

**CITY OF HERMANTOWN  
UTILITY COMMISSION MEETING SUMMARY  
SEPTEMBER 15, 2016  
5:30 P.M.**

**ROLL CALL:** Jim Samberg, Rob McLachlan; William Berg; John Mulder, City Administrator; Councilor Darlene Koski; Paul Senst, Public Works Director; Janice Shepherd, Utility Billing Clerk

**ABSENT:** Darlene Koski and Paul Senst

**VISITORS:** Doug Kerfeld

**MINUTES**

Motion made by William Berg, seconded by Jim Samberg to approve the minutes of the August 18, 2016 regular meeting. Motion carried.

**PUBLIC DISCUSSION**

- a. Doug Kerfeld was present to introduce himself and to express his interest on becoming a member of the Utility Commission. He moved to Hermantown about 2 years ago. He has a Civil Engineering background and previously worked for Salo Engineering and was involved in the City's last Sewer Project No. 442, so he is very familiar with the City's infrastructure. He now works for MN Department of Transportation.

**OLD BUSINESS**

**NEW BUSINESS**

- a. Motion made by Rob McLachlan, seconded by William Berg approving the proposed Utility; Cable and Street Budget for 2017. Roll Call: Rob McLachlan, William Berg and Jim Samberg, aye. Motion carried.
- b. Motion made by Rob McLachlan, seconded by William Berg approving the Water Rate Increase from \$8.08 to \$8.48 per 1,000 Gallons and approving the Sewer Rate Increase from \$8.87 to \$9.64 per 1,000 Gallons effective January 1, 2017. Roll Call: Rob McLachlan, William Berg and Jim Samberg, aye. Motion carried.

**REPORTS**

*The following reports were read and placed on file:*

- a. Budget to Actual Expenditure Report
- b. Water Loss Report
- c. Maintenance Report

- d. Project and Policy Updates
- e. Water and Sewer Applications

## COMMUNICATIONS

*The following communications were read and placed on file:*

Communication 16-192 from WLSSD to John Mulder, City Administrator regarding Draft Inflow and Infiltration Ordinance Revisions and Model Certificate of Inflow and Infiltration Compliance Ordinance

Communication 16-194 from WLSSD to John Mulder, City Administrator regarding WLSSD 2017 Budget and Notice of September 12, 2016 Capital Budget and Solid Waste Management Fee Public Hearings

Communication 16-197 from WLSSD to John Mulder, City Administrator regarding Western Lake Superior Sanitary District's Wastewater Treatment Plant Report for July 2016

Communication 16-199 from Minnesota Pollution Control Agency to Wayne Boucher, Mayor regarding April 26, 2016 Notice of Violation – Completion of Corrective Action

Communication 16-16U from John Mulder, City Administrator to Utility Commission Regarding Proposed Utility; Cable & Street Budgets for 2017

Communication 16-17U from John Mulder, City Administrator to Utility Commission Regarding Proposed Utility Rates for 2017

## COMMISSION MEMBERS REPORT

Jim Samberg – No Report

Rob McLachlan – No Report

William Berg – No Report

## RECESS

Motion made by William Berg, seconded by Rob McLachlan to recess the meeting at 6:04pm. Motion carried.

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Rob McLachlan, Recording Secretary

Tape transcribed by:

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Janice Shepherd, Utility Billing Clerk