

**CITY OF HERMANTOWN
UTILITY COMMISSION AGENDA – JANUARY 21, 2021**

Because attendance at the regular meeting location is not entirely feasible due to the health pandemic, Hermantown’s January 21, 2021, **UTILITY COMMISSION** Meeting will be conducted remotely.

The meeting will utilize the platform “Zoom” – which allows the public to view and/or hear the meeting from their phone or computer. Attendance is allowed at City Hall, with social distancing guidelines to be followed and masks required.

Join Zoom Meeting

<https://us02web.zoom.us/j/82886851210?pwd=TSt4bjZrKzdhaG1jQkJOtWxJMjlyZz09>

Meeting ID: 828 8685 1210

Passcode: 013791

One tap mobile

+19292056099,,82886851210#,,,,*013791# US (New York)

+13017158592,,82886851210#,,,,*013791# US (Washington D.C)

Dial by your location

+ 1 312 626 6799 US (Chicago)

Meeting ID: 828 8685 1210

Passcode: 013791

A few important tips regarding the Zoom platform:

- If your computer does not support audio, you can still watch the meeting on your computer and call in on your phone to hear the meeting
- It is a challenging situation for all of us, so grace and understanding are appreciated

**CITY OF HERMANTOWN
UTILITY COMMISSION AGENDA – JANUARY 21, 2021**

*CITY ADMINISTRATIVE BUILDING, 5105 MAPLE GROVE ROAD
5:30 PM – Via Zoom*

1. **ROLL CALL**
2. **MINUTES** – Approval or Correction
 - a. November 12, 2020 regular meeting.
3. **PUBLIC DISCUSSION** *(This is the time for which individuals can address the Commission about any item pertaining to utilities. The time limit is three minutes per person)*
4. **COMMUNICATIONS** (items of information only – any communication requiring action is provided under that item on the agenda)
 - a. 20-182
FROM: Mediacom
TO: City Officials
RE: Rate Adjustment
 - b. 20-185
FROM: Dave Berg Consulting
TO: John Mulder, City Administrator
RE: Water and Sewer Bill Analysis
 - c. 20-194
FROM: Todd Hagen & Kristina Norquist, Ehlers
TO: John Mulder, City Administrator
RE: Residential Water Bills & Water Consumption
 - d.
FROM: WLSSD
TO: Regulatory Authority
RE: Discharge Monitoring Report
5. **OLD BUSINESS**
6. **NEW BUSINESS**
 - a. Request to waive Late Fees – Beacon Bar
 - b. Report and Presentation on Cable TV – Lars Waldner
 - c. Report and Presentation – Annual Review – John Mulder

7. **REPORTS**

- a. Budget to Actual Expenditure Report
- b. Public Works Utility Maintenance Report
- c. Update on water billing complaints
- d. Project and Policy Updates (*No Action Required – Informational*)
- e. Water and Sewer Applications Report (*distributed prior to meeting*)

8. **COMMISSION MEMBERS REPORT**

- a. Jim Samberg –
- b. William Berg –
- c. Robert McLachlan –
- d. Doug Kerfeld -
- e. Councilor John Geissler -

9. **RECESS**

**CITY OF HERMANTOWN
UTILITY COMMISSION MEETING SUMMARY**

November 12, 2020

5:30 PM

This meeting was conducted via zoom by all participants

ROLL CALL Jim Samberg, William Berg, Doug Kerfeld, Rob McLachlan, Howard Jacobson, Councilor John Geissler

ABSENT: None

VISITORS Kevin Orme, Director of Finance and Administration, Paul Senst, Director of Public Work; Lindsay Townsend, Utility Billing Clerk, John Mulder City Administrator

MINUTES

Motion by Bill Berg, seconded by Jim Samberg to approve the minutes of October 15, 2020 regular meeting as corrected at the meeting. All ayes motions carried 5-0.

PUBLIC DISCUSSION: There were no members of the public present.

COMMUNICATIONS (items of information only – any communication requiring action is provided under that item on the agenda)

The following communications were read and placed on file:

- a. FROM: John Mulder, City Administrator
TO: Utility Commission
RE: Agenda Changes.

OLD BUSINESS

- a. Stormwater Fee exemption for Claudia Busch: Motion by Rob McLaughlin, second by Jim Samberg to approve the exemption. All ayes motions carried 5-0.

NEW BUSINESS

- a. Assessments of Delinquent Utilities
Motion by Bill Berg, second by Jim Samberg to approve the list of delinquent Utility Accounts to be certified to the Count for inclusion on the 2021 Property Tax Statements All ayes motions carried 5-0.
- b. Hermantown Youth Soccer Association waiver of service charge
Motion by Rob McLaughlin, second by Jim Samberg to waive the service charges on the Hermantown Youth Soccer Association accounts 1962-00 and 1963-00 in the amount of \$75.20. The Commission decided to approve based on case by case

basis, since there was no water usage, it was in a city Park, and the impact of COVID on the Soccer Association Activities. All ayes motions carried 5-0.

c. David Bristol request for sewer credit

Motion by Jim Samberg, second by Howard Jacobson to approve the request for a sewer credit of \$488.07 for David Bristol due to the fact that the water leaked from the outside faucet. After numerous discussions with Public Works, it was determined that that meter was working correctly, and that the likely suspect was the outside faucet. All ayes motions carried 5-0.

REPORTS

- a. Budget to Actual Expenditure Report – Report was attached
- b. Public Works Utility Maintenance Report- Report was attached
- c. Update on water billing complaints – Verbal Report
- d. Project and Policy Updates (*No Action Required – Informational*) John Mulder gave a verbal update, saying he was working on new way of reporting to keep the Utility Commission informed of the various projects and the milestones of those projects. Jim Samberg requested that the water loss report be included in that packet.
- e. Water and Sewer Applications Report - No Report was attached. Again, John Mulder reported that staff was looking at this process on how to report the applications, but it was not necessary for the Chair of the Commission to sign off on the applications.

COMMISSION MEMBERS REPORT

- a. Jim Samberg – Welcome to Howard and Lindsay. He would prefer a paper agenda and packet. Staff said they would make that happen.
- b. William Berg – Bill requested that Lars Waldner, the Cable TV Coordinator provide a report on his activities and that Mediacom provide a construction update in January.
- c. Robert McLachlan – Rob commented that it worked better when everyone is on zoom as opposed to having a hybrid meeting
- d. Doug Kerfeld - No Report
- e. Howard Jacobson: Thanked everyone for welcoming him, and questioned if the City shut off water to delinquent accounts during the year.
- f. Councilor John Geissler – No Report -but welcomed and thanked Howard Jacobson for serving on the Utility Commission.

Motion by Jim Samberg, second by Bill Berg to cancel the December meeting. All ayes, motion carried 5-0

RECESS Motion by Jim Samberg, second by Rob McLaughlin to adjourn. All ayes, motion carried 5-0. The meeting recessed at 6:45.

