

**CITY OF HERMANTOWN
UTILITY COMMISSION MEETING SUMMARY
JANUARY 16, 2020
5:30 P.M.**

ROLL CALL: Jim Samberg, Rob McLachlan, William Berg, Doug Kerfeld; Eric Albrecht, John Mulder, City Administrator; Councilor John Geissler; Paul Senst, Public Works Director and Janice Shepherd, Utility Billing Clerk

ABSENT: Jim Samberg, Eric Albrecht, John Mulder, City Administrator and Councilor John Geissler

VISITORS:

MINUTES

Motion made by Rob McLachlan, seconded by William Berg to approve the minutes of the November 21, 2019 regular meeting. December 19, 2019 meeting was cancelled. Motion carried.

PUBLIC DISCUSSION

OLD BUSINESS

NEW BUSINESS

- a. Jim Samberg accepts another term as a Member of the Utility Commission
- b. Motion made by William Berg, seconded by Rob McLachlan approving Ordinance Amendment to Section 920 by adding a new section 920.05.1.A Certificate of Building Sewer Compliance mandated by WLSSD. Motion carries.

REPORTS

The following reports were read and placed on file:

- a. Budget to Actual Expenditure Report
- b. Water Loss Report
- c. Public Works Utility Maintenance Report
- d. Project and Policy Updates (*No Action Required – Informational*)

City Council adopted the following Resolutions:

2019-201 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver A License For Utility To Cross Public Waters From The Minnesota Department Of Natural Resources And The City Of Hermantown For Section 24 Trunk Sewer Spur Improvement District No. 448

- 2019-202 Resolution Approving Change Order No. 1 For Ugstad Road Lift Station Sanitary Sewer Improvement District No. 449
- 2019-210 Resolution Approving Change Order No. 1 Part 2 For Ugstad Road Lift Station Sanitary Sewer Improvement District No. 449
- 2019-211 Resolution Approving Change Order No. 1 In The Amount Of \$8,385.00 And The Final Pay Request To Maguire Iron, Inc. In The Amount Of \$132,101.70

e. Water and Sewer Applications

COMMUNICATIONS

The following communications were read and placed on file:

Communication 19-231 from MN Department of Natural Resources regarding City of Hermantown License #UWAT011742 - Legal Description: Covering certain public water in St. Louis County

Communication 19-236 from WLSSD to John Mulder, City Administrator regarding Western Lake Superior Sanitary District's Wastewater Treatment Plant Report for October, 2019

Communication 19-241 from MN Department of Health to Community Water Supply Owner / Operator regarding Sample Analysis Results for your Public Water Supply

Communication 19-244 from WLSSD to John Mulder, City Administrator regarding Western Lake Superior Sanitary District's Wastewater Treatment Plant Report for November, 2019

Communication 20-001U from John Mulder, City Administrator to Utility Commission Ordinance Amendment to Section 920

COMMISSION MEMBERS REPORT

Jim Samberg – Absent

Rob McLachlan – Inquired if there has been any feedback regarding the Arbours Development on Maple Grove Road and LaVaque Road

William Berg – No Report

Doug Kerfeld – Updated the Commission on upcoming MNDOT road projects

Eric Albrecht – Absent

Councilor John Geissler – Absent

RECESS

Motion made by William Berg, seconded by Rob McLachlan to recess the meeting at 6:21pm. Motion carried.

William Berg, Recording Secretary

Tape transcribed by:

Janice Shepherd, Utility Billing Clerk