998.75	146,998.75	153,997.50
08/01/2026	-	-	6,543.75	6,543.75	-
02/01/2027	135,000.00	0.750%	6,543.75	141,543.75	148,087.50
08/01/2027	-	-	6,037.50	6,037.50	-
02/01/2028	140,000.00	0.900%	6,037.50	146,037.50	152,075.00
08/01/2028	-	-	5,407.50	5,407.50	-
02/01/2029	145,000.00	1.000%	5,407.50	150,407.50	155,815.00
08/01/2029	-	-	4,682.50	4,682.50	-
02/01/2030	140,000.00	1.100%	4,682.50	144,682.50	149,365.00
08/01/2030	-	-	3,912.50	3,912.50	-
02/01/2031	145,000.00	1.200%	3,912.50	148,912.50	152,825.00
08/01/2031	-	-	3,042.50	3,042.50	-
02/01/2032	145,000.00	1.250%	3,042.50	148,042.50	151,085.00
08/01/2032	-	-	2,136.25	2,136.25	-
02/01/2033	150,000.00	1.350%	2,136.25	152,136.25	154,272.50
08/01/2033	-	-	1,123.75	1,123.75	-
02/01/2034	155,000.00	1.450%	1,123.75	156,123.75	157,247.50
<b>Total</b>	<b>\$1,830,000.00</b>	<b>-</b>	<b>\$137,474.03</b>	<b>\$1,967,474.03</b>	<b>-</b>

## Yield Statistics

Bond Year Dollars	\$12,622.08
Average Life	6.897 Years
Average Coupon	1.0891548%
Net Interest Cost (NIC)	1.2631356%
True Interest Cost (TIC)	1.2676646%
Bond Yield for Arbitrage Purposes	1.1717225%
All Inclusive Cost (AIC)	1.5309415%

## IRS Form 8038

Net Interest Cost	1.0891548%
Weighted Average Maturity	6.897 Years



# Hermantown, Minnesota

\$1,830,000 G.O. Improvement & Refunding Bonds, Series 2021A

Cur Refund 2012B - Project 442 Sewer

## Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
02/01/2022	146,976.53	146,976.53	155,143.76	8,167.23
02/01/2023	150,797.50	150,797.50	157,843.76	7,046.26
02/01/2024	145,257.50	145,257.50	155,443.76	10,186.26
02/01/2025	149,672.50	149,672.50	158,043.76	8,371.26
02/01/2026	153,997.50	153,997.50	160,543.76	6,546.26
02/01/2027	148,087.50	148,087.50	157,943.76	9,856.26
02/01/2028	152,075.00	152,075.00	160,181.26	8,106.26
02/01/2029	155,815.00	155,815.00	162,312.50	6,497.50
02/01/2030	149,365.00	149,365.00	159,162.50	9,797.50
02/01/2031	152,825.00	152,825.00	161,012.50	8,187.50
02/01/2032	151,085.00	151,085.00	162,206.26	11,121.26
02/01/2033	154,272.50	154,272.50	163,268.76	8,996.26
02/01/2034	157,247.50	157,247.50	164,200.00	6,952.50
<b>Total</b>	<b>\$1,967,474.03</b>	<b>\$1,967,474.03</b>	<b>\$2,077,306.34</b>	<b>\$109,832.31</b>

## PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	99,816.02
Net PV Cashflow Savings @ 1.531%(AIC).....	99,816.02
Contingency or Rounding Amount.....	(512.34)
Net Present Value Benefit	\$99,303.68
Net PV Benefit / \$1,921,505.35 PV Refunded Debt Service	5.168%
Net PV Benefit / \$1,765,000 Refunded Principal...	5.626%
Net PV Benefit / \$1,830,000 Refunding Principal..	5.426%

## Refunding Bond Information

Refunding Dated Date	5/06/2021
Refunding Delivery Date	5/06/2021

# Hermantown, Minnesota

\$1,830,000 G.O. Improvement & Refunding Bonds, Series 2021A  
Cur Refund 2012B - Project 442 Sewer

## Current Refunding Escrow

Date	Principal	Rate	Receipts	Disbursements	Cash Balance
05/06/2021	-	-	-	-	-
05/25/2021	1,777,712.19	-	1,777,712.19	1,777,712.19	-
<b>Total</b>	<b>\$1,777,712.19</b>	<b>-</b>	<b>\$1,777,712.19</b>	<b>\$1,777,712.19</b>	<b>-</b>

## Investment Parameters

Investment Model [PV, GIC, or Securities]	GIC
Default investment yield target	Unrestricted
Cost of Investments Purchased with Bond Proceeds	1,777,712.19
Total Cost of Investments	\$1,777,712.19
Target Cost of Investments at bond yield	\$1,776,616.38
Yield to Receipt	-
Yield for Arbitrage Purposes	1.1717225%

# Hermantown, Minnesota

\$1,765,000 General Obligation Improvement Bonds, Series 2012B

Project 442 Sewer

## Debt Service To Maturity And To Call

Date	Refunded Bonds	Refunded Interest	D/S To Call	Principal	Coupon	Interest	Refunded D/S
05/06/2021	-	-	-	-	-	-	-
05/25/2021	1,765,000.00	12,712.19	1,777,712.19	-	-	-	-
08/01/2021	-	-	-	-	-	20,071.88	20,071.88
02/01/2022	-	-	-	115,000.00	2.000%	20,071.88	135,071.88
08/01/2022	-	-	-	-	-	18,921.88	18,921.88
02/01/2023	-	-	-	120,000.00	2.000%	18,921.88	138,921.88
08/01/2023	-	-	-	-	-	17,721.88	17,721.88
02/01/2024	-	-	-	120,000.00	2.000%	17,721.88	137,721.88
08/01/2024	-	-	-	-	-	16,521.88	16,521.88
02/01/2025	-	-	-	125,000.00	2.000%	16,521.88	141,521.88
08/01/2025	-	-	-	-	-	15,271.88	15,271.88
02/01/2026	-	-	-	130,000.00	2.000%	15,271.88	145,271.88
08/01/2026	-	-	-	-	-	13,971.88	13,971.88
02/01/2027	-	-	-	130,000.00	2.125%	13,971.88	143,971.88
08/01/2027	-	-	-	-	-	12,590.63	12,590.63
02/01/2028	-	-	-	135,000.00	2.125%	12,590.63	147,590.63
08/01/2028	-	-	-	-	-	11,156.25	11,156.25
02/01/2029	-	-	-	140,000.00	2.250%	11,156.25	151,156.25
08/01/2029	-	-	-	-	-	9,581.25	9,581.25
02/01/2030	-	-	-	140,000.00	2.250%	9,581.25	149,581.25
08/01/2030	-	-	-	-	-	8,006.25	8,006.25
02/01/2031	-	-	-	145,000.00	2.625%	8,006.25	153,006.25
08/01/2031	-	-	-	-	-	6,103.13	6,103.13
02/01/2032	-	-	-	150,000.00	2.625%	6,103.13	156,103.13
08/01/2032	-	-	-	-	-	4,134.38	4,134.38
02/01/2033	-	-	-	155,000.00	2.625%	4,134.38	159,134.38
08/01/2033	-	-	-	-	-	2,100.00	2,100.00
02/01/2034	-	-	-	160,000.00	2.625%	2,100.00	162,100.00
<b>Total</b>	<b>\$1,765,000.00</b>	<b>\$12,712.19</b>	<b>\$1,777,712.19</b>	<b>\$1,765,000.00</b>	<b>-</b>	<b>\$312,306.34</b>	<b>\$2,077,306.34</b>

## Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	5/06/2021
Average Life	7.107 Years
Average Coupon	2.4051911%
Weighted Average Maturity (Par Basis)	7.107 Years
Weighted Average Maturity (Original Price Basis)	7.095 Years

## Refunding Bond Information

Refunding Dated Date	5/06/2021
Refunding Delivery Date	5/06/2021

# Hermantown, Minnesota

\$1,830,000 G.O. Improvement & Refunding Bonds, Series 2021A

Cur Refund 2012B - Project 442 Sewer

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+i	Utilit Rev 105% Overlevy
02/01/2022	135,000.00	0.350%	11,976.53	146,976.53	154,325.36
02/01/2023	135,000.00	0.400%	15,797.50	150,797.50	158,337.38
02/01/2024	130,000.00	0.450%	15,257.50	145,257.50	152,520.38
02/01/2025	135,000.00	0.500%	14,672.50	149,672.50	157,156.13
02/01/2026	140,000.00	0.650%	13,997.50	153,997.50	161,697.38
02/01/2027	135,000.00	0.750%	13,087.50	148,087.50	155,491.88
02/01/2028	140,000.00	0.900%	12,075.00	152,075.00	159,678.75
02/01/2029	145,000.00	1.000%	10,815.00	155,815.00	163,605.75
02/01/2030	140,000.00	1.100%	9,365.00	149,365.00	156,833.25
02/01/2031	145,000.00	1.200%	7,825.00	152,825.00	160,466.25
02/01/2032	145,000.00	1.250%	6,085.00	151,085.00	158,639.25
02/01/2033	150,000.00	1.350%	4,272.50	154,272.50	161,986.13
02/01/2034	155,000.00	1.450%	2,247.50	157,247.50	165,109.88
<b>Total</b>	<b>\$1,830,000.00</b>	<b>-</b>	<b>\$137,474.03</b>	<b>\$1,967,474.03</b>	<b>\$2,065,847.73</b>

## Significant Dates

Dated	5/06/2021
First Coupon Date	2/01/2022

## Yield Statistics

Bond Year Dollars	\$12,622.08
Average Life	6.897 Years
Average Coupon	1.0891548%
Net Interest Cost (NIC)	1.2631356%
True Interest Cost (TIC)	1.2676646%
Bond Yield for Arbitrage Purposes	1.1717225%
All Inclusive Cost (AIC)	1.5309415%

## IRS Form 8038

Net Interest Cost	1.0891548%
Weighted Average Maturity	6.897 Years

# Hermantown, Minnesota

\$300,000 G.O. Improvement & Refunding Bonds, Series 2021A

Cur Refund 2012B - Miller Trunk Water

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+i	Fiscal Total
05/06/2021	-	-	-	-	-
02/01/2022	25,000.00	0.350%	1,855.00	26,855.00	26,855.00
08/01/2022	-	-	1,216.25	1,216.25	-
02/01/2023	25,000.00	0.400%	1,216.25	26,216.25	27,432.50
08/01/2023	-	-	1,166.25	1,166.25	-
02/01/2024	20,000.00	0.450%	1,166.25	21,166.25	22,332.50
08/01/2024	-	-	1,121.25	1,121.25	-
02/01/2025	25,000.00	0.500%	1,121.25	26,121.25	27,242.50
08/01/2025	-	-	1,058.75	1,058.75	-
02/01/2026	25,000.00	0.650%	1,058.75	26,058.75	27,117.50
08/01/2026	-	-	977.50	977.50	-
02/01/2027	25,000.00	0.750%	977.50	25,977.50	26,955.00
08/01/2027	-	-	883.75	883.75	-
02/01/2028	25,000.00	0.900%	883.75	25,883.75	26,767.50
08/01/2028	-	-	771.25	771.25	-
02/01/2029	25,000.00	1.000%	771.25	25,771.25	26,542.50
08/01/2029	-	-	646.25	646.25	-
02/01/2030	25,000.00	1.100%	646.25	25,646.25	26,292.50
08/01/2030	-	-	508.75	508.75	-
02/01/2031	25,000.00	1.200%	508.75	25,508.75	26,017.50
08/01/2031	-	-	358.75	358.75	-
02/01/2032	25,000.00	1.250%	358.75	25,358.75	25,717.50
08/01/2032	-	-	202.50	202.50	-
02/01/2033	30,000.00	1.350%	202.50	30,202.50	30,405.00
<b>Total</b>	<b>\$300,000.00</b>	<b>-</b>	<b>\$19,677.50</b>	<b>\$319,677.50</b>	<b>-</b>

## Yield Statistics

Bond Year Dollars	\$1,915.83
Average Life	6.386 Years
Average Coupon	1.0270987%
Net Interest Cost (NIC)	1.2150065%
True Interest Cost (TIC)	1.2201117%
Bond Yield for Arbitrage Purposes	1.1717225%
All Inclusive Cost (AIC)	1.5029353%

## IRS Form 8038

Net Interest Cost	1.0270987%
Weighted Average Maturity	6.386 Years

# Hermantown, Minnesota

\$300,000 G.O. Improvement & Refunding Bonds, Series 2021A

Cur Refund 2012B - Miller Trunk Water

## Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
02/01/2022	26,855.00	26,855.00	26,487.50	(367.50)
02/01/2023	27,432.50	27,432.50	26,087.50	(1,345.00)
02/01/2024	22,332.50	22,332.50	25,687.50	3,355.00
02/01/2025	27,242.50	27,242.50	30,287.50	3,045.00
02/01/2026	27,117.50	27,117.50	29,787.50	2,670.00
02/01/2027	26,955.00	26,955.00	29,287.50	2,332.50
02/01/2028	26,767.50	26,767.50	28,756.26	1,988.76
02/01/2029	26,542.50	26,542.50	28,225.00	1,682.50
02/01/2030	26,292.50	26,292.50	27,662.50	1,370.00
02/01/2031	26,017.50	26,017.50	27,100.00	1,082.50
02/01/2032	25,717.50	25,717.50	26,443.76	726.26
02/01/2033	30,405.00	30,405.00	30,787.50	382.50
<b>Total</b>	<b>\$319,677.50</b>	<b>\$319,677.50</b>	<b>\$336,600.02</b>	<b>\$16,922.52</b>

## PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	15,528.57
Net PV Cashflow Savings @ 1.503%(AIC).....	15,528.57
Contingency or Rounding Amount.....	(710.14)
Net Present Value Benefit	\$14,818.43
Net PV Benefit / \$313,100.01 PV Refunded Debt Service	4.733%
Net PV Benefit / \$290,000 Refunded Principal..	5.110%
Net PV Benefit / \$300,000 Refunding Principal..	4.939%

## Refunding Bond Information

Refunding Dated Date	5/06/2021
Refunding Delivery Date	5/06/2021



# Hermantown, Minnesota

\$300,000 G.O. Improvement & Refunding Bonds, Series 2021A

Cur Refund 2012B - Miller Trunk Water

## Current Refunding Escrow

Date	Principal	Rate	Receipts	Disbursements	Cash Balance
05/06/2021	-	-	-	-	-
05/25/2021	292,054.38	-	292,054.38	292,054.38	-
<b>Total</b>	<b>\$292,054.38</b>	-	<b>\$292,054.38</b>	<b>\$292,054.38</b>	-

## Investment Parameters

Investment Model [PV, GIC, or Securities]	GIC
Default investment yield target	Unrestricted
Cost of Investments Purchased with Bond Proceeds	292,054.38
Total Cost of Investments	\$292,054.38
Target Cost of Investments at bond yield	\$291,874.35
Yield to Receipt	-
Yield for Arbitrage Purposes	1.1717225%