Minutes prepared by:
John Mulder, City Administrator



Theresa Sunde
Senior Manager, Government Relations

November 18, 2020

Dear Hermantown Community Official:

The purpose of this letter is to inform you that, on or about December 22, 2020, Mediacom will be implementing the following rate adjustments:¹

Product:	Old Rate:	New Rate:	Net Change:
Local Broadcast Station Surcharge ²	\$15.79	\$21.86	\$6.07
Regional Sports Surcharge	\$6.79	\$7.66	\$0.87
Variety TV	\$83.99	\$85.99	\$2.00
Prime TV	\$100.99	\$102.99	\$2.00
Digital Adapter	\$6.00	\$7.00	\$1.00
HD Digital Adapter	\$6.00	\$7.00	\$1.00
Additional TiVo Receivers	\$6.00	\$7.00	\$1.00
Standard Installation	\$99.99	\$109.99	\$10.00
Unreturned Equipment Rental Fee (Active Customers)	N/A	\$7.00	N/A

The decision to make price adjustments is always a difficult one as we know when we raise prices, we lose customers. Despite massive customer migration away from traditional pay TV services, the owners of the channels we carry continue to raise their rates. Instead of adjusting their prices to help slow customer losses, the channel owners are getting even more aggressive, driving prices higher and higher for the remaining cable and satellite customers. At the same time, many of these same channel owners are making much of their content available direct to consumer over the internet in smaller packages and, in many cases, for better prices.

The long-term effect of all the price increases pushed down by the channel owners onto cable and satellite companies is that traditional video bundle is no longer affordable. This has forced many consumers to migrate to web based over-the-top services for their entertainment needs.

¹ Depending on the terms of each customer's promotional package, these rate changes may not impact a customer until their current promotional package expires.

² Mediacom bills monthly in advance. As a result, the increases for both the Local Broadcast Surcharge and Regional Sports Surcharge are based on our best estimate of the cost increases our company will incur for broadcast and regional sports programming. Mediacom will "true up" customer bills in a subsequent month if it turns out that our estimate was too high or too low.

It is becoming more evident that the future of video is over the internet, so we have tried to make it easy for customers to access content online by deploying consumer friendly TiVo devices that easily navigate between traditional television and over-the-top services like Netflix and Hulu. In addition, we have continued to invest in our fiber-rich network to make sure our customers have access to the ultra-fast broadband speeds needed to support bandwidth intensive online video services they are increasingly using.

To accommodate price sensitive customers, Mediacom introduced a lower cost broadband service earlier this year called Access Internet 60 with retail price of \$29.99. At the end of December, we will be raising the monthly data allowance for the Access Internet 60 tier from 60 GB per month to 200 GB per month for no additional charge.

To help low-income students address remote learning challenges created by the COVID-19 pandemic, Mediacom has broadly launched a low-cost internet service featuring 25 Mbps download speeds for \$9.95 per month. This service known as Connect2Compete is offered in partnership with EveryoneOn and is available to families with students participating in the National School Lunch Program. Additional information is available at www.mediacomc2c.com.

Mediacom appreciates the opportunity to continue to serve your community's telecommunications needs. If you have any questions, please contact me at tsunde@mediacomcc.com.

Sincerely,

Theresa Sunde



John M
Utility
Comm.



November 23, 2020

City of Hermantown

5105 Maple Grove Rd
Hermantown, MN 55811

Subject: Water/Sewer Bill Analysis

Attn: John Mulder, City Administrator:

As we discussed, Hermantown has received some questions and complaints from customers regarding the increase in water and sewer bills in 2020. Dave Berg Consulting, LLC has undertaken an analysis of billings to customers in 2019 and 2020 for the months of May-Sept to evaluate the basis for these complaints from customers. Attached to this letter is a summary of my experience relative to this analysis.

Customer bills for utility services like water and sewer are dependent on two things, 1) the rates set by the utility and 2) the usage by the customer. Comparing the rates for 2019 and 2020 for water and sewer, the water rates were increased by 4% and the sewer rates were increased by 2.5%. If a customer's usage does not change from 2019 to 2020, they would experience a 4% increase in their water bill and a 2.5% increase in their sewer bill. This certainly represents an increase in bills, but it is unlikely that it is enough to warrant too many customer complaints.

Another feature of Hermantown's rates, like many water utilities, is the rate structure. The rates for residential and commercial water are called inverted or inclining rates. Under this type of structure, as a customer's usage increases, the rate increases. For residential customers, the first 2500 gallons cost \$7.84 per 1000 gallons, the next 2000 gallons cost \$9.02 per 1000 gallons and any usage over 4500 gallons cost \$9.92 per gallon. For sewer rate is a flat \$9.90 per 1000 gallons for all usage. If usage increases, the bill will increase at a faster rate than consumption due to the inverted rate for water as more usage is billed at the higher rates.

Exhibit 1 to this letter shows average usage and average commodity rates for water for commercial, irrigation, multi-family and residential customers for the months of May – Sept in 2019 and 2020. I will focus my analysis on the residential customers. The average water consumption per residential customer increased 9.3% in May, 23.7% in June, 56.3% in July and 19.3% in September when comparing 2020 to 2019. In August, the average usage was down slightly. Also, the average cost per 1000 gallons was significantly higher for residential customers in May, June, July, August and September. The average cost per 1000 gallons would have increased 4% due to the rate increase, the rest of the increase is due to customers consuming more water in the more expensive blocks within the tiered rate structure. For instance, in July the average usage was 3,582 gallons per residential customer in 2019 but

Dedicated to providing personal service to consumer-owned utilities

Dave Berg Consulting, LLC | 15213 Danbury Ave W, Rosemount, MN 55068 | 612-850-2305

www.davebergconsulting.com

increased to 5,597 gallons per residential customer in 2020. This means the average residential customer used 1,097 gallons of water within the most expensive rate in July of 2020. Increased usage combined with an increased average rate has a compounded effect on the customer bill. In July 2020 the combination of a 56.3% increase in usage and a 9.2% increase in average rate results in an overall increase in the water bill of 71%. Additionally, the increased usage combined with a 2.5% sewer rate increase results in a 60% increase in the sewer portion of the bill. Customers did see significant increases in bills during the summer of 2020, but it is important to understand that those increases are mostly due to increased consumption.

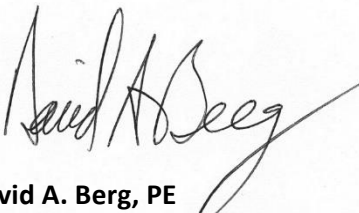
Some customers have inquired if their meter may be defective and over-reading water usage. This is very unlikely. Water meters are highly accurate, and if a water meter is failing, they tend to slow down (read less water) and ultimately stop.

