

CITY OF HERMANTOWN

City Council Meeting

Monday, May 6, 2024

6:30 PM Central

MEETING CONDUCTED IN PERSON & VIA ZOOM

Mayor Wayne Boucher: Present

Councilor John Geissler: Present

Councilor Andy Hjelle: Present

Councilor Ellie Jones: Present

Councilor Brian LeBlanc: Present

CITY STAFF:

John Mulder, City Administrator; Alissa Wentzlaff, City Clerk; Eric Johnson; Community Development Director; Joe Wicklund, Assistant City Administrator; Paul Senst, Public Works Director; Kevin Orme, Director of Finance & Administration; Brandon Holmes, Building Official; Jim Crace, Director of Public Safety; Zach Graves, Fire Chief; Trish Crego, Utility & Infrastructure Director; David Bolf, City Engineer; Gunnar Johnson, City Attorney

VISITORS:

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS**
5. **PUBLIC HEARING**
6. **COMMUNICATIONS**
 - A. Correspondence 24-46 through 24-59 placed on file
7. **PRESENTATIONS**
 - A. **Quarterly Financials**
Kevin Orme, Director of Finance & Administration
(Pre-Agenda Only)

B. Stebner Park Residential Development Opportunity

Eric Johnson, Community Development Director

(Pre-Agenda Only)

C. Ice Arena Design Development Estimate

John Mulder, City Administrator

(Pre-Agenda Only)

D. Infrastructure Financial Planning Project

Trish Crego, Utility & Infrastructure Director

(Pre-Agenda Only)

8. PUBLIC DISCUSSION

A. Joel Christoff of 5212 Kingswood Lane appeared before the Council to request that the speed limit on Kingswood Lane be reduced to 20 mph

9. MOTIONS

10. CONSENT AGENDA

A. **Minutes** - Approval or correction of April 15, 2024 City Council Continuation Minutes

B. **Accounts Payable** - Approve general city warrants from April 16, 2024 through April 30, 2024 in the amount of \$3,006,172.50

Motion to the approve the Consent Agenda. This motion, made by Councilor Ellie Jones and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

11. ORDINANCES

A. **2024-06 An Ordinance Amending Title 2 Of The Hermantown City Code By Amending The Official Zoning Map Of Parcels 395-0010-06630 and 395-0010-06740**

(first reading)

12. **RESOLUTIONS**

A. **2024-46 Resolution Authorizing And Directing Mayor And City Clerk To Execute An Acceptance Of Easement Agreement To The City Of Hermantown From Ray M. Hernesman And Gail K. Hernesman For The Hermantown Road Bridge BR-7724 And Road Improvement**

(motion, roll call)

Motion to approve 2024-46 Resolution Authorizing And Directing Mayor And City Clerk To Execute An Acceptance Of Easement Agreement To The City Of Hermantown From Ray M. Hernesman And Gail K. Hernesman For The Hermantown Road Bridge BR-7724 And Road Improvement. This motion, made by Councilor Brian LeBlanc and seconded by Councilor John Geissler, Tabled.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

B. **2024-47 Resolution Authorizing And Directing Mayor And City Clerk To Execute An Acceptance Of Easement Agreement To The City Of Hermantown From Gloria Plucinak Nelson For The Hermantown Road Bridge BR-7724 And Road Improvement**

(motion, roll call)

Motion to approve 2024-47 Resolution Authorizing And Directing Mayor And City Clerk To Execute An Acceptance Of Easement Agreement To The City Of Hermantown From Gloria Plucinak Nelson For The Hermantown Road Bridge BR-7724 And Road Improvement. This motion, made by Councilor Ellie Jones and seconded by Councilor John Geissler, Tabled.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

C. **2024-52 Resolution Authorizing The Acceptance Of A Temporary Easements With Hermantown Road Land Owners For The Construction Of Hermantown Road Improvements**

(motion, roll call)

Motion to approve 2024-52 Resolution Authorizing The Acceptance Of A Temporary Easements With Hermantown Road Land Owners For The Construction Of Hermantown Road Improvements. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

D. **2024-53 Resolution Approving Plans And Specifications And Ordering Advertisement For Bids For Bid Package No. 1 For The Northstar Ford Arena**

(motion, roll call)

Motion to approve 2024-53 Resolution Approving Plans And Specifications And Ordering Advertisement For Bids For Bid Package No. 1 For The Northstar Ford Arena. This motion, made by Councilor Andy Hjelle and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

E. **2024-54 Resolution Approving A Grant Application To The State Of Minnesota For The Hermantown Ice Arena**

(motion, roll call)

Motion to approve 2024-54 Resolution Approving A Grant Application To The State Of Minnesota For The Hermantown Ice Arena. This motion, made by Councilor Brian LeBlanc and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