# Hermantown, Minnesota

## \$290,000 General Obligation Improvement Bonds, Series 2012B

Miller Trunk Water

### Debt Service To Maturity And To Call

Date	Refunded Bonds	Refunded Interest	D/S To Call	Principal	Coupon	Interest	Refunded D/S
05/06/2021	-	-	-	-	-	-	-
05/25/2021	290,000.00	2,054.38	292,054.38	-	-	-	-
08/01/2021	-	-	-	-	-	3,243.75	3,243.75
02/01/2022	-	-	-	20,000.00	2.000%	3,243.75	23,243.75
08/01/2022	-	-	-	-	-	3,043.75	3,043.75
02/01/2023	-	-	-	20,000.00	2.000%	3,043.75	23,043.75
08/01/2023	-	-	-	-	-	2,843.75	2,843.75
02/01/2024	-	-	-	20,000.00	2.000%	2,843.75	22,843.75
08/01/2024	-	-	-	-	-	2,643.75	2,643.75
02/01/2025	-	-	-	25,000.00	2.000%	2,643.75	27,643.75
08/01/2025	-	-	-	-	-	2,393.75	2,393.75
02/01/2026	-	-	-	25,000.00	2.000%	2,393.75	27,393.75
08/01/2026	-	-	-	-	-	2,143.75	2,143.75
02/01/2027	-	-	-	25,000.00	2.125%	2,143.75	27,143.75
08/01/2027	-	-	-	-	-	1,878.13	1,878.13
02/01/2028	-	-	-	25,000.00	2.125%	1,878.13	26,878.13
08/01/2028	-	-	-	-	-	1,612.50	1,612.50
02/01/2029	-	-	-	25,000.00	2.250%	1,612.50	26,612.50
08/01/2029	-	-	-	-	-	1,331.25	1,331.25
02/01/2030	-	-	-	25,000.00	2.250%	1,331.25	26,331.25
08/01/2030	-	-	-	-	-	1,050.00	1,050.00
02/01/2031	-	-	-	25,000.00	2.625%	1,050.00	26,050.00
08/01/2031	-	-	-	-	-	721.88	721.88
02/01/2032	-	-	-	25,000.00	2.625%	721.88	25,721.88
08/01/2032	-	-	-	-	-	393.75	393.75
02/01/2033	-	-	-	30,000.00	2.625%	393.75	30,393.75
<b>Total</b>	<b>\$290,000.00</b>	<b>\$2,054.38</b>	<b>\$292,054.38</b>	<b>\$290,000.00</b>	<b>-</b>	<b>\$46,600.02</b>	<b>\$336,600.02</b>

### Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	5/06/2021
Average Life	6.564 Years
Average Coupon	2.3582188%
Weighted Average Maturity (Par Basis)	6.564 Years
Weighted Average Maturity (Original Price Basis)	6.553 Years

### Refunding Bond Information

Refunding Dated Date	5/06/2021
Refunding Delivery Date	5/06/2021

# Hermantown, Minnesota

\$300,000 G.O. Improvement & Refunding Bonds, Series 2021A

Cur Refund 2012B - Miller Trunk Water

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+i	Utility Rev 105% Overlevy
02/01/2022	25,000.00	0.350%	1,855.00	26,855.00	28,197.75
02/01/2023	25,000.00	0.400%	2,432.50	27,432.50	28,804.13
02/01/2024	20,000.00	0.450%	2,332.50	22,332.50	23,449.13
02/01/2025	25,000.00	0.500%	2,242.50	27,242.50	28,604.63
02/01/2026	25,000.00	0.650%	2,117.50	27,117.50	28,473.38
02/01/2027	25,000.00	0.750%	1,955.00	26,955.00	28,302.75
02/01/2028	25,000.00	0.900%	1,767.50	26,767.50	28,105.88
02/01/2029	25,000.00	1.000%	1,542.50	26,542.50	27,869.63
02/01/2030	25,000.00	1.100%	1,292.50	26,292.50	27,607.13
02/01/2031	25,000.00	1.200%	1,017.50	26,017.50	27,318.38
02/01/2032	25,000.00	1.250%	717.50	25,717.50	27,003.38
02/01/2033	30,000.00	1.350%	405.00	30,405.00	31,925.25
<b>Total</b>	<b>\$300,000.00</b>	<b>-</b>	<b>\$19,677.50</b>	<b>\$319,677.50</b>	<b>\$335,661.38</b>

## Significant Dates

Dated	5/06/2021
First Coupon Date	2/01/2022

## Yield Statistics

Bond Year Dollars	\$1,915.83
Average Life	6.386 Years
Average Coupon	1.0270987%
Net Interest Cost (NIC)	1.2150065%
True Interest Cost (TIC)	1.2201117%
Bond Yield for Arbitrage Purposes	1.1717225%
All Inclusive Cost (AIC)	1.5029353%

## IRS Form 8038

Net Interest Cost	1.0270987%
Weighted Average Maturity	6.386 Years

# Hermantown, Minnesota

\$125,000 G.O. Improvement & Refunding Bonds, Series 2021A

Cur Refund 2012B - LaVaque Sewer

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
05/06/2021	-	-	-	-	-
02/01/2022	15,000.00	0.350%	741.63	15,741.63	15,741.63
08/01/2022	-	-	477.50	477.50	-
02/01/2023	10,000.00	0.400%	477.50	10,477.50	10,955.00
08/01/2023	-	-	457.50	457.50	-
02/01/2024	10,000.00	0.450%	457.50	10,457.50	10,915.00
08/01/2024	-	-	435.00	435.00	-
02/01/2025	10,000.00	0.500%	435.00	10,435.00	10,870.00
08/01/2025	-	-	410.00	410.00	-
02/01/2026	10,000.00	0.650%	410.00	10,410.00	10,820.00
08/01/2026	-	-	377.50	377.50	-
02/01/2027	10,000.00	0.750%	377.50	10,377.50	10,755.00
08/01/2027	-	-	340.00	340.00	-
02/01/2028	10,000.00	0.900%	340.00	10,340.00	10,680.00
08/01/2028	-	-	295.00	295.00	-
02/01/2029	10,000.00	1.000%	295.00	10,295.00	10,590.00
08/01/2029	-	-	245.00	245.00	-
02/01/2030	10,000.00	1.100%	245.00	10,245.00	10,490.00
08/01/2030	-	-	190.00	190.00	-
02/01/2031	10,000.00	1.200%	190.00	10,190.00	10,380.00
08/01/2031	-	-	130.00	130.00	-
02/01/2032	10,000.00	1.250%	130.00	10,130.00	10,260.00
08/01/2032	-	-	67.50	67.50	-
02/01/2033	10,000.00	1.350%	67.50	10,067.50	10,135.00
<b>Total</b>	<b>\$125,000.00</b>	<b>-</b>	<b>\$7,591.63</b>	<b>\$132,591.63</b>	<b>-</b>

## Yield Statistics

Bond Year Dollars	\$752.01
Average Life	6.016 Years
Average Coupon	1.0095066%
Net Interest Cost (NIC)	1.2089710%
True Interest Cost (TIC)	1.2142829%
Bond Yield for Arbitrage Purposes	1.1717225%
All Inclusive Cost (AIC)	1.5142919%

## IRS Form 8038

Net Interest Cost	1.0095066%
Weighted Average Maturity	6.016 Years

# Hermantown, Minnesota

\$125,000 G.O. Improvement & Refunding Bonds, Series 2021A

Cur Refund 2012B - LaVaque Sewer

## Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
02/01/2022	15,741.63	15,741.63	12,662.50	(3,079.13)
02/01/2023	10,955.00	10,955.00	12,462.50	1,507.50
02/01/2024	10,915.00	10,915.00	12,262.50	1,347.50
02/01/2025	10,870.00	10,870.00	12,062.50	1,192.50
02/01/2026	10,820.00	10,820.00	11,862.50	1,042.50
02/01/2027	10,755.00	10,755.00	11,662.50	907.50
02/01/2028	10,680.00	10,680.00	11,450.00	770.00
02/01/2029	10,590.00	10,590.00	11,237.50	647.50
02/01/2030	10,490.00	10,490.00	11,012.50	522.50
02/01/2031	10,380.00	10,380.00	10,787.50	407.50
02/01/2032	10,260.00	10,260.00	10,525.00	265.00
02/01/2033	10,135.00	10,135.00	10,262.50	127.50
<b>Total</b>	<b>\$132,591.63</b>	<b>\$132,591.63</b>	<b>\$138,250.00</b>	<b>\$5,658.37</b>

## PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	5,100.88
Net PV Cashflow Savings @ 1.514%(AIC).....	5,100.88
Contingency or Rounding Amount.....	550.29
Net Present Value Benefit	\$5,651.17
Net PV Benefit / \$129,024.92 PV Refunded Debt Service	4.380%
Net PV Benefit / \$120,000 Refunded Principal..	4.709%
Net PV Benefit / \$125,000 Refunding Principal..	4.521%

## Refunding Bond Information

Refunding Dated Date	5/06/2021
Refunding Delivery Date	5/06/2021

# Hermantown, Minnesota

\$125,000 G.O. Improvement & Refunding Bonds, Series 2021A  
Cur Refund 2012B - LaVaque Sewer

## Current Refunding Escrow

Date	Principal	Rate	Receipts	Disbursements	Cash Balance
05/06/2021	-	-	-	-	-
05/25/2021	120,843.13	-	120,843.13	120,843.13	-
<b>Total</b>	<b>\$120,843.13</b>	<b>-</b>	<b>\$120,843.13</b>	<b>\$120,843.13</b>	<b>-</b>

## Investment Parameters

Investment Model [PV, GIC, or Securities]	GIC
Default investment yield target	Unrestricted
Cost of Investments Purchased with Bond Proceeds	120,843.13
Total Cost of Investments	\$120,843.13
Target Cost of Investments at bond yield	\$120,768.64
Yield to Receipt	-
Yield for Arbitrage Purposes	1.1717225%



# Hermantown, Minnesota

## \$120,000 General Obligation Improvement Bonds, Series 2012B

LaVaque Sewer

### Debt Service To Maturity And To Call

Date	Refunded Bonds	Refunded Interest	D/S To Call	Principal	Coupon	Interest	Refunded D/S
05/06/2021	-	-	-	-	-	-	-
05/25/2021	120,000.00	843.13	120,843.13	-	-	-	-
08/01/2021	-	-	-	-	-	1,331.25	1,331.25
02/01/2022	-	-	-	10,000.00	2.000%	1,331.25	11,331.25
08/01/2022	-	-	-	-	-	1,231.25	1,231.25
02/01/2023	-	-	-	10,000.00	2.000%	1,231.25	11,231.25
08/01/2023	-	-	-	-	-	1,131.25	1,131.25
02/01/2024	-	-	-	10,000.00	2.000%	1,131.25	11,131.25
08/01/2024	-	-	-	-	-	1,031.25	1,031.25
02/01/2025	-	-	-	10,000.00	2.000%	1,031.25	11,031.25
08/01/2025	-	-	-	-	-	931.25	931.25
02/01/2026	-	-	-	10,000.00	2.000%	931.25	10,931.25
08/01/2026	-	-	-	-	-	831.25	831.25
02/01/2027	-	-	-	10,000.00	2.125%	831.25	10,831.25
08/01/2027	-	-	-	-	-	725.00	725.00
02/01/2028	-	-	-	10,000.00	2.125%	725.00	10,725.00
08/01/2028	-	-	-	-	-	618.75	618.75
02/01/2029	-	-	-	10,000.00	2.250%	618.75	10,618.75
08/01/2029	-	-	-	-	-	506.25	506.25
02/01/2030	-	-	-	10,000.00	2.250%	506.25	10,506.25
08/01/2030	-	-	-	-	-	393.75	393.75
02/01/2031	-	-	-	10,000.00	2.625%	393.75	10,393.75
08/01/2031	-	-	-	-	-	262.50	262.50
02/01/2032	-	-	-	10,000.00	2.625%	262.50	10,262.50
08/01/2032	-	-	-	-	-	131.25	131.25
02/01/2033	-	-	-	10,000.00	2.625%	131.25	10,131.25
<b>Total</b>	<b>\$120,000.00</b>	<b>\$843.13</b>	<b>\$120,843.13</b>	<b>\$120,000.00</b>	<b>-</b>	<b>\$18,250.00</b>	<b>\$138,250.00</b>

### Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	5/06/2021
Average Life	6.236 Years
Average Coupon	2.3448641%
Weighted Average Maturity (Par Basis)	6.236 Years
Weighted Average Maturity (Original Price Basis)	6.225 Years

### Refunding Bond Information

Refunding Dated Date	5/06/2021
Refunding Delivery Date	5/06/2021

# Hermantown, Minnesota

\$125,000 G.O. Improvement & Refunding Bonds, Series 2021A

Cur Refund 2012B - LaVaque Sewer

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Utility Rev 105% Overlevy
02/01/2022	15,000.00	0.350%	741.63	15,741.63	16,528.71
02/01/2023	10,000.00	0.400%	955.00	10,955.00	11,502.75
02/01/2024	10,000.00	0.450%	915.00	10,915.00	11,460.75
02/01/2025	10,000.00	0.500%	870.00	10,870.00	11,413.50
02/01/2026	10,000.00	0.650%	820.00	10,820.00	11,361.00
02/01/2027	10,000.00	0.750%	755.00	10,755.00	11,292.75
02/01/2028	10,000.00	0.900%	680.00	10,680.00	11,214.00
02/01/2029	10,000.00	1.000%	590.00	10,590.00	11,119.50
02/01/2030	10,000.00	1.100%	490.00	10,490.00	11,014.50
02/01/2031	10,000.00	1.200%	380.00	10,380.00	10,899.00
02/01/2032	10,000.00	1.250%	260.00	10,260.00	10,773.00
02/01/2033	10,000.00	1.350%	135.00	10,135.00	10,641.75
<b>Total</b>	<b>\$125,000.00</b>	<b>-</b>	<b>\$7,591.63</b>	<b>\$132,591.63</b>	<b>\$139,221.21</b>

## Significant Dates

Dated	5/06/2021
First Coupon Date	2/01/2022

## Yield Statistics

Bond Year Dollars	\$752.01
Average Life	6.016 Years
Average Coupon	1.0095066%
Net Interest Cost (NIC)	1.2089710%
True Interest Cost (TIC)	1.2142829%
Bond Yield for Arbitrage Purposes	1.1717225%
All Inclusive Cost (AIC)	1.5142919%

## IRS Form 8038

Net Interest Cost	1.0095066%
Weighted Average Maturity	6.016 Years

# Hermantown, Minnesota

\$2,255,000 G.O. Improvement & Refunding Bonds, Series 2021A

Issue Summary - New Money & Current Refunding 2012B

Assumes Current Market BQ AA Rates plus 15bps

## Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
02/01/2022	189,573.16	189,573.16	194,293.76	4,720.60
02/01/2023	189,185.00	189,185.00	196,393.76	7,208.76
02/01/2024	178,505.00	178,505.00	193,393.76	14,888.76
02/01/2025	187,785.00	187,785.00	200,393.76	12,608.76
02/01/2026	191,935.00	191,935.00	202,193.76	10,258.76
02/01/2027	185,797.50	185,797.50	198,893.76	13,096.26
02/01/2028	189,522.50	189,522.50	200,387.52	10,865.02
02/01/2029	192,947.50	192,947.50	201,775.00	8,827.50
02/01/2030	186,147.50	186,147.50	197,837.50	11,690.00
02/01/2031	189,222.50	189,222.50	198,900.00	9,677.50
02/01/2032	187,062.50	187,062.50	199,175.02	12,112.52
02/01/2033	194,812.50	194,812.50	204,318.76	9,506.26
02/01/2034	157,247.50	157,247.50	164,200.00	6,952.50
<b>Total</b>	<b>\$2,419,743.16</b>	<b>\$2,419,743.16</b>	<b>\$2,552,156.36</b>	<b>\$132,413.20</b>

## PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	120,111.03
Net PV Cashflow Savings @ 1.573%(AIC).....	120,111.03
Contingency or Rounding Amount.....	(672.19)
Net Present Value Benefit	\$119,438.84
Net PV Benefit / \$2,363,630.28 PV Refunded Debt Service	5.053%
Net PV Benefit / \$2,175,000 Refunded Principal...	5.491%
Net PV Benefit / \$2,255,000 Refunding Principal..	5.297%