The reasons for increased usage likely revolve around the use of water for lawns and gardens due to drier weather combined with more individuals staying home due to COVID-19 restrictions and work from home policies. It is interesting to note that commercial average usage was actually down in May and June from 2019 to 2020. This is likely due to businesses closing and operating at lower levels during COVID-19 closures.

Thank you for the opportunity to be of service to Hermantown in this matter.

Sincerely,

Dave Berg Consulting, LLC

A handwritten signature in black ink that reads "David A. Berg". The signature is written in a cursive style with a long, sweeping underline that extends to the right.

David A. Berg, PE
Principal

Hermantown, MN Water Use Statistics

	2019		2020		2019-2020 usage change	2019-2020 avg cost change
	Avg Use (gallons)	Avg cost \$/1000 gal	Avg Use (gallons)	Avg cost \$/1000 gal		
<u>May</u>						
commercial	16,254	8.25	11,704	8.60	-28.0%	4.3%
irrigation	1,917	9.54	2,475	9.92	29.1%	4.0%
multi-family	30,565	8.67	32,851	9.02	7.5%	4.0%
residential	3,316	8.03	3,625	8.42	9.3%	4.9%
<u>June</u>						
commercial	18,225	8.28	14,058	8.61	-22.9%	4.1%
irrigation	21,619	9.54	16,924	9.92	-21.7%	4.0%
multi-family	27,581	8.67	31,078	9.02	12.7%	4.0%
residential	3,380	8.05	4,182	8.59	23.7%	6.7%
<u>July</u>						
commercial	16,916	8.26	19,702	8.75	16.5%	5.9%
irrigation	28,990	9.54	30,815	9.92	6.3%	4.0%
multi-family	26,712	8.67	29,568	9.02	10.7%	4.0%
residential	3,582	8.14	5,597	8.89	56.3%	9.2%
<u>Aug</u>						
commercial	21,755	8.38	19,132	8.71	-12.1%	4.0%
irrigation	43,126	9.54	32,288	9.92	-25.1%	4.0%
multi-family	30,946	8.67	30,083	9.02	-2.8%	4.0%
residential	4,291	8.28	4,252	8.63	-0.9%	4.2%
<u>Sept</u>						
commercial	20,633	8.37	20,523	8.70	-0.5%	4.0%
irrigation	35,382	9.54	30,866	9.92	-12.8%	4.0%
multi-family	30,696	8.67	33,671	9.02	9.7%	4.0%
residential	3,718	8.14	4,437	8.63	19.3%	6.1%

Qualifications and Experience

Personnel

Dave Berg Consulting, LLC is a single person entity that specializes in financial services to municipal utilities, especially rate related services. Dave formed Dave Berg Consulting in late 2012 after spending 28 years working for large consulting firms, the last 25 with R.W. Beck/SAIC located in the Minneapolis/St. Paul metro area. Dave has Bachelor's and Master's degrees in Electrical Engineering from North Dakota State University.

Experience

Dave has more than 36 years of experience providing professional consulting services to utilities. These services have required a combination of technical and economic expertise to assist clients with important decisions affecting the operational and financial health of their utilities. Over the course of his career he has managed projects including retail and wholesale utility cost-of-service and rate design, power generation feasibility studies, power supply planning analyses, energy supply contract negotiations, consulting engineer reports in support of bond financings and utility education courses.

Retail Cost of Service and Rate Design

Dave has directed retail cost-of-service and rate design studies for over 90 separate utilities, including multiple studies for many utility clients. These studies have been performed for electric, natural gas, water, wastewater, steam and hot water and communications utilities. He has an in-depth understanding of the analysis of utility costs and the design of rates with the goals of meeting utility revenue requirements, managing customer expectations and delivering proper price signals to end users. His rate design experience ranges from relatively simple rates to more complex time-based rates for use with advanced metering systems. He has worked with many utility clients to assist them in managing difficult transitions from current rate structures (that may have been established years ago) to updated rates that more properly reflect current utility costs. His client base has been predominately public power utilities ranging in size from a few hundred customers to more than one million customers.

In recent years, a focus of electric rate studies performed by Dave has been on emerging utility issues such as distributed generation, time-of-use and other specialized rates, storage, electric vehicles, conservation and advanced metering considerations.

Since 2004 he has been an instructor for an in-depth electric cost-of-service and rate design course that has been taught throughout the U.S. This course has been attended by U.S. and foreign based utility staff including investor and consumer owned utilities, state utility commissions, independent power producers, attorneys and other industry professionals. More than 1000 utility professionals have attended his training courses. He has also provided in-house training to both utility and state commission staff. In-house training sessions have been for entities such as the Iowa Utilities Board staff, California State PUC staff, Utah State PUC staff, Texas State PUC staff, Hawaii PUC staff, Kauai Island Utility Cooperative staff, Caribbean Electric Utility Service Corporation members, Austin, TX utility staff, Southern Minnesota

Municipal Power Agency members, Indiana Municipal Power Agency members, Duke Energy staff and New Brunswick Power staff.

He is a frequent speaker at various state and national conferences and has presented results of rate analyses to numerous city councils and public power boards and commissions. He has also testified in state PUC and court proceedings as an expert witness in rate related cases.

Clients

Shown below is a representative list of clients that Dave has provided rate related services to during the last 30 years.

- Alameda, CA
- Alexandria, MN
- Ames, IA
- Anaheim, CA
- Anoka, MN
- Auburn, IN
- Austin, MN
- Austin, TX
- Bagley, MN
- Baudette, MN
- Brainerd, MN
- Brigham, UT
- Brownton, MN
- Bryan, TX
- Buffalo, MN
- Buhl, MN
- California Public Utilities Commission
- Cedar Falls, IA
- Del Rio, TX
- Denison, IA
- Detroit Lakes, MN
- Duluth, MN
- Elk River, MN
- Estherville, IA
- Eugene, OR
- Fairmont, MN
- Fosston, MN
- Grafton, ND
- Grand Marais, MN
- Grand Rapids, MN
- Halstad, MN
- Hannibal, MO
- Harlan, IA
- Hawarden, IA
- Hawley, MN
- Hutchinson, MN
- Imperial Irrigation District, CA
- Indiana Municipal Power Agency
- Iowa Utilities Board
- Keewatin, MN
- Lake City, MN
- Lehi, UT
- Levan, UT
- Litchfield, MN
- Logan City, UT
- Los Angeles, CA
- Manti, UT
- Marshall, MN
- Missouri River Energy Services, SD
- Moorhead, MN
- Murray, UT
- Muscatine, IA
- Nephi, UT
- New Braunfels, TX
- New Brunswick Power
- New Hampshire Electric Cooperative
- New Ulm, MN
- North Branch, MN
- Northern Tier Natural Gas
- Ohio Gas Company
- Owatonna, MN
- Palo Alto, CA
- Park River, ND
- Payson, UT
- Pella, IA
- Princeton, MN
- Provo, UT
- Redwood Falls, MN
- Riverside, CA
- Rochester, MN
- Rock Rapids, IA
- Roseau, MN
- Salem, UT
- Santee Cooper, SC
- Shakopee, MN
- Sioux Center, IA
- Southern Minnesota Municipal Power Agency
- Spanish Fork, UT
- Springfield, MO
- Stanton Co. Public Power District, NE
- Stephen, MN
- Thief River Falls, MN
- TransGas Energy
- Utah Municipal Power Agency
- Vermont DPS
- Vinton, IA
- Volga, SD
- Wadena, MN
- Warren, MN
- Warroad, MN
- Waseca, MN
- Watertown, SD
- Waukee, IA
- Waverly, IA
- West Bend, WI
- Willmar, MN

