



Hermantown City Council Meeting – August 17, 2020

Because attendance at the regular meeting location is not entirely feasible due to the health pandemic, Hermantown's August 17, 2020 City Council Meeting, as well as Pre-Agenda Meeting, will be conducted remotely with limited access to Council Chambers. People can attend in person, but will be expected to follow social distancing guidelines and are required to wear a mask.

Both meetings will utilize the platform "Zoom" - which allows the public to view and/or hear the meeting from their phone or computer. Attendance is allowed at City Hall, with social distancing guidelines to be followed and masks required.

The 6:30 p.m. City Council Meeting will be available at:

<https://us02web.zoom.us/j/81343295913?pwd=TjZkcZlOMUJidkRyOnJMUm80Y0NlQT09>

and/or by calling the number (312) 626-6799 and utilizing the meeting ID number of 813-4329-5913 and the password 029953.

Public comment may be possible, but difficult, during the meeting, but any public comments, questions, or concerns can be e-mailed to Community Engagement Manager, Joe Wicklund, at jwicklund@hermantownmn.com up to 3:30 p.m. the day of the meeting with the e-mail title "August 17, 2020 Meeting." It is important to note that all comments regarding the August 17, 2020 meeting are public data.

A few important tips regarding the Zoom platform:

- If your computer does not support audio, you can still watch the meeting on your computer and call in on your phone to hear the meeting
- It is a challenging situation for all of us, so grace and understanding are appreciated

The 4:30 p.m. Pre-Agenda Meeting will be available at:

<https://us02web.zoom.us/j/85358272766?pwd=VUxGLzVGb0ZlV2pVWDRwSGNoYjhzZz09>

and/or by calling the number (312) 626-6799 and utilizing the meeting ID number 853-5827-2766 and the password 030983. Public comment is not a factor in the pre-agenda meeting, but the public is invited to listen to this meeting.



AGENDA

Pre-Agenda Meeting Monday, August 17, 2020 at 4:30 p.m. Large Conference Room City Hall - Hermantown Governmental Services Building

Pre-agenda: The Pre-agenda meeting is a work session between the City Council and City staff to review the upcoming City Council meeting and future meetings. The agenda is the same document as the upcoming City Council meeting, but does not follow the same format as the City Council meeting. It is a time for the City Council and City staff to have discussions about the agenda items, and asking and answering questions. Traditionally it is not a time for public comment on the agenda items, as the public can listen to the conversation and ask questions or provide input at the upcoming City Council meeting.

City Council Continuation Meeting August 17, 2020 at 6:30 p.m. Council Chambers City Hall - Hermantown Governmental Services Building

Invitation to participate:

The Hermantown City Council welcomes your thoughts, input and opinions to this meeting. The agenda for this meeting contains a brief description of each item to be considered, and the City Council encourages your participation. If you wish to speak on an item contained in the agenda, you will be allowed to address the Council when a motion is on the floor. If you wish to speak on a matter that does not appear on the agenda, you may do so during the public comment period regularly scheduled and set for the beginning of the meeting.

When addressing the City Council, please state your name and address for the record. Please address the City Council as a whole through the Mayor. Comments to individual Council Members or staff are not permitted. Speakers will be limited to three (3) minutes.

Order of discussion

- 1. Reading of the resolution title by Mayor**
- 2. Motion/Second**
- 3. Staff Explanation**
- 4. Initial Discussion by City Council**
- 5. Mayor invites public to speak to the motion (3 minute rule)**
- 6. Follow up staff explanation and/or discussion by City Council**
- 7. Call of the vote**

**CITY OF HERMANTOWN
AGENDA**

**Pre-Agenda Meeting Monday, August 17, 2020 at 4:30 p.m.
Large Conference Room
Hermantown Governmental Services Building**

**City Council Continuation Meeting August 17, 2020 at 6:30 p.m.
Council Chambers
Hermantown Governmental Services Building**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS** *(Council Members may make announcements as needed.)*
5. **PUBLIC HEARING** – *(Only when necessary. The rule adopted three minutes per person if necessary. Any action required after the public hearing will be taken immediately following the closing of the public hearing.)*
 - A. **2021 Road Improvement District No. 537 (Lavaque Junction Road)**
 - B. **2020-117** Resolution Ordering Improvement And Directing Preparation Of Final Plans And Specifications For 2021 Road Improvement District No. 537 (Lavaque Junction Road)

(motion, roll call)
6. **COMMUNICATIONS**
 - A. **20-136** Jim Crace, Chief of Police
TO: St. Louis County Rescue Squad
RE: Thank you
7. **PRESENTATIONS** *(Department Heads may give reports if necessary.)*
 - A. Kevin Orme, Director of Finance & Administration *(Pre-Agenda Only)*
RE: **Preliminary General Fund Budget & Levy**
 - B. 2020 Employee Recognitions
RE: 5 Years of Service – Alicia Dahlin, Kevin Orme, Jim Rich (26 years), Dana Ross & Jake Williams
10 Years of Service – Chris Durovec
15 Years of Service – Bob Miller & Jason Salo
20 Years of Service – Neil Vatne
30 Years of Service – Glen Leibel

8. **PUBLIC DISCUSSION** *(This is the time for individuals to address the Council about any item not on the agenda. The time limit is three minutes per person.)*
9. **CONSENT AGENDA** *(All items on the Consent Agenda are items which are considered routine by the City Council and will be approved by one motion via voice vote. There will be no discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered at the end of the Consent Agenda.)*

- A. **Minutes** - Approval or correction of [August 3, 2020 City Council Minutes](#)
- B. **Accounts Payable** – Approve general city warrants from August 1, 2020 through August 15, 2020 in the amount of \$1,266,952.44
- (motion, roll call)

10. **MOTIONS**

11. **ORDINANCES**

12. **RESOLUTIONS** *(Roll call will be taken only on items required by law and items requiring 4/5's votes, all others can be done by voice vote.)*

- A. **2020-118** Resolution Approving Change Order No. 3 For Ugstad Road Lift Station Sanitary Sewer Improvement District No. 449

(motion, roll call)

- B. **2020-119** Resolution Approving Pay Request No. 4 (Final) To George Bougalis & Sons, Co. In The Amount Of \$18,238.45

(motion, roll call)

- C. **2020-120** Resolution Declaring That Thielke Circle And All Infrastructures Within The Plat Of Square 37 Has Been Accepted And Opened By The City of Hermantown

(motion, roll call)

13. **RECESS**

NOTICE OF PUBLIC HEARING ON
2021 ROAD IMPROVEMENT PLAN
(LAVAQUE JUNCTION ROAD)

NOTICE IS HEREBY GIVEN, that the City Council of the City of Hermantown will meet in the Council Chambers of Governmental Services Building, 5105 Maple Grove Road, Hermantown, Minnesota, at 6:30 p.m. on Monday, August 17, 2020 to consider improvements to Lavaque Junction Road as part of the 2021 Road Improvement Plan.

The City Council proposes to proceed in accordance with the provisions of Minnesota Statutes Chapter 429.011 to 429.111 of the Minnesota Statutes.

The area proposed to be assessed for such improvement is every piece and parcel of property benefited by such improvement, whether abutting thereon or not, based upon the benefits received by each piece and parcel.

The estimated cost of such improvement is \$2,551,066.92.

Proposed assessment: \$9,750.00 per parcel

Such persons as desire to be heard with reference to the proposed improvements will be heard at this meeting. Written or oral comments are encouraged and will be considered at this hearing.
Authorized by the City Council.

Bonnie Engseth, City Clerk
City of Hermantown

Resolution No. 2020-117

RESOLUTION ORDERING IMPROVEMENT AND DIRECTING PREPARATION OF FINAL PLANS AND SPECIFICATIONS FOR 2021 ROAD IMPROVEMENT DISTRICT NO. 537 (LAVAQUE JUNCTION ROAD)

WHEREAS, the City Council has received and approved a preliminary engineering report for the project (“Project”) known as 2021 Road Improvement District No. 537 (Lavaque Junction Road); and

WHEREAS, the City Council held a public hearing on the Project; and

WHEREAS, ten days’ mailed notice and two weeks’ published notice of the hearing was given, and the hearing was held on the 17th day of August, 2020 at which all persons desiring to be heard were given an opportunity to be heard thereon; and

WHEREAS, after due consideration the Council believes it is in the best interests of the City of Hermantown to proceed further with the Project; and

WHEREAS, the next step in the process is to prepare final plans and specifications for such project; and

WHEREAS, the City Council desires to proceed to prepare such plans and specifications.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hermantown, Minnesota, as follows:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed.
3. The City Engineer is hereby authorized and directed to have a project engineer complete final plans and specifications in the project known as 2021 Road Improvement District No. 537 (Lavaque Junction Road).
4. Upon completion of such final plans and specifications, the project engineer is requested to present them to the City Council for approval and authorization for bidding.
5. The City reasonably expects to finance the Project from an issue of tax-exempt bonds. In advance of issuance of the bonds it will be necessary for the City to temporarily finance certain costs of the Project by using either working capital or cash reserves, which are needed for other purposes. The City reasonably expects to reimburse itself from the proceeds of the bonds within eighteen (18) months after the date the Project is paid from such working capital or cash reserves.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors

and the following voted in opposition thereto:

WHEREUPON, such resolution was declared duly passed and adopted August 17, 2020.

DATE: 2020

TO: City Council Members

FROM: John Mulder, City Administrator

RE: Correspondence

In your packet is a correspondence summary log. This briefly summarizes and assigns a log number for written correspondence received at City Hall. You are provided with the summary so that you may request a full copy of any correspondence article of interest to you. Bonnie & I have copied only the correspondence that we believe to be of special interest.

JM

7/30/2020	20-133	Cathy Remington, WLSSD	City of Hermantown	2021 Budget	7/24/2020
8/4/2020	20-134	Amy Pals, Ochs, Inc.	John Mulder, City Administrator	2021 Annual Insurance Rate Notification	8/1/2020
8/11/2020	20-135	Lee Field, MN Pollution Control Agency	Mary Elizabeth McDonal Rev Trust, 5815 Highway 193	Petroleum Storage Tank Release	7/23/2020
8/12/2020	20-136	Jim Crace, Chief of Police	St. Louis County Rescue Squad	Thank you	8/11/2020

**HERMANTOWN POLICE DEPARTMENT**

5111 Maple Grove Road • Hermantown, MN 55811 • P: 218-729-1200 • F: 218-729-1201

August 11, 2020

St. Louis County Rescue Squad:

I wanted to personally thank your entire team for the assistance on two Missing Person cases last week. The SLC Rescue Squad is an incredible resource for local agencies when these types of cases arise. Your ability to rapidly respond with a wide array of experience and assets is invaluable when lives are in the balance. Your unquestionable dedication and commitment to rescue efforts in St. Louis County have not gone unnoticed by myself and the officers of the Hermantown Police Department.

We greatly appreciate all of your help and support and as always, it has been a pleasure to be working side-by-side with you all.

Sincerely,

Jim Crace
Chief of PoliceCc: St. Louis County Sheriff Ross Litman
Hermantown Mayor Wayne Boucher

Preliminary General Fund Budget & Levy



Hermantown

Working together to serve
and build our community

August 17, 2020
City Council/Departments

2021 Preliminary Budget Message

August 17, 2020

Preliminary Budget: Attached is a preliminary City of Hermantown General Fund Budget for 2021. The budget is submitted at this time because of state imposed deadlines for Truth in Taxation purposes. The Council will be asked to set the preliminary levy and a public hearing date of December 7, 2020 at the City Council meeting on September 21, 2020. The preliminary levy and the budget hearing date must be approved by the City Council and submitted to St. Louis County by September 30. This budget represents the maximum proposed levy. The City Council may lower the proposed tax levy between now and the final approval which is scheduled for December 7, 2020.

Budget Discussion: In January 2019 the City Council approved a multi-year Financial Management Plan that addresses many long-term needs such as roads, capital items, staffing, and more. This plan has many benefits, including providing a roadmap of how to improve the long-term financial health of the organization while meeting Council and citizen priorities. As we entered 2020, we were on track with our Financial Management Plan. However, early in the year we along with everyone else encountered the COVID-19 pandemic. This has caused us to pivot, making financial decisions and revising those decisions several times during the year as the economy continues to change. Because of the uncertain future with the current pandemic and recession, we made a conscious decision to change our budget based on our Financial Management Plan for 2021 and materially reduce our proposed levy. This will cause a ripple effect on our Financial Management Plan in future years. However, we feel it is the right decision for our community dealing with the negative impact of the pandemic. We plan to pivot often, if needed, in our changing world, while continuing to have a long-term focus on serving and building our community with the limited resources we have.

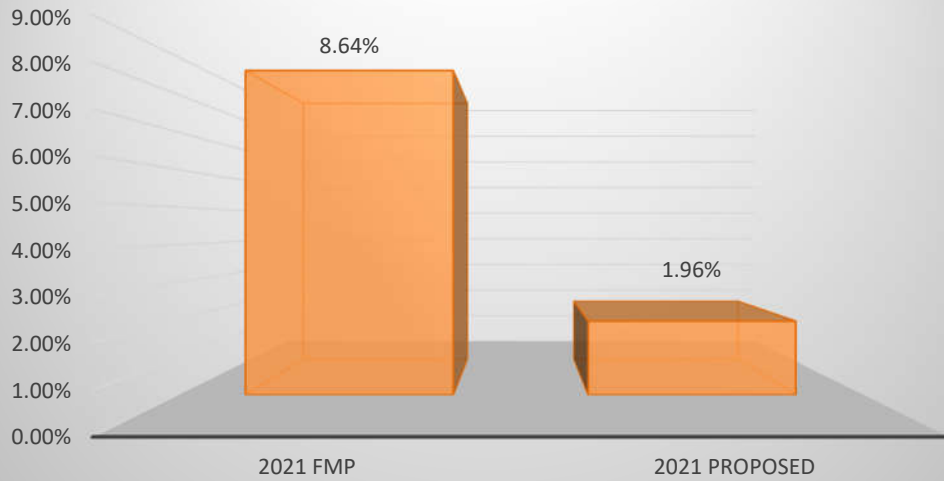
Expenditures: At this time, expenditures in the 2021 General Fund Budget are increasing 2.53% or \$155,081. As a general rule in 2021 \$62,000 in expenditures is the approximate equivalent of 1% of the tax levy. This increase is due in part to the following factors:

- Normal personnel expenditures increases (cost of living, step increases, health insurance)
- Travelers Insurance rate increase
- Additional police investigator (originally budgeted to start mid-year 2020)
- Several anticipated retirements

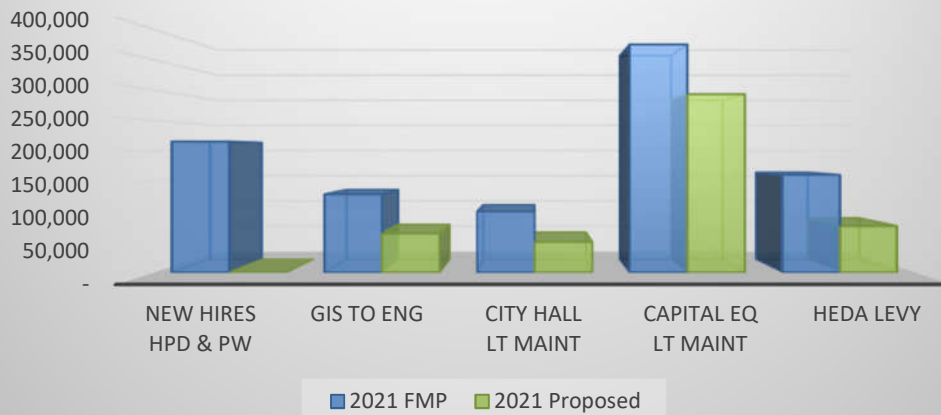
Revenues: The General Fund budget relies almost solely on local property tax to fund its expenditures. Local property taxes make up approximately 90% of our total general fund revenue. As a comparison, Duluth's local property taxes have made up approximately 20% of their general fund revenue. There were some budgeted reductions in non property tax revenue due to the pandemic.

Taxes: The general levy under this preliminary general fund budget is projected to increase 5.37%. The total levy increase is 4.56%. Very preliminary estimates show the Net Tax Capacity grew by about 3%. With expenditures growing by more than this, it causes an increase in the tax rate, so that an individual homeowner will pay more for the same value of home. The rate increases from .4289 to .4374. This is an actual 1.96% increase as opposed to the 8.64% increase proposed by the Financial Management Plan in 2021 (see graph on next page). The impact of this proposed budget is shown on Table 1.

Effective Tax Rate Increase



2021 Proposed Budget Material Deviations from Financial Management Plan (FMP)



Property Tax Impact of the Proposed 2021 Budget

Table 1

Annual City Levy	Pay 2020	Incr (Decr)		Pay 2021	Incr (Decr)	
		2020-2019	%		2021-2020	%
Total Levy	6,219,094	461,746	8.02%	6,502,851	283,757	4.56%
Tax rate	0.4290			0.4374		
General Fund	5,651,472	431,750	8.27%	5,954,917	303,445	5.37%
Tax rate	0.3986			0.4093		
Debt Levy	271,622	(54,035)	-16.59%	332,537	60,915	22.43%
Tax rate	0.0192			0.0229		
Fleet Farm Levy	136,000	31	0.02%	139,397	3,397	2.50%
Tax rate	0.0096			0.0096		
HEDA Levy	160,000	84,000	110.53%	76,000	(84,000)	-52.50%
Tax rate	0.0113			0.0052		
Levy Impact						
Impact - \$150,000 home	\$643	\$22	3.59%	\$656	\$13	1.96%
Impact - \$200,000 home	\$858	\$30	3.59%	\$875	\$17	1.96%
Impact - \$300,000 home	\$1,287	\$45	3.59%	\$1,312	\$25	1.96%
Impact - \$400,000 home	\$1,716	\$60	3.59%	\$1,750	\$34	1.96%
Impact - \$500,000 home	\$2,145	\$74	3.59%	\$2,187	\$42	1.96%
Impact - \$600,000 home	\$2,574	\$89	3.59%	\$2,624	\$51	1.96%

2021 PROPOSED BUDGET

REVENUES- TABLE 2

Revenues	Original Budget 2020	Proposed Budget 2021	Increase (Decrease)	Percent
Property Taxes	5,502,928	5,678,071	175,143	3.18%
Licenses & Permits	173,650	179,365	5,715	3.29%
Intergovernmental	233,650	233,950	300	0.13%
Charges for Services	148,592	146,240	(2,352)	-1.58%
Fines & Forfeitures	54,100	42,575	(11,525)	-21.30%
Investment Income	20,200	8,000	(12,200)	-60.40%
Transfers from other Funds	-	-	-	
Totals	6,133,120	6,288,201	155,081	2.53%

Table 2 above shows the changes in the various types of revenue in the general budget.