## Refunding Bond Information

Refunding Dated Date	
Refunding Delivery Date	5/06/2021

# Hermantown, Minnesota

\$390,000 G.O. Improvement Bonds, Series 2021A

Assessments

1.50% over TIC - Equal P&I

## Assessments

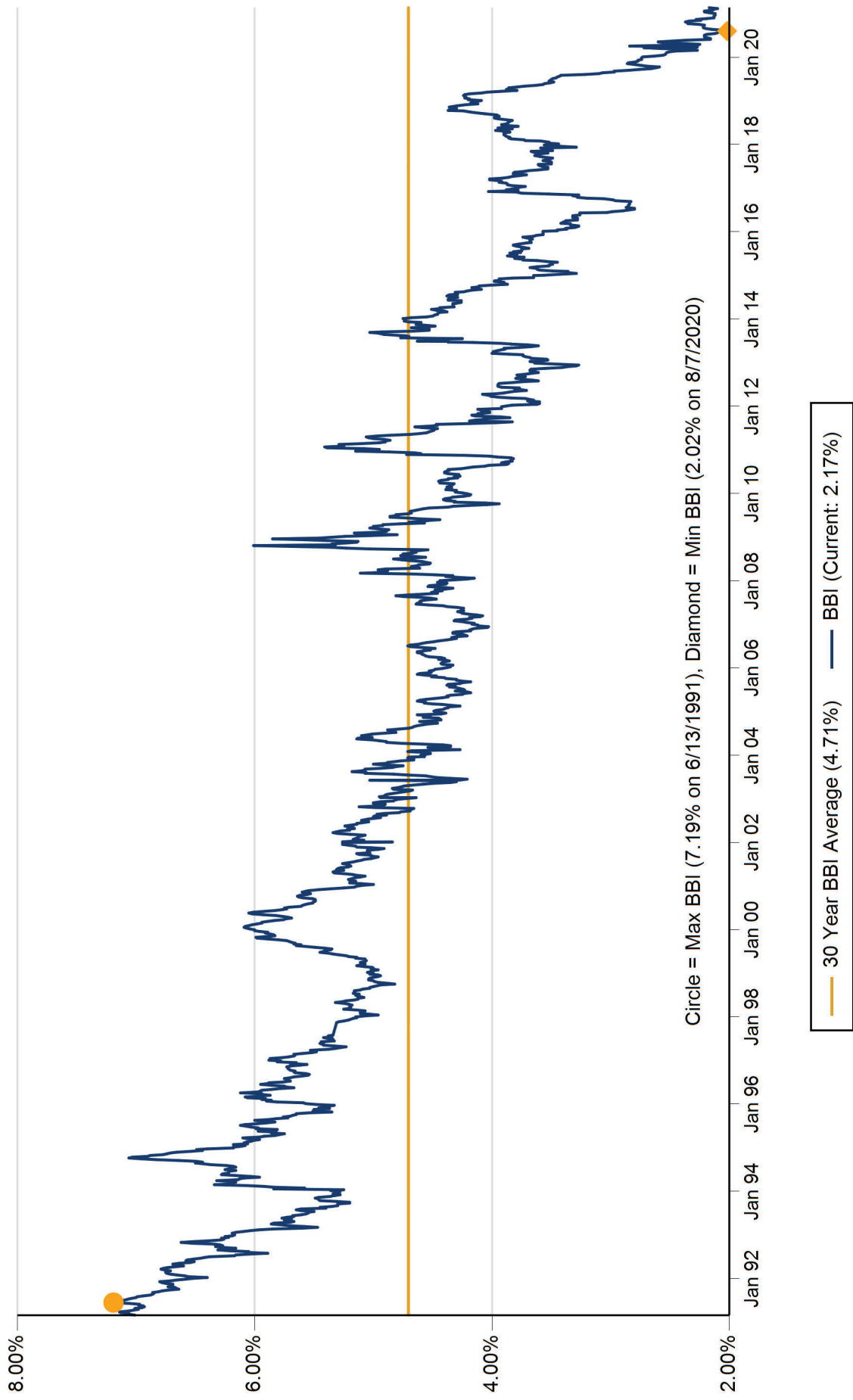
Date	Principal	Coupon	Interest	Total P+I
12/31/2022	21,123.12	2.900%	11,310.00	32,433.12
12/31/2023	21,735.70	2.900%	10,697.42	32,433.12
12/31/2024	22,366.03	2.900%	10,067.10	32,433.13
12/31/2025	23,014.65	2.900%	9,418.48	32,433.13
12/31/2026	23,682.07	2.900%	8,751.06	32,433.13
12/31/2027	24,368.85	2.900%	8,064.28	32,433.13
12/31/2028	25,075.55	2.900%	7,357.58	32,433.13
12/31/2029	25,802.74	2.900%	6,630.38	32,433.12
12/31/2030	26,551.02	2.900%	5,882.10	32,433.12
12/31/2031	27,321.00	2.900%	5,112.12	32,433.12
12/31/2032	28,113.31	2.900%	4,319.82	32,433.13
12/31/2033	28,928.59	2.900%	3,504.54	32,433.13
12/31/2034	29,767.52	2.900%	2,665.60	32,433.12
12/31/2035	30,630.78	2.900%	1,802.34	32,433.12
12/31/2036	31,519.07	2.900%	914.06	32,433.13
<b>Total</b>	<b>\$390,000.00</b>	<b>-</b>	<b>\$96,496.88</b>	<b>\$486,496.88</b>

## Significant Dates

Filing Date	1/01/2022
First Payment Date	12/31/2022

# 30 YEAR TREND IN MUNICIPAL BOND INDICES

## Weekly Rates February, 1991 - February, 2021



The Bond Buyer "20 Bond Index" (BBI) shows average yields on a group of municipal bonds that mature in 20 years and have an average rating equivalent to Moody's Aa2 and S&P's AA.

Source: The Bond Buyer



Resolution No. \_\_\_\_\_

Councilmember \_\_\_\_\_ introduced the following resolution and moved its adoption:

**Resolution Providing for the Sale of  
\$4,035,000 General Obligation Improvement and Refunding Bonds, Series 2021A**

- A. WHEREAS, the City Council of the City of Hermantown, Minnesota has heretofore determined that it is necessary and expedient to issue the City's \$4,035,000 General Obligation Improvement and Refunding Bonds, Series 2021A (the "Bonds"), to finance the construction of the 2021 LaVaque Junction Road Improvements in the City; and to current refund the City's outstanding General Obligation Improvement Bonds, Series 2012B for an interest cost savings; and
- B. WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown, Minnesota, as follows:

- 1. Authorization; Findings. The City Council hereby authorizes Ehlers to assist the City for the sale of the Bonds.
- 2. Meeting; Proposal Opening. The City Council shall meet at 6:30 p.m. on April 19, 2021, for the purpose of considering proposals for and awarding the sale of the Bonds.
- 3. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by City Council Member \_\_\_\_\_ and, after full discussion thereof and upon a vote being taken thereon, the following City Council Members voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Dated this 15<sup>th</sup> day of March, 2021.

\_\_\_\_\_  
City Clerk

**TO:** Mayor & City Council

**FROM:** Kevin Orme, Director of  
Finance & Administration

**DATE:** March 2, 2021

**Meeting Date:** 3/15/21

**SUBJECT:** 2020 Budget Amendments & Transfers      **Agenda Item: 12-B**      **Resolution 2021-36**



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### REQUESTED ACTION

**Approve amending items in the 2020 budget per our policy and approve transfers between funds.**

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### BACKGROUND

After reviewing the 2020 budget to actual numbers and our Budget Amendment Policy, I am recommending the following budget amendments for 2020 and actual transfers between funds as of 12/31/20. This will utilize part of the 2020 general fund anticipated surplus to help offset the 2021 budget reductions and material deviations from our Financial Management Plan due to trying to limit the levy increase because of the ongoing pandemic. It also transfers out remaining bond proceeds from the Portland/Alexander/Johnson/Carlson 2020 road project into the debt service fund that is paying for the project.

### 2020 Budget Amendments and 2020 Transfers between Funds.

- Fund 101 - General Fund: Increase Transfer Out (101-495000-720) by \$200,000. This will use part of the 2020 anticipated surplus to help offset the 2021 budget reductions and material deviations from our Financial Management Plan due to trying to limit the levy increase due to the ongoing pandemic.
- Fund 475 – Road Improvement Fund: Increase Transfers In budget (Account 475-392010) by \$70,000 for future road improvements including 2021 Old Hwy 2 improvements.
- Fund 409 – Municipal Building Reserve Fund: Increase Transfers In budget (Account 409-392010) by \$50,000. This will offset the 2021 budget reduction and material deviation from our Financial Management Plan due to trying to limit the levy increase due to the ongoing pandemic.
- Fund 401 – General Capital Fund: Increase Transfers In budget (Account 401-392010) by \$80,000. This will help offset the 2021 budget reduction and material deviation from our Financial Management Plan due to trying to limit the levy increase due to the ongoing pandemic.
- Fund 475 – Road Improvement Fund: Increase Transfers Out budget (Account 475-495000-720) by \$34,385.16. This will transfer out the surplus bond proceeds to the debt service fund that is paying for the project.
- Fund 601 – Water Fund: Increase Transfers Out budget (Account 601-495000-720) by \$12,298.93 This will transfer out the surplus bond proceeds to the debt service fund that is paying for the project.
- Fund 603 – Stormwater Fund: Increase Transfers Out budget (Account 603-495000-720) by \$8,368.66. This will transfer out the surplus bond proceeds to the debt service fund that is paying for the project.



- Fund 326 – 2020A GO Bond Fund: Increase Transfers In budget (Account 326-392010) by \$55,052.75. This will transfer out the surplus bond proceeds to the debt service fund that is paying for the project.

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**SOURCE OF FUNDS (if applicable)**

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**ATTACHMENTS**

**Resolution No. 2021-36**

**RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE & ADMINISTRATION TO AMEND SELECTED 2020 BUDGETS AND MAKE TRANSFERS**

WHEREAS, the City desires to transfer the surplus from the 2020 Road Improvements to the debt service fund that is paying for those improvements, and

WHEREAS, desires to make some transfers between funds, and

WHEREAS, the City Administrator has reviewed the 2020 General Fund Budget and preliminary results for 2020 as it relates to the City's Budget Amendment Policy.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown that the Mayor and City Clerk hereby authorize the Director of Finance & Administration to amend the 2020 Budget and authorize transfers as follows:

**2020 Budget Amendments and Transfers between funds-**

- Fund 101 - General Fund: Increase Transfer Out (101-495000-720) by \$200,000. This will use part of the 2020 anticipated surplus to help offset the 2021 budget reductions and material deviations from our Financial Management Plan due to trying to limit the levy increase due to the ongoing pandemic.
- Fund 475 – Road Improvement Fund: Increase Transfers In budget (Account 475-392010) by \$70,000 for future road improvements including 2021 Old Hwy 2 improvements.
- Fund 409 – Municipal Building Reserve Fund: Increase Transfers In budget (Account 409-392010) by \$50,000. This will offset the 2021 budget reduction and material deviation from our Financial Management Plan due to trying to limit the levy increase due to the ongoing pandemic.
- Fund 401 – General Capital Fund: Increase Transfers In budget (Account 401-392010) by \$80,000. This will help offset the 2021 budget reduction and material deviation from our Financial Management Plan due to trying to limit the levy increase due to the ongoing pandemic.
- Fund 475 – Road Improvement Fund: Increase Transfers Out budget (Account 475-495000-720) by \$34,385.16. This will transfer out the surplus bond proceeds to the debt service fund that is paying for the project.
- Fund 601 – Water Fund: Increase Transfers Out budget (Account 601-495000-720) by \$12,298.93 This will transfer out the surplus bond proceeds to the debt service fund that is paying for the project.
- Fund 603 – Stormwater Fund: Increase Transfers Out budget (Account 603-495000-720) by \$8,368.66. This will transfer out the surplus bond proceeds to the debt service fund that is paying for the project.
- Fund 326 – 2020A GO Bond Fund: Increase Transfers In budget (Account 326-392010) by \$55,052.75. This will transfer out the surplus bond proceeds to the debt service fund that is paying for the project.

Councilor \_\_\_\_ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor \_\_\_\_ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted March 15, 2021.

**TO:** Mayor & City Council  
**FROM:** John Mulder, City Administrator



**DATE:** March 4, 2021                      **Meeting Date:** 3/15/21

**SUBJECT:** Local Road Improvement                      **Agenda Item: 12-C**                      **Resolution 2021-37**  
Program Grant – Lindgren  
Road & Richard Ave.

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**REQUESTED ACTION**

**Approve Local Road Improvement Grant application for Lindgren Road & Richard Avenue**

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**BACKGROUND**

The City has discussed the possibility of upgrading Lindgren Road and extending Richard Avenue in the Hermantown Marketplace for several years, but has not proceeded due to a lack of a funding source for the project and/or waiting for further development. A feasibility study was completed in May of 2017 and estimated a total cost of \$1.5 million.

The City recently learned about an opportunity to possibly receive a Local Road Improvement Program Grant. The grant would come from the State of MN. St. Louis County must act as a sponsor and has adopted the attached resolution. The attached application is for the upgrading Lindgren Road and extending Richard Avenue. This project is currently not scheduled, but would be constructed in 2023 if the City were successful in obtaining the grant. The grant request is for \$750,000. If the City were successful, other funding that has been discussed has included sales tax for water improvements, assessments, and stormwater.

The grant application deadline was March 1<sup>st</sup>, and we have submitted the application pending Council approval.

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**SOURCE OF FUNDS (if applicable)**

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**ATTACHMENTS**

Grant Application  
St. Louis County Resolution

**Resolution No. 2021-37**

**RESOLUTION APPROVING A LOCAL ROAD IMPROVEMENT GRANT APPLICATION FOR STREET IMPROVEMENT ON RICHARD AVENUE AND LINDGREN ROAD IN THE HERMANTOWN MARKETPLACE**

WHEREAS, the Local Road Improvement Program (LRIP) is a state bonded program to finance local infrastructure projects; and

WHEREAS, the Minnesota Department of transportation state aid for local transportation office administers the local road improvement program for local agencies; and

WHEREAS, that LRIP funds can be used on reasonable elements associated with roadway construction and that other costs, including but not limited to: consultant engineering and inspection, utility construction, as well as construction costs above the LRIP award will need to have alternate funding sources; and

WHEREAS, the City of Hermantown has prepared an LRIP application for the construction of 1800 feet of street improvements on Richard Avenue and Lindgren Road in the Hermantown Marketplace; and

WHEREAS, the St. Louis County Board of Commissioners has passed a resolution agreeing to act as the sponsoring agency for the project; and

WHEREAS, the grant application provides a full description of the project including the transportation deficiencies and how the improvements will address those deficiencies; and

WHEREAS, the project budget is \$1.53 million and is scheduled for construction in 2023 if the grant would be awarded; and

WHEREAS, the funded request for the local road improvement program is in the amount of \$750,000; and

WHEREAS, the City of Hermantown will be responsible for all costs not covered by the LRIP, including but not limited to, construction engineering and inspection of construction, and construction costs above the local road improvement program award; and

WHEREAS, the City of Hermantown will be able to use a combination of local assessments, sales tax revenue, and stormwater revenue to cover the costs of the project not funded by the LRIP.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Hermantown supports the street improvements on Richard Avenue and Lindgren Road in the Hermantown Marketplace; and

BE IT FURTHER RESOLVED, the City Council supports the submittal of the local road improvement application and will pay all costs associated with the project beyond the Local Road Improvement Program grant award; and

BE IT FURTHER RESOLVED the City Council of the City of Hermantown agrees to maintain such improvement; and

BE IT FURTHER RESOLVED, the City Council supports the submittal of the local road improvement application and will pay all costs associated with the project beyond the Local Road Improvement Program grant award.

Councilor \_\_\_\_\_ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor \_\_\_\_\_ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted March 15, 2021.