MEMORANDUM

TO: John Mulder, City Administrator
FROM: Todd Hagen and Kristina Norquist
DATE: December 22, 2020
SUBJECT: Residential Water Bills and Water Consumption

We understand the City of Hermantown has received complaints from some of its residents that their water bills are higher than in prior years. In response the City asked Ehlers to review the City’s 2020 residential water usage patterns compared to the rate study it completed in 2017 in order to confirm that the higher water bills are due to increased water consumption rather than a meter reading issue or some other explanation.

Background

In 2017 Ehlers completed a rate study using water consumption data from 2016. One of the goals of the rate study was to meet statutory requirements for instituting water conservation measures by implementing tiered water conservation rates. The rate structure that was adopted in 2018 and is in effect today is shown in the chart below along with the current 2020 residential water rates. In addition to the usage charges listed below there is a base fee of \$8.65 per month for all residential customers.

Tier	Consumption in Tier	Rate Per 1,000 gallons
Tier 1	Up to 2,500 gallons	\$7.84
Tier 2	2,501 to 4,500 gallons	\$9.02
Tier 3	4,501 gallons or more	\$9.92

The intended impact of the City’s water conservation rate structure is to send a price signal to customers who use more water. As water consumption increases, the price per gallon increases.

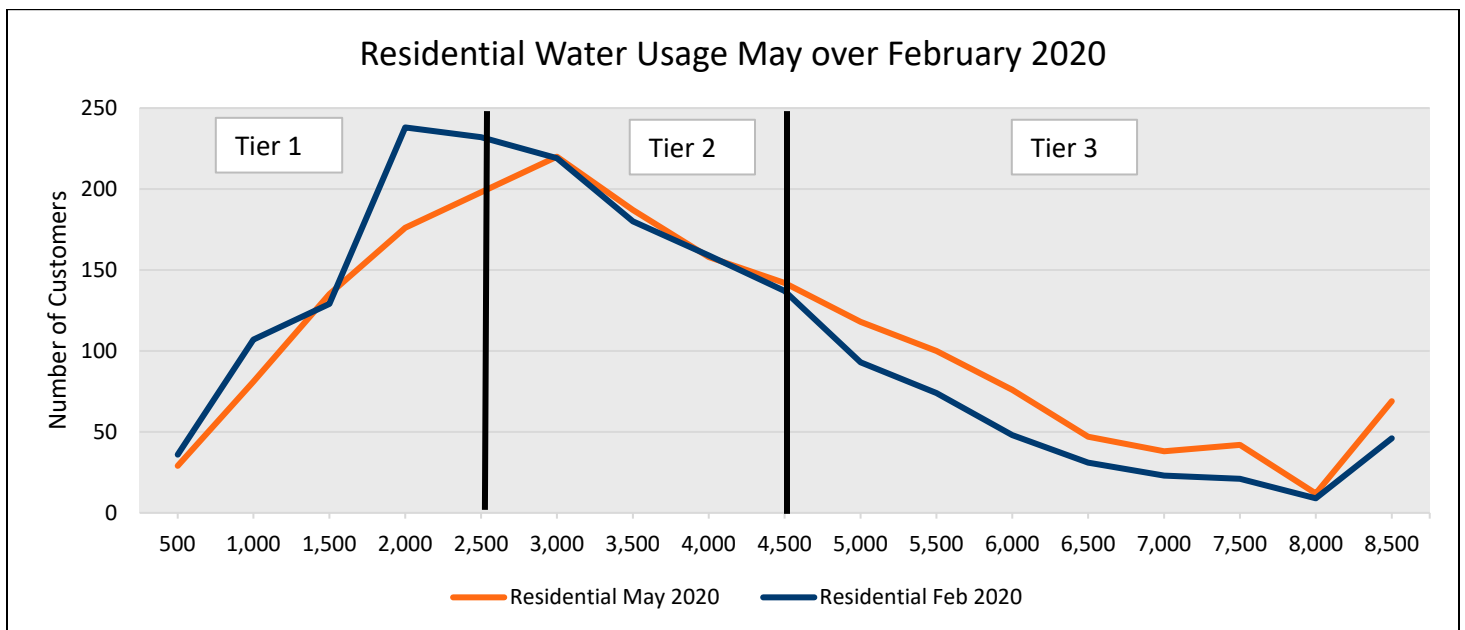
Ehlers Analysis

Ehlers and the City staff hypothesize that life changes prompted by the COVID-19 pandemic have resulted in higher water use among residential customers as families stay home instead of going to work and school. To test this theory, we compared residential water consumption between February 2020 (pre-pandemic) and May 2020 (during the stay-at-home orders).

The chart below shows that more water consumption occurred in Tiers 2 and 3 in May 2020 than in February 2020 or in 2016. This means that several residential customers were using more water in May 2020 than in prior periods.

Tier	Consumption in Tier	Rate Per 1,000 gallons	% of Total Consumption 2016	% of Total Consumption Feb 2020	% of Total Consumption in May 2020
Tier 1	Up to 2,500 gallons	\$7.84	64%	64%	60%
Tier 2	2,501 to 4,500 gallons	\$9.02	23%	23%	25%
Tier 3	4,501 gallons or more	\$9.92	13%	13%	15%

This impact can also be shown graphically. The graph below compares the number of customers who are billed in each tier between February and May 2020. The blue line represents February 2020 and the orange line represents May 2020. The graph shows that in May fewer customers had all of their water consumption billed at the lowest first tier rate. In May, more customers consumed over 4,500 gallons and had a portion of their water billed at the third and highest tier.



While the number of accounts whose water consumption “bumped” them into higher tiers is not significant, the impact to those individual accounts is fairly significant because of the tiered rate

structure. The following table shows the bills of sample customers who used more water in May than in February 2020.