F. **2024-55 Resolution Approving A Special Use Permit For Grading And Filling Within A Natural Environment Shoreland Overlay Area**

(motion, roll call)

Motion to approve 2024-55 Resolution Approving A Special Use Permit For Grading And Filling Within A Natural Environment Shoreland Overlay Area. This motion, made by Councilor Ellie Jones and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

G. 2024-56 Resolution Awarding Contract For Play Structure Materials And Installation Services at Fichtner Park To Flagship Recreation In The Amount Of \$457,719.04

(motion, roll call)

Motion to approve 2024-56 Resolution Awarding Contract For Play Structure Materials And Installation Services at Fichtner Park To Flagship Recreation In The Amount Of \$457,719.04. This motion, made by Councilor Andy Hjelle and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

H. 2024-57 Resolution Awarding Contract For Skatepark Materials And Installation Services at Fichtner Park To American Ramp Company In The Amount Of \$102,358.14

(motion, roll call)

Motion to approve 2024-57 Resolution Awarding Contract For Skatepark Materials And Installation Services at Fichtner Park To American Ramp Company In The Amount Of \$102,358.14. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

I. 2024-58 Resolution Awarding Contract For Baseball Field Turf Materials And Installation Services at Fichtner Park To FieldTurf In The Amount Of \$589,615.29

(motion, roll call)

Motion to approve 2024-58 Resolution Awarding Contract For Baseball Field Turf Materials And Installation Services at Fichtner Park To FieldTurf In The Amount Of \$589,615.29. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

J. 2024-59 Resolution Awarding Contract For Baseball Field Lighting Materials, Design And Installation Services at Fichtner Park To Musco Lighting In The Amount Of \$230,735.00

(motion, roll call)

Motion to approve 2024-59 Resolution Awarding Contract For Baseball Field Lighting Materials, Design And Installation Services at Fichtner Park To Musco Lighting In The Amount Of \$230,735.00. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

K. 2024-60 Resolution Authorizing The Director Of Finance & Administration To Amend Selected 2023 Budgets And Make Transfers

(motion, roll call)

Motion to approve 2024-60 Resolution Authorizing The Director Of Finance & Administration To Amend Selected 2023 Budgets And Make Transfers. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

L. 2024-61 Resolution Calling For A Public Hearing On A Proposed Tax Abatement And The Intent To Issue General Obligation Bonds And Approving The Form Of Notice Of Public Hearing

(motion, roll call)

Motion to approve 2024-61 Resolution Calling For A Public Hearing On A Proposed Tax Abatement And The Intent To Issue General Obligation Bonds And Approving The Form Of Notice Of Public Hearing. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

M. 2024-62 Resolution Of The City Of Hermantown, Minnesota Providing For The Sale Of General Obligation Bonds, Series 2024a

(motion, roll call)

Motion to approve 2024-62 Resolution Of The City Of Hermantown, Minnesota Providing For The Sale Of General Obligation Bonds, Series 2024a. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

N. **2024-63 Resolution Approving Preliminary Planned Unit Development For JP Holding Company Development**

(motion, roll call)

Motion to approve 2024-63 Resolution Approving Preliminary Planned Unit Development For JP Holding Company Development. This motion, made by Councilor John Geissler and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

O. **2024-64 Resolution Authorizing The Disposal Of Surplus City Property**

(motion, roll call)

Motion to approve 2024-64 Resolution Authorizing The Disposal Of Surplus City Property. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

P. **2024-65 Resolution Awarding Contract For A Purchase of Two Police Vehicles In The Amount Of \$103,229.20 Plus Applicable Taxes And Fees**

(motion, roll call)

Motion to approve 2024-65 Resolution Awarding Contract For A Purchase of Two Police Vehicles In The Amount Of \$103,229.20 Plus Applicable Taxes And Fees. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea
Councilor Brian LeBlanc: Yea
Councilor Ellie Jones: Yea
Councilor John Geissler: Yea
Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

Q. **2024-66 Resolution Approving Purchase Of Western Star Plow Truck Chassis From Boyer Trucks In The Amount Of \$161,870.00 Plus Applicable Taxes And Fees And Approving Purchase Of Plow Truck Package From Towmaster, Inc. In the Amount Of \$205,673.00 Plus Applicable Taxes And Fees**

(motion, roll call)

Motion to approve 2024-66 Resolution Approving Purchase Of Western Star Plow Truck Chassis From Boyer Trucks In The Amount Of \$161,870.00 Plus Applicable Taxes And Fees And Approving Purchase Of Plow Truck Package From Towmaster, Inc. In the Amount Of \$205,673.00 Plus Applicable Taxes And Fees. This motion, made by Councilor Brian LeBlanc and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

13. **CLOSED SESSION**

14. **RECESS**

Motion to recess at 7:05 p.m. This motion, made by Councilor Ellie Jones and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

ATTEST:

Mayor

City Clerk