Taxes: The amount of taxes shown here is the anticipated tax revenue for the General Fund. As in other years, the City has budgeted receiving less than the proposed property tax levy. The full amount levied is higher than listed here because it will include other levies outside of the general fund. Figure 1 is the form that is sent to the County to certify the proposed levy.

Licenses & Permits: Building permit fees are expected to be virtually the same as last year's budget. We are aware of several projects and there are other ones potentially on the horizon, but are not sure if/when those will become reality.

Intergovernmental: Local Government Aid (LGA) for 2021 continues to be zero as in the last several years.

Figure 1

CVT: 395

CITY OF HERMANTOWN

PROPOSED CITY LEVY – ST LOUIS COUNTY

Contact Name: John Mulder
Phone #: 218-729-3600
E-Mail Address: jmulder@hermantownmn.com

The annual tax levy for the year of 2020 collectible in 2021 for the City of Hermantown was adopted by resolution passed at a City Council meeting held on, December 7, 2020.

LEVY PURPOSE	CERTIFIED LEVY	
Net Tax Capacity (NTC) Levies		
1. General Fund***	<u>5,954,917</u>	
2. General Obligation Bonded Debt	<u>332,537</u>	
3. Other Debt	<u>0</u>	
4. Miscellaneous – Fleet Farm Abatement	<u>139,397</u>	
5. Miscellaneous - HEDA	<u>76,000</u>	
6. Total of NTC Levies (Add lines 1 thru 5)	<u>6,502,851</u>	(required)
Referendum Market Value (RMV) Levies		
7. General Obligation Bonded Debt	_____	
8. Other Debt	_____	
9. Total of RMV Levies (Add lines 7 & 8)	_____	(required)
Total Levy (NTC+RMV) (Add lines 6 & 9)	<u>6,502,851</u>	(required)

(Complete when total of Debt levies is less than certified debt)

The amount levied for total debt is less than the amount due to be paid from this levy because we have \$ _____ on hand.

CERTIFICATION

State of Minnesota – County of St. Louis

I, John Mulder, Clerk/Administrator of the City of Hermantown, St. Louis County, Minnesota, do hereby certify that I have compared the foregoing with Original Resolution now on file and of record in my office, and that the same is a true and correct copy and transcript of said original resolution.

Witness by My Hand and the Seal of the City of Hermantown, St. Louis County, Minnesota, this 7th day of December, 2020.

Clerk / Administrator

CITY OF: HERMANTOWN

Public Hearing Date Certification

Public Hearing Information

Date: December 7, 2020
(*must be between Nov. 25 & Dec. 28, 2020*) .

Time: 6:30 p.m. (*must be after 6:00 p.m.*)

Location:

Government Services Center

Address To Mail Comments: 5105 Maple Grove Rd
Hermantown, MN 55811

Contact Name: John Mulder

Title: City Administrator

Phone: 218-729-3600

PLEASE RETURN TO THE COUNTY AUDITOR BY SEPTEMBER 30th.
THANK YOU.

EXPENDITURES

Expenditures: The current requested expenditures in the general fund are \$155,081 more than the amount approved in the 2020 budget. This is a 2.53% increase in expenditures. For comparison, last year we had an 8.66% increase in expenditures. Table 4 shows the comparison by Department along with the percentage of the total budget.

By Department:

Elections: 2021 is not an election year. This is the reason for the decrease.

Police: The Police Department budget is increased primarily due to increased personnel costs which includes an additional investigator originally budgeted to start in 2020. Two new vehicles are included in this budget as in prior years.

Fire: The City's contribution to the Fire Department is a 1% increase.

Community Development: The budget is reduced as our plans for the former GIS position are changing to implementing a new position in mid 2021.

Transfers Out: This amount was decreased from our adopted Financial Management Plan due to the ongoing pandemic. These transfers out are transfers for capital equipment and transfers for long term maintenance to City Hall.

2021 ANNUAL BUDGET
EXPENDITURE COMPARISON –TABLE 4

<u>Department</u>	<u>Original</u> <u>2020</u>	<u>Amended</u> <u>2020</u>	<u>2021</u>	<u>Increase (Reduction)</u> <u>to Original</u>	<u>Percent</u> <u>Change</u>	<u>Percent</u> <u>of total</u>
Council	47,412	47,412	45,081	-2,331	-4.92%	0.72%
Legal Notices	3,300	3,300	3,000	-300	-9.09%	0.05%
Mayor	13,946	13,946	13,015	-931	-6.68%	0.21%
Elections	26,917	26,917	0	-26,917	-100.00%	0.00%
Admin & Finance	616,877	606,137	658,881	42,004	6.81%	10.48%
Attorney	43,000	40,500	35,000	-8,000	-18.60%	0.56%
Community Development	304,388	210,088	253,708	-50,680	-16.65%	4.03%
City Hall Maintenance	176,253	176,003	196,294	20,041	11.37%	3.12%
Police	2,765,771	2,580,498	2,983,422	217,651	7.87%	47.44%
Fire	516,000	516,000	521,160	5,160	1.00%	8.29%
Fire Hall 1	50,942	50,942	58,601	7,659	15.03%	0.93%
Fire Hall 2	4,741	4,741	5,844	1,103	23.27%	0.09%
Fire Hall 3	7,703	7,703	6,363	-1,340	-17.40%	0.10%
Building Inspector	166,474	166,474	171,201	4,727	2.84%	2.72%
Poundmaster	4,100	4,100	4,100	0	0.00%	0.07%
Street	714,154	712,843	723,286	9,132	1.28%	11.50%
City Engineer	34,000	27,000	30,000	-4,000	-11.76%	0.48%
Garage Building Maintenance	62,965	51,965	40,302	-22,663	-35.99%	0.64%
Parks & Recreation	128,047	128,047	129,212	1,165	0.91%	2.05%
Community Building	25,395	25,395	26,289	894	3.52%	0.42%
Cemetery	10,408	5,408	5,538	-4,870	-46.79%	0.09%
Transfers Out	377,121	377,121	343,000	-34,121	-9.05%	5.45%
Insurance	33,206	33,206	34,904	1,698	5.11%	0.56%
Totals	6,133,120	5,815,746	6,288,201	155,081	2.53%	

By Category:

Table 5 shows how the budget is broken down by category. This table shows the largest percentage of the budget is related to Personnel Services.

Personnel Services: There is an additional police investigator in the 2021 personnel budget. The rest of the increase in personnel services represents negotiated wage increases, severance payouts, and an estimated increase in health insurance.

Services: This category includes items like postage, travel, training, legal notices, recording fees, utilities, liability insurance and other items.

Maintenance: Maintenance includes the costs of maintaining the City’s assets such as buildings, equipment (including computers) and other infrastructure.

Capital Outlay: Capital outlay items are shown on the following pages and include all projects by funding source.

Other Finance Uses: This category includes transfers to other funds for needed capital items and for long term maintenance of City Hall.

Expenditure by Category –Table 5

<u>Department</u>	<u>Original</u> <u>2020</u>	<u>Amended</u> <u>2020</u>	<u>2021</u>	<u>Increase</u> <u>(Reduction)</u> <u>to Original</u>	<u>Percent</u> <u>Change</u>	<u>Percent</u> <u>of total</u>
Personnel Services	3,815,075	3,630,076	4,073,898	258,823	6.78%	64.79%
Supplies	350,960	323,510	332,060	-18,900	-5.39%	5.28%
Services & Maintenance	1,478,314	1,427,639	1,411,193	-67,121	-4.54%	22.44%
Capital Outlay	109,650	55,400	126,050	16,400	14.96%	2.00%
Other Financing Uses	379,121	379,121	345,000	-34,121	-9.00%	5.49%
Totals	6,133,120	5,815,746	6,288,201	155,081	2.53%	

REVENUE

DETAIL

PAGES 1 - 4

CITY OF HERMANTOWN, MN
Revenue Budget Report -- MultiYear Actuals
For the Year: 2021

Account	Actuals				Current Budget 2020	% Rec. 2020	Prelim. Budget 21	Budget Change 21	Final Budget 21	% Old Budget 21
	2017	2018	2019	2020						
101 General Fund										
310100 Current Year Taxes										
310100 Current Year Taxes	4,407,285	4,797,076	5,193,090	158,148	5,481,928	3%	5,844,213	-187,042	5,657,171	103%
Group:	4,407,285	4,797,076	5,193,090	158,148	5,481,928	3%	5,844,213	-187,042	5,657,171	103%
310200 Delinquent Taxes										
310200 Delinquent Taxes	-13,171	60,548	18,668		0	0%			0	0%
Group:	-13,171	60,548	18,668		0	0%	0	0	0	0%
318100 Franchise Fees										
318100 Franchise Fees	16,000	16,000	16,000	8,250	16,500	50%	16,500		16,500	100%
Group:	16,000	16,000	16,000	8,250	16,500	50%	16,500	0	16,500	100%
319100 Penalty & Interest Property Taxes										
319100 Penalty & Interest	1,501	5,113	3,687		3,000	0%	3,000		3,000	100%
Group:	1,501	5,113	3,687		3,000	0%	3,000	0	3,000	100%
319200 Forfeited Tax Apportionments										
319200 Forfeited Tax	780	962	1,487		1,500	0%	1,400		1,400	93%
Group:	780	962	1,487		1,500	0%	1,400	0	1,400	93%
321100 Beer Licenses										
321100 Beer Licenses	75		4,690		4,000	0%			0	0%
321110 On Sale Liquor Licenses	29,920	30,710	30,600	25,800	28,000	92%	40,000		40,000	142%
321120 Off Sale Liquor Licenses	805	825	675	865	600	144%	650		650	108%
321140 Sunday Licenses	2,000	2,200	2,600	1,708	2,200	78%	2,665		2,665	121%
321150 Dance Permits	1,250	1,500	750	333	1,250	27%	1,000		1,000	80%
Group:	34,050	35,235	39,315	28,706	36,050	80%	44,315	0	44,315	122%
321800 Contractors License/Permits										
321800 Contractors	5,520	5,955	8,035	4,555	5,100	89%	5,300		5,300	103%
Group:	5,520	5,955	8,035	4,555	5,100	89%	5,300	0	5,300	103%
321900 Misc Licenses										
321900 Misc Licenses	7,590	5,940	6,930		6,600	0%	6,600		6,600	100%
321950 Fireworks Permits	400	300	750	300	500	60%	400		400	80%
321990 Other Licenses & Permits	3,450	2,725	3,725	740	3,800	19%	3,500		3,500	92%
Group:	11,440	8,965	11,405	1,040	10,900	10%	10,500	0	10,500	96%

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Account	Actuals				Current Budget 2020	% Rec. 2020	Prelim. Budget 21	Budget Change 21	Final Budget 21	% Old Budget 21
	2017	2018	2019	2020						
101 General Fund										
322100 Building Permits										
322100 Building Permits	102,580	184,719	83,476	52,451	102,000	51%	100,000		100,000	98%
322110 Zoning Fees	7,975	9,815	9,675	5,850	9,950	59%	9,950		9,950	100%
322120 SWPP and Stormwater Mgmt		846		846	0	***%			0	0%
322121 Erosion & Sediment	4,250	4,750	4,500	2,875	4,250	68%	4,500		4,500	105%
322126 Wetland Permits	1,650	1,150	1,000	650	1,600	41%	1,300		1,300	81%
322130 Property Split Fees	2,000	2,500	2,500	1,500	1,500	100%	1,500		1,500	100%
Group:	118,455	203,780	101,151	64,172	119,300	54%	117,250	0	117,250	98%
322400 Licenses & Fees										
322400 Licenses & Fees	1,720	3,380	2,745	945	2,300	41%	2,000		2,000	86%
Group:	1,720	3,380	2,745	945	2,300	41%	2,000	0	2,000	86%
322900 Handgun/Bow Permits										
322900 Handgun/Bow Permits	3,525	2,140	2,145		3,500	0%	2,900		2,900	82%
Group:	3,525	2,140	2,145		3,500	0%	2,900	0	2,900	82%
331900										
331998 Police Overtime Reimb.	29,356	43,521	64,089	4,270	28,000	15%	28,000		28,000	100%
331999 Other Federal Grants &	1,180	2,042	3,038	733,136	2,000	***%	2,000		2,000	100%
334010 Local Government Aid	66,001				0	0%			0	0%
334050 Market Value Credit	776	932	976		0	0%			0	0%
334160 Police Training	6,749	14,355	15,513		14,000	0%	14,300		14,300	102%
334180 MSAS Maintenance	65,000	65,000	65,000	65,000	65,000	100%	65,000		65,000	100%
Group:	169,062	125,850	148,616	802,406	109,000	736%	109,300	0	109,300	100%
334200 State 2% Fire Insurance/Fire Relief										
334200 State 2% Fire	1,000				0	0%			0	0%
334210 State Police Aid	125,959	121,076	128,234		122,000	0%	122,000		122,000	100%
Group:	126,959	121,076	128,234		122,000	0%	122,000	0	122,000	100%
334900										
334999 Other State Grants & Aids	2,937	21,007	15,930		2,000	0%	2,000		2,000	100%
Group:	2,937	21,007	15,930		2,000	0%	2,000	0	2,000	100%
336300 Other Grants & Aids										
336300 Other Grants & Aids	640	3,782	650	650	650	100%	650		650	100%
Group:	640	3,782	650	650	650	100%	650	0	650	100%

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Account	Actuals				Current Budget 2020	% Rec. 2020	Prelim. Budget 21	Budget Change 21	Final Budget 21	% Old Budget 21
	2017	2018	2019	2020						
101 General Fund										
341000 Other Income										
341010 Building Rentals	8,586	6,040	7,010	1,400	7,700	18%	4,000		4,000	51%
341015 Community Building	15,584	16,831	17,491	12,545	19,301	65%	19,500		19,500	101%
341030 Zoning & Subdivision		500	1,000	500	750	67%	750		750	100%
341050 Development Agreement	5,000				0	0%			0	0%
341080 Additional Zoning Charges		400			0	0%			0	0%
341090 Photocopies City	2		35		2	0%			0	0%
Group:	29,172	23,771	25,536	14,445	27,753	52%	24,250	0	24,250	87%
341100 Filing Fees										
341100 Filing Fees			8	8	0	***%			0	0%
341110 Data Privacy	1,295	1,104			500	0%	200		200	40%
Group:	1,295	1,112		8	500	2%	200	0	200	40%
342000										
342010 Police Services	75,985	81,160	81,100	77,000	75,300	102%	76,500		76,500	101%
342030 Photocopies Police	166	125	70	57	150	38%	80		80	53%
Group:	76,151	81,285	81,170	77,057	75,450	102%	76,580	0	76,580	101%
349400 Cemetery Burial										
349400 Cemetery Burial	1,050	550	1,500	1,280	1,200	107%	1,300		1,300	108%
Group:	1,050	550	1,500	1,280	1,200	107%	1,300	0	1,300	108%
351000 Impound & Towing Charges										
351000 Impound & Towing Charges	585	1,085	380	592	500	118%	475		475	95%
351010 Court Fines	52,728	48,749	62,722	23,731	53,000	45%	42,000		42,000	79%
351020 Parking Fines	45	585	815	35	600	6%	100		100	16%
Group:	53,358	50,419	63,917	24,358	54,100	45%	42,575	0	42,575	78%
351200 Dog/City Fines										
351200 Dog/City Fines			500		0	0%			0	0%
Group:			500		0	0%	0	0	0	0%
362100 Investment Interest										
362100 Investment Interest	17,057	24,698	30,509	-1,837	20,200	-9%	8,000		8,000	39%
362120 Interest - Interfund	3,903	1,955	1,687		0	0%			0	0%
362160 Gain (Loss) on Sale of	-7,098	-8,573	18,951		0	0%			0	0%
Group:	13,862	18,080	51,147	-1,837	20,200	-9%	8,000	0	8,000	39%