<b>A. Applicant Information</b>		
1. Name (First & Last):	2. Phone Number:	
3. E-mail:	4. Agency Type:	
5. Agency Name:		
6. Street Address:		
7. City:	8. State: MN	9. Zip Code:
10. Sponsoring County and County Engineer name <b>(required if applicant is small city or township)</b>		

<b>B. Project Location</b>	
1. MnDOT District:	2. County:
3. City:	4. Township:
5. Name of Road:	6. Type of Road:
7. Road Authority Type <i>(which agency owns and has jurisdiction of the road)</i> :	
8. Project Termini: From	9. To:

<b>C. Project Description</b>
1. Type of Project.
2. Select the LRIP Account requested for funding.
3. Provide a summary of the proposed project and the transportation deficiencies that will be eliminated, including a description of operational and general safety benefits of the project. Projects seeking funding from the Rural Road Safety Account will need to provide a more detailed description of safety issues and benefits under Section D3.



**D. LRIP Account Considerations and Eligibility**

*D1. Trunk Highway Corridor Account Considerations and Eligibility*

1. Describe the state trunk highway project and how the local road(s) will be impacted by the trunk highway project. Funds from this account are for local road improvements impacted by trunk highway projects where local agencies have cost responsibility. It is not intended to be used for improvements or projects on the trunk highway or within the trunk highway corridor right of way that require local cost sharing per MnDOT's Cost Participation Policy.

*D2. Routes of Regional Significance Account Considerations and Eligibility*

1. For Routes of Regional Significance projects, which of the following criteria does your project meet (select all that apply)?

- |   |  |
|---|--|
| <input type="checkbox"/> Farm to Market route   | <input type="checkbox"/> Part of a 10-ton route network  |
| <input type="checkbox"/> Part of an economic development plan   | <input type="checkbox"/> Connect to regional tourist destination                                 |
| <input type="checkbox"/> Provides capacity or congestion relief to a parallel trunk highway system or county road | <input type="checkbox"/> Is a connection to the regional system, trunk highway, or a county road |

2. Describe the number of persons and potential multiple local agencies that will be positively impacted by the project and how they will benefit.

*D2. Routes of Regional Significance Account Considerations and Eligibility*

3. Describe the project contribution to the local, regional or state economy, and economic development or redevelopment efforts.

*D3. Rural Road Safety Account Considerations and Eligibility (Only County State Aid Highways are eligible)*

1. Is this project on a County State Aid Highway?

2. Is this project or components of this project identified in a County Road Safety Plan?

3. Identify the appropriate focus area that your project/safety strategy aligns with in the [Minnesota Strategic Highway Safety Plan](#).

*D3. Rural Road Safety Account Considerations and Eligibility (Only County State Aid Highways are eligible)*

4. Identify the type of crash or safety hazard this project is trying to address. Respond even if project is in a county safety plan or the Minnesota Strategic Highway Safety Plan.

5. Describe how this project improves safety, reduce traffic crashes, fatalities, injuries, and property damages. Respond even if project is in a county safety plan or the Minnesota Strategic Highway Safety Plan.

**E. Project Readiness and Ability to Maintain**

1. Estimated Construction Year:

2. Are there railroad impacts (RR xing or RR tracks within 600' of the project)?

3. What is the status of the engineering and design work on the project?

4. Has this project been selected for federal funding, and if so what year in the STIP?

5. Is right of way acquisition required? If so, describe the status of these efforts.

6. Describe the local agency's ability to adequately provide for the safe operation and maintenance of the facility upon completion.

**F. Multimodal/Complete Streets**

Identify infrastructure improvements for non-motorized and/or transit users on this project.

**G. Estimated Project Cost**

**Source of Funding**

1. LRIP Request:
2. Federal Funds:
3. State Aid Funds:
4. Local/Other Funds:
5. MnDOT Trunk Highway Funds:
6. Total Project Cost:

**H. Attachments**

- At least one project location map with routes and project termini labeled
- Engineer’s Estimate with an itemized breakdown
- Project schedule
- Local agency resolution **It is on the 3/15 council agenda and will be forwarded to SALT on 3/16.**
- Resolution of support from sponsoring county agreeing to be sponsor and agreeing to perform sponsor tasks as identified above in section “Project Selection” (required for applications by townships and cities under 5,000 population)
- Other letters of concurrence or support

When you are ready to submit the application, save the application form with LRIP, agency and road in the name of the document; e.g. LRIP\_RamseyCounty\_CSAH30.pdf.

The application and attachments are due by 4:00 p.m. on **March 3, 2021**. Applications and attachments should be submitted electronically to [saltirhelp.dot@state.mn.us](mailto:saltirhelp.dot@state.mn.us). Please limit the file size transmitted via email to no more than 10 MB. State Aid will send a reply acknowledging receipt of the application. If you haven’t received a reply from State Aid within a few days of submittal, send an email to [saltirhelp.dot@state.mn.us](mailto:saltirhelp.dot@state.mn.us) to inquire about the status of the application.

More information is available at:

- LRIP website at: <http://www.dot.state.mn.us/stateaid/lrip.html>.
- PowerPoint on LRIP at: <http://www.dot.state.mn.us/stateaid/training/lrip.pptx>

If you have questions regarding this solicitation, contact Marc Brieese at 651-366-3802 or [marc.brieese@state.mn.us](mailto:marc.brieese@state.mn.us).



# Engineer's Estimate (Exhibit 3)

Date: 5/1/2017  
Updated: 11/29/2018

Richard Avenue and Lindgren Road  
Project No.: 17-8001

Item No.	Spec. No.	Item Description	Unit of Measure	Total Estimated Quantities	Estimated Unit Price	Estimated Total Cost
1	2021.501	MOBILIZATION	LUMP SUM	1	\$ 40,000.00	\$ 40,000.00
2	2101.511	CLEARING AND GRUBBING	LUMP SUM	1	\$ 5,000.00	\$ 5,000.00
3	2104.505	REMOVE BITUMINOUS PAVEMENT	SQ YD	1,335	\$ 6.00	\$ 8,010.00
4	2105.501	COMMON EXCAVATION (EV)	CU YD	3,310	\$ 15.00	\$ 49,650.00
5	2105.522	SELECT GRANULAR BORROW MOD. 7% (CV)	CU YD	9,600	\$ 20.00	\$ 192,000.00
6	2105.604	GEOTEXTILVE FABRIC TYPE 5 NON-WOVEN	SQ YD	4,965	\$ 3.00	\$ 14,895.00
7	2211.503	AGGREGATE BASE (CV), CLASS 5	CU YD	2,800	\$ 25.00	\$ 70,000.00
8	2360.504	TYPE SP 9.5 WEAR COURSE MIX (3.C)	TON	650	\$ 90.00	\$ 58,500.00
9	2360.504	TYPE SP 12.5 NON-WEAR COURSE MIX (3.B)	TON	650	\$ 90.00	\$ 58,500.00
10	2503.511	8" PVC PIPE SEWER - SDR 35	LIN FT	450	\$ 70.00	\$ 31,500.00
11	2503.602	CONNECT TO EXISTING MANHOLES (SAN)	EACH	1	\$ 1,500.00	\$ 1,500.00
12	2503.603	RCP PIPE SEWER	LIN FT	1,865	\$ 20.00	\$ 37,300.00
13	2506.501	DRAINAGE STRUCTURE DESIGN F	EACH	18	\$ 1,200.00	\$ 21,600.00
14	2506.516	CASTING ASSEMBLY	EACH	19	\$ 750.00	\$ 14,250.00
15	2506.602	INSTALL SANITARY MANHOLE	EACH	1	\$ 2,500.00	\$ 2,500.00
16	2521.501	4" CONCRETE WALK	SQ FT	8,900	\$ 5.00	\$ 44,500.00
17	2531.501	CONCRETE CURB AND GUTTER DESIGN S524	LIN FT	3,614	\$ 25.00	\$ 90,350.00
18	2545.601	INSTALL SITE LIGHTING	LUMP SUM	1	\$ 96,000.00	\$ 96,000.00
19	2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$ 5,000.00	\$ 5,000.00
20	2575.555	TURF ESTABLISHMENT	LUMP SUM	1	\$ 20,000.00	\$ 20,000.00
21	2575.601	EROSION CONTROL	LUMP SUM	1	\$ 20,000.00	\$ 20,000.00
22	CITY 2504	8" DUCTILE IRON WATER MAIN	LIN FT	1,620	\$ 80.00	\$ 129,600.00
23	CITY 2504	WATER HYDRANT	EACH	4	\$ 6,000.00	\$ 24,000.00
24		OVERHEAD ELECTRIC RELOCATION	LUMP SUM	1	\$ 40,000.00	\$ 40,000.00
25		STORMWATER MANAGEMENT	LUMP SUM	1	\$ 60,000.00	\$ 60,000.00
26		PAVEMENT MARKINGS AND SIGNS	LUMP SUM	1	\$ 10,000.00	\$ 10,000.00
<b>Sub-Total</b>						<b>\$ 1,144,655.00</b>

Construction Sub-Total \$ 1,144,655.00

Engineering Fee (7.0% Design & 7.0% Construction)	\$ 160,251.70
Wetland Delineation & Permitting	\$ 25,000.00
Geotechnical	\$ 10,000.00
Surveying	\$ 10,000.00
Easement Acquisition	\$ 10,000.00
Construction Contingency (10%)	\$ 114,465.50
City Administrative Cost (5%)	\$ 57,232.75

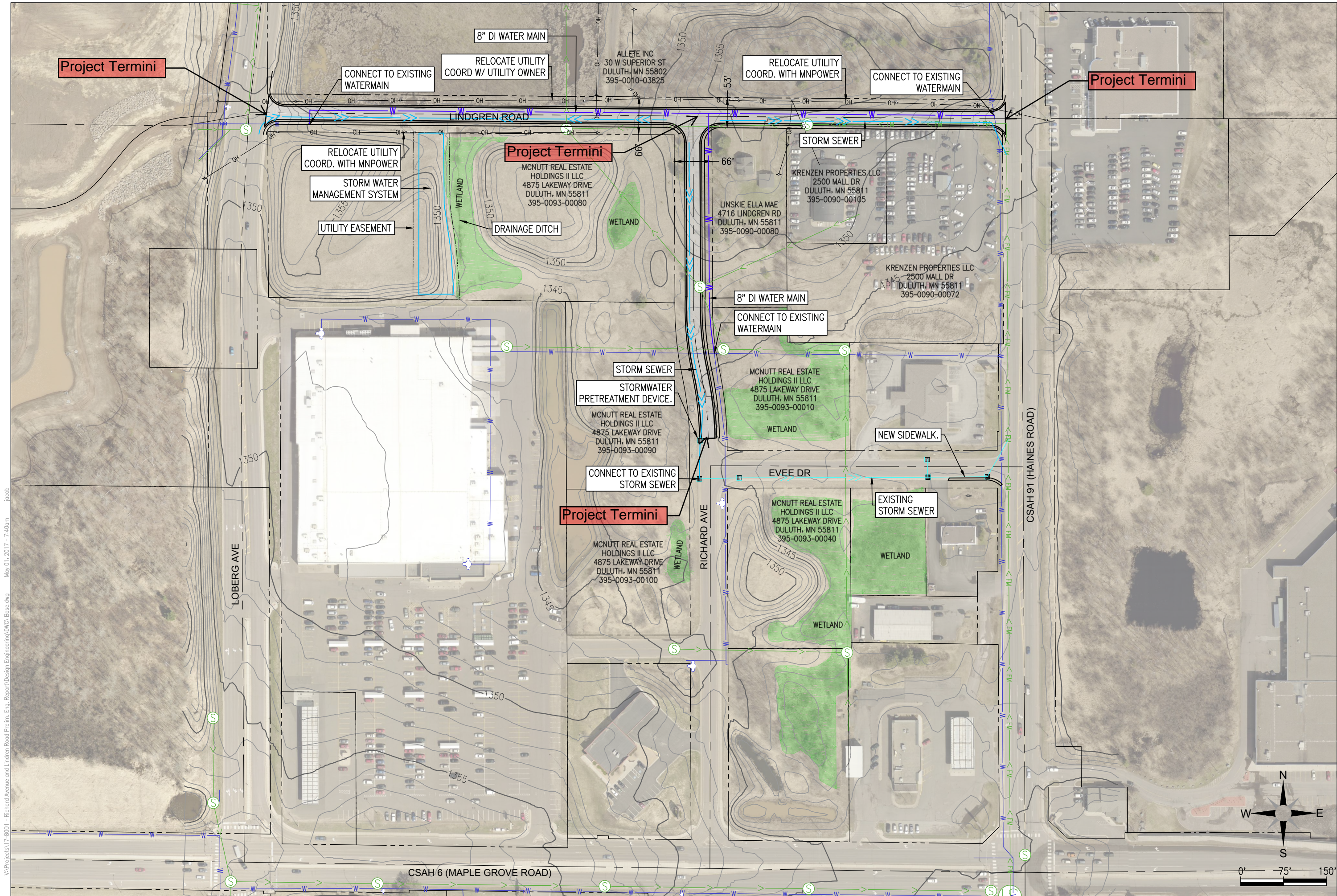
**Total Project Cost \$ 1,531,604.95**

Construction Cost Per Lineal Foot \$ 635.92

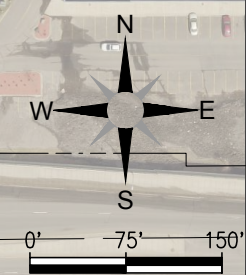
## PROJECT COMPLETION DATES

- July 6, 2021 City Council Awards Contract to Consultant
- July 19, 2021 Contract prepared, signed, and Notice to Proceed
- October 1, 2021 30% Plan completed – Public Information meeting
- November 1, 2021 60% Plans Completed
- February 1, 2022 90% Plans Completed
- May 1, 2022 Plans Submitted to City for Final Review
- November 1, 2022 Approval to advertise for bids
- December 1, 2022 Award Construction Contract
- May 16, 2023 Construction Begins
- October 15, 2023 Construction Complete
- December 31, 2023 Record Drawings and Final Project Documentation submitted to the City





I:\Projects\17-8001 - Richard Avenue and Lindgren Road Prelim. Eng. Report\Design Engineering\DWG\_Base.dwg  
 May 01, 2017 - 7:40am  
 jacob







*Resolution  
of the  
Board of County Commissioners*

*St. Louis County, Minnesota*

*Adopted on: February 23, 2021 Resolution No. 21-132*

*Offered by Commissioner: Nelson*

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**Local Road Improvement Program (LRIP) Grant Application – City of Hermantown  
Richard – Lindgren Roads**

WHEREAS, The Local Road Improvement Program (LRIP) is a state bond funded program to finance local infrastructure projects; and

WHEREAS, The Minnesota Department of Transportation State Aid for Local Transportation Office administers the LRIP for local agencies; and

WHEREAS, The City of Hermantown is intending to submit an LRIP application for the construction of 1,800' of new roadway and road reconstruction within the market place of Hermantown on Richard – Lindgren Roads; and

WHEREAS, For the City of Hermantown to receive LRIP funding it is required that the County act as a sponsoring agency for the LRIP project; and

WHEREAS, The funding request to the LRIP is in the amount of \$750,000; and

WHEREAS, The City of Hermantown will be responsible for all costs not covered by LRIP including but not limited to consultant engineering and inspection, utility construction, and construction costs above the LRIP award; and

WHEREAS, The City of Hermantown has agreed to maintain such improvements for the lifetime of said improvements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board agrees to act as the sponsoring agency for a LRIP project identified as the construction of 1,800' of new roadway and road reconstruction within the market place of Hermantown on Richard - Lindgren Roads, and has reviewed the project application as proposed.

RESOLVED FURTHER, That sponsorship involves no county funding for the project, but includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to completion, with compliance of all applicable laws, rules and regulations.