Residential Impact Analysis		
	February 2020	May 2020
Sample Water Bill		
<u>Low User - Consumption:</u>	<u>1,000 gal.</u>	<u>1,200 gal.</u>
Base Fee (5/8 inch meter)	\$ 8.65	\$ 8.65
Usage Fee	7.84	9.41
Total Monthly Bill	<u>\$ 16.49</u>	<u>\$ 18.06</u>
\$ Increase		\$ 1.57
% Increase		2.38%
<u>Median User - Consumption:</u>	<u>3,700 gal.</u>	<u>5,500 gal.</u>
Base Fee (5/8 inch meter)	\$ 8.65	\$ 8.65
Usage Fee	30.42	47.56
Total Monthly Bill	<u>\$ 39.07</u>	<u>\$ 56.21</u>
\$ Increase		\$ 17.14
% Increase		10.96%
<u>High User - Consumption:</u>	<u>5,300 gal.</u>	<u>9,700 gal.</u>
Base Fee (5/8 inch meter)	\$ 8.65	\$ 8.65
Usage Fee	45.58	89.22
Total Monthly Bill	<u>\$ 54.23</u>	<u>\$ 97.87</u>
\$ Increase		\$ 43.65
% Increase		20.12%

Conclusion

We conclude that the increases in water bills are due to greater water consumption and the tiered rate structure that was implemented in 2018. The water conservation rates are working as intended by sending price signals to customers who use more water. Typically, water conservation rates are intended to discourage irrigation and other discretionary water consumption, but in this unusual year families who spend more time at home may also use more water and experience higher water bills as a result of the tiered rate structure.



2626 Courtland Street
Duluth, MN 55806-1894
phone 218.722.3336
fax 218.727.7471
www.wlssd.com

Western Lake Superior Sanitary District

January 14, 2021

Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, Minnesota 55155
ATTN: Discharge Monitoring Report

Dear Regulatory Authority;

This cover letter is a summary of Western Lake Superior Sanitary District's Wastewater Treatment Plant Report for December 2020 (as per NPDES/SDS permit MN0049786). An electronic copy of this month's report will be submitted to MPCA. If anyone would like a paper or electronic version of the attachments please contact WLSSD at (218) 722-3336.

The average daily flow to the plant in December was 28 MGD.

The average influent cBOD5 concentration was 210 mg/L and the average effluent concentration was 5 mg/L. The cBOD5 removal efficiency for the month of December was 98 percent. The average influent and effluent suspended solids concentrations were 235 mg/L and 4 mg/L, respectively, providing a monthly suspended solids removal rate of 98 percent.

For the month of December, the effluent phosphorus calendar month average concentration was 0.5 mg/L and the average mass was 54 kg/d, compared to the respective calendar month average limits of 1.0 mg/L and 115 kg/d.

For the month of December, the effluent's daily maximum mercury concentration was 2.9 ng/L and the monthly average was 2.1 ng/L. WLSSD's reissued NPDES permit stipulates Mercury discharge limitations of 5.8 ng/L for the calendar month average, and 7.4 ng/L for a daily maximum. In milligrams per day, the calendar month average limit is 1062 and the daily maximum limit is 1355. For the month of December, the calendar month average Mercury was 219 mg/d, and the daily maximum was 305 mg/d.

During the month of December, no sewage release occurred related to wet weather.

Page 2

January 14, 2021

The submittal also contains: a Sample Values Spreadsheet, Dmr Calculated Values Spreadsheet, and reports of sewage releases if applicable.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Bohren', with a horizontal line extending to the right.

Marianne Bohren
Executive Director

MB/jlm

Attachments

CC: Ms. Alieca Johnson
Ms. Rhonda Peleski
Ms. Lori Stigers
Mr. Caleb Peterson
Mr. Derek Wolf
Mr. John Mulder

TO: Utility Commission Members
FROM: John Mulder, City Administrator
DATE: January 15, 2021
SUBJECT: Late Fees – Beacon Bar



Meeting Date: 1/21/21
Agenda Item: 6 a

REQUESTED ACTION

Approve/Deny request to waive late fees for Beacon Bar

BACKGROUND

The Beacon Bar is requesting the Utility Commission to Waive the late fees for November and December

Account	November	December
0675-00	\$96.69	114.61

Their total request is \$211.30.

General waiving of late fees: All late fees for City Utility Customers were waived for the months of March, April, May, and August. We have not waived late fees for any other businesses during the months of November and December.

As of 1/15/21 the account has a total balance due of: \$2,631.42 with \$2,403.09 being past due.

SOURCE OF FUNDS (if applicable)

ATTACHMENTS

Fund=260,601,602,603,605

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (100)
260 Cable TV Fund							
456101 Cable							
101	Full-Time Employees - Regular	294.87	3,738.52	4,049.00	4,049.00	310.48	92 %
121	PERA Contributions - Coordinated	23.36	296.42	304.00	304.00	7.58	98 %
128	Social Security	19.29	235.79	251.00	251.00	15.21	94 %
129	Medicare	4.52	55.11	59.00	59.00	3.89	93 %
131	Health Insurance	30.05	842.01	869.00	869.00	26.99	97 %
133	Life Insurance	0.33	7.81	9.00	9.00	1.19	87 %
134	Disability Insurance	0.56	13.03	14.00	14.00	0.97	93 %
136	MSRS	1.19	15.43	16.00	16.00	0.57	96 %
151	Workers Compensation	0.00	5.50	5.00	5.00	-0.50	110 %
308	Legal Fees	0.00	28.00	300.00	300.00	272.00	9 %
319	Contracted Services	625.00	7,500.00	7,500.00	7,500.00	0.00	100 %
331	Travel Expense	16.62	214.28	0.00	0.00	-214.28	*** %
361	General Liability Insurance	0.00	50.50	58.00	58.00	7.50	87 %
404	Equipment Maintenance	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	Account Total:	1,015.79	13,002.40	14,434.00	14,434.00	1,431.60	90 %
	Fund Total:	1,015.79	13,002.40	14,434.00	14,434.00	1,431.60	90 %
601 Water Enterprise Fund							
471000 Debt Service							
303	Banking Fees	104.10	104.10	0.00	0.00	-104.10	*** %
620	Fiscal Agent Fees	0.00	3,836.35	0.00	0.00	-3,836.35	*** %
	Account Total:	104.10	3,940.45	0.00	0.00	-3,940.45	*** %
494300 Water Distribution							
101	Full-Time Employees - Regular	10,834.60	93,889.25	154,645.00	154,645.00	60,755.75	61 %
102	Full-Time Employees - Overtime	79.79	6,787.20	9,048.00	9,048.00	2,260.80	75 %
103	Part-Time Employees - Regular	0.00	858.01	0.00	0.00	-858.01	*** %
121	PERA Contributions - Coordinated	818.56	9,276.95	12,277.00	12,277.00	3,000.05	76 %
128	Social Security	661.23	7,794.45	10,149.00	10,149.00	2,354.55	77 %
129	Medicare	154.63	1,822.92	2,374.00	2,374.00	551.08	77 %
131	Health Insurance	2,374.21	53,531.00	69,098.00	69,098.00	15,567.00	77 %
133	Life Insurance	10.56	185.46	223.00	223.00	37.54	83 %
134	Disability Insurance	32.63	610.74	790.00	790.00	179.26	77 %
136	MSRS	12.00	36.00	130.00	130.00	94.00	28 %
151	Workers Compensation	0.00	6,300.50	5,593.00	5,593.00	-707.50	113 %
212	Motor Fuels	522.13	2,733.03	3,000.00	3,000.00	266.97	91 %
216	Uniforms	97.50	453.80	500.00	500.00	46.20	91 %
221	General Supplies	175.00	948.24	5,000.00	5,000.00	4,051.76	19 %
228	Utility System Maint Supplies	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
315	School & Conference	46.95	415.71	3,500.00	3,500.00	3,084.29	12 %
317	Personnel Testing, Physicals,	0.00	108.50	0.00	0.00	-108.50	*** %
325	Postage	0.00	13.79	0.00	0.00	-13.79	*** %
331	Travel Expense	0.00	0.00	750.00	750.00	750.00	0 %
361	General Liability Insurance	0.00	6,567.00	7,483.00	7,483.00	916.00	88 %

