

**CITY OF HERMANTOWN**

**City Council Meeting**

Monday, April 15, 2024

6:30 PM Central

**MEETING CONDUCTED IN PERSON & VIA ZOOM**

Mayor Wayne Boucher: Present

Councilor John Geissler: Present

Councilor Andy Hjelle: Present

Councilor Ellie Jones: Present

Councilor Brian LeBlanc: Present

**CITY STAFF:**

John Mulder, City Administrator; Alissa Wentzlaff, City Clerk; Eric Johnson; Community Development Director; Joe Wicklund, Assistant City Administrator; Brandon Holmes, Building Official; Zach Graves, Fire Chief; Trish Crego, Utility & Infrastructure Director; David Bolf, City Engineer; Gunnar Johnson, City Attorney

**VISITORS: 9**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS**
5. **PUBLIC HEARING**
6. **COMMUNICATIONS**
  - A. Correspondence 24-38 through 24-45 placed on file
7. **PRESENTATIONS**
  - A. **Public Safety Model Update - Fire**  
James Crace, Public Safety Director  
(Pre-Agenda Only)
8. **PUBLIC DISCUSSION**
9. **MOTIONS**

- A. Motion to approve/deny the following Massage Establishment Application effective through December 31, 2024, contingent upon complete application being received, successful background check and license fees being paid in full:

Jin Dalsin, LLC                      5338 Rose Road

Motion to approve the following Massage Establishment Application effective through December 31, 2024, contingent upon complete application being received, successful background check and license fees being paid in full: Jin Dalsin, LLC 5338 Rose Road. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

- Councilor Andy Hjelle:        Yea
- Councilor Brian LeBlanc:    Yea
- Councilor Ellie Jones:        Yea
- Councilor John Geissler:    Yea
- Mayor Wayne Boucher:      Yea

Yea: 5, Nay: 0

- B. Motion to approve/deny the following Massage Therapist Application effective through December 31, 2024, contingent upon complete application being received, successful background check and license fees being paid in full:

Mary Dalsin                      Jin Dalsin, LLC

Motion to approve the following Massage Therapist Application effective through December 31, 2024, contingent upon complete application being received, successful background check and license fees being paid in full: Mary Dalsin Jin Dalsin, LLC. This motion, made by Councilor John Geissler and seconded by Councilor Brian LeBlanc, Carried.

- Councilor Andy Hjelle:        Yea
- Councilor Brian LeBlanc:    Yea
- Councilor Ellie Jones:        Yea
- Councilor John Geissler:    Yea
- Mayor Wayne Boucher:      Yea

Yea: 5, Nay: 0

10. **CONSENT AGENDA**

- A. **Minutes** - Approval or correction of April 1, 2024 City Council Continuation Minutes
- B. **Accounts Payable** - Approve general city warrants from April 1, 2024 through April 15, 2024 in the amount of \$530,728.24

Motion to the approve the Consent Agenda. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

- Councilor Andy Hjelle: Yea
- Councilor Brian LeBlanc: Yea
- Councilor Ellie Jones: Yea
- Councilor John Geissler: Yea
- Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

11. **ORDINANCES**

- A. **2024-05 An Ordinance Amending And Restating Chapter 1020, Fire Code, Of The Hermantown City Code**

*(second reading)*  
*(motion, roll call)*

Motion to approve 2024-05 An Ordinance Amending And Restating Chapter 1020, Fire Code, Of The Hermantown City Code. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

- Councilor Andy Hjelle: Yea
- Councilor Brian LeBlanc: Yea
- Councilor Ellie Jones: Yea
- Councilor John Geissler: Yea
- Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

12. **RESOLUTIONS**

**A. 2024-41 Resolution Receiving Bids And Awarding Contract to Kaski Inc., Inc For Fichtner Park Improvement Project In The Amount Of \$3,947,553.00**

Dan Olson of 6001 Cumming Ave Superior, WI appeared before council to ask that the reasonable and responsible bidder policy apply to sub-contractors.

Steven Kaski of appeared before Council to state that Kaski, Inc. is excited to work with the City on this project.

