

**CITY OF HERMANTOWN
UTILITY COMMISSION AGENDA – JUNE 18, 2020**

*CITY ADMINISTRATIVE BUILDING, 5105 MAPLE GROVE ROAD
5:30 PM – LARGE CONFERENCE ROOM*

1. **ROLL CALL**

2. **MINUTES** – Approval or Correction

- a. February 20, 2020 regular meeting. March 19, 2020; April 16, 2020 and May 21, 2020 meetings were cancelled due to the COVID-19 virus

3. **PUBLIC DISCUSSION** *(This is the time for which individuals can address the Commission about any item pertaining to utilities. The time limit is three minutes per person)*

4. **OLD BUSINESS**

- a. Recommendation needed regarding Claudia Busch, 5842 West Arrowhead Road on whether or not her property should be exempt from Storm Water fees since it is listed as Agricultural with the County

(Motion) ~ See Communication 20-09U

5. **NEW BUSINESS**

- a. Recommendation needed regarding Tamara Kerkemeyer, 3687 Stebner Road request for sewer credit based on average usage due to the outside faucet accidentally left on and the did not go down the sewer.

(Motion) ~ See Communication 20-11U

- b. Recommendation needed regarding Kuklis Sanitary Extension request for Development on LaVaque Road.

(Motion) ~ See Communication 20-14U

6. **REPORTS**

- a. Budget to Actual Expenditure Report
- b. Water Loss Report
- c. Public Works Utility Maintenance Report
- d. Project and Policy Updates *(No Action Required – Informational)*

City Council adopted the following Resolutions/Ordinance:

2020-50 Resolution Approving Pay Request Number 1 For Sewer Improvement District No. 448 To Utility Systems Of America, Inc. In The Amount Of \$455,588.49

- 2020-61 Resolution Approving Pay Request Number 2 For Sewer Improvement District No. 448 To Utility Systems Of America, Inc. In The Amount Of \$30,045.81
- 2020-75 Resolution Approving Change Order No. 2 For Ugstad Road Lift Station Sanitary Sewer Improvement District No. 449
- 2020-77 Resolution Approving Pay Request Number 3 For Sewer Improvement District No. 448 To Utility Systems Of America, Inc. In The Amount Of \$101,408.63

e. Water and Sewer Applications Report

7. COMMUNICATIONS

- 20-09U Claudia Busch
TO: Utility Commission
RE: Storm Water Fee Exemption
- 20-11 U Janice Shepherd, Utility Billing Clerk
TO: Utility Commission
RE: Sewer Credit Request
- 20-12U WLSSD
TO: Utility Commission
RE: Extension of Temporary Hold On Sump Pump And Lateral Inspection Programs
- 20-13U John Mulder, City Administrator
TO: Utility Commission
RE: Filling Pools
- 20-14U Paul Senst, Public Works Director
TO: Utility Commission
RE: Kuklis Sanitary Extension Request
- 20-89 WLSSD
TO: John Mulder, City Administrator
RE: Western Lake Superior Sanitary District's Wastewater Treatment Plant Report for April, 2020

8. COMMISSION MEMBERS REPORT

- a. Jim Samberg –
- b. William Berg –
- c. Robert McLachlan –
- d. Doug Kerfeld -
- e. Eric Albrecht –

f. Councilor John Geissler -

9. **RECESS**