Fund=260,601,602,603,605

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (100) Comm.
601	Water Enterprise Fund						
382	Water Purchases	53,998.51	663,430.72	648,960.00	648,960.00	-14,470.72	102 %
404	Equipment Maintenance	0.00	5,795.90	5,000.00	5,000.00	-795.90	116 %
406	Vehicle Maintenance	708.00	1,739.86	2,500.00	2,500.00	760.14	70 %
413	Equipment Rental	0.00	0.00	12,500.00	12,500.00	12,500.00	0 %
417	Uniform Rental	0.00	0.00	500.00	500.00	500.00	0 %
451	Dues & Subscriptions	0.00	496.00	700.00	700.00	204.00	71 %
460	Permits & Licenses	2,250.00	3,250.00	0.00	0.00	-3,250.00	*** %
470	Booster Pump Repairs	0.00	375.00	825.00	825.00	450.00	45 %
471	Water Line Repairs	1,377.00	13,532.42	25,000.00	25,000.00	11,467.58	54 %
472	Hydrant Repairs	1,928.14	18,998.18	29,500.00	29,500.00	10,501.82	64 %
499	Miscellaneous	0.00	0.00	100.00	100.00	100.00	0 %
530	Improvements Other Than Bldgs	213,455.00	213,455.00	0.00	210,000.00	-3,455.00	102 %
540	Office Equip/Furnishings	0.00	421.15	1,000.00	1,000.00	578.85	42 %
542	Light Equipment	0.00	0.00	6,000.00	6,000.00	6,000.00	0 %
544	Motor Vehicles	0.00	66,965.99	30,000.00	94,400.00	27,434.01	71 %
580	Other Equipment	2,462.16	163,649.47	300,400.00	300,400.00	136,750.53	54 %
	Account Total:	291,998.60	1,344,442.24	1,351,545.00	1,625,945.00	281,502.76	83 %
494400	Water Administration and General						
101	Full-Time Employees - Regular	5,886.40	57,540.30	80,412.00	80,412.00	22,871.70	72 %
102	Full-Time Employees - Overtime	29.18	351.51	490.00	490.00	138.49	72 %
111	Severance Pay - Vacation/Sick Leave	0.00	4,292.59	0.00	0.00	-4,292.59	*** %
121	PERA Contributions - Coordinated	451.97	5,843.98	6,070.00	6,070.00	226.02	96 %
128	Social Security	366.22	4,928.86	5,018.00	5,018.00	89.14	98 %
129	Medicare	85.64	1,152.90	1,173.00	1,173.00	20.10	98 %
131	Health Insurance	942.86	19,139.62	26,487.00	26,487.00	7,347.38	72 %
132	Health Care Savings Plan/Sick	0.00	0.01	0.00	0.00	-0.01	*** %
133	Life Insurance	5.68	140.60	156.00	156.00	15.40	90 %
134	Disability Insurance	10.26	281.20	352.00	352.00	70.80	80 %
136	MSRS	17.60	217.52	208.00	208.00	-9.52	105 %
151	Workers Compensation	0.00	109.50	105.00	105.00	-4.50	104 %
201	Office Supplies	0.00	48.03	0.00	0.00	-48.03	*** %
202	Printing Supplies	0.00	671.89	600.00	600.00	-71.89	112 %
209	Computer Equipment	0.00	271.28	0.00	0.00	-271.28	*** %
301	Audit/Account Services	0.00	2,797.50	4,300.00	4,300.00	1,502.50	65 %
305	Engineer Fees	0.00	2,100.00	0.00	0.00	-2,100.00	*** %
308	Legal Fees	175.00	250.25	5,000.00	5,000.00	4,749.75	5 %
314	Computer/Software Fees	262.50	3,321.53	1,400.00	1,400.00	-1,921.53	237 %
315	School & Conference	0.00	0.00	150.00	150.00	150.00	0 %
319	Contracted Services	39.66	586.03	5,532.00	5,532.00	4,945.97	11 %
321	Telephone	237.74	2,529.00	2,093.00	2,093.00	-436.00	121 %
322	Internet	41.38	484.56	110.00	110.00	-374.56	441 %
323	Gopher One Call Locates	49.20	1,881.96	1,600.00	1,600.00	-281.96	118 %
325	Postage	386.47	4,620.63	3,600.00	3,600.00	-1,020.63	128 %
331	Travel Expense	147.94	1,545.92	1,400.00	1,400.00	-145.92	110 %
351	Legal Notices Publishing	0.00	573.38	420.00	420.00	-153.38	137 %
361	General Liability Insurance	0.00	2,646.34	1,400.00	1,400.00	-1,246.34	189 %
381	Electricity	648.83	6,815.43	6,900.00	6,900.00	84.57	99 %

