

**CITY OF HERMANTOWN  
UTILITY COMMISSION MEETING SUMMARY  
JUNE 18, 2020  
5:30 P.M.**

**ROLL CALL:** Jim Samberg, Rob McLachlan, William Berg, Doug Kerfeld; Eric Albrecht, John Mulder, City Administrator; Councilor John Geissler; Paul Senst, Public Works Director and Janice Shepherd, Utility Billing Clerk

**ABSENT:** Eric Albrecht

**VISITORS:**

**MINUTES**

Motion made by Jim Samberg, seconded by William Berg to approve the minutes of the February 20, 2020 regular meeting. March 19, 2020; April 16, 2020 and May 21, 2020 meetings were cancelled due to the COVID-19 virus

**PUBLIC DISCUSSION**

**OLD BUSINESS**

- a. Motion made by Jim Samberg, seconded by Rob McLachlan denying stormwater fee exemption for 5842 West Arrowhead Road because the residential property is homesteaded. Motion carries.

**NEW BUSINESS**

- a. Motion made by Rob McLachlan, seconded by William Berg approving sewer credit in the amount of \$101.97 for 3687 Stebner Road based on average usage due to accidentally leaving the outside faucet running and it did not enter into the sewer system. Motion carries.
- b. Motion made by Jim Samberg, seconded by William Berg approving Kuklis's Sanitary Extension request for one connection to his Development on LaVaque Road. Motion carries.
- c. Motion made by Jim Samberg, seconded by William Berg denying refund for lateral inspection that was done for 4341 Grouse Ridge Drive as the City will continue as planned and require inspections for systems 10 years or older beginning July 1, 2020 as per our Ordinance 2020-02 that was adopted on 3/02/20. Motion carries.

## REPORTS

*The following reports were read and placed on file:*

- a. Budget to Actual Expenditure Report
- b. Water Loss Report
- c. Public Works Utility Maintenance Report
- d. Project and Policy Updates (*No Action Required – Informational*)

City Council adopted the following Resolutions:

- 2020-50      Resolution Approving Pay Request Number 1 For Sewer Improvement District No. 448 To Utility Systems Of America, Inc. In The Amount Of \$455,588.49
- 2020-61      Resolution Approving Pay Request Number 2 For Sewer Improvement District No. 448 To Utility Systems Of America, Inc. In The Amount Of \$30,045.81
- 2020-75      Resolution Approving Change Order No. 2 For Ugstad Road Lift Station Sanitary Sewer Improvement District No. 449
- 2020-77      Resolution Approving Pay Request Number 3 For Sewer Improvement District No. 448 To Utility Systems Of America, Inc. In The Amount Of \$101,408.63
- e. Water and Sewer Applications

## COMMUNICATIONS

*The following communications were read and placed on file:*

- 20-09U      Claudia Busch  
TO:          Utility Commission  
RE:          Storm Water Fee Exemption
- 20-11 U      Janice Shepherd, Utility Billing Clerk  
TO:          Utility Commission  
RE:          Sewer Credit Request
- 20-12U      WLSSD  
TO:          Utility Commission  
RE:          Extension of Temporary Hold On Sump Pump And Lateral Inspection Programs
- 20-13U      John Mulder, City Administrator  
TO:          Utility Commission  
RE:          Filling Pools

20-14U Paul Senst, Public Works Director  
TO: Utility Commission  
RE: Kuklis Sanitary Extension Request

20-89 WLSSD  
TO: John Mulder, City Administrator  
RE: Western Lake Superior Sanitary District's Wastewater Treatment Plant Report for April, 2020

20-15U Christi Slattengren, Real Living Messina & Associates, Inc.  
TO: Utility Commission  
RE: Lateral Line Inspection Refund Request

### **COMMISSION MEMBERS REPORT**

Jim Samberg – No Report

Rob McLachlan – No Report

William Berg – No Report

Doug Kerfeld – No Report

Eric Albrecht – Absent

Councilor John Geissler – We've had to do a couple of budget cuts but not too bad so far only about 4% down

### **RECESS**

Motion made by William Berg, seconded by Jim Samberg to recess the meeting at 6:40pm. Motion carried.

\_\_\_\_\_  
William Berg, Recording Secretary

Tape transcribed by: \_\_\_\_\_  
Janice Shepherd, Utility Billing Clerk