Commissioner Nelson moved the adoption of the Resolution and it was declared adopted upon the following vote:

Yeas – Commissioners Jewell, Boyle, Grimm, McDonald, Musolf, Nelson and Chair Jugovich – 7

Nays – None

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STATE OF MINNESOTA  
Office of County Auditor, ss.  
County of St. Louis

I, NANCY NILSEN, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 23<sup>rd</sup> day of February, A.D. 2021, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 23<sup>rd</sup> day of February, A.D., 2021.

NANCY NILSEN, COUNTY AUDITOR

By

Clerk of the County Board/Deputy Auditor



**TO:** Mayor & City Council  
**FROM:** John Mulder, City Administrator



**DATE:** March 4, 2021                      **Meeting Date:** 3/15/21

**SUBJECT:** Local Road Improvement              **Agenda Item: 12-D**              **Resolution 2021-38**  
Program Grant – Ugstad Road

**REQUESTED ACTION**

**Approve Local Road Improvement Grant application for Ugstad Road Project**

**BACKGROUND**

The City recently learned about an opportunity to possibly receive a Local Road Improvement Program Grant. The attached application is for the Ugstad Road Project in 2022. The grant would come from the State of MN. St. Louis County must act as a sponsor and has adopted the attached resolution. The total cost of the Ugstad Road project is budgeted at \$3.6 million and the grant request is for \$750,000. This is a great opportunity to possibly bring additional outside money for a city project. If we are successful in receiving the grant, this money could offset some of the use of the City’s Municipal State Aid which could then be used for future projects. The receipt of the grant will not impact the projects costs or the individual assessments on this project.

The grant application deadline was March 1<sup>st</sup>, and we have submitted the application pending Council approval.

**SOURCE OF FUNDS (if applicable)**

**ATTACHMENTS**

Grant Application  
St. Louis County Resolution

**Resolution No. 2021-38**

**RESOLUTION APPROVING A LOCAL ROAD IMPROVEMENT GRANT APPLICATION FOR STREET IMPROVEMENT DISTRICT #534 SP 202-101-014 UGSTAD ROAD AND ARROWHEAD ROAD**

WHEREAS, the Local Road Improvement Program (LRIP) is a state bonded program to finance local infrastructure projects; and

WHEREAS, the Minnesota Department of Transportation state aid for local transportation office administers the local road improvement program for local agencies; and

WHEREAS, that LRIP funds can be used on reasonable elements associated with roadway construction and that other costs, including but not limited to: consultant engineering and inspection, utility construction, as well as construction costs above the LRIP award will need to have alternate funding sources; and

WHEREAS, the City of Hermantown has prepared and LRIP application for Street Improvement District #534 SP 202-101-014 Ugstad Road and Arrowhead Road; and

WHEREAS, the project will include reconditioning of Ugstad Road (MSA 101) from County State Aid Road 6 (Maple Grove) to Trunk Highway 53 and Arrowhead Road from Hawk Circle Drive to Thielke Circle, constructing additional turn lanes and the construction of trails and sidewalks; and

WHEREAS, the St. Louis County Board of Commissioners has passed a resolution agreeing to act as the sponsoring agency for the project; and

WHEREAS, the grant application provides a full description of the project including the transportation deficiencies and how the improvements will address those deficiencies; and

WHEREAS, the project budget is \$3.6 million and is scheduled for construction in 2022; and

WHEREAS, the funded request for the local road improvement program is in the amount of \$750,000; and

WHEREAS, the City of Hermantown will be responsible for all costs not covered by the LRIP, including but not limited to, construction engineering and inspection of construction, and construction costs above the local road improvement program award; and

WHEREAS, The City of Hermantown will be able to use a combination of local assessments, Federal Funds and Municipal State Aid to cover the costs of the project not funded by the LRIP.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Hermantown supports the Street Improvement District #534 SP 202-101-014 Ugstad Road and Arrowhead Roads; and

BE IT FURTHER RESOLVED, the City Council of the City of Hermantown agrees to maintain such improvement; and

BE IT FURTHER RESOLVED, the City Council supports the submittal of the local road improvement application and will pay all costs associated with the project beyond the Local Road Improvement Program grant award.

Councilor \_\_\_\_ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor \_\_\_\_ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted March 15, 2021.

<b>A. Applicant Information</b>		
1. Name (First & Last):	2. Phone Number:	
3. E-mail:	4. Agency Type:	
5. Agency Name:		
6. Street Address:		
7. City:	8. State: MN	9. Zip Code:
10. Sponsoring County and County Engineer name <b>(required if applicant is small city or township)</b>		

<b>B. Project Location</b>	
1. MnDOT District:	2. County:
3. City:	4. Township:
5. Name of Road:	6. Type of Road:
7. Road Authority Type <i>(which agency owns and has jurisdiction of the road)</i> :	
8. Project Termini: From	9. To:

<b>C. Project Description</b>
1. Type of Project.
2. Select the LRIP Account requested for funding.
3. Provide a summary of the proposed project and the transportation deficiencies that will be eliminated, including a description of operational and general safety benefits of the project. Projects seeking funding from the Rural Road Safety Account will need to provide a more detailed description of safety issues and benefits under Section D3.

**D. LRIP Account Considerations and Eligibility**

*D1. Trunk Highway Corridor Account Considerations and Eligibility*

1. Describe the state trunk highway project and how the local road(s) will be impacted by the trunk highway project. Funds from this account are for local road improvements impacted by trunk highway projects where local agencies have cost responsibility. It is not intended to be used for improvements or projects on the trunk highway or within the trunk highway corridor right of way that require local cost sharing per MnDOT's Cost Participation Policy.

*D2. Routes of Regional Significance Account Considerations and Eligibility*

1. For Routes of Regional Significance projects, which of the following criteria does your project meet (select all that apply)?

- |   |  |
|---|--|
| <input type="checkbox"/> Farm to Market route   | <input type="checkbox"/> Part of a 10-ton route network  |
| <input type="checkbox"/> Part of an economic development plan   | <input type="checkbox"/> Connect to regional tourist destination                                 |
| <input type="checkbox"/> Provides capacity or congestion relief to a parallel trunk highway system or county road | <input type="checkbox"/> Is a connection to the regional system, trunk highway, or a county road |

2. Describe the number of persons and potential multiple local agencies that will be positively impacted by the project and how they will benefit.

*D2. Routes of Regional Significance Account Considerations and Eligibility*

3. Describe the project contribution to the local, regional or state economy, and economic development or redevelopment efforts.

*D3. Rural Road Safety Account Considerations and Eligibility (Only County State Aid Highways are eligible)*

1. Is this project on a County State Aid Highway?

2. Is this project or components of this project identified in a County Road Safety Plan?

3. Identify the appropriate focus area that your project/safety strategy aligns with in the [Minnesota Strategic Highway Safety Plan](#).

*D3. Rural Road Safety Account Considerations and Eligibility (Only County State Aid Highways are eligible)*

4. Identify the type of crash or safety hazard this project is trying to address. Respond even if project is in a county safety plan or the Minnesota Strategic Highway Safety Plan.

5. Describe how this project improves safety, reduce traffic crashes, fatalities, injuries, and property damages. Respond even if project is in a county safety plan or the Minnesota Strategic Highway Safety Plan.



**E. Project Readiness and Ability to Maintain**

1. Estimated Construction Year:

2. Are there railroad impacts (RR xing or RR tracks within 600' of the project)?

3. What is the status of the engineering and design work on the project?

4. Has this project been selected for federal funding, and if so what year in the STIP?

5. Is right of way acquisition required? If so, describe the status of these efforts.

6. Describe the local agency's ability to adequately provide for the safe operation and maintenance of the facility upon completion.

**F. Multimodal/Complete Streets**

Identify infrastructure improvements for non-motorized and/or transit users on this project.

### G. Estimated Project Cost

#### Source of Funding

1. LRIP Request:
2. Federal Funds:
3. State Aid Funds:
4. Local/Other Funds:
5. MnDOT Trunk Highway Funds:
6. Total Project Cost:

### H. Attachments

- At least one project location map with routes and project termini labeled
- Engineer's Estimate with an itemized breakdown
- Project schedule
- Local agency resolution **It is on the 3/15 council agenda and will be forwarded to SALT on 3/16.**
- Resolution of support from sponsoring county agreeing to be sponsor and agreeing to perform sponsor tasks as identified above in section "Project Selection" (required for applications by townships and cities under 5,000 population)
- Other letters of concurrence or support

When you are ready to submit the application, save the application form with LRIP, agency and road in the name of the document; e.g. LRIP\_RamseyCounty\_CSAH30.pdf.

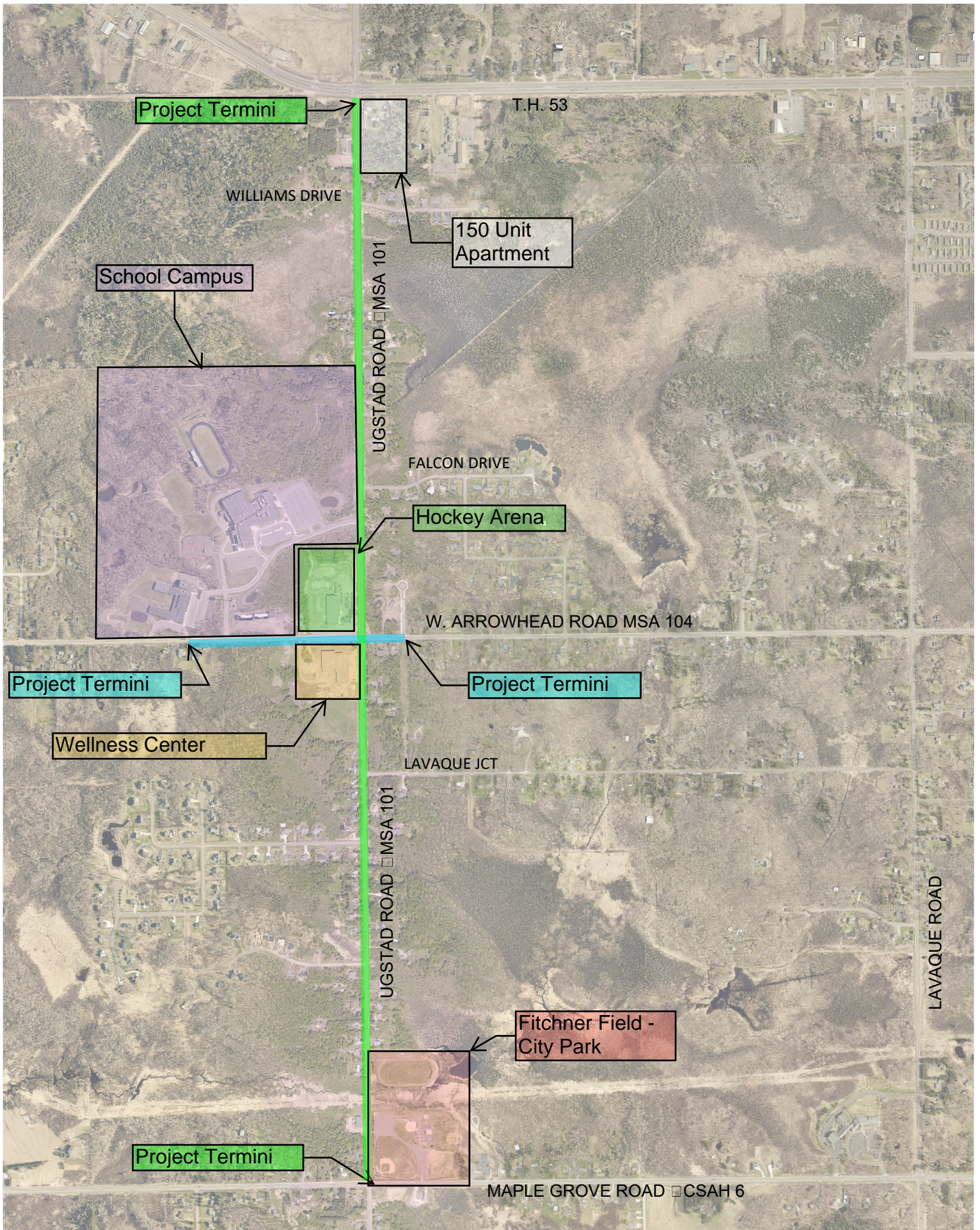
The application and attachments are due by 4:00 p.m. on **March 3, 2021**. Applications and attachments should be submitted electronically to [saltirhelp.dot@state.mn.us](mailto:saltirhelp.dot@state.mn.us). Please limit the file size transmitted via email to no more than 10 MB. State Aid will send a reply acknowledging receipt of the application. If you haven't received a reply from State Aid within a few days of submittal, send an email to [saltirhelp.dot@state.mn.us](mailto:saltirhelp.dot@state.mn.us) to inquire about the status of the application.

More information is available at:

- LRIP website at: <http://www.dot.state.mn.us/stateaid/lrip.html>.
- PowerPoint on LRIP at: <http://www.dot.state.mn.us/stateaid/training/lrip.pptx>

If you have questions regarding this solicitation, contact Marc Brieese at 651-366-3802 or [marc.brieese@state.mn.us](mailto:marc.brieese@state.mn.us).





Project Termini

T.H. 53

WILLIAMS DRIVE

150 Unit Apartment

School Campus

UGSTAD ROAD MSA 101

FALCON DRIVE

Hockey Arena

W. ARROWHEAD ROAD MSA 104

Project Termini

Wellness Center

Project Termini

LAVAQUE JCT

UGSTAD ROAD MSA 101

Fitchner Field - City Park

LAVAQUE ROAD

Project Termini

MAPLE GROVE ROAD CSAH 6

UGSTAD & ARROWHEAD ROAD - REHABILITATION AND TURN LANE PROJECT





## Ugstad & Arrowhead Road Engineer's Estimate

Date: 1/4/2021

Item No.	Item Description	Unit of Measure	Estimated Quantities	Unit Unit Price	Total Cost
1	MOBILIZATION	LS	1	\$50,000.00	\$ 50,000.00
2	CLEARING	ACRE	4	\$7,000.00	\$ 28,000.00
3	GRUBBING	ACRE	4	\$7,000.00	\$ 28,000.00
4	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	1,200	\$6.00	\$ 7,200.00
5	REMOVE BITUMINOUS PAVEMENT	SY	6,600	\$5.00	\$ 33,000.00
6	REMOVE CURB AND GUTTER	L F	4,255	\$5.00	\$ 21,275.00
7	MILL BITUMINOUS PAVEMENT	SY	33,300	\$3.00	\$ 99,900.00
8	RECLAIM BITUMINOUS	SY	14,000	\$5.00	\$ 70,000.00
9	GEOTEXTILE FABRIC TYPE V	SY	6,600	\$3.00	\$ 19,800.00
10	COMMON EXCAVATION	CY	3,920	\$15.00	\$ 58,800.00
11	SELECT GRANULAR BORROW MOD 7% (CV)	CY	2,200	\$25.00	\$ 55,000.00
12	AGGREGATE BASE (CV), CLASS 5	CY	1,500	\$30.00	\$ 45,000.00
13	SHOULDER BASE AGGREGATE (CV), CLASS 5	CY	220	\$30.00	\$ 6,600.00
14	TYPE SP 9.5 WEARING COURSE MIXTURE (3,B)	TON	5,540	\$85.00	\$ 470,900.00
15	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,B)	TON	5,540	\$75.00	\$ 415,500.00
16	12IN (CAS) PIPE APRON	EACH	60	\$300.00	\$ 18,000.00
17	12IN (CAS) PIPE CULVERT	LF	720	\$40.00	\$ 28,800.00
18	36IN (RC) PIPE APRON	EACH	16	\$1,500.00	\$ 24,000.00
19	36IN (RC) PIPE CULVERT	LF	400	\$150.00	\$ 60,000.00
20	ADJUST GATE VALVE AND BOX	EACH	15	\$250.00	\$ 3,750.00
21	ADJUST FRAME AND RING CASTING	EACH	20	\$500.00	\$ 10,000.00
22	CONCRETE CURB AND GUTTER DESIGN S524	L F	4,255	\$35.00	\$ 148,925.00
23	MAILBOX SUPPORT	EACH	90	\$250.00	\$ 22,500.00
24	INSTALL SIGN TYPE C	EACH	90	\$300.00	\$ 27,000.00
25	SIGN PANELS TYPE C	SF	180	\$15.00	\$ 2,700.00
26	TRAFFIC CONTROL	LS	1	\$15,000.00	\$ 15,000.00
27	4" SIDEWALK	SF	19,750	\$5.00	\$ 98,750.00
28	STABILIZED CONSTRUCTION EXIT	LS	4	\$500.00	\$ 2,000.00
29	STORM DRAIN INLET PROTECTION	EACH	90	\$250.00	\$ 22,500.00
30	SILT FENCE, TYPE HI	LF	25,160	\$3.00	\$ 75,480.00
31	SEDIMENT CONTROL LOG, TYPE WOOD FIBER	LF	800	\$3.00	\$ 2,400.00
32	COMMON TOPSOIL BORROW	CY	600	\$50.00	\$ 30,000.00
33	FERTILIZER TYPE 1	POUNDS	600	\$5.00	\$ 3,000.00
34	EROSION CONTROL BLANKET, CATEGORY 6	SY	9,800	\$4.00	\$ 39,200.00
35	SOD, TYPE LAWN	SY	12,500	\$6.00	\$ 75,000.00
36	SEED, MIXTURE 25-131	POUNDS	600	\$6.00	\$ 3,600.00
37	HYDRAULIC BONDED FIBER MATRIX	POUNDS	2,500	\$6.00	\$ 15,000.00
38	RAPID STABILIZATION METHOD 3	MGAL	2.0	\$5,000.00	\$ 10,000.00
39	4" SOLID LINE PAINT (YELLOW)	LF	69,800	\$1.00	\$ 69,800.00
40	MULTIUSE TRAIL	LF	6,530	\$100.00	\$ 653,000.00

