



CITY OF HERMANTOWN VARIANCE APPLICATION

Variances:

Only certain items qualify for consideration of a variance under State Statutes and the Zoning Code. The Board of Zoning Appeals and Adjustments may grant variances from the strict application of the provisions of the Zoning Code provided that the shape of topography of the lot creates an undue hardship in development it, and that there are practical difficulties in complying with the ordinance. Economic considerations alone do not constitute practical difficulties. The variance must not negatively impact the health, safety, and welfare of the community; must remain in harmony with the general purpose of the Zoning Code; and must remain consistent with the Comprehensive Plan.

Variance Application Checklist - submit the following

- **Variance Application**
- **Application Fee**
(you may be required to pay additional review costs)
- **Current survey prepared by a licensed surveyor, showing the locations, dimensions, and nature of any structure involved, including setbacks from property lines**
- **A copy of the Certificate of Title, Abstract of Title, or Title Opinion showing the legal description and current fee owner of the property which will be affected by the Variance, and written consent of the fee owner(s) of the property**
- **Names and addresses of all property owners within 350' of the affected property**

Upon receipt of a complete application, a public hearing will be scheduled. In order to be placed on a particular Board of Appeals/Adjustments meeting, the above information must be submitted to the Clerk's Office one month before the scheduled meeting. The Board of Appeals/Adjustments meets the second Tuesday of each month when there is an appeal/adjustment to be reviewed.

Notice of the public hearing will be published in the Hermantown Star at least 10 days prior to the public hearing, and all property owners within 350' of the affected property will be notified.

A meeting with Community Development staff is required prior to submitting the application.

APPLICATION FOR VARIANCE

- Application Fee:
(See City Fee Schedule for appropriate fee for payment.)
- Applicant Name:
- Address:
- Phone Number:
- E-mail:
- Authorized Representative (if needed):
- Property Address (if different from above):
- Legal Description:

- Activity Proposed:

Proposed Setbacks

- Front Yard (in feet):
- Rear Yard (in feet):
- Side Yard One (in feet):
- Side Yard Two (in feet):
- Distance to Shoreline (in feet):
- Current Zoning:
- Description of Request:

- Justification of Request:

I hereby certify that I am the owner or authorized agent of the owner of the above property and that all uses will conform with existing State Laws and local ordinances. I further certify that I will comply with all conditions placed upon this permit. Failure to do so will result in this permit being invalid.

Signature: _____

Printed Name: _____

Date: _____

Note: Application must be signed by the current fee owner of property, or be accompanied by a letter or other document conveying approval of fee owner.

Tennessee Warning - Data Practice Advisory
Some or all of the information that you are asked to provide on the attached application is classified by state law as either private or confidential. Private data is information, which generally cannot be given to the public, but can be given to the subject of the data. Confidential data is information which generally cannot be given to either the public or the subject of the data. Our purpose and intended use of this information is to consider your application. You are not legally required to provide this information. You may refuse to provide this information. The consequences of supplying or refusing to supply data are that your application may not be considered or it may be denied. Other persons or entities may be authorized by law to receive the information.



Office Use Only

Fee: _____
Payment Date: _____
Receipt Number: _____