

**CITY OF HERMANTOWN
UTILITY COMMISSION MEETING SUMMARY
OCTOBER 20, 2016
5:30 P.M.**

ROLL CALL: Jim Samberg, Rob McLachlan, William Berg, Doug Kerfeld; John Mulder, City Administrator; Councilor Darlene Koski; Paul Senst, Public Works Director; Janice Shepherd, Utility Billing Clerk

ABSENT: John Mulder and Paul Senst

VISITORS: Bob Miller, Public Works

MINUTES

Motion made by Rob McLachlan, seconded by William Berg to approve the minutes of the September 15, 2016 regular meeting. Motion carried.

PUBLIC DISCUSSION

OLD BUSINESS

NEW BUSINESS

- a. Motion made by Rob McLachlan, seconded by William Berg recommending approval for Public Works to purchase new Lap Top Computer; Radio Frequency License and a new (Dog Collar) Programmer in order to upgrade Radio Read Meters since current Radios will no longer be available by end of 2017. Motion carried.

REPORTS

The following reports were read and placed on file:

- a. Budget to Actual Expenditure Report
- b. Water Loss Report
- c. Public Works Utility Maintenance Report
- d. Project and Policy Updates
- e. Water and Sewer Applications

COMMUNICATIONS

The following communications were read and placed on file:

Communication 16-206 from WLSSD to John Mulder, City Administrator regarding Western Lake Superior Sanitary District's Wastewater Treatment Plant Report for August 2016

Communication 16-216 from WLSSD to John Mulder, City Administrator regarding Western Lake Superior Sanitary District's Wastewater Treatment Plant Report for September 2016

16-217 from WLSSD to John Mulder, City Administrator regarding 2017 Budget Western Lake Superior Sanitary District (WLSSD)

Communication 16-18U from John Mulder, City Administrator to Utility Commission Regarding Delinquent Utilities

COMMISSION MEMBERS REPORT

Jim Samberg – Commented on how he dislikes that the rates have to go up and that he hopes in 2017 we do not have to increase the rates

Rob McLachlan – No Report

William Berg – No Report

Doug Kerfeld – No Report

RECESS

Motion made by Rob McLachlan, seconded by William Berg to recess the meeting at 6:07pm. Motion carried.

Rob McLachlan, Recording Secretary

Tape transcribed by:

Janice Shepherd, Utility Billing Clerk