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Account	Actuals				Current Budget 2020	% Rec. 2020	Prelim. Budget 21	Budget Change 21	Final Budget 21	% Old Budget 21	
	2017	2018	2019	2020							
101 General Fund											
362200 Park Field Rental Fees											
362200	Park Field Rental Fees	9,600	9,600	9,600		9,600	0%	9,600	9,600	100%	
362210	Park Rental Fees	275	250	125		210	0%	100	100	47%	
362250	City Property Lease	1,418	17,356	16,820	2,448	10,575	23%	11,000	11,000	104%	
362255	Lightning Drive Tower	12,865	13,508	14,184	8,687	14,183	61%	15,000	15,000	105%	
	Group:	24,158	40,714	40,729	11,135	34,568	32%	35,700	0	35,700	103%
362400 911 Signs											
362400	911 Signs	2,640	2,480	2,690	1,500	2,700	56%	2,710	2,710	100%	
362410	Insurance Recoveries	1,216	1,289	35,672	3,800	1,250	304%	1,500	1,500	120%	
362415	Other Insurance	12,980				0	0%		0	0%	
362430	Refund & Reimbursement	882	11,657	5,905	6,839	0	***%		0	0%	
	Group:	17,718	15,426	44,267	12,139	3,950	307%	4,210	0	4,210	106%
362900 Flex Plan Revenue Over/Short											
362900	Flex Plan Revenue			-582		0	0%		0	0%	
362990	Miscellaneous Revenue	4,832	7,038	5,550	50	671	7%	100	100	14%	
	Group:	4,832	7,038	4,968	50	671	7%	100	0	100	14%
391000											
391010	Sale of General Fixed	5,717	18,727	7,230		1,000	0%	1,000	1,000	100%	
392010	Transfers In	15,000				0	0%		0	0%	
	Group:	20,717	18,727	7,230		1,000	0%	1,000	0	1,000	100%
	Fund:	5,129,016	5,667,991	6,012,122	1,207,507	6,133,120	20%	6,475,243	-187,042	6,288,201	102%
	Grand Total:	5,129,016	5,667,991	6,012,122	1,207,507	6,133,120		6,475,243	-187,042	6,288,201	

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Account Object	Actuals				Current Budget 2020	% Exp. 2020	Prelim. Budget 21	Budget Changes 21	Final Budget 21	% Old Budget 21
	2017	2018	2019	2020						
101 General Fund										
411100 Council										
103 Part-Time Employees - Reg	30,480	30,480	30,480	17,480	30,480	57%	30,480		30,480	100%
123 PERA Contributions - DCP	1,083	1,082	1,082	616	1,113	55%	1,113		1,113	100%
128 Social Security	472	472	472	276	510	54%	510		510	100%
129 Medicare	442	442	442	254	442	57%	442		442	100%
133 Life Insurance	187	191	210	123	216	57%	216		216	100%
151 Workers Compensation	342	648	917	536	1,071	50%	1,045	3	1,048	98%
201 Office Supplies		235			235	0%	235		235	100%
209 Computer Equipment				1,868	0	***%			0	0%
315 School & Conference	325		800		800	0%	800		800	100%
331 Travel Expense	482		375		500	0%	500		500	100%
405 Computer Maintenance	140	233	1,002	350	2,495	14%	187		187	7%
451 Dues & Subscriptions	9,341	15,390	9,691		9,500	0%	9,500		9,500	100%
499 Miscellaneous	722			155	50	310%	50		50	100%
Account:	44,016	49,173	45,471	21,658	47,412	46%	45,078	3	45,081	95%
411300 Ordinance, Public Notice and Proceedings										
310 Recording/Filing Fees		46			0	0%			0	0%
351 Legal Notices Publishing	2,855	1,658	1,597	1,229	3,300	37%	3,000		3,000	91%
Account:	2,855	1,704	1,597	1,229	3,300	37%	3,000	0	3,000	91%
413100 Mayor										
103 Part-Time Employees - Reg	10,020	10,020	10,020	5,845	10,020	58%	10,020		10,020	100%
123 PERA Contributions - DCP	481	480	481	280	501	56%	501		501	100%
129 Medicare	145	145	145	85	145	59%	145		145	100%
133 Life Insurance	59	36	52	31	54	57%	54		54	100%
151 Workers Compensation	99	163	274	179	357	50%	342	1	343	96%
201 Office Supplies	23				0	0%			0	0%
209 Computer Equipment				467	0	***%			0	0%
315 School & Conference		140	465		420	0%	420		420	100%
331 Travel Expense	339		376	299	400	75%			0	0%
405 Computer Maintenance	964	1,889	1,284	941	1,919	49%	1,357		1,357	71%
451 Dues & Subscriptions	50	75	30		30	0%	75		75	250%
499 Miscellaneous	271	108	99		100	0%	100		100	100%
Account:	12,451	13,056	13,226	8,127	13,946	58%	13,014	1	13,015	93%
414100 Elections										
101 Full-Time Employees - Reg	1,900	1,981	2,032	1,699	4,240	40%			0	0%
102 Full-Time Employees - Ove		1,808	645	237	190	125%			0	0%
105 Temporary Employees - Reg		7,380		2,867	15,000	19%			0	0%
111 Severance Pay - Vacation/			752		0	0%			0	0%
121 PERA Contributions - Coord	142	284	168	145	318	46%			0	0%
128 Social Security	114	228	150	118	263	45%			0	0%
129 Medicare	27	54	35	28	61	46%			0	0%
131 Health Insurance	620	798	453	423	766	55%			0	0%
133 Life Insurance	8	11	8	5	19	26%			0	0%

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Account Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
	2017	2018	2019	2020	Budget 2020	Exp. 2020	Budget 21	Changes 21	Budget 21	Budget 21
134 Disability Insurance	16	20	11	21	18	117%				0 0%
136 MSRS			6	9	36	25%				0 0%
151 Workers Compensation	3	2	4	3	6	50%				0 0%
201 Office Supplies	300	444		546	500	109%				0 0%
221 General Supplies		73		50	0	***%				0 0%
325 Postage		1,021	50	1,613	1,500	108%				0 0%
331 Travel Expense	70	199	184	70	200	35%				0 0%
351 Legal Notices Publishing		1,260	66	1,819	1,800	101%				0 0%
404 Equipment Maintenance	1,258	435	435		1,400	0%				0 0%
499 Miscellaneous		463	200	251	600	42%				0 0%
580 Other Equipment		28,575			0	0%				0 0%
Account:	4,458	45,036	5,199	9,904	26,917	37%	0	0		0 0%
415300 Administration & Finance										
101 Full-Time Employees - Reg	239,196	264,725	320,812	196,175	371,976	53%	401,990		401,990	108%
102 Full-Time Employees - Ove		64	137	76	0	***%				0 0%
111 Severance Pay - Vacation/	5,692	4,743	26,018		0	0%				0 0%
121 PERA Contributions - Coor	18,016	19,984	23,692	14,851	27,908	53%	30,149		30,149	108%
128 Social Security	14,497	16,104	19,667	11,960	23,071	52%	24,923		24,923	108%
129 Medicare	3,390	3,766	4,599	2,797	5,396	52%	5,829		5,829	108%
131 Health Insurance	68,583	68,370	79,038	51,265	87,032	59%	90,771		90,771	104%
132 Health Care Savings Plan/	256	277	578		0	0%				0 0%
133 Life Insurance	732	751	962	590	1,110	53%	1,129		1,129	102%
134 Disability Insurance	1,346	1,346	1,162	852	1,659	51%	1,733		1,733	104%
136 MSRS			1,161	1,100	1,966	56%	2,002		2,002	102%
151 Workers Compensation	451	531	439	242	484	50%	523	40	563	116%
201 Office Supplies	3,212	5,258	5,404	1,712	4,000	43%	4,000		4,000	100%
202 Printing Supplies	4,093	3,665	3,806	1,182	2,100	56%	2,100		2,100	100%
209 Computer Equipment	124			1,401	400	350%	400		400	100%
221 General Supplies			1,510		0	0%				0 0%
301 Audit/Account Services	22,985	19,743	26,616	13,055	23,617	55%	21,000		21,000	89%
302 Assessors Fees		654	663		0	0%				0 0%
314 Computer/Software Fees	2,000	3,800	2,840	2,653	3,800	70%	3,150		3,150	83%
315 School & Conference	2,011	1,535	3,348	599	3,000	20%	4,000		4,000	133%
317 Personnel Testing, Physic		375	1,050		0	0%				0 0%
319 Contracted Services	3,395	16,161	9,619	843	1,500	56%	11,200	3,165	14,365	958%
321 Telephone	1,357	5,245	1,072	935	1,500	62%	1,500		1,500	100%
325 Postage	1,090	1,249	1,425	918	1,200	77%	1,375		1,375	115%
331 Travel Expense	6,696	4,912	8,967	2,377	3,000	79%	5,500		5,500	183%
343 Community Relations	3,700	4,200	4,200	-740	3,460	-21%	4,200		4,200	121%
351 Legal Notices Publishing		182	1,522		900	0%	900		900	100%
361 General Liability Insuran	259				0	0%				0 0%
405 Computer Maintenance	24,209	27,916	32,476	21,814	30,038	73%	29,927		29,927	100%
413 Equipment Rental	4,634	4,565	4,318	2,214	3,995	55%	3,750		3,750	94%
434 Employee Recognition Prog	1,557	52	1,609		325	0%	325		325	100%
451 Dues & Subscriptions	3,474	4,249	3,020	2,808	2,500	112%	3,000		3,000	120%
499 Miscellaneous	242	441	576	94	200	47%	300		300	150%
810 Refund/Reimbursement Expe		14,911			0	0%				0 0%
Account:	437,197	499,774	592,306	331,773	606,137	55%	655,676	3,205	658,881	109%

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Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		2017	2018	2019	2020	Budget 2020	Exp. 2020	Budget 21	Changes 21	Budget 21	Budget 21
416100	City Attorney										
308	Legal Fees	58,187	41,506	32,013	16,921	40,500	42%	35,000		35,000	86%
	Account:	58,187	41,506	32,013	16,921	40,500	42%	35,000	0	35,000	86%
419100	Community Development										
101	Full-Time Employees - Reg	111,619	99,414	84,482	52,961	93,254	57%	184,746	-42,224	142,522	153%
121	PERA Contributions - Coor	8,363	7,456	6,629	3,972	6,994	57%	13,856	-3,167	10,689	153%
128	Social Security	6,748	6,009	5,363	3,182	5,781	55%	11,454	-2,618	8,836	153%
129	Medicare	1,578	1,405	1,254	744	1,352	55%	2,679	-612	2,067	153%
131	Health Insurance	31,355	30,007	27,630	17,156	43,824	39%	60,402	-15,100	45,302	103%
133	Life Insurance	257	243	280	152	354	43%	339	-27	312	88%
134	Disability Insurance	518	514	454	248	731	34%	924	-228	696	95%
151	Workers Compensation	303	195	165	92	184	50%	240	-40	200	109%
201	Office Supplies	340	441	179	38	150	25%	500		500	333%
202	Printing Supplies	211	280			500	0%	500		500	100%
209	Computer Equipment				531	0	***			0	0%
304	Parcel Research Fees	300	650	1,848	750	1,500	50%	1,500		1,500	100%
305	Engineer Fees		2,343	1,765	8,365	2,500	335%	3,000		3,000	120%
308	Legal Fees	16,591	8,310	13,985	20,941	10,000	209%	15,000		15,000	150%
310	Recording/Filing Fees	370	692	736	736	1,000	74%	500		500	50%
314	Computer/Software Fees	1,702	1,056	2,069	396	7,500	5%	4,500		4,500	60%
315	School & Conference			553		250	0%	1,000		1,000	400%
317	Personnel Testing, Physic	1,282				0	0%			0	0%
319	Contracted Services	42,308	37,715	46,761	20,176	17,500	115%			0	0%
321	Telephone	883	300	300	150	300	50%	300		300	100%
325	Postage	413	248	420	408	500	82%	500		500	100%
331	Travel Expense	322	213	1,015		250	0%	500		500	200%
351	Legal Notices Publishing	508	674	1,068	876	1,000	88%	1,000		1,000	100%
361	General Liability Insuran	8,065	7,967	7,841	4,107	8,500	48%	8,500	-288	8,212	97%
405	Computer Maintenance	2,848	4,775	5,088	2,566	4,664	55%	4,072		4,072	87%
451	Dues & Subscriptions	1,620	663	550	296	1,500	20%	2,000		2,000	133%
499	Miscellaneous	65				0	0%			0	0%
	Account:	238,569	211,570	210,435	138,843	210,088	66%	318,012	-64,304	253,708	121%
419901	City Hall & Police Building Maintenance										
101	Full-Time Employees - Reg	34,696	36,290	35,485	22,186	39,303	56%	40,479		40,479	103%
102	Full-Time Employees - Ove	2,100	2,812	3,322	314	0	***			0	0%
103	Part-Time Employees - Reg	5,663	6,109	6,562	3,878	10,315	38%	10,621		10,621	103%
111	Severance Pay - Vacation/					0	0%	20,800		20,800	*****
121	PERA Contributions - Coor	3,180	3,383	3,375	1,978	2,948	67%	3,036		3,036	103%
128	Social Security	2,437	2,599	2,614	1,517	3,076	49%	3,168		3,168	103%
129	Medicare	570	608	611	355	719	49%	741		741	103%
131	Health Insurance	15,771	16,297	16,920	11,088	18,308	61%	19,119		19,119	104%
133	Life Insurance	44	44	45	25	45	56%	45		45	100%
134	Disability Insurance	205	211	208	115	207	56%	212		212	102%
151	Workers Compensation	2,320	1,785	1,817	1,022	2,044	50%	2,105	92	2,197	107%
201	Office Supplies			32		0	0%			0	0%
212	Motor Fuels	1,160	1,269	2,351	738	1,600	46%	1,600		1,600	100%
216	Uniforms	305	-56	217		0	0%	500		500	*****

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		2017	2018	2019	2020	Budget	Exp.	Budget	Changes	Budget	Budget
		2017	2018	2019	2020	2020	2020	21	21	21	21
221	General Supplies	8,933	4,508	4,727	1,829	7,500	24%	7,500		7,500	100%
224	Land Maintenance & Repair	3,860		16		4,000	0%	4,000		4,000	100%
319	Contracted Services	3,065	3,899	1,053	815	1,350	60%	1,400		1,400	104%
321	Telephone	8,100	9,493	8,661	4,444	8,298	54%	8,298		8,298	100%
322	Internet	6,760	6,770	7,273	4,710	6,760	70%	6,760		6,760	100%
361	General Liability Insuran	9,929	9,278	10,613	5,261	10,000	53%	10,000	-1,757	8,243	82%
381	Electricity	30,035	31,904	26,202	12,508	27,500	45%	27,500		27,500	100%
383	Heating Gas	13,905	16,835	16,335	8,651	16,000	54%	16,200		16,200	101%
384	Garbage Removal	2,250	2,399	2,727	1,431	2,275	63%	2,275		2,275	100%
401	Building Maintenance	18,879	11,561	12,444	2,688	12,000	22%	6,000		6,000	50%
404	Equipment Maintenance	128	2,238	8		0	0%	5,000		5,000	*****
405	Computer Maintenance	1,275	1,217	1,090	684	1,605	43%			0	0%
417	Uniform Rental	95				0	0%			0	0%
451	Dues & Subscriptions	15	15	15	15	100	15%	100		100	100%
460	Permits & Licenses	75	56	70	19	50	38%	500		500	1000%
	Account:	175,755	171,524	164,793	86,271	176,003	49%	197,959	-1,665	196,294	112%
421100	Police Administration										
101	Full-Time Employees - Reg	1,166,329	1,241,237	1,310,778	763,241	1,354,617	56%	1,493,635		1,493,635	110%
102	Full-Time Employees - Ove	154,235	168,517	166,484	42,543	90,800	47%	143,037		143,037	158%
111	Severance Pay - Vacation/	59,408	33,257		13,155	11,425	115%	43,931		43,931	385%
121	PERA Contributions - Coor	9,884	11,032	11,654	6,072	5,801	105%	11,987		11,987	207%
122	Pera Contributions - Poli	192,059	203,723	224,943	127,937	240,917	53%	261,402		261,402	109%
128	Social Security	8,104	8,367	8,589	4,936	8,167	60%	9,909		9,909	121%
129	Medicare	19,750	20,159	20,396	11,207	21,646	52%	24,369		24,369	113%
131	Health Insurance	308,852	359,370	438,789	260,036	469,499	55%	501,217		501,217	107%
132	Health Care Savings Plan/	3,447	2,746	4,135		0	0%			0	0%
133	Life Insurance	1,411	1,503	1,827	954	1,866	51%	1,901		1,901	102%
134	Disability Insurance	5,670	5,898	6,521	3,482	6,744	52%	7,179		7,179	106%
136	MSRS			1,073	887	1,560	57%	1,560		1,560	100%
151	Workers Compensation	35,686	26,754	33,149	22,478	44,102	51%	42,889	3,560	46,449	105%
201	Office Supplies	3,358	463	1,232	1,183	1,150	103%	1,500		1,500	130%
202	Printing Supplies	1,110	1,598	547	867	1,500	58%	1,500		1,500	100%
209	Computer Equipment	1,322	276	816	937	1,000	94%	1,000		1,000	100%
211	Cleaning Supplies	2,346				0	0%			0	0%
212	Motor Fuels	32,952	37,934	39,289	14,205	25,000	57%	36,000		36,000	144%
216	Uniforms	30,137	17,179	11,914	12,400	13,000	95%	19,000		19,000	146%
218	Medical Supplies	912	507	969	92	1,000	9%	1,000		1,000	100%
219	Other Operating Equipment	5,443				0	0%			0	0%
221	General Supplies	2,936	7,134	6,783	1,502	2,000	75%	4,000		4,000	200%
222	Tires	2,102	2,803	4,460	686	5,000	14%	5,000		5,000	100%
240	Gun Supplies/Ammo/Tasers	10,649	11,626	10,631	6,130	7,500	82%	10,000		10,000	133%
308	Legal Fees	83,554	92,153	47,862	35,604	75,000	47%	83,000		83,000	111%
314	Computer/Software Fees	15,109	17,551	21,328	2,565	21,500	12%	25,000		25,000	116%
315	School & Conference	7,033	7,289	11,877	3,911	7,000	56%	11,000		11,000	157%
317	Personnel Testing, Physic	4,166	2,779	199	15	15	100%	1,500		1,500	10000%
319	Contracted Services	3,334	5,484	7,342	1,481	5,000	30%	5,000		5,000	100%
320	Personnel Search Expenses	231		33	99	0	***			0	0%
321	Telephone	11,861	20,306	14,285	9,571	14,000	68%	15,000		15,000	107%