Fund=260,601,602,603,605

Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (100)
601 Water Enterprise Fund						
383 Heating Gas	272.30	2,049.82	3,600.00	3,600.00	1,550.18	57 %
405 Computer Maintenance	0.00	8,770.45	10,222.00	10,222.00	1,451.55	86 %
420 Depreciation Expenses	0.00	0.00	200,000.00	200,000.00	200,000.00	0 %
451 Dues & Subscriptions	0.00	50.00	0.00	0.00	-50.00	*** %
720 Transfer Out	69,403.00	69,403.00	69,403.00	69,403.00	0.00	100 %
Account Total:	79,459.83	205,415.59	438,201.00	438,201.00	232,785.41	47 %
495000 Transfer Out						
720 Transfer Out	42,000.00	42,000.00	42,000.00	42,000.00	0.00	100 %
Account Total:	42,000.00	42,000.00	42,000.00	42,000.00	0.00	100 %
Fund Total:	413,562.53	1,595,798.28	1,831,746.00	2,106,146.00	510,347.72	76 %
602 Sewer Enterprise Fund						
431150 Street Improvements						
530 Improvements Other Than Bldgs	27,200.00	27,200.00	0.00	0.00	-27,200.00	*** %
Account Total:	27,200.00	27,200.00	0.00	0.00	-27,200.00	*** %
432550 Sewer Lift Stations						
305 Engineer Fees	0.00	12,994.23	0.00	0.00	-12,994.23	*** %
308 Legal Fees	0.00	189.00	0.00	0.00	-189.00	*** %
476 Lift Station Repairs Sewer	0.00	664.80	0.00	0.00	-664.80	*** %
510 Land Acquisition	0.00	-25.00	0.00	0.00	25.00	*** %
590 Pumping Plant & Lift Stations	0.00	222,994.44	0.00	225,000.00	2,005.56	99 %
Account Total:	0.00	236,817.47	0.00	225,000.00	-11,817.47	105 %
471000 Debt Service						
303 Banking Fees	4.34	4.34	0.00	0.00	-4.34	*** %
620 Fiscal Agent Fees	0.00	212.13	0.00	0.00	-212.13	*** %
Account Total:	4.34	216.47	0.00	0.00	-216.47	*** %
494500 Sewer Maintenance						
101 Full-Time Employees - Regular	7,755.98	74,742.09	114,180.00	114,180.00	39,437.91	65 %
102 Full-Time Employees - Overtime	47.92	4,116.26	6,580.00	6,580.00	2,463.74	63 %
103 Part-Time Employees - Regular	0.00	138.45	0.00	0.00	-138.45	*** %
121 PERA Contributions - Coordinated	585.30	6,934.88	9,057.00	9,057.00	2,122.12	77 %
128 Social Security	471.71	5,472.61	7,487.00	7,487.00	2,014.39	73 %
129 Medicare	110.33	1,279.85	1,751.00	1,751.00	471.15	73 %
131 Health Insurance	1,603.80	38,484.08	50,772.00	50,772.00	12,287.92	76 %
133 Life Insurance	5.61	115.75	168.00	168.00	52.25	69 %
134 Disability Insurance	22.07	453.17	582.00	582.00	128.83	78 %
136 MSRS	6.00	18.00	104.00	104.00	86.00	17 %
151 Workers Compensation	0.00	4,716.00	4,194.00	4,194.00	-522.00	112 %
212 Motor Fuels	348.09	1,822.00	1,500.00	1,500.00	-322.00	121 %
216 Uniforms	97.50	453.77	350.00	350.00	-103.77	130 %
221 General Supplies	175.00	1,660.20	2,500.00	2,500.00	839.80	66 %

Fund=260,601,602,603,605

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (100) Comm.
602	Sewer Enterprise Fund						
228	Utility System Maint Supplies	0.00	4,561.72	2,500.00	2,500.00	-2,061.72	182 %
229	Lift Station Maintenance	0.00	11,592.52	18,000.00	18,000.00	6,407.48	64 %
308	Legal Fees	0.00	2,066.50	0.00	0.00	-2,066.50	*** %
310	Recording/Filing Fees	0.00	25.00	0.00	0.00	-25.00	*** %
315	School & Conference	46.95	1,021.81	1,500.00	1,500.00	478.19	68 %
317	Personnel Testing, Physicals,	0.00	108.50	450.00	450.00	341.50	24 %
319	Contracted Services	5,097.20	27,057.39	23,500.00	23,500.00	-3,557.39	115 %
331	Travel Expense	0.00	161.00	500.00	500.00	339.00	32 %
361	General Liability Insurance	0.00	2,635.00	3,171.00	3,171.00	536.00	83 %
385	Sewer Charges	69,763.12	571,181.12	528,586.00	528,586.00	-42,595.12	108 %
403	Road Maintenance	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
404	Equipment Maintenance	0.00	6,744.49	5,500.00	5,500.00	-1,244.49	123 %
406	Vehicle Maintenance	0.00	5,443.67	2,500.00	2,500.00	-2,943.67	218 %
413	Equipment Rental	0.00	0.00	6,500.00	6,500.00	6,500.00	0 %
417	Uniform Rental	0.00	35.87	350.00	350.00	314.13	10 %
451	Dues & Subscriptions	0.00	0.00	150.00	150.00	150.00	0 %
460	Permits & Licenses	2,250.00	2,250.00	250.00	250.00	-2,000.00	900 %
475	Sewerline Repairs	-132,712.40	80.44	15,000.00	15,000.00	14,919.56	1 %
476	Lift Station Repairs Sewer	845.05	9,269.88	15,000.00	15,000.00	5,730.12	62 %
477	I & I Maintenance	0.00	0.00	15,000.00	15,000.00	15,000.00	0 %
478	Sewer Cleaning	0.00	36,531.25	45,000.00	45,000.00	8,468.75	81 %
499	Miscellaneous	0.00	0.00	500.00	500.00	500.00	0 %
540	Office Equip/Furnishings	0.00	421.15	750.00	750.00	328.85	56 %
580	Other Equipment	9,917.16	26,917.16	2,500.00	2,500.00	-24,417.16	*** %
590	Pumping Plant & Lift Stations	34,325.40	34,325.40	40,000.00	40,000.00	5,674.60	86 %
	Account Total:	761.79	882,836.98	931,432.00	931,432.00	48,595.02	95 %
494900	Sewer Administration and General						
101	Full-Time Employees - Regular	4,652.50	47,936.35	70,748.00	70,748.00	22,811.65	68 %
102	Full-Time Employees - Overtime	19.50	254.20	490.00	490.00	235.80	52 %
111	Severance Pay - Vacation/Sick Leave	0.00	3,219.44	0.00	0.00	-3,219.44	*** %
121	PERA Contributions - Coordinated	354.56	4,540.03	5,345.00	5,345.00	804.97	85 %
128	Social Security	287.23	3,822.55	4,418.00	4,418.00	595.45	87 %
129	Medicare	67.14	893.86	1,033.00	1,033.00	139.14	87 %
131	Health Insurance	719.24	14,129.45	24,625.00	24,625.00	10,495.55	57 %
132	Health Care Savings Plan/Sick	0.00	0.01	0.00	0.00	-0.01	*** %
133	Life Insurance	4.89	118.13	140.00	140.00	21.87	84 %
134	Disability Insurance	8.42	238.33	320.00	320.00	81.67	74 %
136	MSRS	15.60	191.77	182.00	182.00	-9.77	105 %
151	Workers Compensation	0.00	96.00	92.00	92.00	-4.00	104 %
201	Office Supplies	0.00	48.02	0.00	0.00	-48.02	*** %
202	Printing Supplies	0.00	527.11	400.00	400.00	-127.11	132 %
209	Computer Equipment	0.00	271.28	0.00	0.00	-271.28	*** %
301	Audit/Account Services	0.00	2,797.50	4,300.00	4,300.00	1,502.50	65 %
305	Engineer Fees	0.00	240.00	2,000.00	2,000.00	1,760.00	12 %
308	Legal Fees	175.00	250.25	1,000.00	1,000.00	749.75	25 %
314	Computer/Software Fees	262.50	3,321.52	1,400.00	1,400.00	-1,921.52	237 %
315	School & Conference	0.00	0.00	50.00	50.00	50.00	0 %

