

CITY OF HERMANTOWN  
CITY COUNCIL MEETING  
January 4, 2021  
6:30 p.m.

## MEETING CONDUCTED VIA ZOOM

### Pledge of Allegiance

### OATH OF OFFICE

Mayor Wayne Boucher  
Councilor John Geissler  
Councilor Grant Hauschild

**ROLL CALL:** Councilors Geissler, Hauschild, Nelson, Peterson, Mayor Boucher

**CITY STAFF:** John Mulder, City Administrator; Bonnie Engseth, City Clerk; Kevin Orme, Director of Finance & Administration; Eric Johnson; Community Development Director; Joe Wicklund, Communications Manager; David Bolf, City Engineer; Steve Overom, City Attorney

### ABSENT:

**VISITORS:** 2

### ANNOUNCEMENTS

### PUBLIC HEARING – Street Improvement District No. 539

#### NOTICE OF PUBLIC HEARING ON STREET IMPROVEMENT DISTRICT NO. 539 (Project 539)

NOTICE IS HEREBY GIVEN, that the City Council of the City of Hermantown will meet in the Council Chambers of Governmental Services Building, 5105 Maple Grove Road, Hermantown, Minnesota, at 6:30 p.m. on Monday, January 4, 2021 to consider the Street Improvement District No. 539.

The City Council proposes to proceed in accordance with the provisions of Minnesota Statutes Chapter 429.011 to 429.111 of the Minnesota Statutes.

The area proposed to be assessed for such improvement is every piece and parcel of property benefited by such improvement, whether abutting thereon or not, based upon the benefits received by each piece and parcel.

The estimated cost of such improvement is \$236,798.00.

Such persons as desire to be heard with reference to the proposed improvements will be heard at this meeting. Written or oral comments are encouraged and will be considered at this hearing.

The Public Hearing held Monday, January 4, 2021 regarding the Road Improvement District No. 539 has been recorded but not transcribed. There were no persons present.

Public Hearing closed at 6:37 p.m.

## **COMMUNICATIONS**

Communications 20-190 through and including 2020-194 were read and placed on file.

Communication 20-193 from John Mulder, City Administrator to Mayor & City Council regarding Road Imp. District No. 539

Communication 20-194 from Todd Hagen & Kristina Norquist, Ehlers to John Mulder, City Administrator regarding Residential Water Bills & Water Consumption

## **PRESENTATIONS**

## **PUBLIC DISCUSSION**

## **CONSENT AGENDA**

Motion made by Councilor Peterson, seconded by Councilor Geissler to approve the Consent Agenda which includes the following items:

- A. Approve December 21, 2020 City Council Continuation Minutes
- B. Approve general city warrants from December 16, 2020 through December 31, 2020 in the amount of \$621,702.80
- C. Appointment of Official Newspaper – Hermantown Star  
Appointment of Depositories – Multi Bank Securities; Wells Fargo Securities; RBC Dain Rauscher; US Bank; Morgan Stanley; PMA Financial Network, Inc.; National Bank of Commerce; 4-M Fund; TD Ameritrade Institutional (Custodian)/Ehlers Investment Partners (Advisor)  
Appoint Mayor Boucher as the city’s designated representative to the Hermantown Area Chamber of Commerce  
Appoint Mayor Boucher as city representative on the Metropolitan Interstate Committee with John Mulder, City Administrator on the Technical Advisory Committee with David Bolf, City Engineer as alternate  
Appoint the following for a three-year term: Joe Peterson to the Planning & Zoning Commission; Gene Shaw to the Park Board; Rob McLachlan to the Utility Commission
- D. Resolution 2021-01 – Appoint Councilor Geissler as Acting Mayor  
Resolution 2021-02 – Appoint Ex-Officio Members –Councilor Nelson to Board of Appeals & Adjustment; Councilor Peterson to Park Board; Councilor Geissler to Planning & Zoning; Councilor Hauschild to Utility Commission; Mayor Boucher to Fire Department and Councilor Geissler to Airport Zoning Board  
Resolution 2021-03 – Authorize Mayor Boucher and City Administrator John Mulder to sign checks and drafts with Alternates Acting Mayor Geissler and Director of Finance & Administration Kevin Orme  
Resolution 2021-04 – Moved to Resolutions by request from Councilor Geissler  
Resolution 2021-05 – Appoint Shawn B. Reed as Prosecuting Attorney

Roll Call: Councilors Geissler, Hauschild, Nelson, Peterson, Mayor Boucher, aye. Motion carried.