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	2017	2018	2019	2020	Budget 2020	Exp. 2020	Budget 21	Changes 21	Budget 21	Budget 21
325 Postage	1,065	1,166	1,088	512	1,200	43%	1,200		1,200	100%
331 Travel Expense	6,193	4,245	9,148	1,167	2,500	47%	7,500		7,500	300%
343 Community Relations	1,818	947	839		0	0%	1,500		1,500	*****
351 Legal Notices Publishing	49		112		300	0%	300		300	100%
361 General Liability Insuran	24,207	24,649	25,230	13,156	24,000	55%	24,000	1,981	25,981	108%
404 Equipment Maintenance	1,410	2,196	3,681	731	2,000	37%	3,000		3,000	150%
405 Computer Maintenance	19,147	37,817	32,992	22,714	34,439	66%	25,790		25,790	75%
406 Vehicle Maintenance	11,072	11,035	14,263	6,491	12,500	52%	12,500		12,500	100%
413 Equipment Rental	4,534	4,410	4,479	2,257	4,800	47%	4,800		4,800	100%
434 Employee Recognition Prog	543		123	243	250	97%	125		125	50%
436 Towing Charges	195	650	250	215	200	108%	250		250	125%
451 Dues & Subscriptions	1,243	1,327	1,972	1,565	1,750	89%	1,500		1,500	86%
460 Permits & Licenses	382	2,380	422	337	500	67%	850		850	170%
490 K-9 Expenses	2,237	2,516	3,357		0	0%	3,000		3,000	*****
495 Property Damage Reimb. by	2,000	500	1,260	302	2,000	15%	2,000		2,000	100%
496 Insurance Deductible	1,000				0	0%			0	0%
499 Miscellaneous	2,753	2,716	4,058	201	3,350	6%	3,500		3,500	104%
540 Office Equip/Furnishings	19,279	8,663			0	0%	3,750		3,750	*****
544 Motor Vehicles	71,640	81,673	83,861	49,789	49,500	101%	115,000		115,000	232%
580 Other Equipment	8,598	22,448	8,430	2,491	4,400	57%	4,800		4,800	109%
Account:	2,362,755	2,516,983	2,603,470	1,450,347	2,580,498	56%	2,977,881	5,541	2,983,422	116%
422100 Fire Administration										
125 Firemens Pension Contribu	25,000				0	0%			0	0%
151 Workers Compensation	7,148				0	0%			0	0%
301 Audit/Account Services	3,825				0	0%			0	0%
308 Legal Fees	1,303				0	0%			0	0%
317 Personnel Testing, Physic	2,119				0	0%			0	0%
318 Fire Protection	482,629	516,000	516,000	387,000	516,000	75%	521,160		521,160	101%
351 Legal Notices Publishing	137				0	0%			0	0%
363 2% Fire Insurance	1,000				0	0%			0	0%
Account:	523,161	516,000	516,000	387,000	516,000	75%	521,160	0	521,160	101%
422901 Firehall #1 Maple Grove Road										
101 Full-Time Employees - Reg	13,534	14,889	16,038	9,395	12,093	78%	12,455		12,455	103%
102 Full-Time Employees - Ove	706	956	1,022	96	0	***			0	0%
103 Part-Time Employees - Reg	701	20	605	166	0	***			0	0%
111 Severance Pay - Vacation/					0	0%	6,400		6,400	*****
121 PERA Contributions - Coor	1,068	1,188	1,279	712	907	79%	934		934	103%
128 Social Security	851	901	1,008	549	750	73%	772		772	103%
129 Medicare	199	211	236	129	175	74%	181		181	103%
131 Health Insurance	5,919	6,337	7,069	4,366	5,633	78%	5,883		5,883	104%
133 Life Insurance	17	17	20	10	14	71%	14		14	100%
134 Disability Insurance	73	83	92	49	64	77%	65		65	102%
151 Workers Compensation	200		444	249	498	50%	513	23	536	108%
221 General Supplies				205	0	***			0	0%
223 Maintenance Supplies	74	1,652			0	0%			0	0%
321 Telephone	2,137	5,477	2,090	1,116	2,209	51%	2,209		2,209	100%
322 Internet	1,690	1,680	1,859	1,177	1,690	70%	1,690		1,690	100%

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		2017	2018	2019	2020	Budget	Exp.	Budget	Changes	Budget	Budget
361	General Liability Insuran	2,926	3,017	3,105	1,542	2,909	53%	2,950	-588	2,362	81%
381	Electricity	19,203	20,909	17,330	7,993	14,000	57%	14,000		14,000	100%
383	Heating Gas	8,923	11,043	9,237	5,261	10,000	53%	10,500		10,500	105%
401	Building Maintenance	622	235	657	495	0	***	600		600	*****
404	Equipment Maintenance	400				0	0%			0	0%
460	Permits & Licenses	10	10	10		0	0%			0	0%
540	Office Equip/Furnishings		589			0	0%			0	0%
	Account:	59,253	69,214	62,101	33,510	50,942	66%	59,166	-565	58,601	115%
422902	Firehall #2 Morris Thomas Road										
221	General Supplies		9			0	0%			0	0%
223	Maintenance Supplies	804				0	0%			0	0%
322	Internet	919	733	843	570	911	63%	911		911	100%
361	General Liability Insuran	170	347	884	707	340	208%	400	683	1,083	319%
381	Electricity	1,779	1,570	785	488	1,440	34%	1,400		1,400	97%
383	Heating Gas	1,861	2,833	2,392	1,361	1,950	70%	2,300		2,300	118%
401	Building Maintenance			266	541	100	541%	150		150	150%
	Account:	5,533	5,492	5,170	3,667	4,741	77%	5,161	683	5,844	123%
422903	Firehall #3 Midway Road										
221	General Supplies		9	94	48	0	***			0	0%
223	Maintenance Supplies	225				100	0%	600		600	600%
322	Internet	958	370	898	501	957	52%	957		957	100%
361	General Liability Insuran	368	373	912	722	366	197%	400	706	1,106	302%
381	Electricity	1,747	1,641	850	410	1,280	32%	1,400		1,400	109%
383	Heating Gas	5,746	5,663	2,434	1,598	5,000	32%	2,300		2,300	46%
401	Building Maintenance			70	450	0	***			0	0%
460	Permits & Licenses	10				0	0%			0	0%
	Account:	9,054	8,056	5,258	3,729	7,703	48%	5,657	706	6,363	83%
424100	Building Inspection										
101	Full-Time Employees - Reg	88,186	91,692	99,358	55,722	105,409	53%	108,702		108,702	103%
121	PERA Contributions - Coor	6,614	6,877	7,151	4,179	7,906	53%	8,153		8,153	103%
128	Social Security	5,741	5,948	6,278	3,637	6,535	56%	6,740		6,740	103%
129	Medicare	1,343	1,391	1,468	851	1,528	56%	1,576		1,576	103%
131	Health Insurance	27,075	28,466	30,475	19,010	31,949	60%	33,432		33,432	105%
133	Life Insurance	273	277	303	160	301	53%	301		301	100%
134	Disability Insurance	470	493	495	280	494	57%	528		528	107%
136	MSRS			364	296	520	57%	520		520	100%
151	Workers Compensation	127	136	124	69	137	50%	141	11	152	111%
201	Office Supplies	238	109	108		450	0%	500		500	111%
209	Computer Equipment				467	0	***			0	0%
227	Street Lights & Signs	687	926	920	323	1,100	29%	1,200		1,200	109%
315	School & Conference	244	170	313		400	0%	300		300	75%
325	Postage	181	233	122	113	220	51%	240		240	109%
331	Travel Expense	5,380	5,430	3,214	4,095	7,200	57%	7,200		7,200	100%
405	Computer Maintenance	965	2,408	1,384	901	2,025	44%	1,357		1,357	67%
451	Dues & Subscriptions	325	240	270		300	0%	300		300	100%
	Account:	137,849	144,796	152,347	90,103	166,474	54%	171,190	11	171,201	103%

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		2017	2018	2019	2020	Budget 2020	Exp. 2020	Budget 21	Changes 21	Budget 21	Budget 21
427100	Poundmaster										
319	Contracted Services	4,110	8,810	4,685	1,045	4,100	25%	4,100		4,100	100%
	Account:	4,110	8,810	4,685	1,045	4,100	25%	4,100	0	4,100	100%
431100	Street Department										
101	Full-Time Employees - Reg	186,967	200,373	213,936	130,056	188,881	69%	199,929		199,929	106%
102	Full-Time Employees - Ove	12,334	22,349	29,467	3,193	16,366	20%	11,380		11,380	70%
103	Part-Time Employees - Reg	885	1,437	10,511		-25,311	0%			0	0%
121	PERA Contributions - Coord	14,947	16,704	18,255	9,994	15,394	65%	15,848		15,848	103%
128	Social Security	12,031	13,460	15,278	7,943	12,725	62%	13,101		13,101	103%
129	Medicare	2,814	3,148	3,573	1,858	2,976	62%	3,064		3,064	103%
131	Health Insurance	72,305	77,187	82,472	60,225	71,572	84%	74,525		74,525	104%
132	Health Care Savings Plan/	-178		255		0	0%			0	0%
133	Life Insurance	313	323	329	191	304	63%	304		304	100%
134	Disability Insurance	1,050	1,143	1,182	653	959	68%	987		987	103%
136	MSRS					260	0%	260		260	100%
151	Workers Compensation	4,695	6,682	10,872	6,979	13,958	50%	14,775	560	15,335	110%
209	Computer Equipment			179		1,000	0%	1,000		1,000	100%
211	Cleaning Supplies	50				0	0%			0	0%
212	Motor Fuels	31,236	39,832	56,193	19,619	45,000	44%	45,000		45,000	100%
213	Lubricants/Additives	3,154	3,507	5,506	2,853	3,000	95%	3,000		3,000	100%
216	Uniforms	638	1,080	677	129	1,000	13%	1,000		1,000	100%
221	General Supplies	8,605	8,999	8,840	722	8,600	8%	8,600		8,600	100%
222	Tires	14,072	3,526	845	789	3,000	26%	3,000		3,000	100%
223	Maintenance Supplies	411				0	0%			0	0%
225	Street Maintenance Suppli	38,009	24,452	52,250	7,720	45,000	17%	45,000		45,000	100%
226	Sand, Salt, Chloride	54,381	76,363	113,285	29,918	72,500	41%	72,500		72,500	100%
227	Street Lights & Signs	1,171		2,764		2,625	0%	2,625		2,625	100%
305	Engineer Fees	1,615				0	0%			0	0%
314	Computer/Software Fees			1,604		0	0%			0	0%
315	School & Conference	770	552	307	246	1,075	23%	1,575		1,575	147%
317	Personnel Testing, Physic			60		0	***	500		500	*****
319	Contracted Services	10,950	24,786	29,392	2,480	37,500	7%	23,500		23,500	63%
320	Personnel Search Expenses	465				0	0%			0	0%
321	Telephone	2,148	3,225	2,752	1,302	2,283	57%	2,283		2,283	100%
322	Internet	294	280	605	694	293	237%	293		293	100%
325	Postage		37	62		0	0%			0	0%
331	Travel Expense	451	436	1	251	300	84%	300		300	100%
351	Legal Notices Publishing	37		41		0	0%			0	0%
361	General Liability Insuran	5,029	5,588	7,049	3,588	6,000	60%	6,000	1,448	7,448	124%
403	Road Maintenance	25,691	108,375	78,947	60,262	111,000	54%	85,000		85,000	77%
404	Equipment Maintenance	47,285	51,332	72,399	19,033	44,500	43%	44,500		44,500	100%
405	Computer Maintenance	6,445	5,270	5,753	5,345	9,083	59%	5,429		5,429	60%
406	Vehicle Maintenance	577	94			3,750	0%	3,750		3,750	100%
413	Equipment Rental	16,567	13,121	36,630	6,206	12,500	50%	26,500		26,500	212%
417	Uniform Rental	1,721	2,153	2,405	1,470	2,500	59%	2,500		2,500	100%
434	Employee Recognition Prog					300	0%	300		300	100%
451	Dues & Subscriptions					100	0%	100		100	100%
460	Permits & Licenses		148	75	198	350	57%	350		350	100%

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	2017	2018	2019	2020	Budget	Exp.	Budget	Changes	Budget	Budget
499 Miscellaneous	90				0	0%			0	0%
540 Office Equip/Furnishings		1,796		421	1,500	28%	2,500		2,500	167%
580 Other Equipment			1,773		0	0%			0	0%
Account:	580,025	717,758	866,464	384,398	712,843	54%	721,278	2,008	723,286	101%
431130 City Engineer										
305 Engineer Fees	60,822	47,869	59,159	16,668	27,000	62%	30,000		30,000	111%
Account:	60,822	47,869	59,159	16,668	27,000	62%	30,000	0	30,000	111%
431150 Street Improvements										
305 Engineer Fees	44,539				0	0%			0	0%
308 Legal Fees	2,281				0	0%			0	0%
310 Recording/Filing Fees	92				0	0%			0	0%
351 Legal Notices Publishing	317				0	0%			0	0%
550 Street Improvements	153,640				0	0%			0	0%
Account:	200,869				0	***	0	0	0	0%
431901 City Garage										
101 Full-Time Employees - Reg	3,100	12,122	3,990	5,258	11,595	45%	12,148		12,148	105%
102 Full-Time Employees - Ove	607	877	1,053	46	989	5%	654		654	66%
103 Part-Time Employees - Reg	729	882	874	111	0	***			0	0%
111 Severance Pay - Vacation/					0	0%	1,600		1,600	*****
121 PERA Contributions - Coor	278	975	378	398	944	42%	960		960	102%
128 Social Security	266	826	353	320	780	41%	794		794	102%
129 Medicare	62	193	83	75	182	41%	186		186	102%
131 Health Insurance	1,487	5,295	2,422	2,936	4,724	62%	4,931		4,931	104%
132 Health Care Savings Plan/			14		0	0%			0	0%
133 Life Insurance	3	15	5	6	13	46%	13		13	100%
134 Disability Insurance	14	66	23	27	60	45%	63		63	105%
151 Workers Compensation	483	555	676	379	758	50%	796	31	827	109%
221 General Supplies	442	3,127	2,852	2,698	5,500	49%	5,500		5,500	100%
223 Maintenance Supplies	21,409	14,422	593	4,103	15,000	27%	600		600	4%
321 Telephone	134	151	201	117	0	***	201		201	*****
361 General Liability Insuran	1,932	1,955	1,976	981	1,920	51%	2,000	-675	1,325	69%
381 Electricity	3,655	3,818	3,150	2,067	4,000	52%	4,000		4,000	100%
383 Heating Gas	2,877	3,850	4,472	2,136	3,000	71%	3,000		3,000	100%
384 Garbage Removal	1,971	2,017	1,989	1,638	2,500	66%	2,500		2,500	100%
401 Building Maintenance	447	896	3,290	1,829	0	***	1,000		1,000	*****
404 Equipment Maintenance	2,258	516		264	0	***			0	0%
417 Uniform Rental	1,584				0	0%			0	0%
460 Permits & Licenses	20		20		0	0%			0	0%
Account:	43,758	52,558	28,414	25,389	51,965	49%	40,946	-644	40,302	78%
441100 Storm Water										
305 Engineer Fees	40,334				0	0%			0	0%
308 Legal Fees	3,460				0	0%			0	0%
460 Permits & Licenses	400				0	0%			0	0%
Account:	44,194				0	***	0	0	0	0%

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For the Year: 2021

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		2017	2018	2019	2020	Budget	Exp.	Budget	Changes	Budget	Budget
						2020	2020	21	21	21	21
452100	Parks										
101	Full-Time Employees - Reg	10,760	9,091	8,495	4,924	39,154	13%	11,636		11,636	30%
102	Full-Time Employees - Ove	917	1,267	1,663	-141	1,304	-11%	319		319	24%
103	Part-Time Employees - Reg	9,077	10,825	12,124	2,560	0	***%			0	0%
104	Part-Time Employees - Ove			15		0	0%			0	0%
105	Temporary Employees - Reg					0	0%	28,694		28,694	*****%
121	PERA Contributions - Coor	876	777	762	359	945	38%	897		897	95%
128	Social Security	1,261	1,289	1,361	440	2,508	18%	2,520		2,520	100%
129	Medicare	295	302	318	103	587	18%	589		589	100%
131	Health Insurance	3,857	3,476	3,274	2,981	1,997	149%	2,078		2,078	104%
133	Life Insurance	12	12	10	6	11	55%	11		11	100%
134	Disability Insurance	57	55	45	29	57	51%	61		61	107%
151	Workers Compensation	568	434	1,423	992	1,983	50%	2,042	61	2,103	106%
212	Motor Fuels	603	302	52	123	1,500	8%	1,500		1,500	100%
221	General Supplies	904	1,138	241	322	4,500	7%	4,500		4,500	100%
223	Maintenance Supplies	5,121				0	0%			0	0%
224	Land Maintenance & Repair	47,536	29,136	13,081	2,869	35,000	8%	35,000		35,000	100%
319	Contracted Services	395	375	16,774	3,856	20,000	19%	20,000		20,000	100%
325	Postage	57	29	38	13	0	***%			0	0%
361	General Liability Insuran	1,218	993	1,299	794	976	81%	976	803	1,779	182%
381	Electricity	3,818	4,540	3,179	1,816	4,500	40%	4,500		4,500	100%
402	Grounds/Land Maintenance		5,400	3,805	2,729	5,500	50%	5,500		5,500	100%
404	Equipment Maintenance	310	1,072	5,037	4,176	3,025	138%	3,025		3,025	100%
413	Equipment Rental	5,340	4,410	3,805	1,440	2,500	58%	2,500		2,500	100%
530	Improvements Other Than B			6,029		0	0%			0	0%
720	Transfer Out	2,000	2,000	2,000		2,000	0%	2,000		2,000	100%
	Account:	94,982	76,923	84,830	30,391	128,047	24%	128,348	864	129,212	101%
452101	Passive Park										
493	Community Contributions		15,253	12,527		0	0%			0	0%
	Account:		15,253	12,527		0	***%	0	0	0	0%
452200	Community Building										
101	Full-Time Employees - Reg	2,116	2,380	3,284	2,196	6,047	36%	6,228		6,228	103%
102	Full-Time Employees - Ove	309	432	510	47	0	***%			0	0%
103	Part-Time Employees - Reg	534	554	524	83	0	***%			0	0%
111	Severance Pay - Vacation/					0	0%	3,200		3,200	*****%
121	PERA Contributions - Coor	182	211	285	168	454	37%	467		467	103%
128	Social Security	170	194	248	134	375	36%	386		386	103%
129	Medicare	40	45	58	31	88	35%	90		90	102%
131	Health Insurance	1,273	1,413	1,856	1,211	2,817	43%	2,941		2,941	104%
133	Life Insurance	3	3	5	2	7	29%	7		7	100%
134	Disability Insurance	13	15	21	11	32	34%	33		33	103%
151	Workers Compensation	100	196	222	125	249	50%	257	11	268	108%
221	General Supplies			17		0	0%			0	0%
223	Maintenance Supplies	16	16			500	0%	600		600	120%
321	Telephone	862	312	121	80	121	66%	121		121	100%
322	Internet	1,050				0	0%			0	0%
361	General Liability Insuran	2,498	2,531	2,561	1,272	2,500	51%	2,550	-602	1,948	78%