*(motion, roll call)*

Motion to approve 2024-41 Resolution Receiving Bids And Awarding Contract to Kaski Inc., Inc For Fichtner Park Improvement Project In The Amount Of \$3,947,553.00. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Nay

Yea: 4, Nay: 1

**B. 2024-42 Resolution Approving Amendments To The Planned Unit Development For The Pillars Of Hermantown**

*(motion, roll call)*

Motion to approve 2024-42 Resolution Approving Amendments To The Planned Unit Development For The Pillars Of Hermantown. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

C. **2024-43 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver A G.O. Compliance And Temporary Construction Easement Agreement Between The City Of Hermantown And The Independent School District No. 700**

*(motion, roll call)*

Motion to approve 2024-43 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver A G.O. Compliance And Temporary Construction Easement Agreement Between The City Of Hermantown And The Independent School District No. 700. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

D. **2024-44 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver An Arena Use Agreement Between the City of Hermantown And the Independent School District No. 700**

*(motion, roll call)*

Motion to approve 2024-44 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver An Arena Use Agreement Between the City of Hermantown And the Independent School District No. 700. This motion, made by Councilor Brian LeBlanc and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

E. **2024-45 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver Funding Agreement For Hermantown Ice Arena Project**

*(motion, roll call)*

Motion to approve 2024-45 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver Funding Agreement For Hermantown Ice Arena Project. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

F. **2024-46 Resolution Authorizing And Directing Mayor And City Clerk To Execute An Acceptance Of Easement Agreement To The City Of Hermantown From Ray M. Hernesman And Gail K. Hernesman For The Hermantown Road Bridge BR-7724 And Road Improvement**

*(motion, roll call)*

Motion to table 2024-46 Resolution Authorizing And Directing Mayor And City Clerk To Execute An Acceptance Of Easement Agreement To The City Of Hermantown From Ray M. Hernesman And Gail K. Hernesman For The Hermantown Road Bridge BR-7724 And Road Improvement. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Tabled.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**G. 2024-47 Resolution Authorizing And Directing Mayor And City Clerk To Execute An Acceptance Of Easement Agreement To The City Of Hermantown From Gloria Plucinak Nelson For The Hermantown Road Bridge BR-7724 And Road Improvement**

*(motion, roll call)*

Motion to table 2024-47 Resolution Authorizing And Directing Mayor And City Clerk To Execute An Acceptance Of Easement Agreement To The City Of Hermantown From Gloria Plucinak Nelson For The Hermantown Road Bridge BR-7724 And Road Improvement. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Tabled.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**H. 2024-48 Resolution Authorizing And Directing Mayor And City Clerk To Execute An Acceptance Of Easement Agreement To The City Of Hermantown From Cody Sorlie And Sara Schultz For The Hermantown Road Improvement**

*(motion, roll call)*

Motion to approve 2024-48 Resolution Authorizing And Directing Mayor And City Clerk To Execute An Acceptance Of Easement Agreement To The City Of Hermantown From Cody Sorlie And Sara Schultz For The Hermantown Road Improvement. This motion, made by Councilor John Geissler and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

I. **2024-49 Resolution Receiving Bids And Awarding Contract For Road Improvement District No. 541 And 542 (Hermantown Road And Bridge 7724) To Northland Constructors In The Amount Of \$3,884,400**

*(motion, roll call)*

Motion to approve 2024-49 Resolution Receiving Bids And Awarding Contract For Road Improvement District No. 541 And 542 (Hermantown Road And Bridge 7724) To Northland Constructors In The Amount Of \$3,884,400. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

J. **2024-50 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver An Agreement For Materials Testing Services For Road Improvement District No. 541 And 542 (Hermantown Road And Bridge 7724)**

*(motion, roll call)*

Motion to approve 2024-50 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver An Agreement For Materials Testing Services For Road Improvement District No. 541 And 542 (Hermantown Road And Bridge 7724). This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea



Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

K. **2024-51 Resolution for Local Bridge Replacement Program Grant Agreement Grant Terms and Conditions SAP 202-597-001**

*(motion, roll call)*

Motion to approve 2024-51 Resolution for Local Bridge Replacement Program Grant Agreement Grant Terms and Conditions SAP 202-597-001. This motion, made by Councilor Andy Hjelle and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

13. **CLOSED SESSION**

14. **RECESS**

Motion to recess at 7:02 p.m. This motion, made by Councilor Ellie Jones and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**ATTEST:**

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Mayor

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City Clerk