

**CITY OF HERMANTOWN  
UTILITY COMMISSION MEETING SUMMARY  
JANUARY 21, 2016  
7:00 P.M.**

**ROLL CALL:** Jim Samberg, Rob McLachlan; William Berg; John Mulder, City Administrator; Councilor Darlene Koski; Dean Sharpe, City Superintendent; Janice Shepherd, Utility Billing Clerk

**ABSENT:**

**VISITORS:**

**MINUTES**

Motion made by William Berg, seconded by Darlene Koski to approve the minutes of the November 12, 2015 regular meeting. December 10, 2015 meeting was cancelled. Motion carried.

**PUBLIC DISCUSSION**

**OLD BUSINESS**

**NEW BUSINESS**

- a. Motion made by Rob McLachlan, seconded by William Berg approving to change the time of the Utility Commission meetings to 5:30pm on the third Thursday of each month beginning February 18, 2016. Motion carried.

**REPORTS**

*The following reports were read and placed on file:*

- a. Budget to Actual Expenditure Report
- b. Water Loss Report
- c. Maintenance Report
- d. Project and Policy Updates
- e. Water and Sewer Applications

**COMMUNICATIONS**

*The following communications were read and placed on file:*

Communication 15-242 from WLSSD to John Mulder, City Administrator regarding Western Lake Superior Sanitary District's Wastewater Treatment Plant Report for October 2015

Communication 15-248 from Mediacom to City of Hermantown regarding Transforming to All-Digital (3<sup>rd</sup> Notice)

Communication 15-261 from MN Department of Health to City of Hermantown Regarding Sanitary Survey Report for Hermantown Public Works System (PWS), St. Louis County

Communication 15-264 from Mediacom to City of Hermantown regarding Effective January 18, 2016 Rate Adjustment

## **COMMISSION MEMBERS REPORT**

Jim Samberg – No Report

Rob McLachlan – Commented on that he was sorry to see Chris Davis and Morris Luke leave the commission. Their knowledge and expertise will be missed.

William Berg – No Report

Vacancy – N/A

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## **RECESS**

Motion made by William Berg, seconded by Rob McLachlan to recess the meeting at 7:09pm. Motion carried.

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Rob McLachlan, Recording Secretary

Tape transcribed by:

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Janice Shepherd, Utility Billing Clerk