CITY OF HERMANTOWN, MN
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2021

Account Object	Actuals				Current Budget 2020	% Exp. 2020	Prelim. Budget 21	Budget Changes 21	Final Budget 21	% Old Budget 21
	2017	2018	2019	2020						
381 Electricity	5,907	5,593	5,411	2,248	5,000	45%	5,000		5,000	100%
383 Heating Gas	3,079	4,155	4,181	2,348	4,000	59%	4,000		4,000	100%
401 Building Maintenance	150	260	955	22	1,000	2%	1,000		1,000	100%
405 Computer Maintenance	661	688	542	1,721	2,205	78%			0	0%
Account:	18,963	18,998	20,801	11,699	25,395	46%	26,880	-591	26,289	104%
490100 Cemetery										
101 Full-Time Employees - Reg	1,001	751	2,370	828	4,244	20%	1,205		1,205	28%
102 Full-Time Employees - Ove	66	97	111	-9	133	-7%	75		75	56%
103 Part-Time Employees - Reg	939	922	1,529	332	0	***%			0	0%
105 Temporary Employees - Reg					0	0%	3,188		3,188	*****%
121 PERA Contributions - Coor	80	64	186	61	96	64%	96		96	100%
128 Social Security	122	107	242	69	271	25%	277		277	102%
129 Medicare	29	25	57	16	63	25%	65		65	103%
131 Health Insurance	408	336	961	417	382	109%	398		398	104%
132 Health Care Savings Plan/			3		0	0%			0	0%
133 Life Insurance	1	1	3	1	1	100%	1		1	100%
134 Disability Insurance	5	5	13	5	6	83%	6		6	100%
151 Workers Compensation	5	57	106	106	212	50%	220	7	227	107%
Account:	2,656	2,365	5,581	1,826	5,408	34%	5,531	7	5,538	102%
492100 Unallocated - COVID CARES Act										
101 Full-Time Employees - Reg				196	0	***%			0	0%
201 Office Supplies				9	0	***%			0	0%
209 Computer Equipment				60,431	0	***%			0	0%
218 Medical Supplies				886	0	***%			0	0%
221 General Supplies				2,843	0	***%			0	0%
308 Legal Fees				2,199	0	***%			0	0%
405 Computer Maintenance				1,257	0	***%			0	0%
451 Dues & Subscriptions				49	0	***%			0	0%
499 Miscellaneous				570	0	***%			0	0%
Account:				68,440	0	***%	0	0	0	0%
492200 Insurance										
151 Workers Compensation	98				0	0%			0	0%
361 General Liability Insuran	18,629	22,189	23,467	13,056	33,206	39%	37,741	-2,837	34,904	105%
Account:	18,727	22,189	23,467	13,056	33,206	39%	37,741	-2,837	34,904	105%
495000 Transfer Out										
720 Transfer Out	33,000	195,000	213,834		377,121	0%	475,000	-132,000	343,000	91%
Account:	33,000	195,000	213,834		377,121	0%	475,000	-132,000	343,000	91%
Fund:	5,173,199	5,451,607	5,729,148	3,135,994	5,815,746	54%	6,477,778	-189,577	6,288,201	108%
Grand Total:	5,173,199	5,451,607	5,729,148	3,135,994	5,815,746		6,477,778	-189,577	6,288,201	%

CITY OF HERMANTOWN
CITY COUNCIL MEETING
August 3, 2020
6:30 p.m.

MEETING CONDUCTED IN PERSON & VIA ZOOM

Pledge of Allegiance

ROLL CALL: Councilors Geissler, Peterson, Mayor Boucher

CITY STAFF: Bonnie Engseth, City Clerk; Kevin Orme, Director of Finance & Administration; Eric Johnson, Community Development Director; Joe Wicklund, Communications Manager; Jim Crace, Chief of Police; Steve Overom, City Attorney

ABSENT: Councilor Nelson

VISITORS: 6

ANNOUNCEMENTS

Councilor Peterson thanked the Police Department in locating the missing person from Golden Oaks.

PUBLIC HEARING

COMMUNICATIONS

Communications 2020-120 through and including 2020-132 were read and placed on file.

Communication 2020-124 Lavaque Rd. Jct. Residents to City Officials regarding Petition to Not Widen Lavaque Jct. Rd.

Communication 2020-129 from Brian & Sheri Bergeron 5164 Country Ln to Planning & Zoning Commission regarding Letter Against the Flag Lot of Sandra Carlson, 5161 Morris Thomas Rd.

PRESENTATIONS

PUBLIC DISCUSSION

Derek Strom, 5853 Hwy 194 – He stated he has not heard from anyone from when he was here one month ago regarding the property tax assessment increase on his property.

CONSENT AGENDA

Motion made by Councilor Peterson, seconded by Councilor Geissler to approve the Consent Agenda which includes the following items:

- A. Approve July 20, 2020 City Council Continuation Minutes
- B. Approve general city warrants from July 15, 2020 through July 31, 2020 in the amount of \$1,009,352.93

Roll Call: Councilors Geissler, Peterson, Mayor Boucher, aye. Councilor Nelson, absent. Motion carried.

MOTIONS

ORDINANCES

RESOLUTIONS

2020-105 Resolution Authorizing The Director Of Finance & Administration To Amend Selected 2020 Budgets

Motion made by Councilor Geissler, seconded by Councilor Peterson to adopt Resolution 2020-105, Resolution Authorizing The Director Of Finance & Administration To Amend Selected 2020 Budgets. Roll Call: Councilors Geissler, Peterson, Mayor Boucher, aye. Councilor Nelson, absent. Motion carried.

2020-106 Resolution Awarding Contract For Nextec Systems For Audio-Visual Technology Upgrades For \$96,942.53.

Motion made by Councilor Peterson, seconded by Councilor Geissler to adopt Resolution 2020-106, Resolution Awarding Contract For Nextec Systems For Audio-Visual Technology Upgrades For \$96,942.53. Roll Call: Councilors Geissler, Peterson, Mayor Boucher, aye. Councilor Nelson, absent. Motion carried.

2020-107 Resolution Requesting A Variance To State Aid Funding For The City Of Hermantown From Municipal State Aid Funds In The Amount Of \$171,781.94

Motion made by Councilor Geissler, seconded by Councilor Peterson to adopt Resolution 2020-107, Resolution Requesting A Variance To State Aid Funding For The City Of Hermantown From Municipal State Aid Funds In The Amount Of \$171,781.94. Roll Call: Councilors Geissler, Peterson, Mayor Boucher, aye. Councilor Nelson, absent. Motion carried.

2020-108 Resolution Approving Wetland Replacement Plan For P & R Properties Twin Ports, LLC

Motion made by Councilor Peterson, seconded by Councilor Geissler to adopt Resolution 2020-108, Resolution Approving Wetland Replacement Plan For P & R Properties Twin Ports, LLC. Roll Call: Councilors Geissler, Peterson, Mayor Boucher, aye. Councilor Nelson, absent. Motion carried.

2020-109 Resolution Approving A Flag Lot Subdivision Of 5161 Morris Thomas Road And Authorizing City Staff To Execute Such Subdivision Upon The Satisfaction Of Certain Conditions

Motion made by Councilor Geissler, seconded by Councilor Peterson to adopt Resolution 2020-109, Resolution Approving A Flag Lot Subdivision Of 5161 Morris Thomas Road And Authorizing City Staff To Execute Such Subdivision Upon The Satisfaction Of Certain Conditions. Roll Call: Councilors Geissler, Peterson, Mayor Boucher, aye. Councilor Nelson, absent. Motion carried.

2020-110 Resolution Approving A Flag Lot Subdivision Of 5140 Morris Thomas Road And Authorizing City Staff To Execute Such Subdivision Upon The Satisfaction Of Certain Conditions

Motion made by Councilor Peterson, seconded by Councilor Geissler to adopt Resolution 2020-110, Resolution Approving A Flag Lot Subdivision of 5140 Morris Thomas Road And Authorizing City Staff To Execute Such Subdivision Upon The Satisfaction Of Certain Conditions. Roll Call: Councilors Geissler, Peterson, Mayor Boucher, aye. Councilor Nelson, absent. Motion carried.

2020-111 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver Agreement Between The Hermantown Police Department And Hermantown Community Schools For Police/School Liaison Officer

Motion made by Councilor Peterson, seconded by Councilor Geissler to adopt Resolution 2020-111, Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver Agreement Between The Hermantown Police Department And Hermantown Community Schools For Police/School Liaison Officer. Roll Call: Councilors Geissler, Peterson, Mayor Boucher, aye. Councilor Nelson, absent. Motion carried.

2020-112 Resolution Approving Change Order Number 2 For 2020 Road Improvement District No. 531 & No. 532

Motion made by Councilor Geissler, seconded by Councilor Peterson to adopt Resolution 2020-112, Resolution Approving Pay Change Order Number 2 For 2020 Road Improvement District No. 531 & No. 532. Roll Call: Councilors Geissler, Peterson, Mayor Boucher, aye. Councilor Nelson, absent. Motion carried.

2020-113 Resolution Approving Pay Request Number 3 For 2020 Road Improvement District No. 531 & No. 532 To Ulland Brothers, Inc. In The Amount Of \$533,834.16

Motion made by Councilor Peterson, seconded by Councilor Geissler to adopt Resolution 2020-113, Resolution Approving Pay Request Number 3 For 2020 Road Improvement District No. 531 & No. 532 To Ulland Brothers, Inc. In The Amount Of \$533,834.16. Roll Call: Councilors Geissler, Peterson, Mayor Boucher, aye. Councilor Nelson, absent. Motion carried.

2020-114 Resolution Approving Change Order Number 1 For Sewer Improvement District No. 448

Motion made by Councilor Geissler, seconded by Councilor Peterson to adopt Resolution 2020-114, Resolution Approving Change Order Number 1 For Sewer Improvement District No. 448. Roll Call: Councilors Geissler, Peterson, Mayor Boucher, aye. Councilor Nelson, absent. Motion carried.

2020-115 Resolution Approving Change Order Number 2 For Sewer Improvement District No. 448

Motion made by Councilor Peterson, seconded by Councilor Geissler to adopt Resolution 2020-115, Resolution Approving Change Order Number 2 For Sewer Improvement District No. 448. Roll Call: Councilors Geissler, Peterson, Mayor Boucher, aye. Councilor Nelson, absent. Motion carried.

2020-116 Resolution Approving Pay Request Number 5 For Sewer Improvement District No. 448 To Utility Systems Of America, Inc. In The Amount Of \$188,378.58

Motion made by Councilor Geissler, seconded by Councilor Peterson to adopt Resolution 2020-116, Resolution Approving Pay Request Number 5 For Sewer Improvement District No. 448 to Utility Systems Of America, Inc. In the Amount Of \$188,378.58. Roll Call: Councilors Geissler, Peterson, Mayor Boucher, aye. Councilor Nelson, absent. Motion carried.

City Council Continuation Meeting

August 3, 2020

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Motion made by Councilor Peterson, seconded by Councilor Geissler to recess the meeting at 7:00 p.m.
Motion carried.

Mayor

ATTEST:

Clerk

CITY OF HERMANTOWN

CHECKS #66160-66225
08/01/2020 -08/15/2020

PAYROLL CHECKS

Electronic Checks - #71854-71891 65,924.74

LIABILITY CHECKS

Electronic Checks - #71849-71853 \$50,689.92

Printed Checks- #66160 \$948.40

Printed Checks- #66163 \$874.42

PAYROLL EXPENSE TOTAL \$117,563.06

ACCOUNTS PAYABLE

Checks - #66161-66162 \$59,284.68

Checks - #66164-66225 \$367,304.64

Electronic Payments - #99925-99926 \$587.32

Check- #103 TD Ameritrade to Ulland Brothers \$533,834.16

Check- #104 TD Ameritrade to Utility Systems of America \$188,378.58

ACCOUNTS PAYABLE TOTAL \$1,149,389.38

TOTAL \$1,266,952.44

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Fund	Account	Department	Vendor Name	Description	Amount	Check #
101	217450	Employee Flexplan	FURTHER ELECTRONIC PAYMENTS	Claim Reimburse-Electronic pay	408.65	-99926
101	217450	Employee Flexplan	FURTHER ELECTRONIC PAYMENTS	Claim Reimbursement	178.67	-99925
475	431150	Street Improvements	ULLAND BROTHERS INC	2020 Road improvement plan	533,834.16	10320
240	432510	Trunk Sewer Construction	UTILITY SYSTEMS OF AMERICA, INC.	Trunk Sewer Spur- Munger Spur	188,378.58	20104
101	419901	City Hall & Police Building Maintenance	MEDIACOM	Phone CH	386.09	66161
101	422901	Firehall #1 Maple Grove Road	MEDIACOM	Internet FD	40.98	66161
101	422901	Firehall #1 Maple Grove Road	MEDIACOM	Phone FD	96.52	66161
601	494400	Water Administration and General	MEDIACOM	Phone PW	8.86	66161
602	494900	Sewer Administration and General	MEDIACOM	Phone PW	13.29	66161
602	494900	Sewer Administration and General	MEDIACOM	Internet PW	62.07	66161
101	431100	Street Department	MEDIACOM	Phone PW	22.16	66161
601	494400	Water Administration and General	MEDIACOM	Internet PW	41.38	66161
101	431100	Street Department	MEDIACOM	Internet PW	103.45	66161
101	419901	City Hall & Police Building Maintenance	MEDIACOM	Internet CH	163.92	66161
275	452200	Community Building	MEDIACOM	EWC - Line for Elevator	180.45	66161
101	492100	Unallocated - COVID CARES Act	NEXTEC SYSTEMS	Av Project Council Chambers Do	58,165.51	66162
101	134000	Retiree Insurance/Telephone Reimb.	MN LIFE	Life Ins Aug Inactive McMillan	3.60	66164
101	492100	Unallocated - COVID CARES Act	ADVANTAGE EMBLEM & SCREEN PRINTING INC	Gaiters/Face Masks - COVID	337.50	66165
101	492100	Unallocated - COVID CARES Act	ADVANTAGE EMBLEM & SCREEN PRINTING INC	Hand Sanitizer Election -COVID	150.00	66165
101	492100	Unallocated - COVID CARES Act	ADVANTAGE EMBLEM & SCREEN PRINTING INC	Disp Masks/Face Shields -COVID	52.50	66165
601	494400	Water Administration and General	AT&T MOBILITY	Cell Phones PW	128.34	66166
602	494900	Sewer Administration and General	AT&T MOBILITY	Cell Phones PW	85.56	66166
101	431100	Street Department	AT&T MOBILITY	Cell Phones PW	159.88	66166
602	494900	Sewer Administration and General	AT&T MOBILITY	Tablets PW	76.46	66166
101	419901	City Hall & Police Building Maintenance	AT&T MOBILITY	Cell Phones PW	45.68	66166
101	421100	Police Administration	AT&T MOBILITY	Cell Phones PD	1,292.51	66166
101	415300	Administration & Finance	AT&T MOBILITY	Cell Phones PW	50.35	66166
601	494400	Water Administration and General	AT&T MOBILITY	Tablets PW	38.23	66166
602	494500	Sewer Maintenance	BJONSKAAS, ARON	Safety Boots	64.53	66167
101	431100	Street Department	BJONSKAAS, ARON	Safety Boots	129.07	66167
601	494300	Water Distribution	BJONSKAAS, ARON	Safety Boots	64.54	66167
101	452100	Parks	BLUE TARP FINANCIAL	Leaf Springs Trailer	92.97	66168
101	452100	Parks	BLUE TARP FINANCIAL	Trailer Spring Parts	49.95	66168
603	441100	Storm Water	BLUE TARP FINANCIAL	credit return vac trailer hose	-48.94	66168
603	441100	Storm Water	BLUE TARP FINANCIAL	Hose Adapter for Vac Truck	9.99	66168
101	452100	Parks	BLUE TARP FINANCIAL	Trailer Repair	119.48	66168
602	494500	Sewer Maintenance	BRAUN INTERTEC CORPORATION	Sanitary Sewer Inspections	2,720.00	66169