ENGINEERS ESTIMATE	\$ 2,869,380.00
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## **PROJECTED COSTS**

### **Estimated Construction Costs:**

<b>Street Improvement District #534 – Ugstad Road</b>	<b>\$2,869,380.00</b>
Design Engineering (8%)	\$229,550.40
Construction Engineering (8%)	\$229,550.40
Wetland Permitting	\$10,000.00
Geotechnical Evaluation	\$15,825.00
Easement Acquisition	\$10,000.00
Legal Proceedings	\$5,000.00
Contingency (10%)	\$286,938.00
<b>Estimated Total Project Costs</b>	<b>\$3,656,243.80</b>

### **Project Schedule**

- December 21, 2020 City Solicits Engineering Services
- January 21, 2021 Proposals Due 2:00 pm CST
- January 26, 2021 Selection Complete
- February 1, 2021 City Council Awards Contract to Consultant
- February 2021 Contract prepared, signed, and Notice to Proceed
- June 18, 2021 30% Plan completed – Public Information meeting
- August 13, 2021 60% Plans Completed
- November 20, 2021 90% Plans Completed
- December 3, 2021 Plans Submitted for Final Review
- January 7, 2022 Final Plans, Specs and other necessary documents submitted to State Aid
- February 7, 2022 Approval to advertise for bids
- March 21, 2022 Award Construction Contract
- May 16, 2022 Construction Begins
- October 15, 2022 Construction Complete
- December 31, 2022 Record Drawings and Final Project Documentation submitted to the City



*Resolution  
of the  
Board of County Commissioners*

*St. Louis County, Minnesota*

*Adopted on: February 23, 2021 Resolution No. 21-133*

*Offered by Commissioner: Nelson*

---

**Local Road Improvement Program (LRIP) Grant Application – City of Hermantown  
Ugstad Road**

WHEREAS, The Local Road Improvement Program (LRIP) is a state bond funded program to finance local infrastructure projects; and

WHEREAS, The Minnesota Department of Transportation State Aid for Local Transportation Office administers the LRIP for local agencies; and

WHEREAS, The City of Hermantown is intending to submit an LRIP application for the reconditioning of Ugstad Road (MSA 101) from County State Aid Highway (CSAH) 6 (Maple Grove Road) to Trunk Highway 53 and Arrowhead Road from Hawk Circle Drive to Thileke Circle; and

WHEREAS, For the City of Hermantown to receive LRIP funding it is required that the County act as a sponsoring agency for the LRIP project; and

WHEREAS, The funding request to the LRIP is in the amount of \$750,000; and

WHEREAS, The City of Hermantown will be responsible for all costs not covered by LRIP including but not limited to consultant engineering and inspection, utility construction, and construction costs above the LRIP award; and

WHEREAS, The City of Hermantown has agreed to maintain such improvements for the lifetime of said improvements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board agrees to act as the sponsoring agency for a LRIP project identified as the reconditioning of Ugstad Road (MSA 101) from CSAH 6 (Maple Grove Road) to Trunk Highway 53 and Arrowhead Road from Hawk Circle Drive to Thileke Circle, and has reviewed the project application as proposed.

RESOLVED FURTHER, That sponsorship involves no county funding for the project, but includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to completion, with compliance of all applicable laws, rules and regulations.

Commissioner Nelson moved the adoption of the Resolution and it was declared adopted upon the following vote:

Yeas – Commissioners Jewell, Boyle, Grimm, McDonald, Musolf, Nelson and Chair Jugovich – 7

Nays – None

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STATE OF MINNESOTA  
Office of County Auditor, ss.  
County of St. Louis

I, NANCY NILSEN, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 23<sup>rd</sup> day of February, A.D. 2021, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 23<sup>rd</sup> day of February, A.D., 2021.

NANCY NILSEN, COUNTY AUDITOR

By

Clerk of the County Board/Deputy Auditor

**TO:** Mayor & City Council  
**FROM:** John Mulder, City Administrator  
**DATE:** March 10, 2021  
**SUBJECT:** DNR Licenses - Morris  
Thomas Rd.



**Meeting Date:** 3/15/21

**Agenda Item: 12-E**      **Resolution 2021-39**

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**REQUESTED ACTION**

**Approve DNR Licenses to cross public waters for relocating a sewer and water main under Keene Creek at Morris Thomas Road.**

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**BACKGROUND**

St. Louis County is replacing the culvert for Keene Creek on Morris Thomas road in 2021. This new culvert requires the City to relocate both a sewer main and a water main at that location. The mains will be lowered in order to accommodate the new larger culvert. The Department of Natural Resources (DNR) required the City to obtain a license to relocate those mains. There are two licenses, one for the sewer main (solids), and one for the water main (liquid). Both licenses are good for a term of 50 years and permits the City to build the mains under the stream.

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**SOURCE OF FUNDS (if applicable)**

Water & Sewer Funds

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**ATTACHMENTS**

DNR Licenses



**Resolution No. 2021-39**

**RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR  
AND CITY CLERK TO EXECUTE AND DELIVER LICENSES FOR UTILITY TO CROSS  
PUBLIC WATERS FROM THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES  
AND THE CITY OF HERMANTOWN FOR RELOCATING WATER AND SEWER MAINS  
UNDER KEENE CREEK AT MORRIS THOMAS ROAD**

WHEREAS, the City of Hermantown will be relocating a sewer main and water main under Keene Creek at Morris Thomas as part of St. Louis County's replacement of the culvert at that location; and

WHEREAS, the City of Hermantown applied for licenses to re-locate, maintain, and operate a sewer pipeline and a water main under Keene Creek as part of St Louis County's replacement of a culvert; and

WHEREAS, the MN Department of Natural Resources has issued the requested licenses; and

WHEREAS, the licenses are for a term of 50 years from March 1, 2021 to March 1, 2071, and requires the City to accept and acknowledge the licenses; and

WHEREAS, licenses have been prepared by the MN Department of Natural Resources; and

WHEREAS, the City Administrator and City Council have reviewed the licenses and believe that it is in the best interest of the City of Hermantown to approve the licenses and authorize and direct the Mayor and City Clerk to execute and deliver them on behalf of the City of Hermantown.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown, Minnesota as follows:

1. The licenses attached hereto as Exhibit A and Exhibit B are hereby approved.
2. The Mayor and City Clerk are hereby authorized and directed to execute and deliver the licenses on behalf of the City.

Councilor \_\_\_\_\_ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor \_\_\_\_\_ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted on March 15, 2021.

**EXHIBIT A & EXHIBIT B**

EXHIBIT A

MINNESOTA DEPARTMENT  
OF NATURAL RESOURCES

LICENSE NUMBER UWAT012341  
COMPANY PROJECT NO: 20-8016 Solids

**LICENSE FOR UTILITY TO CROSS PUBLIC WATERS**

This license is issued by the State of Minnesota, acting by and through its commissioner of natural resources, and hereafter called the "State", under authority and subject to Minnesota Statutes, section 84.415, and Minnesota Rules Chapter 6135 and other applicable law, to the Licensee as named and for the fee and term as specified below.

Name and Address of Licensee: City of Hermantown  
5105 Maple Grove Rd  
Hermantown, MN 55811

License Fee: Two Hundred Ninety-Three and NO/100 Dollars (\$293.00)

Term (years): 50 Years

Effective Date: March 1, 2021

Expiration Date: February 28, 2071

Purpose of License: Construction, maintenance and operation of a solids in suspension pipeline under water under the covenants and agreements of the Licensee to use the following described waters:

That part of the following descriptions as shown on the attached application and map, all of which are made a part hereof by reference.

SW ¼ SE ¼ in Section 25, Township 50 North, Range 15 West, in St. Louis County

This license is granted subject to the following provisions:

**1. Use of premises.**

- A. This license is subject to the provisions of Minnesota Statutes, section 84.415 and Minnesota Rules Chapter 6135. All standards of Chapter 6135 are incorporated as terms and conditions of this license, except such variations as are identified and approved by the State in the license applications, plans and specifications which are attached and made part of the terms and conditions of this license. The Licensee is bound by the crossing location and installation method as detailed in the application and approved by the State. The Licensee shall not deviate from the terms and conditions of this license or the application as approved by the State unless it has first obtained written permission from the State.
- B. When the installation occurs more than six months after the issuance of the license, the Licensee shall contact the State 20 days prior to installation.
- C. No merchantable timber shall be cut, used, removed or destroyed without first paying the State the timber value in the sum stated above as determined by the State. Slash material on state water crossings must be disposed of within 30 days of clearing activities.
- D. For overhead crossings of state waters, lines shall have a minimum clearance of 25 feet above the water, unless otherwise approved by the State.
- E. When directed by the State as a condition of the license, flight diverters shall be placed on overhead utility lines.
- F. Any cable or conduit located at a shoreline shall be sufficiently buried so that it does not become exposed.

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- G. When directed by the State as a condition of the license, underwater crossings shall be marked by permanent signs on the banks at the points where the line enters and leaves the public waters.
  - H. To protect fish spawning activities, the State may prohibit work in the public water or within a specified distance of the public water during the spawning season.
2. **State's rights and reservations.** The use of these waters by the Licensee in constructing or maintaining the lines for which this license is granted shall be subject to the use, sale, or leasing for mineral or other legal purposes. The Licensee will not cause any unnecessary hindrance to the activities of the State and shall allow access across the license area by the State when needed.
3. **Erosion and Revegetation.**
- A. Erosion control measures shall be adequately designed for site characteristics. They shall be installed prior to commencement of construction and maintained for as long as needed. All erosion control measures installed next to a water body shall run parallel to the contours.
  - B. All disturbed areas shall be restored to original contours and elevations and stabilized as soon as possible following construction. Areas of subsidence and crowning shall be repaired. Topsoil shall be reserved on site and used to re-dress disturbed areas.
  - C. All disturbed areas shall be revegetated using state approved seed mixes. All seed and plant materials shall be certified weed-free. Weed-free straw or hay shall be used for mulching and erosion control. Native species plants should be used, whenever possible, to revegetate disturbed areas. This revegetation should occur as early in the season as possible to permit adequate regrowth.
  - D. The Licensee shall monitor revegetation at state water crossings until the site is stabilized and the vegetation is self-sustaining. Where severe or repeated damage is occurring or where measures have not been successful, preventative and corrective actions shall be taken by the Licensee, including construction of appropriate barriers, installation of warning signs, and other methods in consultation with the State.
  - E. The Licensee shall routinely inspect for erosion that may develop during the term of the license. Areas of erosion shall be stabilized by the Licensee.
  - F. If a disturbed area cannot be stabilized with vegetation before September 15 in the year that the utility was installed, the Licensee shall submit a written site stabilization plan to the State for approval. This plan shall describe erosion control, mulching, dormant seeding and monitoring. Seeding shall occur as soon as soil conditions are suitable.
  - G. Excavated materials shall not be deposited or stored alongside public water in a manner where the materials can be redeposited into the public water by reasonably expected high water or storm run-off.
4. **Herbicides and Pesticides.**
- A. The Licensee must request and obtain written permission to apply herbicides or pesticides to state waters from the State prior to treatment. This request shall consist of (1) a map identifying proposed treatment areas and (2) a description of the proposed treatment plan, including target species, herbicide or pesticide name, rate of application, a description of application method, and beginning and end dates. All applications must be according to label regulations and as otherwise specified by the State. The Licensee shall not apply pesticides that are restricted for use on certified state forest land administered by the State.
  - B. The Licensee must submit annual reports detailing herbicide or pesticide application on areas covered under the license. The report must include the dates, acres, location expressed as quarter-quarter section, township and range, herbicide or pesticide used, target species, and such other information as may be reasonably required by the State for the purpose of verifying herbicide or pesticide use.
  - C. The Licensee shall post all places commonly used by the public for access along the utility corridors treated with herbicides or pesticides.
5. **Invasive Species.**
- A. The Licensee shall inspect all state water crossings for the presence of invasive species and noxious weeds prior to commencing clearing activities and take action to prevent their spread. For installation of the utility line, the State will identify on a map the known infested sites to be avoided. For maintenance and operation, the Licensee is responsible for obtaining updated information on known infested sites.