Fund=260,601,602,603,605

Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (100)
602 Sewer Enterprise Fund						
319 Contracted Services	41.62	109.55	5,549.00	5,549.00	5,439.45	2 %
321 Telephone	216.93	2,371.96	1,740.00	1,740.00	-631.96	136 %
322 Internet	62.07	726.84	165.00	165.00	-561.84	441 %
323 Gopher One Call Locates	32.80	1,254.64	1,000.00	1,000.00	-254.64	125 %
325 Postage	260.98	3,104.92	2,600.00	2,600.00	-504.92	119 %
331 Travel Expense	80.16	792.45	881.00	881.00	88.55	90 %
351 Legal Notices Publishing	0.00	218.62	0.00	0.00	-218.62	*** %
361 General Liability Insurance	0.00	3,267.02	1,360.00	1,360.00	-1,907.02	240 %
381 Electricity	705.50	7,587.91	8,000.00	8,000.00	412.09	95 %
383 Heating Gas	170.19	1,281.14	2,400.00	2,400.00	1,118.86	53 %
405 Computer Maintenance	0.00	8,770.45	10,222.00	10,222.00	1,451.55	86 %
420 Depreciation Expenses	0.00	0.00	511,747.00	511,747.00	511,747.00	0 %
451 Dues & Subscriptions	0.00	50.00	0.00	0.00	-50.00	*** %
460 Permits & Licenses	0.00	38.49	0.00	0.00	-38.49	*** %
720 Transfer Out	56,853.00	56,853.00	56,853.00	56,853.00	0.00	100 %
Account Total:	64,989.83	169,322.79	719,060.00	719,060.00	549,737.21	24 %
495000 Transfer Out						
720 Transfer Out	188,157.50	188,157.50	197,200.00	197,200.00	9,042.50	95 %
Account Total:	188,157.50	188,157.50	197,200.00	197,200.00	9,042.50	95 %
Fund Total:	281,113.46	1,504,551.21	1,847,692.00	2,072,692.00	568,140.79	73 %
603 Storm Water Enterprise Fund						
441100 Storm Water						
101 Full-Time Employees - Regular	5,453.40	76,345.54	61,592.00	61,592.00	-14,753.54	124 %
102 Full-Time Employees - Overtime	51.12	2,812.65	2,057.00	2,057.00	-755.65	137 %
111 Severance Pay - Vacation/Sick Leave	0.00	3,219.44	0.00	0.00	-3,219.44	*** %
121 PERA Contributions - Coordinated	417.00	7,517.00	4,774.00	4,774.00	-2,743.00	157 %
128 Social Security	340.51	6,183.56	3,946.00	3,946.00	-2,237.56	157 %
129 Medicare	79.63	1,446.42	923.00	923.00	-523.42	157 %
131 Health Insurance	777.33	34,965.28	22,068.00	22,068.00	-12,897.28	158 %
133 Life Insurance	4.91	168.76	112.00	112.00	-56.76	151 %
134 Disability Insurance	8.80	445.52	288.00	288.00	-157.52	155 %
136 MSRS	17.60	169.91	130.00	130.00	-39.91	131 %
151 Workers Compensation	0.00	1,105.00	618.00	618.00	-487.00	179 %
305 Engineer Fees	0.00	23,240.00	6,000.00	21,000.00	-2,240.00	111 %
308 Legal Fees	98.00	1,151.00	1,000.00	1,000.00	-151.00	115 %
310 Recording/Filing Fees	0.00	184.00	500.00	500.00	316.00	37 %
314 Computer/Software Fees	0.00	750.00	0.00	0.00	-750.00	*** %
319 Contracted Services	0.00	626.58	30,000.00	30,000.00	29,373.42	2 %
325 Postage	0.00	0.00	500.00	500.00	500.00	0 %
331 Travel Expense	55.38	714.01	300.00	300.00	-414.01	238 %
403 Road Maintenance	0.00	14,302.64	11,000.00	11,000.00	-3,302.64	130 %
405 Computer Maintenance	0.00	1,716.00	3,000.00	3,000.00	1,284.00	57 %
413 Equipment Rental	0.00	18,046.38	10,000.00	10,000.00	-8,046.38	180 %

Fund=260,601,602,603,605

Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (100)
603 Storm Water Enterprise Fund						
451 Dues & Subscriptions	0.00	1,740.00	2,000.00	2,000.00	260.00	87 %
530 Improvements Other Than Bldgs	235,032.00	360,997.49	246,976.00	366,976.00	5,978.51	98 %
580 Other Equipment	2,352.15	2,352.15	0.00	0.00	-2,352.15	*** %
Account Total:	244,687.83	560,199.33	407,784.00	542,784.00	-17,415.33	103 %
471000 Debt Service						
303 Banking Fees	104.34	104.34	0.00	0.00	-104.34	*** %
620 Fiscal Agent Fees	0.00	3,271.35	0.00	0.00	-3,271.35	*** %
Account Total:	104.34	3,375.69	0.00	0.00	-3,375.69	*** %
Fund Total:	244,792.17	563,575.02	407,784.00	542,784.00	-20,791.02	104 %
605 Street Lighting & Traffic Signalization						
431150 Street Improvements						
227 Street Lights & Signs	29,398.75	29,398.75	0.00	0.00	-29,398.75	*** %
305 Engineer Fees	0.00	355.00	0.00	0.00	-355.00	*** %
413 Equipment Rental	0.00	0.00	7,800.00	7,800.00	7,800.00	0 %
420 Depreciation Expenses	0.00	0.00	3,210.00	3,210.00	3,210.00	0 %
Account Total:	29,398.75	29,753.75	11,010.00	11,010.00	-18,743.75	270 %
431160 Street Lighting						
227 Street Lights & Signs	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
381 Electricity	2,847.41	26,316.59	28,875.00	28,875.00	2,558.41	91 %
495 Property Damage Reimb. by Insurance	0.00	5,250.00	0.00	0.00	-5,250.00	*** %
Account Total:	2,847.41	31,566.59	33,875.00	33,875.00	2,308.41	93 %
Fund Total:	32,246.16	61,320.34	44,885.00	44,885.00	-16,435.34	137 %
Grand Total:	972,730.11	3,738,247.25	4,146,541.00	4,780,941.00	1,042,693.75	78 %

**Public Works
Utility Maintenance Report**

Meeting Date:	1/21/2021
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Reporting Period:	From:	12/1/2020	To:	12/31/2020
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1. Water Utility

- a. Status Quo
- b. Usages back to a "normal" usage

2. Sewer

- a. Sanitary Trunk line 24 is approximately 99% complete

3. Stormwater

- a. Cleared more ROW in December

4. Looking Ahead

- a. 2021 Water-main extension on Lavaque Jct.
- b. Steaming culverts