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Fund	Account	Department	Vendor Name	Description	Amount	Check #
602	494500	Sewer Maintenance	BRAUN INTERTEC CORPORATION	Sanitary Sewer Inspections	697.50	66169
602	494500	Sewer Maintenance	BRAUN INTERTEC CORPORATION	Sanitary Sewer Inspections	892.50	66169
101	452100	Parks	BRENT'S SEPTIC SERVICE LLC	Portable Toilets	720.00	66170
602	494500	Sewer Maintenance	CENTRAL PENSION FUND	Training Per Contract	44.19	66171
601	494300	Water Distribution	CENTRAL PENSION FUND	Training Per Contract	44.19	66171
101	431100	Street Department	CENTRAL PENSION FUND	Training Per Contract	44.19	66171
101	422902	Firehall #2 Morris Thomas Road	CENTURYLINK	Internet FH #2	69.98	66172
101	422903	Firehall #3 Midway Road	CENTURYLINK	Internet FH #3	69.98	66172
101	431901	City Garage	CINTAS CORPORATION	Supplies	13.50	66173
101	431901	City Garage	CINTAS CORPORATION	Mats at PW	20.58	66173
101	419901	City Hall & Police Building Maintenance	CINTAS CORPORATION	Mats at FD/PD	30.72	66173
101	431100	Street Department	CINTAS CORPORATION	Uniforms	10.80	66173
101	431100	Street Department	CINTAS CORPORATION	Uniforms	10.80	66173
101	431100	Street Department	CINTAS CORPORATION	1st Aid Cabinets	52.95	66173
101	431100	Street Department	CINTAS CORPORATION	Uniforms	25.78	66173
101	431901	City Garage	CINTAS CORPORATION	Supplies	32.00	66173
101	431100	Street Department	CINTAS CORPORATION	Uniforms	25.78	66173
101	431901	City Garage	CINTAS CORPORATION	Mats at PW	2.10	66173
101	419901	City Hall & Police Building Maintenance	CINTAS CORPORATION	Mats at CH	8.88	66173
601	494400	Water Administration and General	CITIES DIGITAL INC	Laserfiche cloud 2 addl partic	70.90	66174
602	494900	Sewer Administration and General	CITIES DIGITAL INC	Laserfiche cloud 2 addl partic	70.90	66174
101	415300	Administration & Finance	CITIES DIGITAL INC	Laserfiche cloud 2 addl partic	28.36	66174
601	494300	Water Distribution	CORE & MAIN LP	Upgrade Radios	230.00	66175
601	494300	Water Distribution	CORE & MAIN LP	Upgrade Radios	110.00	66175
601	494300	Water Distribution	CORE & MAIN LP	Upgrade Radios	1,315.00	66175
601	494300	Water Distribution	CORE & MAIN LP	Upgrade Radios	600.00	66175
601	494300	Water Distribution	CORE & MAIN LP	Upgrade Radios	560.00	66175
230	465100	HEDA	CREATIVE ARCADE	Website Monthly Maintenance	150.00	66176
602	494900	Sewer Administration and General	CUSTOMER ELATION INC	July Answering	18.62	66177
601	494400	Water Administration and General	CUSTOMER ELATION INC	July Answering	27.93	66177
275	452200	Community Building	CW TECHNOLOGY GROUP INC	EWC -CW Care - July	855.00	66178
101	415300	Administration & Finance	CW TECHNOLOGY GROUP INC	Backup Protect cloud	558.00	66178
101	419100	Community Development	CW TECHNOLOGY GROUP INC	CW Care Aug	267.26	66178
101	421100	Police Administration	CW TECHNOLOGY GROUP INC	CW Care Aug	1,958.53	66178
602	494900	Sewer Administration and General	CW TECHNOLOGY GROUP INC	CW Care Aug	267.26	66178
101	424100	Building Inspection	CW TECHNOLOGY GROUP INC	CW Care Aug	89.22	66178
101	415300	Administration & Finance	CW TECHNOLOGY GROUP INC	CW Care Aug	534.15	66178

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Fund	Account	Department	Vendor Name	Description	Amount	Check #
601	494400	Water Administration and General	CW TECHNOLOGY GROUP INC	CW Care Aug	267.26	66178
101	431100	Street Department	CW TECHNOLOGY GROUP INC	CW Care Aug	356.10	66178
101	413100	Mayor	CW TECHNOLOGY GROUP INC	CW Care Aug	89.22	66178
101	492100	Unallocated - COVID CARES Act	DALCO	Hand Sanitizer - COVID	170.00	66179
101	419901	City Hall & Police Building Maintenance	DALCO	Restroom Supplies	321.23	66179
101	492100	Unallocated - COVID CARES Act	DALCO	Gloves- COVID	29.20	66179
101	452100	Parks	DULUTH LAWN CARE INC	Insecticide Treatment Softball	966.00	66180
101	421100	Police Administration	DVS RENEWAL	Vehicle Registration 991MKE	22.25	66181
101	421100	Police Administration	EMERGENCY AUTOMOTIVE TECHNOLOGIES INC	Replace 4RE DVR Unit 21	135.00	66182
101	421100	Police Administration	EMERGENCY AUTOMOTIVE TECHNOLOGIES INC	Emergency Equip 2020 Tahoe S17	12,326.13	66182
240	432510	Trunk Sewer Construction	EPC ENGINEERING & TESTING LLC	Construct testing-Trunk Sew&mu	360.00	66183
240	432510	Trunk Sewer Construction	EPC ENGINEERING & TESTING LLC	Pre-blast testing- Trunk Sewer	544.00	66183
601	494300	Water Distribution	FERGUSON WATERWORKS #2516	Fosters Hydrant Repair parts	1,965.56	66184
601	494300	Water Distribution	FERGUSON WATERWORKS #2516	Hydrant Repair Parts	3,633.78	66184
601	494300	Water Distribution	FOBBE CONTRACTING, INC	Flre Hyd Repair@Arrowhead/Lava	1,200.00	66185
602	494900	Sewer Administration and General	FURTHER	Monthly Participant Fee	5.88	66186
101	421100	Police Administration	FURTHER	Monthly Participant Fee	39.10	66186
101	419100	Community Development	FURTHER	Monthly Participant Fee	0.95	66186
601	494400	Water Administration and General	FURTHER	Monthly Participant Fee	3.92	66186
101	431100	Street Department	FURTHER	Monthly Participant Fee	4.75	66186
101	415300	Administration & Finance	FURTHER	Monthly Participant Fee	11.60	66186
101	419901	City Hall & Police Building Maintenance	FURTHER	Monthly Participant Fee	2.95	66186
409	419900	General Government Buildings & Property	GARTNER REFRIGERATION INC	Update Jace Controller CIP	3,109.00	66187
601	494400	Water Administration and General	GOPHER STATE ONE-CALL INC	July Locates	187.14	66188
602	494900	Sewer Administration and General	GOPHER STATE ONE-CALL INC	July Locates	124.76	66188
602	494500	Sewer Maintenance	GREAT LAKES PIPE SERVICE INC	Sewer Clean Grease and video	9,475.00	66189
101	419901	City Hall & Police Building Maintenance	HARTEL'S/DBJ DISPOSAL CO LLC	Garbage Recycling July	287.00	66190
101	431901	City Garage	HARTEL'S/DBJ DISPOSAL CO LLC	Yard Trash Disposal July	165.76	66190
101	414100	Elections	HERMANTOWN STAR LLC	Notice of Primary Election	264.00	66191
101	419100	Community Development	HERMANTOWN STAR LLC	PH P&Z Sandra Carlson	165.00	66191
101	414100	Elections	HERMANTOWN STAR LLC	Votor Info and Sample Ballot	618.75	66191
101	421100	Police Administration	HERMANTOWN STAR LLC	Hiring Police Officer ad	99.00	66191
101	419100	Community Development	HERMANTOWN STAR LLC	opening on P&Z	16.50	66191
101	414100	Elections	HERMANTOWN STAR LLC	Public Accuracy Test	49.50	66191
101	421100	Police Administration	HOLIDAY COMPANIES	July Car Washes	10.00	66192
101	415300	Administration & Finance	ICMA - INT'L CITY/COUNTY MANAGEMENT ASSO	ICMA Membership/Mulder	1,022.20	66193
101	415300	Administration & Finance	INTEGRATED OFFICE SOLUTIONS	Copy Overage Toshiba	106.97	66194

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Fund	Account	Department	Vendor Name	Description	Amount	Check #
101	415300	Administration & Finance	INTEGRATED OFFICE SOLUTIONS	Copy Overage Konica New	201.98	66194
101	415300	Administration & Finance	INTEGRATED OFFICE SOLUTIONS	Copy Overage Konica Old	185.18	66194
101	431100	Street Department	INTER CITY OIL CO INC	Fuel	470.66	66195
101	431100	Street Department	INTER CITY OIL CO INC	Fuel	588.20	66195
101	421100	Police Administration	KWIK TRIP EXTENDED NETWORK	Car Wash PD	73.99	66196
101	421100	Police Administration	KWIK TRIP EXTENDED NETWORK	Gas PD	2,257.34	66196
101	419901	City Hall & Police Building Maintenance	KWIK TRIP EXTENDED NETWORK	Gas Bldg	20.50	66196
602	494500	Sewer Maintenance	KWIK TRIP EXTENDED NETWORK	Gas Utility	191.76	66196
101	431100	Street Department	KWIK TRIP EXTENDED NETWORK	Gas Street	335.19	66196
601	494300	Water Distribution	KWIK TRIP EXTENDED NETWORK	Gas Utility	287.65	66196
603	441100	Storm Water	MACQUEEN EQUIPMENT, LLC	Credit for overbill on W06284	-175.15	66197
603	441100	Storm Water	MACQUEEN EQUIPMENT, LLC	Replace Sweeper Main Brush	801.73	66197
101	431100	Street Department	MAVO CONCRETE SAWING SERVICES, INC.	Saw Cutting Anderson &Kenroy	250.00	66198
101	431100	Street Department	MAVO CONCRETE SAWING SERVICES, INC.	Saw Cut Hermantown,Ugstad,Getc	555.35	66198
275	452200	Community Building	MEDIACOM	EWC - Telephone	452.96	66199
275	452200	Community Building	MEDIACOM	EWC - Cable TV	153.33	66199
275	452200	Community Building	MEDIACOM	EWC - Internet	354.90	66199
101	452100	Parks	MENARD INC	Bolts - Trailer repair	2.08	66200
101	492100	Unallocated - COVID CARES Act	MENARD INC	Acrylic Sheets dividers electi	71.88	66200
101	419901	City Hall & Police Building Maintenance	MENARD INC	Ant Killer CH	7.94	66200
101	492100	Unallocated - COVID CARES Act	MENARD INC	Wipes,Acrylic Sheets COVID Ele	532.11	66200
602	494500	Sewer Maintenance	MENARD INC	Getchell MH / Sewer Repair	25.69	66200
602	494500	Sewer Maintenance	MENARD INC	Grout for Getchell Sewer Repai	54.75	66200
101	414100	Elections	MENARD INC	Extension Cords-Election	49.95	66200
101	492100	Unallocated - COVID CARES Act	MENARD INC	PVC For Dividers Election COVI	45.28	66200
101	421100	Police Administration	METRO SALES INC	Copier Lease	324.12	66201
101	419901	City Hall & Police Building Maintenance	MN ENERGY RESOURCES CORP	Natural Gas CH/PD	118.56	66202
101	431100	Street Department	NAPA AUTO PARTS	DEF Fluid	23.38	66203
101	431100	Street Department	NAPA AUTO PARTS	Air Filter H8 F-550	84.63	66203
101	431100	Street Department	NAPA AUTO PARTS	Spark Plugs	4.66	66203
101	431100	Street Department	NAPA AUTO PARTS	Windshield Washer Pump H26	23.69	66203
101	150000	Prepaid Items	NORTH RISK PARTNERS	Cyber Liability	591.00	66204
601	150000	Prepaid Items	NORTH RISK PARTNERS	Cyber Liability	591.00	66204
601	494400	Water Administration and General	NORTH RISK PARTNERS	Cyber Liability	592.00	66204
602	150000	Prepaid Items	NORTH RISK PARTNERS	Cyber Liability	591.00	66204
602	494900	Sewer Administration and General	NORTH RISK PARTNERS	Cyber Liability	592.00	66204
101	492200	Insurance	NORTH RISK PARTNERS	Cyber Liability	592.00	66204

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Fund	Account	Department	Vendor Name	Description	Amount	Check #
101	415300	Administration & Finance	NORTHEAST SERVICE COOPERATIVE	Dues Jul 2020-Jun 2021	100.00	66205
601	494400	Water Administration and General	NORTHEAST SERVICE COOPERATIVE	Dues Jul 2020-Jun 2021	50.00	66205
602	494900	Sewer Administration and General	NORTHEAST SERVICE COOPERATIVE	Dues Jul 2020-Jun 2021	50.00	66205
101	421100	Police Administration	NORTHERN BUSINESS PRODUCTS	Notary Stamp- Knapp	32.40	66206
101	415300	Administration & Finance	NORTHERN BUSINESS PRODUCTS	Laminate, White out, Envelopes	120.95	66206
101	415300	Administration & Finance	NORTHERN BUSINESS PRODUCTS	Finger Tip Rubber	3.02	66206
601	494300	Water Distribution	NORTHLAND CONSTRUCTORS OF DULUTH, LLC	Road BitPatching Arrowhead rd	4,005.11	66207
101	419100	Community Development	NORTHLAND CONSULTING ENGINEERS L.L.P.	Platinum Properties	1,105.00	66208
603	441100	Storm Water	NORTHLAND CONSULTING ENGINEERS L.L.P.	Okerstrom Rd Culvert Replaceme	6,635.00	66208
603	441100	Storm Water	NORTHLAND CONSULTING ENGINEERS L.L.P.	MS4	65.00	66208
101	431130	City Engineer	NORTHLAND CONSULTING ENGINEERS L.L.P.	PO 2313 MSA	195.00	66208
101	419100	Community Development	NORTHLAND CONSULTING ENGINEERS L.L.P.	P&R Properties	1,560.00	66208
475	431150	Street Improvements	NORTHLAND CONSULTING ENGINEERS L.L.P.	Lavaque Junction Rd	975.00	66208
402	431150	Street Improvements	NORTHLAND CONSULTING ENGINEERS L.L.P.	Swan Lake Rd and Bridge	770.00	66208
101	431130	City Engineer	NORTHLAND CONSULTING ENGINEERS L.L.P.	Four Square, PreAgenda, Council	1,105.00	66208
602	432550	Sewer Lift Stations	NORTHLAND CONSULTING ENGINEERS L.L.P.	Ugstad Rd Lift Station	422.50	66208
475	431150	Street Improvements	NORTHLAND CONSULTING ENGINEERS L.L.P.	Alexander, Johnson, Carlson, P	5,980.00	66208
603	441100	Storm Water	NORTHLAND CONSULTING ENGINEERS L.L.P.	Okerstrom Rd Culverts	860.00	66208
240	432510	Trunk Sewer Construction	NORTHLAND CONSULTING ENGINEERS L.L.P.	Hermantown Trunk Sewer Spur Se	21,270.00	66208
412	419100	Community Development	NORTHLAND CONSULTING ENGINEERS L.L.P.	Munger Trail Connector	1,275.00	66208
101	419100	Community Development	NORTHLAND CONSULTING ENGINEERS L.L.P.	Peyton Property Development	325.00	66208
601	494400	Water Administration and General	PETTY CASH	Mileage/Janice	45.91	66209
602	494900	Sewer Administration and General	PETTY CASH	Mileage/Janice	30.60	66209
101	431100	Street Department	PETTY CASH	LaFave/Youngren Travel Expense	25.62	66209
101	431100	Street Department	PETTY CASH	Senst Vehicle Reg fee	7.75	66209
101	421100	Police Administration	PITNEY BOWES PURCHASE POWER	Refill Postage Meter 4745753	41.85	66210
602	494900	Sewer Administration and General	PITNEY BOWES PURCHASE POWER	Refill Postage Meter 4745753	15.38	66210
101	424100	Building Inspection	PITNEY BOWES PURCHASE POWER	Refill Postage Meter 4745753	16.45	66210
101	415300	Administration & Finance	PITNEY BOWES PURCHASE POWER	Refill Postage Meter 4745753	38.65	66210
101	419100	Community Development	PITNEY BOWES PURCHASE POWER	Refill Postage Meter 4745753	49.80	66210
601	494400	Water Administration and General	PITNEY BOWES PURCHASE POWER	Refill Postage Meter 4745753	23.07	66210
101	414100	Elections	PITNEY BOWES PURCHASE POWER	Refill Postage Meter 4745753	521.80	66210
101	492100	Unallocated - COVID CARES Act	PRO PRINT INC	Voting Directional signs -COVI	57.83	66211
101	452100	Parks	PRO TIRE	Right Rear Tube/Tire Jims Mowe	33.11	66212
101	452100	Parks	PRO TIRE	Right Front Tire Jims Mower	27.89	66212
101	492100	Unallocated - COVID CARES Act	SAM'S CLUB DIRECT	Cleaning Supplies - COVID	7.98	66213
601	494500	Sewer Maintenance	SATHERS, LLC	Class 5 - Crushed Material	283.50	66214