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- B. If the State or the Licensee discover additional invasive species infestation areas on state water crossings during construction, the Licensee shall immediately take action to prevent spread from the newly discovered infested area and then consult with the State on a resolution.
  - C. The Licensee shall prevent invasive species from entering into or spreading within state water crossing by cleaning equipment and clothing prior to arriving at the license area. The Licensee shall legally dispose of material cleaned from equipment and clothing at a location offsite and the materials must be secured prior to transport to avoid dispersal.
  - D. Whenever possible, parking, staging areas and travel routes shall not be within known infested sites. Where there are multiple state water crossings and at least one contains invasive species, the Licensee shall to the extent practicable start work at the site with the fewest number of invasive plants, leaving the most heavily infested sites to last. The Licensee shall make every effort to schedule operations and site visits to avoid the spread of weed seed.
  - E. The Licensee shall continue to control invasive species on state water crossings for the terms of the license using methods approved by the State.
6. **Crossing of State Trail.**
- A. The location of any crossing of a state trail must be approved in advance by the State. The State may provide written instructions as to specific construction standards to be followed for the crossing of the state trail.
  - B. Utility installation and maintenance activities shall be conducted in a manner so as to minimize disturbance of state trail use and to separate the public from work areas. The Licensee must provide signs to warn state trail users of construction hazards.
  - C. The Licensee is responsible for repairing any damage to the state trail in a manner satisfactory to the State.
  - D. For maintenance and operations, prior approval must be obtained from the State for the cutting or trimming of trees within the state trail right-of-way.
  - E. The Licensee may not close the state trail right-of-way without the prior written approval of the State.
7. **Maintenance, operations and repairs.**
- A. The Licensee must keep the premises in a neat and orderly condition, and shall remove all refuse and debris that may accumulate thereon.
  - B. After initial installation, no merchantable timber shall be cut, used, removed or destroyed by the Licensee without first contacting the State at least 60 days in advance to determine if a timber payment is needed. Slash material on state water crossings must be disposed of within 30 days of maintenance activities.
  - C. Emergency repairs and replacements may be made without prior notification to the State by the Licensee according to conditions and standards prescribed by Minnesota Rules, Chapter 6135 and the method of installation identified in this license. The Licensee shall notify the State of this activity as soon as practicable.
  - D. The Licensee shall employ appropriate erosion and sedimentation measures at the site during any emergency repairs. The State must approve plans for restoration of the site after the emergency repairs are conducted.
  - E. Other than the herbicide or pesticide application reporting as provided in paragraph 4, the Licensee shall notify the State of the extent and method of any routine maintenance and the proposed schedule. The notification must be in writing and must be provided either annually or at least 20 days prior to commencing any routine maintenance work on state water crossings subject to this license, The Licensee shall include a specific description of the proposed maintenance activities including location, clearing methods, erosion and sedimentation control measures, removal of merchantable timber, revegetation plans, and plans for preventing the spread of invasive species. The Licensee may commence any routine maintenance work unless notified to the contrary by the State within 20 days after the State's receipt of the maintenance plan. The State may require the Licensee to adjust its maintenance plans due to natural resource management concerns.
8. **State inspection.** The project hereunder shall at all times during and after construction be subject to inspection by the State and for that purpose the Licensee shall grant access to the premises at all reasonable times.
9. **Compliance with laws.** The Licensee shall comply with all federal, state and local laws and regulations, including municipal ordinances, affecting said lands or the area in which they are situated.

License Number UWAT012341

10. **Taxes and assessments.** The Licensee will pay when due all taxes and assessments levied against said waters or any improvements owned, used, or controlled by the Licensee, provided that the taxes or assessments are imposed due to this license.
11. **Enforcement.** No delay by the State in enforcing any of the conditions of this license shall operate as a waiver of any of its rights.
12. **Liability.** This license is permissive only. No liability shall be imposed upon or incurred by the State of Minnesota or any of its officers, agents, or employees, officially or personally, on account of the granting of the license or on account of any damage to any person or property resulting from any act or omission of the Licensee or any of its agents, employees, or contractors relating to any license matter. This license shall not be construed as estopping or limiting any legal claims or right of action of any person against the Licensee, its agents, employees, or contractors for any damage or injury resulting from any such act or omission, or as estopping or limiting any legal claim or right of action of the State against the Licensee, its agents, employees, or contractors, for violation of or failure to comply with the provisions of the license or applicable provisions of law. The Licensee shall indemnify and hold harmless the State from all claims arising out of the Licensee's use of the above described lands whether such claims are asserted by civil action or otherwise.
13. **Termination and cancellation.**
  - A. At the end of the license period and if both parties wish to renew, the renewal fee will be determined by the State.
  - B. This license shall be cancelable upon reasonable notice by the State for violation of any of its terms, or if at any time its continuance will conflict with a public use of the land over or upon which it is granted, or for any other reason. Licensee shall ensure that Licensee's employees, agents and contractors have received and thoroughly understand all conditions of this license.
  - C. Unless otherwise authorized by the State, upon the surrender, expiration or cancellation of this license, the Licensee shall remove from the above described lands all the utility lines and related structures owned by it. If Licensee does not remove such lines or related structures, all such lines or structures remaining shall become the property of the State, to be used or disposed of as the State elects. If the State requires the Licensee to remove utility lines and related structures and Licensee fails to do so, the Licensee agrees to pay the State for the costs of removing and disposing of such lines or structures.
14. **Assignment or transfer.** The Licensee shall not without the State's prior written consent: a) assign, convey or otherwise transfer this license or any interest under it; b) sublet the license corridor or any part thereof; or c) permit the use or occupancy of the license corridor or any part thereof by anyone other than the Licensee. This license shall extend to, and bind the successors, heirs, legal representatives and assigns of the Licensee, if any. The State may require a party who has requested to sublet, use or occupy the license corridor to obtain a separate license from the State prior to occupying or using the license corridor.
15. **Reports.** The Licensee must submit reports on herbicide and pesticide use as provided in paragraph 4 and maintenance and repair work as provided in paragraph 7.
16. **Contacts.** The contact for the State is the Regional Lands and Minerals Operations Supervisor, who is currently Joe Rokala at 218-328-8923. Any questions about this license shall be directed to the Regional Lands and Minerals Operations Supervisor. The Regional Lands and Minerals Operations Supervisor may direct the Licensee to contact additional State staff for reviews and approvals.
17. **Special provisions.** This license is subject to the following SPECIAL PROVISIONS. The proposed pipeline shall be installed in conjunction with the installation of a new box culvert for Keene Creek. Installation of the pipeline to cross public waters must also comply with all conditions for installation of the box culvert as described in Minnesota Department of Natural Resources Public Waters Work Permit Number 2020-0300 (attached).

License Number UWAT012341

ACCEPTED AND ACKNOWLEDGED

CITY OF HERMANTOWN  
Licensee

STATE OF MINNESOTA  
DEPARTMENT OF NATURAL RESOURCES

By \_\_\_\_\_

By \_\_\_\_\_  
Regional Operations Supervisor

Name \_\_\_\_\_

Date \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Form approved by Lands and Minerals Division, DNR, March 5, 2015.



EXHIBIT B

MINNESOTA DEPARTMENT  
OF NATURAL RESOURCES

LICENSE NUMBER UWAT012340  
COMPANY PROJECT NO: 20-8016 Keene Creek-Liquids

**LICENSE FOR UTILITY TO CROSS PUBLIC WATERS**

This license is issued by the State of Minnesota, acting by and through its commissioner of natural resources, and hereafter called the "State", under authority and subject to Minnesota Statutes, section 84.415, and Minnesota Rules Chapter 6135 and other applicable law, to the Licensee as named and for the fee and term as specified below.

Name and Address of Licensee: City of Hermantown  
5105 Maple Grove Rd  
Hermantown, MN 55811

License Fee: Two Hundred Ninety-Three and NO/100 Dollars (\$293.00)

Term (years): 50 Years

Effective Date: March 1, 2021

Expiration Date: February 28, 2071

Purpose of License: Construction, maintenance and operation of a liquids pipeline under water under the covenants and agreements of the Licensee to use the following described waters:

That part of the following descriptions as shown on the attached application and map, all of which are made a part hereof by reference.

NW ¼ NE ¼ in Section 36, Township 50 North, Range 15 West, in St. Louis County

This license is granted subject to the following provisions:

**1. Use of premises.**

- A. This license is subject to the provisions of Minnesota Statutes, section 84.415 and Minnesota Rules Chapter 6135. All standards of Chapter 6135 are incorporated as terms and conditions of this license, except such variations as are identified and approved by the State in the license applications, plans and specifications which are attached and made part of the terms and conditions of this license. The Licensee is bound by the crossing location and installation method as detailed in the application and approved by the State. The Licensee shall not deviate from the terms and conditions of this license or the application as approved by the State unless it has first obtained written permission from the State.
- B. When the installation occurs more than six months after the issuance of the license, the Licensee shall contact the State 20 days prior to installation.
- C. No merchantable timber shall be cut, used, removed or destroyed without first paying the State the timber value in the sum stated above as determined by the State. Slash material on state water crossings must be disposed of within 30 days of clearing activities.
- D. For overhead crossings of state waters, lines shall have a minimum clearance of 25 feet above the water, unless otherwise approved by the State.
- E. When directed by the State as a condition of the license, flight diverters shall be placed on overhead utility lines.
- F. Any cable or conduit located at a shoreline shall be sufficiently buried so that it does not become exposed.

License Number UWAT012340

- G. When directed by the State as a condition of the license, underwater crossings shall be marked by permanent signs on the banks at the points where the line enters and leaves the public waters.
  - H. To protect fish spawning activities, the State may prohibit work in the public water or within a specified distance of the public water during the spawning season.
2. **State's rights and reservations.** The use of these waters by the Licensee in constructing or maintaining the lines for which this license is granted shall be subject to the use, sale, or leasing for mineral or other legal purposes. The Licensee will not cause any unnecessary hindrance to the activities of the State and shall allow access across the license area by the State when needed.
3. **Erosion and Revegetation.**
- A. Erosion control measures shall be adequately designed for site characteristics. They shall be installed prior to commencement of construction and maintained for as long as needed. All erosion control measures installed next to a water body shall run parallel to the contours.
  - B. All disturbed areas shall be restored to original contours and elevations and stabilized as soon as possible following construction. Areas of subsidence and crowning shall be repaired. Topsoil shall be reserved on site and used to re-dress disturbed areas.
  - C. All disturbed areas shall be revegetated using state approved seed mixes. All seed and plant materials shall be certified weed-free. Weed-free straw or hay shall be used for mulching and erosion control. Native species plants should be used, whenever possible, to revegetate disturbed areas. This revegetation should occur as early in the season as possible to permit adequate regrowth.
  - D. The Licensee shall monitor revegetation at state water crossings until the site is stabilized and the vegetation is self-sustaining. Where severe or repeated damage is occurring or where measures have not been successful, preventative and corrective actions shall be taken by the Licensee, including construction of appropriate barriers, installation of warning signs, and other methods in consultation with the State.
  - E. The Licensee shall routinely inspect for erosion that may develop during the term of the license. Areas of erosion shall be stabilized by the Licensee.
  - F. If a disturbed area cannot be stabilized with vegetation before September 15 in the year that the utility was installed, the Licensee shall submit a written site stabilization plan to the State for approval. This plan shall describe erosion control, mulching, dormant seeding and monitoring. Seeding shall occur as soon as soil conditions are suitable.
  - G. Excavated materials shall not be deposited or stored alongside public water in a manner where the materials can be redeposited into the public water by reasonably expected high water or storm run-off.
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- A. The Licensee must request and obtain written permission to apply herbicides or pesticides to state waters from the State prior to treatment. This request shall consist of (1) a map identifying proposed treatment areas and (2) a description of the proposed treatment plan, including target species, herbicide or pesticide name, rate of application, a description of application method, and beginning and end dates. All applications must be according to label regulations and as otherwise specified by the State. The Licensee shall not apply pesticides that are restricted for use on certified state forest land administered by the State.
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License Number UWAT012340

- B. If the State or the Licensee discover additional invasive species infestation areas on state water crossings during construction, the Licensee shall immediately take action to prevent spread from the newly discovered infested area and then consult with the State on a resolution.
  - C. The Licensee shall prevent invasive species from entering into or spreading within state water crossing by cleaning equipment and clothing prior to arriving at the license area. The Licensee shall legally dispose of material cleaned from equipment and clothing at a location offsite and the materials must be secured prior to transport to avoid dispersal.
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  - E. The Licensee shall continue to control invasive species on state water crossings for the terms of the license using methods approved by the State.
6. **Crossing of State Trail.**
- A. The location of any crossing of a state trail must be approved in advance by the State. The State may provide written instructions as to specific construction standards to be followed for the crossing of the state trail.
  - B. Utility installation and maintenance activities shall be conducted in a manner so as to minimize disturbance of state trail use and to separate the public from work areas. The Licensee must provide signs to warn state trail users of construction hazards.
  - C. The Licensee is responsible for repairing any damage to the state trail in a manner satisfactory to the State.
  - D. For maintenance and operations, prior approval must be obtained from the State for the cutting or trimming of trees within the state trail right-of-way.
  - E. The Licensee may not close the state trail right-of-way without the prior written approval of the State.
7. **Maintenance, operations and repairs.**
- A. The Licensee must keep the premises in a neat and orderly condition, and shall remove all refuse and debris that may accumulate thereon.
  - B. After initial installation, no merchantable timber shall be cut, used, removed or destroyed by the Licensee without first contacting the State at least 60 days in advance to determine if a timber payment is needed. Slash material on state water crossings must be disposed of within 30 days of maintenance activities.
  - C. Emergency repairs and replacements may be made without prior notification to the State by the Licensee according to conditions and standards prescribed by Minnesota Rules, Chapter 6135 and the method of installation identified in this license. The Licensee shall notify the State of this activity as soon as practicable.
  - D. The Licensee shall employ appropriate erosion and sedimentation measures at the site during any emergency repairs. The State must approve plans for restoration of the site after the emergency repairs are conducted.
  - E. Other than the herbicide or pesticide application reporting as provided in paragraph 4, the Licensee shall notify the State of the extent and method of any routine maintenance and the proposed schedule. The notification must be in writing and must be provided either annually or at least 20 days prior to commencing any routine maintenance work on state water crossings subject to this license, The Licensee shall include a specific description of the proposed maintenance activities including location, clearing methods, erosion and sedimentation control measures, removal of merchantable timber, revegetation plans, and plans for preventing the spread of invasive species. The Licensee may commence any routine maintenance work unless notified to the contrary by the State within 20 days after the State's receipt of the maintenance plan. The State may require the Licensee to adjust its maintenance plans due to natural resource management concerns.
8. **State inspection.** The project hereunder shall at all times during and after construction be subject to inspection by the State and for that purpose the Licensee shall grant access to the premises at all reasonable times.
9. **Compliance with laws.** The Licensee shall comply with all federal, state and local laws and regulations, including municipal ordinances, affecting said lands or the area in which they are situated.

10. **Taxes and assessments.** The Licensee will pay when due all taxes and assessments levied against said waters or any improvements owned, used, or controlled by the Licensee, provided that the taxes or assessments are imposed due to this license.
11. **Enforcement.** No delay by the State in enforcing any of the conditions of this license shall operate as a waiver of any of its rights.
12. **Liability.** This license is permissive only. No liability shall be imposed upon or incurred by the State of Minnesota or any of its officers, agents, or employees, officially or personally, on account of the granting of the license or on account of any damage to any person or property resulting from any act or omission of the Licensee or any of its agents, employees, or contractors relating to any license matter. This license shall not be construed as estopping or limiting any legal claims or right of action of any person against the Licensee, its agents, employees, or contractors for any damage or injury resulting from any such act or omission, or as estopping or limiting any legal claim or right of action of the State against the Licensee, its agents, employees, or contractors, for violation of or failure to comply with the provisions of the license or applicable provisions of law. The Licensee shall indemnify and hold harmless the State from all claims arising out of the Licensee's use of the above described lands whether such claims are asserted by civil action or otherwise.
13. **Termination and cancellation.**
  - A. At the end of the license period and if both parties wish to renew, the renewal fee will be determined by the State.
  - B. This license shall be cancelable upon reasonable notice by the State for violation of any of its terms, or if at any time its continuance will conflict with a public use of the land over or upon which it is granted, or for any other reason. Licensee shall ensure that Licensee's employees, agents and contractors have received and thoroughly understand all conditions of this license.
  - C. Unless otherwise authorized by the State, upon the surrender, expiration or cancellation of this license, the Licensee shall remove from the above described lands all the utility lines and related structures owned by it. If Licensee does not remove such lines or related structures, all such lines or structures remaining shall become the property of the State, to be used or disposed of as the State elects. If the State requires the Licensee to remove utility lines and related structures and Licensee fails to do so, the Licensee agrees to pay the State for the costs of removing and disposing of such lines or structures.
14. **Assignment or transfer.** The Licensee shall not without the State's prior written consent: a) assign, convey or otherwise transfer this license or any interest under it; b) sublet the license corridor or any part thereof; or c) permit the use or occupancy of the license corridor or any part thereof by anyone other than the Licensee. This license shall extend to, and bind the successors, heirs, legal representatives and assigns of the Licensee, if any. The State may require a party who has requested to sublet, use or occupy the license corridor to obtain a separate license from the State prior to occupying or using the license corridor.
15. **Reports.** The Licensee must submit reports on herbicide and pesticide use as provided in paragraph 4 and maintenance and repair work as provided in paragraph 7.
16. **Contacts.** The contact for the State is the Regional Lands and Minerals Operations Supervisor, who is currently Joe Rokala at 218-328-8923. Any questions about this license shall be directed to the Regional Lands and Minerals Operations Supervisor. The Regional Lands and Minerals Operations Supervisor may direct the Licensee to contact additional State staff for reviews and approvals.
17. **Special provisions.** This license is subject to the following SPECIAL PROVISIONS. The proposed pipeline shall be installed in conjunction with the installation of a new box culvert for Keene Creek. Installation of the pipeline to cross public waters must also comply with all conditions for installation of the box culvert as described in Minnesota Department of Natural Resources Public Waters Work Permit Number 2020-0300 (attached).