## MOTIONS

## ORDINANCES

## RESOLUTIONS

**2021-04**      Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver Agreement For Professional Services With Northland Consulting Engineers, LLP (City Engineer Services)

Motion made by Councilor Nelson, seconded by Councilor Hauschild to adopt Resolution 2021-04, Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver Agreement For Professional Services With Northland Consulting Engineers, LLP (City Engineer Services).

Councilor Geissler stated that his son works for this firm but that neither his son nor him receives any monetary benefit.

Roll Call: Councilors Geissler, Hauschild, Nelson, Peterson, Mayor Boucher, aye. Motion carried.

**2021-06**      Resolution Approving Additional Engineering Services By Northland Consulting Engineers For Construction Staking On The Section 24 Trail

Motion made by Councilor Peterson, seconded by Councilor Geissler to adopt Resolution 2021-06, Resolution Approving Additional Engineering Services By Northland Consulting Engineers For Construction Staking On The Section 24 Trail. Roll Call: Councilors Geissler, Hauschild, Nelson, Peterson, Mayor Boucher, aye. Motion carried.

**2021-07**      Resolution Approving Additional Engineering Services By Northland Consulting Engineers For Utility Relocation Along Morris Thomas Road

Motion made by Councilor Nelson, seconded by Councilor Hauschild to adopt Resolution 2021-07, Resolution Approving Additional Engineering Services By Northland Consulting Engineers For Utility Relocation Along Morris Thomas Road.

Roll Call: Councilors Geissler, Hauschild, Nelson, Peterson, Mayor Boucher, aye. Motion carried.

**2021-08**      Resolution Approving Wage Rates For Part-Time Employees In 2021

Motion made by Councilor Geissler, seconded by Councilor Peterson to adopt Resolution 2021-08, Resolution Approving Wage Rates For Part-Time Employees In 2021. Roll Call: Councilors Geissler, Hauschild, Nelson, Peterson, Mayor Boucher, aye. Motion carried.

**2021-09**      Resolution Authorizing The Director Of Finance & Administration To Amend Selected 2020 Budgets And Make Transfers

Motion made by Councilor Hauschild, seconded by Councilor Peterson to adopt Resolution 2021-09, Resolution Authorizing The Director Of Finance & Administration To Amend Selected 2020 Budgets And Make Transfers. Roll Call: Councilors Geissler, Hauschild, Nelson, Peterson, Mayor Boucher, aye. Motion carried.

**2021-10**      Resolution Approving Substantially Completed Plans & Specifications And Ordering Advertisement For Bids For Road Improvement District No. 537 (Lavaque Junction Road)

Motion made by Councilor Geissler, seconded by Councilor Hauschild to adopt Resolution 2021-10, Resolution Approving Substantially Completed Plans & Specifications And Ordering Advertisement For Bids For Road Improvement District No. 537 (Lavaque Junction Road). Roll Call: Councilors Geissler, Hauschild, Nelson, Peterson, Mayor Boucher, aye. Motion carried.

**2021-11**      Resolution Receiving Preliminary Engineering Report And Calling For Public Hearing For Road Improvement District No. 534 (Ugstad Road)

Motion made by Councilor Peterson, seconded by Councilor Nelson to adopt Resolution 2021-11, Resolution Receiving Preliminary Engineering Report And Calling For Public Hearing For Road Improvement District No. 534 (Ugstad Road). Roll Call: Councilors Geissler, Hauschild, Nelson, Peterson, Mayor Boucher, aye. Motion carried.

**2021-12**      Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver An Agreement For Consulting Services To Study Planned Unit Developments Within The R-3, Residential Zoning District

Motion made by Councilor Geissler, seconded by Councilor Nelson to adopt Resolution 2021-12, Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver An Agreement For Consulting Services To Study Planned Unit Developments Within The R-3, Residential Zoning District. Roll Call: Councilors Geissler, Hauschild, Nelson, Peterson, Mayor Boucher, aye. Motion carried.

Motion made by Councilor Nelson, seconded by Councilor Peterson to recess the meeting at 7:02 p.m. Motion carried.

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Mayor

ATTEST:

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Clerk