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Fund	Account	Department	Vendor Name	Description	Amount	Check #
101	492100	Unallocated - COVID CARES Act	SHEPHERD, JANICE	Internet/Router Set up for rem	169.99	66215
101	452100	Parks	SHERWIN WILLIAMS	Paint for Dugouts at Field 1	335.72	66216
101	419100	Community Development	ST LOUIS COUNTY RECORDERS OFFICE	CIDP Vireo Health	46.00	66217
101	419100	Community Development	ST LOUIS COUNTY RECORDERS OFFICE	Special Use Permit/Wetland Rep	92.00	66217
603	441100	Storm Water	ST LOUIS COUNTY RECORDERS OFFICE	Stormwater Certificate Menard	46.00	66217
240	432510	Trunk Sewer Construction	ST LOUIS COUNTY RECORDERS OFFICE	Easement - Kallos - Trunk Sewe	46.00	66217
101	415300	Administration & Finance	STRATEGIC INSIGHTS INC	Annual License Renewal CIP Sof	375.00	66218
602	494900	Sewer Administration and General	STRATEGIC INSIGHTS INC	Annual License Renewal CIP Sof	187.50	66218
601	494400	Water Administration and General	STRATEGIC INSIGHTS INC	Annual License Renewal CIP Sof	187.50	66218
101	421100	Police Administration	STREICHER'S	Vest Enright Replacement	102.00	66219
101	421100	Police Administration	SUN CONTROL OF MN	Graphics for Squads	1,115.00	66220
101	421100	Police Administration	SUN CONTROL OF MN	Reflective Badge Decal	25.00	66220
101	419901	City Hall & Police Building Maintenance	TELCOLOGIX	Aug Maintenance	237.85	66221
101	452200	Community Building	TELCOLOGIX	Aug Maintenance	10.05	66221
101	431100	Street Department	TELCOLOGIX	Aug Maintenance	16.75	66221
101	422901	Firehall #1 Maple Grove Road	TELCOLOGIX	Aug Maintenance	70.35	66221
101	452100	Parks	TRUGREEN	Weed and Feed	3,319.94	66222
101	452100	Parks	TRUGREEN	Weed and Feed	536.49	66222
602	494500	Sewer Maintenance	TURBO DIESEL & ELECTRIC	Repairs to H22 BObs truck	606.83	66223
602	494500	Sewer Maintenance	WLSSD	2019 Adjustment	2,202.00	66224
602	494500	Sewer Maintenance	WLSSD	Wastewater Charges	39,826.00	66224
101	452100	Parks	TRAVELERS	General Liability Ins 20-21	889.00	66225
603	150000	Prepaid Items	TRAVELERS	Gen Liab and WC Ins 20-21	796.00	66225
230	150000	Prepaid Items	TRAVELERS	Gen Liab and WC Ins 20-21	15.00	66225
601	150000	Prepaid Items	TRAVELERS	Gen Liab and WC Ins 20-21	7,491.00	66225
602	494900	Sewer Administration and General	TRAVELERS	General Liability Ins 20-21	1,776.00	66225
275	150000	Prepaid Items	TRAVELERS	Gen Liab and WC Ins 20-21	11,349.00	66225
101	492200	Insurance	TRAVELERS	General Liability Ins 20-21	11,910.00	66225
602	150000	Prepaid Items	TRAVELERS	Gen Liab and WC Ins 20-21	5,246.00	66225
101	431901	City Garage	TRAVELERS	General Liability Ins 20-21	663.00	66225
230	465100	HEDA	TRAVELERS	Workers Comp Liability Ins	15.00	66225
601	494300	Water Distribution	TRAVELERS	Workers Comp Liability Ins	3,504.00	66225
260	456101	Cable	TRAVELERS	General Liability Ins 20-21	22.00	66225
602	494500	Sewer Maintenance	TRAVELERS	General Liability Ins 20-21	801.00	66225
275	452200	Community Building	TRAVELERS	General Liability Ins 20-21	11,349.00	66225
260	150000	Prepaid Items	TRAVELERS	Gen Liab and WC Ins 20-21	25.00	66225
260	456101	Cable	TRAVELERS	Workers Comp Liability Ins	3.00	66225

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Fund	Account	Department	Vendor Name	Description	Amount	Check #
101	452200	Community Building	TRAVELERS	Workers Comp Liability Ins	134.00	66225
101	422903	Firehall #3 Midway Road	TRAVELERS	General Liability Ins 20-21	553.00	66225
603	441100	Storm Water	TRAVELERS	Workers Comp Liability Ins	796.00	66225
101	419901	City Hall & Police Building Maintenance	TRAVELERS	Workers Comp Liability Ins	1,099.00	66225
602	494900	Sewer Administration and General	TRAVELERS	Workers Comp Liability Ins	50.00	66225
101	490100	Cemetery	TRAVELERS	Workers Comp Liability Ins	113.00	66225
101	415300	Administration & Finance	TRAVELERS	Workers Comp Liability Ins	281.00	66225
101	422901	Firehall #1 Maple Grove Road	TRAVELERS	Workers Comp Liability Ins	268.00	66225
101	421100	Police Administration	TRAVELERS	Workers Comp Liability Ins	23,225.00	66225
101	411100	Council	TRAVELERS	Workers Comp Liability Ins	524.00	66225
101	419901	City Hall & Police Building Maintenance	TRAVELERS	General Liability Ins 20-21	4,121.00	66225
101	419100	Community Development	TRAVELERS	General Liability Ins 20-21	4,106.00	66225
101	421100	Police Administration	TRAVELERS	General Liability Ins 20-21	12,990.00	66225
101	150000	Prepaid Items	TRAVELERS	Gen Liab and WC Ins 20-21	76,773.00	66225
101	413100	Mayor	TRAVELERS	Workers Comp Liability Ins	171.00	66225
101	422901	Firehall #1 Maple Grove Road	TRAVELERS	General Liability Ins 20-21	1,181.00	66225
601	494300	Water Distribution	TRAVELERS	General Liability Ins 20-21	2,474.00	66225
101	419100	Community Development	TRAVELERS	Workers Comp Liability Ins	100.00	66225
101	452100	Parks	TRAVELERS	Workers Comp Liability Ins	1,052.00	66225
101	422902	Firehall #2 Morris Thomas Road	TRAVELERS	General Liability Ins 20-21	541.00	66225
601	494400	Water Administration and General	TRAVELERS	General Liability Ins 20-21	1,455.00	66225
101	431100	Street Department	TRAVELERS	Workers Comp Liability Ins	7,667.00	66225
602	494500	Sewer Maintenance	TRAVELERS	Workers Comp Liability Ins	2,619.00	66225
101	431100	Street Department	TRAVELERS	General Liability Ins 20-21	3,724.00	66225
101	424100	Building Inspection	TRAVELERS	Workers Comp Liability Ins	76.00	66225
101	452200	Community Building	TRAVELERS	General Liability Ins 20-21	974.00	66225
101	431901	City Garage	TRAVELERS	Workers Comp Liability Ins	413.00	66225
601	494400	Water Administration and General	TRAVELERS	Workers Comp Liability Ins	57.00	66225

Totals: 250 records printed

1,149,389.38

Resolution No. 2020-118

**RESOLUTION APPROVING CHANGE ORDER NO. 3 FOR UGSTAD ROAD LIFT STATION
SANITARY SEWER IMPROVEMENT DISTRICT NO. 449**

WHEREAS, the City of Hermantown has contracted with George Bougalis & Sons, Co. for construction of Ugstad Road Lift Station Sanitary Sewer Improvement District No. 449 (“Project:”); and

WHEREAS, George Bougalis & Sons, Co. has submitted Change Order No. 3 for:

1. Increase contract amount by \$5,000.00 for expenses related to work repairing unknown water service lines discovered during connection to the system’s forcemain.

WHEREAS, George Bougalis & Sons, Co. has recommended such Change Order No. 3, and

WHEREAS, Northland Consulting Engineers LLP has approved such Change Order No. 3.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hermantown, Minnesota as follows:

1. Change Order No. 3 is hereby approved.

Councilor ____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor ____ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors

and the following voted in opposition thereto:

WHEREUPON, such resolution has been duly passed and adopted August 17, 2020.



11 East Superior Street, Suite 420
Duluth, MN 55802
218.724.8578
tkda.com

August 10, 2020

Mr. David Bolf, PE
Hermantown City Engineer
Northland Consulting Engineers
102 South 21st Avenue West, Suite 1
Duluth, MN 55806

RE: Ugstad Road Lift Station 3—Change Order 3 and Final Pay Application
TKDA Project No. 17467.000

David,

I am submitting both Change Order 3 and the Final Pay Application for this project for your review and seeking approval by City Council at its August 17, 2020 meeting.

Change Order 3 to the Contract is for \$5,000.00 in Contractor expenses related to work repairing unknown water service lines discovered during connection to the system's forcemain. The related costs are shown in the breakdown provided by Bougalis which is attached to this cover letter. The Final Pay Application is also attached along with IC 134s from Bougalis. I recommend that the City approve payment to George Bougalis and Sons Co. in the amount of \$18,238.45 as shown in the Final Pay Application to close out this project.

Please contact me with any questions you may have. Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jeff Goetzman'.

Jeff Goetzman, PE
Project Manager

cc: John Mulder, City Administrator
Paul Senst, Public Works Director

Change Order

No. 3

Date of Issuance: August 10, 2020 Effective Date: August 10, 2020

Project: <u>Ugstad Rd Lift Station 3</u>	City of Hermantown	Owner's Contract No.:
Contract:		Date of Contract: <u>August 19, 2019</u>
Contractor: <u>Bougalis and Sons</u>		Engineer's Project No.: <u>17467.000</u>

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Contractor encountered two (2) unknown and unmarked water service lines in area of the sanitary sewer main connection. Contractor exposed, removed old stand pipes, installed new stand pipes, made repairs to leaking water service lines and restored area. Project now final and operational.

Attachments (list documents supporting change):

T & M worksheet from Contractor indicating prices for additional utility work of \$5,000.00.

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:

\$ 241,690.00

~~Increase~~ [Decrease] from previously approved Change Orders No. 1 to No. 2:

\$ 8,283.00

Contract Price prior to this Change Order:

\$ 249,973.00

~~Increase~~ [Decrease] of this Change Order:

\$ 5,000.00

Contract Price incorporating this Change Order:

\$ 254,973.00

Original Contract Times: Working days Calendar days

Substantial completion (days or date): _____

Ready for final payment (days or date): November 30, 2019

[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____:

Substantial completion (days): _____

Ready for final payment (days): N/A

Contract Times prior to this Change Order:

Substantial completion (days or date): April 15, 2020

Ready for final payment (days or date): June 15, 2020

[Increase] [Decrease] of this Change Order:

Substantial completion (days or date): _____

Ready for final payment (days or date): N/A

Contract Times with all approved Change Orders:

Substantial completion (days or date): April 15, 2020

Ready for final payment (days or date): June 15, 2020

RECOMMENDED:

By: 
Engineer (Authorized Signature)

Date: 08/10/2020

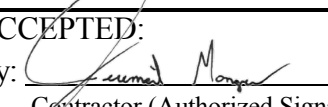
Approved by Funding Agency (if applicable):

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: 
Contractor (Authorized Signature)

Date: 8/10/2020

Date: _____

Change Order

Instructions

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating Change Orders to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed in the Agreement, any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order should be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer normally initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Owner or Contractor for approval, depending on whether the Change Order is a true order to the Contractor or the formalization of a negotiated agreement for a previously performed change. After approval by one contracting party, all copies should be sent to the other party for approval. Engineer should make distribution of executed copies after approval by both parties.

If a change only applies to price or to times, cross out the part of the tabulation that does not apply.

Work Change Directive Summary of Costs

Bougalis Project Number: 3225
 Owner Contract Number:
 Owner Contract Name: Ugstad Rd Lift Station #3
 Change Order Request Number:
 Change Order Request Name/Desc.: Unknown Water Services

LABOR		TOTAL: \$3,728.00
--------------	--	--------------------------

SUBSTANCE	Unit	Quantity	Unit Cost	TOTAL:
(Use \$75 for MN & \$120 for ND)	8-HR Day/Person	0.00	\$0.00	\$0.00

EQUIPMENT		TOTAL: \$5,088.00
------------------	--	--------------------------

MATERIALS & RENTAL EQUIPMENT					
Description	Unit	Quantity	Unit Cost	Tax (%)	Total Cost
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
Management & Overhead (10%)					\$0.00
TOTAL:					\$0.00

SUBCONTRACTORS					
Description	Unit	Quantity	Unit Cost	Tax (%)	Total Cost
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
Management & Overhead (10%)					\$0.00
TOTAL:					\$0.00

MOBILIZATION					
Description	Unit	Quantity	Unit Cost	Tax (%)	Total Cost
					\$0.00
Management & Overhead (10%)					\$0.00
TOTAL:					\$0.00

TOTAL: \$8,816.00	
Lump Sum Discount: -\$3,816.00	
GRAND TOTAL: \$5,000.00	

Unknown Water Services		5/7 & 5/8/2020			
		Exposing / Repairing Unknown Water Services			
		Total Labor Cost	\$3,728.00	\$3,728.00	
		Total Equipment Cost	\$5,088.00	\$5,088.00	
LABOR		Hours	Total		
General Superintendent/Operator - Rich Northburg	\$101.00	8.00	\$808.00		
Superintendent/Operator - Mickey Starck	\$101.00	8.00	\$808.00		
Superintendent/Operator - Patrick Ziegler	\$101.00	8.00	\$808.00		
Laborer - Curtis Edberg	\$77.00	8.00	\$616.00		
Operator - Forest Mastel-Lipson	\$86.00	8.00	\$688.00		
EQUIPMENT		Hours			
Skid Loaders/Multi-Terrain Loaders					
Multi-Terrain Loader	\$72.00	8.00	\$576.00		
Excavators					
PC390 Komatsu Excavator (105,000lbs)	\$205.00	8.00	\$1,640.00		
2006 Mini JCB	\$72.00	8.00	\$576.00		
CAT 311 Rental	\$183.00	8.00	\$1,464.00		
Compactors					
Wacker Plate Compactor	\$17.00	8.00	\$136.00		
On Road Trucks & Trailers					
Pickup Truck - Rich Northburg	\$25.00	8.00	\$200.00		
Pickup Truck - Mickey Starck	\$25.00	8.00	\$200.00		
Pickup Truck - Patrick Ziegler	\$25.00	8.00	\$200.00		
Accessories/Miscellaneous Equipment					
Jobsite Tool Trailer/Container	\$12.00	8.00	\$96.00		

Resolution No. 2020-119

**RESOLUTION APPROVING PAY REQUEST NO. 4 (FINAL) TO
GEORGE BOUGALIS & SONS, CO. IN THE AMOUNT OF \$18,238.45**

WHEREAS, the City of Hermantown has contracted with George Bougalis & Sons, Co. for Ugstad Road Lift Station Sanitary Sewer Improvement District No. 449 (“Project”); and

WHEREAS, George Bougalis & Sons, Co. has completed the agreed upon work in said Project;
and

WHEREAS, George Bougalis & Sons, Co. has submitted Final Pay Request in the amount of \$18,238.45; and

WHEREAS, TKDA has approved the Final Pay Request.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hermantown, Minnesota as follows:

1. Pay Request No. 4 (Final) is hereby approved.
2. The City is hereby authorized and directed to pay to George Bougalis & Sons, Co. the sum of \$18,238.45 charged to 602-494500-590.

Councilor _____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and, upon a vote being taken thereon, the following voted in favor thereof:

Councilors

and the following voted in opposition thereto:

WHEREUPON, such resolution has been duly passed and adopted August 17, 2020.

Contractor's Application for Payment No. 4

Application Period: 1/31/2020 to FINAL	Application Date: 8/10/2020
To (Owner): City of Hermantown	From (Contractor): George Bougalis & Sons Co.
Project: Ugstad Road Lift Station #3 Replacement	Contract: Ugstad Road Lift Station #3 Replacement
Owner's Contract No.: Hermantown Sanitary Sewer Improvement District #449	Contractor's Project No.: 3225
	Engineer's Project No.:

**Application For Payment
Change Order Summary**

Approved Change Orders	Number	Additions	Deductions		
	1	\$6,123.00		1. ORIGINAL CONTRACT PRICE	\$ 241,690.00
	2	\$2,160.00		2. Net change by Change Orders	\$ 13,283.00
	3	\$5,000.00		3. Current Contract Price (Line 1 ± 2)	\$ 254,973.00
				4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$ 252,973.00
				5. RETAINAGE:	
				a. X \$252,973.00 Work Completed.....	\$ _____
				b. X Stored Material.....	\$ _____
				c. Total Retainage (Line 5.a + Line 5.b).....	\$ _____
				6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)	\$ 252,973.00
				7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$ 234,734.55
				8. AMOUNT DUE THIS APPLICATION	\$ 18,238.45
				9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$ _____
TOTALS		\$13,283.00			
NET CHANGE BY CHANGE ORDERS		\$13,283.00			

Contractor's Certification

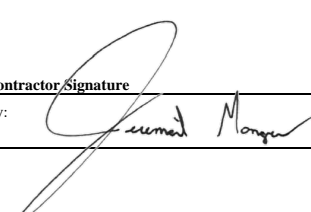
The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

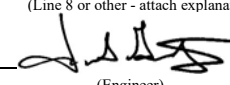
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By:  Date: 8/10/2020

Payment of: \$ 18,238.45
(Line 8 or other - attach explanation of the other amount)

is recommended by:  8/10/2020
(Engineer) (Date)