License Number UWAT012340

ACCEPTED AND ACKNOWLEDGED

CITY OF HERMANTOWN  
Licensee

STATE OF MINNESOTA  
DEPARTMENT OF NATURAL RESOURCES

By \_\_\_\_\_

By \_\_\_\_\_  
Regional Operations Supervisor

Name \_\_\_\_\_

Date \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Form approved by Lands and Minerals Division, DNR, March 5, 2015.

**TO:** Mayor & City Council  
**FROM:** John Mulder, City Administrator  
**DATE:** March 10, 2021  
**SUBJECT:** WLSSD Grant



**Meeting Date:** 3/15/21  
**Agenda Item: 12-F**      **Resolution 2021-40**

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**REQUESTED ACTION**

**Approve a WLSSD Grant for GIS data collection and GPS coordinates**

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**BACKGROUND**

The Western Lake Superior Sanitary District (WLSSD) is offering a grant opportunity for local units of government to plan and implement certain projects within their boundaries. One of the grant categories is GIS Data Collection. The maximum grant is \$10,000 with a 25% match from the local unit of government. Public Works Director Paul Sens has prepared a grant application to hire a seasonal GIS technician to collect exact GPS points on the center of each sanitary manhole, force-main valve pit, flushing station, and individual low-pressure force-main house shutoff at the ROW line. At the same time, this position will collect the GPS coordinates on the ends of all storm water centerline culverts, driveway culverts, and storm catch-basins.

This data would allow the City to map its infrastructure in order to better respond to emergencies and work with engineers on improvements and/or additions to the system.

If the grant is awarded, the City would hire a seasonal worker dedicated to collecting the data points.

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**SOURCE OF FUNDS (if applicable)**

Unbudgeted (Water & Sewer Funds)

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**ATTACHMENTS**

Grant Application

**Resolution No. 2021-40**

**RESOLUTION APPROVING A GRANT APPLICATION TO THE  
WESTERN LAKE SUPERIOR SANITARY DISTRICT**

WHEREAS, The Western Lake Superior Sanitary District (WLSSD) Wastewater Services Planning Grant is intended to allow eligible units of government, cities and towns to participate in the planning and implementation of certain wastewater projects within their boundaries; and

WHEREAS, The City of Hermantown desires to obtain GPS points on various parts of the sanitary sewer infrastructure in order to better manage the system; and

WHEREAS, GIS Data Collection is one of the eligible categories identified as WLSSD planning priorities; and

WHEREAS, the Public Works Director has prepared a grant application attached as Exhibit A.

NOW, THEREFORE BE IT RESOLVED, the City Council approves the submittal of the grant application to WLSSD to collect GPS points on the City's sanitary sewer infrastructure.

BE IT FURTHER RESOLVED, the City Administrator is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the City of Hermantown.

Councilor \_\_\_\_\_ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor \_\_\_\_\_ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted March 15, 2021.



**EXHIBIT A**



Clear Answers for Clean Water™

## **WLSSD NOTICE OF GRANT OPPORTUNITY**

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### **2021 Wastewater Services Planning Grant**

#### **INTRODUCTION**

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The Western Lake Superior (WLSSD) Wastewater Services Planning Grant is intended to allow eligible units of government, cities and towns to participate in the planning and implementation of certain wastewater projects within their boundaries.

#### **FUNDING AVAILABLE**

The maximum grant award amount when funds are available for each project is \$10,000. Program funding may vary from year to year. The grants are not intended to fund the entire efforts but rather will give some assistance to the units of government for projects or studies that qualify.

#### **QUESTIONS AND ANSWERS**

Please direct all questions to either Dan Belden, Senior Planner or Brandon Kohlts, Manager of Planning and Technical Services.

Phone: 218-722-3336

Email: [dan.belden@wlssd.com](mailto:dan.belden@wlssd.com) or [brandon.kohlts@wlssd.com](mailto:brandon.kohlts@wlssd.com)

#### **ELIGIBILITY REQUIREMENTS**

To be eligible for review, a project must be submitted by cities, towns, sanitary districts and take place within the Western Lake Superior Sanitary District legislative boundaries and Wastewater Service Area.

## Eligible Categories

The project must help achieve one or more of the following Planning priorities:

**Table 1**

Category	Goal
<b>Wastewater Planning</b>	On-site sewer system evaluation studies, Inventories of assets by age material, size, etc.
<b>GIS Data Collection</b>	Mapping of Wastewater Utilities, Data Collection
<b>Regulatory Compliance</b>	Projects or Studies related to inflow & Infiltration, mercury reduction, fats, oils and grease, etc.
<b>Ordinance Updates</b>	Sewer use related updates, I & I , FOG, Point of sale, etc.

## OVERVIEW

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### INELIGIBLE PROJECTS

WLSSD cannot fund projects on private property or activities which support a private enterprise or projects not listed in Table 1. Funds are also not intended to be used for routine operations and maintenance types of activities.

### PROJECT SCHEDULE

**Application Deadline is March 31, 2021**

District awards grant(s) on or before April 30, 2021

Determination of Eligibility and Completeness. Upon receipt of an application, the District shall determine:

- the eligibility of the applicant,
- the eligibility of the costs identified in the application,
- the eligibility of the project identified in the application, and
- the completeness of the application.

Notice of Determination. Within 30 days of receiving the application, the District shall notify the applicant if grant application will be awarded funds.

Once a project has been approved for grant funds from WLSSD the project may begin. No project or portion of such project that has started prior to approval of grant funds from WLSSD will be eligible for grant funds.

Completion of project must be no more than one year from date of approval to begin. This timeline shall include full submittal of final reports, products, and reimbursement request.

### PROJECT REQUIREMENTS

- You will need to provide a minimum of 25% of the project costs as match. For example, if the total project costs are \$10,000, you may apply for a grant of \$7,500 and will need to provide \$2,500 match.

- Your contribution must be in the form of cash. This cash contribution can come from one or more partners.
- Deliverable products include at a minimum:
  - Final summary report
  - Financial report and documentation
  - Products, as identified in the grant application

If your results/products include new GIS data, you will need to provide WLSSD with all data files.

You will need to retain all your financial records, supporting documents, logs and correspondence related to the project for a period of 7 years for auditing purposes.

## **PAYMENT/REIMBURSEMENT**

WLSSD will reimburse project expenses at the end of the project. The grantee must make the initial outlays for the project and request reimbursement once the project is complete. Payments will be linked to project performance, and payment (partial or in whole) will be withheld if project reports/products are not delivered.

## **APPLICATION INSTRUCTIONS**

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### **PROCESS**

#### **1: Application Review**

Applicant must submit application to the WLSSD via email, hand delivery or US Postal Service. You will receive confirmation of receipt of application via email or phone call.

All submitted applications will be screened by WLSSD Planning Staff for eligibility.

### **APPLICATION REQUIREMENTS**

To be eligible your application must:

- Be on letter sized paper
- Include a completed Cover Sheet
- Include a budget table

#### **Letters of Support**

Letters of Support are not required. Letters from agencies and/or partners providing support or who benefit directly from the project are encouraged.

#### **Appendices**

WLSSD will accept appendices that directly support the application (for example: maps, charts, graphs, photographs, and excerpts from reports or plans).

## **APPLICATION FORMAT**

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You must submit an application cover sheet, a project narrative, and a budget.

## **PROJECT NARRATIVE**

Your application must include the following information in the narrative of your application to be eligible for review. Please review these instructions to ensure that you are responding to each bulleted item in each section.

### **SECTION 1. PROJECT DESCRIPTION**

Provide a brief overview of your proposed project. The Project Description should describe:

- Your proposed project's overarching goal(s).
- The need your project addresses.
- The activities you plan to implement.
- Identify any project collaborators and/or partners.
- Project maps

### **SECTION 2. RATIONALE**

Make a compelling case for the problem, issue, or concern you hope to address. Include:

- The research/data that confirms the existence of the problem, issue or concern.
- The impact if the project were not funded now.

### **SECTION 3. PROJECT RESULTS**

State the results you are expecting from the project during the grant period (bulleted list preferred). Your results must be specific, measurable, achievable, realistic, and time-driven. Include:

- How the results will address the problem, issue or concern outlined under "Rationale."
- How expected results will be measured (i.e. evaluated) during the grant period.
- The sustainability of your project:
  - For projects expected to continue beyond the grant period, describe:
    - What activities will continue?
    - How project activities will be sustained and how you will secure additional funds, if needed.
  - For projects that will stop at the end of the grant period, describe:
    - How this project will impact future services without requiring resources beyond the grant period.

### **SECTION 4. SCOPE OF WORK**

Describe with specificity what you intend to do. Include:

- The steps/activities to achieve the "Results", including participants or partners.
- The outreach/education activities.
- A timeline of events:
  - Identify major project components.
  - Provide estimated dates of completion.

### **SECTION 5. BUDGET**

Please include a budget table showing all expected expenses to include match.

## APPLICATION FORM

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The Application form must be complete and submitted with your application. The Application form is attached to this Notice of Grant Opportunity.

**PROJECT TITLE:** Keep it short (40 characters or less).

**PROJECT LOCATION:** Identify the location(s) where a majority of the project will occur.

**PROJECT START DATE:**

**APPLICANT:** Legal name. The organization that will receive and administer the grant award; may be an organization that serves as a “fiscal agent” on behalf of an eligible entity.

**APPLICANT ADDRESS :** (include City, State, and Zip)

**MAILING ADDRESS IF DIFFERENT**

### APPLICANT CONTACT INFORMATION

**OFFICIAL WITH AUTHORITY INFORMATION:** Please provide the contact information for the person who has the legal authority to request and administer grant funds.

**GRANT PROJECT CONTACT:** Please complete if the grant coordinator/responsible party for grant implementation is someone other than the official with authority to request.

**GRANT REQUEST, APPLICANT MATCH, AND TOTAL COST:** Use round numbers.

# WESTERN LAKE SUPERIOR SANITARY DISTRICT WASTEWATER SERVICES PLANNING GRANT



Completed application are to be submitted by March 31, 2021.

By mail:  
WLSSD Planning Department  
2626 Courtland Street  
Duluth, MN 55806

By Email:  
Dan Belden – [dan.belden@wlssd.com](mailto:dan.belden@wlssd.com)  
Brandon Kohlts – [brandon.kohlts@wlssd.com](mailto:brandon.kohlts@wlssd.com)

## 1. Community Contact Information

Municipality: City of Hermantown

Contact Name: Paul Senst	Phone: 218-729-3640	Email: <a href="mailto:psenst@hermantownmn.com">psenst@hermantownmn.com</a>
Address: 4971 Lightning Drive	City: Hermantown	State/Zip: MN 55811

## 2. Grant Applicant/Administration

Applicant Name: Paul Senst

Company: City of Hermantown	Phone: 218-729-3600	Email: <a href="mailto:psenst@hermantownmn.com">psenst@hermantownmn.com</a>
Address: 5105 Maple Grove Road	City: Hermantown	State/Zip: MN 55811

## 3. Project Information

Title: Sanitary Sewer GIS data Collection

Project Category (Select all that apply):

**GIS DATA COLLECTION**

Project Location (Attach maps/drawings that show project area if applicable):

The project will take place in all sections of the City of Hermantown that are served by sanitary sewer collection system.

Projected Start Date: 6/1/2021

Projected Completion Date: 12/1/2021



#### 4. Funding Information

Funding Amount Requested	\$10,000.00
Applicant Match Provided	\$ 3,334.00
Total Project Costs	\$13,334.00

#### 5. PROJECT DETAIL

Provide narrative of project's goals, the need(s) the project addresses, and outline the activities to be implemented:

Our project goal(s) are to collect the specific data points for all of our sanitary sewer system and our City Storm water system. To accomplish this goal, the City will hire a seasonal GIS/GPS technician/student to collect the data using existing City owned GPS equipment. This position will go systematically thru each section of the City and obtain exact GPS points on the center of each sanitary manhole, force-main valve pit, flushing station, and individual low pressure force-main house shutoff at the ROW line. At the same time this position will collect the GPS coordinates on the ends of all storm water centerline culverts, driveway culverts, and storm catch-basins. Collecting this stormwater information will help to determine the proximity of any of sanitary manholes to stormwater sources that could be contributing to I&I in the Bayview basin.

After data collection is completed, this data will then be organized and integrated with our limited existing electronic data.

## 6. PROJECT RATIONALE

Describe rationale for completion of project, information that confirms the need for the project, and the impacts if the project was not funded:

The City of Hermantown's electronic coordinate data for the components of the sanitary sewer system is currently very limited. Within the last three years, the City has begun requiring private developers to provide GPS data on infrastructure they build as part of the City's system. All other record data is in hard copy paper maps. The City has collected some data on our own as time permits, but in order to create a comprehensive data set, the City needs to have a dedicated staff person to collect this data and enter it in the City's GIS system. This will allow the City to use the GIS/GPS data in the event of an emergency or providing it to engineering firms for maintenance and improvement purposes.

If the project is not funded, the City will continue to collect data, but at a slower rate. Without a comprehensive data set, our ability to respond will be limited and less efficient.

## 7. PROJECT RESULTS

How will the results of the project address issues outlined in the "Project Rationale" above? How will results be measured and evaluated?

Results will be measured by the number data collection points and the ability to show the data on maps. The number of data points will increase significantly, and the City will be able to show the number of points before and after the grant period. The City estimates that it has in excess for 790 sanitary manholes. The City does not have GPS points for most of those manholes. The Public Works Department will be in direct supervision of this individual Supervision will include daily monitoring of progress through each section of the City.

## 8. PROJECT SUSTAINABILITY

Describe what activities, if any, will continue following the completion of the project and how future project activities will be sustained and funded:

Upon the completion of this initial phase of work included in the grant, the City will have a comprehensive information data base. This database will be maintained going forward by requiring developers to submit GPS data on additions to the system, and resetting data points when the City performs maintenance and other improvements.. Ongoing efforts will be funded through the annual budgets.

## 9. SCOPE OF WORK

Describe:

- Steps/activities to achieve desired project results and project participants and partners
- Project outreach/education activities
- Major project components/timelines for completion

### Steps

- 1) Grant Application Submitted on or before 3/31/21
- 2) Start Solicitation for position 4/15/21
- 3) **Grant Received** 5/1/21
- 4) Start Data collection 6/1/21
- 5) **Data Collection Complete** 8/1/21
- 6) Data Organization 8/1/21-11/1/21
- 7) **Project Completion** 12/1/21

**BOLD** means a MAJOR Timeline event

## 10. PROJECT BUDGET

Include a budget table showing all expected project expenses including required minimum 25% match.

Budget:

2021 WLSSD Grant \$10,000.00 - Labor

2021 25% City Match \$ 3,334.00- Labor, vehicle, computer program(s)

Total Project Cost \$ 13,334.00