

CITY OF HERMANTOWN
PLANNING & ZONING COMMISSION
September 20, 2016 Meeting Summary
7:00 PM

1. ROLL CALL

Members Present: Chairman Joe Peterson; Greg Zimmerman; Phil Zastrow; Chad Scott; Mike Lundstrom; Dwayne Haapanen; Brent Malvick; and Councilor John Geissler.

Members Absent: None.

Others Present: Eric Johnson, Community Development Director; Josh Bergstad, City Planner; Ryan Arola, 205 W First St., Duluth; and Alvin Berg, 2621 W 13th St., Duluth.

2. APPROVAL OF AGENDA

Motion made by Chad Scott to approve the September 20, 2016 agenda as presented. Seconded by Mike Lundstrom. Motion carried.

3. APPROVAL OF MINUTES

Motion made by Dwayne Haapanen to approve the August 16, 2016 regular meeting minutes as presented. Seconded by Phil Zastrow. Motion carried.

Motion made by Phil Zastrow to approve the September 13, 2016 site meeting minutes as presented. Seconded by Brent Malvick. Motion carried.

4. PUBLIC DISCUSSION

None.

5. PUBLIC HEARINGS

5B. A Commercial Industrial Development Permit (CIDP) for Luxury Auto Sales located at 5471 Miller Trunk Highway. The purpose of the CIDP is for site plan review in association with auto or truck sales in a C-1, Office/Light Industrial zoning district.

Josh Bergstad – He stated that Mr. Berg has applied for a CIDP permit to put up an auto sales paved lot with a 2,400 sq. ft. building. According to Josh, the site is just east of Highway 194 and Miller Trunk Highway intersection.

Staff recommends approval of the Commercial Industrial Development Permit based on the findings set forth in the Staff report, subject to the conditions contained in the Staff Report.

Chair Peterson opened the public discussion at 7:06 p.m. and closed the public discussion at 7:06 p.m.

Motion made by Brent Malvick to approve that the Commercial Industrial Development Permit (CIDP) for Luxury Auto Sales located at 5471 Miller Trunk Highway. Seconded by Chad Scott. Motion carried.

PLANNING & ZONING COMMISSION
September 20, 2016 Meeting Summary

5A. A Special Use Permit (SUP) by the City of Hermantown for the following purposes: (1) Work in the 100 year floodplain for the installation of a retaining wall and associated grading and fill material in an approximate 250 square foot area in the SE quadrant of Loberg Road and Miller Trunk Highway; (2) grading and placement of fill in a Natural Environment Shoreland Overlay associated with Miller Creek.

Eric Johnson - Staff recommends approval of the Non-Conforming Expansion Permit and Special Use Permit based on the findings and conditions set forth in the Staff report.

Phil Zastrow – He asked about the billboard spot and if it was owned by the City.

Johnson – He stated it was City owned property. He further stated that there is no lease currently associated with that sign location. He indicated that he and the City Attorney, Steve Overom will be working with the sign owner to have it removed.

Mike Lundstrom – Commented that in the past signs within Hermantown have been neglected and have not been maintained. He is recommending the following language regarding maintenance be included “the site will be regularly maintained to ensure an acceptable esthetic appearance.”

Chairman Peterson – He asked how the signs are currently lit.

Johnson – According to Johnson, they are lit with back lit metal letters.

Chair Peterson opened the public discussion at 7:15 p.m. and closed the public discussion at 7:15 p.m.

Motion made by Mike Lundstrom to approve the Non-Conforming Expansion Permit and Special Use Permit bases on the findings set for in the Staff Report along with the inclusion of the following wording in the Staff Report Summary “site will be regularly maintained to ensure an acceptable esthetic appearance. Seconded by Chad Scott. Motion carried.

6. CONTINUING BUSINESS

There was no continuing business to report.

7. NEW BUSINESS

There was no new business to report.

8. COMMUNICATIONS

None.

9. COMMISSION MEMBER REPORTS

Greg Zimmerman – None.

Phil Zastrow – None.

Joe Peterson – None.

Mike Lundstrom – Updated the members on the Essentia Health Center. A state special session is still a possibility for this year and the City is well positioned with regard to the state side of the bonding. There is a committee being formed “YES For A

PLANNING & ZONING COMMISSION

September 20, 2016 Meeting Summary

Healthy Hermantown” which will advocate for a positive vote on November 8th regarding the referendum on the health center.

Chad Scott – None.

Dwayne Haapanen – None.

John Geissler – The City has prepared some informational documents on the “YES” vote. The City cannot promote it, but can provide information to the public. He also introduced Kristi Schmidt to the commission members.

Brent Malvick – None.

ADJOURN

Motion made by Brent Malvick to adjourn the meeting. Seconded by Phil Zastrow. Meeting adjourned at 7:19 pm.

Officiated by:

Transcribed by:

Joe Peterson, Chairman

Mary Melde, Administrative Assistant