

CITY OF HERMANTOWN
PARK BOARD
July 19, 2016 Meeting Summary
4:30 PM

1. ROLL CALL

Members Present: Jordan Urshan; Tom Eng; Michael Miller; and Jim Sonneson.

Members Absent: Gene Shaw; and Councilor Natalie Peterson.

Others Present: John Mulder, City Administrator; Paul Senst, Public Works Director and Ross Bjorlin.

2. MINUTES

Motion made by Michael Miller to approve the June 21, 2016 regular meeting minutes. Seconded by Tom Eng. Motion carried.

3. PUBLIC DISCUSSION

None.

4. CONTINUING BUSINESS

4A. Maintenance Report.

John Mulder, City Administrator – He referred to the Maintenance Report, updating the Board on the items that have been completed and those items that are being worked on with the various user groups and stated that we are addressing them when we can.

Michael Miller – He made reference to the ridge repair at Keene Creek as it has been washed out two or three times and asked if there was something not being done right when its being put back.

Paul Senst, Public Works Director – He stated that he had not been out to see it yet but that it was on his list of to dos. Once he is able to look at it, he'll have a better understanding of what is needed to address the repair.

Mulder – He stated the City is attempting to set up a meeting with girls' softball between now and the August 16, 2016 Park Board meeting to get the Keene Creek Field ready so that it can be budgeted for next year. The City is also working on setting up a meeting with the users (baseball and the high school) at Fichtner Field to discuss each party's responsibilities to the field.

He also indicated that the matter of the gate at Stebner Park was brought up before the July 18, 2016 City Council meeting and that the matter has been tabled until the August 15, 2016 City Council meeting.

Jordan Urshan – He asked Paul if there was anything on the Maintenance Report that could be considered completing as the "eat the low hanging fruit?"

Senst – He stated that the biggest item would be the fences at Keene Creek. He further discussed the various other items on the Maintenance Report. He indicated that he and his crew will get to some of items on the list by the end of August or early September.

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Urshan – He stated that as the Park Board does the walk through each spring, items that need to be addressed are gathered, but he, speaking for the Park Board, feels that priority should be given to, for example, high school teams because the snow is gone and the fields need to be prepped for their use. Safety concerns were taken care of right way, as they should be, but using the list as a tool “when able” to complete the necessary projects.

Senst – He agreed, and said they will be completed.

Urshan – He stated that with regards to the walk through, he believes it all comes down to communication, knowing who is responsible for what, and if something needs to get done, that person needs to notify someone well enough in advance of an event. He stated that he hopes the meetings John and Eric are coordinating will address a lot of that as well.

Jim Sonneson – He asked if there was a master plan for the parks.

Mulder – He stated that by the end of the year, Eric Johnson will come up with a master plan.

Sonneson – He asked about doing a fall walk around through the various parks.

Mulder – He indicated that he will see about coordinating that sometime in October of this year.

Ross Bjorlin – He made a comment that in the past when things were going on at the soccer fields, and minor requests were made to the City, mainly the utility department, it was a major deal. He stated that at a tournament last year, the grass was really long and that several teams from the Twin Cities who came up for the tournament complained about the field conditions and said they would not be coming back for future tournaments. This year, he stated that he contacted Paul Senst approximately two weeks before the tournament and the fields were awesome.

5. NEW BUSINESS

Mulder – He stated that the City Council tabled the any action regarding gates at Stebner Park until August 15, 2016.

6. COMMUNICATIONS

None.

7. BOARD MEMBER REPORTS

Tom Eng –	He asked if the current signage at the football (Fichtner Field) could be removed as it is no longer a soccer field.
Michael Miller –	None
Gene Shaw –	Excused
Jim Sonneson –	None
Jordan Urshan –	None
Natalie Peterson –	Excused

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8. ADJOURN

Motion made by Jim Sonneson to adjourn the meeting. Seconded by Michael Miller. Meeting adjourned at 4:56 PM.

Officiated by:

Transcribed by:

Jordan Urshan, Chair

Mary Melde, Administrative Assistant