Payment of: \$ 18,238.45
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Ugstad Road Lift Station #3 Replacement							Application Number: 4				
Application Period: 1/31/2020 to FINAL							Application Date: 8/10/2020				
A					B	C	D	E	F		
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
1	MOBILIZATION	1	LS	\$31,200.00	\$31,200.00	1	\$31,200.00		\$31,200.00	100.0%	
2	CLEARING & GRUBBING	1	LS	\$405.00	\$405.00	1	\$405.00		\$405.00	100.0%	
3	REMOVE LIFT STATION	1	LS	\$3,250.00	\$3,250.00	1	\$3,250.00		\$3,250.00	100.0%	
4	GEOTEXTILE FABRIC TYPE 5	160	SY	\$3.00	\$480.00	160	\$480.00		\$480.00	100.0%	
5	EXCAVATION - COMMON (P)	10	CY	\$17.00	\$170.00	10	\$170.00		\$170.00	100.0%	
6	SELECT GRANULAR EMBANKMENT, MOD 7% (CV)	100	CY	\$21.00	\$2,100.00	100	\$2,100.00		\$2,100.00	100.0%	
7	WOOD CHIPS	1	LS	\$2,000.00							
8	AGGREGATE BASE (CV), CLASS 5	35	CY	\$45.00	\$1,575.00	35	\$1,575.00		\$1,575.00	100.0%	
9	8" PVC PIPE SEWER	10	LF	\$50.00	\$500.00	10	\$500.00		\$500.00	100.0%	
10	CONNECT TO EXISTING SANITARY SEWER	1	EA	\$1,200.00	\$1,200.00	1	\$1,200.00		\$1,200.00	100.0%	
11	CONNECT TO EXISTING FORCE MAIN	1	EA	\$1,200.00	\$1,200.00	1	\$1,200.00		\$1,200.00	100.0%	
12	4.0" HDPE FORCEMAIN	18	LF	\$35.00	\$630.00	18	\$630.00		\$630.00	100.0%	
13	LIFT STATION COMPLETE	1	LS	\$188,000.00	\$188,000.00	1	\$188,000.00		\$188,000.00	100.0%	
14	SANITARY MANHOLE	9	LF	\$370.00	\$3,330.00	9	\$3,330.00		\$3,330.00	100.0%	
15	CASTING ASSEMBLY	1	EA	\$1,500.00	\$1,500.00	1	\$1,500.00		\$1,500.00	100.0%	
16	TRAFFIC CONTROL	1	LS	\$3,000.00	\$3,000.00	1	\$3,000.00		\$3,000.00	100.0%	
17	EROSION CONTROL	1	LS	\$600.00	\$600.00	1	\$600.00		\$600.00	100.0%	
18	TURF ESTABLISHMENT	1	LS	\$550.00	\$550.00	1	\$550.00		\$550.00	100.0%	
Change Orders											
	CO #1 - Panel Upgrades & Time Extension	1	LS	\$6,123.00	\$6,123.00	1	\$6,123.00		\$6,123.00	100.0%	
	CO #2 - Added Class 5 for Control Panel	1	LS	\$2,160.00	\$2,160.00	1	\$2,160.00		\$2,160.00	100.0%	
	CO #3 - Unknown Water Lines	1	LS	\$5,000.00	\$5,000.00	1	\$5,000.00		\$5,000.00	100.0%	
Totals					\$252,973.00		\$252,973.00		\$252,973.00	100.0%	

TO: Mayor & City Council
FROM: John Mulder, City Administrator



DATE: August 12, 2020

Meeting Date: 8/17/20

SUBJECT: Accept Thielke Circle in
Square 37 Development

Agenda Item: 12-C

Resolution 2020-120

REQUESTED ACTION

Approve a resolution accepting Thielke Circle as a City Street

BACKGROUND

The City Council adopted Resolution 2017-80 approving the Development Agreement with Titan Premier LLC for the Square 37 Development which required Titan Premier to construct Thielke Circle and other public infrastructure. That work was completed, but has not ever be formally accepted by the City. The attached resolution formally accepts Thielke Circle and the related public infrastructure.

A punch list was created at the end of 2018, and recently those last items were completed, including receiving the record drawings for the infrastructure.

SOURCE OF FUNDS (if applicable)

ATTACHMENTS

Plat Map
Certificate of Completion

Resolution No. 2020-120

**RESOLUTION DECLARING THAT THIELKE CIRCLE AND ALL INFRASTRUCTURES
WITHIN THE PLAT OF SQUARE 37 HAS BEEN ACCEPTED AND
OPENED BY THE CITY OF HERMANTOWN**

WHEREAS, by Ordinance No. 87-02 the City Council of the City of Hermantown determined that no road or street within the City of Hermantown shall be accepted or opened until a resolution has been approved declaring that such road or street has been accepted and opened by the City Council; and

WHEREAS, Thielke Circle has been dedicated by the Plat of Square 37, a copy of which is attached hereto as **Exhibit A**; and

WHEREAS, Northland Consulting Engineers LLP has inspected Thielke Circle and all infrastructure and has recommended that the City accept Thielke Circle and all infrastructure; and

WHEREAS, the City Council of the City of Hermantown hereby determines that the acceptance and opening of Thielke Circle and all infrastructure is in the best interests of the City of Hermantown; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hermantown, Minnesota, as follows:

1. Thielke Circle and all infrastructures are hereby accepted and opened by the City of Hermantown.
2. The City Clerk shall make an appropriate notation in the City records as to the date Thielke Circle and all infrastructures became opened and accepted by the City of Hermantown.
3. Nothing in this Resolution shall be deemed to require the City to expend any public funds on or perform any work on Thielke Circle and all infrastructure unless the City Council determines to do so by further specific actions authorizing such expenditures to be made or work to be performed.

Councilor ____ introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor _____ and, upon a vote being taken thereon, the following voted in favor thereof:

and the following voted in opposition thereto:

WHEREUPON, such resolution is declared duly passed and adopted August 17, 2020.

SQUARE 37

Located in part of Lots 7, 8, and 9, Block 10, DULUTH HOMESTEADS SUBDIVISION PLAT
being in the SW¹/₄ of the SW¹/₄ of Section 10, Township 50 North, Range 15 West of the 4th Principal Meridian, St. Louis County, Minnesota

KNOW BY ALL PERSONS BY THESE PRESENTS: That TITAN PREMIER LLC, a Texas Limited Liability Company, owner of the following described property situated in the County of St. Louis, State of Minnesota, to wit:

Certificate No. 338558

- The northerly 900 feet of Lots 7 and 8, EXCEPT the following parcels to-wit:
 1. the easterly 33 feet of Lot 8,
 2. the southerly 150 feet of the northerly 300 feet of Lots 7 and 8
 3. the northerly 150 feet of Lots 7 and 8
 4. the southerly 150 feet of the northerly 450 feet of Lots 7 and 8,
 5. the southerly 150 feet of the northerly 600 feet of Lots 7 and 8,
 6. the southerly 150 feet of the northerly 750 feet of Lots 7 and 8,

And: Certificate No. 338559

Lots 7 and 8, EXCEPT the N'y 900 ft, Block 10, DULUTH HOMESTEADS SUBDIVISION PLAT.
AND
The E'y 33 ft of N'y 900 ft of Lot 8, Block 10, DULUTH HOMESTEADS SUBDIVISION PLAT

And: Certificate No. 338560

Lot 9, Block 10, DULUTH HOMESTEADS SUBDIVISION PLAT, EXCEPT the southerly 275 feet thereof.

Has caused the same to be surveyed and platted as SQUARE 37 and does hereby donate and dedicate to the public for public use forever the roads and easements as shown on this plat for road, utility and drainage purposes.

IN WITNESS THEREOF I have hereunto set my hand this _____ day of _____, 2018

Owner: TITAN PREMIER LLC, a Texas Limited Liability Company

By: _____ Its: _____
Kevin Kuklis

STATE OF MINNESOTA
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 2018, by Kevin Kuklis, _____ of TITAN PREMIER LLC, a Texas Limited Liability Company.

Notary Public, _____ County
My Commission Expires _____

I Greg Stoewer do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.021, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this _____ day of _____, 2018

Greg Stoewer, Licensed Land Surveyor
Minnesota License No. 21774

STATE OF MINNESOTA
COUNTY OF _____

This instrument was acknowledged before me this _____ day of _____, 2018, by Greg Stoewer, Minnesota License Number 21774.

Notary Public, St Louis County
My Commission Expires _____

CITY OF HERMANTOWN PLANNING COMMISSION

We do hereby certify that on the _____ day of _____, 2018 the City Council of Hermantown, Minnesota has approved this plat of SQUARE 37.

Mayor, City of Hermantown

City Clerk, City of Hermantown

ST LOUIS COUNTY SURVEYOR

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, this plat has been reviewed and is approved this _____ day of _____, 2018.

Nick C. Stewart
County Surveyor

Deputy

ST. LOUIS COUNTY AUDITOR

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, and to Minnesota Statutes, Section 272.12, taxes payable in the year 2018 on the land hereinbefore described have been paid; there are no delinquent taxes and transfer entered this _____ day of _____, 2018.

Donald Dicklich
County Auditor

Deputy

ST LOUIS COUNTY REGISTRAR OF TITLES

I hereby certify that this plat of SQUARE 37 was filed in this office of the Registrar of Titles for public record on this _____ day of _____, 20____ at _____ o'clock _____ M, as Document No. _____ affecting Certificate of Title Nos. 338558, 338559 and 338560.

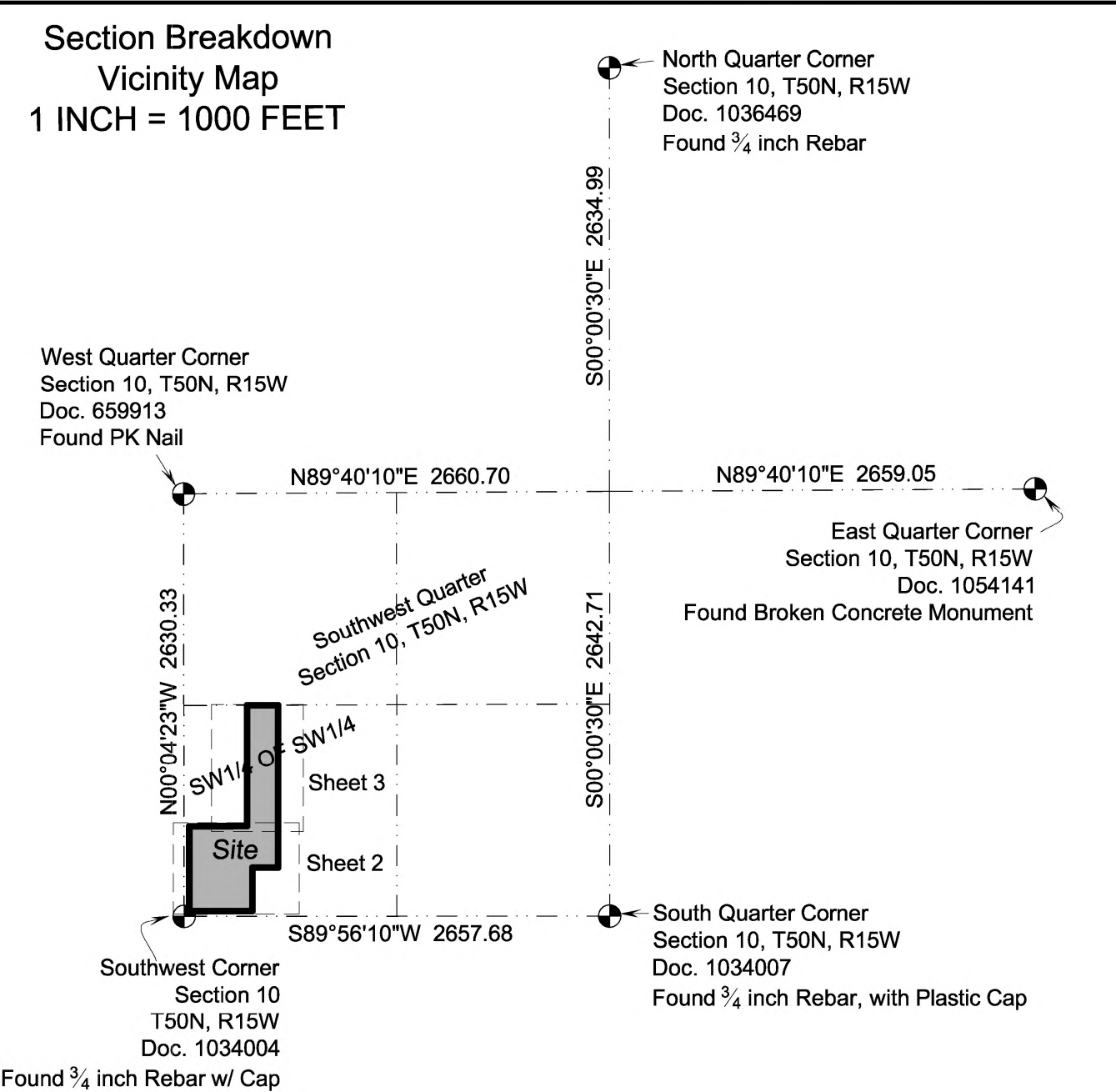
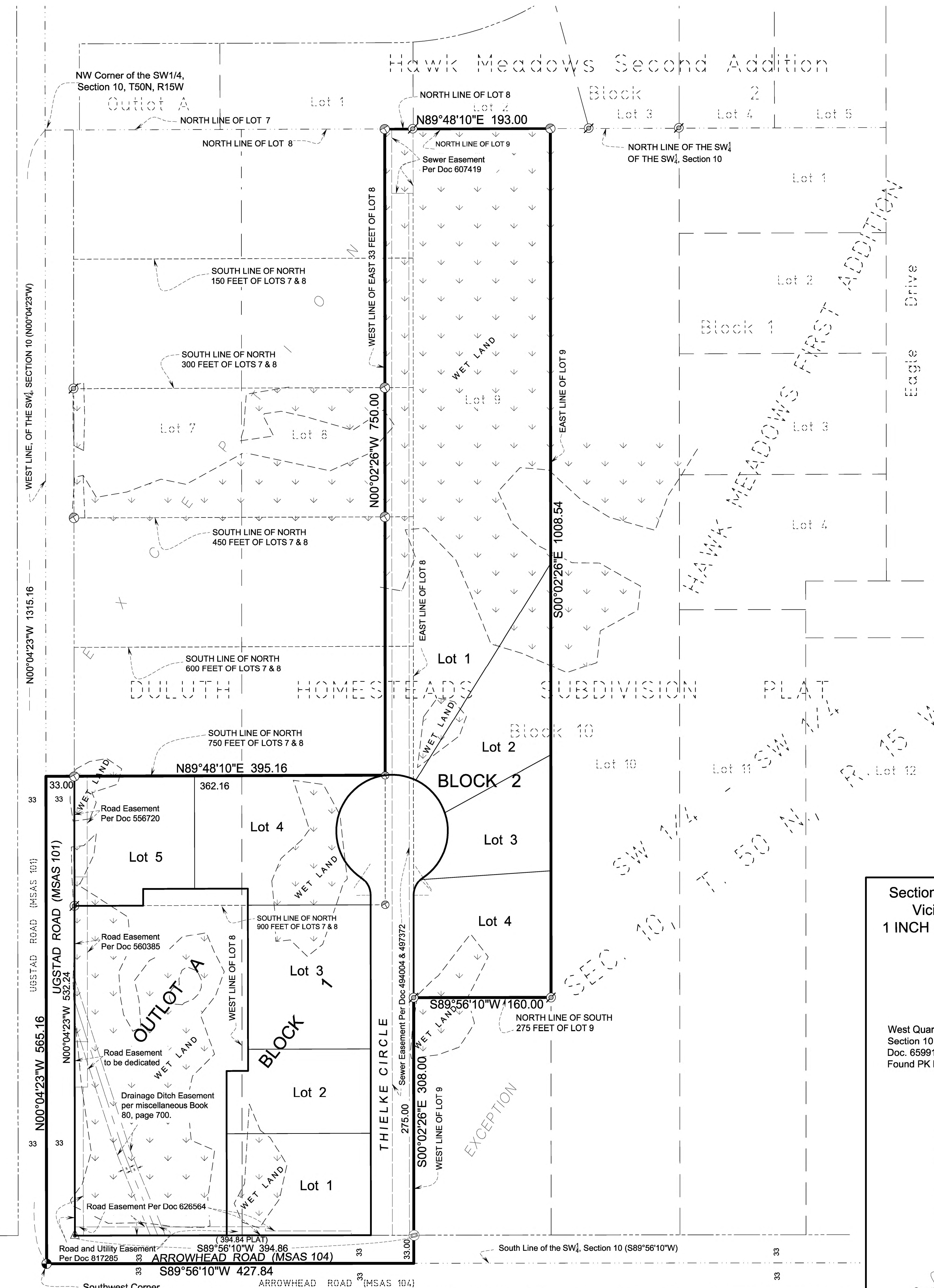
Wendy Levitt
Registrar of Titles

Deputy

11 East Superior Street
Suite 420
Duluth, MN. 55802
218.724.8578
tkda.com
Project No. 15513.216



EXHIBIT A



Plat Boundary - See Sheets 2 & 3 for lot details

**EXHIBIT C
CERTIFICATE OF FINAL COMPLETION**

Date of Issuance: August 11, 2020

This Certificate of Final Completion is made with reference to the following facts:

Titan Premier LLC, a limited liability company organized under the laws of the State of Texas, (hereinafter the "Developer") entered into a Development Agreement (hereinafter referred to as "Development Agreement") with the City of Hermantown, a statutory city under the laws of the State of Minnesota, (hereinafter the "City"), with respect to a development to be constructed by Developer in the City.

The undersigned hereby certifies that the following facts and representations are true and correct:

1. The construction of the Infrastructure Improvements defined in the Development Agreement has been completed strictly in accordance with the Plans and Specifications and the terms of the Development Agreement. The date of final completion is hereby established as of August 11, 2020.
2. All capitalized terms when used herein shall have the meaning given them in the Development Agreement.

Name of Developer's Contractor

By _____
Its _____

The undersigned, the City Engineer, based on the foregoing Certificate and such other testing and inspections as it deemed necessary hereby certifies that the construction of the Infrastructure Improvements defined in the Development Agreement have been fully completed strictly in accordance with the Plans and Specifications.

Dated: August 11, 2020

Northland Consulting Engineers. L.L.P.

By David Bolf, P.E. 
Its Principal Partner and City Engineer